

Regular Board Meeting
November 1, 2017

The Board of Trustees of the Oxnard School District met in regular session at 5:02 p.m. on Wednesday, November 1, 2017, at the Educational Service Center. CALL TO ORDER

A roll call of the Board was conducted. Present were President Ernest “Mo” Morrison, and Trustees Debra M. Cordes, Denis O’Leary and Veronica Robles-Solis. Trustee Monica Madrigal Lopez arrived after the roll call. Staff members present were District Superintendent Dr. Cesar Morales, Assistant Superintendent Business & Fiscal Services Janet C. Penanhoat and Assistant Superintendent, Educational Services Robin Freeman and Dr. Jesus Vaca, and Executive Assistant Rose Chaparro. ROLL CALL

Jacob Landeros, 8th grader at Frank Middle School in Mrs. Storey’s class, led the audience in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

Nathan Hernandez, 8th grader in Mrs. Storey’s class, at Frank Middle School read the District’s Vision and Mission Statements in English, and Jocabed Peral, 8th grader in Mrs. Storey’s class read it in Spanish. DISTRICT’S VISION AND MISSION STATEMENTS

A.4 Dr. Richard Caldwell, Principal at Frank Middle School, Academy of Marine Science and Engineering, provided a presentation on the school programs, events and activities related to the Oceanography, Robotics, and Journalism Programs at Frank. These included: Santa Rosa Island excursion, C.I. Boating Center field trip, Golden Gear award won by the Robotics Program, students participation in competitions, the program *WEB=where everyone belongs for the social emotional needs of students, the AVID program, Hands-on Engineering. He also shared Frank School commitment to provide High Leverage Teaching Skills and facilitate parent involvement and engagement. PRESENTATION FRANK MIDDLE SCHOOL

President Morrison thanked the students for participating in the Board Meeting and gave them a token of appreciation.

A.5 On motion by Trustee Cordes, seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0, the Board adopted the agenda, as presented. ADOPTION OF THE AGENDA

A.6 Ms. Freeman introduced Ms. West who made a Presentation on Project Based Learning (PBL) and student success that creates a personalized, engaging learning experience that propels students toward success in their life and career. Trustee O’Leary suggested applying PBL to every subject. Asked if there are funds at the school sites or class level to get items that would help continue the line of the lesson. Ms. Freeman answered that Teachers need to plan and ask for any item they need at the beginning of the year. He also suggested to air out the results of projects on OPIE TV. Ms. West answered to the Board enquiries. PRESENTATION ON PROJECT BASED LEARNING

ANNOUNCEMENTS PRIOR TO CLOSED SESSION November 1, 2017:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public PUBLIC COMMENT

comment.

CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case
- EXISTING LITIGATION – two (2) cases
 - Case No. OAH 2017081210
 - Central District No. CV-04304-JAK-FFM

Secondly, for CONSIDERATION OF STUDENT MATTERS, under *Government Code*, 4896:

- None

Thirdly, REMOVAL/SUSPENSION/EXPULSION OF STUDENTS,(*Education Code* 48912; 20 U.S.C. Section 1232g)

- Recommendation to approve stipulated agreement for suspended enforcement of expulsion: Case No. 17-04 (Action Item)

Fourthly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Fifthly, for CONFERENCE OF REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

- Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE

Trustees convened to closed session at 6:07 p.m. until approximately 7:15p.m to discuss items on the closed session agenda.

CLOSED SESSION

President Morrison reported the Board would be returning to closed session after the regular board meeting to complete the items on the closed session agenda.

REPORT ON CLOSED SESSION

President Morrison reported that on motion by Trustee O’Leary, seconded by Trustee Cordes, and carried on a roll call vote of 5-0; on the matter of Case #OAH 2017081210, the Board of Trustees approved administrations recommendation.

CASE #OAH 2017081210 (Motion# 17-32)

On motion by Trustee Cordes, seconded by Trustee Robles Solis and carried out a roll call vote of 4-1, the Board of Trustees approved the stipulated agreement for suspended enforcement of expulsion: Case No. 17-04.

CASE # No. 17-04 (Motion# 17-33)

A.10 The Board of Trustees recognized students who have read an excess of 40 hours and above during the summer. Students received an award and a gift.

RECOGNITION OF STUDENT – SUMMER

READING CHALLENGE
AWARD

A.11 Dr. Cesar Morales, District Superintendent introduced the following new administrators to the Board of Trustees:

- Letitia M. Austin, Public Information Officer

INTRODUCTION OF
NEW
ADMINISTRATOR(S)

A.12 Approved the Adoption and Presentation of Resolution #17-14, in recognition of 2017 school Psychology Awareness Week. The National Association of School Psychologists, (NASP) has recognized November 13-17, 2017 as School Psychology Awareness Week, "Power Up! Be a Positive Change."

ADOPTION AND
PRESENTATION OF
RESOLUTION #17-14
FOR SCHOOL
PSYCHOLOGY
AWARENESS WEEK
NOVEMBER 13-17,
2017 (Motion# 17-34)

B.1 Clerk Cordes read the Rules For Individual Presentations in Spanish and in English.

RULES FOR
PRESENTATIONS

No one requested to address the Board.

PUBLIC COMMENT

B.2 On motion by Trustee Cordes, seconded by Trustee Robles Solis and carried out a roll call vote of 5-0, the Board of Trustees approved the recommendation of the Assistant Superintendent of Human Resources that the Board of Trustees Conduct the Public Hearing to Sunshine CSEA and the District's Initial Proposals for negotiations for the 2017-20 school years.

(Motion # 17-35)

- Article 3: Organizational Rights
- Article 4: Stewards
- Article 8: Hours and Overtime
- Article 9: Pay Allowances
- Article 11: Professional Growth Awards Program
- Article 12: Employee Expenses and Materials
- Article 13: Health and Welfare Benefits
- Article 14: Annual Work Calendar and Holidays
- Article 15: Vacation Plan
- Article 16: Leaves
- Article 17: Transfers
- Article 20: Layoff, Reemployment, and the Effects
- Article 22: Grievances
- Article 29: Term of Agreement
- Article 30: Campus Assistants

The following items on the consent agenda were approved on motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez, and carried on a roll call vote of 5-0, as presented.

CONSENT AGENDA
(Motion# 17-36)

C.1 Approved the following Agreements:

(Approval of
Agreements)

Enrichment:

- #17-199 – Parent Institute for Quality Education (PIQE) will provide a parent training course for the Spanish and English speaking parents of students enrolled at Haydock Academy of Arts & Sciences during the period of November 2, 2017 through June 30, 2018. It is the recommendation of the Principal, Haydock Academy of Arts & Sciences, and the Assistant Superintendent, Educational Services that the Board of Trustees approve Agreement/MOU #17-199 with Parent Institute for Quality Education; amount not to exceed \$5,500.00, to be paid from Title I funds.
- #17-203 - El Centrito Family Learning Centers will provide five (5) parent workshops during the 2017-2018 school year. The purpose of the workshops is to build the capacity of parents to support their children’s educational attainment and respond to the school staff’s assessment of parent needs. Each workshop will provide participants with the knowledge and tools necessary to understand educational topics that are critical to their ability to develop and implement an effective plan for educational success for their children. The workshops will be held on the 3rd Wednesday of the month during the months of November 2017, December 2017, February 2018, March 2018, and April 2018. It is the recommendation of the Principal, Marina West School, and the Assistant Superintendent, Educational Services that the Board of Trustees approve Agreement #17-203; amount not to exceed \$2,150.00, to be paid from School Site Funds Targeted funds.

Facilities:

- #17-169 City of Oxnard and the Oxnard School District Cooperative Agreement regarding the Elm Street School Sewer Connection Project. At the Elm Street Elementary Reconstruction Project, it was determined that the existing sewer line was inadequate to handle the wastewater flow from the school. After various discussions with the City of Oxnard it was decided that the best solution would be to remove and replace the capacity deficient portions of the sewer grid; amount not to exceed \$124,545.00, to be paid out of Master Construct & Implementation Funds.
- #17-208 Kruger Bensen Ziemer Architects Inc. - On March 2, 2016 the Board approved agreement #15-197 for design services from AE Group Mechanical Engineers Inc. (AE Group) for a new CNG Bus Repair Facility and the renovation of the existing Transportation building. Under Agreement #15-197 the architectural firm Kruger Bensen Ziemer Architects, Inc. (KBZ) provided design services as a consultant to AE Group. The term of Agreement #15-197 ended June 30, 2016. The remaining unused balance of this agreement is \$70,175.00, which will be credited back to the District so that a new agreement can be put in place to continue design services. District staff has determined an architectural firm (KBZ) is better suited to lead the design efforts in-lieu of an engineering firm (AE Group). The scope of the design has also expanded in size and complexity per City of Oxnard requirements. This new agreement proposes to have KBZ as the lead on the design team with AE Group providing services as a consultant to follow a more traditional design

methodology. This approach has been agreed upon by both AE Group and KBZ. It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Facilities, that the Board of Trustees approve Agreement #17-208 with Kruger Bensen Ziemer Architects, Inc.; amount not to exceed \$98,750.00, to be paid from Deferred Maintenance One-Time Funds.

Special Education:

- #17-197 – City Impact Inc. will provide Individual and/or Group Therapy Services for the Special Education Services Department during the period of November 2, 2017 through December 31, 2018. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #17-197 with City Impact Inc.; amount not to exceed \$60,000.00, to be paid from Special Education Funds.
- #17-198 – Empire Therapeutic & Creative Services will provide Individual and/or Group Therapy Services for the Special Education Services Department during the 2017-2018 school year. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #17-198 with Empire Therapeutic & Creative Services; amount not to exceed \$60,000.00, to be paid from Special Education Funds.

C.2 Ratified the following Agreements:

(Ratification of Agreements)

Academic:

- #17-207 - Butte County Office of Education/California Mini-Corps - The California Migrant Mini-Corps Program provides Migrant students in our district with tutoring services. The tutors are hired through, and supervised by, the Butte County Office of Education. The tutoring services can occur during the regular school day, summer school, after school, or Saturday school. There is no cost to Oxnard School District for these services, no fiscal impact.

Enrichment:

- #17-204 – Adam Poirier will provide 30 weeks of music lessons in K-8th grades during the 2017-2018 school year, from October 19, 2017 through June 15, 2018. K-8th grades will be engaged in music fundamentals that would be interactive lecture style with music and movement, rhythm instrument use, drum circles, and recorders in an age-appropriate and fun manner while preparing for a year-end musical performance. Lessons will be provided on Monday-Wednesdays, 8:00 AM-2:10 PM, for 30-45 minutes each. Lessons will take place in classrooms in order to accommodate each grade level; amount not to exceed \$26,000.00, to be paid from School Site Funds Targeted.

Facilities:

- # 16-282 Amendment #1 - Nolte Associates, Inc. (NV5). At the Board meeting of June 7, 2017, the Board of Trustees approved Agreement #16-282 with Nolte Associates, Inc. (NV5) for Geotechnical Soils Observation and testing as well as Materials Testing and Inspection for the San Miguel Pre-School - New Portable Classrooms Project in the amount of \$12,711.30. Nolte Associates, Inc. (NV5) has completed Testing and Inspection Services for this project. The project was phased to accommodate delivery and installation of modular buildings and playground equipment. The additional phasing as well as encountering unforeseen conditions during excavation

required additional testing and inspection services. The project is now complete and therefore Nolte Associates, Inc. (NV5) is requesting a ratification of this amendment for the additional services mentioned above. Amendment #1 increases the original agreement amount by \$9,826.95. The new total agreement amount is a not-to-exceed amount of \$22,538.25. It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Facilities, that the Board of Trustees ratify Amendment #1 to Agreement #16-282 with Nolte Associates, Inc. (NV5) in the amount of \$9,826.95, to be paid from Deferred Maintenance One-Time Funds.

Special Education:

- #16-209 Amendment #1 - Ventura County Office of Education, Special Circumstances Paraeducator Services – SCP. At the Board meeting of January 18, 2017, the Board of Trustees ratified Agreement #16-209 with the Ventura County Office of Education (VCOE) to provide support from Special Circumstances Paraeducators (SCP's) for Special Education student #JP030904 including Extended School Year, in the amount of \$4,435.11. The original cost was miscalculated and it is necessary to increase Agreement #16-209 in the amount of \$2,221.42 for a total contract amount of \$6,656.53 for the 2016-17 school year; in the amount of \$2,221.42, to be paid from Special Education Funds.
- #16-264 Amendment #1 - Ventura County Office of Education, Special Circumstances Paraeducator Services – SCP. At the Board meeting of May 3, 2017, the Board of Trustees ratified Agreement #16-264 with the Ventura County Office of Education (VCOE) to provide support from Special Circumstances Paraeducators (SCP's) for Special Education student #OL083008 including Extended School Year, in the amount of \$14,125.89. Amendment #1 in the amount of \$377.88 is necessary to cover additional costs through the end of the 2016-17 fiscal year, bringing the total contract amount to \$14,503.77. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #1 to Agreement #16-264 with the Ventura County Office of Education for Special Circumstances Paraeducator Services (SCP's), in the amount of \$377.88, to be paid from Special Education Funds.
- #17-35 Amendment #1 - Casa Pacifica School. At the Board meeting of September 6, 2017, the Board of Trustees ratified Agreement #17-35 with Casa Pacifica, for Non-Public School services for student AS020603 for the 2017-2018 school year, in the amount not to exceed \$44,254.40. Amendment #1 is required to cover the cost of Speech Therapy Services not included in the original agreement as follows: \$128.00 hourly rate x 89 hours (.5 hours/day x 178 days) = \$11,392.00 (Including Extended School Year; ESY). This increase brings the total agreement amount for 2017-18 to \$55,646.40. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #1 to Agreement #17-35 with Casa Pacifica School, NPS, in the amount not to exceed \$11,392.00, to be paid with Special Education Funds.
- #17-92 Amendment #1 - Haynes Education Center & S.T.A.R. Academy. At the Board meeting of August 23, 2017, the Board of Trustees ratified Agreement #17-92 with S.T.A.R. Academy and Haynes Education Center for Independent Education Evaluator services for the 2017-2018 school year, in the amount not to exceed \$30,000.00. Amendment #1 increases the number of

students who will receive compensatory services through the remainder of the 2017-18 fiscal year, in the amount not to exceed \$170,000.00, for a new total agreement amount of \$200,000.00. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #1 to Agreement #17-92 with Haynes Education Center & S.T.A.R. Academy; amount not to exceed \$170,000.00, to be paid from Special Education Funds.

- #17-122 Amendment #1 - MyTherapyCompany, LLC. At the Board meeting of September 6, 2017, the Board of Trustees ratified Agreement #17-122 with MyTherapyCompany, LLC. to provide supplemental staffing to Special Education Services for the 2017-2018 school year, in the amount not to exceed \$30,000.00. Amendment #1 increases Special Education funding in the amount of \$62,160.00 for a total agreement cost of \$92,160.00. The amendment is required to adjust the total expected cost through the end of the 2017-18 fiscal year. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Amendment #1 to Agreement #17-122 with MyTherapyCompany, LLC; amount not to exceed \$62,160.00, to be paid from Special Education Funds.
- #17-183 – Casa Pacifica School requesting ratification for Non-Public School (NPS) services for Student JE112705, for the 2017-2018 school year, including Extended School Year. The Non-Public School will provide a program of instruction which is consistent with the pupil’s individual educational plan as specified in the individual service agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-183 with Casa Pacifica School, NPS; in the amount not to exceed \$74,300.00, to be paid from Special Education Funds.
- #17-186 – Briggs Elementary School District for Oxnard School District to provide DHH Services. Oxnard School District will provide services for Briggs Elementary School District student #VH121010 for the 2017-2018 school year, including Extended School Year (ESY). Oxnard School District will provide a program of instruction, which is consistent with the pupil’s individual educational plan as specified in the Individual Service Agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-186 with Briggs Elementary School District for a grand total amount of \$17,564.59.
- #17-188 – Fillmore Unified School District for Oxnard School District to provide DHH Services. Oxnard School District will provide services for Fillmore Unified School District student #JC111411 for the 2017-2018 school year, including Extended School Year (ESY). Oxnard School District will provide a program of instruction, which is consistent with the pupil’s individual educational plan as specified in the Individual Service Agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-188 with Fillmore Unified School District for a grand total amount of \$17,564.59.
- #17-189 – Hueneme School District for Oxnard School District to provide DHH Services. Oxnard School District will provide services for Hueneme School District student #VN042612 for the 2017-2018 school year, including Extended School Year (ESY). Oxnard School District will provide a program

of instruction, which is consistent with the pupil's individual educational plan as specified in the Individual Service Agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-189 with Hueneme School District for a grand total amount of \$17,564.59.

- #17-190 – Hueneme School District for Oxnard School District to provide DHH Services. Oxnard School District will provide services for Hueneme School District student #SP061913 for the 2017-2018 school year, including Extended School Year (ESY). Oxnard School District will provide a program of instruction, which is consistent with the pupil's individual educational plan as specified in the Individual Service Agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-190 with Hueneme School District for a grand total amount of \$17,564.59.
- #17-191 – Hueneme School District for Oxnard School District to provide DHH Services. Oxnard School District will provide services for Hueneme School District student #SM081713 for the 2017-2018 school year, including Extended School Year (ESY). Oxnard School District will provide a program of instruction, which is consistent with the pupil's individual educational plan as specified in the Individual Service Agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-191 with Hueneme School District for a grand total amount of \$17,564.59.
- #17-192 – Ocean View School District for Oxnard School District to provide DHH Services. Oxnard School District will provide services for Ocean View School District student #JM060311 for the 2017-2018 school year, including Extended School Year (ESY). Oxnard School District will provide a program of instruction, which is consistent with the pupil's individual educational plan as specified in the Individual Service Agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-192 with Ocean View School District for a grand total amount of \$17,564.59.
- #17-193 – Pleasant Valley School District for Oxnard School District to provide DHH Services. Oxnard School District will provide services for Pleasant Valley School District student #LA101809 for the 2017-2018 school year, including Extended School Year (ESY). Oxnard School District will provide a program of instruction, which is consistent with the pupil's individual educational plan as specified in the Individual Service Agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-193 with Pleasant Valley School District for a grand total amount of \$18,404.22.
- #17-194 – Pleasant Valley School District for Oxnard School District to provide DHH Services. Oxnard School District will provide services for Pleasant Valley School District student #AL082012 for the 2017-2018 school year, including Extended School Year (ESY). Oxnard School District will provide a program of instruction, which is consistent with the pupil's individual educational plan as specified in the Individual Service Agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-194 with Pleasant Valley School District for a grand total amount of \$17,564.59.

- #17-195 – Oxnard School District will provide services for Rio School District student #SG092208 for the 2017-2018 school year, including Extended School Year (ESY). Oxnard School District will provide a program of instruction, which is consistent with the pupil’s individual educational plan as specified in the Individual Service Agreement. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-195 with Rio School District for a grand total amount of \$17,564.59.
- #17-196 - Ventura County Office of Education (VCOE), Special Circumstances Paraeducator Services. It is recommended that the Board of Trustees ratify the service agreements with VCOE for the 2017-2018 school year, to provide exceptional services to special education students that consist of support from SCP’s, including Extended School Year. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-196 with the VCOE for SCPSs, in the amount of \$158,681.60, to be paid from Special Education Funds.
- #17-200 – Hayden Consultation Services Inc. Hayden Consultation Services Inc. will provide Independent Educational Evaluation Services to the Special Education Department during the 2017-2018 academic year to complete comprehensive independent educational evaluations. It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #17-200 with Hayden Consultation Services Inc., amount not to exceed \$30,000.00, to be paid from Special Education Funds.

C.3 Approved the Lease-Leaseback Agreements #17-209, #17-210 and #17-211, with Viola Inc., to provide Construction Services related to the Brekke Kindergarten Project for a total Guaranteed Maximum Price (“GMP”) of \$5,288.00, to be paid out of Master Construct and Implementation Funds.

(Approval Lease-Leaseback #17-209, #17-210 and #17-211 with Viola Inc. to provide Lease Lease-Back Construction Services for the Brekke Kindergarten Project)

C.4 Approved the Lease-Leaseback Agreements #17-212, #17-213 and #17-214, with Viola Inc., to provide Construction Services related to the McAuliffe Kindergarten Project for a total Guaranteed Maximum Price (“GMP”) of \$5,288.00, to be paid out of Master Construct and Implementation Funds.

(Approval of Lease-Leaseback Agreements #17-212, #17-213 and #17-214 with Viola Inc. to provide Lease Lease-Back Construction Services for the McAuliffe Kindergarten Project)

C.5 Approved the Lease-Leaseback Agreements #17-215, #17-216 and #17-217, with Viola Inc., to provide Construction Services related to the Ramona Kindergarten Project for a total Guaranteed Maximum Price (“GMP”) of \$5,288.00 to be paid out of Master Construct and Implementation Funds.

(Approval of Lease-Leaseback Agreements #17-215, #17-216 and #17-217 with Viola Inc. to provide Lease Lease-Back Construction Services for the Ramona Kindergarten Project)

- C.6 Approved the Lease-Leaseback Agreements #17-218, #17-219 and #17-220, with Viola Inc., to provide Construction Services related to the Ritchen Kindergarten Project; for a total Guaranteed Maximum Price (“GMP”) of \$5,288.00, to be paid out of Master Construct and Implementation Funds. (Approval of Lease Lease-Back Agreements #17-218, #17-219 and #17-220 with Viola Inc. to provide Lease Lease-Back Construction Services for the Ritchen Kindergarten Project)
- C.7 Approved supplemental WAL #12-S for Master Agreement #13-135 with ATC Group Services LLC to provide a Hazardous Materials Survey for Rose Avenue Elementary School, for an amount not to exceed \$4,749.00, to be paid out of Master Construct and Implementation Funds. (Approval of Supplemental Work Authorization Letter #12-S to ATC Group Services LLC (ATC), to provide Enviromental Support Services for the Rose Avenue Elementary School)
- C.8 Ratified Change Order #1 to Ardalan Construction Co. Inc. in the amount of \$87,478.91 and an additional 81 excusable non-compensable calendar days; to be paid from General Funds – Ongoing Maintenance Funds. (Ratification of Change Order #1 to Ardalan Construction Co. Inc. for Chavez School HVAC Modernization)
- C.9 Ratified Change Order #1 with Precision Plumbing – Mechanical in the amount of \$3,028.00, to paid from Deferred Maintenance One-Time Funds. (Ratification of Change Order #1 to Precision Plumbing- Mechanical)
- C.10 Ratified Change Order #2 – Viola Inc. in the amount of \$2,865.20, to be paid with Deferred Maintenance One-Time Funds, and an additional 81 excusable non-compensable calendar days. (Ratification of Change Order #2 to Viola Inc. – San Miguel Pre-School New Portable Classrooms)
- C.11 Approved of the Notice of Completion and filing of such notice with the County Recorder’s Office, for Bid #16-05, Haydock Sewer Repair/Replacement with Kiwitt’s General Building Contractor. No fiscal impact. (Approval of Notice of Completion, Haydock Sewer Repair/Replacement Project, Bid #16-05)
- C.12 Ratified Credit Change Order #2 to Kiwitt’s General Building for Haydock sewer repair/replacement in the amount of (\$2,725.00). (Ratification of Credit Change Order #2 to Kitwitt’s General Building – Haydock Sewer Repair/Replacement Project)
- C.13 Approved Amendment #1 to Agreement #16-155 with CSDA Design Group; amount not to exceed \$2,480.00, to be paid from Deferred Maintenance One-Time Funds. (Approval of Amendment #1 to Agreement #16-155 – CSDA Design Group)
- C.14 Approved of Change Order #1 to ReGreen Inc. - Time Extension of 42 days; no fiscal impact (Approval of Change Order # 1 to ReGreen Inc. – Time Extension)
- C.15 Approved Credit Change Order #2 EMCOR Services Mesa Energy Systems for (\$33,480.00), Proposition 39 Funds. (Approval of Credit Change Order #2 EMCOR Services Mesa Energy Systems)

- C.16 Declared Surplus Personal Property on the list attached, dated October 2017, obsolete and approved its sale and/or disposal/recycling. No fiscal impact. (Disposal of Surplus Personal Property)
- C.17 Approved Amendment #1 to Agreement #17-27 with the Ventura County Office of Education/SELPA; amount not to exceed \$181,440.00, to be paid from Special Education Funds. (Approval of Amendment #1 to Agreement #17-27 - Ventura County Office of Education/SELPA)
- C.18 Approved the out of state conference attendance as outlined above; amount not to exceed \$6,000.00, to be paid from Title II Funds. (Approval: Out of State Conference – Washington D.C.)
- C.19 Ratified Agreement/MOU #17-206 with California State University, Northridge. District will pay CSUN Interns on the Certificated Salary Schedule from the Unrestricted General Fund. (Ratification of Agreement/MOU # 17-206 – California State University, Northridge)
- C.20 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establishment/abolishment/reduction/increase of hours for classified positions)
- Establish:
- A five hour, 183 day Paraeducator I, position number 8650, to be established at McKinna School. This position will be established to provide support to the Director of English Learner Services.
 - An eight-hour, 246 day Administrative Assistant, position number 8649, to be established in the Educational Services department. This position will be established to provide support to the Director of English Learner Services.
- Increase:
- A five and a half hour, 183 day Paraeducator II, position number 2791, to be increased to 5.75 hours in the Special Education department. This position will be increased to provide support per student IEP.
 - A five-hour, 183 day Paraeducator II, position number 2275, to be increased to 5.75 hours in the Special Education department. This position will be increased to provide additional support.

FISCAL IMPACT:

Cost for Para I - \$23,263 General
 Cost for Administrative Assistant - \$79,769 General
 Cost for Para III - \$1,214 Special Education
 Cost for Para II - \$3,551 Special Education

- C.21 Personnel Actions: (Personnel Actions)
- The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District. (CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Adesina, Bolajoko	RSP Teacher	October 23, 2017

Bulger, Alice	RSP Teacher	December 4, 2017
McPherson, Brian	PE Teacher, Haydock	October 10, 2017
Costa, Patrick	Substitute Teacher	2017/2018 School Year
Esquivel, Cynthia	Substitute Teacher	2017/2018 School Year
Gonzalez, Armando	Substitute Teacher	2017/2018 School Year
Hashimoto, Justin	Substitute Teacher	2017/2018 School Year
White Gonzalez, Kathryn	Substitute Teacher	2017/2018 School Year

**Intervention Services
Provider (less than 20
hours per week not to
Exceed 75% or 135 days a
Year**

Guerrero, Sondra Rose Avenue October 16, 2017

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Cameron, Rosa	Paraeducator II, Position #2952 Special Education 5.75hrs./183 days	10/02/2017
Cobian Rosales, Cynthia	Paraeducator I(B), Position #7821 Lemonwood 5.5hrs./183 days	10/23/2017
Enriquez, Monica	Paraeducator II, Position #6583 Special Education 5.75 hrs./183 days	10/03/2017
Hernandez, Joel	Paraeducator I, Position #7190 Ritchen 4.0 hrs./183 days	10/11/2017
Hernandez, Julie	Paraeducator I, Position #7193 Sierra Linda 5.75 hrs./183 days	10/10/2017
Isacc, Carmela	Paraeducator III, Position #7509 Special Education 5.75hrs./183 days	10/16/2017
Lee, Claudia	Paraeducator I, Position #7226 English Learner Services 5.0 hrs./183 days	10/12/2017
Martinez, Angie	Paraeducator II(B), Position #2699 Educational Services 5.75 hrs./183 days	10/02/2017
Partida, Terrie A.	Paraeducator III, Position #7903 Special Education 5.75hrs./183 days	10/18/2017

Limited Term

Bernal, Lucy	Paraeducator	06/29/2017
Corona, Martha	Clerical	07/24/2017
Crockett, Amanda	Paraeducator	07/25/2017
Gamino, Celeste	Paraeducator	07/31/2017
Gomez, Maribel	Paraeducator	07/07/2017
Palomares Garcia, Jazmin	Paraeducator	08/07/2017
Reyes, Julia	Auditor	07/01/2017
Richard, Nancy McCarroll	Auditor	08/01/2017
Saragosa, Elizabeth	Paraeducator	08/03/2017

Promotion

Limon, Giselle	Paraeducator II, Position #1805 Special Education 5.75 hrs./183 days Paraeducator I (B), Position #7280 Haydock 5.0 hrs./183 days	08/14/2017
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Transfer

Mendoza, Alejandro	Paraeducator I, Position #7731 McAuliffe 5.75 hrs./183 days Paraeducator I, Position #7180 Marina West 4.10 hrs./183 days	08/14/2017
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Add Bilingual Stipend

Valles, Alejandro	Accounting Specialist III, Position #1810 Budget & Finance 8.0 hrs./246 days	08/01/2017
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Reinstatement

Aguirre Cayeros, Carmina	Paraeducator II, Position #7343 Special Education 5.75 hrs./183 days	08/14/2017
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Return from Unpaid Leave of
Absence

Garcia, Maricarmen	Office Assistant II, Position #631 Driffill 8.0 hrs./183 days	08/01/2017
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Unpaid Leave of Absence

Dahm, Amy	School Office Manager, Position #8145 McAuliffe 8.0 hrs./210 days	10/03/2017- 10/31/2017
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Resignation

Banales, Lizbeth	Paraeducator II, Position #2750 Special Education 5.0 hrs./183 days	08/11/2017
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Leon, Sandra	Family Liaison, Position #2433 Sierra Linda 6.0 hrs./180 days	08/01/2017
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D.1 The Oxnard Union High School District will provide student tutors as volunteers in the Oxnard School District either during the day or during the after school program. The students are part of the Teacher Education Career Academy (TECA) and Youth Education Services Academy (YES). The students in these academies have expressed a desire to become educators and have completed elective classes to prepare for this career. No fiscal impact.

APPROVAL OF
AGREEMENT/MOU
#17-205 – OXNARD
UNION HIGH SCHOOL

Following discussion, on motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 5-0, the Board of Trustees approved Agreement/MOU #17-205.

(Motion# 17-37)

D.2 Ms. Anna Thomas presented the Single Plan of student achievement. The Single Plan for Student Achievement (SPSA) is developed at each school site to ensure that plans for improving student performance are in place. The plan is developed collaboratively with the school leadership team and the School Site Council. The English Learner Advisory Committee reviews the plan and it is approved by the School Site Council.

APPROVAL OF
SINGLE PLAN FOR
STUDENT
ACHIEVEMENT: 20
SCHOOL SITES

Following a discussion on motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 5-0, the Board of Trustees approved the Single Plan for Student Achievement.

(Motion# 17-38)

G.1 Superintendent announcements:

Dr. Cesar Morales:

- Thanked the principals for attending the meeting
- Thanked Ms. Freeman and the team for their assistance during his absence.
- Celebrated the momentum at the district.
- Expressed that SPSAs highlights all the good things happening in the district and the investment in resources for the children improvement.
- Indicated they must continue looking into the performance of every school in relation with the SPSA, and at the end of the year, examine the results and prepare for the next year.
- Expressed his gratitude and pride for the District staff and the leaders at the school sites on their efforts to better serve the students.
- Indicated that at that moment in time, all of the District/School plans were in sync and that was something didn’t happen on 2013-2014.

SUPERINTENDENT
ANNOUNCEMENTS

Trustee Madrigal Lopez

- Thanked Frank school for their great work, AVID, mentorship and robotic programs.
- Reported she attended Lights-on After School Day at Kamala.

TRUSTEE
ANNOUNCEMENTS

Trustee Robles Solis

- Enquired on the parent survey. Dr. Vaca responded they were working to increase parent participation and planning to make it available on-line and

promote it through the school sites' offices.

Trustee O'Leary

- Expressed his appreciation for the good work of students, teachers, parents, administrators and principals.
- Welcomed Dr. Morales and congratulated him for his work.
- Indicated there was still work to be done in order to get results.

Trustee Cordes

- Welcomed Dr. Morales.
- Reported she attended the Award of Excellence.
- Thanked Mr. Chris Ridge for the invitation to the SIP Day, and indicated it was a very interesting presentation.
- Highlighted the importance of creating relationships with the students.
- Indicated teachers in stressful situation with students must receive support.
- Acknowledged the good work of teachers, principal counselor and everybody at school sites.

President Morrison

- Reported he attended the Award of Excellence and thanked all the people in the community that had been working with the foundation. Indicated that something should be done for them, like finding a venue for their annual gala.
- Congratulated Mr. Chris Ridge for the fine work at the SIP conference. The team was very impressive.
- Thanked the Teachers Association.

There being no further business, on motion by Trustee Cordes, seconded by Trustee O'Leary, President Morrison adjourned the meeting at 8:52 p.m. ADJOURNMENT

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of November 1, 2017; on motion of Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees