

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Ms. Monica Madrigal Lopez, President
Mrs. Debra M. Cordes, Member
Mr. Denis O'Leary, Member
Mrs. Veronica Robles-Solis, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Ms. Janet Penanhoat
Assistant Superintendent,
Business & Fiscal Services
Dr. Jesus Vaca
Assistant Superintendent,
Human Resources & Support Services
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

AGENDA SPECIAL BOARD MEETING Tuesday, April 28, 2020 4:00 p.m.

SPECIAL (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER- VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:
Please click this URL to join. <https://zoom.oxnardsd.org>

Or join by phone:
Dial (for higher quality, dial a number based on your current location)
US: +1 669 900 6833
Webinar ID: 933 4768 2121

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Note: No new items will be considered after 10:00 p.m. in accordance with
Board Bylaws, BB 9323 – Meeting Conduct**

Watch the meeting live: osdtv.oxnardsd.org

Broadcasted by Charter Spectrum, Channel 20 &
Frontier Communications, Channel 37

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (4:00 p.m.)

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

Time: _____

ROLL CALL VOTE:

Robles-Solis ____, Cordes ____, O'Leary ____, Madrigal Lopez ____

A.2. Pledge of Allegiance to the Flag

Dr. Karling Aguilera-Fort will lead the audience in the Pledge of allegiance.

A.3. Adoption of Agenda (Superintendent)

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Robles-Solis ____, Cordes ____, O'Leary ____, Madrigal-Lopez ____

A.4. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

Instructions on How to Comment on ZOOM Via Web or Phone are Available at:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in the District.

Las instrucciones para comentar en ZOOM vía video conferencia o por teléfono están disponibles en:

<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

<https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section D: ACTION ITEMS

D.1. Approve Notice to Make a Provisional Appointment to Fill an Existing Vacancy on the Board of Trustees of the Oxnard School District Trustee Area #2, as Provided by Education Code Section 5091(a) (Aguilera-Fort)

Prior to the advertising and selection process for making a provisional appointment to the Board of Trustees, the Board must take formal action at a Board Meeting that they intend to make a provisional appointment and not call a special election. It is the recommendation of the Superintendent that the Board of Trustees approve the attached notices and authorize the Superintendent to forward said notices to the County Superintendent of Schools, thereby advertising the vacancy.

Public Comment:

Presentation:

Moved:

Seconded:

Board Discussion:

Vote:

ROLL CALL VOTE:

Robles-Solis ____, Cordes ____, O’Leary ____, Madrigal Lopez ____

Section G: CONCLUSION

G.1. Adjournment

Moved:

Seconded:

Vote:

Time Adjourned: _____

ROLL CALL:

Robles-Solis ____, Cordes ____, O’Leary ____, Madrigal Lopez ____

Karling Aguilera-Fort, Ed.D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Service Center, 1051 South A Street, Oxnard, California by 4:00 p.m. on Monday, April 27, 2020.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct



OXNARD SCHOOL DISTRICT

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Oxnard School District Encourages Remote, Online Public Participation For Oxnard School District's Board Meetings

During the COVID-19 pandemic, the Oxnard School District is committed to public input and participation in school district governance in a manner that is consistent with shelter in place guidance provided by public health officials. The District highly encourages remote, online participation in order to promote the safety and health of our community.

The Oxnard School District has taken the following steps to utilize technology to facilitate public participation during our upcoming board meetings in order to comply with public health guidance during the COVID-19 pandemic:

1. **Watch the meeting live.** The Oxnard School District Board meeting will be live streamed on the District's website at www.osdtv.oxnardsd.org and will also be shown on the following cable TV channels: Charter Spectrum Cable- Channel 20 and Frontier communication – Channel 37
2. **Public comment in advance.** We encourage members of the public to submit public comment in advance of the meeting. Public comment may be emailed to OSD_BoardMeetings@oxnardsd.org. In addition, please feel free to bring your written comment to the District Office between 9:00 and 12:00 p.m., you can also drop off your written comment at the District Office mail box located outside the front office, until 4:00 p.m. before the meeting. Please identify if the public comment is for a non-agenda or agendized item. If your public comment is for an agendized item, please identify clearly the agenda item number and title in your email. Any written testimony for public comment submitted via email before 11:00 am the day of the meeting will be provided to the Board members electronically or in written format. All public comments receive before the meeting will become part of the meeting archive.
3. **Public comment during the meeting.** Members of the public can join the Zoom Meeting from a computer via Zoom at [ZOOM.OXNARDSD.ORG](https://zoom.us/j/11118), mobile device, tablet or by phone. The Zoom meeting information will be provided in every board meeting agenda. You can find the meeting information on the following webpage page <https://www.oxnardsd.org/Page/11118> as long as needed during the COVID-19 pandemic.

In order to facilitate effective remote participation for all, please remember a few courtesies of conference calls if you opt to use Zoom for the purpose of providing public comment:

- Please do not put the call on hold.
- Please do not have the television/website transmission of the meeting playing while you are speaking as you provide public comment. You must minimize background noise.

We ask that you please be patient as we adjust to these changes and implement these new modalities for connection and public engagement. We are committed to making our meetings as accessible as practicable during unprecedented times, but if you need additional accommodations or support for remote participation in advance of the meeting, please go to Monica Noriega at mnoriega@oxnardsd.org or and Arjelia Tellez at atellez@oxnardsd.org or call 805-385-1501.



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El Distrito Escolar de Oxnard recomienda la participación pública a distancia en línea, para las Reuniones de la Junta Directiva de Educación

Durante la pandemia COVID-19, el Distrito Escolar de Oxnard tiene el compromiso de acoger el aporte y la participación del público en el gobierno del distrito escolar, de una manera consistente con la recomendación de las autoridades de salud pública de refugiarse en el lugar (permanecer en casa). El Distrito recomienda la participación a distancia en línea, con el fin de fomentar la seguridad y salud de nuestra comunidad.

Con el fin de cumplir con las indicaciones de las autoridades de salud pública durante la pandemia COVID-19, el Distrito Escolar de Oxnard ha adoptado medidas para facilitar la participación pública en nuestra próxima reunión de la Junta Directiva de Educación, a través de los siguientes medios tecnológicos:

1. **Vea la reunión en vivo.** La reunión de la Junta Directiva de Educación del Distrito Escolar de Oxnard será transmitida en el sitio web del Distrito en www.osdtv.oxnardsd.org y también será transmitida por los canales de televisión por cable: Charter Spectrum Cable - Canal 20 y Frontier Communication - Canal 37
2. **Comentarios del público por adelantado.** Recomendamos a los miembros de público enviar sus comentarios con anticipación, antes de la reunión. Los comentarios del público pueden ser enviados por correo electrónico a OSD_BoardMeetings@oxnardsd.org. Además, puede traer sus comentarios por escrito a la oficina del distrito escolar entre las 9:00 AM y 12:00 PM. También, pueden depositar los comentarios por escrito en buzón localizado afuera de la oficina del distrito escolar hasta las cuatro de la tarde el día 1ro de abril. Por favor indique si el comentario público es sobre un tema que está en la agenda o que no está en la agenda. Si su comentario público es sobre un tema que está incluido en la agenda, por favor indique con claridad en su correo electrónico, el número y el título del tema. Toda declaración por escrito sobre comentarios públicos recibida vía correo electrónico antes de las 11:00 de la mañana del día en que tendrá lugar la reunión será entregada a la Junta Directiva por vía electrónica o por escrito. Todos los comentarios del público recibidos antes de la reunión formarán parte de los archivos de la reunión.
3. **Comentarios del público durante la reunión.** Los miembros del público también pueden participar en la reunión para proporcionar sus comentarios vía Zoom visitando la siguiente página: ZOOM.OXNARDSD.ORG. Usted puede unirse a la reunión a través de Zoom desde una computadora, dispositivo electrónico, tableta o teléfono. Durante la pandemia COVID-19, se proporcionará la información de Zoom en la agenda de cada reunión de la Junta Directiva. También, puede encontrar información de la junta visitando la siguiente página electrónica <https://www.oxnardsd.org/Page/11118> mientras sea necesario.

Con el fin de facilitar una participación a distancia efectiva para todos, por favor recuerde algunas de las reglas de cortesía de las conferencias telefónicas, si decide utilizar Zoom con el propósito de proporcionar su comentario público:

- Por favor no ponga la llamada en espera
- Por favor no mantenga encendida la transmisión de la reunión en la televisión/el sitio web mientras expresa su comentario público. Debe minimizar el ruido de fondo.

Les rogamos que tengan paciencia conforme nos ajustamos a estos cambios e implementamos estas nuevas formas de conexión y participación pública. Tenemos el compromiso de hacer que estas reuniones sean accesibles en la medida de lo posible, durante esta época sin precedentes. Sin embargo si usted necesita adaptaciones o apoyo adicionales para la participación a distancia, antes de la reunión, por favor contacte a Monica Noriega en mnoriega@oxnardsd.org o a Argelia Tellez en atellez@oxnardsd.org o llame al 805-385-1501.

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: April 28, 2020

Agenda Section: Section D: Action Items

Approve Notice to Make a Provisional Appointment to Fill an Existing Vacancy on the Board of Education of the Oxnard School District Trustee Area #2, as Provided by Education Code Section 5091(a) (Aguilera-Fort)

Prior to the advertising and selection process for making a provisional appointment to fill the vacancy on the Board of Trustees, the Board must take action that they intend to make a provisional appointment and not call a special election. Pursuant to Education Code section 5091, the provisional appointment must occur by June 9, 2020. If the Board makes the provisional appointment, the election of this position will occur at the time of the next regular election on November 3, 2020. Attached for the Board's consideration is the draft Notice of Vacancy to be sent to the Ventura County Superintendent of Schools and the draft Notice of Appointment that will be published to advertise the vacancy.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees approve the attached draft notices and authorize the Superintendent to forward said notices to the County Superintendent of Schools and advertise the vacancy as outlined above.

ADDITIONAL MATERIALS:

- Attached:** [Timeline \(1 page\)](#)
- [Notice of Vacancy - County \(1 page\)](#)
- [Notice of Vacancy - Advertisement \(1 page\)](#)
- [Application for Board Vacancy and Statement of Interest \(1 page\)](#)
- [OSD Map of Trustee Areas \(1 page\)](#)

Timeline for Selection of New Trustee (DRAFT)



OXNARD SCHOOL DISTRICT
NOTICE OF VACANCY ON BOARD OF TRUSTEES
APPLICATIONS BEING ACCEPTED FOR PROVISIONAL APPOINTMENT

Interested persons are hereby notified that a vacancy exists on the Board of Trustees for the Oxnard School District (“District”) as a result of the resignation of Trustee Jesus Vega, whose term of office expires with the 2022 election. The resignation is effective as of April 10, 2020. The Board of Trustees desires to fill the vacancy by provisional appointment, drawing from the widest number of candidates, and must make the provisional appointment no later than June 9, 2020.

APPLICATIONS: Interested persons who are at least 18 years of age, living within the boundary of Trustee Area 2 of the Oxnard School District, and registered to vote in the District, should complete an application available at the District office and then return the application to the District office:

Attn: Superintendent Dr. Karling Aguilera-Fort
Oxnard School District
1051 South A Street, Oxnard, California 93030

APPLICATION DEADLINE: MAY 15, 2020. All applications must be delivered or emailed by 5:00 p.m. on this date.

APPOINTMENT: The Board of Trustees will seek to make an appointment during a public meeting on May 27, 2020, prior to the June 9, 2020 deadline.

TERM: The appointee will hold office until the next general election in November 2020 and thereafter until the person who is elected in November 2022 has been qualified and sworn in.

POWERS & DUTIES: The appointee will assume all powers and duties of a member of the Board of Trustees immediately following his or her appointment and the administration of the Oath of Office.

FOR MORE INFORMATION CALL SUPERINTENDENT’S OFFICE AT (805) 385-1501 EXT. 2034





Board of Trustees

*Monica Madrigal Lopez, President
Denis O'Leary, Trustee
Debra Cordes, Trustee
Veronica Robles-Solis, Trustee*

Oxnard School District Board of Trustees Vacancy Announced

[April 29, 2020 - Oxnard, CA] – Oxnard School District (OSD) announced that a vacancy on the Oxnard School District Board of Trustees will be filled through provisional appointment. The Trustee Area 2 seat is currently vacant and the District is seeking candidates to fill this position. Pursuant to Education Code section 9051, the OSD Board of Trustees intends to appoint one qualified person to the Board. Interested individuals who are registered voters residing in Trustee Area 2 may obtain an application online at www.oxnardsd.org or at the Oxnard School District Office located at 1051 South A Street, Oxnard, CA 93030.

Completed applications must be received at the District Office no later than 5:00 p.m. on Friday, May 15, 2020. The Board of Trustees will interview Trustee Area 2 applicants at a special meeting on Wednesday, May 27, 2020, beginning at 5:00 p.m.

Interested individuals must confirm that they are: 18 years old, registered to vote, and reside in Trustee Area 2. A map of the Trustee Areas can be found on the District's website.

For any questions please call the Superintendent's Office at 805-385-1501, ext. 2034.

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Oxnard School District

Application for Governing Board Appointment*

THIS APPLICATION IS A PUBLIC RECORD

The appointee will hold office until the next regularly scheduled Statewide General Election for governing board members, which will take place on November 3, 2020. [EC § 5091(e)]

QUALIFICATIONS:

Applicants must be a registered voter, a resident of the Oxnard School District Trustee Area 2 (see map), and not legally disqualified from holding civil office. An employee of a school district may not be sworn into office as an elected or appointed member of that school district’s governing board unless and until he or she resigns as an employee. [EC § 35107]

Certification of qualifications on page 3 must be signed by the applicant.

APPLICATION DEADLINE:

This application must be received no later than **May 15, 2020 at 5:00 p.m.** Applications may be e-mailed to lgarcia@oxnardsd.org or hand-delivered to:

Attn: Superintendent Dr. Karling Aguilera-Fort
Oxnard School District
1051 South A Street, Oxnard, California 93030
Tel: 805-385-1501 ext. 2034

(Please type or print):

Name _____

Address _____

Telephone No. Home () _____ Business () _____

Years of Residence in the Oxnard School District _____

*This application was approved by the Oxnard School District Board of Trustees on _____, 2020.

**Oxnard School District
Application for Board Appointment**

STATEMENT OF INTEREST: (Limit each answer to no more than 500 words.)

Please provide a statement of interest. Why do you wish to serve on the Oxnard School District Board of Trustees?

**Oxnard School District
Application for Board Appointment**

CERTIFICATION OF QUALIFICATIONS:

I understand that upon appointment I would be required to file a Conflict of Interest Statement and take an Oath of Office.

I certify I am not disqualified to hold this office because of a conviction of any of the crimes on the attached list and further certify I am not otherwise disqualified under the California Constitution or statutes from holding public office.

I certify I am a registered voter and that I reside within the Oxnard School District Trustee Area 2. I attest the foregoing information is true to the best of my knowledge.

Signature of Applicant

Date

Information contained on this application may be subject to verification.

The following is a list of crimes, conviction of which precludes a person from holding public office in the State of California. Conviction of these crimes renders a person “forever disqualified from holding any office in this state.”

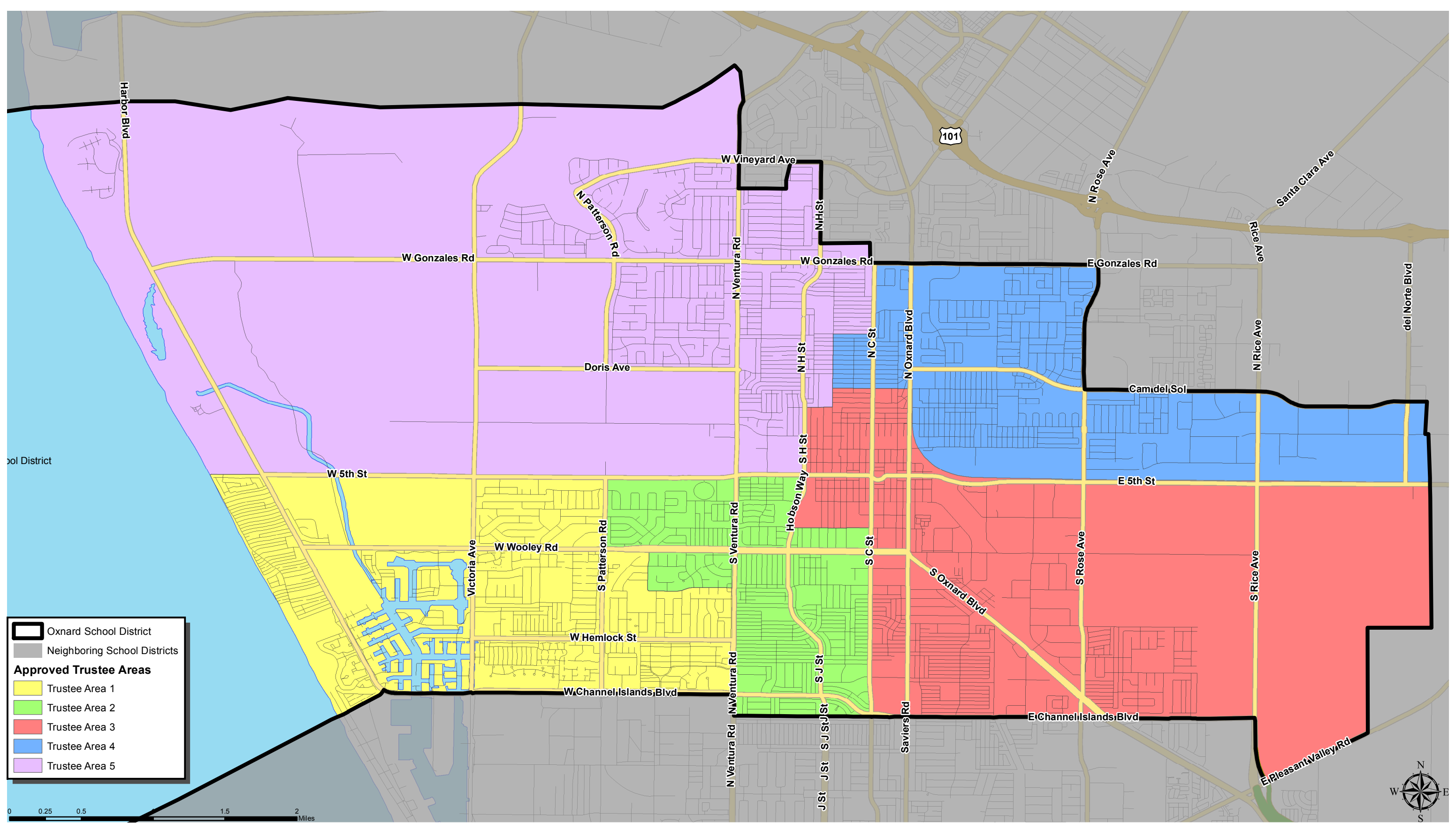
- *Bribing executive officer (Penal Code § 67)*
- *Officer asking or receiving bribes (Penal Code §§ 68, 88)*
- *Receiving gratuity for appointment to office (Penal Code § 74)*
- *Judicial Officer who has asked for or received emoluments, gratuities, rewards, or the fee of a stenographer (Penal Code § 94)*
- *Giving or offering bribe to Councilman or Supervisor (Penal Code § 165)*
- *Misappropriation of public funds (Penal Code § 424)*
- *Interference with work or discipline of, or giving certain articles to prisoners (Penal Code § 2772)*
- *Interference with or giving certain articles to convicts (Penal Code § 2790)*
- *Officer making contracts in which he or she is interested (Government Code § 1097)*
- *Members of the Legislature convicted of any crime (Government Code § 9055)*
- *Corrupting the voting process (Election Code § 18501)*

Please note that in addition to the above restrictions, Government Code § 1126 prohibits any local agency official from engaging

“in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties as a local agency officer or employee or with the duties, functions, or responsibilities of his or her appointing power or the agency by which he or she is employed.”

Oxnard School District

Board of Trustee Areas - Approved June 3, 2015



Oxnard School District
 Neighboring School Districts

Approved Trustee Areas

- Trustee Area 1
- Trustee Area 2
- Trustee Area 3
- Trustee Area 4
- Trustee Area 5



October 2015

