

Regular Board Meeting
October 19, 2016

The Board of Trustees of the Oxnard School District met in regular session at 5:00 p.m. on Wednesday, October 19, 2016, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees Debra M. Cordes, Ernest “Mo” Morrison, Denis O’Leary and Albert Duff Sr. Staff members present were District Superintendent Dr. Cesar Morales, Deputy Superintendent Lisa Cline and Assistant Superintendents Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Kevin Mancera, 5th grader in Ms. Megan Young’s class, student at Harrington School lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Destiny Guerrero, 5th grader in Ms. Katie Crossett’s class, student at Harrington School read the District’s Vision and Mission Statements in English and Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Mr. Luis Ramirez, Principal at Harrington School, the Academy of Environmental Sciences and The Arts provided two video presentations produced by students and staff.

PRESENTATION BY ELM SCHOOL

President Robles-Solis thanked the students, parents and staff for participating in the board meeting. Dr. Morales thanked the students, parents, teachers and staff for being present at the board meeting.

A.5 On motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board adopted the agenda, as presented.

ADOPTION OF THE AGENDA

A.6 Ms. Robin Freeman, Assistant Superintendent, Educational Services introduced Ms. Debra West, Project Director, MSAP (Magnet Schools Assistance Program), who provided a detailed report on Project Based Learning. PBL is a pedagogy that is designed to engage students in real-world application of core content knowledge.

STUDY SESSION PROJECT BASED LEARNING

Following discussion, the Board thanked Ms. Freeman and Ms. West for the report.

ANNOUNCEMENTS PRIOR TO CLOSED SESSION October 19, 2016:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Thirdly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

- Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) REASSIGNMENT/APPOINTMENT:
 - Director, English Learner Services
- PUBLIC EMPLOYEE(S) EVALUATION:
 - Deputy/Assistant Superintendents

A.8 Trustees convened to closed session at 6:03 p.m. until approximately 6:59 p.m. to discuss items on the closed session agenda. CLOSED SESSION

President Robles-Solis reported there was no reportable action taken during closed session. REPORT ON CLOSED SESSION

B.1 Clerk Cordes read the Rules For Individual Presentations in English and in Spanish. RULES FOR PRESENTATIONS

The following individuals addressed the Board of Trustees: PUBLIC COMMENT

- Francisco Barba, retired administrator, found the PBL presentation interesting and concerned with the effects to citizens passing Measure D will bring.

The following items on the consent agenda were approved on motion by Trustee O’Leary seconded by Trustee Duff, and carried on a roll call vote of 5-0, as presented. CONSENT AGENDA (Motion #16-36)

C.1 Approved the following agreements: (Approval of Agreements)
Academic:

- #16-139 with Ocean View School District for the purpose of OSD, providing Early Learning and Family Strengthening Services to families with prenatal to 5 year olds living in the Ocean View School District, November 1, 2016 through June 30, 2017; Ocean View School District will reimburse OSD \$79,424.00;
- #16-144 with Butte County Office of Education/California Mini-Corps, to provide Migrant students in our district with tutoring services for the 2016-2017 fiscal year; at no cost to the District.

Enrichment:

- #16-141 with Ventura County Arts Council, to provide music lessons at Rose Avenue School for the 2016-2017 school year; amount not to exceed \$5,760.00, to be paid with Site Allocated General Funds – Targeted.

Special Education:

- #16-145 with Children’s Therapy Network Inc., to provide supplemental staffing to the Oxnard School District on an “as needed” basis, October 19, 2016 through July 30, 2017; billed cost will be “as needed” based on the Fee Schedule, to be paid with Special Education Funds.

C.2 Ratified the following agreements:

(Ratification of Agreements)

Special Education:

- Amendment #1 to Agreement #16-43 with Assistance League School, to provide nonpublic school services for Students MC010711, AL092711, CR080611, GH052311, and KM110311 for the 2016-2017 school year, including Extended School year; actual cost for services has not changed, amendment is necessary to reflect a correction to the students receiving services;
- #16-135 with Assistance League School, to provide nonpublic school services for Students AH082913, AM082113 and NV010312 for the 2016-2017 school year, including Extended School year; amount not to exceed \$28,260.00, to be paid with Special Education Funds;
- #16-136 with Assistance League School, to provide nonpublic school services for Student FB110110 for the 2016-2017 school year, including Extended School year; amount not to exceed \$9,600.00, to be paid with Special Education Funds;
- #16-142 with Ventura County Office of Education, to provide exceptional services for special education students AA120506, EC092902, ME011011, MG021504, BL091503, OL083008, AR080310, KR071607, and PY010904, that consist of support from Special Circumstances Paraeducators (SCP’s) for the 2016-2017 school year, including Extended School year; amount not to exceed \$225,939.49, to be paid with Special Education Funds.

Facilities:

- Amendment #004 to Agreement #12-240 with Dougherty + Dougherty Architects to provide additional Architectural Services for the Harrington School Fence Project 2016; amount not to exceed \$5,640.00, to be paid with Measure R Bond Funds.

C.3 Approved the request to have Ms. Lorena Arroyo as CAC parent representative for our District for 2016-2017 and 2017-2018 school years.

(Approval of SELPA Community Advisory Committee (CAC) Representative For Oxnard School District)

C.4 Approved the 2016-2017 Quarterly Report on Williams Uniform Complaints, first quarter, as presented.

(Approval of the 2016-2017 Quarterly Report On Williams Uniform Complaints, First Quarter)

C.5 Ratified Field Contract #FC-P17-01825, for the emergency repairs of the Elm School Sewer; amount not to exceed \$26,000.00 with C&M Backflow/Plumbing, to be paid with Routine Restricted Maintenance Funds.

(Ratification of Field Contract #FC-P17-01825 – C&M Backflow/Plumbing)

- C.6 Awarded Bid #16-01 Harrington School Fencing Project 2016 to Fence Factory and enter into Agreement #16-140; amount not to exceed \$143,000.00, to be paid with Measure R Bond Funds. (Award of Formal Bid #16-01 and Approval of Agreement #16-140 for Harrington School Fence Project 2016)
- C.7 Approved WAL #3 for Master Agreement #13-154 with NV5 West; lump sum fixed fee of \$8,886.00, to be paid with Measure R Bond Funds. (Consideration and Approval of Work Authorization Letter #3 for DSA Special Inspection and Testing Services for Harrington School Fencing Project 2016)
- C.8 Approved WAL #5 for Master Agreement #13-130 with NOLTE Vertical Five; lump sum fixed fee of \$7,040.00, to be paid with Measure R Bond Funds. (Consideration and Approval of Work Authorization Letter #5 for DSA Inspector of Record Services for Harrington School Fencing Project 2016)
- C.9 Ratified no cost Change Order #001 to Agreement #15-198 with Swinerton Builders, for the Lemonwood K-8 Reconstruction Project; change incorporates language change to Section 10 of Agreement #15-198 and also a change to the start date of the project construction activities at no additional cost to the district. (Ratification of Change Order #001 to Agreement #15-198 with Swinerton Builders for Lemonwood K-8 Reconstruction Project)
- C.10 Agreed to reject York Claims on the advice of the Joint Powers Authorities (JPA): #VCBA07398A1 and VCBA07445A2. (Rejection of Liability Claims: VCBA07398A1 and VCBA07445A2)
- C.11 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)
- Establish:
- An eight hour, 246 day District Enrollment Center Manager, position number 7906, to be established in the Pupil Services department. This position will be established to provide support for the Enrollment Center.
 - An eight hour, 210 day School Office Manager, position number 7915, to be established at San Miguel School. This position will be established to provide support.
 - A five hour and forty-five minute, 183 day Paraeducator II, position number 7914, to be established in Special Education department. This position will be established to provide additional support.
 - A five hour and forty-five minute, 183 day Paraeducator III, position number 7902, to be established in Special Education department. This position will be established to provide additional support
 - A five hour and forty-five minute, 183 day Paraeducator III, position number 7903, to be established in Special Education department. This position will be established to provide additional support.

FISCAL IMPACT:

Cost for District Enrollment Center Manager-\$107,712 General
 Cost for School Office Manager-\$69,638 General
 Cost for Para II-\$26,453.00 General
 Cost for Para III-\$27,141.00 Special Ed.
 Cost for Para III-\$27,141.00 Special Ed.

C.12 Personnel Action: (Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District. (CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Ambriz, Gabriela	Temp. Elementary Support Teacher, Drifill	October 5, 2016
Andrea Bleecher	Temp. Speech/Language Specialist, Pupil Services	September 30, 2016
Laura Christian	Temp. Speech/Language Specialist, Pupil Services	September 19, 2016
Sandra Stevenson	Temp. Teacher, Kindergarten SEI, Brekke	September 20, 2016
Diana Aldapa-Fonseca	Substitute Teacher	2016/2017 School Year
Antonia Arevalo	Substitute Teacher	2016/2017 School Year
Gwendolyne Boden	Substitute Teacher	2016/2017 School Year
<u>Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)</u>		
Diana Brooks		10/05/2016
Eloise Vinton		09/29/2016
<u>Retirement</u>		
Douglas DuBois	MSAP Site Coordinator, Frank	10/08/2016
<u>Leave of Absence</u>		
Adriana Ramos	Teacher, Spanish, Fremont	August 1, 2016 – July 30, 2017
<u>Resignation</u>		
Martha Diazconti	Teacher, Special Education E/C, San Miguel	10/04/2016

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>Limited Term</u>		
Gomez, Rebecca	Paraeducator	10/03/2016
Vazquez Guzman, Adriana	Clerical	09/14/2016
Watson, Terry	Paraeducator	09/23/2016

Exempt

Cruz, Giselle	Campus Assistant	08/18/2016
Esparza, Lydia	Campus Assistant	09/23/2016
Garcia Nicacio, Alejandra	Campus Assistant	09/02/2016
Gonzalez, Orlando	Campus Assistant	08/20/2016
Guerrero, Ashley	Campus Assistant	08/30/2016
Luis, Ray	Campus Assistant	09/28/2016
Ochoa, Cassandra	Campus Assistant	08/30/2016
Ojeda Jr., Martin	Campus Assistant	09/28/2016
Pleitez-Cruz, Jonathan	Campus Assistant	09/28/2016
Reveles, Isabel	Campus Assistant	08/29/2016
Rios, Maria	Campus Assistant	09/22/2016
Romero, Vanessa	Campus Assistant	08/31/2016

Transfer

Garibay, Christina	Administrative Assistant, Position #7098 Special Education 8.0 hrs./246 days Administrative Assistant, Position #560 Educational Services 8.0 hrs./246 days	10/10/2016
Gonzalez, Maria Irene	Administrative Assistant, Position #5422 Certificated Human Resources 8.0 hrs./246 days Administrative Assistant, Position #7098 Special Education 8.0 hrs./246 days	10/10/2016

D.1 Ms. Robin Freeman, Assistant Superintendent, Educational Services informed the Board she would review the item following public comments.

APPROVAL OF THE ENGLISH LEARNER MASTER PLAN

- Ana Del Rio-Barba, former Board Member, concerned that the English Learner Master Plan was not included in the agenda for review and not ready for approval; and Goals & Objectives have no timeline and specifically how will you improve communication with parents;
- Elsa Zavala, Parent, stated she attended the September meeting where the parents requested changes and to move the plan forward for the students; also to manage all schools equally, all students should receive the same education and services throughout the district.

Public Comment:

Ms. Robin Freeman provided a summary which included a timeline, committee members and stakeholders involved in developing the plan and the three goals. She reported that the Governing Board reviewed the plan on August 24, 2016 and the DELAC Committee reviewed it on September 15th and September 29th, 2016. The next steps would be to provide professional development to all staff to implement the plan.

Following a lengthy discussion, Trustee O’Leary motioned to table the item until the next board meeting; motion failed for lack of a second.

(Motion Failed #16-37)

(Motion #16-38)

On motion by Trustee Morrison, seconded by Trustee Cordes and carried on a roll call vote of 4-1, Trustee O’Leary being the Nay vote; the Board of Trustees approved the English Learner Master Plan, as presented.

D.2 Dr. Cesar Morales, District Superintendent, presented the Board of Trustees/ Superintendent Vision & Mission Statements and the Goals & Objectives for 2016.

APPROVAL OF BOARD OF TRUSTEES/ SUPERINTENDENT VISION & MISSION STATEMENTS AND GOALS & OBJECTIVES FOR 2016-2017

- Ana Del Rio-Barba, former Board Member, concerned there was no timeline and how would this measure results.
- Francisco Barba, retired Administrator, concerned no timeline, how to measure results, and what is the relationship in reading for student proficiency.

Public Comment:

Following discussion, on motion by Trustee Morrison, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved the Board of Trustees/Superintendent Vision & Mission Statements and the Goals & Objectives for 2016-2017.

(Motion #16-39)

E.1 On motion by Trustee O’Leary, seconded by Trustee Duff, and carried on a roll call vote of 5-0, the Board of Trustees approved the minutes of regular and special board meetings, as submitted.

APPROVAL OF BOARD MINUTES (Motion #16-40)

- June 1, 2016, regular board meeting
- June 22, 2016, special board meeting
- September 21, 2016, regular board meeting
- October 5, 2016, regular board meeting

F.1 The Board of Trustees reviewed the new Board Policies, Administrative Regulations and Bylaws, as presented for first reading:

FIRST READING OF BOARD POLICIES, REGULATIONS AND BYLAWS

Revision E 9270	Board Bylaws CONFLICT OF INTEREST	Cline
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Dr. Cesar Morales:

SUPERINTENDENT ANNOUNCEMENTS

- Recognized Jessy Tapia, Program Director of the Afterschool Program who was selected as one of six recipients for this year for the California Expanded Learning Emerging Leadership Award and honored by State Superintendent of Public Instruction, Tom Torlakson on October 20, 2016 in Sacramento.
- Announced that a Magic Show fundraiser for After School Program was scheduled for Friday, October 28, 2016 at the Oxnard Performing Arts Center.
- Thanked Harrington administration for showcasing their students and bridging instruction with art and music, he thanked Ms. Mary Curtis for her leadership, and thanked administration for the presentation on Project Based Learning (PBL).

- Reported he participated on a panel during the Growing Up Locked Down (GULD) Juvenile Justice Conference on Friday, October 14, 2016 at Oxnard College.
- In conclusion, he shared highlights for the week from different school's sites.

Mr. Albert Duff Sr.:

- Reported he was out of town attending a family funeral.

Mr. Denis O'Leary:

- Reported on Wednesday, October 12th he was on a panel for a scholarship program through the Mexican Consulate which distributed \$40,000.00 in scholarships to Oxnard and Santa Barbara recipients.
- Requested to discuss class size reduction.
- Sent his condolences to the family of Tony Gray.

Mr. Ernest Morrison:

- Reported he participated in the judging of student art work for the PTA Reflection Art Contest.
- Reported he had an opportunity to read to third graders at Driffill School; he read the story of the wolf and the three little pigs.
- Recognized the Superintendent for being selected as a finalist for Education Week nomination as a "Leader To Learn From".

Mrs. Debra M. Cordes:

- Reported she was also out of town.
- She stated the meeting last week regarding the districts goals and objectives went very well and stated she appreciated Dr. Morales hard work, commitment and passion for all of the students of the community.
- She encouraged everyone to follow student suit and be kind to each other. Stating everyone is working together and with strong leadership the test scores will meet the goals of the district.

Mrs. Veronica Robles-Solis:

- Reported she has already seen the teachers using the English Learner Master Plan and looked forward to seeing it move forward and implemented.
- Stated she appreciated receiving the school bulletins in the Board's Weekly Transmittal and shared that the schools are providing many different workshops and events for the parents and students to attend. She thanked the schools for providing this service.
- Reported she drove by Lemonwood School and the framing had gone up, it was exciting to see the development of the school project.

President Robles-Solis stated she would like to conclude each board meeting reading the District's Vision and Mission Statements. Trustee Morrison read them in English and Dr. Morales read them in Spanish.

There being no further business, on motion by Trustee Morrison, seconded by Trustee Duff, President Robles-Solis adjourned the meeting at 9:03 p.m.

TRUSTEE
ANNOUNCEMENTS

ADJOURNMENT

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the
Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of
October 19, 2016; on motion of Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees