

Regular Board Meeting  
September 7, 2016

The Board of Trustees of the Oxnard School District met in regular session at 5:03 p.m. on Wednesday, September 7, 2016, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees, Debra M. Cordes, Ernest “Mo” Morrison, and Albert Duff Sr. Trustee Denis O’Leary had not arrived. Staff members present were District Superintendent Dr. Cesar Morales, Deputy Superintendent Lisa Cline and Assistant Superintendents Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Stephanie Gonzalez, 8<sup>th</sup> grader at Chavez School, lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Stephanie Gonzalez, 8<sup>th</sup> grader at Chavez School read the District’s Vision and Mission Statements in English and Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Principal Brasilia Perez, introduced her team, Dr. Naomi Cortez and Mr. Derek Olson, Assistant Principals at Chavez Academy of Literature, Communication Arts, and Technology. They provided a brief presentation involving hands on learning, collaborative problem solving engaging; writing, literacy and technology focus.

PRESENTATION BY CHAVEZ SCHOOL

President Veronica Robles-Solis thanked the student and staff for participating in the board meeting. Dr. Morales thanked the student, parents, teachers and staff for being present at the board meeting.

A.5 On motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 4-0, the Board adopted the agenda, as presented.

ADOPTION OF THE AGENDA

A.6 Dr. Jesus Vaca, Assistant Superintendent, Human Resources & Support Services presented the Oxnard School District’s Teacher Pathway Program which is a program to recruit and support OSD classified staff to become exemplary credentialed teachers in the Oxnard School District.

STUDY SESSION OXNARD SCHOOL DISTRICT TEACHER PATHWAY PROGRAM

ANNOUNCEMENTS PRIOR TO CLOSED SESSION September 7, 2016:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Thirdly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under Government Code, Section 54956.8:

- Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) REASSIGNMENT/APPOINTMENT
- PUBLIC EMPLOYEE EVALUATION: District Superintendent

Trustees convened to closed session at 5:39 p.m. until approximately 6:50 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

Trustee Denis O’Leary arrived at 6:50 p.m.

(Arrival of Trustee)

President Robles-Solis also reported the Board took the following Action during closed session:

REPORT ON CLOSED SESSION

- On motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 4-0, Trustee O’Leary was not present in closed session; the Board of Trustees appointed Michel Haun to the position of Assistant Principal.

(Motion #16-20)

A.11 Dr. Morales introduced Ms. Robin Freeman, Assistant Superintendent, Educational Services who provided a brief summary on the recognition of AVID Teacher Advocacy Award which was presented to Ms. Kristin Storey, AVID Teacher at R.J. Frank Academy of Marine Science & Engineering. The Board of Trustees recognized Ms. Storey with a token of acknowledgment for her success in the AVID Program.

RECOGNITION OF MS. KRISTIN STOREY, AVID TEACHER ADVOCACY AWARD

B.1 Trustee Cordes read the Rules For Individual Presentations.

RULES FOR PRESENTATIONS

No one addressed the Board of Trustees during public comment.

PUBLIC COMMENT

The following items on the consent agenda were approved on motion by Trustee Duff, seconded by Trustee Morrison, and carried on a roll call vote of 5-0, as presented.

CONSENT AGENDA (Motion #16-21)

C.1 Approved the following agreements:  
Academic:

(Approval of Agreements)

- #16-105 with BrightBytes Inc., to provide third party evaluation services regarding the effectiveness of the Oxnard School District Magnet Assistance Program; amount not to exceed \$7,000.00, to be paid with MSAP Grant Funds;

- #16-107 with Buck Institute for Education, to provide training in Project Based Learning for Oxnard School District's three (3) middle school academies, September 8, 2016 through June 30, 2017; amount not to exceed \$150,000.00, to be paid with MSAP Grant Funds.

Enrichment:

- #16-103 with Focus on the Masters, to provide classes to support arts integration at Fremont School; amount not to exceed \$6,500.00, to be paid with Title I Funds;
- #16-104 with Focus on the Masters, to provide classes in the Opportunity Class to support art integration at Fremont School; amount not to exceed \$500.00, to be paid with Title I Funds;
- #16-110 with Ventura County Arts Council, to provide music lessons at Soria School September 22, 2016 to April 24, 2017; amount not to exceed \$15,840.00, to be paid with School Donation Fund.

Support Services:

- #16-102 with El Centrito, Oxnard School District will provide breakfast and lunches to students in their preschool program during the 2016-17 school year; El Centrito will reimburse the District for the cost of the meals provided;
- #16-106 with AssetWorks LLC, will conduct an onsite inspection on fixed asset inventory and verification services throughout the District; amount not to exceed \$46,500.00, to be paid with General Funds;
- #16-108 with New Dawn Counseling & Consulting Inc., to provide mental health services to all students, September 8, 2016 through June 30, 2017; amount not to exceed \$700,000.00, to be paid with Federal Counseling Grant Funds;
- #16-109 with New Dawn Counseling & Consulting Inc., to provide Oxnard School District students, families, and staff with information and education regarding Ventura County's Behavioral Health Prevention and Early Intervention (PEI) Triple P (Positive Parenting Program), September 8, 2016 to June 30, 2019; at no cost to the District;
- #16-111 with New Dawn Counseling & Consulting Inc., to provide licensed Marriage, Family Therapist Interns to provide mental health services as requested by parent/guardian to clients attending that particular school; at no cost to the District.

C.2 Authorized the Superintendent to accept the final Soil Management Plan for the Lemonwood Elementary School Site as approved by the DTSC.

(Authorize Superintendent to Accept A Soil Management Plan for the Lemonwood Elementary School Site as Approved by the DTSC)

C.3 Approved setting the date of October 5, 2016 for Public Hearing to determine sufficient textbooks or instructional materials.

(Approval of Notice to Conduct Public Hearing to Determine Sufficient Textbooks or Instructional Material for 2016-2017)

C.4 Approved the request to attend out of state conference, for Assistant Superintendent, Educational Services, Ms. Robin Freeman; MSAP Director, Ms. Debra West, three Middle School Principals, Dr. Liam Joyce, Mr. Greg Brisbane, and Dr. Edd Bond, Grant Evaluator Ms. Lynne Aoki, and Administrative

(Request for Approval of Out-Of-State Conference Attendance – Washington, DC)

Assistant, Ms. Virginia Whitt, to the Magnet Schools of America Technical Assistance and Training Conference in Washington, DC from October 9-11, 2016; amount not to exceed \$15,000.00 for registration, airfare, ground travel, lodging and meals, to be paid with MSAP Grant Funds.

- C.5 Accepted the salary reallocation for School Occupational Therapist from Range 32.0 to 34.5 on the Classified/CSEA Salary Schedule. (School Occupational Therapist Salary Reallocation)
- C.6 Approved the revision for Peer Assistance Review (PAR) Consulting Teacher, as presented. (Consideration of Revision of Job Description: Peer Assistance Review (PAR) Consulting Teacher)
- C.7 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)
- Establish:
- A five and a half hour, 183 day Paraeducator I, position number 7820, to be established at Lemonwood school. This position will be established to provide additional support.
  - A five and a half hour, 183 day Paraeducator I, position number 7821, to be established at Lemonwood school. This position will be established to provide additional support.
  - A four hour, 183 day Paraeducator I, position number 7810, to be established at Chavez school. This position will be established to provide additional support.
- Increase:
- A two hour, 183 day Paraeducator I, position number 7190, to be increased to four hours at Ritchen school. This position will be increased to provide additional support.
  - A four hour, 183 day Paraeducator I, position number 7329, to be increased to five and a half hours at Curren school. This position will be increased to provide additional support.
  - A five hour, 183 day Paraeducator I, position number 7223, to be increased to five hours and forty-five minutes at Fremont school. This position will be increased to provide additional support.
  - A six hour, 203 day Cover Bus Driver/Office Assistant, position number 580, to be increased to eight hours in the Transportation department. This position will be increased to provide additional clerical assistance in the office.
- Reduce:
- An eight hour, 183 day Bus Driver, position number 1453, to be reduced to six hours in the Transportation department. This position will be reduced due to the lack of work. The position will be reduced in order to increase the Cover Bus Driver/Office Assistant position.
- Abolish:
- A four and a half hour, 224 day Warehouse Worker/Delivery Driver, position number 863, to be abolished in the Warehouse. This position will be abolished due to the lack of work.

**FISCAL IMPACT:**

Cost for Para I-\$24,856.00 Site Fund  
Cost for Para I-\$24,856.00 Site Fund

Cost for Para I-\$17,557.00 Site Fund  
 Cost for Para I-\$8,761.00 Site Fund  
 Cost for Para I-\$6,769.00 Site Fund  
 Cost for Para I-\$3,285.00 Site Fund  
 Cost for Cover Bus Driver-\$12,012.00 General Fund  
 Savings for Bus Driver-\$10,905.00 General Fund  
 Savings for Warehouse Worker-\$25,954 Child Nutrition Services

C.15 Personnel Action:

(Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District.

(CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Jasmin Arceo	Teacher, 2 DLI, Elm	August 30, 2016
Natalie Arceo	Teacher, 1 SEI, Drifill	August 16, 2016
Kyle Beck	Teacher, Social Science, Kamala	August 16, 2016
Miriam Blanchard	Speech/Language Specialist, Pupil Services	August 16, 2016
Patricia Brooks	Teacher, Sp Ed DHH, Marshall	August 16, 2016
Allison Bujold	Teacher, 4 SEI, Soria	August 29, 2016
Adriana Camarillo Salazar	Teacher, Kindergarten DLI, Curren	August 16, 2016
Gabriela Dena Roman	School Psychologist, Pupil Services	August 4, 2016
Alyxandra Dudley	Elementary Support Teacher, Elm	August 19, 2016
Julia Faherty	Teacher, Mathematics, Soria	August 16, 2016
Amanda Garcia	Teacher, Sp Ed DHH, Marshall	September 6, 2016
Tricia Gravel	Teacher, Sp Ed DHH, Marshall	August 19, 2016
Amelia Gutierrez	Teacher, Special Ed M/M, Sierra Linda	August 16, 2016
Melissa Haupt	Teacher, 4/5 SEI, Kamala	August 16, 2016
Edwin Hernandez	Resource Specialist, Soria	August 16, 2016
Lizbeth Hernandez	Teacher, ELA, Haydock	August 16, 2016
Cheryl Johnson	Teacher, Art, Lemonwood/Kamala	August 15, 2016
Martha Magana	Teacher, 2 DLI, Kamala	August 17, 2016
Laura Mason	Teacher, 5 SEI, Kamala	August 16, 2016
Jessica Orozco	Teacher, ELA, Drifill	August 25, 2016
Louise Patterson	Teacher, Sp Ed 4/5 M/M, Sierra Linda	August 22, 2016
Michael Polda	Teacher, Science, Chavez	August 16, 2016
Richard Raddas	Teacher, 5 SEI, McKinna	August 23, 2016
Alisha Rosen	Teacher, Physical Education, Kamala	August 16, 2016
Nelly Rivera	School Psychologist, Ritche	August 4, 2016
Carolyn Rodriguez	School Nurse, Pupil Services	August 26, 2016
Julian Roque	Teacher, Science, Chavez	August 16, 2016
Vanessa Santiago-Velez	Teacher, Sp Ed M/M TK-1, Marina West	August 16, 2016
Adam Sutherland	Teacher, Social Science, Haydock	August 16, 2016
Maria Stephens	Speech/Language Specialist, Marina West	September 12, 2016

Ricardo Torres Hernandez	Teacher, 3 Bil, Ramona	August 16, 2016
Angela Williams	Teacher, Science, Haydock	August 16, 2016
Armando De La Mora	Substitute Teacher	2016/2017 School Year
Maria Mendez	Substitute Teacher	2016/2017 School Year
Lisa Postas	Substitute Teacher	2016/2017 School Year
Rossio Zavala Perez	Substitute Teacher	2016/2017 School Year

**Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)**

Gabriela Ambriz	Driffill School	August 29, 2016
Andrew Nourok	Soria School	September 1, 2016
Catherine Vidal	McKinna	August 29, 2016

September 7, 2016

ANNUAL TEACHER ASSIGNMENT REPORT  
PURSUANT TO EDUCATION CODES 44256 (b) AND 44258.2  
2016/2017

Pursuant to Education codes 44256 (b) and 44258.2, the Board of Trustees each year must authorize/ approve those teachers who are teaching outside their credential authorization. An explanation of the education code and list of teachers affected are as follows:

**Education Code 44256 (b)** allows the holder of a multiple subject or a standard elementary teaching credential to teach any subject in departmentalized classes with 12 semester units, or 6 upper division units, in the subject to be taught.

<b><u>Name</u></b>	<b><u>Subject</u></b>
Michael Hunt	Math/Frank
Cheryl Johnson	Art/Lemonwood, Kamala

**Education Code 44258.2** allows the holder of a single subject or standard secondary teaching credential to teach any subject in departmentalized classes with 12 semester units, or 6 upper division units, in the subject to be taught.

<b><u>Name</u></b>	<b><u>Subject</u></b>
Suzanne Dempsey	Art/Haydock

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment:

(CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Chaidez, Lorena M.	Paraeducator II (B), Position #679 Special Ed. 5.5 hrs./183 days	08/17/2016
Meraz, Deseri	Paraeducator II, Position #2889 Ed. Services 5.75 hrs./183 days	08/17/2016
Teske, Margaret	School Occupational Therapist, Position #2865 Special Ed. 8.0 hrs./203 days	08/16/2016
Randall, Nicholas	Maintenance Worker I, Position 5844 Facilities 8.0 hrs./246 days	08/29/2016
Salinas II, Marco A.	Bus Driver, Position #1453 Transportation 6.0 hrs./183 days	08/17/2016
Valencia, Alejandra G.	Outreach Specialist (B), Position #2688 Marshall 8.0 hrs./180 days	08/18/2016
Wiley, Karla	Library Media Technician, Position #2523 Ramona 5.0 hrs./190 days	08/09/2016
Zamora, Alma	Paraeducator I, Position #7788 Chavez 4.0 hrs./183 days	08/29/2016
<u>Limited Term</u>		
Cervantes Godinez, Rosa	Paraeducator	08/19/2016
Chaidez, Lorena	Paraeducator	08/16/2016
Corona, Martha	Clerical	08/18/2016
Galvan, Jose A.	Paraeducator	08/18/2016
Lopez, Olanda	Child Nutrition Worker	08/18/2016
Olson, Teresa	Paraeducator	08/18/2016
Salinas II, Marco	Bus Driver	08/16/2016
<u>Exempt</u>		
Colon, Matthew	Campus Assistant	08/18/2016
Herrera, Bobby	Campus Assistant	08/19/2016
Serratos-Hernandez, Eduardo	Campus Assistant	08/15/2016
<u>Increase in Hours</u>		
Aguilera, Martha	Paraeducator I (B), Position #7223 Fremont 5.75 hrs./183 days Paraeducator I (B), Position #7223 Fremont 5.75 hrs./183 days	08/29/2016
<u>Transfer</u>		
Bernal, Rosalina	Child Nutrition Worker, Position #2789 McAuliffe 5.0 hrs./185 days Child Nutrition Worker, Position #269 Lemonwood 5.0 hrs./185 days	08/15/2016

Mello, Tiffany	Intermediate School Secretary, Position #6241 Chavez 8.0 hrs./192 days Secretary, Position #1357 Enrollment Center 8.0 hrs./246 days	09/06/2016
Zamarripa, Juan	Custodian, Position #2398 Soria 8.0 hrs./246 days Custodian, Position #6673 Elm 4.0 hrs./246 days	08/15/2016
<u>Return from Leave of Absence</u>		
Arellano, Mariselda	Preschool Assistant (B), Position #2658 Ed. Services 3.0 hrs./183 days	08/16/2016
Tanedo, Melinda	Paraeducator II, Position #2195 Special Ed. 5.75 hrs./183 days	08/16/2016
<u>Unpaid Leave of Absence</u>		
Banales, Lizbeth	Paraeducator II (B), Position #2750 Special Education 5.0 hrs./183 days	08/31/16-12/14/16 (Wednesdays only)
Sandoval, Janice	Child Nutrition Worker, Position #129 Brekke 5.5 hrs. 185 days	08/25/2016- 11/09/2016
<u>Resignation</u>		
Bond, Nevin	Security/Maintenance Worker, Position #694 Facilities 8.0 hrs./246 days	08/24/2016
Freeman, Alicia	Administrative Assistant (B), Position #5422 Human Resources 8.0 hrs./246 days	09/09/2016
Gravel, Tricia	Paraeducator Hearing Impaired, Position #2955 Special Ed. 5.75 hrs./183 days	08/18/2016
Hernandez, Lorena	Child Nutrition Worker, Position #2838 Frank 4.0 hrs./185 days	08/15/2016
Rivera, Patricia	IA CELDT, Position #2435 Ed. Services 5.5 hrs./183 days	08/16/2016
Sisemore, Theresa	Speech Language Pathology Assistant, Position #2843 Special Ed. 8.0 hrs./183 days	06/17/2016

D.1 Ms. Robin Freeman, Assistant Superintendent, Educational Services introduced Ms. Debra West, Project Director, MSAP provided a brief summary of the request to official change the names at the three middle schools to reflect their specific academy focus. Dr. Liam Joyce, Principal at R.J. Frank Academy of Marine Science & Engineering, Mr. Greg Brisbane, Principal at Fremont Academy of Environmental Science & Innovative Design, and Dr. Edd Bond, Principal at Haydock Academy of Arts & Sciences presented their academies.

CONSIDER APPROVAL  
TO CHANGE MIDDLE  
SCHOOL ACADEMY  
NAMES

On motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees considered and approved the change in names of the three (3) middle schools, as presented.

(Motion #16-22)



D.2 On motion by Trustee Morrison, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved Resolution #16-08 adopting the Preliminary Environmental Assessment (PEA) for the remainder of the Lemonwood Site.

APPROVAL OF RESOLUTION #16-08 ADOPTING THE PRELIMINARY ENVIRONMENTAL ASSESSMENT FOR THE REMAINDER OF THE LEMONWOOD SITE (Motion #16-23)

D.3 On motion by Trustee Morrison, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved the Variable Term Waiver for Speech/Language Pathologist Services Credential for Theresa Sisemore, as presented.

APPROVAL OF THE VARIABLE TERM WAIVER FOR SPEECH/ LANGUAGE PATHOLOGIST SERVICES CREDENTIAL FOR THERESA SISEMORE (Motion #16-24)

D.4 On motion by Trustee Morrison, seconded by Trustee Cordes and carried on a roll call vote of 5-0, the Board of Trustees approved the Variable Term Waiver for bilingual authorization for Jasmin Arceo, as presented.

APPROVAL OF THE VARIABLE TERM WAIVER FOR BILINGUAL AUTHORIZATION FOR JASMIN ARCEO (Motion #16-25)

Dr. Cesar Morales:

- Thanked Harbor Freight employees for partnering with the Cesar Chavez staff on the Garden Box Project. He also thanked Nancy Lindholm from the Chamber of Commerce for her support in the schools through the Education Task Force.
- Announced that: 1) September 9<sup>th</sup> at 7:30 a.m. Frank School would be hosting a September 11<sup>th</sup> Memorial; and 2) September 24, 2016 at 8:00 a.m. to 3:00 p.m. at Frank School would be the Strengthening Our Families Event.
- Reported that in collaboration with California State University Channel Islands will be coordinating a VIP Science Carnival Program for 60 OSD students to participate during the November Carnival.
- Thanked Dr. Jesus Vaca, Teri Gern and Jonathon Koch for initiating the Oxnard School District Teacher Pathway Program which will recruit and support classified staff to become exemplary credentialed teachers in the Oxnard School District.

SUPERINTENDENT ANNOUNCEMENTS

Mr. Denis O'Leary:

- Announced that Saturday, September 17<sup>th</sup> is California Coastal Clean Up Day and this will be the first time he will not participate because he moving his son to college.

TRUSTEE ANNOUNCEMENTS

Mr. Ernest Morrison:

- Appreciated the work being done at the middle school academies and requested the information be shared to all staff.

Mrs. Debra M. Cordes:

- Reported earlier on the consent agenda the Board of Trustees approved \$150,000.00 to provide training in Project Based Learning at the three middle school and she is requesting that all schools, all students be able to participate.
- Reported in 2001 she attended the AVID Training in San Diego because she was a learning director at that time and she is excited on how the program has progressed.
- Thanked Robin Freeman for the bringing together the committee to review the Master Plan.
- Reported she will miss the Frank Memorial on September 9<sup>th</sup> she was also at Frank School on September 11<sup>th</sup>, she will be at the Unity Conference.
- Remind everyone that elections are coming up and get to know your candidates to inform yourselves to make the best decisions for our city.

Mrs. Veronica Robles-Solis:

- Reported she is looking forward to attending Back To School Night events at all of the schools.

President Robles-Solis stated she would like to conclude each board meeting reading the District’s Vision and Mission Statements. Trustee Morrison read them in English and Dr. Morales read them in Spanish.

There being no further business, on motion by Trustee Cordes, seconded by Trustee Morrison, President Robles-Solis adjourned the meeting at 7:59 p.m.

ADJOURNMENT

Respectfully Submitted,

DR. CESAR MORALES  
District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of September 7, 2016; on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

---

Member of the Board of Trustees

---

Member of the Board of Trustees