

Regular Board Meeting  
October 18, 2017

The Board of Trustees of the Oxnard School District met in regular session at 5:01 p.m. on Wednesday, October 18, 2017, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Ernest “Mo” Morrison and Trustees Debra M. Cordes, Denis O’Leary, Veronica Robles-Solis, and Monica Madrigal Lopez. Staff members present were Assistant Superintendents Janet C. Penanhoat, Robin Freeman and Dr. Jesus Vaca and Executive Assistant Rose Chaparro. Ms. Robin Freeman filled for District Superintendent Dr. Cesar Morales who was absent.

ROLL CALL

Jacqueline Martinez, 5<sup>th</sup> grader Dual Language student in Mrs. Zendejas’s class, at Elm School led the audience in the Pledge of Allegiance:

PLEDGE OF ALLEGIANCE

Adan Navarro, 5<sup>th</sup> grader Dual Language student in Mrs. Zendejas’s class, read the District’s Vision and Mission Statements in English and Jacqueline Martinez 5<sup>th</sup> grader read them in Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Mrs. Leticia Ramos, Elm principal and some teachers at Elm shared the programs, events, and activities taking place at Elm; including College Going Culture, Partnership with Cal Lutheran for profession development model, field trips to colleges, CAASPP achievement levels, DLI program, environmental-life sciences laboratory.

PRESENTATION BY SCHOOL STAFF

Leopard Newspaper reporters, students Adan Navarro, Isabella Navarro and Gabriel Flores shared some of their activities.

Student leaders, Pablo Duarte, Jada Viera and Jacueline Martinez also shared their activities during the year.

Activities for parent engagement include VCBH, Logrando bienestar, The Latino Family Literacy Project, PIQE, Triple P Parenting classes, iPad literacy classes, Family nights(science, literacy, mathematics), Mother-Daughter classes, Loving Solutions, Nutrition Classes, Citizenship classes.

Their future goals: Continue strenghtening Student achevement, professional development, parent engagement opportunities, school events and prepare to move next year to the new school.

President Morrison acknowledged and thanked the students that participated at the Board meeting.

A.4 Changes to the agenda were noted:

- Pulled from the agenda: C.9 Approval of Notice of Completion, Haydock Sewer Repair/Replacement, Bid #16-05: This agenda item being pulled from the agenda.

ADOPTION OF THE AGENDA

On motion by Trustee Cordes, seconded by Trustee Robles-Solis and carried on a roll call vote of 4-1, Trustee O’Leary being the nay vote; the Board adopted the agenda, as amended.

A.5 Ms. Freeman introduced Dr. Marlene Batista who provided a brief presentation on Title III Accountability Plan. She provided information on how these funds for English Learner students are being spent and how the English Learner Service Department is working with schools to ensure high levels of academic performance for our EL students, changes in the measurement of accountability. Topics included Title III plan for 2017-18 and Reclassification 2017-18. Following a discussion the Board thanked Dr. Batista.

PRESENTATION ON  
TITLE III  
ACCOUNTABILITY  
PLAN

ANNOUNCEMENTS PRIOR TO CLOSED SESSION OCTOBER 18, 2017:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT  
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – One (1) case
- EXISTING LITIGATION:
  - J.R. et. v. Oxnard School District et al.  
Central District No. CV-04304-JAK-FFM

Secondly, for CONSIDERATION OF STUDENT MATTERS, under *Education Code*, Section 48916:

- None

Thirdly, REMOVAL/SUSPENSION/EXPULSION OF STUDENTS (*Education Code 48912; 20 U.S.C Section 1232g*)

- Case No. 17-03 (Action Item)

Fourthly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Fifthly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

- Property: Parcel located on Teal Club Road, North of Teal Club Road, South of Doris Avenue, Agency Negotiators: Superintendent/Assistant Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) APPOINTMENT: Leticia Austin, Public Information Officer

Trustees convened to closed session at 7:09 p.m. until approximately 8:13 p.m. to discuss items on the closed session agenda. **CLOSED SESSION**

President Morrison reported the Board took the following actions in closed session: **REPORT ON CLOSED SESSION**

- On motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 5-0; the Board voted to approve the stipulates agreement on student matter 17-03. **(Motion #17-27)**

B.1 Clerk Cordes read the Rules For Individual Presentations in English and in Spanish. **RULES FOR PRESENTATIONS**

The following individuals addressed the Board of Trustees: **PUBLIC COMMENT**

- Vanessa Rauschenberger – 10 copies of the State of the Region Report (Ventura County Civic Alliance report, includes data on more than 100 quality of life indicators, being one of them Education) was delivered to the Board. The report is also available on the internet for free in [www.civicalliance.org](http://www.civicalliance.org). **PUBLIC HEARINGS**

B.2 Public Hearing re: Request approval for the submission of a waiver of Education Code Section 15282(a) to the California Department of Education in order to allow a member of the Measure R Bond Oversight Committee to continue to serve past her current term. **(APPROVAL FOR THE SUBMISSION OF A WAIVER OF EDUCATION CODE 15282(a) TO THE CALIFORNIA DEPARTMENT OF EDUCATION)**

No comments were received by the Board **PUBLIC COMMENTS**

The following on motion by Trustee Cordes, seconded by Trustee Robles-Solis, and carried on a roll call vote of 4-1 Trustee O’Leary voted against the approval. **(Motion# 17-28)**

The following items on the consent agenda were approved on motion by Trustee Cordes, seconded by Trustee Robles-Solis, and carried on a roll call vote of 5-0, as amended **CONSENT AGENDA (Motion #17-29)**

C.1 Accepted the following donations: **(Acceptance of Gifts)**

- From Harbor Freight Tools USA, Inc. donated gardening tools, fruit trees, seeds, and other gardening materials and supplies. Their volunteers donated hours to build 13 garden planting beds and 12 tree baskets to achieve the culmination of the Rose Avenue Garden Project.

C.2 Approved the following agreements: **(Approval of Agreements)**  
Enrichment:

- #17-176 Oxnard Performing Arts Center - The Oxnard Education Foundation along with the Oxnard School District will host an event to acknowledge

students who scored within the top 5-percentile, district wide in the California Assessment of Student Performance and Progress CAASPP test. The Awards of Excellence ceremony will be held on Wednesday, October 25, 2017 at the Oxnard Performing Arts Center. It is the recommendation of the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #17-176 with the Oxnard Performing Arts Center; amount not to exceed \$1,700.00, to be paid from General Funds.

- #17-178 Oxnard Performing Arts Center - A District-wide event is planned at the Oxnard Performing Arts Center for certificated and classified staff on Monday, October 30, 2017. The PBIS (Positive Behavior Interventions and Supports) Committee will share a message regarding on how we interact with our students, our community and each other to build positive relationships. It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #17-178 with the Oxnard Performing Arts Center; amount not to exceed \$1,358.00, to be paid from General Funds.
- #17-182 – Antonio F. Jimenez Jimenez - Consultant will provide professional development to teachers in the Oxnard School District during the 2017-2018 school year. It is the recommendation of the Director, Dual Language Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #17-182 with Antonio F. Jimenez Jimenez; amount not to exceed \$3,000.00, to be paid from Title 1 Funds.

Special Education:

- #17-181 Cindy Cottier of Augmentative Communication Therapies will provide complete Assistive Technology Independent Educational Evaluation Services to the Special Education Department during the 2017-2018 academic year. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #17-181 with Augmentative Communication Therapies; amount not to exceed \$20,000.00, to be paid from Special Education Funds.

Support Services:

- #17-180 Mixteco/Indigena Community Organizing Project Agreement/MOU will make it possible for MICOP to provide interpreting and visual translation services as needed for our Mixteco and Zapoteco speaking families during the 2017-2018 school year. It is the recommendation of the Director, English Learner Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #17-180 with Mixteco/Indigena Community Organizing Project (MICOP); amount not to exceed \$2,500.00 (\$60.00 per hour plus mileage), to be paid from General Funds.

C.3 Ratified the following agreements:

Special Education:

- #17-161 - Assistance League, Non-Public School - Requesting approval for Non Public School (NPS) services for the students listed below for the 2017-2018 school year, beginning August 21, 2017 and including Extended School year. The Non Public School will provide an instruction program consistent with the pupils' individual educational plan as specified in the individual service agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-161 with Assistance League School, NPS; Tuition Pre-K: \$850.00 monthly rate x 2 students x 11 months =

(Ratification of Agreements)

\$18,700.00 (including Extended School Year; ESY); amount not to exceed \$18,700.00, services to be paid with Special Education Funds.

- #17-177 – Ardor Health Solutions will provide temporary supplemental staffing to the Oxnard School District on an “as needed” basis for the 2017-2018 school year. Ardor Health Solutions will be responsible for payment of each of their service provider’s staff wages, insurance, including workers compensation, and general liability. The Oxnard School District will provide all orientation, support, facilities, and training for service providers. It is the recommendation of Director, Special Education Services, and the Assistant Superintendent, Human Resources & Support Services, that the Board of Trustees ratify Agreement #17-177; amount not to exceed the hourly rates per position (see attachment “A” - Rate Sheet), to be paid from Special Education Funds.
- #17-179 - Ventura County Office of Education (VCOE), Special Circumstances Paraeducator Services – SCP - It is recommended that the Board of Trustees ratify the service agreement with VCOE for the 2017-2018 school year, to provide exceptional services to a special education student (No. JV120313) that consist of support from Special Circumstances Paraeducators, including Extended School Year. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify agreement #17-179, amount not to exceed \$32,614.40, to be paid from Special Education Funds.

Personnel:

- #17-184 – California State University, Channel Islands - Oxnard School District and California State University, Channel Islands School of Education will establish a partnership to provide clinical experience through supervised teaching to students enrolled in the Multiple Subject, Single Subject, and Special Education (mild to moderate, moderate to severe) initial teaching credential. Intern: Lizbeth Banales (Special Education, Mild to Moderate Program). It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources & Support Services, that the Board of Trustees ratify Agreement #17-184 with California State University, Channel Islands. District will pay CSUCI Intern on the Certificated Salary Schedule from the Unrestricted General Funds.
- #17-185 – Alliant International University Inc. - Oxnard School District and Alliant International University Inc. will establish a partnership to allow Practicum Students, Student Teachers, and Interns enrolled in the Teacher Credential Program, the MA/PPS: School Psychology Program, or School Counseling Program to serve their Practicum of Internship with the Oxnard School District. Term of Agreement: July 1, 2017 through June 30, 2020. It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources & Support Services, that the Board of Trustees ratify Agreement #17-185 with Alliant International University Inc.; no fiscal impact.

- C.4 Set the Date for Notice of Public Hearing November 1, 2017 for the Public Hearing for CSEA and the District's proposals. (Approval to Set Date for Notice of Public Hearing for Sunshine of CSEA and OSD Initial Proposals for 2017-2020)
- C.5 Approved WAL #012 in the amount not to exceed \$4,500.00 with Tetra Tech Inc. for the Screening Health Risk Assessment and Carbon Monoxide Screening Analysis for the Doris/Patterson Project per Master Agreement #13-132; \$4,500 to be paid out of Master Construct and Implementation Program funds. (Approval of WAL #12 with Tetra Tech Inc. to Conduct a Screening Health Risk Assessment and Carbon Monoxide Screening Analysis for the Doris/Patterson Project)
- C.6 Approved WAL #011 in the amount not to exceed \$1,600.00 with Tetra Tech Inc. for Evaluation of Historic Significance for the Rose Avenue School Reconstruction Project per Master Agreement #13-132. (Approval of WAL #11 with Tetra Tech Inc. for Evaluation of Historic Significance for the Rose Avenue School Reconstruction Project)
- C.7 Approved Contingency Allocation No. 011 to Construction Services Agreement #15-198 with Swinerton Builders, for additional items of Work related to the Lemonwood Elementary School Reconstruction Project. (Approval of Contractor Contingency CREDIT No.11 to the Lemonwood E.S. Reconstruction Project's Contractor Contingency for a Reduction Cost for Additional Work Associated with the Project)
- C.8 District enrollment as of August 31, 2017 was 16,579. This is 203 less than the same time last year. District enrollment as of September 29, 2017 was 16,612. This is 210 less than the same time last year. No fiscal impact. (Enrollment Report)
- C.9 Approved the Notice of Completion for this project, which will be filed by the District with the County Recorder's Office. (Approval of Notice of Completion, Haydock Sewer Repair/Replacement, Bid# 16-05)
- C.10 Approved Purchase Order/Draft Payment Report #17-03. (Purchase Order/Draft Payment Report #17-03)
- C.11 Declared the attached Certification of Signatures as that of the agent(s) authorized for signature for the Oxnard School District. (Certification of Signatures)
- C.12 Approved 2017-18 first quarterly report on Williams Uniform Complaint (Approval of 2017-18 Quarterly Report on Williams Uniform

Complaints, First  
Quarter)

C.13 Personnel Actions:

(Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District.

(CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>NEW HIRES</u>		
Beech, Tara	RSP Teacher	October 02, 2017
Komarraju, Avanija	Speech Language Pathologist	October 09, 2017
Lawson, Talia	Substitute Teacher	2017/2018 School Year
Montgomery, Noelle	Substitute Teacher	2017/2018 School Year
Swart, Eric	Substitute Teacher	2017/2018 School Year

Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year

Hatch, Liza	Ritchen	September 25, 2017
Huynh, Jennifer	McAuliffe	September 25, 2017
LaPata, Teresa	Soria	September 27, 2017
McHenry, Candice	McAuliffe	September 25, 2017
Miyamoto, Karen	Marina West	October 03, 2017
Stevenson, Sandra	Brekke	October 01, 2017

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment:

(CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Alhabash, Suha	Paraeducator III, Position #8473 Special Education 5.75 hrs./183 days	09/25/2017
Austin, Letitia	Public Information Officer, Position #8500 District Office 8.0 hrs./246 days	10/09/2017
Rogosin, Peter	Interim Director Classified Human Resources, Position #121 Classified Human Resources 8.0 hrs./246 days	09/29/2017

Limited Term

Ayala, Fernando	Paraeducator	09/29/2017
Castaneda, Crystal	Paraeducator	09/20/2017
Garcia, Nancy	Paraeducator	09/22/2017
Gomez-Romero, Brenda	Paraeducator	09/14/2017
Lemus Maldonado, Maria	Outreach Specialist	10/02/2017
Morales, Alejandra	Paraeducator	09/20/2017
Ojeda, Yolanda	Paraeducator	09/29/2017
Wellwood, Caitli	Paraeducator	10/02/2017

Released during probation

9762	Paraeducator II, Position #2952 Special Education 5.75 hrs./183 days	09/22/2017
------	---	------------

Resignation

Covarrubias, Gustavo	Office Assistant III, Position #1875 Educational Services, 8.0 hrs./246 days	10/13/2017
Lemus Maldonado, Maria	Outreach Specialist, Position #2688 Marshall 8.0hrs./180 days	09/29/2017
Ponder, Sean M.	Paraeducator III, Position #8038 Special Education 5.75hrs./183 days	10/20/2017
Quinn, Emily	Paraeducator III, Position #7850 Special Education 5.75hrs./183 days	10/11/2017
Wojcik, Stephen	Information Systems Data Technician, Position #7472 Information Technology 8.0hrs./246 days	10/03/2017

Retirement

Guapo, Sylvia	Paraeducator II, Position #2113 Special Education 5.75hrs./183 days	12/15/1999- 10/31/2017
White, Charles	Lead Custodian, Position #1452 Ramona 8.0hrs.246 days	11/01/1996- 10/08/2017

D.1 On motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 5-0; the Board of Trustees approved Resolution #17-13 approving the final Architectural Drawings for the McKinna Reconstruction Project and further direct that the plans be submitted to the Division of the State Architect and the California Department of Education for approval. There is no fiscal impact related to the approval of Dougherty Architect’s final architectural drawings. The McKinna

RESOLUTION #17-13  
OF THE BOARD OF  
TRUSTEES OF THE  
OSD APPROVING THE  
FINAL  
ARCHITECTURAL  
DRAWINGS FOR THE



Reconstruction Project is being funded from the Master Construct and Implementation Program funds.

MCKINNA  
RECONSTRUCTION  
PROJECT AND  
AUTHORIZING THE  
DISTRICT TO SUBMIT  
THE DRAWINGS TO  
THE DIVISION OF THE  
STATE ARCHITECT  
FOR REVIEW.  
(Motion #17-30)

Ms. Robin Freeman

SUPERINTENDENT  
ANNOUNCEMENTS

- Reported that Thurgood Marshall School groundbreaking ceremony took place the previous Friday.
- Reported that the OSD received the following recognitions:
  - VC STEM Network recognized the OSD as STEM Champion.
  - Debbie West for her work with Fremont and Haydock; Anne Jenks at McKinna Elementary.
  - Frank and McKinna received the Golden Gear Award.
  - McKinna was honored as an Apple distinguished school.
  - Rose Ave. received the Bronze PBIS implementation award.
  - All the after school programs of the 20 schools received the Distinguished After School Health recognition.
- Invited everyone to the National Lights-on Afterschool Day parent event on October 26 in every school.
- Invited everyone to the OSD Education Foundation awards that would take place the following Wednesday to recognize student performance. K-5 and K-8 at 4:00 p.m. and 6-8 at 6:45 p.m.

Ms. Monica Madrigal Lopez

TRUSTEES  
ANNOUNCEMENTS

- Reported she saw pictures of Marshall's groundbreaking ceremony.
- Congratulated McKinna and Elm for the recognitions received the previous night.
- Congratulated Elm for its presentation and efforts to create a college environment.
- Reported she attended the OUHSD meeting on A-G requirements.

Mrs. Veronica Robles-Solis:

- Congratulated Frank and McKinna for the recognitions received.
- Reported she attended Marshall groundbreaking ceremony.
- Thanked Oxnard residents for investing in Oxnard children education and their future.
- Reported she attended an event hosted by Sen. Julia Brownley at Pacifica for children interested in coding and new apps. ideas. Left a flier for Ms. Freeman for ant student interested in entering the contest.

Mr. Denis O'Leary:

- Reported could not attend Marshal Ground Breaking, but is looking forward to the Ribbon Cutting.
- Congratulated Dr. Morales for his work.

Mrs. Debra Cordes:

- Send good wishes to Dr. Morales.
- Congratulated the students and schools that had received awards.
- Reported she attended to the Ground Breaking ceremony and congratulated Marshall School.
- Expressed appreciation for the Elm presentation and the progress made by students.
- Attended National Unity Conference for school boards members in San Diego. Expressed that children need to have opportunities to be able to succeed.
- Reported the previous Saturday attended Pathway Moving Forward on Education in Oxnard High School.
- Attended a presentation at Lemonwood the speaker was Jeff Evan, award-winning educator, leader and author.

Mr. Ernest Morrison:

- Wished a speedy recovery to the Superintendent.
- Reported attended the County recognition and congratulated the district for the recognition received. He liked the magician presentation and said it would be interesting to have this TED talk presenter for the beginning of the school year.
- Talked about the importance of music as a learning tool.

The Board reconvened to closed session at 8:13 p.m. until approximately 8:23 p.m. SECOND PART OF CLOSED SESSION

On motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 5-0; the Board appointed the new Public Information Officer, Leticia Austin. REPORT ON SECOND PART OF CLOSED SESSION (Motion# 17-31)

There being no further business, on motion by Trustee O’Leary, seconded By Trustee Madrigal Lopez, President Morrison adjourned the meeting at 8:23p.m. ADJOURNMENT

Respectfully Submitted,  
DR. CESAR MORALES

District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of October 18, 2017; on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

---

Clerk of the Board of Trustees

---

Member of the Board of Trustees

---

Member of the Board of Trustees

---

Member of the Board of Trustees