

Regular Board Meeting
December 7, 2016

The Board of Trustees of the Oxnard School District met in regular session at 7:00 p.m. on Wednesday, December 7, 2016, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees, Debra M. Cordes, Ernest “Mo” Morrison, Denis O’Leary and Albert Duff Sr. Staff members present were District Superintendent Dr. Cesar Morales, Deputy Superintendent Lisa Cline and Assistant Superintendents Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Gavin Rock, 8th grader in Ms. Vedernikova’s class, student at Fremont Academy of Environmental Science & Innovative Design, lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Gavin Rock, 8th grader in Ms. Vedernikova’s class, student at Fremont Academy of Environmental Science & Innovative Design, read the District’s Vision and Mission Statements in English and Karyn Frost, 8th grader in Mr. Crowell’s class read them in Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Mr. Gregory Brisbine, Principal at Fremont Academy of Environmental Science & Innovative Design invited the following students and staff to assist with the presentation where they shared their experiences at Fremont Middle School. The students were Gavin, Karyn, Jenna, Elias, Ruby and Ms. Jennifer Farrel, WEB Coordinator and PE Teacher.

PRESENTATION BY FREMONT ACADEMY OF ENVIRONMENTAL SCIENCE & INNOVATIVE DESIGN

President Robles-Solis thanked the students, parents and staff for participating in the board meeting. Dr. Morales thanked the students, parents, teachers and staff for being present at the board meeting.

A.5 On motion by Trustee Cordes, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board adopted the agenda, as presented.

ADOPTION OF THE AGENDA

Superintendent Dr. Morales highlighted some of the accomplishments the District had achieved under Mr. Albert G. Duff Sr.’ ten-year tenure. The Board of Trustees thanked Mr. Duff for his services, wished him well on his next ventures, and presented him with a token of appreciation.

RECOGNITION OF OUTGOING TRUSTEE ALBERT G. DUFF SR.

- Carmen Ramirez, Oxnard City Council Member, thanked Mr. Duff for his services and presented him with a Resolution from the City of Oxnard.
- Irma Lopez, Personnel Commissioner, thanked Mr. Duff and Mrs. Mexie Duff for their 36 plus years of services to the community.
- Crittenden Ward, thanked Mr. Duff for his services and presented a resolution from Pastor Dr. Oden Jr. with the Bethel Oxnard Church.

Public Comment:

A.7 Dr. Cesar Morales, District Superintendent administered the Oaths of Office to newly elected Trustee Monica Madrigal Lopez and Trustee Denis O’Leary who was re-elected to the governing board on November 8, 2016.

OATH OF OFFICE

- A.8 The Board of Trustees recessed at 7:48 p.m. until 8:05 p.m. for a short reception in honor of the outgoing Board Member Albert Duff Sr.; and welcome the newly elected Board Member Monica Madrigal Lopez and re-elected Board Member Denis O’Leary. (Recess)
- A.9 The Board of Trustees officially assumed their seats on the governing board. Trustee Monica Madrigal Lopez thanked everyone for the support and opportunity for a chance to serve the community. Trustee Denis O’Leary thanked his wife and sons, the voters, community, and labor organizations for the privilege to work for the community. (Assume Seats)
- A.10 Dr. Morales recognized President Robles-Solis’ services to the Board of Trustees as President for the 2015-2016 school year and presented her with a token of appreciation. Trustee Robles-Solis stated it was a pleasure to work with the Members of the Board for the past two years, staff and parents of the Oxnard School District. RECOGNITION OF OUTGOING PRESIDENT ROBLES-SOLIS
- This being the time and date noticed for Organization of the Board, President Robles-Solis opened the floor for nominations for President of the Board for the 2016-2017 school year. ORGANIZATION OF THE BOARD
- Trustee Cordes nominated Trustee Morrison as President of the Board, Trustee Morrison accepted and seconded the motion. There being no further nominations, the floor was closed and Trustee Morrison was elected as President of the Board on a 5-0 roll call vote. (Election of the President) Motion #16-48
- President Robles-Solis opened the floor for nominations for Clerk of the Board for the 2016-2017 school year. (Election of the Clerk)
- Trustee Robles-Solis nominated Trustee Cordes as Clerk of the Board, Trustee Morrison seconded the motion. There being no further nominations, the floor was closed and Trustee Cordes was elected as Clerk of the Board on a 5-0 roll call vote. Motion #16-49
- A.11 The Board of Trustees recessed at 8:15 p.m. until 8:27 p.m. for a short reception to honor the outgoing Board President and Clerk and incoming Board President and Clerk. (Recess)
- A.12 The Board of Trustees officially assumed their seats at the direction of the newly appointed Board President. (New Board Assume Seats)
- A.13 The Board discussed the options of changing the meeting dates or time of board meetings for January through December 2017. Following discussion, on motion by Trustee Cordes, seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0; the Board approved the schedule as presented. SCHEDULE OF BOARD MEETINGS FOR 2017 (Motion #16-50)
- A.14 The Board of Trustees selected from among its members a representative to the following committees: APPOINTMENT/ REAPPOINTMENT OF BOARD REPRESENTATIVES TO DISTRICT COMMITTEES
- Ventura County Committee on School District Organizations, to vote in the election of members to this committee:
 - 2016 Rep: Trustee Morrison
 - 2017 Appointee: Trustee Morrison

On motion by Trustee Cordes, seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0, the Board of Trustees approved the appointment of Trustee Morrison as board representative to the Ventura County Committee on School District Organization.

(Motion #16-51)

➤ Budget Advisory Committee

2016 Rep: Trustee O’Leary, Alt: Trustee Morrison

2017 Appointee: Trustee O’Leary, Alt: Madrigal Lopez

On motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved the appointment of Trustee O’Leary as board representative and Trustee Madrigal Lopez as board alternate to the Budget Advisory Committee.

(Motion #16-52)

A.15 On motion by Trustee Robles-Solis, seconded by Trustee O’Leary and carried on a roll call vote of 5-0; the Board of Trustees appointed Trustee Cordes as the Board Member representative, and appointed Pam Morrison as the Retiree Representative to the Oxnard School District Employee Health and Welfare Benefits Trust.

ANNUAL APPOINTMENT/ REAPPOINTMENT OF TRUSTEES FOR THE OSD HEALTH & WELFARE BENEFITS TRUST (Motion #16-53)

A.16 On motion by Trustee Robles-Solis, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees adopted Resolution #16-18 In Appreciation To the Oxnard Chamber of Commerce. The Board read into record and presented the resolution to Mr. Fred Ferro, Chair of the Board of Directors of the Oxnard Chamber and Ms. Nancy Lindholm, President/CEO of the Oxnard Chamber.

RESOLUTION #16-18 IN APPRECIATION TO THE OXNARD CHAMBER OF COMMERCE (Motion #16-54)

A.17 Dr. Morales introduced Dr. Marlene Batista, the new Director of English Learner Services.

INTRODUCTION OF NEW ADMINSTRATOR

A.18 Mr. Ernesto Flores, President of CFW, introduced his team of presenters John Greenlee, Jeremy Cogan and Janet Kliegl. Mr. Flores informed the Board that the District’s Facilities Program integrates the adopted Facilities Master Plan of 2012, Facilities Implementation Program of 2013, and Master Construct Program of 2016. They presented Facilities Summary Schedule, Phase I, II, III and IV Master Budget & Schedule and next steps and recommendations.

PRESENTATION OF THE DECEMBER 2016 SEMI-ANNUAL IMPLEMENTATION PROGRAM UPDATE AS AN ADJUSTMENT TO THE FACILITIES IMPLEMENTAITON PROGRAM

Following discussion, Mr. Flores informed the Board the Program would be on the January 2017 board agenda for approval.

B.1 Clerk Cordes read the Rules For Individual Presentations in English and in Spanish.

RULES FOR PRESENTATIONS

The following individuals addressed the Board of Trustees:

PUBLIC COMMENT

- Mitzi Majeski, 1st grade teacher at Elm School, concerns with the newly proposed Elm School Building Reconstruction will have fewer classrooms and less storage;
- Carolanne Monis, TOSA at Elm, concerns with the newly proposed Elm School Building Reconstruction no space for RSP intervention, no storage for special education intervention;

- Christine Finney, 4th grade teacher at Elm School, concerns proposed to the reconstruction has fewer classrooms, no room for growth and smaller than school built in 1948, requested more information and clarification;
- Maleny Magana, 4th grade teacher at Elm, concerned that the district is using the Harrington model which is much smaller than the Driffill model, the district should be looking into a larger school;
- Daniel Chavez Jr., concerned citizen, concerned with the comments made by the teachers from Elm School, suggested the District work with the Oxnard City Council;
- Irma Lopez, Personnel Commissioner, congratulated Denis O’Leary for his re-election, congratulated and welcomed Monica Madrigal Lopez and her family, thanked outgoing president Veronica Robles-Solis for her commitment and congratulated Trustees Morrison and Cordes for the new year.

B.2 This being the time and dated noticed, President Morrison opened the public hearing to Sunshine the Oxnard School District’s and the California School Employees Association’s initial proposals for negotiations for the 2016-2017 school year, pursuant to Government Code Section 3547. The parties plan to negotiate the following articles:

▪ Article 9:	Pay Allowances
▪ Article 13:	Health and Welfare Benefits
▪ Article 14:	Annual Work Calendar and Holidays
▪ Article 15:	Vacation Plan
▪ Article 16:	Leaves
▪ Article 17:	Transfers

Dr. Vaca, Assistant Superintendent, Human Resources & Support Services provided a brief summary. There being no comments, President Morrison closed the public hearing. Following discussion, on motion by Trustee Robles-Solis, seconded by Trustee Cordes and carried on a roll call vote of 5-0, the Board of Trustees authorized the District to enter into contract negotiations for the 2016-2017 school year and additional years as may be mutually agreed upon by the parties.

B.3 This being the time and date noticed, President Morrison opened the public to receive public comment regarding the District’s Intent To Seek a Waiver of the Bonding Capacity Limitation.

Ms. Lisa Cline, Deputy Superintendent, Business & Fiscal Services introduced Mr. John Greenlee of Caldwell Flores Winters, Inc., who provided a brief summary. There being no comments, President Morrison closed the public hearing and informed the Board the item would be presented for the Board’s action under Item D.5 later in the meeting.

PUBLIC HEARING:
REGARDING TO SUNSHIRE
THE CALIFORNIA SCHOOL
EMPLOYEES
ASSOCIATION’S (CSEA)
AND THE OXNARD
SCHOOL DISTRICT’S
(DISTRICT) INITIAL
PROPOSALS FOR 2016-17
NEGOTIATIONS,
PURSUANT TO
GOVERNMENT CODE
SECTION 3547

(Motion #16-55)

PUBLIC HEARING:
CONCERNING A REQUEST
FOR WAIVER OF THE
BONDING CAPACITY
LIMITATION OF THE
OXNARD SCHOOL
DISTRICT FOLLOWED BY
CONSIDERATION OF A
RESOLUTION
AUTHORIZING
SUBMISSION TO THE
STATE BOARD OF
EDUCATION OF A
REQUEST FOR WAIVER

The following items on the consent agenda were approved on motion by Trustee O’Leary seconded by Trustee Cordes, and carried on a roll call vote of 5-0, as presented.

CONSENT AGENDA
(Motion #16-56)

C.1 Accepted donation of \$500.00 from John Avalos to Brekke School for their Accelerated Reading Program.

(Acceptance of Gifts)

C.2 Approved the following agreements:

(Approval of Agreements)

Academic:

- Amendment #1 to Agreement #16-53 with Ventura County Children and Families First Commission (VCCFFC) to operate the Oxnard NfL program and provide Early Learning and Family Strengthening services to families of young children prenatal – 5 years of age; July 1, 2016 through June 30, 2019, no change to the budget for fiscal year 2016-2017;
- Addendum #1 to Agreement/MOU #16-58 with Ventura County Office of Education to provide additional professional development to staff in OSD for 2016-2017 school year; original cost was \$47,933.60, addendum #1 is for \$14,053.00, for a total cost of \$61,986.60, to be paid with Title I Funds;

Enrichment:

- #16-188 with United Boys & Girls Clubs of Santa Barbara County – Camp Whittier, for 69 6th graders from Chavez School to participate in an overnight instructional program of outdoor science curriculum, December 12-15, 2016; cost is \$250.00 per student, \$160.00 per district staff member/chaperone, total to include insurance and round-trip bus transportation; amount not to exceed \$20,300.00, to be paid with Donation Funds;

Special Education:

- #16-162 with Dr. Carolyn Banks, to provide consultant services to Oxnard School District, Special Education Services, during the 2016-17 academic school year; amount not to exceed \$35,000.00, to be paid with Special Education Funds;
- #16-163 with Carren J. Stika, Ph.D., to provide Independent Education Evaluator Services with the Special Education Department for student #LH073002 during the 2016-2017 academic year; amount not to exceed \$6,000.00, to be paid with Special Education Funds;
- #16-164 with Endtest Pro Psychology Inc., to provide Independent Education Evaluator Services with the Special Education Department for students #HG111106 and #HS022312 during the 2016-17 academic year; amount not to exceed \$10,000.00, to be paid with Special Education Funds;
- #16-190 with Houghton Mifflin Harcourt Publishing Company, to provide professional development for Woodcock Johnson IV Assessment to staff for the 2016-2017 school year; amount not to exceed \$2,950.00, to be paid with Special Education Funds;
- #16-191 with Carol Bartz Education Consulting, to provide professional development on the use of the Communication Severity Scales (CSS) to Speech Language Pathologists during the 2016-17 school year; amount not to exceed \$3,400.00, to be paid with Special Education Funds;

Support Services:

- #16-189 with Rosetta Stone, to provide professional development to staff in the Oxnard School District for the 2016-2017 school year; amount not to exceed \$4,628.00, to be paid with General Funds, Unrestricted;

- #16-165 with United Way of Ventura County, to provide oral health assessment and fluoride varnish services to Oxnard School District students through dental partners; at no cost to the District;
- #16-192 renewal with School Services of California, to provide services regarding issues of school finance, legislation, school budgeting, general fiscal issues and the state-mandated program cost claims process; amount not to exceed \$3,860.00 annually, to be paid out of General Funds;
- #16-194 with K Cooper Benefits Consulting, to provide services relative to seeking alternative health benefits plans, as well as ongoing consulting services; December 8, 2016 through December 1, 2018; amount not to exceed \$35,000.00 per year, to be paid out of General Funds;

Personnel:

- #16-185 with Mediscan Staffing Services, to provide temporary supplemental staffing to the Oxnard School District on an “as needed” basis for the 2016-2017 school year; amount not to exceed the hourly rates per position, to be paid with Special Education Funds.

C.3 Ratified the following agreements:

(Ratification of Agreements)

Academic:

- Amendment #1 to Agreement #16-59 with Ventura County Office of Education, to provide additional services for CHAMPS implementation support during the 2016-2017 school year; original cost was \$47,850.00, amendment #1 is for \$16,800.00, for a total cost of \$64,650.00, to be paid with Allocated General Funds – LCAP;
- #16-161 authorizes the Oxnard School District, Early Childhood Education Programs & State Preschools to participate in the Rising Stars Quality Rating Improvement System (QRIS) Block Grant with enhancement support by the Ventura County Office of Education, October 1, 2016 through September 30, 2017; funding will be provided to the Oxnard School District for this project up to the amount of \$91,000.00;

Special Education:

- Amendment #1 to Agreement #16-87 with Ventura County Office of Education/SELPA, to provide additional services for Social/Emotional Services Specialist (SESS), September 1, 2016 through July 31, 2017; original cost was \$249,600.00, amendment #1 is for \$5,760.00, for a total cost of \$255,360.00, to be paid with Special Education Funds;
- #16-159 with Passageway School, to provide nonpublic school services for student #AH112906 for the 2016-2017 school year, beginning September 1, 2016, and including Extended School Year through July 2017; amount not to exceed \$42,361.22, to be paid with Special Education Funds;
- #16-167 with Fillmore Unified School District for Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #AL080507 for the 2016-2017 school year, excluding Extended School Year; the Oxnard School District will be reimbursed \$25,325.61 for services provided;
- #16-168 with Fillmore Unified School District for Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #JC111411 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$23,174.10 for services provided;

- #16-169 with Hueneme School District for Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #RV071706 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$27,765.61 for services provided;
- #16-170 with Hueneme School District for Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #SM081713 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$26,829.34 for services provided;
- #16-171 with Hueneme School District for Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #SP061913 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$24,990.29 for services provided;
- #16-172 with Hueneme School District for Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #VN042612 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$29,459.54 for services provided;
- #16-173 with Ocean View School District for Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #JM060311 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$26,245.61 for services provided;
- #16-174 with Pleasant Valley School District for Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #AL082012 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$29,459.54 for services provided;
- #16-175 with Pleasant Valley School District for the Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #LA101809 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$26,992.23 for services provided;
- #16-176 with Rio School District for Oxnard School District to provide Deaf and Hard of Hearing (DHH) Services for student #SG092208 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$22,695.48 for services provided;
- #16-177 with Briggs Elementary School District to provide Deaf and Hard of Hearing (DHH) Services for student #VH121010 for the 2016-2017 school year, including Extended School Year; the Oxnard School District will be reimbursed \$26,245.61 for services provided;
- #16-184 with NCS Pearson will provide professional development for Opening the World of Learning program to be utilized by Pre-K teachers at San Miguel School for the 2016-2017 school year; amount not to exceed \$2,800.00, to be paid with Special Education Funds;

Support Services:

- Revision to #16-127 with County of Ventura/Ventura County Behavioral Health, to provide community outreach at targeted school sites, offer parent workshops and meet individually with OSD families to facilitate early identification and treatment of behavioral health services, September 22, 2016 through June 30, 2017; revision is for language change to contract only, at no cost to the District;

- #16-160 with Blackboard Connect, to provide an expansion of licensed software, support and/or services to the extent identified in the Master Agreement, July 1, 2016 through June 30, 2018, two years; fiscal impact for Year One is \$40,370.70 and Year Two is \$71,660.80, to be paid with Title I Funds both years;

Personnel:

- #16-166 with Ardor Health Solutions, to provide temporary supplemental staff to the Oxnard School District on an “as needed” basis for the 2016-2017 school year; amount not to exceed the hourly rates per position, to be paid with Special Education Funds;

Facilities:

- #16-155 with CSDA Design Group (CSDA), to provide additional architectural design services for the installation of (3) new portable buildings, additional parking and replacement of the existing play structure at San Miguel School, September 1, 2016 through December 31, 2017; amount not to exceed \$16,410.00, to be paid with Deferred Maintenance – One Time Funds.

C.4 Approved the award of Bid #16-INF-02, ESC Lobby Remodel Project, in the total amount of \$149,270.00 and enter into Agreement #16-187 with the low bidder, GRD Construction, pursuant to Public Contract Code §22034; to be paid with General Funds – One Time Funds.

(Informal Bid Award and Approval of Agreement #16-187 for Bid #16-INF-02, ESC Lobby Remodel Project with GRD Construction)

C.5 Approved Agreement #16-195 with Cooperative Strategies, LLC (formerly The Dolinka Group, LLC) for a five-year agreement for the 2017 through 2021 calendar years; Grand total for five-year agreement is \$46,800.00 plus expenses, to be paid with Developer Fee Funds.

(Request for Approval of Agreement #16-195 with Cooperative Strategies, LLC for Consultant Services for Annual School Facilities needs Analysis and Bi-Annual Level 1 Justification Study)

C.6 Approved WAL #3 for Master Agreement #13-122 with Earth Systems, Southern California for Geotechnical Inspection and Testing Services for the Elm Elementary School Reconstruction Project; amount not to exceed lump sum fixed fee of \$130,000.00, to be paid with Measure R Bond Funds.

(Approval of WAL #3 to Earth Systems, Southern California For Geotechnical Testing & Inspection Services for the Elm Elementary School Reconstruction Project)

C.7 Approved WAL #4 for Master Agreement #13-122 with Earth Systems, Southern California for Special Inspection and Testing Services for the Elm Elementary School Reconstruction Project; amount not to exceed lump sum fixed fee of \$162,000.00, to be paid with Measure R Bond Funds.

(Approval of WAL #4 to Earth Systems, Southern California for Special Inspection & Testing Services for the Elm Elementary School Reconstruction Project)

C.8 Approved WAL #1 for Master Agreement #13-128 with Kenco Construction Services for DSA Inspector of Record Services for the Elm Elementary Reconstruction Project; amount not to exceed lump sum fixed fee of \$257,040.00, to be paid with Measure R Bond Funds.

(Approval of WAL #1 to Kenco Construction Services for DSA Inspector of Record Services for the Elm Elementary Reconstruction Project)

- C.9 Ratified WAL #006 for performance of toxic substance testing of imported crushed miscellaneous base rock per Master Agreement #13-132 with Tetra Tech Inc., for the Lemonwood K-8 Reconstruction Project; the toxic substance testing services were completed for a lump sum fixed fee of \$14,400.00, the cost of these services is being charged to Swinerton Builders in their entirety. (Ratification of WAL #006 for Tetra Tech Inc. To Perform Professional Toxic Screening Services for the Lemonwood K-8 Reconstruction Project)
- C.10 Approved WAL #007 for Tetra Tech Inc., to perform Phase 1 Environmental Site Assessment Update for the Marshall School New Classroom Building Project; amount not to exceed \$5,000.00, to be paid with Measure R Bond Funds. (Approval of WAL #007 for Tetra Tech Inc., To Perform Phase 1 Environmental Site Assessment Update for Marshall School New Classroom Building Project)
- C.11 Approved WAL #009 for ATC Group Services LLC for the Preparation of a Preliminary Environmental Assessment (PEA) for the Doris/Patterson Site per Master Agreement #13-135; amount not to exceed \$32,055.00, to be paid with Measure R Bond Funds. (Approval of WAL #009 with ATC Group Services LLC For Preparation of a Preliminary Environmental Assessment for the Doris/Patterson Site)
- C.12 Approved Contractor Contingency Allocation No. 001 to Construction Services Agreement #15-198 with Swinerton Builders to construct an interim accessibility ramp and landing to relocatable classrooms Numbers 909, 910, 911 and 912, related to the Lemonwood Elementary School Reconstruction Project of Measure "R" Program, under the Lease-Leaseback delivery method pursuant to Section §17406 of the California Education Code. Contractor Contingency Allocation No. 001 will be deducted from the Contractor Contingency of the GMP Construction Services Agreement in the amount of \$40,872.54. The Contractor Contingency is included within the approved total of the Construction Services Agreement for the Lemonwood K-8 Reconstruction Project utilizing Measure R Funds. The remaining Contractor Contingency balance after Allocation No. 001 will be \$706,836.46. (Approval of Contractor Contingency Allocation #001 for Payment of Additional Work Associated with the Lemonwood K-8 School Reconstruction Project)
- C.13 Approved Change Order No. 002 to the Construction Services Agreement #15-198 with Swinerton Builders to provide Construction Services related to the Lemonwood Elementary School Reconstruction Project of Measure "R" Program under the Lease-Leaseback delivery method pursuant to Section §17406 of the California Education Code. Fiscal impact \$13,234.17, to be paid with Measure R Bond Funds. (Consider Approval of Change Order No. 002 to Construction Services Agreement #15-198 with Swinerton Builders for the Lemonwood K-8 School Reconstruction)
- C.14 Approved Resolution #16-19 For Release of Request for Qualifications/Proposals (RFQ/RFP) for Design-Build Contract for Proposition 39 Energy Projects; no fiscal impact to the District. (Approval of Resolution #16-19 For Release of Request For Qualifications/ Proposal (RFQ/RFP) For Design-Build Contract for Proposition 39 Energy Projects)

- C.15 Accepted the Developer Fee Report for 2010-2011 through 2015-2016 fiscal years, and adopted Resolution #16-16 Relating to Information Made Available To The Public In The Form of a Statutory School Fees and Mitigation Payments (“Developer Fees”) Report for the Fiscal Year 2010-2011 Through Fiscal Year 2015-2016 (“Developer Fee Report”), and Findings Thereon, In Compliance with Government Code, Sections 66006 and 66001. (Annual and Five-Year Developer Fee Report and Approval of Resolution #16-16)
- C.16 Declared the Certification of Signatures as that of the agent(s) authorized for signature for the Oxnard School District. (Certification of Signatures)
- C.17 Approved Purchase Order/Draft Report #16-04, as submitted. (Purchase Order/Draft Payment Report #16-04)
- C.18 Agreed to reject York Claim VCBA07333A1. (Rejection of Liability Claim: VCBA07333A1)
- C.19 Reviewed and accepted the 2016-2017 First Quarter Williams VCOE Activity Report, as presented. (2016-2017 First Quarter Williams VCOE Activity Report)
- C.20 Approved out of state conference attendance for Lydia Garcia, Executive Assistant, Business & Fiscal Services and Lydia Alvara, Executive Assistant, Educational Services, to the National Notary Association’s Annual National Notary Conference, in Dallas, TX, June 4-7, 2017; amount not to exceed \$2,500.00 for registration, travel and lodging, to be paid from General Funds. (Request For Approval of Out of State Conference Attendance)
- C.21 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)
- Establish:
- A five hour and forty-five minute, 183 day Paraeducator II, position number 7947, to be established in Special Education department. This position will be established to provide additional support.
 - A five hour and forty-five minute, 183 day Paraeducator III, position number 7962, to be established in Special Education department. This position will be established to provide additional support.
 - An eight hour, 183 day Speech Language Pathology Assistant, position number 7978, to be established in the Special Education department. This position will be established to meet students’ needs.
 - A four hour, 246 day Office Assistant II Bilingual, position number 7979, to be established in the Neighborhoods for Learning department. This position will be established to support NfL office activities.
- Increase:
- A five hour, 183 day Instructional Assistant Severely Handicapped, position number 1942, to be increased to five hours and forty-five minutes in the Special Education department. This position will be increased in compliance to CSEA contract article 8.10.2.
- Abolish:
- A five hour and forty-five minute, 183 day Paraeducator II, position number 7396, to be abolished in the Pupil Services department. This position will be abolished due to the lack of work.

- A four hour, 183 day Paraeducator I, position number 7845, to be abolished at Ramona school. This position will be abolished due to the lack of work.

FISCAL IMPACT:

Cost for Para II-\$26,453 Special Education
 Cost for Para III-\$27,141 Special Education
 Cost for SLPA-\$61,565 Special Education
 Cost for OA II Bilingual-\$25,298 NfL
 Cost for Para III-\$3,536 Special Education
 Cost for Para II-\$26,453 Special Education
 Cost for Para I-\$18,086 Site funds

C.22 Personnel Action:

(Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District.

(CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Marlene Batista	Director, English Learner Services	December 5, 2016
Evelyn Duarte	Preschool Special Ed Teacher, San Miguel	November 28, 2016
Dana Janowicz	TK SEI Brekke	November 1, 2016
Maria Kirk	Elementary Support Teacher, Marshall	December 5, 2016
Lynsey LaRocca	1 SEI McKinna	October 24, 2016
Rachel Sanchez-Hernandez	Special Education Teacher	November 28, 2016
Ashley Smith	Elementary Support Teacher, Kamala	October 26, 2016
Aaron Barro	Substitute Teacher	2016/2017 School Year
Mark Cordes	Substitute Teacher	2016/2017 School Year
Katherine Crittenden	Substitute Teacher	2016/2017 School Year
Elizabeth Cwiklo	Substitute Teacher	2016/2017 School Year
Elizabeth Delgado	Substitute Teacher	2016/2017 School Year
Jacqueline Gonzalez	Substitute Teacher	2016/2017 School Year
Rusty Lanning	Substitute Teacher	2016/2017 School Year
Andrea Mendez	Substitute Teacher	2016/2017 School Year
Alejandra Sandoval	Substitute Teacher	2016/2017 School Year
Autumn Tucker	Substitute Teacher	2016/2017 School Year
Danilo Tunac	Substitute Teacher	2016/2017 School Year
Yocelyn Valencia	Substitute Teacher	2016/2017 School Year
<u>Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)</u>		
Bonnie Aharoni	Sierra Linda	11/07/2016
Alex Arevalo	Harrington	10/25/2016
Alberto Hananel	Ramona	10/26/2016
Claudia Moore	Kamala	11/07/2016

Majorie Pettit	Marina West	09/07/2016
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RESIGNATION

Erica Smith	Physical Education Teacher, Soria	10/31/2016
Louise Patterson	Special Education Teacher, Sierra Linda	12/31/2016
Tara Asmus	SDC Sierra Linda	11/07/2016

Change of Status

Stephanie Hammer	TK Teacher to Peer Assistant and Review	11/01/2016
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Leave of Absence

Katherine Bonfilio	SDC McAuliffe	10-24-2016
Amy Greenfield	Marshall	12/05/2016

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Barron, Alejandro	Office Assistant II (B), Position #5424 Driffill 5.0 hrs./192 days	11/07/2016
Canchola Ventura, Juan	Paraeducator II, Position #6177 Special Education 5.75 hrs./183 days	10/05/2016
Centeno, Victor	Shipping Receiving Clerk/Delivery Driver, Position #7913 Warehouse 4.5 hrs./246 days	11/07/2016
De La Torre, Feliciano	Custodian, Position #499 Driffill 8.0 hrs./246 days	11/03/2016
Everett, Steven	Custodian, Position #6673 Elm 4.0 hrs./246 days	10/31/2016
Frenes Jr., Daniel	Custodian, Position #2541 Fremont 4.0 hrs./246 days	11/04/2016
Garibay, Angelica	Intermediate School Secretary (B), Position #7016 Lemonwood 8.0 hrs./192 days	10/24/2016
Godinez, Cristal	Intermediate School Secretary (B), Position #6241 Chavez 8.0 hrs./192 days	10/27/2016
Henggeler, Beth	School Occupational Therapist, Position #7936 Special Education 8.0 hrs./203 days	10/31/2016
Iniguez, Sylvia	Office Assistant II (B), Position #2172 Ritchen 7.0 hrs./203 days	11/07/2016
Olaso, Myrna	Paraeducator III, Position #5466 Special Education 5.75 hrs./183 days	10/25/2016
Pena, Sahara	Intermediate School Secretary (B), Position #6244 Lemonwood 8.0 hrs./192 days	10/24/2016
Rodriguez Jr., David	Grounds Maintenance Worker I, Position #5843	11/21/2016

Trejo, Leticia	Facilities 8.0 hrs./246 days Office Assistant II (B), Position #1983 Marshall 5.0 hrs./203 days	11/14/2016
Trout, Eliza	Child Nutrition Worker, Position #2768 Fremont 5.0 hrs./185 days	10/19/2016
Wagner, Sharon	Custodian, Position #6448 Driffill 4.0 hrs./246 days	11/09/2016

Limited Term

Argaez, Sonia	Health Care Technician	11/15/2016
Contreras, Joanna	Child Nutrition Worker	10/10/2016
Cruz, Mariana	Paraeducator	11/09/2016
Gardner, Stephen	Bus Driver	11/07/2016
Harnden, Chelsea	Paraeducator	11/04/2016
Hernandez, Jesse	Clerical	10/26/2016
Lopez, Itzel	Paraeducator	11/04/2016
Mayer, Linda L	Accountant/Internal Auditor	10/31/2016
Medina, Jazmin	Paraeducator	11/04/2016
Orejel, Carlos	Paraeducator	10/24/2016
Paguinigan, Alejandro	Child Nutrition Worker	10/21/2016
Ramirez, Ricardo	Custodian	10/16/2016
Serratos-Hernandez, Eduardo	Paraeducator	11/15/2016
Tapia De Cendejas, Alejandra	Paraeducator	10/27/2016
Vasquez, Monica	Clerical	10/24/2016
Vela, Mayra	Clerical	10/03/2016

Exempt

Adams, Nicholas	Campus Assistant	11/21/2016
Caballero, Guillermina	Campus Assistant	11/03/2016
CanoMoya, Maribel	Campus Assistant	10/07/2016
Flores, David A.	Campus Assistant	11/28/2016
Gomez O'Campo, Gwenavere	Campus Assistant	10/17/2016
Gonzalez, Andrew	Campus Assistant	10/21/2016
Lopez, Carolina	Campus Assistant	10/20/2016
Orozco, Maria	Campus Assistant	11/07/2016
Ortega, Issac	Campus Assistant	10/19/2016
Moraga, Michael	Campus Assistant	10/15/2016
Sablan, Juan	Campus Assistant	10/20/2016
VargasMagana, Jennifer	Campus Assistant	10/18/2016
Villicana Ambriz, Maria	Campus Assistant	10/14/2016
Washington, Tanya	Campus Assistant	10/12/2016
Chinas, Mayte	AVID Tutor	10/13/2016
Coronado, Ashley	AVID Tutor	10/12/2016
Gonzalez, Andrea	AVID Tutor	08/18/2016
Huerta, Lily	AVID Tutor	09/08/2016
Juarez, Merari	AVID Tutor	10/21/2016
Ornelas, Natalie	AVID Tutor	10/09/2016
Pantoja, Jesus	AVID Tutor	11/01/2016

Rodriguez, Jessica	AVID Tutor	10/12/2016
Tirado, Erika	AVID Tutor	10/05/2016
Ventura, Victoria	AVID Tutor	11/01/2016

Promotion

Gomez-Palacios, Jimmy	Grounds Maintenance Worker I, Position #965 Facilities 8.0 hrs./246 days Custodian, Position #533 Chavez 8.0 hrs./246 days	11/07/2016
Silva, Yanet	Preschool Assistant (B), Position #1234 San Miguel 3.0 hrs./183 days Paraeducator I (B), Position #7228 English Learner Services 5.0 hrs./183 days	11/28/2016

Transfer

Orejel, Judith	Secretary (B), Position #7928 AASP 8.0 hrs./246 days Intermediate School Secretary (B), Position #6709 Driffill 8.0 hrs./192 days	12/01/2016
Rivera, Georgina	Paraeducator I (B), Position #7820 Lemonwood 5.5 hrs./183 days Paraeducator I, Position #7178 Lemonwood 4.16 hrs./183 days	09/27/2016

Unpaid Leave of Absence

Dahm, Amy	School Office Manager, Position #429 McAuliffe 8.0 hrs./210 days	01/17/2017-3/28/2017
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Return from Leave of Absence

Murillo de Jeronimo, Erica	Compensatory Education Assistant, Position #1852 NFL 8.0 hrs./246 days	11/18/2016
Sandoval, Janice	Child Nutrition Worker, Position #129 Brekke 5.5 hrs./185 days	11/09/2016

Resignation

Chessen, Julie	Assistant Director Child Nutrition Services, Position #2873 Child Nutrition Services 8.0 hrs./246 days	12/09/2016
Geraldo, Berenis	Site Technology Technician, Position #2207 Kamala 8.0 hrs./246 days	11/10/2016

Retirement

Duplat, Xochitl	Credential Technician, Position #376 Certificated Human Resources 8.0 hrs./246 days	01/30/2017
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D.1 On motion by Trustee Cordes, seconded by Trustee Robles-Solis and carried on a roll call 4-0-1 vote, Trustee O’Leary left the room; the Board of Trustees approved reimbursement to Rio School District as stipulated by Education Code 44987.3. REIMBURSEMENT FOR TEACHER SUBSTITUTE AT RIO SCHOOL DISTRICT (Motion #16-57)

D.2 On motion by Trustee Robles-Solis, seconded by Trustee Cordes and carried on a roll call vote of 5-0, the Board of Trustees nominated Trustee Denis O’Leary to fill vacancies in the CSBA’s Delegate Assembly, Subregion 11.B. Trustee O’Leary accepted and would submit his paperwork before the deadline. CALL FOR NOMINATION FOR CSBA DELEGATE ASSEMBLY (Motion #16-58)

D.3 Ms. Lisa Cline, Deputy Superintendent, Business & Fiscal Services provided a brief report on the Oxnard School District 2016-2017 First Interim Report. Following discussion, on motion by Trustee Cordes, seconded by Trustee O’Leary and carried on a roll call vote of 5-0; the Board of Trustees accepted the Oxnard School District 2016-2017 First Interim Report (Period Ending October 31, 2016).

OXNARD SCHOOL DISTRICT 2016-2017 FIRST INTERIM REPORT (PERIOD ENDING OCTOBER 31, 2016) (Motion #16-59)

D.4 On motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees reviewed the annual BOC membership for Measure R Bond Oversight Committee, and appointed Ms. Alyssa Maria as a Parent Representative and reappointed the existing members of the Committee.

ANNUAL APPOINTMENT/ REAPPOINTMENT OF MEASURE R BOND OVERSIGHT COMMITTEE (Motion #16-60)

D.5 On motion by Trustee Cordes, seconded by Trustee O’Leary and carried on a roll call vote of 5-0; the Board of Trustees considered and adopted Resolution #16-17 authorizing submission of a General Waiver Request to the State Board of Education.

CONSIDER REQUEST FOR WAIVER OF THE BONDING CAPACITY LIMITATION OF THE OXNARD SCHOOL DISTRICT FOLLOWED BY CONSIDERATION OF A RESOLUTION AUTHORIZING SUBMISSION TO THE STATE BOARD OF EDUCATION OF A REQUEST FOR WAIVER (Motion #16-61)

E.1 On motion by Trustee Cordes, seconded by Trustee Robles-Solis, and carried on a roll call vote of 4-0, Trustee Madrigal Lopez abstained; the Board of Trustees approved the minutes of October 19, 2016, regular board meeting, as submitted.

APPROVAL OF BOARD MINUTES (Motion #16-62)

F.1 The Board of Trustees reviewed the new Board Policies, Administrative Regulations and Bylaws, as presented for first reading:

FIRST READING OF BOARD POLICIES, REGULATIONS AND BYLAWS

Revision BP 1312.3 and AR 1312.3	Community Relations UNIFORM COMPLAINT PROCEDURES	Vaca
Revision AR 1312.4 and E(2) 1312.4	Community Relations WILLIAMS UNIFORM COMPLAINT PROCEDURES	Vaca
Revision AR 3580	Business and Noninstructional Operation DISTRICT RECORDS	Vaca
Revision BP 5116.1	Students INTRADISTRICT OPEN ENROLLMENT	Freeman/ Ridge
Revision BP 5117	Students INTERDISTRICT ATTENDANCE	Freeman/ Ridge
Revision E 9270	Board Bylaws CONFLICT OF INTEREST	Cline

Dr. Cesar Morales:

- Welcomed newly elected Trustee Monica Madrigal Lopez and congratulated re-elected Trustee Denis O'Leary.
- Congratulated Alfredo Ramirez, 5th grade student at Ritche School for winning the 1st Annual Fremont Academy Math Competition. He also thanked the Fremont Principal and Staff for putting the competition together.
- Informed the Board that Haydock Academy had been selected as a target school within the California Department of Education SUMS (Scaling Up Multi-Tiered Systems of Support) Initiative, due to the work of Mr. Chris Ridge, Director of Pupil Services and Dr. Edd Bond, Principal of Haydock Academy.
- Wished everyone a happy holiday session, safe travels, enjoy family and make sure your children read daily during the vacation break.
- MyOn status report, 1,316,044 books have been read, 192,715 hours have been spent reading, and 1,067,698,052 words have been reading, cracking the billion words mark for digital books read. He thanked the parents, teachers, principals, staff, PTA presidents for promoting reading and a special thanks to Mary Curtis for promoting the program.

SUPERINTENDENT
ANNOUNCEMENTS

Ms. Monica Madrigal Lopez:

- Thanked everyone for their support and stated she looked forward to working with the Board, staff, teachers, parents, and the community as we support the students our future leaders.

TRUSTEE
ANNOUNCEMENTS

Mrs. Veronica Robles-Solis:

- Welcomed and congratulated newly elected Trustee Madrigal Lopez and re-elected Trustee O'Leary.
- Thanked the District PTA Council for the First Art Reflection Celebration in Oxnard on November 17, 2016, thanked Sylvia Cates for her talents.
- Wished all of the runners that would be participating in The Santa To Sea this weekend an epic run.
- Thanked the community for voting and supporting Measure D, supporting the vision the District's has for 21st century schools and supporting the students of the community.
- Congratulation to our Superintendent for being one of the recipient of the national "Leaders to Learn from 2017" award from Education Week for his Leadership in Literacy.

Mr. Denis O'Leary:

- Thanked the community for their vote of confidence in re-electing him to the Board. He welcomed newly elected Trustee Monica Madrigal Lopez. He acknowledged Ms. Veronica Garcia, Counselor at Elm School for having the best tamales in Oxnard.
- Stated he agreed with the Teachers from Elm that spoke this evening and hoped that the Board would discuss class size reduction and that new schools should have more classrooms than what they are replacing.
- Congratulation on the passage of Measure D, he is delighted that the community decided to support the district on building better schools. He was not opposed to the bond but requested that the cost of \$3.36 per bond be renegotiated to at least the state average cost to the community.

- Requested that the Board consider a Public Labor Agreement for all future construction projects in the District, to give the local workers an opportunity to work in their community.
- Requested an annual public meeting with the City of Oxnard to work together on all projects in the community, partnering with the Mexican Consulate to provide the Plaza Comunitaria program for the adults in the community, and a report on solar panels.

Mrs. Debra M. Cordes:

- Congratulated Trustee O’Leary for his re-election and congratulated Trustee Madrigal Lopez on her election, as well as the election of her brother to the City Council.
- Reported she attended the Ventura County of Education Family Friendly School Award which was awarded to Juan Laguna Soria School.
- Reported she attended a Veterans Day Event at Lemonwood School and took her 93-year-old father whose birthday was on that day and he was a WWII veteran.
- Congratulated Trustee Veronica Robles-Solis for her leadership on the passage of Measure D and the community for supporting the school district.
- Stated that she heard what the Elm Teachers spoke about tonight and she has brought up the same concerns, stated the Board needs to listen and address the concerns of the all.
- Congratulated Dr. Morales for the award that he received in promoting literacy across the board in every sense of the way.
- She requested a copy of the assessment calendar and the results of the first trimester. Also questioned if the report cards were aligned with what is being used in the classroom and would like to review. Stated she would also like to review the results of the survey that was sent out to parents and staff. Requested also a report on the Latino Film Institute Youth Cinema Project at Ramona School.
- Stated she observed that there were several special education contracts on the December agenda and is aware that the students were provided services when they started in September, what is the reason.
- Welcomed Dr. Marlene Batista, Director of English Learner Services.

Mr. Ernest Morrison:

- Welcomed new elected Trustee Monica Madrigal Lopez to the Board.
- Stated that at the CSBA Conference there was focus on the integration of arts into the curriculum.

ANNOUNCEMENTS PRIOR TO CLOSED SESSION December 7, 2016:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case

Secondly, REMOVAL/SUSPENSION/EXPULSION OF STUDENTS (Education Code 48912; 20 U.S.C. Section 1232g)

- Case No. 16-02 (Action Item)

Thirdly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Fourthly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

- Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE

Trustees convened to closed session at 10:40 p.m. until approximately 11:25 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Morrison reported the Board deliberated on student matters in closed session and took action in open session:

REPORT ON CLOSED SESSION

- On motion by Trustee Cordes seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0; on the matter of Case No. 16-02 the Board of Trustees approved the recommendation made by administration.

(Motion #16-63)

There being no further business, on motion by Trustee Cordes, seconded by Trustee Robles-Solis, President Morrison adjourned the meeting at 11:26 p.m.

ADJOURNMENT

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of December 7, 2016; on motion of Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees