

Regular Board Meeting
February 6, 2019

The Board of Trustees of the Oxnard School District met in regular session at 5:01 p.m. on Wednesday, February 6, 2019 at the Educational Service Center. CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees, Jesus Vega, Denis O’Leary and Debra Cordes; Trustee Monica Madrigal Lopez arrived at 5:05 p.m. Staff members present were District Superintendent Dr. Cesar Morales, Assistant Superintendents Janet Penanhoat, Dr. Ana DeGenna and Dr. Jesus Vaca, and Executive Assistant Rose Chaparro. ROLL CALL

Ms. Leticia Ramos, Principal at Elm, introduced Ramon Solano, 5th grade student in Ms. Patricia Ambriz’ class who led the audience in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

Juliet Lima, 5th grade student in Mr. Julio Cahue’s class, read the District’s Vision and Mission Statements in English and Amy Vargas, 5th grade student in Mrs. Ivette Zendejas’ class, read them in Spanish. Both are 8th grade students at Elm Academy of Environmental-Life Science & Math. DISTRICT’S VISION AND MISSION STATEMENTS

Ms. Leticia Ramos, Principal at Elm Academy of Environmental-Life Science & Math provided a presentation on the programs, events and activities at Elm School such as college going culture, Elm-CLU partnership, college trips, Elm Dual Language Immersion Program 50/50 model, their Environmental-Life Science strand, music and art integration in classes, parent engagement, CAFE Seal of Excellence, CAFE visit. Indicated that the following day they would move to the new facilities. PRESENTATION BY ELM ACADEMY OF ENVIRONMENTAL-LIFE SCIENCE & MATH

President Robles-Solis presented a token of appreciation to the students that participated in the Board Meeting.

A.5 The Board of Trustees accepted the donations as presented. In December, volunteers from Driscoll Farms and Berry Pack’s Philanthropy Team conducted their annual basket and blanket giveaway for Migrant Families across the Oxnard School District. They put together baskets of food, a gift card, and blankets that were distributed to families in need. Teams from these two companies worked together with Vallarta Supermarket who supports the event through negotiated prices on food and delivering the items. RECOGNITION OF DRISCOLL FARMS AND BERRY PACK ON BEHALF OF MIGRANT FAMILIES

A.6 Dr. Ana DeGenna, Assistant Superintendent of Educational Services introduced Ms. Mary Curtis, Director of Curriculum, Instruction and Accountability who presented the Million Readers from Chavez, Elm and MacAuliffe Schools. Ms. Curtis provided an explanation on the program levels. The principals of each school read the names of the students recognized. RECOGNITION OF STUDENTS - HONORING OXNARD SCHOOL DISTRICT’S MILLION WORD READERS

A.7 On motion by Trustee Madrigal Lopez, seconded by Trustee Cordes and carried on a roll call vote of 4-1; being Trustee O’Leary the no vote, the agenda was approved as amended: ADOPTION OF THE AGENDA

- Item C.1 Agreement #18-202 with Panorama Education Inc. to provide a web-based assessment and data system that identifies student needs within the realm of social and emotional learning, was removed from the board meeting agenda.

A.8 Trustee Madrigal Lopez read the Rules for Individual Participation in English and Spanish. PUBLIC PARTICIPATION
 No one approached the Board.

ANNOUNCEMENTS PRIOR TO CLOSED SESSION February 6, 2019: CLOSED SESSION
 After public comments on the Closed Session agenda items, the Board recessed to Closed Session to consider the following:

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION: one (1) case
- EXISTING LITIGATIONS: three (3) cases
 - Oxnard School District v. D.R. Horton, Ventura County Superior Court Case No. 56-2008-00320518
 - Case No. 2:17-CV-08789.CAS-MRW
 - J.R. v. Oxnard School District et al. Central District No. CV-04304-JAK-FFM

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services, and Garcia Hernandez & Sawhney, LLP, the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Lastly, PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- Public Employee(s) Discipline/Dismissal/Release.
 - a. Public Employee Appointment: K-8 Principal Appointment

Trustees convened to closed session at 5:42 p.m. until approximately 7:10 p.m. to discuss items on the closed session agenda. CLOSED SESSION

President Robles-Solis reported there were no actions taken by the Board during closed session and that the Board would return later to closed session. REPORT ON CLOSED SESSION

A.12 The American School Counselor Association recognizes February 4-8, 2019 as National School Counseling Week, “School Counselors: Providing Lessons for Life.” ADOPTION AND PRESENTATION OF RESOLUTION #18-23 FOR NATIONAL SCHOOL COUNSELING WEEK FEBRUARY 4-8, 2019 (Motion # 18-88)
 On motion by Trustee Madrigal Lopez, seconded by Trustee Cordes and carried on a roll call vote of 5-0 the Board approved the Adoption and Presentation of Resolution #18-23, recognizing February 4-8, 2019 as National School Counseling Week.

A.13 Dr. Ana DeGenna, Assistant Superintendent of Educational Services, introduced Ms. Mary Curtis, Director of Curriculum, Instruction and Accountability, who, along with Teachers Traci Martinez, Julie Prater, Laura Miller and Diane Demars, provided a presentation on the Mathematics professional development plan for the 2018-19 school year.

MATHEMATICS
PROFESSIONAL
DEVELOPMENT
ACTION PLAN
PRESENTATION

B.1 Trustee Madrigal Lopez read the rules for individual participation in English and in Spanish.

INDIVIDUAL
PARTICIPATION

- Olga Lidia Medina, concerned about pesticides.
- Adam Vega, concerned about Glyphosate on OSD campuses
- Ilene Poland, concerned about Board President rotation, the abolishment of positions, treatment of employees.
- Sergio Solis, concerned about Glyphosate content in Round Up used in Schools.
- Dayane Zuniga, concerned about Glyphosate content in Round Up used in Schools.
- Miguel Rodriguez, labor agreement for OSD construction projects.

On motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the consent agenda was approved as amended.

CONSENT AGENDA
(Motion # 18-89)

- Item C.4 Establish/Abolish/Increase/Reduce Hours of Positions moved to Action item D.2.

C.1 Approved the following agreements: (Approval of Agreements)

Enrichment:

- #18-206 with Building Block Entertainment Inc., to conduct two (2) assemblies of “The Character Show” at McAuliffe School on May 17, 2019, amount not to exceed \$895.00; to be paid with Title I Funds.

Special Education:

- #18-201 with Alternative Behavior Strategies, LLC to provide consultant services to the Special Education Services Department during the 2018-2019 school year. Services to include applied behavioral therapy and related services, including direct behavioral intervention, development, implementation, and supervision for students as requested or assigned by their school for services; amount not to exceed \$30,000.00; to be paid with Special Education Funds.

Support Services:

This item was removed from the Board meeting agenda:

- #18-202 with Panorama Education Inc. to provide a web-based assessment and data system that identifies student needs within the realm of social and emotional learning. Panorama Surveys help schools and districts collect valid and reliable feedback about a wide range of topics that matter most, from engagement and communication, to school climate and culture; amount not to exceed \$24,000.00, to be paid with General Funds.

C.2 Ratified the following Agreements: (Ratification of Agreements)

Academic:

- #18-203 with Oxnard Adult School, Oxnard Union High School District will provide Parent/Guardian English as a Second Language (ESL) classes for Parents/Guardians of students in the Oxnard School District. The terms of the Agreement/MOU are effective beginning January 2019 and will automatically renew annually unless terminated in writing by either party.
- #18-207 with Ventura County Office of Education (VCOE) - This agreement authorizes the Oxnard School District, Early Childhood Education Programs & State Preschools to participate in the Rising Stars Quality Rating Improvement System (QRIS) Block Grant with enhancement supports provided by VCOE. Through this agreement, the Oxnard School District will access funding to maintain and increase access to high quality preschools. The funding covers professional development, technical assistance, and costs of materials. Funding for this project will be provided to the Oxnard School District from the Ventura County Office of Education up to the amount of \$48,000.00.

Facilities:

- Ratification of Change Order #001 to PO #P18-03887 with Silver Creek Industries Inc. to adjust costs for the Kinder/Flex Project at McAuliffe Elementary School. Change Order No. 001 provides for the Board's consideration and ratification of one change order, with the following scope of work: Additional Labor and Equipment Charge for Saturday installation. The Board's ratification of this increase to the overall project budget constitutes approval of the allocation of \$2,946.90 from the Program Reserve of the Master Construct & Implementation Program, which will be reflected in the next Semi-Annual Update to the Master Construct and Implementation Program Report.
- Ratification of Change Order #001 to PO #P18-03890 with Silver Creek Industries Inc. to adjust costs for the Kinder/Flex Project at Ritchen Elementary School. This change order includes time and a half labor charges, and upcharges for equipment related to the activities conducted by Silver Creek Industries on September 22, 2018. These charges are consistent with construction industry standards for Saturday work. Change Order No. 001 provides for the Board's consideration and ratification of one change order: Additional labor and equipment charge for Saturday installation. The Board's ratification of this increase to the overall project budget constitutes approval of the allocation of \$2,946.90 from the Program Reserve of the Master Construct & Implementation Program, which will be reflected in the next Semi-Annual Update to the Master Construct and Implementation Program Report.

Special Education:

- #18-197 with Casa Pacifica School - Requesting ratification for Non-Public School (NPS) services for Student JH012605, for the 2018-2019 school year, including Extended School Year. The Non-Public School will provide a program of instruction, which is consistent with the pupil's individual educational plan as specified in the individual service agreement; amount not to exceed \$62,437.50; to be paid with Special Education Funds.
- #18-198 with Assistance League - Requesting ratification for Non Public School (NPS) services for the students listed below for the 2018-2019 school year, including Extended School year. The Non Public School provides a program of instruction, which is consistent with the pupils' individual educational plans as specified in the individual service agreements; amount not to exceed \$37,000.00; to be paid with Special Education Funds.

- #18-204 with Ventura County Office of Education, Special Circumstances Paraeducator Services (SCP). It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #18-204 with the Ventura County Office of Education for Special Circumstances Paraeducator Services (SCP's), in the amount of \$181,840.75, to be paid with Special Education Funds.

Support Services:

- Amendment #1 to Agreement #18-142 with Maxim Healthcare Services Inc. It is necessary to provide additional nurse coverage required due to the extended leave of an OSD nurse. Original agreement #18-142 was approved in the amount of \$10,000.00, Amendment #1 for an amount not to exceed \$73,000.00, for a new total agreement amount of \$83,000.00, to be paid from the General Fund.
- #18-205 with WestEd to collect the California Healthy Kids Surveys to be taken by Oxnard School District, 5th and 7th grade students, during the period of February 25, 2019 through March 8, 2019, and compile reports on the findings by school and district. Term of Agreement/MOU is September 1, 2018 through August 31, 2019; amount not to exceed \$7,036.00, to be paid from the General Fund.

C.3 The Board moved the following item to Action item D.2. (Item moved to Action Item D.2)

- *Establish /Abolish/ Increase/ Reduce Hours of Positions*

C.4 The Board of Trustees approved the Personnel Actions, as presented. (Personnel Actions)

The following classified individuals to be employed in the capacities and (Classified)
for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Aguilar, Bianca	Paraeducator II, Position #9291 Lemonwood 5.75 hrs/197 days	01/07/2019
Beltran, Rocio	Child Nutrition Worker, Position #7277 Fremont 5 hrs/199 days	01/04/2019
Compian, Anne M.	Child Nutrition Worker, Position #2214 Frank 5 hrs/199 days	01/16/2019
Guerreo Espinosa, Dalia	Family Liaison, Position #6405 Ramona 6 hrs/194 days	01/07/2019
Herrera Jr. Jesus	Paraeducator I, Position #7169 Chavez 4.17 hrs/197 days	01/07/2019
Lopez, Natalie	Paraeducator I, Position #7178 Lemonwood 4.17 hrs/197 days	01/08/2019
MacDonald, Amanda	Paraeducator II, Position #9204 Special Education 5.75 hrs/197 days	01/23/2019
Mansur, Dominique	Paraeducator I, Position #9156 Curren 3.10 hrs/197 days	01/09/2019
Torrez Jr., Mark	Child Nutrition Worker, Position #567 Haydock 5 hrs/199 days	01/04/2019

Limited Term

Andres Velazquez, Ivette	Paraeducator	01/08/2019
Castillo, Vanessa	Paraeducator	01/11/2019
Conchas Fernandez, Patricia	Paraeducator	01/17/2019
Diaz, Guadalupe	Avid Tutor	11/27/2019
Fabillaran, Larissa	Paraeducator	01/09/2019
Gomez, Gloria	Campus Assistant	01/11/2019
Gonzalez Jimenez, Monica	Paraeducator	01/11/2019
Hernandez, Alejandro	Paraeducator	01/22/2019
Longoria Delgado, Maria	Clerical	11/18/2019
Mahler, Loreto	Clerical	01/08/2019
Mansur, Dominique	Paraeducator	01/08/2019
Martinez, Esther	Campus Assistant	01/10/2019
Pazevic, Linda	Paraeducator	01/09/2019
Rodriguez, Michelle	Paraeducator	01/22/2019
Ruiz, Iridiam	Paraeducator	01/07/2019
Vazquez, Alicia	Paraeducator	01/11/2019

Promotional

Casas, Rocio B.	School Office Manager, Position #7915 San Miguel 8 hrs./210 days Office Assistant/Switchboard Operator, Position #482 Superintendent's Office 8hrs/246	
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Transfer

Gaytan, Blanca	Office Assistant III, Position #1808 Educational Services 8.0 hrs./246 days Administrative Assistant, Position #1610 Superintendent's Office 8.0 hrs./246 days	01/11/2019
Rodriguez, Deborah	Child Nutrition Worker, Position #2854 Child Nutrition Services 5 hrs/199 days Child Nutrition Worker, Position #1703 Mckinna 5 hrs/199 days	01/04/2019

Leave of Absence

Grande, Carmen	School Office Manager, Position #1820 Marshall 8 hrs/224 days	01/22/2019–05/20/2019
Velasquez, Rosario	Child Nutrition Worker, Position #1287 Rose Avenue 5 hrs/199 days	01/04/2019–05/6/2019

Leave of Absences - Return

Gonzalez, Therese N.	Child Nutrition Worker, Position #1586 Marina West 4 hrs/199 days	01/07/2019
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Resignation

Casarez, Crystal	Child Nutrition Worker, Position #2222 Frank 4 hrs/185 days	01/08/2019
Garcia, Isai	Outreach Specialist, Position #2688 Marshall 8 hrs/180 days	12/31/2018
Mendoza, Elisa	Campus Assistant, Position #2987 Frank 5.75 hrs/180 days	01/06/2018

Retirement

McGarry, Vincent

Senior Manager, Maintenance & Operations, Posit. #1082 02/28/2019
Facilities 8 hrs/246 days

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District. (Certificated)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New hires</u>		
Barbetti, Rebecca	Substitute Teacher	2018/2019 School Year
Christiansen, Sharon	Substitute Teacher	2018/2019 School Year
Figueroa, Gene	Substitute Teacher	2018/2019 School Year
Murillo, Yenesys	Substitute Teacher	2018/2019 School Year
Tonkin, Christina	Substitute Teacher	2018/2019 School Year
Vargas, Alejandra	Substitute Teacher	2018/2019 School Year

D.1 Dr. Marlene Batista, Director of English Learners Services provided a presentation on Plaza Comunitaria, which is a program provided by CABE in conjunction with the Mexican Government that allows Spanish-speaking adults to take tests and receive elementary, middle, and high school certification. This presentation provided more information on the program, its cost, and the feasibility of offering it at the Oxnard School District **PLAZA COMUNITARIA PRESENTATION**

On motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote 4-1, being Trustee Cordes the no vote, the Board approved the plan as presented. Potentially, for an amount up to \$30,000.00, to be paid out of Title III funds. (Motion # 18-90)

D.2 After a discussion, on motion by Trustee Madrigal Lopez, seconded by Trustee Cordes and carried on a roll call vote 4-1, being Trustee O’Leary the no vote, the Board approved the establishment, abolishment, increase and reduction of positions, as presented. **ESTABLISH/ ABOLISH/ INCREASE/ REDUCE HOURS OF POSITIONS** (Motion # 18-91)

E.1 On motion by Trustee Cordes, seconded by Trustee Vega and carried on a roll call vote 5-0, the Board approved the minutes as presented: **APPROVAL OF MINUTES** (Motion #18-92)

- November 14, 2018, Regular Board Meeting
- December 12, 2018, Regular Board Meeting
- January 9, 2019, Special Board Meeting

F.1 The Board of Trustees reviewed the new and revised Board Policies, Administrative Regulations and Bylaws, as presented and adopted them for a first reading: **FIRST READING OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND BYLAWS**

Revision BP & AR 6142	Instruction Sexual Health and HIV/AIDS Prevention Instruction	DeGenna
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G.1 Superintendent Announcements:

SUPERINTENDENT
ANNOUNCEMENTS

Dr. Cesar Morales

- Congratulated Driffill for the recognition as Avid Emerging School for 2018-2019 school year.
- Reported that Ramona, Chavez, Soria, Elm, Kamala, McKinna and Driffill organized the parent night Preparing for High school and Beyond for parents to review the A-G requirements through school and beyond.
- Congratulated Kamala Marshall, Frank and Soria for the recognition of their growth, received from the Associate Superintendent of Curriculum from the VCOE, Core Collaborative.
- Congratulated Elm for the Seal of Excellence recognition received from CAFE.
- Congratulated Dr. DeGenna, Ms. Fox, the teachers, students and parents on all DLI programs.
- Announced that Marshall Grand Opening would take place on March 9th.

G.2 Trustees Announcements:

TRUSTEES
ANNOUNCEMENTS

Trustee Cordes:

- Indicated she appreciated the presentation from the math teachers.
- Congratulated Elm for the presentation and the new campus.
- Reported she attended the Project2Inspire graduation at Driffill School, organized entirely by parents.
- Reported she attended the Martin Luther King March, indicated that this year was bigger than previous years.
- Congratulated Driffill for the AVID Emerging recognition received.
- Congratulated the four schools recognized by the county.
- Indicated that Marshall new classes would probably be concluded in April or March.
- Indicated that as a member of the Budget Committee was concerned about the 10 million reduction of funds and that the Board would do what is best for the kids and the community.
- Suggested to change the following Board meeting date due to the CAFE conference.

Trustee Vega

- Reported he attended multiple sport events in different schools and commended teachers and parents.
- Indicated he was looking forward to the Education Foundation Gala and the Spelling Bee contest at Richien.

Trustee O'Leary

- Reported the previous Saturday he attended the Ventura County Migrant Education Speech and Debate Contest. Haydock represented the District. He commended the skills and preparation of students. He indicated that the state competition would take place on May 4th 2019 in Ventura County.
- Reported he visited Frank and Fremont Schools staff.
- Indicated he was very concerned and requested a follow up of the idea agreed on October to bring a person to review the academic process.
- Stated his was serious when he asked Dr. Morales to step down from his position, but acknowledged he was the only member making this request.

- Stated that student’s performance is poor and recognitions and awards are not as important. He stated he hoped to see positive movement in either of the options he requested.
- Requested a discussion regarding a project labor agreement for all construction projects in the District for the benefit of the community and academic improvement.
- Requested to discuss class size reduction.
- Requested to be able to write up an agenda.
- Stated that presidency has to rotate.
- Indicated he has been making these requests for many years.
- Mentioned the Cesar Chavez March would take place on March 24th.

Trustee Madrigal Lopez

- Reported that she attended the Martin Luther King march.
- Reported she visited Ramona, Chavez, Frank and Brekke schools and she would visit the rest of schools soon.
- Congratulated Elm for receiving the Seal of Excellence. Indicated she was looking forward to Elm Grand Opening.

President Lopez-Solis

- Reported the previous Friday she attended Soria and Brekke sport events.
- Thanked parents and communities for taking the time to coach students.
- Congratulated Driffill for the AVID Emerging. She expressed her satisfaction for having the AVID program in all K-8 and 6-8 schools.
- Congratulated Elm school for the new building and the CAFE award.
- Reminded members about CSBA VCSBA dinner, the topic would be Investment in Earlier Education.

The Board reconvened to closed session until approximately 11:45 pm.to discuss items in the closed session agenda. Trustee O’Leary left and did not return to closed session.

CLOSED SESSION

President Robles-Solis reported actions taken in closed session.

REPORT ON CLOSED SESSION

On motion by Trustee Vega, seconded by Trustee Robles-Solis, and carried on a roll call vote of 4-0, being Trustee O’Leary absent, the Board approved the appointment of Ms. Sarah Leppe as Principal.

There being no further business, on motion by Trustee Cordes, seconded by Trustee Vega and carried on a roll call vote of 4-0, being Trustee O’Leary absent, the Board of Trustees adjourned the meeting at 11:49 p.m.

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the

Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of February 6, 2019; on motion by Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees