

Regular Board Meeting
August 8, 2018

The Board of Trustees of the Oxnard School District met in regular session at 5:10 p.m. on Wednesday, August 8, 2018, at the Educational Service Center. CALL TO ORDER

A roll call of the Board was conducted. Present were President Debra M. Cordes, and Trustees, Ernest “Mo” Morrison, Denis O’Leary, and Monica Madrigal Lopez. Trustee Veronica Robles-Solis was absent. Staff members present were District Superintendent Dr. Cesar Morales, Assistant Superintendents Janet Penanhoat, Dr. Ana DeGenna and Dr. Jesus Vaca, and Executive Assistant Rose Chaparro. ROLL CALL

Marcie Acosta and David Giran, students of the Summer School Program led the audience in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

Alise Gonzales and Kortez Williams read the District’s Vision and Mission Statements in English; and Kaylin Esquivel read them in Spanish. DISTRICT’S VISION AND MISSION STATEMENTS

Ms. Ginger Shea provided a presentation on the 2018 Writing & Science Camp – Summer School Program. Summer School students provided presentations on the topics and projects learned and completed during the Summer Camp. The program operated in Chavez, Harrington, Sierra Linda and Soria but children from all over the District attended. The program was very similar to the past year program. The activities included: Hands on Science with Mad Science from Los Angeles, Writing about Science with OSD teachers, Math Mindset (Teacher application of professional development), Enrichment with Oxnard Scholars Program (Engineering & Math; Art & Literacy; Hip Hop Mindset & Drum Bus; Physical Activity), Field Trips on Fridays (California Science Center, Santa Barbara Museum of Natural History, Skating Plus, Channel Islands National Park, California Lutheran University, University of Santa Barbara, Old Mission Santa Barbara, Santa Barbara MOXI.) PRESENTATION BY SUMMER SCHOOL PROGRAM

President Cordes presented a token of appreciation to the students that participated.

On motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 4-0, the agenda was approved, as amended. The following items will be pulled from the agenda and will be presented at the August 22, 2018 Board Meeting: ADOPTION OF THE AGENDA

- C.13 Approval of Change Order No. 001 to Construction Services Agreement # 17-212 with Viola Constructors to Adjust Cost for Kinder/Flex Project at McAuliffe Elementary School.
- C.15 Approval of Change Order No. 002 to Construction Services Agreement # 17-218 with Viola Constructors to Adjust Cost for Kinder/Flex Project at Richten Elementary School.

A.6 Ms. Letitia Austin, Public Information Officer, provided a presentation on the communication plan and its updates. STUDY SESSION-COMMUNICATION PLAN UPDATE

A.7 President Cordes read the Rules for Individual Participation. PUBLIC PARTICIPATION/ COMMENTS

- Jack Villa from Neighborhood Park, requested reassessment of the bus stops in the area due to the bad conditions in the park.

ANNOUNCEMENTS PRIOR TO CLOSED SESSION August 8, 2018: CLOSED SESSION
After any public comments on the Closed Session agenda items, the Board recessed to Closed Session to consider the following:

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION: one (1) case
- EXISTING LITIGATIONS: three (2 cases)
 - Office of Administrative Services Case # OAH No. 2018060351
 - J.R. v. Oxnard School District et al. Central District No. CV-04304-JAK-FFM

Secondly, REMOVAL/SUSPENSION/EXPULSION OF STUDENTS (*Education Code* 48916)
None

Thirdly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP, the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Fourthly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

Property: Parcel located on Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Lastly, PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

Public Employee(s) Discipline/Dismissal/Release

Trustees convened to closed session at 6:30 p.m. until approximately 7:09 p.m. to discuss items on the closed session agenda. CLOSED SESSION

President Cordes reported actions taken by the Board in the closed session: REPORT ON CLOSED SESSION

On motion by Trustee Morrison, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 4-0, a settlement agreement was approved on Case # OAH No. 2018060351.

A.11 Dr. Cesar Morales, Superintendent of OSD introduced two new Assistant Principals: ANNOUNCEMENT OF NEW ADMINISTRATOR(S) TO THE BOARD OF TRUSTEES
Ms. Erika Ragan, new Assistant Principal at Haydock, thanked for the opportunity.
Ms. New Assistant Principal Teresa Ruvalcaba at Lemonwood, thanked for the opportunity.

B.1 Trustee Morrison read the rules for individual participation in English and President Cordes read them in Spanish. PUBLIC COMMENT

- Esteban Dueñas, concerned by the use of iPads and possible innapropriate content.

On motion by Trustee O’Leary, seconded by Trustee Morrison and carried on a roll call vote of 4-0, the Board approved the Consent Agenda, as amended. CONSENT AGENDA (Motion# 18-6)

C.1 Approved the following Agreements: (Acceptance of Agreements)

Academic:

- #18-33 Ellevation Education, to provide professional development to teachers in the Oxnard School District during the 2018-2019 school year on the use and deployment of the Ellevation software; amount not to exceed \$17,000.00; to be paid with Title I funds.
- #18-55 Oxnard Performing Arts & Convention Center, agreement for the 8th Grade Promotion Ceremonies for Frank, Fremont and Haydock Academies to be held at the Oxnard Performing Arts & Convention Center on Thursday, June 13, 2019; amount not to exceed \$3,904.00, to be paid from the Unrestricted General Fund

Enrichment:

- #18-56 Oxnard Performing Arts & Convention Center, agreement for the Oxnard Education Foundation along with the Oxnard School District to host an event to acknowledge students who scored within the top 5 percentile district wide in the California Assessment of Student Performance and Progress CAASPP test. The Awards of Excellence Ceremony will be held on Wednesday, October 17 and Thursday, October 18, 2018, at the Oxnard Performing Arts & Convention Center; amount not to exceed \$5,847.00, to be paid from the General Fund.
- #18-58 Learning for Living, Inc., to facilitate a community building staff workshop focused on culture, connections and the importance of working well together. This will be a combination between two schools, Marshall (an existing K-6), and Driffill (an existing K-8), as Marshall transitions to a K-8. The workshop for 100 teachers will be held on Tuesday, August 14, 2018 at Marshall School; amount not to exceed \$5,000.00, to be paid with Title I funds.

Support Services:

- #18-37 Child Development Resources of Ventura County, Inc. (CDR), agreement for supplying breakfast and lunch meals to the students in the CDR

Head Start programs at Sierra Linda and Harrington Schools during the 2018-2019 school year. The term of the agreement is for one year commencing on August 27, 2018.

- #18-41 PDAP of Ventura County Inc., to provide an Addiction Treatment Counselor as available to provide early intervention group and individual counseling to students referred by faculty at identified schools in the Oxnard School District during the 2018-2019 school year. Group substance abuse counseling sessions will be conducted based on a need factor; amount not to exceed \$30,000.00, to be paid with Title 1 funds.
- #18-42 Diane Turini-Mize, LMFT, SEP, to assess and treat students whose inappropriate school behavior affects his/her classroom learning. Her extensive training in complex trauma resolution addresses those classroom behaviors that impact the student's academic achievement and the learning of others; amount not to exceed \$92,000.00, to be paid with MAA funds.
- #18-43 Gold Coast K9 will provide six K9 visits per month for ten months to Haydock, Frank and Fremont Middle Schools as well as one K9 visit per month for ten months to Chavez, Curren, Driffill, Kamala, Lemonwood and Soria Schools. Totaling 120 K9 safety check visits for the Oxnard School District during the 2018-2019 school year; amount not to exceed \$24,000.00, to be paid from the General Fund.
- #18-46 Action Preparedness Training to provide CPR and First Aid training to teachers and support staff as needed for the 2018-2019 school year. Action Preparedness Training offers OSHA and EMSA compliant CPR/AED and First Aid training classes to school staff at a special rate. Certification is valid for 2 years; amount not to exceed \$4,500.00, to be paid from General Fund.
- #18-47 DrumBus, LLC will focus on students in grades 5 and 7 with a therapeutic drum program delivered by trained program facilitators at the school site within the mobile music classroom known as the "Drum Bus". The program will utilize the evidenced-based program "Beat the Odds" from UCLA's Center for the Healing Arts; amount not to exceed \$75,000.00, to be paid as follows: \$20,000.00 LCFF/PBIS, \$25,000.00 MAA, and \$30,000.00 Title 1 funds.
- #18-50 CABE 2 - Inspire Program will provide professional development to parents in the Oxnard School District during the 2018-2019 school year. The CABE 2 - Inspire Program works with parents to increase their knowledge about schooling to ensure that parents have vital information about high-quality educational options for their children; amount not to exceed \$22,000.00, to be paid with Title 3 funds.

C.2 Ratified the following Agreements:

(Ratification of Agreements)

Academic:

- #18-49 California Department of Education – Child Development Division Contract, agreement formalizes services to be provided in accordance with Funding Terms and Conditions of the California State Preschool contract #CSPP-8670. Funding allows for the operation of 7 state preschool sites. Program operates for 180 days and follows the Oxnard School District calendar. \$1,421,883.00 funding to the Oxnard School District to operate State Preschool Program.

Enrichment:

- #18-40 Mad Science of Los Angeles to provide Oxnard School District Special Education students with fun and educational assemblies focused on Science and Engineering practices during extended school year; amount not to exceed \$4,800.00, to be paid with Special Education funds.

Facilities:

- #18-27 Ventura County Office of Education for Use of Facilities, prior to the 2007-08 fiscal year, the Administration received a request from the Ventura County Superintendent of Schools Office for the use of one classroom and set of restrooms at Cesar Chavez School to be used for County Special Education Programs. VCOE paid OSD \$8,000.00 annually for the use of said facilities. Effective the 2014-15 fiscal year, the program was relocated to Ritche School. The facilities used by VCOE are one classroom and one co-ed ADA compliant restroom. There is no change to the annual cost to VCOE; no fiscal impact to the Oxnard School District.

Special Education:

- #17-284 Autism Learning Partners LLC Exceptional Educational Consultants Inc., to work with the Special Education Services Department to provide 1:1 Behavior Support Services to students, parents, and staff during the 2017-2018 academic year, in the amount of \$10,000.00. Services included Focused ABA Services, Social Skills Instruction, ABA Progress Reporting, Training & Development, transition planning for students demonstrating progress, and positive collaboration with schools, parents and staff. Amendment # 1 is required to cover additional costs incurred for embedded services, social skills groups/classes and professional training and development through the 2017-2018 fiscal year, in the amount not to exceed \$60,000.00, for a total agreement amount of \$70,000.00, to be paid out of Special Education Funds.
- #17-316 Ventura County Office of Education, Special Circumstances Paraeducator Services (SCP), ratify service agreements with VCOE for the 2017-2018 school year, to provide exceptional services to special education students that consist of support from Special Circumstances Paraeducators (SCP's), including extended school year; amount not to exceed \$18,090.80, to be paid with Special Education funds.
- #18-44 Tutorific! will provide additional instruction to students selected or assigned by Special Education Services for tutoring outside of the normal school day; amount not to exceed \$38,000.00, to be paid with Special Education funds.
- #18-45 Behavior Insights Inc., will provide consultant services to Oxnard School District, Special Education Services, assist in the overall goal of building in-house capacity within the Oxnard School District in the area of behavior intervention and programming. An overall assessment of district needs in the area of applied behavior analysis (ABA) will be done. These services will be used to create an extensive district training protocol that will be used to train existing and new district personnel in the area of behavior analysis during the 2018-2019 school year; amount not to exceed \$100,000.00, to be paid with Special Education funds.
- #18-53 Art Trek Inc., will work with the Special Education Services, to provide Art Trek site instructors for Grades K-8 for four weeks during extended school year; amount not to exceed \$9,820.00, to be paid with Special Education ESY funds.

Support Services:

- #18-25 Ventura County Office of Education (VCOE), Oxnard School District will enter into an agreement with VCOE for the purpose of supplying breakfast and lunch meals for the County program at Dwire School. This is a standard renewal of an ongoing contract. The revenue generated by the reimbursement from the Community Eligibility Provision covers the cost of operating.
- #18-26 Ventura County Office of Education (VCOE), Oxnard School District will enter into an agreement with VCOE for the purpose of supplying breakfast and lunch meals for the county program at James Foster School, located on the Frank Intermediate School campus. This is a standard renewal of an ongoing contract. The revenue generated by the reimbursement from the Community Eligibility Provision covers the cost of operating.
- #18-32 Ventura County Office of Education (VCOE), Oxnard School District enters into an agreement with VCOE for the purpose of supplying breakfast and lunch meals for the county program at Ritcher School. The revenue generated by the reimbursement from the Community Eligibility Provision covers the cost of operating.
- #18-36 El Centrito, Oxnard School District is entering into an agreement with El Centrito for the purpose of supplying lunch meals to the students in their preschool programs. Meals are to be prepared in the Haydock and Ramona kitchens or, if necessary, at any other mutually agreed-upon location, during the 2018-19 school year. The term is for one calendar year commencing on July 1, 2018. The revenue generated by the reimbursement from the Community Eligibility Provision covers the cost of operating.
- #18-37 Child Development Resources of Ventura County, Inc. (CDR), Oxnard School District is entering into an agreement with Child Development Resources of Ventura County, Inc. for the purpose of supplying breakfast and lunch meals to the students in the CDR Head Start programs at Sierra Linda and Harrington Schools during the 2018-19 school year. The term is for one calendar year commencing on August 27, 2018. The revenue generated by the reimbursement from the Community Eligibility Provision covers the cost of operating.
- #18-38 Continuing Development, Inc. (CDI), Oxnard School District is entering into an agreement with Continuing Development, Inc. for the purpose of supplying daily snacks to the students in the CDI preschool program at Harrington School during the 2018-19 school year. The term is July 1, 2018 to June 30, 2019. CDI will reimburse the District for the cost of the snacks provided.
- #18-39 Ventura Unified School District explains and confirms the agreement between the Ventura Unified School District as the Local Education Agency for the Ventura County Indian Education Consortium, and the Oxnard School District. The federal guidelines for identification of student funding for Indian Education have changed, and therefore, the number of students who can be served in the program has also changed. Oxnard School District has 18 students for whom federal funds will be received by the Ventura County Indian Education Consortium for the 2018-19 school year. In order to continue to provide the services as outlined in the Agreement/MOU, Oxnard School District is required to match the amount of federal funds provided; amount not to exceed \$4,265.64 (matching funds), to be paid with Title I funds.
- #18-48 Ventura County Office of Education (VCOE) will work with the Oxnard School District toward promoting CHAMPS implementation support for staff members for professional learning opportunities during the 2018-2019 fiscal year. The purpose is to support staff in the successful implementation of

the PBIS CHAMPS approach; amount not to exceed \$98,350.00, to be paid from the General Fund, per LCAP Goals.

- #18-51 Mixteco/Indigena Community Organizing Project (MICOP) - Case Management, Resource & Referral. This agreement formalizes Family Strengthening programming objectives, service levels, measures for success, and implementation strategies that will guide the efforts of MICOP in the delivery of Case Management, Resource & Referral services specifically to the Mixteco community. Term of the agreement is July 1, 2018 through June 30, 2019; amount not to exceed \$119,165.00 to be paid out of First 5/Oxnard Neighborhood for Learning Fund.
- #18-52 Mixteco/Indigena Community Organizing Project (MICOP) – Aprendiendo con Mama y Papa. This agreement formalizes programming objectives, service levels, measures for success, and implementation strategies that will guide the efforts of MICOP in the delivery of Aprendiendo con Mama y Papa workshop services specifically to the Mixteco community. Term of the agreement is July 1, 2018 through June 30, 2019; amount not to exceed \$27,457.00 to be paid out of First 5/Oxnard Neighborhood for Learning Fund.

C.3 Accepted and adopted June 2018 Semi-Annual Implementation Program Update as an adjustment to the Master Construct and Implementation Program, and that the Board direct staff and CFW to proceed with adjustments to the program for immediate implementation.

(Approval and Adoption of the June 2018 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program)

C.4 At the November 13, 2013, regularly scheduled Board Meeting, the Board of Trustees approved Agreement #13-124 with Construction Testing & Engineering, Inc. to provide Geotechnical Engineering Services which include Special Inspections and Material Testing. At the start of construction, concerns were raised that the Project Labor Agreement (PLA) restricted the onsite duties of the DSA Inspector of Record (IOR). After several discussions with the District’s PLA Administrator, it was determined that the best route to resolve this issue and satisfy the PLA would be for the District to provide a full-time union deputy inspector to supplement the IOR to perform these duties. The Deputy Inspector services will be a Time and Material (T&M) based contract and is projected to last approximately 8 months. The fee is estimated at \$116,203.00, to be paid out of the Master Construct and Implementation Funds.

(Approval of Work Authorization Letter #7 to Construction Testing & Engineering (CTE) Inc., to Provide a Full-Time Deputy Inspector to assist at the Elm Elementary School Reconstruction Project)

C.5 Approved WAL #11 to Agreement #13-131 with Rincon Consultants Inc. to provide soil analysis for the Ramona Elementary School Kindergarten Flex Project. WAL #11 to Agreement #13-131 includes additional soil analysis in the amount of \$9,959.00, to be paid out of the Master Construct and Implementation Funds.

(Approval of Work Authorization Letter #11 (“WAL #11”) for Agreement #13-131 for Rincon Consultants Inc. to Provide Environmental Support Services for the Ramona Elementary School Kindergarten Flex Project)

- C.6 Approved WAL#14 for Master Agreement #13-135 with ATC Group Services LLC. The environmental support services will be completed for a lump sum fixed fee of \$26,127.00, to be paid out of the Master Construct and Implementation Funds. (Approval of work Authorization Letter# 14 with ATC Group Services LLC (ATC for as Needed Hazardous Materials Testing and Oversight for the Duration of the Lemonwood Reconstruction Project)
- C.7 Approved WAL #14 for Master Agreement #13-122 with Earth Systems. Earth Systems is being tasked with providing Geotechnical Engineering, and Materials Inspection and Testing Services during Construction for Ramona for a lump sum fixed fee of \$21,400.00, to be paid out of the Master Construct and Implementation Funds. (Approval of Work Authorization Letter #14 to Earth Systems Southern California to Provide Geotechnical Engineering Services and Materials Inspection and Testing Services during Construction for the Kinder-Flex Facility at Ramona Elementary School)
- C.8 Ratified Change Order No. 012 to Construction Services Agreement #15-198 with Swinerton Builders to provide Construction Services related to the Lemonwood Elementary School Reconstruction Project; amount not to exceed \$738,042.19, to be paid out of the Master Construct and Implementation Funds. (Ratification of Change Order No. 012 to Construction Services Agreement #15-198 with Swinerton Builders to Adjust Costs for the Lemonwood K-8 School Reconstruction)
- C.9 Ratified Change Order No. 013 to Construction Services Agreement #15-198 with Swinerton Builders to provide Construction Services related to the Lemonwood Elementary School Reconstruction Project; amount not to exceed \$251,429.65, to be paid out of the Master Construct and Implementation Funds. (Ratification of Change Order No. 013 to Construction Services Agreement #15-198 with Swinerton Builders to Adjust Costs for the Lemonwood K-8 School Reconstruction)
- C.10 Ratified Change Order No. 001 to Construction Services Agreement #17-139 with Ardalan Construction Company Inc. to provide Construction Services related to the Harrington ECDC Project; amount not to exceed \$110,211.44, to be paid out of the Master Construct and Implementation Funds. (Ratification of Change Order No. 001 to Construction Services Agreement #17-139 with Ardalan Construction Company Inc. to Adjust

- C.11 Ratified Change Order No. 002 to Construction Services Agreement #17-139 with Ardan Construction Company Inc. to provide Construction Services related to the Harrington ECDC Project; amount not to exceed \$60,143.72, to be paid out of the Master Construct and Implementation Funds. Costs for the Harrington ECDC Project) (Ratification of Change Order No. 002 to Construction Services Agreement #17-139 with Ardan Construction Company Inc. to Adjust Costs for the Harrington ECDC Project)
- C.12 Approved Change Order No. 001 to Construction Services Agreement #17-209 with Viola Constructors Inc. to provide Construction Services related to the Kinder/Flex Project at Brekke Elementary School; amount not to exceed \$45,806.12, to be paid out of the Master Construct and Implementation Funds. (Approval of Change Order No. 001 to Construction Services Agreement #17-209 with Viola Constructors Inc. to Adjust Costs for the Kinder/Flex Project at Brekke Elementary School).
- C.13 *This item was pulled from the Consent agenda and will be presented in the 8-22-2018 Board Meeting: It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Facilities, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees approve Change Order No. 001 to Construction Services Agreement #17-212 with Viola Constructors Inc. to provide Construction Services related to the Kinder/Flex Project at McAuliffe Elementary School; amount not to exceed \$417,326.08, to be paid out of the Master Construct and Implementation Funds.* *Item pulled from the agenda, will be presented on 8-22-18 Board Meeting : (Approval of Change Order No. 001 to Construction Services Agreement #17-212 with Viola Constructors Inc. to Adjust Costs for the Kinder/Flex project at McAuliffe Elementary School)*
- C.14 Approved Change Order No. 001 to Construction Services Agreement #17-218 with Viola Constructors Inc. to provide Construction Services related to the Kinder/Flex Project at Ritchen Elementary School; amount not to exceed \$52,166.36, to be paid out of the Master Construct and Implementation Funds. (Approval of Change Order No. 001 to Construction Services Agreement #17-218 with Viola Constructors Inc. to Adjust Costs for the Kinder/Flex Project at Ritchen Elementary School)
- C.15 *This item was pulled from the Consent agenda and will be presented in the 8-22-2018 Board Meeting: It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Facilities, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees approve Change Order No. 002 to Construction Services Agreement #17-218 with Viola* *Item pulled from the agenda, will be presented on 8-22-18 Board Meeting : (Approval of Change Order No. 002 to*

- Constructors Inc. to provide Construction Services related to the Kinder/Flex Project at Ritche Elementary School; amount not to exceed \$326,979.90, to be paid out of the Master Construct and Implementation Funds.* *Construction Services Agreement #17-218 with Viola Constructors Inc. to Adjust Costs for the Kinder/Flex Project at Ritche Elementary)*
- C.16 Approved Escrow Agreement #18-57 between Bernards, US Bank National Association, and Oxnard School District, for the retention earnings for the McKinna Elementary School Reconstruction Project, Agreement #17-41 for the duration of the project. (Approval of Escrow Agreement #18-57 for Security Deposit in Lieu of Retention – McKinna Elementary School Reconstruction Project)
- C.17 Ratified Resolution #18-05 with the California Department of Education – Child Development Division. (Adoption of Resolution #18-05 California Department of Education - Child Development Division Contract #CSPP-8670)
- C.18 Approved the State Preschool Parent Handbook for 2018-2019. (Approval of State Preschool Parent Handbook for 2018-2019)
- C.19 Approved Amendment #1 to Agreement #18-22 with DecisionInsite, LLC; amount not to exceed \$3,295.00, to be paid out of the General Fund. (Approval of Amendment #1 to Agreement #18-22 with Decisioninsite, LLC)
- C.20 Ratified the District’s submission of the 2018-2019 Consolidated Application for Funding. Submission of application makes the district eligible for federal categorical funds for the 2018-19 fiscal year. (Ratification of The District’s Submission of the 2018-19 Consolidated Application for Funding)
- C.21 Ratified Field Contract #FC-P19-00629 with David Atkin Construction Inc., in the amount not to exceed \$37,741.00, to be paid with Deferred Maintenance Funds. (Ratification of Field Contract #Fc-P19-00629 – David Atkin Construction Inc.)
- C.22 Approved the following interfund transfer from General Fund, as submitted. (Interfund Transfer)
- C.23 Approved purchase Order/Draft Payment Report #18-01 as submitted. (Purchase Order/Draft Payment Report #18-01)
- C.24 District enrollment as of June 14, 2018 was 16,549. This is 230 less than the same time last year. Informational only. (Enrollment Report)

- C.25 Approved the destruction of these records that have reached the end of their hard copy retention period as listed. (Approval of Destruction of Records)
- C.26 Approved the 2017-18 Quarterly Report on Williams Uniform Complaint. Fourth quarter, as presented. (Approval of the 2017-18 Quarterly Report on Williams Uniform Complaints; Fourth Quarter)
- C.27 Approved the establishment, abolishment, and the increase or reduction in hours for classified positions, as submitted. (Establish /Abolish/ Increase/ Reduce Hours of Positions)
- C.28 Approved approve the personnel actions, as submitted. (Personnel Actions)

Listed below are recommended Classified Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District. (Classified)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Chavez, Vincent M.	Custodian, Position #6448 Driffill 4.0 hrs./246 days	07/02/2018
Madrigal, Jorge	Custodian, Position #8508 Kamala 4.0 hrs./246 days	07/03/2018
Marques, Melissa	Paraeducator III, Position #2855 Special Education 5.5 hrs./183 days	08/14/2018
Medina, Ana L.	Outreach Specialist, Position #6076 Frank 8.0 hrs./180 days	08/016/2018
Reyes, Melissa S.	Library Media Technician, Position #2523 Ramona 5 hrs./190 days	08/13/2018
<u>Limited Term</u>		
Amezcuca, Victor R.	Paraeducator	06/18/2018
Ayala, Ashely C.	Paraeducator	06/14/2018
Bernal, Delzy J.	Paraeducator	07/10/2018
Born, Cecilia B.	Paraeducator	07/11/2018
Castaneda, Kenyn L.	Health Assistant	06/06/2018
Cruz Jr., Martin	Paraeducator	07/28/2018
Hernandez, Susana B.	Health Assistant	06/08/2018
Lopez, Angel	Custodian	07/11/2018
Morales, Kattie	Paraeducator	06/11/2018
Neally-Sportato, Shauna L.	Health Care Assistant	06/29/2018
Ordaz, Crystal	Paraeducator	06/11/2018
Randolph, Ryan J.	Paraeducator	07/09/2018
Smith, Ashley	Paraeducator	06/15/2018
Villarreal, Lydia V.	Paraeducator	06/12/2018
Zaragoza, Matthew	Custodian	07/11/2018

<u>Exempt</u>		
Martinez, Norma	Campus Assistant	06/08/2018
<u>Promotion</u>		
Mendoza, Sandra A.	Information Systems Data Technician, Position #7472 Technology 8.0 hrs./246 days	07/02/2018
	Site Technology Technician, Position #2198 Sierra Linda 8.0 hrs./246 days	
Olivares, JoAnn	School Office Manager, Position #2183 Sierra Linda 8.0 hrs./210 days	08/01/2018
	Intermediate School Secretary, Position #6339 Rose Ave. 8.0 hrs./192 days	
<u>Transfer</u>		
Alferes, Yadira	Administrative Assistant, Position #5422 Certificated Human Resources 8.0 hrs./246 days	07/16/2018
	School Office Manager, Position #2210 Fremont 8.0 hrs./215 days	
Barajas, Andres H.	Custodian, Position #1046 Ramona 8.0 hrs./246 days	07/02/2018
	Custodian, Position #1490 Lemonwood 8.0 hrs./246 days	
Corona, Paula	Child Nutrition Worker, Position #2176 Ritchen 5.5hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2790 Brekke 5.5hrs./185 days	
Everett, Steven A	Custodian, Position #1880 Elm 8.0 hrs./246 days	06/25/2018
	Custodian, Position #2542 Haydock 8.0 hrs./246 days	
Herrera, Cindy H.	Paraeducator I, Position #2243 Frank 5.5/183 days	07/02/2018
	Paraeducator I, Position #7173 Elm 4.10 hrs./183 days	
Layne, Maria I.	Preschool Teacher, Position #1443 Ritchen 4.0 hrs./183 days	08/14/2018
	Preschool Teacher, Position #7801 NfL 3.0 hrs./183 days	
Lomeli, Patricia	Administrative Assistant, Position #9002 Facilities 8.0 hrs./246 days	07/09/2018
	Administrative Assistant, Position #1610 Superintendent's Office 8.0 hrs./246 days	
Lopez Jr., Richard C.	Custodian, Position #2544 Soria 8.0 hrs./246 days	07/09/2018
	Custodian, Position #39 District Office 8.0 hrs./246 days	
Mariscal, Alicia M.	Preschool Teacher, Position #2150 Sierra Linda 4.0 hrs./183 days	08/14/2018
	Preschool Teacher, Position #7213 NfL 3.0 hrs./183 days	

Transfer (cont.)

Martinez, Joann E.	Child Nutrition Worker, Position #129 Brekke 5.5 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2138 Kamala 5.5 hrs./185 days	
Ramirez, Jeannette	Office Assistant II, Position #2404 Soria 8.0 hrs./203 days	08/01/2018
	Office Assistant II, Position #2136 Kamala 8.0 hrs./203 days	
Rocha, Maria P.	Child Nutrition Worker, Position #1330 Rose Ave. 5.0 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2852 Harrington 5.0 hrs./185 days	
Romero, Alex C.	Lead Custodian, Position #868 McKinna 8.0hrs./246 days	07/02/2018
	Lead Custodian, Position #1452 Ramona 8.0 hrs./246 days	
Sanchez Oviedo, Maria L.	Administrative Assistant, Position #2884 Technology 8.0 hrs./246 days	08/13/2018
	School Office Manager, Position #2389 Soria 8.0 hrs./215 days	
Tellez, Argelia	Administrative Assistant, Position #2884 Technology 8.0 hrs./246 days	08/01/2018
	School Office Manager, Position #2389 Soria 8.0 hrs./215 days	
Tirado, Daniel F.	Custodian, Position #39 District Office 8.0 hrs./246 days	07/30/2018
	Custodian, Position #2541 Fremont 4.0 hrs./246 days	
Vaca, Anthony G.	Paraeducator I, Position #8650 ELS/McKinna 5.0/183 days	06/15/2018
	Paraeducator I, Position #7329 Curren 5.5 hrs./183 days	
Vargas, Nancy S.	Child Nutrition Worker, Position #783 Marina West 5.5 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2249 Haydock 5.0 hrs./185 days	
Villalobos, Veronica	Secretary, Position #6416 Enrollment Center 8.0 hrs./246 days	07/23/2018
	Intermediate School Secretary, Position #7015 Chavez 8.0 hrs./192 days	
Zecua, Maria G.	Child Nutrition Worker, Position #2427 Kamala 5.5 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2153 Kamala 5.0 hrs./185 days	

Administrative Transfer

Arteaga, Aurora	Child Nutrition Cafeteria Coordinator, Position #2187 Sierra Linda 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #281 McAulilffe 8.0 hrs./189 days	

Administrative Transfer (cont.)

Cano, Martha	Child Nutrition Cafeteria Coordinator, Position #1075 Brekke 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #266 Rose Ave. 8.0 hrs./189 days	
Coke, Veronica	Child Nutrition Cafeteria Coordinator, Position #2158 Harrington 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #1075 Brekke 8.0 hrs./189 days	
Garibay, Pastora L.	Child Nutrition Cafeteria Coordinator, Position #266 Rose Ave. 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #2158 Harrington 8.0 hrs./189 days	
Maciel, Amparo R.	Child Nutrition Cafeteria Coordinator, Position #2173 Ritchen 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #715 Elm 8.0 hrs./189 days	
Wileman, Sandra	Child Nutrition Cafeteria Coordinator, Position #281 McAulilffe 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #375 McKinna 8.0 hrs./189 days	

Increase in hours

Centeno, Victor	Shipping/Receiving Clerk, Position #7913 Warehouse 8.0 hrs./215 days	07/01/2018
	Shipping/Receiving Clerk, Position #7913 Warehouse 4.5 hrs./215 days	

Reduction in hours

Mendoza, Maria T.	Office Assistant II, Position #1312 McKinna 7.0 hrs./203 days	08/09/2018
	Office Assistant II, Position #1312 McKinna 8.0 hrs./203 days	

Voluntary Demotion

Saldana, Blanca	Paraeducator II, Position #679 Special Education 5.75 hrs./183 days	08/14/2018
	Language Assessment Technician, Position #2441 English Learner Services 5.5 hrs./183 days	

Medical Layoff

5296	Child Nutrition Worker, Position #1588 Lemonwood 5.5 hrs./185 days	06/19/2018
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Termination

8474	School Occupational Therapist, Position #8474	07/06/2018
8979	Site Technology Technician, Position #6408	06/20/2018

Resignation

Chavez, Vanessa	Paraeducator III, Position #7342 Special Education 5.75 hrs./183 days	07/27/2018
Cruz Jr., Martin	Paraeducator III, Position #2883 Special Education 5.75 hrs./183 days	07/27/2018
Johnson, Shane J.	Paraeducator II, Position #2235 Special Education 5.75 hrs./183 days	06/28/2018
Reyes, Jennifer C.	Paraeducator III, Position #1913 Special Education 5.75 hrs./183 days	06/14/2018
Smith, Ashley R.	Paraeducator II, Position #8083 Special Education 5.75 hrs./183 days	06/14/2018
Teske, Margaret K.	School Occupational Therapist, Position #2865 Special Education 8.0 hrs./203 days	07/06/2018

Retirement

Daniels, Geraldine L.	Library Media Technician, Position #2199 Sierra Linda 5.0 hrs./190 days	06/23/2018
Fischetti, Ramona	Paraeducator II, Position #2275 Special Education 5.75 hrs./183 days	06/29/2018
Flores, Martha	Child Nutrition Worker, Position #2176 Ritchen 5.5 hrs./185 days	06/18/2018

Listed below are recommended Certificated Personnel Actions presented (Certificated) to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New hires</u>		
Borromeo Cruz, Gardy	Teacher, Multiple Subject	08/14/2018
Browning, Andrew	Teacher, PE	08/14/2018
Cabrera, Vanessa	School Psychologist	08/06/2018
Carrillo Soto, Nayeli	Teacher, BCLAD	08/14/2018
Chavez, Vanessa	Teacher, SPED M/S	08/14/2018
Clark, Allison	Teacher, Multiple Subject	08/14/2018
DiCicco, Alexis	Teacher, Multiple Subject	08/14/2018
Douglas, Melissa	Teacher, Multiple Subject	08/14/2018
Fuentes, Eder	Teacher, PE	08/14/2018
Garcia, Alyssa	Teacher, SPED	08/14/2018
Garcia, Yvonne	Teacher, SCIENCE	08/14/2018
Hammel, Joy	Teacher, Multiple Subject	08/14/2018
Hartman, Stephanie	Teacher, SPED	08/14/2018
Hatakeyama, Elizabeth	Teacher, Multiple Subject	08/14/2018
Kenis, Steven	School Psychologist	08/06/2018
Kitagawa, Bryan	Teacher, SPED M/M	08/14/2018
Lockwood, Johanna	Teacher, SDC DHH	08/14/2018

Mares, Katherine	Teacher, Multiple Subject	08/14/2018
Martin, Allison	Teacher, Multiple Subject	08/14/2018
Medrano, Claudia	Teacher, Multiple Subject	08/14/2018
Montoya, Elizabeth	Teacher, ELA/SS/ELD	08/14/2018
Murillo, Eva	Teacher, SPED M/M	08/14/2018
Nales, Lauren	Teacher, SPED M/M	08/14/2018
Neidiffer, Aaron	Teacher, ELA	08/14/2018
Olachea, Isabel	Teacher, SPED M/M	08/14/2018
Ortiz, Jade	Teacher, Social Studies	08/14/2018
Prater, Julie	Teacher, Instructional Spec. Math	08/14/2018
Rabjohn, Kaylee	School Psychologist	08/06/2018
Reyes, Jennifer	Teacher, SPED	08/14/2018
Rocha, September	Teacher, SPED	08/14/2018
Sahugun, Mayra	Teacher, Math	08/14/2018
Solis, Rosa	Teacher, BCLAD	08/14/2018
Sommers, Erin	Teacher, Multiple Subject	08/14/2018
Takahashi, Tracy	Teacher, SPED M/M	08/14/2018
Tiffany, June	Teacher, Multiple Subject	08/14/2018
Torres, Cinthya	Speech Therapist	08/14/2018
Turnbull, Erica	Teacher, Social studies	08/14/2018
VanConas Andrew	Teacher, Math	08/14/2018
Yale, Beth	Teacher, SPED M/M	08/14/2018
Morgan, Gloria	Substitute Teacher	08/14/2018

Resignation

Andrew, Sarah	Nurse	07/31/2018
Arriaga, Evelio	Teacher	06/14/2018
Camarillo Salazar, Adriana	Teacher	06/30/2018
Capitano, Corinne	Teacher	06/14/2018
Escobar, Brad	Teacher, SPED	06/14/2018
Fernandez, Nancy	Teacher	06/14/2018
Greenfield, Amy	Teacher	06/14/2018
LaMonte, Michelle	Teacher	06/14/2018
Morrow, Melanie	Teacher	06/14/2018
Puls Gonzalez, Carole	Teacher	06/14/2018
Ramirez, Luis	Principal	06/30/2018
Rowe, Felicia	Teacher	06/14/2018
Vargas, Paola	Assistant Principal	06/30/2018

Leave of Absence

Zermeno, Giorgina	Teacher	10/05/18-06/14/2019
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D.1 On motion by Trustee Morrison, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 4-0, the Board approved Amendment #1 to Agreement #16-138 with Cumming Construction Management, Inc., amount not to exceed \$4,520.00, to be paid out of Proposition 39 funds.

APPROVAL OF AMENDMENT #1 TO AGREEMENT #16-138 CUMMING CONSTRUCTION MANAGEMENT, INC (Motion # 18-7)

D.2 On motion by Trustee Morrison, seconded by Trustee Madrigal Lopez, and carried on a roll call vote of 3-0; being Trustee O’Leary the abstained vote, the Board approved reimbursement to Rio School District as stipulated by Education Code Section 44987.3. Reimbursement is requested in the amount of \$271.92 to be paid from the General Fund.

REIMBURSEMENT FOR TEACHER SUBSTITUTE AT RIO SCHOOL DISTRICT (Motion # 18-8)

D.3 On motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 4-0, the Board approved the Variable Term Waivers, as described under Education Code 44253.3, for bilingual authorization for the 2018-19 school year, as presented.

APPROVAL OF VARIABLE TERM WAIVERS FOR BILINGUAL AUTHORIZATION FOR 2018-19 (Motion # 18-9)

D.4 On motion by Trustee O’Leary, seconded by Trustee Morrison and carried on a roll call vote of 4-0, the Board approved the Declaration of Need for Fully Qualified Educators for the 2018-2019 school year and authorize its submission to the State of California Commission on Teacher Credentialing.

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS FOR THE 2018-19 SCHOOL YEAR (Motion # 18-10)

F.1 The Board reviewed the following revised Board Policies, Administrative Regulations and Bylaws, as presented and adopted the for a first reading:

BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND BYLAWS

Revision BP & AR 5113	Students ABSENCES AND EXCUSES	DeGenna
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G.1 Superintendent Announcements:
Dr. Cesar Morales

SUPERINTENDENT ANNOUNCEMENTS

- Thanked all the twelve-month employees that worked so hard for the start of the new school year, and welcomed employees that had a summer break and the new employees.
- Welcomed the students that came on the 16th.

- Reported that there were many professional trainings going on, on a variety of areas, CHAMPS, PBIS, multi-tiered levels of support.
- Thanked custodians for their outstanding work during the summer.
- Reported once again the 1:1 device will deploy thanks to IT staff, site techs and other departments working on it.
- Thanked the Enrollment Center and the Transportation Department for their hard work at the beginning of the year.

Trustee Madrigal Lopez

- Reported she hosted some 600 students this summer at the Cal Lutheran Campus and thanked Mayra from Harrington, Jenny Murillo from Sierra Linda Ana Cano from Soria that organized the visit and took the students. They had a virtual tour and also toured the chapel and had some activities.
- Asked about the plans for the A-G requirements.

TRUSTEES
ANNOUNCEMENTS

Trustee O’Leary

- Indicated teachers are eager to start the school year.
- He would like to hear from the A-G requirements and improve the academic challenges.
- Reported he saw a lot of work being done at the school sites.
- Reported he was invited the previous Friday to the Mexican Consulate to discuss education.

Trustee Robles-Solis

- Absent

Trustee Morrison

- He expressed he was excited for the beginning of the new school year.
- Expressed he is expecting a lot of growth and great things to happen.
- Indicated he is looking forward to working with all for the next school year.

President Cordes

- Expressed she is looking forward to the start of the new school year and the dual language programs.
- Reported she visited schools in Ocotlan representing the School District and the City.
- Congratulated the retirees
- Welcomed Stacie Thurman

There being no further business, on motion by Trustee Morrison, seconded by O’Leary and carried on a roll call vote of 4-0, the Board of Trustees adjourned the meeting at 7:44 p.m.

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the
Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of
August 8, 2018; on motion by Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees