

Regular Board Meeting
September 18, 2019

The Board of Trustees of the Oxnard School District met in regular session at 5:07 p.m. on Wednesday, September 18, 2019 at the Educational Service Center. CALL TO ORDER

A roll call of the Board was conducted. Present were Trustees Debra Cordes, Monica Madrigal Lopez, Denis O’Leary and President Veronica Robles-Solis. Trustee Jesus Vega was absent. Staff members present were District Superintendent Karling Aguilera-Fort, Assistant Superintendents Ana DeGenna and Janet Penanhoat, and Executive Assistant Rose Chaparro. ROLL CALL

Jeremiah Padilla, 2nd grade student in Mr. Cochrane’s class led the audience in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

Krislyn Losoya, 8th grade student in Mr. Callan’s class read the District’s Vision and Mission in English and Assistant Principal Teresa Ruvalcaba and Isabella Caliri, 5th grade student in Mr. Cazares’ class read them in Spanish. DISTRICT’S VISION AND MISSION STATEMENTS

Principal Tyler Higa provided a short presentation to the Board regarding Curren School, EYES Academy: Enriching Youth via Environmental Studies. Mr. Higa spoke about the core values, students’ academic success, social emotional health and wellbeing, and parent involvement in school. He highlighted the Dual Language, AVID, Autism programs and the strand focus. He also shared different activities regarding environmental field trips, school climate and culture, pupil engagement, Lego, Coding Club, and more. PRESENTATION BY CURREN SCHOOL - EYES ACADEMY: ENRICHING YOUTH VIA ENVIRONMENTAL STUDIES

Following the presentation, Trustee Cordes gave a token of appreciation on behalf of the Board to the students that participated in the meeting.

A.5 On motion by Trustee Cordes, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 3-1, being Trustee O’Leary the Nay vote, and being Trustee Vega absent; the Board approved the agenda as amended. ADOPTION OF THE AGENDA

- Changes: Item A.6 was moved to Item A.11. The rest of items after A.11 were moved down accordingly.

A.6 *Item A.6 was moved to A.11 to be presented to the Board after closed session.* (Moved to A.10)
UNAUDITED ACTUALS
EXPENDITURE/HIGHLIGHTS
FOR 2018/2019

A.7 No one addressed the Board. PUBLIC PARTICIPATION/
COMMENTS

A.8 ANNOUNCEMENTS PRIOR TO CLOSED SESSION September 18th, 2019: CLOSED SESSION
The Board recessed to Closed Session at 5:34 p.m. to consider the following:

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION: one (1) case
- EXISTING LITIGATIONS: Existing litigations
 - J.R. v. Oxnard School District et al. Central District No. CV-04304-JAK-FFM

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP, the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Lastly, PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- Public Employee(s) Discipline/Dismissal/Release.
 - Appointment recommendation: Assistant Principal

A.9 The Board convened to closed session until approximately 7:03 p.m. to discuss items on the closed session agenda. CLOSED SESSION

A.10 President Robles-Solis reported that pursuant to Section 54957 of the Government Code and Section 44943 of the Education Code the Board considered personnel matters. On motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 3-1, being Trustee Cordes the Nay vote and being Trustee Vega absent, the Board appointed Gabriela Torres to the position of Assistant Principal. REPORT ON CLOSED SESSION (Motion # 19-33)

A.11 Ms. Janet Penanhoat, Assistant Superintendent, Business & Fiscal Services and Mary Crandall, Director of Finance provided the Board with a presentation regarding the 2018/2019 fiscal year Expenditures and Unaudited Actuals. Following, Ms. Crandall Plasencia answered the Board questions. UNAUDITED ACTUALS EXPENDITURES/ HIGHLIGHTS FOR 2018/2019

A.12 Ms. Janet Penanhoat, Assistant Superintendent, Business & Fiscal Services introduced Mr. K. Guerra who provided a report on potential savings from a potential refunding, or refinancing, of a portion of the District’s outstanding General Obligation Bonds. Following the presentation, this item would be presented for the Board’s consideration at their October 9, 2019 Board meeting. REPORT ON GO BOND REFUNDING
Following the presentation Mr. Guerra answered the Board questions.

A.13 In observance of the importance of educational leadership at school, school district, and county levels, the Board designated the second full week in the month of October as Week of the School Administrator. APPROVAL OF RESOLUTION #19-124 FOR SCHOOL ADMINISTRATOR WEEK (Motion # 19-34)
On motion by Trustee Cordes, seconded by Trustee O’Leary and carried on a roll call vote of 4-0; being Trustee Vega absent; the Board adopted Resolution #19-124 in support of the School Administrator Week and directed the District Superintendent to distribute said resolution to all administrators.

B PUBLIC COMMENTS/HEARINGS PUBLIC COMMENTS
B.1 PUBLIC COMMENTS
• No one addressed the Board.

C CONSENT AGENDA CONSENT AGENDA (Motion # 19-35)
On Motion by Trustee Cordes, seconded by Trustee Madrigal Lopez, and carried on a roll call vote of 4-0, being Trustee Vega absent, the Board approved the Consent Agenda as presented.

- C.1 Scheduled October 9, 2019 for the Public Hearing for CSEA and the District's proposals. (Approval to Set Date for Notice of Public Hearing re: Sunshine of the California School Employees Association's (CSEA), Chapter #272 and the Oxnard School District's (District) Initial Proposals for 2019-2020 Negotiations, Pursuant to Government Code Section 3547)
- C.2 Accepted the Oxnard School District 2018-19 Unaudited Actual Financial Information and authorize its filing with the Ventura County Office of Education. (Acceptance of Oxnard School District 2018-19 Unaudited Actual Financial Information)
- C.3 District enrollment as of August 30, 2019 was 15,760. This is 378 less than the same time last year. (Enrollment Report)
- C.4 Approved the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #18-INF-01, Painting 2019 - Frank & Driffill, with CAM Painting Inc. (Approval of Notice of Completion, Painting 2019 - Frank & Driffill, Bid #18-INF-01)
- C.5 Approved the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #18-01, Asphalt Paving 2019 - McAuliffe & Brekke, with PaveWest Inc. (Approval of Notice of Completion, Asphalt Paving 2019 - McAuliffe & Brekke, Bid #18-01)
- C.6 Approved the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #18-02, Roof Replacement 2019 - Fremont (9 Bldgs.), with Channel Islands Roofing Inc. (Approval of Notice of Completion, Roof Replacement 2019 - Fremont (9 Bldgs.), Bid #18-02)
- C.7 Approved CCA No. 001E to Amendment #1 to CSA #15-198 with Swinerton Builders related to the Lemonwood Elementary School ECDC Project. CCA No. 001E will be a COST to the Contractor Contingency line item of Amendment #1 to CSA #15-198 in the amount of \$5,243.03. This allocation will not increase the Project's overall budget. After Board approval of CCA No. 001E, the remaining balance of Contractor Contingency will be \$74,756.97. (Approval of Contractor Contingency Allocation (CCA) No. 001E to the Lemonwood ECDC Project)
- C.8 Approved CCA No. 007 to CSA #16-199 with Bernards related to the Elm Elementary School Reconstruction Project. The decrease to project budget and the reallocation of funds to the Program Reserve will be reflected in the District's next Semi-Annual Update to the Master Construct and Implementation Program Report. CCA No. 007 will be a COST to the Contractor Contingency line item of CSA #16-199 in the amount of \$14,156.00. This allocation will not increase the Project's overall budget. After Board approval of CCA No. 007, the remaining balance of the Contractor Contingency Allocation (Approval of Contractor Contingency Allocation No. 007 to the Elm Elementary School Reconstruction Project and Return of Unused Contractor Contingency

will be \$3,867.00. Unused Contractor Contingency Allocation funds shall be returned to the Master Construct and Implementation Program Reserve. Funds to Master Construct and Implementation Program Reserve)

C.9 Approved Purchase Order/Draft Payment Report #19-02 as submitted. (Purchase Order/Draft Payment Report #19-02)

C.10 Ratified the establishment and increase of the positions as presented. Cost for Speech Language Pathology Assistant - \$79,958 Special Ed Cost for Campus Assistant - \$7,879 Site funds Cost for Campus Assistant - \$1,970 General funds Cost for Campus Assistant - \$1,300 General funds. (Establish /Abolish/ Increase /Reduce Hours of Position)

C.11 Approved Personnel Actions, as presented. (Personnel Actions)

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment. (Classified)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Ayala, Ashley	Paraeducator III, Position #9307 Special Education 5.75 hrs./183 days	08/28/2019
Borunda, Rosa	District Textbook Coordinator, Position #2300 Ed. Services 8.0 hrs./246 days	09/10/2019
Gutierrez, Christine A.	Paraeducator II, Position #2260 Special Education 5.75 hrs./183 days	09/04/2019
Hernandez Quintana, Linda G.	Language Assessment Technician (B), Position #2443 English Learner Services 5.5 hrs./246 days	08/26/2019
Wright, Jessica L.	Paraeducator III, Position #9211 Special Education 5.75 hrs./183 days	09/30/2019
<u>Limited Term</u>		
Alkhazaeleh, Nura	Health Assistant (substitute)	08/23/2019
Camarena Padilla, Cinthia L.	Paraeducator (substitute)	08/27/2019
Cervantes Godinez, Maria F.	Paraeducator (substitute)	08/28/2019
Ford, Rachele C.	Health Assistant (substitute)	08/23/2019
Hernandez, Delilah	Paraeducator (substitute)	08/20/2019
Lopez, Hilary A.	Paraeducator (substitute)	08/19/2019
Morales, Eva J.	Paraeducator (substitute)	08/30/2019
Tapia, Erika	Paraeducator (substitute)	08/26/2019
Walker, Jeremy R.	Paraeducator (substitute)	08/20/2019
Willner, David A.	Paraeducator (substitute)	08/19/2019
<u>Promotional</u>		
Castellanos Vizcaino, Ana Luisa	Language Assessment Technician, Position #8703 English Learner Services 5.5 hrs./246 days Paraeducator I, Position #7170 Curren 3.16 hrs./183 days	09/09/2019

Gomez, Yasmin	Paraeducator III, Position #2903 Special Education 5.75 hrs./183 days Campus Assistant, Position #3120 Frank 5.75 hrs./180 days	08/26/2019
Jasso, Judy E.	Registered Behavior Technician, Position #9245 Special Education 8.0 hrs./203 days Paraeducator III, Position #6824 Special Education 5.75 hrs./183 days	08/19/2019
Soria, Roxanne	Paraeducator II (B), Position #9198 Special Education 5.75 hrs./183 days Paraeducator I, Position #7289 Haydock 5.75 hrs./183 days	08/19/2019
<u>Reinstatement</u>		
Jimenez, Claudia	Outreach Specialist (B), Position #1738 Elm 7.0 hrs./180 days	08/29/2019
Vivanco, Regina R.	Paraeducator II (B), Position #1706 Special Education 5.75 hrs./183 days	08/29/2019
<u>Leave of Absence</u>		
Andrade, Gabriela	Library Media Technician, Position #2525	08/27/19-12/19/2019 (Tuesdays and Thursdays only)
<u>Return from Leave of Absence</u>		
Pena, Sara	Intermediate School Secretary, Position #6709 Driffill 8.0 hrs./192 days	08/26/2019
Rodriguez, Raquel	Outreach Specialist, Position #2614 Rose Ave. 8.0 hrs./180 days	08/21/2019
<u>Layoff</u>		
Navarro, Imelda L.	Preschool Teacher, Position #7803 Ed. Services 3.0 hrs./183 days	06/28/2019
<u>Resignation</u>		
Arroyo, Maribel	Preschool Assistant, Position #2666 San Miguel 3.0 hrs./183 days	08/18/2019
Casillas-Zuniga, Claudia B.	Outreach Specialist (B), Position #1070 Ramona 8.0 hrs./180 days	08/30/2019
Mendez, Maria S.	Child Nutrition Worker, Position #2615 Driffill 5.5 hrs./185 days	08/30/2019
Ramirez, Randolph R.	Health Care Technician, Position #2693 Pupil Services 7.0 hrs./183 days	09/69/2019

Listed below are the recommended Certificated Personnel Actions, presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District. (Certificated)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Ferris, Cassandra	Teacher, PE	August 22, 2019

Beatty, Gerald	Substitute Teacher	2019/2020 School Year
Burton, Cathleen	Substitute Teacher	2019/2020 School Year
Davis, Narcisa	Substitute Teacher	2019/2020 School Year
Moore, Sierra	Substitute Teacher	2019/2020 School Year

Intervention Services Provider
(less than 20 hours per week not
to exceed 75% or 135 days a
year)

Huynh, Jennifer	September 3, 2019
Nemets, Susan	September 3, 2019
Parker, Marilynne	August 19, 2019
Shapiro, Megan	September 3, 2019
Vidal, Catherine	September 9, 2019

Resignations

Ramos, Leticia	Principal	August 30, 2019
----------------	-----------	-----------------

Annual Teacher Assignment Report 2019-2020
Pursuant To Education Codes 44256 (B) And 44258.2

Education Code 44256 (b) allows the holder of a multiple subject or a standard elementary teaching credential to teach any subject in departmentalized classes with 12 semester units, or 6 upper division units, in the subject to be taught (Grades K-8).

Name

Subject

Meagan Forrest	Health
----------------	--------

C APPROVAL OF AGREEMENTS

C.12 Approved Agreement #19-102 with Community Action Partnership of San Luis Obispo (CAPSLO) for the purpose of supplying breakfast, lunch and snacks to their preschool program at Harrington School for the 2019-20 school year. CAPSLO will reimburse the District for the cost of the meals and snacks provided.	(Approval of Agreement 19-102 with Community Action Partnership of San Luis Obispo (CAPSLO) for Supplying Snacks to CAPSLO Preschool Students At Harrington School)
---	---

C.13 Approved Agreement/MOU #19-104 with the Channel Islands Maritime Museum. Amount not to exceed \$3,500.00, to be paid with ASES funds Ratified Agreement #19-97 with Ventura County Office of Education. Amount not to exceed \$39,157.38 to be paid with Special Education funds.	(Approval of Agreement/MOU #19-104 – Channel Islands Maritime Museum)
--	---

C.14 Approved Agreement #19-106 with Building Block Entertainment Inc. Amount not to exceed \$895.00, to be paid with LCFF.	(Approval of Agreement #19-106, Building Block Entertainment Inc.)
---	--

C.15 Approved Agreement #19-105 with Reading Horizons. Amount not to exceed \$46,257.08, to be paid with Special Education funds. (Approval of Agreement #19-105, Reading Horizons)

C.16 Approved Agreement #19-107 with Building Block Entertainment Inc. Amount not to exceed \$895.00, to be paid with LCFF funds. (Approval of Agreement #19-107, Building Block Entertainment Inc.)

C.17 Approved Agreement #19-109 with Mixteco/Indigena Community Organizing Project. Amount not to exceed \$2,000.00, to be paid with Title 1 funds. (Approval of Agreement #19-109 - Mixteco/Indigena Community Organizing Project)

C: RATIFICATION OF AGREEMENTS

C.18 Ratified Agreement #18-246 with Ventura County Office of Education. Amount not to exceed \$12,454.48, to be paid with Special Education funds. (Ratification of Agreement #18-246 with Ventura County Office of Education)

C.19 Ratified Amendment #2 to Agreement #18-210 with Ventura County Office of Education. Amount not to exceed \$492.26, to be paid with Special Education funds. Amendment #2 in the amount of \$492.26, is required to adjust the actual cost through the end of the 2018-2019 fiscal year, for Student JV120313, for a new total agreement amount of \$80,604.72. (Amendment #2 to Agreement #18-210 with Ventura County Office of Education. Amount not to exceed \$492.26, to be paid with Special Education funds. Amendment #2 in the amount of \$492.26, is required to adjust the actual cost through the end of the 2018-2019 fiscal year, for Student JV120313, for a new total agreement amount of \$80,604.72)

C.20 Ratified Amendment #1 to Agreement #19-26 with FoodCorps Inc. Amount not to exceed \$7,500.00, to be paid with CNS funds. (Ratification of Amendment #1 to Agreement #19-26 – FoodCorps Inc.)

C.21 Ratified Amendment #1 to Agreement #18-204 with Ventura County Office of Education, in the amount of \$2,749.51, to be paid with Special Education funds. (Ratification of Amendment #1 to Agreement #18-204 - Ventura County Office of Education)

C.22 Ratified Agreement #18-161 with Ventura County Office of Education (VCOE) in the amount of \$433,980.07, to provide exceptional services to twenty-two (22) special education students that consist of support from Special Circumstances Paraeducators during the 2018-2019 school year, including extended school year. Amount not to exceed \$12,658.15, to be paid with Special Education funds. (Ratification of Amendment #1 to Agreement #18-161 - Ventura County Office of Education)

D ACTION ITEMS

D.1 After Dr. Bond, Director of Certificated Human Resources, answered some questions for the Board, on Motion by Trustee O’Leary, seconded by Trustee Cordes, and carried on a roll call vote of 4-0, being Trustee Vega absent, the Board approved the Variable Term Waiver for provisional internship permit authorizations in Math for Ryan Reid, as presented.

APPROVAL OF VARIABLE TERM WAIVER FOR PROVISIONAL INTERNSHIP PERMIT (PIP) AUTHORIZATIONS IN MATH FOR RYAN REID FOR THE 2019-20 SCHOOL YEAR (Motion # 19-36)

D.2 CFW Advisory Services LLC, an affiliate company, provides professional consultant services for facilities planning and assessments, State aid grants for the modernization and construction of school facilities, educational program consulting, election services for bond/parcel tax campaign committees, and program implementation services for facilities educational programs and municipal advisory services. The District has contracted under separate agreements with CFW for the provision of program implementation services for facilities and educational programs and professional consultant services for State aid grants for the modernization and construction of school facilities, and acknowledges such agreements.

APPROVAL OF CONTRACT FOR PROFESSIONAL SERVICES WITH CALDWELL FLORES WINTERS, INC. (Motion # 19-37)

Following a discussion, on Motion by Trustee Madrigal Lopez, seconded by President Robles-Solis, and carried on a roll call vote of 3-1, being Trustee O’Leary the Nay vote and being Trustee Vega absent, the Board approved a one (1) year contract with CFW Advisory Services, LLC.

E. APPROVAL OF MINUTES

On Motion by Trustee Cordes, seconded by Trustee Madrigal Lopez, and carried on a roll call vote of 4-0, being Trustee Vega absent the Board approved the minutes of the regular and special board meetings, as submitted:

APPROVAL OF MINUTES (Motion # 19-38)

- September 4, 2019, Regular Board Meeting.

F. BOARD POLICIES

BOARD POLICIES

F.1 The Board reviewed the following revised Board Policies, Administrative Regulations and Bylaws, and asked for information to be added.

On Motion by Trustee Cordes, seconded by Trustee Madrigal Lopez, and carried on a roll call vote of 4-0, being Trustee Vega absent, the Board approved the Board Policies and Administrative Regulations as revised.

SECOND READING (Motion # 19-39)

BP/AR 0420	School Plans/Site Council	DeGenna
BP/AR 0450	Comprehensive Safety Plans	DeGenna
BP/AR 5141.52	Suicide Prevention	DeGenna
BP/AR 5144	Discipline	DeGenna

F.2 The Board reviewed the following revised Board Policies, Administrative Regulations and bylaws as presented and approved for first reading:

FIRST READING

BP 5111	Admission	DeGenna
---------	-----------	---------

G. CONCLUSION

G.1 Mr. Karling Aguilera-Fort

- Reported he visited several schools and attended several Back-to-School nights.
- Reported he attended the ribbon-cutting ceremony of the classroom building at Thurgood Marshall School.
- Reported he had his first meeting with the Parent Advisory Committee. He indicated that he was satisfied with the meeting and that it was an opportunity to keep building relationships with families.
- Indicated that OSD is looking forward to become a real learning organization. Along with the cabinet he was reviewing and discussing the book *Teaming*. Also, indicated that they are analyzing the data received and coming up with concrete ideas to implement and follow-up as a support and monitoring system.
- Expressed he was impressed with the amount of parents that attend Back-to-School nights.
- Reminded and invited everyone to the Grand Opening and Open House events celebrating the conclusion of the last phase of Lemonwood construction.
- Encouraged everyone to attend the Strengthening our Families event the following Saturday.

SUPERINTENDENT
ANNOUNCEMENTS

TRUSTEES
ANNOUNCEMENTS

Trustee Cordes

- Reported she attended Back-to-School nights and expressed her satisfaction to see so many community resources available and for the great work done by the schools.
- Thanked Haydock for the parking spot reserved.
- Expressed that there was good attendance at Thurgood Marshall School inauguration.
- Commented on the enrollment decline.
- Commented on the earlier vote on item A.10
- Reported she attended the 9-11 memorial at Frank. Congratulated the faculty, staff and the students.

Trustee Vega

- Absent

Trustee O’Leary

- Reminded and invited everyone to the California Annual Coastal Clean-up Day that would take place the following Saturday, from 9:00 a.m. to 12:00 p.m. on the local beaches.

Trustee Madrigal Lopez

- Reported she attended Back-to-School nights at Brekke and Rose.
- Reported the past week it was a pleasure to see Marshall’s new classes. Thanked CFW.
- Expressed she is looking forward to attending the Strengthening Our Families event and to the ribbon-cutting ceremony at Lemonwood, her own elementary school.

President Robles-Solis

- Expressed it was a pleasure to attend Back-to-School nights at Rose Avenue and Brekke and thanked the PTAs and the staff for the dedication on the planning of Back-to-School nights.
- Encouraged everyone to attend the Coastal Clean-up Day on Saturday.

There being no further business, on motion by Trustee Cordes, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 4-0, being Trustee Vega absent, President Robles-Solis adjourned the meeting at 8:25 p.m.

Respectfully Submitted,
Mr. Karling Aguilera-Fort

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____,
the Governing Board of the Oxnard School District approves the Minutes of the Regular
Board meeting of September 18, 2019, on motion by Trustee
_____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees