

Regular Board Meeting  
October 23, 2019

The Board of Trustees of the Oxnard School District met in regular session at 5:03 p.m. on Wednesday, October 23, 2019 at the Educational Service Center. CALL TO ORDER

Present were Trustees Debra Cordes, Jesus Vega, Denis O’Leary, Monica Madrigal Lopez and President Veronica Robles-Solis. Staff members present were District Superintendent Karling Aguilera-Fort, Assistant Superintendents Ana DeGenna, Janet Penanhoat and Jesus Vaca, and Executive Assistant Rose Chaparro. ROLL CALL

Mrs. Rosario Almanza, Principal at Elm School, Academy of Environmental, Life Science and Mathematics, introduced Evelyn Almanza, Kindergarten DLI student in Mrs. Lucero and Ms. Reyes' classes, who led the audience in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

The District's Vision and Mission Statements was read in English by Zahir Diaz, and in Spanish by Yulisa Santiago, both are 5<sup>th</sup> grade DLI students, in Mrs. Zendejas, Ms. Torres, and Ms. Ortega's classes at Elm School, Academy of Environmental, Life Science and Mathematics. DISTRICT’S VISION AND MISSION STATEMENTS

Principal Rosario Almanza provided a short presentation to the Board regarding Elm School, Academy of Environmental, Life Science and Mathematics. Following the presentation President Robles-Solis presented a token of appreciation to the students that participated in the Board Meeting. PRESENTATION BY PRESENTATION BY ELM SCHOOL - ACADEMY OF ENVIRONMENTAL, LIFE SCIENCE AND MATHEMATICS

A.5 On motion by Trustee Cordes, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 4-1, being Trustee O’Leary the Nay vote, the Board approved the agenda as presented. ADOPTION OF THE AGENDA

A.6 The Board received a Study Session on the Enhanced Master Construct Program. CFW team presented the Board the first in a series of Board study session workshops to review data, analysis, and options for the Enhanced Master Construct Program prior to presenting a draft of the program to the Board. Key topics for review under this first Board workshop included a background review of the District’s education program and anticipated facility requirements, enrollment trends, classroom capacity, support facilities and site conditions, status of the current Master Construct projects, and a review of existing sources of funding. This study session also offered the Board an opportunity to provide input and direction into the development of recommendations to be incorporated with the draft documentation. STUDY SESSION - BOARD WORKSHOP PRESENTATION - ENHANCED MASTER CONSTRUCT PROGRAM

A.7 No one addressed the Board. PUBLIC PARTICIPATION/ COMMENTS

A.8 ANNOUNCEMENTS PRIOR TO CLOSED SESSION October 23<sup>th</sup>, 2019: CLOSED SESSION  
The Board recessed to Closed Session at 6:31 p.m. to consider the following:

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION: one (1) case
- EXISTING LITIGATIONS: Existing litigations
  - OAH Case No. 2019-07-0217
  - J.R. v. Oxnard School District et al. Central District No. CV-04304-JAK-FFM

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP, the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Lastly, PUBLIC EMPLOYEE(S) DISCIPLINE / DISMISSAL / RELEASE, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- Public Employee(s) Discipline/Dismissal/Release.
- Reassignment, reappointment

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| A.9  | The Board convened to closed session until approximately 7:15 p.m. to discuss items on the closed session agenda.   | CLOSED SESSION  |
| A.10 | President Robles-Solis reported out of closed session:<br><br>On motion by Trustee Cordes, seconded by Trustee O’Leary, and carried on a roll call vote of 5-0, the Board approved the Settlement Agreement in case OAH 2019-07-0217.   | REPORT ON CLOSED SESSION<br>(Motion # 19-51)  |
| A.11 | No one approached the Board   | PUBLIC COMMENTS   |
| A.12 | Ms. Suzanne Lugotoff provided the Board with a presentation on the District’s Child Nutrition Services Program mission, program funding and cost, accomplishments and goals. Ms. Lugotoff answered the Board questions regarding left overs, trash separation, the Shared Table project, donations to NGOs, the Super Snack (supper) and Weekend’s Backpack programs, waste and second breakfast.                                   | OVERVIEW OF OXNARD SCHOOL DISTRICT CHILD NUTRITION SERVICES PROGRAM                           |
| A.13 | The Educational Services Team presented student data for the 2018-19 school year in English/Language Arts and Math for State and District assessments. Dr. Ana DeGenna, responded the Board questions. The Board and Mr. Aguilera-Fort, District Superintendent, thanked Dr. DeGenna and her team for their work.   | PRESENTATION ON DISTRICT ASSESSMENTS  |
| A.14 | Dr. Ana DeGenna, Assistant Superintendent Educational Services provided the Board with a report on California Dashboard Local Indicators.   | REPORT ON CALIFORNIA DASHBOARD LOCAL INDICATORS   |
| A.15 | Mr. Chris Ridge, along with Ms. Bertha Anguiano, Principal at Brekke; Richard Caldwell, Principal at Frank; Gilbert Elizarraraz, Principal at Driffill; Andres Duran, Principal at Ramona, and Pablo Ordaz, Principal at Rose –all recipients of the California PBIS Recognition– provided the Board a presentation on PBIS - Positive Behavior Interventions and Support. Following, Mr. Chris Ridge answered the Board questions. | PRESENTATION ON PBIS - POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT FACILITIES SUMMER PROJECTS |

C CONSENT AGENDA

CONSENT AGENDA

On Motion by Trustee Cordes, seconded by Trustee Vega, and carried on a roll call vote of 5-0, the Board approved the Consent Agenda as presented.

(Motion # 19-52)

C.1 Received the Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems, Inc.

(Actuarial Study of Retiree Health Liabilities)

C.2 District enrollment as of September 30, 2019 was 15,730. This is 407 less than the same time last year.

(Enrollment Report)

C.3 Approved Purchase Order/Draft Payment Report #19-03 as submitted.

(Purchase Order/Draft Payment Report #19-03)

C.4 Approved Dr. Vaca's and Dr. Bond's out-of-state site visit. Amount not to exceed \$1,000.00 for ground travel and meals, to be paid out of the Human Resources Recruitment funds.

(Approval to Attend Out-of-State Site Visit to the National Center for Teacher Residencies Institute in Seattle, Washington)

C.5 Approved 2019-20 Quarterly Report on Williams Uniform Complaints, first quarter, as presented.

(Approval of the 2019-20 Quarterly Report on Williams Uniform Complaints, First Quarter)

C.6 Approved the establishment and increase of the positions as presented.  
Cost for Paraeducator II - \$28,679.00 - Special Education Funds  
Cost for Paraeducator III - \$1,278.00 - Special Education Funds

(Establish/ Abolish/ Increase/ Reduce Hours of Positions)

C.7 Approved Personnel Actions, as presented.

(Personnel Actions)

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment.

(Classified)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Galloup, Matthew	Child Nutrition Worker, Position #1704 McKinna 5.0 hrs./185 days	10/07/2019
Moraga, Yvonne E.	Child Nutrition Worker, Position #1982 Marina West 4.0 hrs./185 days	10/07/2019
Placencia, Alyssa	Paraeducator II, Position #9199 Special Education 5.75 hrs./183 days	10/07/2019
Ybarra, Patrice M	Child Nutrition Worker, Position #6409 Itinerant/McKinna 5.0 hrs./185 days	10/07/2019
<u>Limited Term</u>		
Calupe, Leanne Q.	Child Nutrition Worker (substitute)	09/26/2019

Coria, Crystal Q.	Paraeducator (substitute)	09/18/2019
Cruz, Camille A.	Paraeducator (substitute)	09/17/2019
Duarte, Andrea	Campus Assistant (substitute)	10/01/2019
Herrera, Laura	Clerical (substitute)	09/26/2019
Jones, Valeria E.	Clerical (substitute)	10/01/2019
Lopez, Allyssa M.	Clerical (substitute)	10/01/2019
Manning, Betty J.	Clerical (substitute)	09/25/2019
Pacheco Perez, Brenda G.	Paraeducator (substitute)	09/10/2019
Ramos, Rosalina	Campus Assistant (substitute)	10/02/2019
Rodas, Brianna	Campus Assistant (substitute)	10/09/2019
Sanchez, Briana C.	Child Nutrition Worker (substitute)	09/30/2019
<u>Exempt</u>		
Amador, Yolanda	AVID Tutor	10/02/2019
<u>Transfer</u>		
Acevedo Sanchez, Margarita	Campus Assistant, Position #6506	08/29/2019
	McAuliffe 4.0 hrs./180 days	
	Campus Assistant, Position #2976	10/01/19
	Driffill 2.83 hrs./180 days	
<u>Lay off</u>		
Garcia, Martha V.	Family Liaison, Position #2431	07/29/2019
	Ed. Services 6.0 hrs./180 days	
<u>Retirement</u>		
Boyagian, Elena M.	Accountant/Internal Auditor, Position #1729	07/31/2002-02/01/2020

Listed below are the recommended Certificated Personnel Actions, presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District. (Certificated)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Edwards, Danielle	Special Ed. Manager	October, 1 2019
Kasamis, Rosalind	Teacher	September 9, 2019
Mejia, Emmanuel	Counselor	October 15, 2019
Miller, Linda	Teacher, RSP	October 7, 2019
Park, Faith	Speech Language Pathologist	October 15, 2019
Lopez, Mairely	Substitute Teacher	2019/2020 School Year
Serros, Brian	Substitute Teacher	2019/2020 School Year
<u>Intervention Services Provider</u> (less than 20 hours per week not to exceed 75% or 135 days a year)		
Arevalo, Dayna	Harrington	October 7, 2019
Avalos, Valentina	Chavez	October 1, 2019
Colton, Ilene	Sierra Linda	October 7, 2019
Harward, Jamie	Sierra Linda	October 7, 2019
Varav, Sally	Ritchen	October 26, 2019

**C APPROVAL OF AGREEMENTS**

C.8 Approved Amendment #1 to Agreement #19-14 with the Center for Teaching for Biliteracy. Amount not to exceed \$3,000.00, to be paid with Title 1 funds. Original agreement was for the amount of \$97,100.00. Amendment #1 brings the total agreement amount for the 2019-20 school year to \$100,100.00. (Approval of Amendment #1 to Agreement #19-14 – Center for Teaching for Biliteracy)

C.9 Approved Amendment #1 to Agreement #19-34 with Therapy Travelers. Amount not to exceed \$650,000.00, to be paid with Special Education funds. Original agreement amount \$580,000.00. Amendment # 1, in the amount of \$650,000.00, will increase the number of supplemental staff hired to fill current vacancies, for a new total agreement amount of \$1,230,000.00. (Approval of Amendment #1 to Agreement #19-34 - Therapy Travelers)

C.10 Approved Agreement #19-132 with Restorative Justice Resource Services. Fiscal amount not to exceed \$12,000.00, to be paid from Title II funds. (Approval of Agreement #19-132 – Restorative Justice Resource Services)

C.11 Approved Agreement #19-133 with Focus on the Masters. Fiscal amount not to exceed \$1,500.00, to be paid from Supplemental Concentration Grant funds. (Approval of Agreement #19-133 – Focus on the Masters)

C.12 Approved Agreement #19-137 with Prismatic Magic LLC. Fiscal amount not to exceed \$799.00, to be paid from Title 1 funds. (Approval of Agreement #19-137, Prismatic Magic LLC)

C.13 Approved Agreement/MOU #19-140 with the Ventura County Office of Education. Fiscal amount not to exceed \$15,525.00, to be paid from State Preschool funds. (Approval of Agreement/MOU #19-140 - Ventura County Office of Education)

C.14 Approved Agreement #19-143 with the Center for Good Food Purchasing Program. There is no fiscal impact. (Approval of Agreement/MOU #19-143 - Center for Good Food Purchasing)

**Section C: RATIFICATION OF AGREEMENTS**

C.15 Ratified Amendment #3 to Agreement/MOU #15-162 with the City of Oxnard. The completion of Lemonwood play field reconstruction is currently anticipated in December 2019. Both the City and the District have agreed to extend the term of the agreement to March 31, 2020. The approximate not-to exceed amount of \$600.00 will be funded from Master Construct and Implementation Funds. (Ratification of Amendment #3 to Agreement/MOU #15-162 - City of Oxnard, for Joint Use of Lemonwood Park)

C.16 Ratified Agreement #19-125 with Assistance League School, NPS. Fiscal amount not to exceed \$25,300.00, to be paid from Special Education funds. (Ratification of Agreement #19-125 - Assistance League, Non-Public School, NPS)

- C.17 Ratified Agreement #19-127 with Casa Pacifica School. Fiscal amount not to exceed \$96,166.75, to be paid from Special Education funds. (Ratification of Agreement #19-127 – Casa Pacifica School.)
- C.18 Ratified Agreement #19-128 with Casa Pacifica School. Fiscal amount not to exceed \$89,325.00, to be paid from Special Education funds. (Ratification of Agreement #19-128 – Casa Pacifica School)
- C.19 Ratified Agreement #19-129 with Casa Pacifica School. Fiscal amount not to exceed \$101,902.50, to be paid from Special Education funds. (Ratification of Agreement #19-129 – Casa Pacifica School)
- C.20 Ratified Agreement #19-130 with Casa Pacifica School. Fiscal amount not to exceed \$54,448.25, to be paid from Special Education funds. (Ratification of Agreement #19-130 – Casa Pacifica School)
- C.21 Ratified Agreement #19-131 with Casa Pacifica School. Fiscal amount not to exceed \$47,400.00, to be paid from Special Education funds. (Ratification of Agreement #19-131 – Casa Pacifica School)
- C.22 Ratified Agreement #19-134 with Cronin Assessment. Fiscal amount not to exceed \$30,000.00, to be paid from Special Education funds. (Ratification of Agreement #19-134 - Cronin Assessment)
- C.23 Ratified Memorandum of Agreement #19-135 with County of Ventura/Ventura County Behavioral Health. There is no fiscal impact. (Ratification of Memorandum of Agreement #19-135, County of Ventura/Ventura County Behavioral Health)
- C.24 Ratified Agreement #19-136 with Dial Security. Fiscal amount not to exceed \$119,326.53, to be paid from the General Fund. Agreement #19-136 is for year 4 for the period of 10/6/19 through 10/5/20, in the amount not to exceed \$119,326.53. (Ratification of Agreement #19-136 – Dial Security – Alarm Monitoring/Maintenance Services)
- C.25 Ratified WAL #8 for Master Agreement #13-124 with CTE. Fiscal amount not to exceed \$11,320.00, to be paid from Master Construct and Implementation Funds. (Ratification of Work Authorization Letter #8 to Construction Testing Engineering (CTE) Inc., to provide Geotechnical Observation & Testing Services at the Lemonwood ECDC Project)
- C.26 Ratified Change Order No. 011 for Master Agreement #17-117 with Bernards. Fiscal amount not to exceed \$15,724.00, to be paid from Master Construct and Implementation Funds. (Ratification of Change Order No. 011 to Construction Services Agreement #17-117 with

Bernards to adjust costs for the Marshall New Classroom Building Project)

C.27 Ratified Change Order No. 012 for Master Agreement #17-117 with Bernards. Fiscal amount not to exceed \$20,268.00, to be paid from Master Construct and Implementation Funds.

(Ratification of Change Order No. 012 to Construction Services Agreement #17-117 with Bernards to adjust costs for the Marshall New Classroom Building)

Section D: ACTION ITEMS

D.1 On Motion by Trustee Cordes, seconded by Trustee O’Leary, and carried on a roll call vote of 5-0, the Board approved the Board approved the Variable Term Service Waiver in Speech Language Pathology for Faith Park, as presented.

APPROVAL OF A VARIABLE TERM SERVICE WAIVER IN SPEECH LANGUAGE PATHOLOGY FOR 2019-20 FOR FAITH PARK (Motion # 19-53)

D.2 On Motion by Trustee Cordes, seconded by Trustee O’Leary, and carried on a roll call vote of 5-0, the Board adopted Board Resolution #19-13 in order to enable CalSTRS employees to purchase service credit on a pre-tax basis

ADOPTION OF RESOLUTION #19-13 – REDEPOSIT PAYROLL (Motion # 19-54)

F. BOARD POLICIES

F.1 On Motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez, and carried on a roll call vote of 5-0, the Board adopted the following revised Board Policies, Administrative Regulations and Bylaws, as presented.

SECOND READING (Motion # 19-55)

AR 5113	Absences and Excuses	DeGenna
BP 5146	Married/Pregnancy/Parenting Students	DeGenna
AR 6173.2	Education of Children of Military Families	DeGenna
AR 6183	Home and Hospital Instruction	DeGenna

G. CONCLUSION

G.1 Mr. Karling Aguilera-Fort

SUPERINTENDENT ANNOUNCEMENTS

- Informed that for the past 2 weeks had attended the Student Speech Competition honoring Latino/Indigenous heroes. This year the 1<sup>st</sup> place was for a 7<sup>th</sup> grade student at Chavez; 2<sup>nd</sup> place was for a 6<sup>th</sup> grade student at Kamala. Both students chose Frida Kahlo as the inspiration for their speech. Next year in October Rio, Hueneme, Oxnard and Santa Paula Districts will compete.
- Reported that the previous week parents from Padres Juntos Promoviendo la Educación organized a conference. The parents organized the Conference entirely on their own and invited parents, district administrators and personnel.
- Reported that on Wednesday, that same week the second PAC meeting of the year took place. Parents worked in groups on the story of their names and the name of their oldest child. Mr. Aguilera-Fort indicated that developing the sense of community is very

important. Parents gave their input on what is working and what is not working at schools.

- Reported he attended the CABE conference on best practices for administrators of bilingual schools. Principals across the state attended. The Oxnard School District presented the Soria case.
- Reported that the previous Monday he held a meeting with the City of Oxnard team that included representatives from the Sheriff’s Department, Police Department, SROs, and Engineers from the departments in the city in charge of traffic, traffic lights and street markings. Ms. Janet Penanhoat, Ms. Norma Magana, Ms. Letitia Austin and himself represented Oxnard School District. As a result, there were three commitments made. First, the City would complete a study of traffic across the city and school zones and during school hours. A representative from the City and another from the District will be leading the analyses to identify the needs for crossing guards, traffic lights etc. Second, a community meeting would be held on November 20<sup>th</sup>, the City manager and their staff and representatives of Oxnard School District would be present to share with the community the needs identified, and how they would be addressed. Third, identify how to share resources to keep students and families safe when going to schools.

Trustee Cordes

- Thanked Superintendent Aguilera-Fort for the meeting with the City of Oxnard.
- Reported she attended the CABE Conference and BEST training.

TRUSTEES  
ANNOUNCEMENTS

Trustee Vega

- Expressed he is looking forward to his visit to Kamala and Soria the following Friday.
- Thanked Haydock for the invitation to Día de los Muertos. Expressed, that unfortunately, he would not be able to attend due to the Special Board Meeting.

Trustee O’Leary

- Expressed he was wearing red for Red Ribbon week. He remembered Enrique Camarena who lost his life in trying to help decrease drugs use in USA.
- Thanked Superintendent Aguilera-Fort for meeting with the City. Expressed he was looking forward to the diligence of the City and the District.

Trustee Madrigal Lopez

- Thanked Superintended Aguilera-Fort for the meeting with the City.

President Robles-Solis

- Congratulated and thanked the parents at Padres Juntos Promoviendo la Educación for their work informing and maintaining informed parents.
- Thanked Soria for the visit.

G.3 ADJOURNMENT

ADJOURNMENT

There being no further business, on motion by Trustee Madrigal Lopez, seconded by Trustee Cordes and carried on a roll call vote of 5-0, President Robles-Solis adjourned the meeting at 10:20 p.m.



Respectfully Submitted,

Mr. Karling Aguilera-Fort  
District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
the Governing Board of the Oxnard School District approves the Minutes of the Regular  
Board meeting of October 23, 2019, on motion by Trustee \_\_\_\_\_,  
seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees