

Regular Board Meeting
October 5, 2016

The Board of Trustees of the Oxnard School District met in regular session at 5:00 p.m. on Wednesday, October 5, 2016, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were Trustees, Debra M. Cordes, Ernest “Mo” Morrison, Denis O’Leary and Albert Duff Sr. President Veronica Robles-Solis had a prior commitment and would be arriving later. Staff members present were District Superintendent Dr. Cesar Morales, Deputy Superintendent Lisa Cline and Assistant Superintendents Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Ivan Gomez, 5th grader in Mr. Julio Cahue’s class, student at Elm School lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Fatima Ascencio, 5th grader in Ms. Patricia Ambriz’ class, student at Elm School read the District’s Vision and Mission Statements in English and Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Ms. Leticia Ramos, Principal at Elm School the Environmental-Life Sciences and Mathematics Academy thanked the Board for the opportunity to showcase their school. Ms. Ramos, staff and students provided an in depth presentation on Elm School. She reviewed the CAASPP results as it pertained to Elm School, various resources for students and parents, EL classes for parents, and their CRLP partnership with California Lutheran University. Students set up activity centers and demonstrated lessons with the Board Members and administrators.

PRESENTATION BY ELM SCHOOL

Board Clerk Debra M. Cordes thanked the students, parents and staff for participating in the board meeting. Dr. Morales thanked the students, parents, teachers and staff for being present at the board meeting.

President Robles-Solis arrived at 5:40 p.m.

(Arrival of Trustee)

A.5 On motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board adopted the agenda, as presented.

ADOPTION OF THE AGENDA

A.6 Ms. Robin Freeman, Assistant Superintendent, Educational Services introduced Ms. Anna Thomas, Director of Curriculum, Instruction and Accountability, who provided a detailed report on the District’s California Assessment of Student Performance and Progress (CAASPP) assessment system on student results for 2015-2016 school year.

STUDY SESSION STATE TESTING SCORES REPORT

Following discussion, the Board thanked Ms. Freeman and Ms. Thomas for the report.

Frank Barba, retired administrator, thanked Ms. Thomas for the report and stated the district needed to be data driven to assist the students; he also stated he would not support another bond for the city or the school district.

Public Comment:

ANNOUNCEMENTS PRIOR TO CLOSED SESSION October 5, 2016:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case

Secondly, REMOVAL/SUSPENSION/EXPULSION OF STUDENTS (Education Code 48912; 20 U.S.C. Section 1232g)

- Case No. 16-01 (Action Item)

Thirdly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Fourthly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

- Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) EVALUATION(S): PRINCIPAL(S)

Trustees convened to closed session at 6:40 p.m. until approximately 7:12 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis reported the Board would be returning to closed session after the regular board meeting to complete the items on the closed session agenda.

REPORT ON CLOSED
SESSION

A.11 Ms. Lisa Cline, Deputy Superintendent, Business & Fiscal Services introduced Ms. Suzanne Lugotoff, Director of Child Nutrition Services and Ms. Julie Chessen, Assistant Director of Child Nutrition Services. Ms. Lugotoff thanked the Board for the opportunity to present the CNS Program. The presentation included information about school meals program, professional standards, grants and goals for the 2016-2017 school year. The Board thanked Ms. Lugotoff and Ms. Chessen for a great report.

ANNUAL REPORT ON
CNS PROGRAM

A.12 Ms. Lisa Cline, Deputy Superintendent, Business & Fiscal Services introduced Mr. Tony Briscoe, Transportation Director, who provided the 2015-2016 Annual Report on transportation services. The presentation included information on programs and services provided, safety record, annual terminal inspection, technology and future expectations.

ANNUAL REPORT ON
TRANSPORTATION

Following discussion, the Board thanked Mr. Briscoe for the report.

B.1 Clerk Cordes read the Rules For Individual Presentations in English and in Spanish.

RULES FOR PRESENTATIONS

The following individuals addressed the Board of Trustees:

PUBLIC COMMENT

- Cynthia Garcia-Doane, current State AMAE President, concerned with special education complaints filed on the district.

B.2 This being the time and date noticed, President Robles-Solis opened the public hearing to determine if Oxnard School District has sufficient standards-aligned textbooks or instructional materials, according to Education Code 60119.

PUBLIC HEARING APPROVAL OF HEARING TO PRESENT FINDINGS OF SUFFICIENT INSTRUCTIONAL MATERIAL FOR 2016-2017 AND ADOPT RESOLUTION #16-12 (Motion #16-30)

Ms. Robin Freeman, Assistant Superintendent, Educational Services reported that each student had sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. She also reported that the Ventura County Office of Education had concluded the Williams Act Settlement inspection and determined the Oxnard School District provided sufficient standards-aligned instructional materials and facilities that enhanced student learning.

Following discussion, on motion by Trustee Duff, seconded by Trustee Cordes and carried on a roll call vote of 4-1, Trustee O’Leary being the Nay vote; the Board of Trustees adopted Resolution #16-12 on Sufficiency of Textbooks or Instructional Materials for 2016-2017 school year.

The following items on the consent agenda were approved on motion by Trustee Morrison seconded by Trustee Cordes, and carried on a roll call vote of 5-0, as presented.

CONSENT AGENDA (Motion #16-31)

C.1 Approved the following agreements:
Enrichment:

(Approval of Agreements)

- #16-130 Mad Science of Los Angeles, will offer six (6) assemblies for students, and one Science Night for students and parents at Chavez School; amount not to exceed \$5,275.00, to be paid with Site Allocated General Funds – Non-Targeted;
- #16-131 Oxnard Performing Arts Center, for use of facilities for the Awards of Excellence event on October 26, 2016; amount not to exceed \$1,700.00, to be paid with General Funds;
- #16-132 with Ventura County Arts Council, to provide music lessons at Elm School, November 4, 2016 through June 16, 2017; amount not to exceed \$13,824.00, to be paid with Site Allocated General Funds – Targeted.

Support Services:

- #16-137 with Key Data Systems, to provide CELDT Pre-ID services to include data cleaning, data validation, and proofing and file submission to CELDT portal for the 2016-2017 school year; amount not to exceed \$2,000.00, to be paid with General Funds.

Personnel:

- #16-133 with CompHealth Medical Staffing, to provide temporary service to the Oxnard School District students consistent with the student’s Individualized Education Program (IEP); amount not to exceed \$80.00 per hour, to be paid with Special Education Funds.

Facilities:

- #16-134 with Dial Security, to provide alarm monitoring/maintenance services at all district sites; amount not to exceed \$98,892.00, to be paid with General Funds;
- #16-138 with Cumming Construction Management Inc., to provide design, procurement and construction management services for the Proposition 39 program, October 6, 2016 through December 31, 2018; amount not to exceed \$201,053.00, to be paid with Proposition 39 Funds.

C.2 Ratified the following agreements:

(Ratification of Agreements)

Special Education:

- #16-112 with Casa Pacifica School, to provide nonpublic school services for Student JE112705 for the 2016-17 school year, including Extended School Year; amount not to exceed \$65,850.00, to be paid with Special Education Funds;
- #16-113 with Casa Pacifica School, to provide nonpublic school services for Student ZH020603 for the 2016-17 school year, including Extended School Year; amount not to exceed \$39,600.00, to be paid with Special Education Funds;
- #16-114 with Casa Pacifica School, to provide nonpublic school services for Student SK032703 for the 2016-17 school year, including Extended School Year; amount not to exceed \$39,600.00, to be paid with Special Education Funds;
- #16-115 with Casa Pacifica School, to provide nonpublic school services for Student CN010103 for the 2016-17 school year, including Extended School Year; amount not to exceed \$39,600.00, to be paid with Special Education Funds;
- #16-116 with Casa Pacifica School, to provide nonpublic school services for Student AS051306 for the 2016-17 school year, including Extended School Year; amount not to exceed \$39,600.00, to be paid with Special Education Funds;
- #16-117 with Teaching Learning Creating, Plus, to provide nonpublic school services for Student JG052605 for the 2016-17 school year, including Extended School Year; amount not to exceed \$48,500.40, to be paid with Special Education Funds.

C.3 Approved the revision to the Measure R Bond Oversight Committee By-Laws in order to align with the amended language in Education Code 15282.

(Approval of Revision To Measure R Bond Oversight Committee By-Laws)

C.4 Approved WAL #008 with ATC Group Services LLC for as needed hazardous materials testing and oversight for the duration of the Lemonwood Reconstruction Project per Master Agreement #13-135; amount not to exceed \$15,000.00, to be paid with Measure R Bond Funds.

(Approval of WAL #008 with ATC Group Services LLC For As Needed Hazardous Materials Testing And Oversight For The Duration Of The Lemonwood Reconstruction Project)

C.5 Ratified WAL #002 with Rincon Consultants Inc., for Soil Investigation Services for the Elm Reconstruction Project per Master Agreement #13-131; amount not to exceed \$24,100.00, to be paid with Measure R Bond Funds. (Ratification of WAL #002 with Rincon Consultants Inc., For Soil Investigation Services For The Elm Reconstruction Project)

C.6 Ratified WAL #007 with ATC Group Services LLC for Lemonwood Reconstruction Project Emergency Pipeline Testing per Master Agreement #13-135; amount not to exceed \$7,777.14, to be paid with Measure R Bond Funds. (Ratification of WAL #007 with ATC Group Services LLC For Emergency Pipeline Testing For The Lemonwood Reconstruction Project)

C.7 Approved Purchase Order/Draft Payment Report #16-02, as submitted. (Purchase Order/Draft Payment Report #16-02)

C.8 Agreed to reject York Claim VCBA07221A1 on the advice of the Joint Powers Authorities (JPA). (Rejection of Liability Claim: VCBA07221A1)

C.9 Approved request for Dual Language Director Dr. Ana DeGenna to attend the Sixth International Conference on Immersion and Dual Language Education: Connecting Research and Practice Across Context, in Minneapolis, Minnesota from October 19 through October 22, 2016; amount not to exceed \$3,000.00, to be paid with Title III Funds. (Approval of Request To Attend Out-Of-State Conference – Minnesota)

C.10 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)

Establish:

- A five hour and forty-five minute, 183 day Paraeducator III, position number 7878, to be established in Special Education department. This position will be established to provide additional support.

FISCAL IMPACT:

Cost for Para III-\$27,141.00 Special Ed.

C.11 Personnel Action: (Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District. (CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Tracy Foster	Science Teacher, Science	September 19, 2016
Arnulfu Duran	Substitute Teacher	2016/2017 School Year
Jordan Hawkins	Substitute Teacher	2016/2017 School Year
Lawrence Howard	Substitute Teacher	2016/2017 School Year
Janellejovanni Manrique	Substitute Teacher	2016/2017 School Year
Liliana Martinez	Substitute Teacher	2016/2017 School Year
Amanda Padilla	Substitute Teacher	2016/2017 School Year

Cynthia Phillips	Substitute Teacher	2016/2017 School Year
Katherine Pichelli	Substitute Teacher	2016/2017 School Year
Rafael Plascencia	Substitute Teacher	2016/2017 School Year
Casey Rodriguez	Substitute Teacher	2016/2017 School Year

Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)

Ingrid Davis		10/11/2016
Sondra Guerrero		10/11/2016
Lynne Haavaldser		10/11/2016
Jennifer Huynh		09/12/2016
Maria Kirk		10/11/2016
Keri Leitch		09/19/2016
Candice McHenry		09/12/2016

Resignation

Jairo Arellano	Executive Director, English Learner Services	09/19/2016
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The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Cortez, Silvia	Child Nutrition Worker, Position #2054 Soria 5.0 hrs./185 days	09/12/2016
Daniels, Geraldine	Library Media Tech, Position #2199 Sierra Linda 5.0 hrs./190 days	09/01/2016
Gonzalez, Yolanda	Outreach Specialist (B), Position #563 Chavez 8.0 hrs./180 days	09/26/2016
Hubb, Angela	Healthcare Technician, Position #7115 Special Education 7.0 hrs./183 days	09/30/2016
Lozano, Maria Alicia	Child Nutrition Worker, Position #2214 Fremont 5.0 hrs./185 days	09/12/2016
Lugotoff, Suzanne	Director, Child Nutrition Services, Position #108 Child Nutrition Services 8.0 hrs./246 days	09/19/2016
Nunez, Nicholas	Security/Maintenance Worker, Position #694 Facilities 8.0 hrs./246 days	09/08/2016
Paez, Laura	Paraeducator II (B), Position #966 Special Education 5.75 hrs./183 days	09/21/2016
Vergara, Brigitte	Child Nutrition Worker, Position #2175 Ritchen 4.0 hrs./185 days	09/13/2016

Limited Term

Alvarez Mora, Andrea	Clerical	09/19/2016
Ambriz, Noemi	Paraeducator	09/09/2016
Bradley, Arderick	Custodian	09/20/2016
Duchon, Jill M.	Child Nutrition Worker	09/21/2016
Everett, Steven	Custodian	08/29/2016
Frias Perez, Veronica	Child Nutrition Worker	08/23/2016
Gutierrez, Sheila M	Clerical	09/19/2016
Gutierrez, Stephanie	Paraeducator	09/09/2016
Haynes, Angela	Child Nutrition Worker	09/19/2016
Luna, Karen	Clerical	09/19/2016
McGee, Tyler	Paraeducator	09/13/2016
Menchaca, Anthony	Paraeducator	09/21/2016
Munoz, Arnulfo	Paraeducator	09/07/2016
Murao, Meghan	Clerical	08/25/2016
Salazar, Erika	Child Nutrition Worker	08/29/2016
Severiano Vico, Adalilia	Paraeducator	09/12/2016
Tapia Reyes, Nayeli	Clerical	08/11/2016
Thompson, Ranesha	Paraeducator	09/16/2016
Villegas, Luisa	Paraeducator	09/07/2016

Exempt

Coleman, Ashley	Campus Assistant	09/09/2016
Cruz, Mariana	Campus Assistant	09/15/2016
Franco, Roxana	Campus Assistant	09/13/2016
Gallegos, Roman	Campus Assistant	09/12/2016
Rubio, Elisabet	Campus Assistant	08/18/2016
Tejeda, Janet	Campus Assistant	09/13/2016
Temple, Alonzo	Campus Assistant	09/16/2016
Villasenor, Maribel	Campus Assistant	09/09/2016

Increase in Hours

Beltran, Daniel	Cover Bus Driver/Office Assistant, Position #580 Transportation 8.0 hrs./203 days	09/19/2016
	Cover Bus Driver/Office Assistant, Position #580 Transportation 6.0 hrs./203 days	
Lopez, Irma	Paraeducator II, Position #2143 Special Education 5.75 hrs./183 days	09/08/2016
	Paraeducator II, Position #2143 Special Education 5.5 hrs./183 days	
Vaca, Anthony	Paraeducator I, Position #7329 Curren 5.5 hrs./183 days	09/09/2016
	Paraeducator I, Position #7329 Curren 4.0 hrs./183 days	

Transfer

Garcia, Maricarmen	Office Assistant II, Position #631 Driffill 8.0 hrs./203 days	08/01/2016
	Office Assistant II, Position #2185 Sierra Linda 7.0 hrs./203 days	
Ramirez, Rocio	Office Assistant II, Position #2215 Frank 6.0 hrs./192 days	10/03/2016
	Office Assistant II, Position #1212 Fremont 6.0 hrs./203 days	
Rodriguez Gaytan, Edmundo	Child Nutrition Worker, Position #269 Lemonwood 5.0 hrs./185 days	09/19/2016
	Child Nutrition Worker, Position #2768 Fremont 5.0 hrs./185 days	

In Lieu of Layoff

Zarate, Connie	Office Assistant II, Position #2872, #26 Frank 2.5 hrs./192 days, Fremont 2.0 hrs./203 days	09/13/2016
	Office Assistant II, Position #2130 Curren 4.0 hrs./203 days	

Layoff

Andaya, Sherylyn	Office Assistant II, Position #2872 Frank 2.5 hrs./192 days	09/12/2016 09/12/2016
Andaya, Sherylyn	Office Assistant II, Position #26 Fremont 2.0 hrs./203 days	

Unpaid Leave of Absence

Garcia, Maricarmen	Office Assistant II, Position #631 Driffill 8.0 hrs./203 days	09/14/2016- 08/1/2017
Resendiz, Monica	Child Nutrition Worker, Position #2160 Harrington 5.0 hrs./185 days	09/26/2016- 10/17/2016
Sandoval, Janice	Child Nutrition Worker, Position #129 Brekke 5.5 hrs./185 days	09/02/2016- 11/09/2016

Resignation

Fick, Shauna	Healthcare Technician, Position #7115 Special Education 7.0 hrs./183 days	08/14/2016
Harvey, Zachary	Site Technology Technician, Position #6803 Fremont 8.0 hrs./192 days	10/07/2016
Mello, Tiffany	Intermediate School Secretary, Position #6241 Chavez 8.0 hrs./192 days	10/05/2016
Rivera, Andrew	Paraeducator I, Position #7182 Marshall 1.0 hr./183 days	09/30/2016

D.1 On motion by Trustee O’Leary, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board considered and approved adoption of Resolution #16-14 in support of Proposition 55: The California Children’s Education and Health Care Protection Act of 2016; and directed administration to process accordingly.

CONSIDER ADOPTION OF RESOLUTION #16-14 IN SUPPORT OF PROPOSITION 55: THE CALIFORNIA CHILDREN’S EDUCATION AND HEALTH CARE PROTECTION ACT OF 2016 (Motion #16-32)

E.1 On motion by Trustee O’Leary, seconded by Trustee Duff, and carried on a roll call vote of 5-0, the Board of Trustees approved the minutes of regular board meetings, as submitted.

APPROVAL OF BOARD MINUTES (Motion #16-33)

- August 24, 2016, regular board meeting
- August 31, 2016, special board meeting
- September 7, 2016, regular board meeting

F.1 On motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees reviewed the new Board Policies, Administrative Regulations and Bylaws, listed below, for a second reading and adopted, as presented.

SECOND READING OF BOARD POLICIES, REGULATIONS AND BYLAWS (Motion #16-34)

New BP 3515.7, E(1) and E(2)	Business and Noninstructional Operations FIREARMS ON SCHOOL GROUNDS	Vaca
New BP 4121	Certificated Personnel TEMPORARY/SUBSTITUTE PERSONNEL	Vaca
New AR 4161.11, 4261.11 and 4361.11	All Personnel INSUSTRIAL ACCIDENT/ILLNESS LEAVE	Vaca
New AR 4261.1	Classified Personnel PERSONAL ILLNESS/INJURY LEAVE	Vaca

Dr. Cesar Morales:

- Commended Educational Services staff for the data presentation and stated principals and administration will continue to analyze the data and incorporate into the SPSA.
- Reported that students from Haydock Academy of Arts and Sciences participated in a “Friday Night Live VCOE” news conference on September 30, 2016 which is a youth development and substance abuse prevention program that works to empower young people.
- Concluded his report with highlights from the schools and activities in the district.

SUPERINTENDENT ANNOUNCEMENTS

Mr. Albert Duff Sr.:

- Reported he was happy to see a good start to the school year.

TRUSTEE ANNOUNCEMENTS

Mr. Denis O’Leary:

- Request the following be placed on a future agenda: Living Wages, Plazas Comunitarias Program with the Mexican government, class size reduction, future PLA or a policy, and a status report on the committee for Resolution No Me Llamas Oaxaquita”.

Mr. Ernest Morrison:

- Complimented all of the schools for their Back To School Nights, he reported he attended several of them and enjoyed all of the different implementations at each of the schools. He was impressed with the amount of student work being displayed and the respect the student had as they escorted visitors to the different meeting places. Kudos to the principals for their leadership and responsibility, it was very apparent.

Mrs. Debra M. Cordes:

- Reported she attended 18 Back To School Nights and enjoyed visiting with the students, teachers, parents and administrators.
- She visited Chavez School during the ribbon cutting of their garden which was led by Mr. Julian Roque.
- Reported today she visited Lemonwood School and participated in their Math Activity which was difficult. She stated that a parent night with the California Math Council was scheduled for that evening. Also reported that she noticed they had poured concrete for the new school which will be very exciting.
- Stated she appreciates all of the hard work that everyone is putting in for the success of the students.

Mrs. Veronica Robles-Solis:

- Thanked Harbor Freight for their donation to Chavez School’s garden and the time they invested to the students.
- Thanked everyone that participated in the Strengthening Our Families event which was beneficial to the parents and the children of the community.

President Robles-Solis stated she would like to conclude each board meeting reading the District’s Vision and Mission Statements. Ms. Amelia Sugden read them in English and Dr. Ana DeGenna read them in Spanish.

Trustees reconvened to closed session at 8:40 p.m. until approximately 9:10 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis reported the Board deliberated on student matters in closed session and took take action in open session actions:

REPORT ON
CLOSED SESSION

- On motion by Trustee O’Leary, seconded by Trustee Morrison and carried on a roll call vote of 5-0; on the matter of Case #16-01 the Board of Trustees approved administrations recommendation.

(Motion #16-35)

There being no further business, on motion by Trustee Cordes, seconded by Trustee Duff, President Robles-Solis adjourned the meeting at 9:17 p.m.

ADJOURNMENT

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the
Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of
October 5, 2016; on motion of Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees