

Regular Board Meeting
September 21, 2016

The Board of Trustees of the Oxnard School District met in regular session at 5:00 p.m. on Wednesday, September 21, 2016, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees, Debra M. Cordes, Ernest “Mo” Morrison, Denis O’Leary and Albert Duff Sr. Staff members present were District Superintendent Dr. Cesar Morales, Deputy Superintendent Lisa Cline and Assistant Superintendents Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Sebastian Gastelum 8th grader in Ms. Gonzales’ class and Karli Douthett, 8th grader in Mr. Valdes’ class both from Driffill School lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Karli Douthett, 8th student at Driffill School read the District’s Vision and Mission Statements in English and Sebastian Gastelum, 8th student at Driffill read them in Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Mrs. Carol Flores-Beck, Principal at Driffill School introduced her Team Gilbert Elizarraraz and Sarah Lepe, Assistant Principals at Driffill School. The following provided a brief description of their experiences at Driffill School: Students: Giddion, Alondra, Daniela, Erica and Dyanna, Parent Myriam Cervantes, Teacher Louisa Jeworski and Business owner Adam Casillas. Mrs. Flores-Beck provided a brief video presentation.

PRESENTATION BY DRIFFILL SCHOOL

President Veronica Robles-Solis thanked the students, parents and staff for participating in the board meeting. Dr. Morales thanked the students, parents, teachers and staff for being present at the board meeting.

- A.5 Changes to the agenda were noted:
- Section C – C.2 Agreements, under Enrichment Agreement #16-120 with Ventura County Arts, corrected funding source to Title I not Title III;
 - Section D – tabled D.2 Approval of The English Learner Master Plan to a future board meeting.

ADOPTION OF THE AGENDA

On motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board adopted the agenda, as amended.

A.6 Ms. Lisa Cline, Deputy Superintendent, Business & Fiscal Services provided a detailed report on the District’s 2015-2016 Unaudited Actuals dated September 21, 2016. Following discussion, the Board thanked Ms. Cline for the report.

STUDY SESSION
BUDGET
EXPENDITURES
REPORTS/
HIGHLIGHTS 2015-16

ANNOUNCEMENTS PRIOR TO CLOSED SESSION September 21, 2016:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Thirdly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

- Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE

Trustees convened to closed session at 5:46 p.m. until approximately 7:01 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis also reported the Board took the following Action during closed session:

REPORT ON CLOSED SESSION

- On motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved settlement agreement in student matter 2115351.

(Motion #16-26)

A.11 Dr. Cesar Morales, District Superintendent introduced the following administrators to the Board of Trustees:

INTRODUCTION OF NEW ADMINISTRATOR(S)

- Ms. Michel Haun, Assistant Principal at Fremont Academy of Environmental Science & Innovative Design
- Ms. Suzanne Lugotoff, Director of Child Nutrition Services

A.12 Dr. Morales reported that Soria School had not only been recognized as a Gold Ribbon School, they were also recognized as a Title I Academic Achieving School. Ms. Aracely Fox, Soria Principal, students, staff and parents shared the plaque received from the California Department of Education.

RECOGNITION OF SORIA SCHOOL TITLE I ACHIEVEMENT AWARD

A.13 On motion by Trustee Morrison, seconded by Trustee O’Leary and carried on a roll call vote of 5-0; the Board of Trustees adopted and read into record Resolution #16-10 School Administrator Week, October 10-14, 2016.

APPROVAL OF RESOLUTION #16-10 SCHOOL ADMINISTRATOR WEEK, OCTOBER 10-14, 2016 (Motion #16-27)

B.1 Clerk Cordes read the Rules For Individual Presentations in English and in Spanish.

RULES FOR PRESENTATIONS

The following individuals addressed the Board of Trustees:

PUBLIC COMMENT

- Kayla Cassity Carter Knight, student at Soria School, in Spanish supporting the DLI Program;
- Francisco Barba, concerns with student progress and in opposition of Bond Measure D;
- Marco Benitez, concerned that nothing was done regarding the student on the first day and in opposition of Bond Measure D;
- Janeen Steel, Attorney and co-founder of Learning Rights Law Center to assist families with disabilities, served 14 complaints to the district.

The following items on the consent agenda were approved on motion by Trustee O’Leary, seconded by Trustee Duff, and carried on a roll call vote of 5-0, as presented.

CONSENT AGENDA
(Motion #16-28)

C.1 Accepted donation from Curren PTA to Curren School of \$22,650.00, that will be used to support students.

(Acceptance of Gifts)

C.2 Approved the following agreements:
Academic:

(Approval of
Agreements)

- #16-118 with Capstone who is the provider of the online platform myON made available digitally by contractor to authorized users via the internet, and of professional services associated with myON, September 22, 2016 until June 30, 2018; amount not to exceed \$375,200.00, to be paid with Title I Funds;
- #16-129 with eSpark, to provide professional development and coaching for teachers to address their areas of need in the eSpark program, September 22, 2016 through June 30, 2017; amount not to exceed \$54,000.00, to be paid with Title I Funds.

Enrichment:

- #16-120 with Ventura County Arts Council, to provide music lessons at Harrington School, September 22, 2016 to June 30, 2017; amount not to exceed \$2,048.00, to be paid with Title I Funds;
- #16-121 with Parent Institute for Quality Education (PIQE), to provide parent training course in Spanish for the parents of the children enrolled at Haydock Middle School, September 27, 2016 through December 13, 2016; amount not to exceed \$15,000.00, to be paid with \$12,000.00 Title III Funds and \$3,000.00 Title I Funds;
- #16-123 with Generation Ready Inc., to provide Cultural Proficiency training districtwide, September 22, 2016 through June 30, 2017; amount not to exceed \$137,000.00, to be paid with Title II Funds;
- #16-124 with Art Trek Inc., to provide three dimensional (3-D) art professional development, lessons and support for the ASES After School Program; amount not to exceed \$50,000.00, to be paid with ASES Grant Fun;
- #16-125 with Art Trek Inc., to provide art lessons during after school hours for students attending Chavez, Curren, Drifill, Kamala, Lemonwood, and Soria Schools; amount not to exceed \$36,000.00, to be paid with Unrestricted General Funds;
- #16-126 with Mad Science of Los Angeles, will offer enrichment activities for students at schools in the Oxnard School District, September 22, 2016 to June 30, 2017; amount not to exceed \$29,400.00, to be paid with Unrestricted General Funds;

- #16-128 with Mariana Peirano Royuela, to provide “An Artist I Know” an art appreciation program intended to acquaint elementary students at Soria School, September 22, 2016 through June 30, 2017; amount not to exceed \$10,800.00, to be paid with Donation Funds.

Support Services:

- #16-119 with 1 Heart at a Time Inc., to conduct educational workshops and events that focus on self-esteem and motivational exercises that will enhance the students’ ability to make positive healthy choices, September 22, 2016 through June 30, 2017; at no charge to the District;
- #16-127 County of Ventura/Ventura County Behavioral Health, to provide community outreach at targeted school sites, offer parent workshops and meet individually with OSD families to facilitate early identification and treatment with behavioral health services, September 22, 2016 through June 30, 2017; at no cost to the District.

Personnel:

- #16-122 with California Lutheran University, to provide clinical experience through supervised teaching to students enrolled in the Multiple Subject, Single Subject, and Special Education, initial teaching credential, September 22, 2016 and is valid for five (5) years; District will pay CLU Interns on the Certificated salary schedule, and salary may be adjusted to be commensurate to the teaching experience and education, to be paid with Unrestricted General Funds.

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| C.3 Approved the recommended list of prequalified firms to provide CEQA/DTSC compliance services and authorize the Superintendent to enter into master agreements with the identified prequalified firms; no cost to the District. | (Approval of Prequalified Firms for CEQA/DTSC Compliance Services) |
| C.4 Approved Change Order #1 for Ritchen HVAC Chiller Plant Project, Bid #15-01; in the amount of \$3,527.33 for Agreement #15-188 with Bon Air Inc. | (Approval of Change Order #1 for Ritchen HVAC Chiller Plant Project, Bid #15-01) |
| C.5 Adopted the Appropriations Limit Resolution #16-09 for 2015-2016 and 2016-2017, as required by law. | (Resolution #16-09: Adoption of Appropriations Limit (GANN) & Appropriations Subject To The Limit For 2015-2016 and 2016-2017) |
| C.6 Accepted the Oxnard School District 2015-2016 Unaudited Actual Financial Information and authorized its filing with the Ventura County Office of Education. | (Oxnard School District 2015-2016 Unaudited Actual Financial Information) |
| C.7 Approved the establishment, abolishment, reduction or increase in hours for classified positions: | (Establish/Abolish/Reduce/Increase Hours of Positions) |
| <u>Establish:</u> | |
| <ul style="list-style-type: none"> ▪ A five hour, 183 day Paraeducator I bilingual, position number 7830, to be established at McKinna school. This position will be established to provide additional support. ▪ A five hour, 183 day Paraeducator I bilingual, position number 7825, to be established at McKinna school. This position will be established to provide additional support. | |

- A four hour, 183 day Paraeducator I Mixteco, position number 7845, to be established at Ramona school. This position will be established to provide additional support.
- A five hour, 183 day Paraeducator I, position number 7829, to be established at McKinna school. This position will be established to provide additional support.
- A five hour and forty-five minute, 183 day Paraeducator II, position number 7844, to be established in Pupil Services. This position will be established to provide additional support.
- A five hour and forty-five minute, 183 day Paraeducator III, position number 7851, to be established in Special Education department. This position will be established to provide additional support.
- A five hour and forty-five minute, 183 day Paraeducator III, position number 7850, to be established in Special Education department. This position will be established to provide additional support.
- An eight hour, 183 day Speech Language Pathology Assistant, position number 7835, to be established in the Special Education department. This position will be established to provide support with the speech caseload at Ramona and McKinna.

Increase:

- A five hour, 183 day Paraeducator III, position number 5466, to be increased to five hours and forty-five minutes at Marshall school. This position will be increased to provide additional support.
- A five and a half hour, 183 day Paraeducator II, position number 679, to be increased to five hours and forty-five minutes at Marina West school. This position will be increased to provide additional support.

Abolish:

- A five hour, 246 day Office Assistant, position number 5998, to be abolished in the Special Education department. This position will be abolished due to the lack of work.
- A six hour, 203 day Office Assistant, position number 547, to be abolished at San Miguel. This position will be abolished due to the lack of work.

FISCAL IMPACT:

Cost for Para I (B)-\$22,599.00 Site Fund
 Cost for Para I (B)-\$22,599.00 Site Fund
 Cost for Para I (B)-\$18,086.00 Site Fund
 Cost for Para I -\$21,937.00 Site Fund
 Cost for Para II-\$26,453.00 General Fund
 Cost for Para III-\$27,141.00 Special Ed.
 Cost for Para III-\$27,141.00 Special Ed.
 Cost for SLPA-\$61,565.00 Special Ed.
 Cost for Para III-\$1,179.00 Special Ed.
 Cost for Para II-\$1,149.00 Special Ed.
 Savings for OA II-\$30,691.00 Special Ed.
 Savings for OA II-\$40,995.00 Special Ed.

C.8 Personnel Action:

(Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District.

(CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Susan Green	Elementary Support Teacher, Kamala	September 6, 2016
Patricia McGovern	School Psychologist (.20), Frank	September 1, 2016
Ann Stuart-Lougheed	Speech/Language Specialist, Pupil Services	August 22, 2016
Mary Lang	Teacher, Kindergarten DLI (English), Curren	August 31, 2016
Ivan Mendez	Teacher, Physical Education, Fremont	August 30, 2016
Julie Shaw	Teacher, Spanish, Fremont	September 12, 2016
Tiffany Anderson	Substitute Teacher	2016/2017 School Year
Candace Challenor	Substitute Teacher	2016/2017 School Year
David Diaz	Substitute Teacher	2016/2017 School Year
Ivanna Luna	Substitute Teacher	2016/2017 School Year
Kathleen McLaughlin	Substitute Teacher	2016/2017 School Year
Catherine Pope	Substitute Teacher	2016/2017 School Year
Maryam Shafiei	Substitute Teacher	2016/2017 School Year
Valerie Steele	Substitute Teacher	2016/2017 School Year

Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)

Valentina Avalos	09/12/2016
Rex Burke	09/12/2016
Cruz Earls	09/12/2016
Rae Gonzales-Villalpando	09/06/2016
Rachel Herskowitz	09/12/2016
Jennifer Huynh	09/12/2016
Rosalind Kasamis	09/26/2016
Teresa LaPata	09/08/2016
Keri Leitch	09/15/2016
Lawrence Libman	09/12/2016
Marilu Lopez	09/26/2016
Erin Lynch	09/06/2016
Karen Manny	09/26/2016
Candice McHenry	09/12/2016
Susan Nemets	09/01/2016
Katie Norton	09/06/2016
Mark Orosco	09/07/2016
Marilynne Parker	09/12/2016
Angelica Railey	09/12/2016

Deanna Romero		09/06/2016
Pamela Sanchez		09/12/2016
Randall Smith		09/01/2016
Jane VanDaalwyk		09/12/2016
Eloise Vinton		09/07/2016

RESIGNATION

Miriam Blanchard	Speech/Language Specialist, Special Ed.	09/07/2016
Eloise Vinton	Intervention Services Provider, Driffill	09/09/2016
Angela Williams	Teacher, Science, Haydock	09/02/2016

PROMOTION

Michel Haun	Assistant Principal, Fremont	09/12/2016
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The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Andrade, Gabriela	Library Media Technician, Position #2525 Rose Ave. 5.0 hrs./190 days	08/29/2016
Kerissa, Hoda	Paraeducator I, Position #7267 McAuliffe 2.0 hrs./183 days	09/01/2016
Tobon Guzman, Maria	Paraeducator I, Position #7192 Rose Ave. 4.0 hrs./183 days	09/06/2016
<u>Limited Term</u>		
Alhabash, Suha I	Paraeducator	08/30/2016
Hernandez, Danna	Paraeducator	08/29/2016
Loebe, Laura	Paraeducator	09/12/2016
Rodriguez, Casey S.	Paraeducator	08/29/2016
<u>Exempt</u>		
Caluya, Ruel	Campus Assistant	09/08/2016
Juarez, Lizeth	Campus Assistant	09/02/2016
Ochoa, Brenda	Campus Assistant	08/18/2016
Rodriguez, Christine	Campus Assistant	08/26/2016
Ruiz, Aurora	Campus Assistant	08/18/2016
Topete, Andres	Campus Assistant	08/16/2016
<u>Promotion</u>		
Flores, Marcella	Secretary, Position #1357 Pupil Services 8.0 hrs./246 days Office Assistant II, Position #1983 Marshall 5.0 hrs./203 days	09/12/2016

Transfer

Sandoval, Michelle Office Assistant II, Position #6447 09/12/2016
 Fremont 8.0 hrs./203 days
 Office Assistant II, Position #2172
 Ritche 7.0 hrs./203 days
 Serratos, Juan Carlos Custodian, Position #2543 09/05/2016
 McAuliffe 4.0 hrs./246 days
 Custodian, Position #2541
 Fremont 4.0 hrs./246 days

Reinstatement

Olson, Teresa Paraeducator II, Position #6519 08/29/2016
 Special Education 5.75 hrs./183 days

Resignation

Bravo, Sarah Paraeducator I, Position #7173 09/02/2016
 Elm 2.0 hrs./183 days
 Curwood, Sandra Director of Child Nutrition, Position #108 09/06/2016
 Child Nutrition Services 8.0 hrs./246 days
 Loebe, Laura Paraeducator III, Position #1628 09/09/2016
 Special Ed. 5.75 hrs./183 days

Retirement

Rosalez, Jeanette Child Nutrition Coordinator, Position #1075 06/30/1997-
 Brekke 8.0 hrs./189 days 08/31/2016

D.1 On motion by Trustee O’Leary, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees considered and approved Resolution #16-11 In Support of Proposition 58: LEARN (Language Education, Acquisition And Readiness Now); and directed administration to process accordingly.

CONSIDERATION AND APPROVAL OF RESOLUTION #16-11 IN SUPPORT OF PROPOSITION 58: LEARN (LANGUAGE EDUCATION, ACQUISITION AND READINESS NOW) (Motion #16-29)

D.2 This item was tabled to a future board meeting during the adoption of the agenda.

APPROVAL OF THE ENGLISH LEARNER MASTER PLAN

F.1 The Board of Trustees reviewed the new Board Policies, Administrative Regulations and Bylaws, as presented for first reading:

FIRST READING OF BOARD POLICIES, REGULATIONS AND BYLAWS

New BP 3515.7, E(1) and E(2)	Business and Noninstructional Operations FIREARMS ON SCHOOL GROUNDS	Vaca
New BP 4121	Certificated Personnel TEMPORARY/SUBSTITUTE PERSONNEL	Vaca
New AR 4161.11, 4261.11 and 4361.11	All Personnel INDUSTRIAL ACCIDENT/ILLNESS LEAVE	Vaca

New AR 4261.1	Classified Personnel PERSONAL ILLNESS/INJURY LEAVE	Vaca
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Dr. Cesar Morales:

- Reported that students had done fabulous work during the summer on the digital book accomplishments, 1,032,664 books had been finished.
- Reported that Fremont Academy of Environmental Science & Innovative Design had won the “From the Bow Seat Advocacy Award” in the 2016 Bow Seat Ocean Awareness Student Contest for their mosaic billboard about plastic pollution “Refill not Landfill”.
- Thanked Mary Curtis, Director of Curriculum, Instruction and Accountability for promoting an informative piece for parents through the OSD Gifted Newsletter – September 2016.
- Shared a Parent Teacher Forum for Foster Children through the Ventura County Children & Family Services and Ventura County Office of Education, scheduled for Tuesday, October 11, 2016 at 4:00 – 6:00 p.m. at the Oxnard High School Performing Arts Building.
- Reported that McKinna School had been identified as an exemplary school by the VC STEM Project for CSUCI.
- Finished his report by highlighting schools during Constitution Day.

SUPERINTENDENT
ANNOUNCEMENTS

Mr. Albert Duff Sr.:

- Reported he had visited McKinna School and toured the campus with Principal Jenks, he also stated they had just finished installing new flooring in the portables.
- He also visited Haydock Academy of Arts & Sciences and toured the campus with Principal Dr. Bond, they visited the music and dance classes.

TRUSTEE
ANNOUNCEMENTS

Mr. Denis O’Leary:

- Announced that Governor Brown had signed a historical bill to allow overtime pay for field workers which will be beneficial to the Oxnard School District parents and students.
- Thanked Kaila, the DLI student who spoke in Spanish during public comments earlier in the meeting, he also thanked her family and stated choice of promoting language studies when along with supporting Proposition 58: LEARN.

Mr. Ernest Morrison:

- Reported he had attended Back To School Nights at Haydock, Fremont, Ritchen and McKinna Schools and the universal statement of making and working on relationships and expectations of the students was felt throughout the district. He thanked all of the staff, students and parents for a great start to the 2016-17 school year.
- Thanked the students, parents and staff from Driffill School for the great presentation they provided earlier in the meeting and was proud to state that great things are happening in the Oxnard School District.

Mrs. Debra M. Cordes:

- Reported that she attended eleven (11) Back To School Nights and was very impressed with the programs and the community tables that inform parents what services were available to them, and there was food at each event which was very nice.

- She reported last night she attended the Harrington BTSN and visited the classrooms and saw the guitars which are beautiful.
- She stated it warmed her heart to see the Driffill students and parents tonight and stated that the district provides a lot of services for the students and school staff are doing an awesome job.
- She thanked Dr. Morales and encouraged him to keep up the good work.
- She also stated that elections were coming up and encouraged parents to educate themselves to do what is best for the kids of the community.

Mrs. Veronica Robles-Solis:

- Thanked administration for the Gifted Newsletter.
- She also stated that great things are happening at all of the schools, she was especially excited about the mariachi programs at Harrington and Haydock Schools. The Board and district administration have brought music and art back to the students and they continue to support the students, teachers, parents and community to move forward.
- She also stated that the community needed to educate themselves on the election and only the votes of the Oxnard community could decide on the future of Measure D to support the students of the Oxnard community.

President Robles-Solis stated she would like to conclude each board meeting reading the District’s Vision and Mission Statements. Trustee Morrison read them in English and President Robles-Solis read them in Spanish.

There being no further business, on motion by Trustee Cordes, seconded by Trustee Duff, President Robles-Solis adjourned the meeting at 8:13 p.m.

ADJOURNMENT

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of September 21, 2016; on motion of Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees