

Regular Board Meeting
January 17, 2018

The Board of Trustees of the Oxnard School District met in regular session at 5:04 p.m. on Wednesday, January 17, 2018, at the Educational Service Center. CALL TO ORDER

A roll call of the Board was conducted. Present were President Debra M. Cordes and Trustees Ernest “Mo” Morrison, Denis O’Leary, Veronica Robles-Solis and Monica Madrigal Lopez. Staff members present were District Superintendent Dr. Cesar Morales, Assistant Superintendent Janet Penanhoat and Assistant Superintendent Robin I. Freeman and Dr. Jesus Vaca, and Executive Assistant Rose Chaparro. ROLL CALL

Jayden Melton, 4th grader in Mrs. Thurman’s class, student at Harrington School, led the audience in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

Salvador Avalos, 5th grader in Mrs. Crossett’s class, student at Harrington Elementary School, read the District’s Vision and Mission Statements in English and William Melo, 5th grader in Ms. Young’s class read them in Spanish. DISTRICT’S VISION AND MISSION STATEMENTS

Mr. Luis Ramirez, Principal at Harrington Elementary School, gave a presentation about the programs, events, and activities taking place at Harrington. He reported that 23% of the ELL were reclassified and 35% of the LTEL were reclassified before leaving to middle school. Participation in AR is growing in all grades. The parent participation is growing. Two of the parents were chosen to attend Project2inspire. Attendance also improved. Whole Harvest was working with the Mice Squad and the Bear Squad. He shared with the Board a video of students’ music classes, dance classes, playing instruments, dancing and singing. PRESENTATION BY HARRINGTON ELEMENTARY SCHOOL

President Cordes thanked the students, parents and staff for participating in the board meeting and gave the students a token of appreciation

A.5 Changes to the agenda were noted:

- *Agenda item C.8 Award of Formal Bid # 17-02 and Approval of Agreement #16-256 and Agreement #16-257 for Smart Labs at Frank & Fremont Academy was moved to Section D.7Action Items.*

On motion by Trustee Morrison, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 4-1; Trustee O’Leary being the nay vote; the Board adopted the agenda, as amended. ADOPTION OF THE AGENDA

A.6 Dr. Anabolena DeGenna, Director of Dual Language Programs introduced Mrs. Kathy Escamilla who provided a presentation on behalf of BUENO- the Bilinguals United for Education and New Opportunities, and Literacy Squared. She presented the evaluation of OSD Transitional Bilingual Program in the District and provided recommendations. STUDY SESSION BILINGUAL PROGRAM PRESENTATION

A.11 Ms. Robin I. Freeman gave a presentation on the California Dashboard and explained what information is included and how to access it. The California School Dashboard shows how well students within the district schools are performing on a variety of indicators, including test scores in English Language Arts and LCFF STUDY SESSION CALIFORNIA DASHBOARD AND THE LCFF

Mathematics, suspension rates, and English Learners progress. The Dashboard’s Equity Report shows – at a glance – how student groups are performing in various measures. Student groups include ethnic and racial groups, low-income students, English Learners, foster youth, and homeless students with special needs.

A.12 As part of her prior presentation Ms. Freeman included the Local Control Funding Formula (LCFF). Priority areas, considered local indicators, require Local Education Agencies to determine whether they have Met, Not Met; or Not Met for Two or More years for each applicable local indicator. This is a report of the results for Oxnard School District. LOCAL CONTROL FUNDING FORMULA

Trustee Morrison read the rules for speakers in English and President Cordes read them in Spanish. RULES FOR PRESENTATIONS

No one addressed the Board of Trustees during closed session public comment. PUBLIC COMMENT

B.1 Trustee Morrison read the Rules for Individual Presentations in English and President Cordes read them in Spanish. RULES FOR PRESENTATIONS

No one addressed the Board of Trustees during public comment. PUBLIC COMMENT

The following items on the consent agenda were approved on motion by Trustee Morrison seconded by Trustee O’Leary, and carried on a roll call vote of 5-0, as amended. CONSENT AGENDA (Motion #17-59)

C.1 Acceptance of Gifts (Acceptance of Gifts)

- From Ms. Verity Hull, owner of Raw Workouts Fitness in Ventura; and Ms. Angelica Macen, a nurse at Community Memorial Hospital; a donation of a basket of books valued at \$250.00 to Kamala School, a welcome addition to the school library.

C.2 Approved the following agreements: (Approval of Agreements)

Academic:

- #17-245 with Ventura County Arts Council to provide twenty-five, 8-week long classroom residencies at Marina West School; amount not to exceed \$13,750.00, to be paid with Title I Funds;

Enrichment:

- #17-246 with Kagan Professional Development to provide teachers with professional development in the area of Cooperative Learning; amount not to exceed \$9,855.00, to be paid with Title II Funds.
- #17-247 with Coast 2 Coast Soccer to increase interest in STEM and support ELD enrichment for students at Rose Avenue School; amount not to exceed \$7,770.00, to be paid with Title I Funds.

Personnel:

- #17-252 with California State University, Northridge and Oxnard School District to establish a partnership to allow quality clinical placement experiences to student-trainees enrolled in the master’s degree and/or credential degree program in School Psychology specialization, no fiscal impact.

Special Education:

- #17-248 with Center for Autism & Related Disorders, LLC to provide Independent Educational Evaluator Services to the Special Education Services

Department during the 2017-2018 academic year to complete autism evaluations; amount not to exceed \$30,000.00, to be paid with Special Education Funds;

- #17-255 with Leaps n Boundz Inc. to provide Independent Adapted Physical Education Evaluator Services to the Special Education Services Department during the 2017-2018 academic year to complete adapted physical education evaluations; amount not to exceed \$3,000.00, to be paid with Special Education Funds;

Support Services:

- #17-250 with New Dawn Counseling & Consulting Inc. to work in conjunction with school administrators to provide mental health services as indicated by the Accion Positiva Elementary Counseling Grant; amount not to exceed \$73,681.24, to be paid with General Funds;
- #17-254 with DrumBus, LLC to provide hands-on musical activities for students in the after school program with the specific goals of increasing communication skills, increasing students' personal wellness; amount not to exceed \$35,000.00, to be paid with ASES Grant Funds.

C.3 Ratified the following Agreements:

(Ratification of Agreements)

Academic:

- #17-251 with Oxnard Union High School to facilitate the collection, analysis, and sharing of the data of students who will likely be attending high school within the jurisdiction of OUHSD in order to track performance and assist the transition of Oxnard School District students to high school; no fiscal impact.

Personnel:

- #17-253 with California State University, Northridge, to provide fieldwork experiences to students enrolled in various authorized credentials for public school service. The partnership will deliver services in support of the programs that meet the regulations and standards of the California Commission on Teacher Credentialing; no fiscal impact.

Special Education:

- #17-239 with Assistance League (NPS), services for students. Agreements BC041814, BT122013, EC020314, to provide a program of instruction, which is consistent with the pupils' individual educational plan as specified in the individual service agreement, for the 2017-2018 school year, beginning September 5, 2017 and including extended school year, for an amount not to exceed \$28,050.00; to be paid with Special Education Funds.
- #17-243 with Casa Pacifica School (NPS), to provide a program of instruction consistent with the pupil's individual educational plan as specified in the individual service agreement for student BB12116; amount not to exceed \$50,843.00, to be paid with Special Education Funds.
- #17-249 with VCOE Special Circumstances Paraeducator Services for the 2017-2018 school year, to provide exceptional services to special education students that consist of support from Special Circumstances Paraeducators, including extended school year for students: JA100109, KR071607, PL031809, MA102113, MP121103, IR033009, and LG102505; amount not to exceed \$126,355.60; to be paid with Special Education Funds.

C.4 Approved Contingency Allocation No. 013 to the Construction Services Agreement #15-198 with Swinerton Builders, for change of scope of work related to the Lemonwood Elementary School Reconstruction Project. Contingency Allocation

(Approval of Contract Contingency CREDIT #013 to the Lemonwood

- No. 13 will provide a credit to the contractor contingency line item of the GMP Construction Services Agreement in the amount of \$16,533.10, to be credited back to the Master Construct and Implementation Funds. Elementary School Reconstruction Project's Contractor Contingency for a Reduction of Cost for the Work Associated with the Project)
- C.5 Approved Amendment No. 002 to Agreement #15-89 with CSDA for the Marshall New Classroom Project for additional architectural and engineering services; amount not to exceed \$17,160.00; to be paid out of Master Construct & Implementation Funds. (Approval of Amendment No.002 to Agreement #15-89 for CSDA Design Group to Provide Additional Architectural Services for the Marshall New School Project)
- C.6 Approved Amendment #005 to Agreement #12-240 with Dougherty for additional architectural and engineering services for the Harrington ECDC Project; amount not to exceed \$124,000.00; to be paid out of Master Construct & Implementation Funds. (Approval of Amendment #005 to Agreement #12-240 to Provide Additional Architectural Services for the Harrington ECDC Project)
- C.7 The Board will receive the Actuarial Study of Retiree Health Liabilities prepared by Geoffrey Kischuk of Total Compensation Systems, Inc. (Actuarial Study of Retiree Health Liabilities)
- C.8 Awarded Bid #17-02 for Smart Labs at Frank & Fremont Academies and enter Agreement #16-256 and Agreement #16-257; amount not to exceed \$387,689.45; to be paid with MSAP Funds. (Award of Formal Bid#17-02 and Approval of Agreements #16-256 and Agreement #16-257 for Smart Labs at Frank & Fremont Academies)
- C.9 Approved the Notice of Completion and filing of such notice with the County Recorder's Office, for RFQ/RFP #16-51 and Agreement #16-254, HVAC Design Build Services, with EMCOR Services Mesa Energy Systems Inc. (Approval of Notice of Completion, HVAC Design Build Services, RFQ/RFP #16-51 and Agreement #16-254)
- C.10 Approved Resolution #17-17, to re-open the Oxnard School District Restricted Deferred Maintenance Fund (Fund 140) as outlined. (Resolution #17-17 to Re-Open Deferred Maintenance Fund)
- C.11 Approved and adopted the December 2017 Semi-Annual Implementation Program Update as an adjustment to the Master Construct and Implementation Program, and that the Board direct staff and CFW to proceed with adjustments to the program for immediate implementation. (Approval and Adoption of the December 2017 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program)

C.12 Approved the 2017-18 Quarterly Report on Williams Uniform Complaint: (Approval of the 2017-18 Quarterly Report on William Uniform Complaints, Second Quarter)

C.13 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)

Establish:

- An eight-hour 246 day Secretary, position number 8695 to be established in the Transportation department. This position will be established due to increased workload.
- A six hour 203 day Office Assistant II position number 8687 to be established at San Miguel School. This position will be established to provide additional support.
- A five-hour and forty-five minute, 183 day Paraeducator II, position number 8678 to be established in the Special Education department. This position will be established to provide support with the safety needs and implantation of IEP.
- A five-hour and forty-five minute, 183 day Paraeducator III, position number 8682 to be established in the Special Education department. This position will be established to provide support with safety needs.

Increase:

- A two-hour and forty-five minute, 183 day Paraeducator II, position number 1324 to be increased to 5.5 hours at San Miguel school. This position will be increased to provide additional support.

C.14 Personnel Actions: (Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated. Their salaries to be determined in accordance with salary regulations of the District. (CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Hatch, Liza	Teacher, 3rd grade Ritchen	January 8, 2018
Herrera, Darian	Substitute Teacher	2017/2018 School Year
Lopez, Dulce	Substitute Teacher	2017/2018 School Year
Mares, Jorge	Substitute Teacher	2017/2018 School Year
Martinez, Paul	Substitute Teacher	2017/2018 School Year
Orrante, Allen	Substitute Teacher	2017/2018 School Year
Ramirez, John	Substitute Teacher	2017/2018 School Year
Sanchez, Luke	Substitute Teacher	2017/2018 School Year
Valencia, Valeria	Substitute Teacher	2017/2018 School Year
Wayne, Jamie	Substitute Teacher	2017/2018 School Year

Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year

Lanning, Janet	Ramona	January 8, 2018
Ponce, Patricia	Ramona	January 8, 2018
Shapiro, Megan	Ramona	January 8, 2018

Resignations

Cutting, Dawn		December 8, 2017
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Deceased

Gaynor, Barry	Ritchen	December 8, 2017
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The following classified individuals to be employed in the capacities and (CLASSIFIED) for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Buenrostro, Ricardo	Child Nutrition Worker, Position #2768 Fremont 5.0 hrs./185 days	11/27/2017
Ceballos, Gabriel	Vehicle and Equipment Mechanic, Position #415 Transportation 8.0hrs./246 days	11/27/2017
Del Aguila, Gloria	Child Nutrition Worker, Position #7291 Itinerant 3.0hrs/185 days	11/27/2017
Romero, Letty	Child Nutrition Worker, Position #2221 Frank 4.0 hrs./185 days	11/27/2017
Salas Contreras, Jose L.	Custodian, Position #6449 Lemonwood 4.0 hrs./246 days	11/27/2017
Sanchez Oviedo, Maria L.	Child Nutrition Worker, Position #2057 Itinerant 5.0 hrs./185 days	11/27/2017
Tirado, Daniel	Custodian, Position #2541 Fremont 4.0 hrs./246 days	11/27/2017

Exempt

Limited Term

Ayala Ahumada, Gabriela	Child Nutrition Worker	11/13/2017
Garcia, Nickie	Child Nutrition Worker	11/08/2017
Jimenez Villegas, Alfonsina	Child Nutrition Worker	11/13/2017
Quezada, Benjamin	Child Nutrition Worker	11/11/2017
Romero Jones, Wendy	Child Nutrition Worker	11/11/2017
Torres, Daniela	Paraeducator	11/17/2017

Velazquez, Alexandria Clerical 11/06/2017

Transfer

Everett, Steven A Custodian, Position #2542 12/04/2017
 Haydock 8.0 hrs./246 days

 Custodian, Position #6673 12/05/2017
 Elm 4.0 hrs./246 days

Segovia, Shawn P Custodian, Position #1293 12/05/2017
 Sierra Linda 8.0 hrs./246 days

 Custodian, Position #2541 12/05/2017
 Fremont 4.0 hrs./246 days

Unpaid Leave of Absence

Casarez, Crystal Child Nutrition Worker, Position #2222 12/15/2017-01/08/2019
 Frank 4.0 hrs./185 days

Resignation

Ramos, Francisco Site Technology Technician, Position #2198 11/21/2017
 Sierra Linda 8.0 hrs./246 days

D.1 On motion by Trustee Morrison, seconded by Trustee O’Leary and carried on a roll call vote of 5-0, the Board of Trustees approved Resolution No.17-18 stating the District’s intent to purchase property and the Agreement for Purchase and Sale of Real Property and Joint Escrow Instruction, Water Service Agreement, and Mitigation Agreement as submitted. ADOPTION OF RESOLUTION NO. 17-18 AND AUTHORIZATION TO PURCHASE PROPERTY (MOTION #17-60)

D.2 On motion by Trustee Morrison, seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0; the Board of Trustees approved the Variable Term Waiver for Clear Education Specialist Instruction Credential for Vanessa Santiago-Velez, as presented. APPROVAL OF THE VARIABLE TERM WAIVER FOR CLEAR EDUCATION SPECIALIST INSTRUCTION CREDENTIAL FOR VANESSA SANTIAGO-VELEZ. (Motion #17-61)

D.3 On motion by Trustee Morrison, seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0; the Board of Trustees accepted the Oxnard School District Audit Report, June 30, 2017. OXNARD SCHOOL DISTRICT AUDIT REPORT, JUNE 30, 2017 (Motion #17-62)

D.4 On motion by Trustee Robles-Solis, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board of Trustees accepted the Measure D General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2017. MEASURE D GENERAL OBLIGATION BOND BUILDING FUND OF OXNARD SCHOOL DISTRICT AUDIT REPORT JUNE 30, 2017 (Motion #17-63)

D.5 On motion by Trustee Roblis-Solis, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board of Trustees approved the Measure R General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2017.

MEASURE R GENERAL OBLIGATION BOND BUILDING FUND OF OXNARD SCHOOL DISTRICT AUDIT REPORT, JUNE 30, 2017 (Motion #17-64)

D.6 On motion by Trustee O’Leary, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 5-0; the Board of Trustees approved the Establishment of a District Supervisor of Attendance.

APPROVAL ESTABLISHMENT AND APPOINTMENT OF A DISTRICT SUPERVISOR OF ATTENDANCE AS REQUIRED BY EDUCATION CODE SECTION 48240 (Motion #17-65)

D.7 *Pulled from the Consent Agenda C.8.* On motion by Trustee O’Leary, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board of Trustees awarded of Formal Bid #17-02 and approved of Agreement #16-256 and Agreement #16-257 for Smart Labs at Frank & Fremont Academies.

AWARD OF FORMAL BID #17-02 AND APPROVAL OF AGREEMENT #16-256 AND AGREEMENT #16-257 FOR SMART LABS AT FRANK & FREMONT ACADEMIES (Motion #17-66)

F.1 The Board of Trustees reviewed the new and revised Board Policies, Administrative Regulations and Bylaws, as presented and adopted for a first reading:

FIRST READING OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND BYLAWS

Revision AR 3541	Business and Noninstructional Operations Transportation Routes and Services	Penanhoat
Revision AR 3543	Business and Noninstructional Operations Transportation Safety and Emergencies	Penanhoat

G.1 Superintendent Announcements:

SUPERINTENDENT ANNOUNCEMENTS

Dr. Cesar Morales

- Announced and invited everyone to two events:
 1. Marshall 15th Year Anniversary that would take place on February 23, 2018 at 9:00 or 10:00 am (The exact time was not determined yet)
 2. Lemonwood Soft Opening on March 8, 2018 at 9:00 am

G.2 Trustees Announcements:

TRUSTEES ANNOUNCEMENTS

Ms. Monica Madrigal Lopez

- Asked if enrollment information for K parents was available. Mr. C. Ridge responded he was working on that matter with the PIO .
- Also asked if the questions in Facebook were answered through the same mean. PIO responded she answered questions through the same mean.
- Requested to have in the agenda in the near future the class reduction topic.

- Recommended everyone to read 21 Miles of Scenic Beauty... and then Oxnard by Martin Alberto Gomez.

Mr. Denis O’Leary

- Requested to include in the agenda projects, discussions or proposals to advance academics. He fills the District was filling in the gaps but it needed a plan to do something different in order to get results over the years. Other topics he would like included in the agenda:
 - Class size reduction
 - Labor Agreement
 - POA under budget
 - Hire local workers for construction
 - Report on Clase Comunitaria
 - Living wage policy to be raised to \$15
- He reported that on December 27, he was on KI Radio Indígena for an hour talking about education and on January 15, on KOXR Radio talking about Martin Luther King Jr. and his legacy. Afterwards, he joined the Martin Luther King Jr. Day march 3/4 of the way to finish.

Mrs. Veronica Robles-Solis

- Reported she attended Project2Inspire graduation. She indicated that more principals should go to the ceremony, or send their assistant principal.

Mr. Ernie Morrison

- Congratulated Dr. Morales and the team for their response to the fire emergency.
- Reported he attended Martin Luther King Jr. Day March. He explained he grew in the South and when he came to Oxnard he found out discrimination was as bad as in the South.
- Encouraged Oxnard to become a model city in diversity.

President Cordes

- Reported she also attended the Martin Luther King Jr. Day March.
- Thanked Harrington for the outstanding presentation.
- Reported she attended Project2Inspire graduation.
- Reported she attended Driffill to distribute gifts for students.
- Reported she visited Lemonwood to distribute gifts for the students. Expressed the facility at Lemonwood looked really nice.
- Commented on the book 21 Miles of Scenic Beauty...and then Oxnard

ANNOUNCEMENTS PRIOR TO CLOSED SESSION January 17, 2018:

CLOSED SESSION

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case
- EXISTING LITIGATIONS: two (2 cases)
 - Office of Administrative Services Case No: 201610031
No. CV-04304-JAK-FFM

Secondly, REMOVAL/SUSPENSION/EXPULSION OF STUDENT (Education Code 48912; 20 U.S.C. Section 1232g)

- Case No. 17-07 (Action Item)

Thirdly, READMIT EXPELLED STUDENTS (Education Code 48916)

- Case No. 16-09 (Action Item)
- Case No. 16-19 (Action Item)

Fourthly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the OSD Assistant Superintendent, Human Resources & Support Services and Garcia Hernandez & Sawhney, LLP, the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Fifthly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE

Trustees convened to closed session at 8:38 p.m. until approximately 9:58 p.m. to discuss items on the closed session agenda. CLOSED SESSION

President Cordes reported the Board deliberated on student matters in closed session and took action in open session: REPORT ON CLOSED SESSION

- On motion by Trustee O’Leary, seconded by Trustee Morrison and carried on a roll call vote of 5-0; on the matter the Board of Trustees approved settlement agreement on case OAH # 201610031. (Motion #17-67)
- On motion by Trustee Morrison, seconded by Trustee Madrigal Lopez and carried on a roll call vote of 5-0; on the matter of Case # 17-07 the Board of Trustees approved the stipulated agreement to suspend enforcement and expulsion. (Motion #17-68)
- On motion by Trustee O’Leary, seconded by Trustee Morrison and carried on a roll call vote of 5-0; on the matter of Case #16-09 the Board of Trustees approved the recommendation to not readmit the student. (Motion #17-69)
- On motion by Trustee Madrigal Lopez, seconded by Trustee Morrison and carried on a roll call vote of 5-0; on the matter of Case #16-19 the Board of Trustees approved the recommendation to readmit the student. (Motion #17-70)

There being no further business, on motion by Trustee O’Leary, seconded by Trustee Morrison, President Cordes adjourned the meeting at 10:01 p.m. ADJOURNMENT

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and

Secretary to the Board of Trustees

By our signature below, given on this _____, 2018, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of January 17, 2018; on motion of Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees