

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Veronica Robles-Solis, President
Mr. Albert "Al" Duff Sr., Clerk
Mrs. Debra M. Cordes, Member
Mr. Ernest "Mo" Morrison, Member
Mr. Denis O'Leary, Member

ADMINISTRATION

Dr. Cesar Morales
Superintendent
Dr. Jesus Vaca
Assistant Superintendent,
Human Resources & Support Services
Ms. Robin I. Freeman
Assistant Superintendent,
Educational Services
Ms. Lisa Cline
Assistant Superintendent,
Business & Fiscal Services

AGENDA #3
REGULAR BOARD MEETING
Wednesday, September 2, 2015
5:00 p.m.
Closed Session To Follow
7:00 PM - Regular Board Meeting

Call to Order: _____

Members Present: _____

Members Absent: _____

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a "**Speaker Request Form**" and **submitting the form to the Asst. Supt. of Human Resources**. The Speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

www.oxnardsd.org

OPIE TV – Channel 20 &
Verizon FIOS - Channel 37



Vision:

Empowering All Children to Achieve Excellence

Mission:

Ensure a culturally diverse education for each student in a safe, healthy and supportive environment that prepares students for college and career opportunities.



Visión:

Capacitar a cada alumno para que logre la excelencia académica

Misión:

Asegurar una educación culturalmente diversa para todo el alumnado en un ambiente seguro, saludable y propicio que les prepare para la Universidad y el acceso a oportunidades para desarrollar una carrera profesional.

**Section A
PRELIMINARY**

A.1 Call to Order and Roll Call **5:00 PM**

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

A.2 Pledge of Allegiance to the Flag

Mrs. Carol Flores-Beck, Principal of Drifill School will introduce Danielle Deuter, 8th grader; who will lead the audience in the Pledge of Allegiance.

A.3 District’s Vision and Mission Statements

The District’s Vision and Mission Statements will be read by Alondra Cuen, 7th grader at Drifill School.

A.4 Presentation by Drifill School Staff

Mrs. Carol Flores-Beck will provide a short presentation to the Board regarding Drifill School. Following the presentation President Robles-Solis will present a token of appreciation to the students that participated in the Board Meeting.

A.5 Adoption of Agenda (Superintendent)

Moved:
Seconded:

ROLL CALL VOTE:

O’Leary __, Morrison __, Cordes __, Duff __, Robles-Solis __

A.6 Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Human Resources and Support Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

A.7 Closed Session

1. Pursuant to Section 54956.9 of *Government Code*:
 - Conference with Legal Counsel – Anticipated Litigation: 1 case

2. Pursuant to Sections 54957.6 and 3549.1 of the *Government Code*:
 - Conference with Labor Negotiator:
 - Agency Negotiators: OSD Assistant Superintendent Human Resources & Support Services, and Garcia Hernández Sawhney & Bermudez, LLP
 - Association(s): OEA, OSSA, CSEA;
 - and All Unrepresented Personnel - Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the *Government Code* and Section 44943 of the *Education Code* the Board will consider personnel matters, including:
 - Public Employee(s) Discipline/Dismissal/Release

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section A
PRELIMINARY
 (continued)

A.8 Reconvene to Open Session

7:00 PM

A.9 Report Out of Closed Session

The Board will report on any action taken in closed session or take action on any item considered in closed session.

A.10 Introduction of New Administrator(s) (Dr. Morales)

Administration will introduce the following new administrator(s) to the Oxnard School District and/or employees to new positions to the Board of Trustees:

- Teresa Gern - Director, Certificated Human Resources
- Amelia Sugden - Director, Special Education
- Kristin Haidet - Manager, Special Education
- Bethany Moore - Assistant Principal at Lemonwood School
- Gabe Covarrubias – Assistant Principal at Lemonwood School

A.11 Approval of Resolution #15-15 School Administrator Week, October 11-17, 2015 (Dr. Morales)

It is recommended that the Board of Trustees adopt Resolution #15-15 School Administrator Week, October 11-17, 2015 and direct the District Superintendent to distribute said resolution to all administrators.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section B HEARINGS/PUBLIC COMMENT

B.1 Public Comment/Opportunity for Members of the Public, Parents, PTA/PTO, to Address the Board (3 minutes each speaker)

Members of the public may address the Board on any matter within the Board's jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board. The Board may not deliberate or take action on items that are not on the agenda. The President is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. This meeting is being video-recorded and televised.

Persons addressing the board during the consideration of an agenda item will be called to address the board prior to any presentation or consideration of the item by the Board. At the conclusion of the public comment on the item, the Board will hear the District's presentation on the matter. Board deliberation and action, if any, will follow the District's presentation. Once the public comments are presented, the board will only take comments from the public at the discretion of the Board President.

The Board particularly invites comments from parents of students in the District.

We will now read the names of the individuals who have submitted Speaker Request Forms to address the Board.

B.1 Comentarios Públicos/Oportunidad para que los Miembros de la Audiencia, los Padres, el PTA/PTO se dirija a la Mesa Directiva (3 minutos para cada ponente)

Los miembros del público pueden dirigirse a la Mesa Directiva sobre cualquier asunto dentro de la jurisdicción de la Mesa Directiva y cada uno limitar sus comentarios a tres (3) minutos. El tiempo total de cada asunto será de quince (15) minutos, a menos que, un miembro de la Mesa Directiva determine extender el tiempo y que éste sea aprobado por la Mesa Directiva. La Mesa Directiva no podrá deliberar o tomar alguna acción sobre los asuntos que no aparezcan en la agenda. El presidente dirige la junta y mantendrá el orden, establece el tiempo límite para los presentadores, el tema del asunto y tendrá la facultad de retirar a cualquier persona que cause un desorden en la sesión de la junta. Esta junta está siendo grabada y televisada.

Las personas que quieran dirigirse a la Mesa Directiva durante la consideración de un asunto de la agenda serán llamadas para dirigirse a la Mesa Directiva antes de cualquier presentación o consideración de un asunto por la Mesa Directiva. Al concluir el período de los comentarios públicos sobre un asunto, la Mesa Directiva escuchará la presentación del Distrito con respecto al tema. La deliberación y la resolución determinada por la Mesa Directiva, si se presenta alguna, procederá después de la presentación del Distrito. Una vez que los comentarios públicos hayan sido presentados, la Mesa Directiva únicamente aceptará los comentarios por parte del público a discreción del presidente de la Mesa Directiva.

La Mesa Directiva invita en particular a los padres de los alumnos del Distrito para que expresen sus comentarios.

A continuación leeremos los nombres de las personas quienes han entregado las Formas de Petición para Dirigirse a la Mesa Directiva.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section C CONSENT AGENDA

(All Matters Specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Notes:
Moved:
Seconded:

ROLL CALL VOTE:

O'Leary __, Morrison __, Cordes __, Duff __, Robles-Solis __

C.1 Agreements

It is recommended that the Board approve the following agreement:	Dept/School
▪ #15-92 with Gold Coast K9 to provide K9 detective sniffs in accordance with Oxnard School District policy at several schools in the district for the 2015-2016 school year; amount not to exceed \$24,000.00, to be paid with MAA Funds.	Freeman

C.2 Ratification of Agreements

It is recommended that the Board approve the following ratification of agreement:	Dept/School
▪ #15-93 with Ventura County Office of Education, to provide exceptional services for special education student MG021504 that consists of support from Special Circumstances Paraeducators (SCP's) for the 2015-16 school year, including Extended School Year; amount not to exceed \$34,557.60, to be paid with Special Education Funds.	Freeman

C.3 Purchase Order/Draft Payment Report #15-01

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Purchasing that the Board of Trustees approve the Purchase Order/Draft Payment Report #15-01, as submitted.	Dept/School
	Cline/ Franz

C.4 Approval of Notice To Conduct Public Hearing To Determine Sufficient Textbooks Or Instructional Materials for 2015-2016

It is the recommendation of the Assistant Superintendent, Educational Services, and the Director, Pupil Services that the Board of Trustees approve setting the date of October 7, 2015 for a public hearing to determine sufficient textbooks or instructional materials.	Dept/School
	Freeman/ Ridge

C.5 Establish/Abolish/Reduce/Increase Hours of Positions

It is recommended that the Board approve the establishment, abolishment or reduction in hours for classified positions, as submitted.	Dept/School
	Koch

C.6 Personnel Actions

It is recommended that the Board approve personnel actions, as submitted.	Dept/School
	Vaca/Koch

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section D ACTION ITEMS

(Votes of Individual Board Members must be publicly reported.)

D.1 Approval of Resolution #15-10 Acknowledging The State Allocation Board’s “Applications Received Beyond Bond Authority List”, And Authorizing The Superintendent To Submit Project Approval Application And Project Funding Request Application For The Lemonwood Early Childhood Development Center (Cline/CFW, Inc.)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees adopt Resolution #15-10 by the Board of Trustees of the Oxnard School District, acknowledging the State Allocation Board’s “applications received beyond bond authority list”, and authorizing the Superintendent to submit project approval application and project funding request application for the Lemonwood Early Childhood Development Center.

Public Comment:
Presentation:
Moved:
Seconded:
Board Discussion:
Vote:

ROLL CALL VOTE:

O’Leary __, Morrison __, Cordes __, Duff __, Robles-Solis __

D.2 Approval of Resolution #15-11 Acknowledging The State Allocation Board’s “Applications Received Beyond Bond Authority List”, And Authorizing The Superintendent To Submit Project Approval Application And Project Funding Request Application For The Harrington Early Childhood Development Center (Cline/CFW, Inc.)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees adopt Resolution #15-11 by the Board of Trustees of the Oxnard School District, acknowledging the State Allocation Board’s “applications received beyond bond authority list”, and authorizing the Superintendent to submit project approval application and project funding request application for the Harrington Early Childhood Development Center.

Public Comment:
Presentation:
Moved:
Seconded:
Board Discussion:
Vote:

ROLL CALL VOTE:

O’Leary __, Morrison __, Cordes __, Duff __, Robles-Solis __

D.3 Approval of Resolution #15-12 Acknowledging The State Allocation Board’s “Applications Received Beyond Bond Authority List”, And Authorizing The Superintendent To Submit Project Approval Application And Project Funding Request Application For Marshall 12 Classroom Building (Cline/CFW, Inc.)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, in conjunction with Caldwell Flores Winters, Inc., that the Board of Trustees adopt Resolution #15-12 by the Board of Trustees of the Oxnard School District, acknowledging the State Allocation Board’s “applications received beyond bond authority list”, and authorizing the Superintendent to submit project approval application and project funding request application for Marshall 12 Classroom Building.

Public Comment:
Presentation:
Moved:
Seconded:
Board Discussion:
Vote:

ROLL CALL VOTE:

O’Leary __, Morrison __, Cordes __, Duff __, Robles-Solis __

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section E
REPORTS/DISCUSSION ITEMS
(These are presented for information or study only,
no action will be taken.)

**No Reports/Discussion Items Will be Presented
During this Meeting.**

**Note: No new items will be considered after 10:00 p.m. in accordance with
Board Bylaws, BB 9323 – Meeting Conduct**

Section F
BOARD POLICIES

(These are presented for discussion or study.
Action may be taken at the discretion of the Board.)

F.1 Second Reading of Board Policies, Regulations and Bylaws

It is recommended that the Board review the following revised Board Policies, Administrative Regulations and Bylaws, as presented, and adopt for a second reading:

Note:

Revision of AR 5111	Student ADMISSION	Freeman
Revision of AR 5126	Student AWARDS FOR ACHIEVEMENT	Freeman
Revision of E 5145.6	Student PARENTAL NOTIFICATIONS	Freeman
New E 0420.41	Philosophy, Goals, Objectives, and Comprehensive Plans CHARTER SCHOOL OVERSIGHT	Freeman

ROLL CALL VOTE:

O’Leary __, Morrison __, Cordes __, Duff __, Robles-Solis __

**Note: No new items will be considered after 10:00 p.m. in accordance with
Board Bylaws, BB 9323 – Meeting Conduct**

Section G CONCLUSION

G.1 Superintendent's Announcements (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

Notes:

G.2 Trustees' Announcements (3 minutes each speaker)

The trustees' report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

Notes:

ADJOURNMENT

Moved:
Seconded:
Vote:

**Note: No new items will be considered after 10:00 p.m. in accordance with
Board Bylaws, BB 9323 – Meeting Conduct**

BOARD AGENDA ITEM

Name of Contributor(s): Dr. Morales

Date of Meeting: September 2, 2015

- Study Session _____
- Closed Session _____
- A. Preliminary X
- B. Hearing _____
- C. Consent Agenda _____
- D. Action Items _____
- E. Reports/Discussion Items (no action) _____
- F. Board Policies: 1st Reading _____ 2nd Reading _____

Adoption of Resolution #15-15 School Administrator Week – October 11-17, 2015

The State of California declared the first full week of October as the “Week of the School Administrator” in Education Code 44015.1. It is well know that most school administrators begin their careers as teachers and move up the ranks serving in public education for most of their career. They are the leaders of our community and the future of children depends greatly on the quality of knowledge, experience, integrate and foresight of these individuals to promote ongoing student achievement and school success.

FISCAL IMPACT: None

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution #15-15 in recognition of School Administrator Week, October 11-17, 2015 and direct the District Superintendent to distribute said resolution to all administrators.

ADDITIONAL MATERIAL(S):

- Resolution #15-15



Resolution #15-15

OXNARD SCHOOL DISTRICT

School Administrator Week

October 11 – 17, 2015

Leadership matters. Diversity counts.

WHEREAS, Leadership Matters for California's public education system and the more than 6 million students it serves. School administrators are passionate, lifelong learners who believe in the value of quality public education; and

WHEREAS, the title "school administrator" is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, Most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California's superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, Public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, School leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources – to promote ongoing student achievement and school success; and

WHEREAS, Research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, ACSA sponsored Senate Bill 1229, Fuller, R-Bakersfield, last year to move Week of the Administrator to October, there being no opposition; the bill was passed and signed into law by Governor Brown which took effect January 1, 2015. The State of California has declared the first full week of October as the "Week of the School Administrator" in Education Code 44015.1; and

NOW THEREFORE BE IT RESOLVED, by the Oxnard School District that all school leaders be commended for the contributions they make to successful student achievement.

Adopted this 2nd day of September, 2015.

President, Board of Trustees

Clerk, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

BOARD AGENDA ITEM

NAME OF CONTRIBUTOR: Robin Freeman

DATE OF MEETING: 9/2/15

STUDY SESSION _____
CLOSED SESSION _____
SECTION B: HEARINGS _____
SECTION C: CONSENT **X**
SECTION D: ACTION _____
SECTION E: REPORTS/DISCUSSION _____
SECTION F: BOARD POLICIES 1st Reading _____ 2nd Reading _____

Approval of Agreement #15-92 - Gold Coast K9 (Freeman)

Gold Coast K9 will provide six sniffs per month for ten months at Haydock, Frank and Fremont Middle Schools as well as one K9 sniff per month for ten months at Chavez, Curren, Driffill, Kamala, Lemonwood and Soria Schools for a total of 120 K9 detection sniffs for the Oxnard School District. Gold Coast K9 will conduct all detection sniffs in accordance with the Oxnard School District Policy and utilize training methods accepted within the profession and designed to meet POST training standards in the state of California.

FISCAL IMPACT:

Total not to exceed \$24,000.00 - MAA Funds

RECOMMENDATION:

It is recommended by the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #15-92 with Gold Coast K9, for the 2015-2016 school year.

ADDITIONAL MATERIALS:

Attached: #15-92, Gold Coast K9 (13 Pages)
Proposal (1 Page)

OXNARD SCHOOL DISTRICT

Agreement #15-92

AGREEMENT FOR CONSULTANT SERVICES

This Agreement for Consultant Services (“Agreement”) is entered into as of this 2nd day of September, 2015 by and between the Oxnard School District (“District”) and Gold Coast K9 (“Consultant”). District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

RECITALS

- A. District is authorized by *California Government Code* Section 53060, and Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the Services, as defined and described particularly on Exhibit A, attached to this Agreement.
- B. Following submission of a proposal or bid for the performance of the Services, Consultant was selected by the District to perform the Services.
- C. The Parties desire to formalize the selection of Consultant for performance of the Services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

- Incorporation of Recitals and Exhibits.** The Recitals set forth above and all exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.
- Term of Agreement.** Subject to earlier termination as provided below, this Agreement shall remain in effect from **September 3, 2015** through **June 30, 2016** (the “Term”). This Agreement may be extended only by amendment, signed by the Parties, prior to the expiration of the Term.
- Time for Performance.** The scope of services set forth in Exhibit A shall be completed during the Term pursuant to the schedule specified Exhibit A. Should the scope of services not be completed pursuant to that schedule, the Consultant shall be deemed to be in Default as provided below. The District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.
- Compensation and Method of Payment.** Subject to any limitations set forth below or elsewhere in this Agreement, District agrees to pay Consultant the amounts specified in Exhibit B “Compensation”. The total compensation, including reimbursement for actual expenses, shall not exceed Twenty-Four Thousand Dollars (\$24,000.00), unless additional compensation is approved in writing by the District.

- a. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-consultant contracts. Sub-consultant charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment and supplies. District shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection b. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission.
- b. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice.
- c. Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

5. **Termination.** This Agreement may be terminated at any time by mutual agreement of the Parties or by either Party as follows:

- a. District may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
- b. Consultant may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to District.

6. **Inspection and Final Acceptance.** District may, at its discretion, inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when within sixty (60) days after submitted to District. If District does not reject work by a timely written explanation, Consultant's work shall be deemed to have been accepted. District's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Consultant's work by District shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to indemnification and insurance provisions.

7. **Default.** Failure of Consultant to perform any Services or comply with any provisions of this Agreement may constitute a default. The District may give notice to Consultant of the default and the reasons for the default. District shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of the notice until the default is cured. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, at the discretion of the District. During the period of time that Consultant is in default, the District shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the District may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the District may terminate this Agreement as provided above. Any failure on the part of the District to give notice of the Consultant's default shall not be deemed to result in a waiver of the District's legal rights or any rights arising out of any provision of this Agreement.

8. **Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement (collectively and individually, the "Documents") shall

become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of the Consultant. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such Documents.

9. **Use of Documents by District.** If and to the extent that District utilizes for any purpose not related to this Agreement any Documents, Consultant's guarantees and warrants related to Standard of Performance under this Agreement shall not extend to such use of the Documents.

10. **Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement for a minimum of three years after termination or expiration of this Agreement, or longer if required by law.

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement for a minimum of three years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement.
- b. Any and all such records or documents shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to the District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.
- c. District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.

11. **Independent Contractor.** Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of District.

- a. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its agents or employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District. Neither Consultant, nor any of Consultant's officers, employees or agents, shall, by virtue of services rendered under this Agreement, obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant will be responsible for payment of all Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payment under this agreement.
- b. Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

12. **Standard of Performance.** Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement,

Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

13. **Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement shall be considered confidential. Consultant shall not release or disclose any such information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of the District, except as may be required by law.

- a. Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the work performed hereunder.
- b. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

14. **Conflict of Interest; Disclosure of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the District.

- a. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement.
- b. Bylaws of the Board 9270 BB and 9270(BB) E, as hereinafter amended or renumbered, require that a Consultant that qualifies as a "designated employee" must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant represents that it has received and reviewed a copy of the Bylaws of the Board 9270 BB and 9270(BB) E and that it [____] does [X] does not qualify as a "designated employee".

_____ (Initials)

- c. Consultant agrees to notify the Superintendent, in writing, if Consultant believes that it is a "designate employee" and should be filing financial interest disclosures, but has not been required to do so by the District.

_____ (Initials)

15. **Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.

- a. Without limiting the generality of the foregoing, Consultant shall comply with any applicable fingerprinting requirements as set forth in the Education Code of the State of California.

_____ (Initials)

16. **Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ “unauthorized aliens” as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by District.

17. **Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

18. **Assignment.** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant’s duties or obligations under this Agreement without the prior written consent of the Board of Directors of the District. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

19. **Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement, but only with the prior written consent of the District. The Consultant shall be as fully responsible to the District for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

20. **Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement.

- a. Consultant shall insure that District has a current list of all personnel and sub-contractors providing services under this Agreement.
- b. Consultant shall notify District of any changes in Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance. The list notice shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the services described herein; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement.

21. **Indemnification.**

- a. Consultant agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Consultant or those of any of Consultant’s officers, agents, employees, or subcontractors, whether such act or omission is authorized by this Agreement or not. Consultant shall also pay for any and all damage to the Property of the District, or loss or theft of such Property, done or caused by such persons. District

assumes no responsibility whatsoever for any property placed on district premises. Consultant further agrees to waive all rights of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

_____ (Initials)

- b. The provisions of this section do not apply to claims occurring as a result of District's sole negligence or willful acts or omissions.

22. **Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in **Exhibit C** "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent. Consultant agrees to provide District with copies of required policies upon request.

23. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To District: Oxnard School District
 1051 South A Street
 Oxnard, California, 93030
 Attention: Robin Freeman
 Phone: 805.385.1501 x2301
 Fax: 805.486.7358

To Consultant: Gold Coast K9
 PO Box 5009
 Ventura, CA 93005
 Attention: Rodney Spicer
 Phone: 805.647.1799
 Fax: 805.647.1799

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile (provided confirmation of successful facsimile transmission shall be retained) or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

24. **Excusable Delays.** Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of District, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

25. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

26. **Administration.** **ROBIN FREEMAN** shall be in charge of administering this Agreement on behalf of the District. The Administrator has completed **Exhibit D** "Conflict of Interest Check" attached hereto.

27. **Binding Effect.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

28. **Entire Agreement.** This Agreement and the exhibits and documents incorporated herein constitute the entire agreement and understanding between the parties in connection with the matters covered herein.

29. **Amendment.** No amendment to or modification of this Agreement shall be valid or binding unless made in writing by the Consultant and by the District. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

30. **Waiver.** Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement.

31. **Governing Law.** This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Ventura, California.

32. **Arbitration.** Any dispute arising out of the performance of this Agreement shall be resolved by binding arbitration in accordance with rules and procedures of the American Arbitration Association.

33. **Severability.** If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the District and Consultant have executed and delivered this agreement for consultant services as of the date first written above.

OXNARD SCHOOL DISTRICT:

GOLD COAST K9:

Signature

Signature

Lisa A. Franz, Director, Purchasing

Typed Name/Title

Typed Name/Title

Date

Date

Tax Identification Number: 95-6002318

Tax Identification Number: _____

- Not Project Related
 Project #15-92

EXHIBIT A
TO AGREEMENT FOR CONSULTANT SERVICES #15-92

SERVICES

I. Consultant will perform the following Services under the Captioned Agreement:

Gold Coast K9 will provide six sniffs per month for ten months at Haydock, Frank and Fremont Intermediate Schools as well as one K9 sniff per month for ten months at Chavez, Curren, Driffill, Kamala, Lemonwood and Soria Schools for a total of 120 K9 detection sniffs for the Oxnard School District. Gold Coast K9 will conduct all detection sniffs in accordance with the Oxnard School District Policy and utilize training methods accepted within the profession and designed to meet POST training standards in the state of California.

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the District:

A report of findings from all searches conducted during the 2015-16 school year.

III. During performance of the Services, Consultant will keep the District apprised of the status of performance by delivering the following status reports under the indicated schedule:

STATUS REPORT FOR ACTIVITY:	DUE DATE
A. Report of all searches conducted during the 2015-16 school year	July 31, 2016
B. N/A	
C. N/A	
D. N/A	

V. Consultant will utilize the following personnel to accomplish the Services:

- None.
 See attached list.

VI. Consultant will utilize the following subcontractors to accomplish the Services (check one):

- None.
 See attached list.

VII. AMENDMENT

The Scope of Services, including services, work product, and personnel, are subject to change by mutual Agreement. In the absence of mutual Agreement regarding the need to change any aspects of performance, Consultant shall comply with the Scope of Services as indicated above

- Not Project Related
 Project #15-92

EXHIBIT B
TO AGREEMENT FOR CONSULTANT SERVICES #15-92

COMPENSATION

I. Consultant shall use the following rates of pay in the performance of the Services:

***PER ATTACHED PROPOSAL**

II. Consultant may utilize subcontractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$0.00 per hour without written authorization from the District Superintendent or his designee.

III. The District will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A. Line items for all personnel describing the work performed, the number of hours worked, and the Hourly or flat rate.
- B. Line items for all supplies properly charged to the Services.
- C. Line items for all travel properly charged to the Services.
- D. Line items for all equipment properly charged to the Services.
- E. Line items for all materials properly charged to the Services.
- F. Line items for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

IV. The total compensation for the Services shall not exceed \$24,000.00, as provided in Section 4 of this Agreement.

EXHIBIT C
TO AGREEMENT FOR CONSULTANT SERVICES #15-92

INSURANCE

I. Insurance Requirements. Consultant shall provide and maintain insurance, acceptable to the District Superintendent or District Counsel, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the Current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance. Coverage shall be at least as broad as:

(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) Aggregate and one million dollars (\$1,000,000) per occurrence.

(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000) one hundred thousand (\$100,000)/three hundred thousand dollars (\$300,000).

(3) Insurance coverage should include:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

(4) Workers' Compensation insurance as required by the laws of the State of California.

~~_____ (5) Abuse and Molestation coverage of not less than two million dollars (\$2,000,000) per occurrence and five million dollars (\$5,000,000) Aggregate.~~

~~_____ (6) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than the following:~~

~~_____ Accountants, Attorneys, Education Consultants, _____ \$1,000,000
_____ Nurses, Therapists~~

~~_____ Architects _____ \$1,000,000 or \$2,000,000~~

~~_____ Physicians and Medical Corporations _____ \$5,000,000~~

~~**Failure to maintain professional liability insurance is a material breach of this Agreement and grounds for immediate termination**~~

II. Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:

Not Project Related

Project #15-92

A. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to District

B. General Liability, Automobile Liability, and ~~Abuse/Molestation~~ Coverages.

(1) District, and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant ; automobiles owned, leased, hired or borrowed by Consultant, ~~and Abuse/Molestation~~. The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non-contributory with Consultant's insurance.

(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.

III. Other Requirements. Consultant agrees to deposit with District, at or before the effective date of this contract, certificates of insurance necessary to satisfy District that the insurance provisions of this contract have been complied with. The District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this Section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

A. If any Services are performed by subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.

B. Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

C. The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

- Not Project Related
- Project #15-92

EXHIBIT D
TO AGREEMENT FOR CONSULTANT SERVICES #15-92

CONFLICT OF INTEREST CHECK

Bylaws of the Board 9270(BB)E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with the District's Conflict of Interest Code (commencing with Bylaws of the Board 9270 BB).

Consultant's are required to file disclosures when, pursuant to a contract with the District, the Consultant will make certain specified government decisions or will perform the same or substantially the same duties for the District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached constitute do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, the Consultant, **GOLD COAST K9**, who will provide Services under the Agreement, is is not subject to disclosure obligations.

Date: _____

By: _____

Lisa A. Franz
Director, Purchasing



AGREEMENT TO PROVIDE K9 SAFETY CHECKS FOR THE OXNARD SCHOOL DISTRICT 2015/ 2016 SCHOOL YEAR

July 30, 2015

Gold Coast K9 will provide six K9 visits per month for ten months for a total of 60 detection sniffs at Haydock, Frank and Fremont Intermediate as well as one K9 sniff per month for ten months at Soria, Chavez, Curren, Drifill, Lemonwood and Kamala for a total of 120 K9 safety check visits for the Oxnard School District. Gold Coast K9 will conduct all detection sniffs in accordance with the Oxnard School District Policy and utilize training methods accepted within the profession and designed to meet POST training standards in the state of California. The areas to be sniffed will be Bathrooms, Locker Rooms and Open areas, Classrooms will be at the Superintendents discretion.

Gold Coast K9 will provide detection sniffs in the following odors.

- Heroin
- Marijuana
- Spice
- Cocaine
- Methamphetamine
- Guns
- Alcohol
- Smokeless Powder
- TNT
- Dynamite
- Potassium Chlorate
- Sodium Chlorate
- C-4
- Ammonium Nitrate Dynamite
- PETN
- RDX
- Det Cord

For the services to be provided, Gold Coast K9 will charge \$24,000.00 for 120 K9 detection sniffs.

Rodney Spicer/owner

District Representative

BOARD AGENDA ITEM

Name of Contributor: Robin Freeman

Date of Meeting: 9/2/15

STUDY SESSION _____

CLOSED SESSION _____

SECTION B: HEARINGS _____

SECTION C: CONSENT **X**

SECTION D: ACTION _____

SECTION E: REPORTS/DISCUSSION _____

SECTION F: BOARD POLICIES

1st Reading _____ 2nd Reading _____

Ratification of Agreement #15-93 - Ventura County Office of Education, Special Circumstances Paraeducator Services – SCP (Freeman)

Requesting ratification for exceptional services for special education Student MG021504 that consists of support from Special Circumstances Paraeducators (SCP's) for the 2015-2016 school year, including Extended School Year.

Student: MG021504

FISCAL IMPACT:

\$34,557.60 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #15-93 with the Ventura County Office of Education for Special Circumstances Paraeducator Services (SCP's), in the amount of \$34,557.60.

ADDITIONAL MATERIAL(S):

Attached: Agreement #15-93, Ventura County Office of Education (1 Page)



AGREEMENT

For Paraeducator Performing Special Circumstance Services

This Agreement, effective April 30, 2015 is made by and between the Ventura County Office of Education, hereinafter referred to as SUPERINTENDENT, and the Oxnard School District, hereinafter referred to as DISTRICT.

1. This agreement pertains to providing exceptional service(s) for, MG021504, a Special Education pupil who is a resident of DISTRICT and currently attends, Dwire School a special education program operated by SUPERINTENDENT.
2. SUPERINTENDENT agrees to provide for the exceptional service(s) of such Special Education pupil as authorized by DISTRICT or its designee and agreed to by SUPERINTENDENT.
3. DISTRICT shall reimburse SUPERINTENDENT the actual cost of providing the exceptional service plus the state approved indirect cost rate of SUPERINTENDENT.

Authorized exceptional service(s) shall consist of Paraeducator performing Special Circumstances services (5.5 hrs) thoroughout the school day and Bus Aide (1hr).

4. DISTRICT acknowledges that certain types of expenses will continue to accrue during periods of student's absence from school, including but not limited to salary and benefits of staff providing the exceptional service(s). DISTRICT further acknowledges that if the exceptional service(s) includes the service(s) of SUPERINTENDENT's employee(s), 30 days notice is required to layoff an employee for lack of work. Therefore, in the event the student unexpectedly leaves SUPERINTENDENT's program, SUPERINTENDENT will make every attempt to re-assign any staff involved in providing the exceptional service(s); however, if that is not possible, DISTRICT will reimburse SUPERINTENDENT for expense incurred throughout the layoff notice period.
5. DISTRICT does hereby agree to defend, indemnify and hold harmless the SUPERINTENDENT, the Ventura County Board of Education, and its officers, and employees from any and all claims, demands, liabilities, expenses (including attorneys' fees and costs of defense) arising as a result of SUPERINTENDENT's obligations under this agreement. However, this indemnification shall not apply if it is ultimately adjudicated that such claim, demand, liability or expense arose out of the sole negligence of the SUPERINTENDENT.
6. The term of this contract shall begin 4/30/2015 (IEP date), and continue thereafter on a continuing basis until the IEP of said student is modified or until student's district of residence changes.

FISCAL YEAR-based on IEP date:	CURRENT:	UPCOMING:
(including ESY, if applicable)	\$ 	<u>2015-2016</u> (8/19/15-4/30/16)
	\$ _____	\$ <u>34,557.60</u>

It shall be the responsibility of DISTRICT to notify SUPERINTENDENT of any change in district of residence or change in the IEP that would affect this contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement:

OXNARD SCHOOL DISTRICT

VENTURA COUNTY OFFICE OF EDUCATION

Signature Lisa A. Franz

Accepted By: _____
Special Education Authorized Representative

Title: Director, Purchasing

Approved By: _____
Business Services Authorized Representative

Date: _____

Date: _____

Estimated Cost \$ 34,557.60 for fiscal year 15-16

Please submit **two** original copies Oxnard School District-Purchasing Department

BOARD AGENDA ITEM

Name of Contributor(s): Lisa Cline

Date of Meeting: 9/02/2015

STUDY SESSION _____

CLOSED SESSION _____

SECTION B: HEARINGS _____

SECTION C: CONSENT _____

X

SECTION D: ACTION _____

SECTION E: REPORTS/DISCUSSION _____

SECTION F: BOARD POLICIES 1st Reading _____ 2nd Reading _____

Purchase Order/Draft Payment Report #15-01(Cline/Franz)

The attached report contains the following for the Board's approval/ratification:

1. A listing of Purchase orders issued 7/15/2015 through 8/18/2015 for the 2014-2015 school year, in the amount of \$4,880.00.
2. A listing of Purchase orders issued 7/15/2015 through 8/18/2015 for the 2015-2016 school year, in the amount of \$8,980,220.93.
3. There are no Draft Payments issued from 7/15/2015 through 8/18/2015 for the 2015-2016 school year.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #15-01 as submitted.

ADDITIONAL MATERIAL(S):

Attached: Purchase Order/Draft Payment Report #15-01 (15 Pages)

Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
CNP16-00003	Mello Smello	CNS	stores	440.00
CNP16-00004	Grainger Inc	CNS	stores	40.18
CNP16-00005	Pioneer Chemical Co	CNS	stores	230.04
P15-04723	Coastal Occupational Med Grp	HR	SERV/	150.00
P15-04724	Ventura Co Office Of Education	HR	CONF	500.00
P15-04726	Shaw Hr Consulting	HR	SERVICE	495.00
P15-04727	Assistance League School	Special Ed	SERV	735.00
P16-00223	Amazon Com	HARRINGTON	BKS-instruction	309.39
P16-00525	Rotary Club Of Oxnard	SUPERINTENDEN	DUES/MEM	391.00
P16-00526	Navitabs	SUPERINTENDEN	MATLS/SUP	101.10
P16-00527	Professional Grounds Mgmt Soci	FACILITIES	CONF	320.00
P16-00528	Professional Grounds Mgmt Soci	FACILITIES	MEMB	225.00
P16-00529	Div Of The State Architect	FACILITIES	SERV	512.39
P16-00531	Lowe's	WAREHOUSE	Supplies	500.00
P16-00532	Adam Cottle dba/ Austin & Kale n Env Consultants	RISK MGMT	SERV	600.00
P16-00533	Department Of Social Services	ED SERVICES	SERV	242.00
P16-00534	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Supplies	649.60
P16-00535	MJP Technologies, Inc	IT	EQUIP (T Kranzler)	819.72
P16-00536	US AIRWAYS	Special Ed	CONF	447.20
P16-00537	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	755.44
P16-00558	General Binding Corp.	MARINA	MAINT	514.80
P16-00576	Ventura Co Office Of Education	KAMALA	Conference-Travel/Instruction	300.00
P16-00579	Aggie Inn	FACILITIES	CONF	970.14
P16-00583	CCSESA	KAMALA	Conference & Travel-Instruction	350.00
P16-00590	Jordanos Inc	CNS	equipment/supplies	753.14
P16-00591	Jordanos Inc	CNS	supplies	162.04
P16-00592	Chef's Toys & Star Rest Equip	CNS	supplies	150.90
P16-00593	Aswell Trophy And Engraving	CNS	supplies	446.80
P16-00594	Jordanos Inc	CNS	supplies	426.33
P16-00595	Kamran And Co Inc	CNS	equipment	805.80
P16-00599	Printech	MCKINNA	MAINT	900.00
P16-00600	General Binding Corp.	MCKINNA	MAINT	468.00
P16-00601	Office Depot Bus Ser Div	NFL	Materials/Supplies Nfl	214.52
P16-00602	Office Depot Bus Ser Div	NFL	Materials/Supplies	21.08
P16-00608	ADVANCED CLASSROOM TECHNOLOGIE S, INC	KAMALA	EQUIP/LCD PROJECTOR (TO BE REIMBURSED BY CFW)	300.00
P16-00613	Dell Direct Sales Lp	Special Ed	MATL/SUP	336.94
P16-00614	Loyola Marymount University	Special Ed	CONF	940.00
P16-00626	Amazon Com	IT	MATL/SUP	129.58
P16-00629	Office Depot Bus Ser Div	IT	MATL/SUP	338.58
P16-00634	Dell Direct Sales Lp	BUDGET	Equip/Computer	827.26
P16-00652	NHR NEWCO HOLDINGS LLC CURVATU RE LLC	IT	EQUIP	976.92
P16-00654	Express Business Machines	PURCHASING	MAINT	650.00
P16-00655	Sheraton Grand Sacramento	HR	CONF/TRAVEL	183.00
P16-00656	SASED Midwest PBIS Network	Special Ed	CONF	220.00
P16-00658	Aswell Trophy And Engraving	ENGLISH LEARNE	materials	559.44
P16-00660	Orange Co Dept Of Education	ENGLISH LEARNE	materials	53.89

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 6

Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
P16-00661	Sams Club 6455	ENGLISH LEARNE	materials	540.00
P16-00662	Southwest School & Office Sup	ENGLISH LEARNE	materials	891.22
P16-00667	Dominick's Italian Restaurant	ENGLISH LEARNE	materials	594.00
P16-00668	Jesus Sanchez dba The Sandwich Man	ENGLISH LEARNE	materials	540.00
P16-00669	Marie Callender's	ENGLISH LEARNE	materials	648.00
P16-00670	Petesehria, LLC PizzaMan Dan's	ENGLISH LEARNE	materials	216.00
P16-00671	Sabor	ENGLISH LEARNE	materials	378.00
P16-00672	BJ's Restaurant #423 Attn: Ada m Reide	ENGLISH LEARNE	materials	432.00
P16-00673	Barnes And Noble	ENGLISH LEARNE	materials	432.00
P16-00674	Southwest Airlines	SUPERINTENDEN	CONF/TRAVEL	24.00
P16-00675	THE CITIZEN HOTEL	SUPERINTENDEN	CONF/TRAVEL	161.27
P16-00682	Walmart	ENGLISH LEARNE	materials	177.11
P16-00683	Home Depot Inc	ED SERVICES	MATL/SUP MSAP	742.52
P16-00684	Heinemann	ENGLISH LEARNE	materials	724.83
P16-00685	Ventura Co Office Of Education	ENGLISH LEARNE	materials	406.08
P16-00686	Super Duper Inc	Special Ed	MATL/SUP	154.28
P16-00687	Lakeshore Learning Materials-V	Special Ed	MATL/SUP	199.42
P16-00688	Walmart	RISK MGMT	Materials & Supplies	138.51
P16-00692	Office Depot Bus Ser Div	Special Ed	MATL/SUP	80.50
P16-00693	Office Depot Bus Ser Div	Special Ed	MATL/SUP	38.72
P16-00694	Office Depot Bus Ser Div	Special Ed	MATL/SUP	217.73
P16-00695	Office Depot Bus Ser Div	Special Ed	MATL/SUP	144.84
P16-00700	Staples Direct	ENGLISH LEARNE	materials	540.00
P16-00706	El Pollo Loco	IT	MATL/SUP	540.00
P16-00707	Xerox	WAREHOUSE	Stores Supplies	810.00
P16-00708	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	997.38
P16-00711	Ceramics And Crafts Warehouse	WAREHOUSE	Stores Supplies	240.66
P16-00714	Pioneer Chemical Co	WAREHOUSE	Stores Supplies	342.42
P16-00715	School Health Corporation	WAREHOUSE	Stores Supplies	107.44
P16-00718	Tech-Wall Of Ventura Inc	FACILITIES	Repair	295.00
P16-00719	Roy J Klopping	FACILITIES	MATL/SUP	965.56
P16-00722	Hilton Sacramento Arden West	HR	CONF- Dr. Vaca	200.00
P16-00728	Ventura Co Office Of Education	Special Ed	conf	829.15
P16-00749	General Binding Corp.	HAYDOCK	MAINT	704.70
P16-00750	Staples Direct	NFL	Materials/Supplies	36.71
P16-00752	Amazon Com	Special Ed	MATL/SUP	70.99
P16-00754	Amazon Com	ENGLISH LEARNE	Materials	208.97
P16-00756	Guilford Publications Inc	Special Ed	MATL/SUP	95.29
P16-00757	Amazon Com	CNS	supplies	288.34
P16-00758	Lakeshore Learning Materials-V	CNS	supplies	189.97
P16-00763	General Binding Corp.	CHAVEZ	MAINT-Instruction	482.70
P16-00765	General Binding Corp.	ERC	MAINT	405.00
P16-00771	Allcable Inc	IT	EQUIP	594.00
P16-00773	MJP Technologies, Inc	IT	SERV	625.00
P16-00777	Office Depot Bus Ser Div	IT	MATL/SUP	983.40
P16-00781	Scholastic Inc	SORIA	MATL/SUP (Instructional)	242.63
P16-00794	Avid Center	ASSESS ACCOUN	CONF	769.00

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
P16-00797	General Binding Corp.	DRIFFILL	MAINT	465.92
P16-00798	Hillyard Inc	CNS	supplies	175.50
P16-00799	CCSESA	KAMALA	Conference & Travel-Instruction	350.00
P16-00800	CCSESA	KAMALA	Conference & Travel-Instruction	350.00
P16-00801	Toppers Pizza Place	KAMALA	Materials & Supplies-Instruction	540.00
P16-00803	HOMEBOY INDUSTRIES DBA/ HOMEBO Y SILKSCREEN	FRANK	DONATION/MATL-SUP	952.12
P16-00804	SignMasters, Inc	SUPERINTENDEN	MATL/SUP	868.00
P16-00805	Staples Direct	TRANSPORTATIOI	SUPPLIES	254.44
P16-00806	Office Depot Bus Ser Div	TRANSPORTATIOI	SUPPLIES	24.71
P16-00814	Printech	ELM	MAINT	850.00
P16-00815	General Binding Corp.	ELM	MAINT	510.00
P16-00816	Amazon Com	MARSHALL	MATL/SUPL-Instructional	12.15
P16-00817	Hilton Garden Inn Oxnard	SUPERINTENDEN	MATL/SUP	92.60
P16-00818	Nasco Modesto	MARSHALL	MATL/SUPL-Instruction	14.21
P16-00819	Superior Sanitary Supplies	HARRINGTON	materials & supplies - admin	124.79
P16-00820	City Of Oxnard	NFL	Materials Nfl	25.00
P16-00821	Surfside Screen Printing	HAYDOCK	SERV-INSTRUCTIONAL	707.94
P16-00822	Alta Dena	NFL	Supplies	139.18
P16-00824	Avid Center	DRIFFILL	MATL/SUPP-instructional	540.00
P16-00825	Petesehria, LLC PizzaMan Dan's	HAYDOCK	MATLS/SUPPL-INSTRUCTIONAL	540.00
P16-00826	Jersey Mike's-Victoria Ave	HAYDOCK	MATLS/SUPPL-INSTRUCTIONAL	540.00
P16-00829	Printech	MCKINNA	Materials & Supplies	466.56
P16-00832	Aswell Trophy And Engraving	HARRINGTON	MATERIALS & SUPPLIES/INSTRUCTION	500.00
P16-00833	Barnes And Noble	HARRINGTON	MATERIALS & SUPPLIES/INSTRUCTION	500.00
P16-00834	Costco Wholesale	HARRINGTON	MATERIALS AND SUPPLIES/INSTRUCTION	500.00
P16-00835	General Binding Corp.	SIERRA LINDA	MAINT	618.00
P16-00843	Amazon Com	BUDGET	Inst.Matls.	30.89
P16-00859	Printech	DRIFFILL	MAINT	875.00
P16-00860	Printech	SIERRA LINDA	MAINT	775.00
P16-00861	General Binding Corp.	MARSHALL	MAINT-Instruction	560.00
P16-00862	Amazon Com	SORIA	MATL/SUP Instructional	381.28
P16-00863	Aswell Trophy And Engraving	ENGLISH LEARNE	materials	648.00
P16-00873	Sams Club 6455	RAMONA	Mat/Sup - Instruction	540.00
P16-00880	Jordanos Inc	CNS	equipment	756.68
P16-00883	Subway.	HARRINGTON	MATERIALS/SUPPLIES/INSTRUCTION	500.00
P16-00887	General Binding Corp.	RAMONA	maint- Instruction	454.00
P16-00888	Superior Sanitary Supplies	CNS	MATL/SUP	494.51
P16-00889	Hower's Sharpening	CNS	service	700.00
P16-00890	School Nurse Supply Co	CNS	supplies	326.32
P16-00894	Oriental Trading Co Inc	RAMONA	Mat/Sup - Instruction	58.74
P16-00895	Positive Promotions	RAMONA	Mat/Sup - Instruction	207.63
P16-00904	NHR NEWCO HOLDINGS LLC CURVATU RE LLC	LEMONWOOD	MAT/SUP (clerical)	642.60
P16-00906	Pacific Northwest Publishing	Special Ed	MATL/SUP	345.23
P16-00908	Dell Direct Sales Lp	Special Ed	MATL/SUP	307.56
P16-00909	Sparks Program-Institutes	SORIA	Mat/Sup Instructional	274.32
P16-00911	Demco Inc	SORIA	Matl & Supl instructional	42.75

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount	
P16-00912	Allstate Sign & Plaque	RAMONA	Mat/Sup - Instruction	386.64	
P16-00913	Lakeshore Learning Materials-V	RAMONA	Mat/Sup - Instruction	214.92	
P16-00914	Amazon Com	RAMONA	Mat/Sup - Instruction	157.79	
P16-00915	J Taylor Education	SORIA	Matl & Sup Instructional	74.52	
P16-00917	Pioneer Chemical Co	WAREHOUSE	Stores Supplies	302.40	
P16-00922	Service-Pro Fire Protection	TRANSPORTATIO	SERVICE	160.00	
P16-00923	The Hose-Man Inc	TRANSPORTATIO	SUPPLIES	9.39	
P16-00924	Smart And Final Iris Co	MARINA	MATL/SUP-School Office	500.00	
P16-00925	Scholastic Inc	KAMALA	Materials & Supplies-Instructional	10.26	
P16-00926	General Binding Corp.	MCAULIFFE	MAINT	465.00	
P16-00927	Palm Flex Inc	FACILITIES	MATL/SUP	939.84	
P16-00928	Ertel Cabinets & Millwork	FACILITIES	SERV	750.00	
P16-00929	Verde Valley School Supply	CHAVEZ	MATERIALS AND SUPPLIES-Instruction	490.78	
P16-00930	US Healthworks Medical Grp PC	HR	Serv	100.00	
P16-00937	Uline	MCKINNA	Materials & Supplies-Instruction	88.63	
P16-00941	Blick Art Materials	WAREHOUSE	Stores Supplies	324.00	
P16-00943	SHRED-IT USA LLC	MCKINNA	Serv	300.00	
P16-00952	Amazon Com	BUDGET	Inst. Matls.	228.64	
P16-00953	Amazon Com	BUDGET	Inst. Matls	129.38	
P16-00957	Office Depot Bus Ser Div	GRAPHICS	supplies	96.90	
P16-00959	Office Depot Bus Ser Div	TRANSPORTATIO	SUPPLIES	75.09	
P16-00962	Home Depot Inc	ELM	Material/Supplies - Office	42.72	
P16-00974	Doubletree Hotel Ontario	ASSESS ACCOUN	CONF	102.65	
P16-00975	Siblings Bakery	HR	materials - supplies	350.00	
P16-00977	Sams Club 6455	HR	Supplies	540.00	
P16-00978	Siblings Bakery	HR	materials / supplies	432.00	
P16-00979	El Pollo Norteno Inc	HR	materials - supplies	300.00	
P16-00984	Universal Printing Sol, Inc	MCKINNA	Materials & Supplies-Instruction	521.17	
P16-00985	GOLD COAST CUE C/O	CHAVEZ	TRAVEL AND	200.00	
P16-00986	GENEVIEVE R EIFER, VCOE CSU Channel Islands	FREMONT	CONFERENCE-INSTRUCTIONAL TRAVEL/CONFERENCE - INSTRUCTION (SMITHSON & NOLAN)	530.00	
P16-00988	Costco Wholesale	LEMONWOOD	MAT/SUP (Clerical)	864.00	
P16-00992	Kone Inc	FACILITIES	Repair	900.00	
P16-00993	CABE VTA CO CHAPTER ATTN: JENN IFER ROBLES	SUPERINTENDEN	CONF	300.00	
P16-00995	Blick Art Materials	ED SERVICES	Supplies/Materials	140.83	
P16-00999	Harbor Freight Tools	ED SERVICES	MATL/SUP for Fremont School 2015-16	136.53	
P16-01005	ADVANCED CLASSROOM TECHNOLOGIE S, INC	SORIA	Mat/Sup Instructional	397.44	
Total Number of POs			175	Total	71,050.71

Fund Recap

Fund	Description	PO Count	Amount
010	GENERAL FUND	5	1,380.00
Total Fiscal Year 2015			1,380.00

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

Fund Recap (continued)

Fund	Description	PO Count	Amount
010	GENERAL FUND	155	63,042.16
120	CHILD DEVELOPMENT FUND	1	242.00
130	CAFETERIA FUND	16	6,386.55
		Total Fiscal Year 2016	69,670.71
		Total	71,050.71

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P16-00413	10,560.24	010-4418	GENERAL FUND/COMPUTER EQUIPMENT OVER \$500	21,579.48-
P16-00414	7,765.20	010-4318	GENERAL FUND/COMPUTER SUPPLIES AND SOFTWARE	11,074.57-
		010-4418	GENERAL FUND/COMPUTER EQUIPMENT OVER \$500	58.57
			Total PO P16-00414	11,016.00-
			Total PO Changes	32,595.48-

Information is further limited to: (Maximum Amount = 999.99)

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
CNP16-00001	Jordanos Inc	CNS	stores	7,544.22
CNP16-00002	P And R Paper Supply Co	CNS	stores	7,345.25
CNP16-00006	Gold Star Foods	CNS	stores	39,920.20
CNP16-00007	Jordanos Inc	CNS	stores	4,905.54
CNP16-00008	Gold Star Foods	CNS	stores	24,046.65
P15-04725	Ventura Co Office Of Education	HR	CONF	3,500.00
P15-04728	Shaw Hr Consulting	HR	Serv	2,625.00
P16-00375	Ventura Co Office Of Education	PURCHASING	SERV	9,000.00
P16-00504	Liberty Paper	WAREHOUSE	STORES SUPPLIES	21,999.60
P16-00520	WESTERN FOUNDATION OF VERTEBRA TE ZOOLOGY	ED SERVICES	MATL/SUP	1,506.60
P16-00530	Corwin Press Inc	ENGLISH LEARNE	instructional materials	2,793.10
P16-00538	California School Boards Assoc	SUPERINTENDEN'	CONF	4,275.00
P16-00539	Marriott San Diego	SUPERINTENDEN'	CONF	7,578.81
P16-00540	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	6,638.98
P16-00541	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	7,231.68
P16-00542	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	7,434.18
P16-00543	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	11,227.46
P16-00544	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	7,655.58
P16-00545	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	15,702.44
P16-00546	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	12,585.46
P16-00547	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	12,043.08
P16-00548	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	11,110.39
P16-00549	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	17,928.86
P16-00550	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	10,916.86
P16-00551	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	12,833.64
P16-00552	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	10,916.86
P16-00553	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	11,920.93
P16-00554	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	15,586.45
P16-00555	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	6,894.72
P16-00556	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials & Supplies	4,883.33
P16-00557	FOLLETT SCHOOL SOLUTIONS, INC	ERC	License renewal	37,772.55
P16-00559	MCGRAW HILL EDUCATION	ERC	Materials and supplies	2,329.92
P16-00560	MCGRAW HILL EDUCATION	ERC	Materials and supplies	3,845.50

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
P16-00561	MCGRAW HILL EDUCATION	ERC	Materials and supplies	5,157.50
P16-00562	MCGRAW HILL EDUCATION	ERC	Materials and supplies	5,338.46
P16-00563	MCGRAW HILL EDUCATION	ERC	Materials and supplies	1,628.68
P16-00564	MCGRAW HILL EDUCATION	ERC	Materials and supplies	5,881.36
P16-00565	MCGRAW HILL EDUCATION	ERC	Materials and supplies	4,705.09
P16-00566	MCGRAW HILL EDUCATION	ERC	Materials and supplies	4,162.19
P16-00567	MCGRAW HILL EDUCATION	ERC	Materials and supplies	2,533.50
P16-00568	MCGRAW HILL EDUCATION	ERC	Materials and supplies	3,890.74
P16-00569	MCGRAW HILL EDUCATION	ERC	Materials and supplies	3,890.74
P16-00570	MCGRAW HILL EDUCATION	ERC	Materials and supplies	3,890.74
P16-00571	MCGRAW HILL EDUCATION	ERC	Materials and supplies	3,755.02
P16-00572	MCGRAW HILL EDUCATION	ERC	Materials and supplies	4,569.36
P16-00573	MCGRAW HILL EDUCATION	ERC	Materials and supplies	4,976.53
P16-00574	MCGRAW HILL EDUCATION	ERC	Materials and supplies	5,067.02
P16-00575	MCGRAW HILL EDUCATION	ERC	Materials and supplies	4,886.05
P16-00577	Office Depot Bus Ser Div	NFL	Supplies nfl	2,500.00
P16-00578	Organized Sports Ware, Llc	KAMALA	MAT & SUP-INSTRUCTIONAL	1,681.66
P16-00580	Lakeshore Learning Materials-V	ED SERVICES	MtIs	2,000.00
P16-00581	Amazon Com	ED SERVICES	MATL/SUP	2,329.56
P16-00582	School Tech Supply	ED SERVICES	EQUIP	3,048.84
P16-00584	Smart And Final Iris Co	ENGLISH LEARNE	Materials	1,080.00
P16-00585	GOLD COAST CUE C/O GENEVIEVE R EIFER, VCOE	ASES	conf	1,000.00
P16-00586	Grainger Inc	FACILITIES	EQUIP	4,025.05
P16-00587	Lakeshore Learning Materials-V	NFL	Supplies nfl	1,500.00
P16-00588	County First Fire Protection	FACILITIES	SERV	6,667.25
P16-00589	John Pence Building Specs Inc	FACILITIES	SERV	4,230.00
P16-00596	Xerox	PURCHASING	MAINT	4,000.00
P16-00597	De Lage Landen Operational Ser	GRAPHICS	LEASE	9,535.56
P16-00598	Southwest School & Office Sup	PURCHASING	STORES	1,600.56
P16-00603	Apple Computer Inc	ED SERVICES	Instr Matl	16,276.80
P16-00604	CDW G	ED SERVICES	MATL/SUPP	1,381.97
P16-00605	Smart And Final Iris Co	ED SERVICES	MTLS	2,000.00
P16-00606	Home Depot Inc	ED SERVICES	MTLS	1,000.00
P16-00607	Apple Computer Inc	IT	MATL/SUP	45,657.00
P16-00609	CDW G	IT	MATL/SUP (Replenish Sites)	13,542.39
P16-00610	MCGRAW HILL EDUCATION	ERC	Textbooks	5,655.62
P16-00611	School Tech Supply	SUPERINTENDEN	EQUIP	2,071.00
P16-00612	DELTA EDUCATION	RAMONA	Mat/Sup - Instruction (LCFF 1g)	13,608.64
P16-00615	CORONADO ISLAND MARRIOTT RESOR T & SPA	BUSINESS	CONF	2,910.20
P16-00616	Apple Computer Inc	IT	MATL/SUP	45,144.00
P16-00617	Ventura Co Sch Self-Funding	BUDGET	SERV/Insurance Premium	671,649.40
P16-00618	MCGRAW HILL EDUCATION	ERC	Textbooks	67,700.58
P16-00619	MJP Technologies, Inc	IT	EQUIP	2,459.16
P16-00620	Cengage Learning, Inc	ERC	Textbooks	21,312.72
P16-00621	MCGRAW HILL EDUCATION	ERC	Textbooks	18,204.92
P16-00622	MCGRAW HILL EDUCATION	ERC	Textbooks	18,204.92
P16-00623	MCGRAW HILL EDUCATION	ERC	Textbooks	18,204.92

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
P16-00624	MCGRAW HILL EDUCATION	ERC	Textbooks	26,224.67
P16-00625	MCGRAW HILL EDUCATION	ERC	Textbooks	18,204.92
P16-00627	A Higher Level	CNS	other services	5,791.50
P16-00628	Office Depot Bus Ser Div	ED SERVICES	MTLS	2,500.00
P16-00630	Amazon Com	ASES	matl/sup	2,000.00
P16-00631	Office Depot Bus Ser Div	ASES	matl/sup	10,000.00
P16-00632	Food Safety Training	CNS	other services	3,600.00
P16-00633	Office Depot Bus Ser Div	HR	Supplies	1,080.00
P16-00635	Sports Facilities Group, Inc	FACILITIES	Repair (Frank)	14,240.00
P16-00636	Del Norte Recycling Center	FACILITIES	SERV	5,400.00
P16-00637	Witherspoon Ent Inc DBA Port A Stor	FACILITIES	Lease	11,469.60
P16-00639	Encore Repair Services, Inc	IT	RENTAL, LEASE, REPAIR (Encore)	3,570.00
P16-00640	Encore Repair Services, Inc	IT	RENT, LEASE, REPAIR (Encore)	4,165.00
P16-00641	Salsbury Industries	FACILITIES	MATL/SUP	17,996.04
P16-00642	CDW G	IT	MATL/SUP	31,206.60
P16-00643	Cengage Learning, Inc	ERC	Textbooks	22,721.49
P16-00644	Cengage Learning, Inc	ERC	Textbooks	28,410.27
P16-00645	Cengage Learning, Inc	ERC	Textbooks	28,410.27
P16-00646	Cengage Learning, Inc	ERC	Textbooks	22,732.70
P16-00647	Cengage Learning, Inc	ERC	Textbooks	22,732.70
P16-00648	Cengage Learning, Inc	ERC	Textbooks	28,410.27
P16-00649	Cengage Learning, Inc	ERC	Textbooks	28,410.27
P16-00650	Cengage Learning, Inc	ERC	Textbooks	22,721.49
P16-00651	Cengage Learning, Inc	ERC	Textbooks	49,203.35
P16-00653	Concepts School & Office Furn	CHAVEZ	EQUIP/MATL-SUP (OFFICE DESKS)	4,102.69
P16-00657	Costco Wholesale	ENGLISH LEARNE	materials	2,160.00
P16-00659	Caslon, Inc	ENGLISH LEARNE	materials	1,076.65
P16-00663	Key Data Systems	ENGLISH LEARNE	materials	7,560.00
P16-00664	Xpedx Paper Co	GRAPHICS	Materials and Supplies	6,063.19
P16-00665	KURT WILLIAM MASSEY DYNAMIC MO UNTING LLC	HARRINGTON	MATL/SUP (F&E - SWIVEL MOUNTS)	28,771.20
P16-00666	Lakeshore Learning Materials-V	PURCHASING	MATL/SUP	11,942.64
P16-00676	Concepts School & Office Furn	MARINA	MATL/SUP (NEW KDG ROOMS)	4,403.81
P16-00677	Concepts School & Office Furn	SIERRA LINDA	MATL/SUP (NEW KDG ROOMS)	4,403.81
P16-00678	Concepts School & Office Furn	BREKKE	MATL/SUP (NEW KDG ROOMS)	2,201.90
P16-00679	Concepts School & Office Furn	MARSHALL	MATL/SUP (NEW KDG ROOMS)	2,201.90
P16-00680	Concepts School & Office Furn	PURCHASING	MATL/SUP (KDG FURN)	4,403.81
P16-00681	RSPE AUDIO SOLUTIONS INC	HARRINGTON	MATL/SUP (F&E - WALL MOUNTED RACKS-HAR)	12,634.60
P16-00689	Best Buy	HARRINGTON	BOND/MATL-SUP (TV MOUNTS-HAR)	2,557.04
P16-00690	Amer Fidelity Assurance Co	BUSINESS	SERV	15,095.00
P16-00691	SOLVE FOR PATTERN	ED SERVICES	SERV	20,000.00
P16-00696	SHRED-IT USA LLC	ENGLISH LEARNE	service	1,080.00
P16-00697	Southwest School & Office Sup	ENGLISH LEARNE	Materials	1,546.56
P16-00698	Xerox	DISTRICT OFFICE	MAINT	410,400.00
P16-00699	Walmart	ED SERVICES	MTLS	1,000.00
P16-00701	Office Depot Bus Ser Div	Special Ed	MATL/SUP	3,000.00
P16-00702	Petesehria, LLC PizzaMan Dan's	IT	MATL/SUP	1,620.00

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
P16-00703	Fresh & Fabulous Cafe-Bakery	IT	MATL/SUP	1,620.00
P16-00704	Smart And Final Iris Co	IT	MATL/SUP	1,080.00
P16-00705	Jesus Sanchez dba The Sandwich Man	IT	MATL/SUP	1,620.00
P16-00709	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	3,301.62
P16-00710	Hilton Garden Inn Oxnard	ED SERVICES	CONF	8,498.00
P16-00712	Empire Cleaning Supply	WAREHOUSE	Stores Supplies	2,907.90
P16-00713	Extreme Clean	WAREHOUSE	Stores Orders	2,340.90
P16-00716	Superior Sanitary Supplies	WAREHOUSE	Stores Supplies	1,388.02
P16-00717	Unisource Worldwide, Inc	WAREHOUSE	Stores Supplies	2,381.13
P16-00720	Heritage Valley Bus Inc	Special Ed	SERV	56,180.00
P16-00721	Drapery Affair The Floor Store	FACILITIES	Matl/Sup	3,240.00
P16-00723	Durbiano Fire Equipment Co	FACILITIES	SERV	1,600.00
P16-00724	United Refrigeration Inc	FACILITIES	EQUIP	6,928.48
P16-00725	Westcor Environmental, Inc	FACILITIES	SERV	2,425.00
P16-00726	Mobile Modular Management	FACILITIES	Rental/Lease/Haydock School	9,672.00
P16-00727	OXNARD FIRE DEPARTMENT	RISK MGMT	Professional Services	2,582.00
P16-00729	Concepts School & Office Furn	FREMONT	MAT/SUPP - INSTRUCTIONAL/OFFICE	7,422.02
P16-00730	Pearson Education	ERC	Textbooks	5,593.22
P16-00731	Pearson Education	ERC	Textbooks	5,797.74
P16-00732	Pearson Education	ERC	Textbooks	6,954.99
P16-00733	Pearson Education	ERC	Textbooks	6,655.16
P16-00734	Pearson Education	ERC	Textbooks	7,239.99
P16-00735	Pearson Education	ERC	Textbooks	3,005.18
P16-00736	Pearson Education	ERC	Textbooks	6,817.19
P16-00737	Pearson Education	ERC	Textbooks	5,445.53
P16-00738	Pearson Education	ERC	Textbooks	5,321.86
P16-00739	Pearson Education	ERC	Textbooks	4,581.36
P16-00740	Pearson Education	ERC	Textbooks	7,236.25
P16-00741	Pearson Education	ERC	Textbooks	3,950.19
P16-00742	Pearson Education	ERC	Textbooks	4,179.08
P16-00743	Pearson Education	ERC	Textbooks	5,621.70
P16-00744	Pearson Education	ERC	Textbooks	4,609.83
P16-00745	Pearson Education	ERC	Textbooks	6,224.39
P16-00746	Pearson Education	ERC	Textbooks	7,883.02
P16-00747	Pearson Education	ERC	Textbooks	4,136.30
P16-00748	BRIAN'S WINDOW SERVICE, INC	FACILITIES	SERV	4,005.00
P16-00751	MCGRAW HILL EDUCATION	ERC	Textbooks	47,915.32
P16-00753	MCGRAW HILL EDUCATION	ERC	Textbooks	8,418.01
P16-00755	Pearson Education	ERC	Textbooks	43,490.54
P16-00759	Mobile Modular Management	PURCHASING	LEASE	13,200.00
P16-00760	Xpedx Paper Co	GRAPHICS	Materials and Supplies	1,867.97
P16-00761	Alta Dena	CNS	supplies	629,000.00
P16-00762	The Berry Man Inc	CNS	supplies	667,000.00
P16-00764	Lamination Plus	CNS	supplies	1,645.70
P16-00766	Smart And Final Iris Co	CNS	supplies	5,400.00
P16-00767	Alta Dena	CNS	supplies	75,000.00
P16-00768	GJM DISTRIBUTOR INC. TRI COUNT Y BREAD SERVICE	CNS	supplies	91,700.00

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
P16-00769	The Berry Man Inc	CNS	supplies	1,500.00
P16-00770	MJP Technologies, Inc	IT	MATL/SUP	1,793.88
P16-00772	School Tech Supply	IT	MATL/SUP	26,483.76
P16-00774	Tolman & Wiker Ins	BUDGET	Insurance	2,024.00
P16-00775	Tolman & Wiker Ins	BUDGET	INS	2,136.00
P16-00776	Office Depot Bus Ser Div	CNS	supplies	1,620.00
P16-00778	PREMIER AGENDAS, INC	HAYDOCK	MATLS/SUPPL-INSTRUCTIONAL	6,257.15
P16-00779	Printech	SORIA	MAINT	3,125.00
P16-00780	Scholastic Inc	SORIA	BKS (Instructional)	1,186.68
P16-00782	Pearson Education	ED SERVICES	Services	17,010.00
P16-00783	Pearson Education	ERC	Materials and supplies	15,349.74
P16-00784	Pearson Education	ERC	Materials and supplies	3,170.61
P16-00785	Pearson Education	ERC	Materials and supplies	2,617.00
P16-00786	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Textbooks	33,036.12
P16-00787	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Textbooks	22,501.80
P16-00788	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials and supplies	12,615.26
P16-00789	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials and supplies	15,210.18
P16-00790	FOLLETT SCHOOL SOLUTIONS, INC	ERC	Materials and supplies	73,861.20
P16-00791	Kone Inc	FACILITIES	SERV	18,166.20
P16-00792	Editorial Projects in Ed, Inc Education Week	HR	SERV- Blanket PO for School Year 2015/16	2,000.00
P16-00793	Amazon Com	HR	Supplies	1,345.95
P16-00795	MCGRAW HILL EDUCATION	ERC	Textbooks	54,681.44
P16-00796	MCGRAW HILL EDUCATION	ERC	Textbooks	94,803.01
P16-00802	Walmart	CNS	MATL/SUP	1,080.00
P16-00807	Printech	BREKKE	MAINT	1,535.00
P16-00808	CALIF LATINO SCHOOL BOARDS ASS N	SUPERINTENDEN	CONF	1,154.85
P16-00809	Burrito Express Mexican Food	KAMALA	Materials & Supplies-Instruction	1,080.00
P16-00810	Marie Callender's	KAMALA	Materials & Supplies-Instruction	1,080.00
P16-00811	Subway.	KAMALA	Materials & Supplies-Instruction	1,080.00
P16-00812	Smart And Final Iris Co	KAMALA	Materials & Supplies-Instruction	1,080.00
P16-00813	De Lage Landen Operational Ser	PURCHASING	MAINT/ARCHIVES	6,277.08
P16-00823	Fausset Printing	ENGLISH LEARNE	materials	1,301.40
P16-00827	California School Boards Assoc	SUPERINTENDEN	SERV	8,100.00
P16-00828	Lakeshore Learning Materials-V	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	2,069.28
P16-00830	COUNTY OF VENTURA COUNTY HUMAN SVCS AGENCY	Special Ed	MAA/SERV	101,048.00
P16-00831	JANICE H. LINDSAY	MARSHALL	SERV	5,700.00
P16-00836	TRI COUNTY OFFICE FURNITURE	SUPERINTENDEN	EQUIP	2,065.67
P16-00837	Mixteco/Indigena Comm Organizi	ED SERVICES	NFL/SERV	89,698.00
P16-00838	Mixteco/Indigena Comm Organizi	ED SERVICES	NFL/SERV	15,291.00
P16-00839	SUMMIT VIEW SCHOOL	Special Ed	SERV (JJ121301)	30,629.88
P16-00840	Passageway School Inc	Special Ed	SERV (AH080202)	40,503.52

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
P16-00841	Assistance League School	Special Ed	SERV (RA062911)	9,420.00
P16-00842	Assistance League School	Special Ed	SERV (MC010711)	9,420.00
P16-00844	Assistance League School	Special Ed	SERV (GH052311)	9,420.00
P16-00845	Assistance League School	Special Ed	SERV (NL071811)	9,420.00
P16-00846	Assistance League School	Special Ed	SERV (CN060211)	9,420.00
P16-00847	Assistance League School	Special Ed	SERV (XJ032012)	9,420.00
P16-00848	Assistance League School	Special Ed	SERV (JJ062612)	9,420.00
P16-00849	Assistance League School	Special Ed	SERV (ML062012)	9,420.00
P16-00850	Assistance League School	Special Ed	SERV (AL092711)	9,420.00
P16-00851	Assistance League School	Special Ed	SERV (KM110311)	9,420.00
P16-00852	Assistance League School	Special Ed	SERV (MM110311)	9,420.00
P16-00853	Assistance League School	Special Ed	SERV (SP022712)	9,420.00
P16-00854	Assistance League School	Special Ed	SERV (JP121111)	9,420.00
P16-00855	Assistance League School	Special Ed	SERV (TA120909)	9,600.00
P16-00856	Assistance League School	Special Ed	SERV (KB021510)	9,600.00
P16-00857	Assistance League School	Special Ed	SERV (IC030810)	9,600.00
P16-00858	Assistance League School	Special Ed	SERV (AV040310)	9,600.00
P16-00864	Office Depot Bus Ser Div	ED SERVICES	MATL/SUP	1,080.00
P16-00865	Office Depot Bus Ser Div	ED SERVICES	MATL/SUP	1,080.00
P16-00866	Office Depot Bus Ser Div	ED SERVICES	MATL/SUP	1,080.00
P16-00867	Casa Pacifica	Special Ed	SERV (ZH020603)	37,400.00
P16-00868	Casa Pacifica	Special Ed	SERV (AH112906)	63,860.00
P16-00869	Casa Pacifica	Special Ed	SERV (RR012703)	38,660.00
P16-00870	Casa Pacifica	Special Ed	SERV (JE112705)	37,400.00
P16-00871	Casa Pacifica	Special Ed	SERV (CN010103)	37,400.00
P16-00872	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	3,710.66
P16-00874	Printech	HARRINGTON	MAINT	1,150.00
P16-00875	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	1,944.00
P16-00876	El Centrito Family Learning Ce	NFL	SERV/NfL	176,472.00
P16-00877	El Centrito Family Learning Ce	NFL	SERV	170,472.00
P16-00878	El Centrito Fam Learning Ctrs	NFL	SERV	17,500.00
P16-00879	Continuing Development Inc	ED SERVICES	SERV	255,701.00
P16-00881	Smart And Final Iris Co	SIERRA LINDA	matl/sup - instructional	1,000.00
P16-00882	Smart And Final Iris Co	HARRINGTON	MATERIALS AND SUPPLIES/INSTRUCTION	1,000.00
P16-00884	Rochester 100, Inc	SIERRA LINDA	matl/sup - instructional	1,350.00
P16-00885	Aztec Technology Corp	SIERRA LINDA	matl/sup - instructional	2,678.40
P16-00886	Art Trek	SIERRA LINDA	service-instructional	4,448.00
P16-00891	Loris A Mullins Honeycomb Math	RAMONA	mat/sup - instruction	2,370.60
P16-00892	Walmart	RAMONA	Mat/Sup - Instruction	1,080.00
P16-00893	Smart And Final Iris Co	RAMONA	Mat/Sup - Admin	1,080.00
P16-00896	Dell Direct Sales Lp	PURCHASING	EQUIP	11,334.95
P16-00897	Office Depot Bus Ser Div	HARRINGTON	materials & supplies/instruction	1,000.00
P16-00898	NOLTE ASSOCIATES INC	FACILITIES	BOND/BLDG/IOR SVCS/LEM	421,600.00
P16-00899	BTC LABS-VERTICAL FIVE	FACILITIES	BOND/BLDG/TEST & INSPEC SVCS/LEM	108,006.50
P16-00900	CONSTRUCTION TESTING & ENG	FACILITIES	BOND/BLDG/GEOTECH INSP-TEST/LEM	109,620.00
P16-00901	EORM	FACILITIES	BOND/BLDG/HAZ MATL SURVEY-TEST-MONITOR SVCS/LEM	14,052.00

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount
P16-00902	ADVANCED CLASSROOM TECHNOLOGIE S, INC	IT	EQUIP	7,125.00
P16-00903	Petroleum Telcom Inc DBA Telecom	LEMONWOOD	MAT/SUP (clerical)	2,287.00
P16-00905	Office Depot Bus Ser Div	CHAVEZ	MATERIALS AND SUPPLIES-Instruction	7,500.00
P16-00907	Mobile Modular Management	FACILITIES	BOND/BLDG/PROJ 4 HAR	16,097.00
P16-00910	Hillyard Inc	WAREHOUSE	Stores Supplies	5,515.56
P16-00916	Lakeshore Learning Materials-V	PURCHASING	MATL/SUP (KDG-1st GR)	3,621.24
P16-00918	Regency Lighting	WAREHOUSE	Stores Supplies	3,197.88
P16-00919	Superior Sanitary Supplies	WAREHOUSE	Stores Supplies	1,388.02
P16-00920	Unisource Worldwide, Inc	WAREHOUSE	Stores Supplies	16,604.95
P16-00921	Apple Computer Inc	IT	MATL/SUP	51,520.32
P16-00931	Printech	FREMONT	MAINT	3,325.00
P16-00932	Printech	MARSHALL	MAINT	5,300.00
P16-00933	Printech	RAMONA	MAINT	1,775.00
P16-00934	Jordanos Inc	CNS	supplies	1,092,000.00
P16-00935	Gold Star Foods	CNS	rental	60,000.00
P16-00936	Mission Linen Supply	CNS	utilities	31,900.00
P16-00938	Verizon Wireless	PURCHASING	COMM	33,350.00
P16-00939	Printech	MCAULIFFE	MAINT	1,150.00
P16-00940	GC DEL MAR OPERATOR, LLC HILTON SAN DIEGO/DEL MAR	SUPERINTENDEN	CONF	2,117.45
P16-00942	Office Depot Bus Ser Div	MARINA	MATL/SUP-School Office	5,000.00
P16-00944	SHRED-IT USA LLC	PURCHASING	SERV	1,381.26
P16-00945	School Health Corporation	Special Ed	EQUIP	17,337.20
P16-00946	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	2,458.64
P16-00947	CN School & Office Sol, Inc Culver-Newlin	HARRINGTON	BOND/FURN-EQUIP (HAR CAFETERIA/MPR)	48,202.51
P16-00948	Low Voltage Solutions	FACILITIES	SERV	1,080.00
P16-00949	Hagle Lumber	FACILITIES	MATL/SUP	5,400.00
P16-00950	ADVANCED CLASSROOM TECHNOLOGIE S, INC	WAREHOUSE	Stores Supplies	2,779.92
P16-00951	Orbotix, Inc	ED SERVICES	MATL/SUP FOR HAYDOCK SCHOOL 2015-16 SCH YR	2,980.52
P16-00954	CN School & Office Sol, Inc Culver-Newlin	HARRINGTON	BOND/FURN-EQUIP/ (HAR-CLASSROOMS)	446,483.33
P16-00956	Office Depot Bus Ser Div	ELM	Material/supplies - Instructional	7,312.98
P16-00958	Office Depot Bus Ser Div	KAMALA	Materials & Supplies-Office	2,091.42
P16-00960	Office Depot Bus Ser Div	MCKINNA	Materials & Supplies-Instructional	2,273.70
P16-00961	CN School & Office Sol, Inc Culver-Newlin	HARRINGTON	BOND/FURN-EQUIP/HAR-CLASSROOM)	233,469.60
P16-00963	Concepts School & Office Furn	RAMONA	MATL/SUP (RAM-KDG)	3,213.53
P16-00964	Concepts School & Office Furn	ROSE	MATL/SUP (ROSE AVE-KDG)	3,213.53
P16-00965	Concepts School & Office Furn	RITCHEN	MATL/SUP (RITCHEN-KDG)	3,213.53
P16-00966	Concepts School & Office Furn	BREKKE	MATL/SUP (BREKKE-KDG)	3,213.53
P16-00967	Concepts School & Office Furn	MCKINNA	MATL/SUP (MCKINNA-KDG)	3,213.53
P16-00968	Concepts School And Office Fur	RITCHEN	MAT/SUP (RITCHEN - 1ST GRADE)	4,243.30
P16-00969	Concepts School And Office Fur	ROSE	MAT/SUP (ROSE AVE - 1ST GRADE)	4,243.30
P16-00970	Concepts School And Office Fur	SIERRA LINDA	MAT/SUP (SIERRA LINDA - 1ST GRADE)	7,187.77
P16-00971	Concepts School And Office Fur	MCAULIFFE	MAT/SUP (MCAULIFFE - 2ND GRADE)	5,012.25

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Number	Vendor Name	Loc	Description	Order Amount	
P16-00972	San Joaquin County Of Ed	HR	Serv-Blanket PO for School Year 2015/16	2,500.00	
P16-00973	Treehouse, Inc	RITCHEN	MATL/SUP- ADMINISTRATION & INSTRUCTIONAL	3,240.00	
P16-00976	CDW G	IT	MATL/SUP	14,256.00	
P16-00980	CN School & Office Sol, Inc Cui Iver-Newlin	HARRINGTON	BOND/FURN-EQUIP (HAR-CHAIRS)	47,350.22	
P16-00981	CN School & Office Sol, Inc Cui Iver-Newlin	HARRINGTON	BOND/FURN-EQUIP (HAR-FILE CABINETS)	9,055.10	
P16-00982	CN School & Office Sol, Inc Cui Iver-Newlin	HARRINGTON	BOND/FURN-EQUIP (HAR-ADMIN/FRONT OFFICE)	22,492.44	
P16-00983	Lectorum Publications Inc	SORIA	MATL/SUP -Instructional	1,120.78	
P16-00987	Costco Wholesale	DRIFFILL	MTLS/SUPL-INSTR	2,160.00	
P16-00994	Venco Western, Inc.	FACILITIES	SRVC	5,000.00	
P16-00996	Empire Cleaning Supply	WAREHOUSE	Stores Supplies	1,984.50	
P16-01003	CN School & Office Sol, Inc Cui Iver-Newlin	HARRINGTON	BOND/FURN-EQUIP (HAR-FIREPROOF FILES)	24,624.00	
P16-01004	CN School & Office Sol, Inc Cui Iver-Newlin	HARRINGTON	BON/FURN-EQUIP (HAR-MOBILE PEDESTALS)	1,305.57	
P16-01006	CHARLES M PARRENT DBA/ FALCON ROOFING COMPANY	FACILITIES	Repair-McAuliffe	3,000.00	
Total Number of POs			315	Total	<u><u>8,914,050.22</u></u>

Fund Recap

Fund	Description	PO Count	Amount
010	GENERAL FUND	3	3,500.00
		Total Fiscal Year 2015	3,500.00
010	GENERAL FUND	264	4,362,872.97
120	CHILD DEVELOPMENT FUND	7	26,158.77
130	CAFETERIA FUND	19	2,750,999.06
213	BOND FUND MEASURE R 2012	16	1,546,321.11
251	DEVELOPER FEES	8	224,198.31
		Total Fiscal Year 2016	8,910,550.22
		Total	<u><u>8,914,050.22</u></u>

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Includes Purchase Orders dated 07/15/2015 - 08/18/2015 ***

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P15-00852	40,180.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	3,780.00
P16-00015	6,500.00	010-5600	GENERAL FUND/RENTALS, LEASES AND REPAIRS	4,880.00
P16-00245	10,093.15	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,807.92
			Total PO Changes	<u>10,467.92</u>

Information is further limited to: (Minimum Amount = 1,000.00)

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ESCAPE ONLINE

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BOARD AGENDA ITEM

Name of Contributor(s): Robin I. Freeman

Date of Meeting: 9/2/15

- Study Session _____
- Closed Session _____
- A. Preliminary _____
- B. Hearing _____
- C. Consent Agenda X
- D. Action Items _____
- E. Reports/Discussion Items (no action) _____
- F. Board Policies 1st Reading _____ 2nd Reading _____

TITLE: Approval of Notice to Conduct Public Hearing to Determine Sufficient Textbooks or Instructional Materials for 2015-2016 (Freeman/Ridge)

DESCRIPTION:

On October 7, 2015 a Public hearing will be held at Oxnard School District that begins at 7:00 p.m. in the Oxnard School District Board Room, located at 1051 South A Street in Oxnard, California 93030. The purpose of the public hearing is to determine if Oxnard School District has sufficient standards-aligned textbooks and instructional materials. At that time, the Governing Board will be asked to adopt a resolution stating that each pupil in the district has sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education.

FISCAL IMPACT:

This Public hearing is being held in compliance with Education Code Section 60119 (as revised by Chapter 118, Statutes of 2005 and CCR, Title 5, Section 9531). In accordance with State law, Notice of Public Hearing will be posted from September 3, 2015.

RECOMMENDATION:

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve setting the date of October 7, 2015 for Public Hearing to determine sufficient textbooks or instructional materials.

ADDITIONAL MATERIAL(S):

Notice of Public Hearing- English/Spanish



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, CA 93030 • 805/385-1501 • Fax 805/487-9648

NOTICE OF PUBLIC HEARING

On October 7, 2015, a public hearing will be held at the Oxnard School District that begins at 7:00 p.m. in the Oxnard School District Board Room, located at 1051 South A Street in Oxnard, California 93030. The purpose of the public hearing is to determine if Oxnard School District has sufficient standards-aligned textbooks and instructional materials. At that time, the Governing Board will be asked to adopt a resolution stating that each pupil in the district has sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education.



DISTRITO ESCOLAR DE OXNARD

1051 South "A" Street • Oxnard, CA 93030 • 805/385-1501 • Fax 805/487-9648

Aviso de Audiencia Pública

El día 7mo. de octubre del 2015 se llevará a cabo una audiencia pública en la sesión de la Mesa Directiva del Distrito Escolar de Oxnard que comenzará a las 7:00 PM en el salón de conferencias del distrito, ubicado en el 1051 South "A" Street, Oxnard, California 93030. La audiencia tiene como propósito determinar si el Distrito de Oxnard cuenta con los suficientes libros de texto y materiales de enseñanza que exigen las normas académicas. Se le ha solicitado a la Mesa Directiva que adopte una resolución determinando que cada alumno en el distrito cuenta con los suficientes libros de texto o los materiales de enseñanza en materias específicas, que coordinan con las normas académicas estatales y son consistentes con el contenido y los ciclos de la estructura del currículo adoptado por la Mesa Directiva de Educación del Estado.

Board Agenda Item

NAME OF CONTRIBUTOR: Jonathan Koch **DATE OF MEETING:** September 2, 2015

- STUDY SESSION** _____
- CLOSED SESSION** _____
- SECTION A: PRELIMINARY** _____
- SECTION B: HEARINGS** _____
- SECTION C: CONSENT** _____ **X** _____
- SECTION D: ACTION** _____
- SECTION E: REPORTS/DISCUSSION** _____
- SECTION F: BOARD POLICIES** 1st Reading _____ 2nd Reading _____

TITLE: Establish/Abolish/Increase/Reduce Hours of Position

DESCRIPTION OF AGENDA ITEM:

Establish

a five hour, 183 day Paraeducator I, position number 7223, to be established at Fremont school. This position will be established to support English Learner students.

a five hour, 183 day Paraeducator I, position number 7227, to be established in the English Learner Services department. This position will be established to support the ELD Academy.

a five hour, 183 day Paraeducator I, position number 7226, to be established in the English Learner Services department. This position will be established to support the ELD Academy.

a five hour, 183 day Paraeducator I, position number 7228, to be established in the English Learner Services department. This position will be established to support the ELD Academy.

a five hour, 183 day Paraeducator I, position number 7229, to be established in the English Learner Services department. This position will be established to support the ELD Academy.

FISCAL IMPACT:

- Cost for Paraeducator I - \$26,387.00 Title I & Title 3 Fremont
- Cost for Paraeducator I - \$26,387.00 LCFF
- Cost for Paraeducator I - \$26,387.00 LCFF
- Cost for Paraeducator I - \$26,387.00 LCFF
- Cost for Paraeducator I - \$26,387.00 LCFF

RECOMMENDATION:

Approve the establishment of positions, as presented

ADDITIONAL MATERIAL(S): None

Board Agenda Item

NAME OF CONTRIBUTOR: Jesus Vaca/Jonathan Koch **DATE OF MEETING:** September 2, 2015

- STUDY SESSION _____
- CLOSED SESSION _____
- SECTION A: PRELIMINARY _____
- SECTION B: HEARINGS _____
- SECTION C: CONSENT _____ **X** _____
- SECTION D: ACTION _____
- SECTION E: REPORTS/DISCUSSION _____
- SECTION F: BOARD POLICIES 1st Reading _____ 2nd Reading _____

TITLE: Personnel Actions (Vaca/Koch)

DESCRIPTION OF AGENDA ITEM:

The attached are recommended personnel actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with salary regulations of the district. Personnel actions include: New Hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, and leave of absence.

RECOMMENDATION:

Approve the Personnel Actions, as presented.

ADDITIONAL MATERIAL(S):

- Classified Personnel Actions
- Certificated Personnel Actions

CERTIFICATED PERSONNEL

Listed below are recommended certificated personnel actions presented for consideration by the Board of Trustees. The salaries for the individuals employed will be determined in accordance with salary regulations of the District.

NEW HIRES

Natalie Aguirre	Teacher, Kindergarten SEI, Sierra Linda	August 17, 2015
Sheri Anderson	Elementary Support Teacher, Elm	August 17, 2015
Elva Angel	Teacher, 4 DLI (Spanish), Soria	August 17, 2015
Linda Boyd	Teacher, Transitional Kindergarten, Rose Avenue	August 24, 2015
Robert Brown	Teacher, 6 SEI, Fremont	August 17, 2015
Nicole Espinoza	Teacher, 1 SEI, Driffill	September 8, 2015
Meagan Forrest	Teacher, 6 SEI, Kamala	August 17, 2015
Tracy L. Gordon	Teacher, 1 SEI, Sierra Linda	August 17, 2015
Sandra Hammond	Elementary Support Teacher, Chavez	August 17, 2015
Christine Iverson	Elementary Support Teacher, Lemonwood	August 17, 2015
Arlene Jimenez	Teacher, Transitional Kindergarten SEI, Driffill	August 17, 2015
Martha Magaña	Teacher, 2 TBE, Lemonwood	August 21, 2015
Stacy Martindale	Teacher, 1 SEI, Ritchen	August 31, 2015
Susana Medina	Teacher, Spanish, Curren/Driffill	August 17, 2015
Erin Murphy	Elementary Support Teacher, Marina West	August 18, 2015
Yulia Rodriguez	Teacher, Special Education, M/S, San Miguel	August 17, 2015
Antonio Sandoval	Teacher, Kindergarten TBE, Marina West	August 17, 2015
Breana Varela	Teacher, 4 SEI, Sierra Linda	August 17, 2015
Brittany L. Vargas	Teacher, Kindergarten SEI, McKinna	August 24, 2015
Christina Velarde	Teacher, 1 SEI, Ramona	August 24, 2015
Maribel White	Teacher, Kindergarten SEI, Marina West	August 17, 2015
Geoffrey Brown	Substitute Teacher	2015/2016 School Year
Sarah Crown	Substitute Teacher	2015/2016 School Year
Kevin Davis	Substitute Teacher	2015/2016 School Year
Samantha Dyer	Substitute Teacher	2015/2016 School Year
Cristina Garcia	Substitute Teacher	2015/2016 School Year
Judith Guerrero-Isaac	Substitute Teacher	2015/2016 School Year
Mark Waardenburg	Substitute Teacher	2015/2016 School Year

PROMOTION

Patricia Tolle	Program Specialist, Pupil Services	August 31, 2015
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September 2, 2015

TRANSFER

Allison Raigoza

Program Specialist, Pupil Services

August 17, 2015

RESIGNATION

Liliana Weichold

School Counselor, McKinna

August 14, 2015

CLASSIFIED PERSONNEL ACTIONS

September 2, 2015

New Hire

Andersen, Kimberly M.	Child Nutrition Worker, Position #2840 McKinna 4.0 hrs./185 days	08/19/2015
Espitia, Daniel	Custodian, Position #533 Chavez 8.0 hrs./246 days	08/17/2015

Limited Term

Lopez Jr., Juan	Paraeducator	08/17/2015
Rouse, Phyllis	Paraeducator	08/17/2015
Torres Vargas, Susam	Paraeducator	08/19/2015

Increase in Hours

Gonzales, Therese	Child Nutrition Worker, Position #1586 Marina West 4.0 hrs./185 days Child Nutrition Worker, Position #1586 Marina West 3.0 hrs./185 days	08/13/2015
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Transfer

Campos, Rosa	Paraeducator I, Position #7174 Harrington 4.0 hrs./183 days Paraeducator I (B), Position #2805 Harrington 4.0 hrs./183 days	08/17/2015
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Voluntary Demotion

Cater, Taylor	Paraeducator I, Position #7184 McAuliffe 2.0 hrs./183 days Library Media Technician, Position #2199 Sierra Linda 5.0 hrs./204 days	08/17/2015
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Unpaid Leave of Absence

Galvan, Judith	Paraeducator III, Position #5466 Pupil Services 5.5 hrs./183 days	08/18/2015-12/16/2015
Gush, Jonathan	Paraeducator III, Position #2883 Pupil Services 5.75 hrs./183 days	08/17/2015-01/10/2016

Resignation

Carmikle, Kyle	Paraeducator III, Position #2000 Pupil Services 5.75 hrs./183 days	08/12/2015
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BOARD AGENDA ITEM

Name of Contributor(s): Lisa Cline

Date of Meeting: 9/2/15

- STUDY SESSION _____
- CLOSED SESSION _____
- SECTION B: HEARINGS _____
- SECTION C: CONSENT AGENDA _____
- SECTION D: ACTION X
- SECTION E: REPORTS/DISCUSSION _____
- SECTION F: BOARD POLICIES 1st Reading _____ 2nd Reading _____

APPROVAL OF RESOLUTION #15-10 BY THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT, ACKNOWLEDGING THE STATE ALLOCATION BOARD’S “APPLICATIONS RECEIVED BEYOND BOND AUTHORITY LIST”, AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT PROJECT APPROVAL APPLICATION AND PROJECT FUNDING REQUEST APPLICATION FOR THE LEMONWOOD EARLY CHILDHOOD DEVELOPMENT CENTER (Cline/CFW)

The Oxnard School District Facilities Implementation Program (“Program”) utilizes a variety of funding sources to fund projects identified in the Program, including developer fees, Measure R Bond proceeds, and State aid reimbursement receipts. Projects funded locally and which have existing State Aid Modernization and/or New Construction eligibility are qualified to generate State reimbursements if approved by the California Department of Education (“CDE”) and the division of the State Architect (“DSA”). In addition, the project must have a complete funding request application on file with the Office of Public School Construction (“OPSC”).

The OPSC administers the School Facilities Program (“SFP”), which provides New Construction and Modernization grants to districts that are eligible for such grants. The current State bond funds supporting the SFP are nearly depleted, and as of November 2013 the State Allocation Board (“SAB”) initiated the “Priorities In Funding” emergency program to ensure that the remaining funds were allocated in the most effective manner to districts with the greatest need.

The SAB has now confirmed that OPSC has received project funding applications for grant amounts in excess of the State’s current Bond authority to fund projects. New applications received are now entered into the “Applications Received Beyond Bond Authority List” and are slated for review once additional funds are made available. In order for a project to qualify for this waiting list for State funds, the governing board of the district is required to adopt a resolution acknowledging the “Applications Received Beyond Bond Authority List”. The resolution acknowledges that the State is not obligated to fund projects that are accepted to the list, due to uncertainty regarding availability of funding. The resolution also acknowledges that final eligibility requirements for a project to obtain funding under a potential future State program may be substantially different than those in place today.

Furthermore, the project’s CDE approval application requires the Board to authorize the Superintendent to submit the application and request exemptions pursuant to Title 5, section 14030(f). Subsequent project approval and funding applications also require the Superintendent’s signature, and this resolution requests authorization for the Superintendent, in consultation with Caldwell Flores Winters, to complete and submit project funding applications at the soonest possible date as well as any and all required forms and/or other documents required by CDE, OPSC, DSA or other agencies having jurisdiction to review or approve the Lemonwood Early Childhood Development Center.

FISCAL IMPACT:

There will be no impact to the District's general fund.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, in conjunction with Caldwell Flores Winters, that the Board of Trustees adopt Resolution #15-10.

ADDITIONAL MATERIAL(S):

Resolution #15-10 (3 pages)

DISTRICT GOALS:

Goal 5: Adopt and Implement a Comprehensive Facilities Program that Improves Student Performance, Maximizes State Funding Opportunities and Reduces Overcrowding at Existing School Sites

RESOLUTION NO. 15-10

RESOLUTION #15-10 OF THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT ACKNOWLEDGING THE STATE ALLOCATION BOARD'S "APPLICATIONS RECEIVED BEYOND BOND AUTHORITY LIST", AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT PROJECT APPROVAL APPLICATION AND PROJECT FUNDING REQUEST APPLICATION FOR THE LEMONWOOD EARLY CHILDHOOD DEVELOPMENT CENTER

WHEREAS, the Oxnard School District ("District") Board of Trustees ("Board") of Ventura County has determined that school facilities within the District need to be modernized; and

WHEREAS, the State Allocation Board ("SAB") has established an "Applications Received Beyond Bond Authority List" for projects that have been received; and

WHEREAS, projects requesting funds for construction from the State Facilities Program ("SFP") are required to obtain approval from the California Department of Education ("CDE") and the Division of State Architect ("DSA") in order to qualify for State funding to support the project; and

WHEREAS, the CDE project approval application requires that the governing board of a school district authorize the Superintendent to submit the application and to request exemptions pursuant to Title 5, section 14030(r); and

WHEREAS, the Lemonwood Early Childhood Development Center of the Measure "R" Facilities Implementation Program provides for the reconfiguration of the existing Kindergarten building at Lemonwood Elementary School to provide capacity for the operation of kindergarten and pre-kindergarten programs within a permanent building, and is scheduled to receive DSA approval with existing modernization eligibility, and all sites with modernization eligibility require the approval of CDE prior to submitting an application for funding from the State Facilities Program to the Office of Public School Construction ("OPSC").

NOW, THEREFORE THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

BE IT RESOLVED that pursuant to Title 2, Code of California Regulations section 1859.95.1, the Oxnard School District Board of Trustees hereby acknowledges the following:

- (1) The Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this application.
- (2) The Board acknowledges that the State of California is not expected nor obligated to provide funding for the project and the acceptance of the application does not provide a guarantee of future State funding.

I, Albert Duff, Sr. do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees of the Oxnard School District at a regular meeting thereof held on the 2nd day of September, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clerk, Governing Board
Oxnard School District

BOARD AGENDA ITEM

Name of Contributor(s): Lisa Cline

Date of Meeting: 9/2/15

STUDY SESSION _____
CLOSED SESSION _____
SECTION B: HEARINGS _____
SECTION C: CONSENT AGENDA _____
SECTION D: ACTION X
SECTION E: REPORTS/DISCUSSION _____
SECTION F: BOARD POLICIES 1st Reading _____ 2nd Reading _____

APPROVAL OF RESOLUTION #15-11 BY THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT ACKNOWLEDGING THE STATE ALLOCATION BOARD’S “APPLICATIONS RECEIVED BEYOND BOND AUTHORITY LIST”, AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT PROJECT APPROVAL APPLICATION AND PROJECT FUNDING REQUEST APPLICATION FOR THE HARRINGTON EARLY CHILDHOOD DEVELOPMENT CENTER (Cline/CFW)

The Oxnard Facilities Implementation Program utilizes a variety of funding sources to fund projects identified in the Program, including developer fees, Measure R Bond proceeds, and State aid reimbursement receipts. Projects funded locally and which have existing State aid Modernization and/or New Construction eligibility are qualified to generate State reimbursements if approved by the California Department of Education (“CDE”) and the division of the State Architect (“DSA”). In addition, the project must have a complete funding request application on file with the Office of Public School Construction (“OPSC”).

The OPSC administers the State Allocation Board’s (SAB) School Facilities Program (“SFP”), which provides new construction and modernization grants to districts that are eligible for such grants. The current bond funds supporting the SFP are nearly depleted, and as of November 2013 the State Allocation Board initiated the “Priorities In Funding” emergency program to ensure that the remaining funds were allocated in the most effective manner to districts with the greatest need.

The SAB has now confirmed that OPSC has received project funding applications for grant amounts in excess of the State’s current Bond authority to fund projects. New applications received are now entered into the “Applications Received Beyond Bond Authority List” and are slated for review once additional funds are made available. In order for a project to qualify for this waiting list for state funds, the governing board of the district is required to adopt a resolution acknowledging the “Applications Received Beyond Bond Authority List”. The resolution acknowledges that the state is not obligated to fund projects that are accepted to the list, due to uncertainty regarding availability of funding. The resolution also acknowledges that final eligibility requirements for a project to obtain funding under a potential future State program may be substantially different than those in place today.

Furthermore, the project’s CDE approval application requires the Board to authorize the Superintendent to submit the application and request exemptions pursuant to Title 5, section 14030(f). Subsequent project approval and funding applications also require the Superintendent’s signature, and this resolution requests authorization for the Superintendent, in consultation with Caldwell Flores Winters, to complete and submit project funding applications and/or other documents required by CDE, OPSC, DSA or other agencies having jurisdiction to review or approve the Harrington Early Childhood Development Center.

FISCAL IMPACT:

There will be no impact to the District's general fund.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, in conjunction with Caldwell Flores Winters, that the Board of Trustees adopt Resolution #15-11.

ADDITIONAL MATERIAL(S):

RESOLUTION #15-11, (3 pages)

DISTRICT GOALS:

Goal 5: Adopt and Implement a Comprehensive Facilities Program that Improves Student Performance, Maximizes State Funding Opportunities and Reduces Overcrowding at Existing School Sites

RESOLUTION NO. 15-11

RESOLUTION #15-11 OF THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT ACKNOWLEDGING THE STATE ALLOCATION BOARD'S "APPLICATIONS RECEIVED BEYOND BOND AUTHORITY LIST", AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT PROJECT APPROVAL APPLICATIONS AND PROJECT FUNDING REQUEST APPLICATIONS FOR THE HARRINGTON EARLY CHILDHOOD DEVELOPMENT CENTER

WHEREAS, the Oxnard School District ("District") Board of Trustees ("Board") of Ventura County has determined that school facilities within the District, need to be modernized; and

WHEREAS, the State Allocation Board ("SAB") has established an "Applications Received Beyond Bond Authority List" for projects that have been received; and

WHEREAS, projects requesting funds for construction from the State Facilities Program ("SFP") are required to obtain approval from the California Department of Education ("CDE") and the Division of State Architect ("DSA") in order to qualify for State funding to support the project; and

WHEREAS, the CDE project approval application requires that the governing board of a school district authorize the Superintendent to submit the application and to request exemptions pursuant to Title 5, section 14030(r); and

WHEREAS, the Harrington Early Child Development Center of the Measure "R" Facilities Implementation Program provides for the reconfiguration of three (3) existing buildings at Harrington Elementary School to provide capacity for the operation of kindergarten and pre-kindergarten programs within permanent buildings, and is scheduled to receive DSA approval with existing modernization eligibility, and all sites with modernization eligibility require the approval of CDE prior to submitting an application for funding from the State Facilities Program to the Office of Public School Construction ("OPSC").

NOW, THEREFORE THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

BE IT RESOLVED that pursuant to Title 2, Code of California Regulations section 1859.95.1, the Oxnard School District Board of Trustees hereby acknowledges the following:

- (1) The Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this application.

- (2) The Board acknowledges that the State of California is not expected nor obligated to provide funding for the project and the acceptance of the application does not provide a guarantee of future State funding.

I, Albert Duff, Sr. do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees of the Oxnard School District at a regular meeting thereof held on the 2nd day of September, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clerk, Governing Board
Oxnard School District

BOARD AGENDA ITEM

Name of Contributor(s): Lisa Cline

Date of Meeting: 9/2/15

- STUDY SESSION** _____
- CLOSED SESSION** _____
- SECTION B: HEARINGS** _____
- SECTION C: CONSENT AGENDA** _____
- SECTION D: ACTION** X
- SECTION E: REPORTS/DISCUSSION** _____
- SECTION F: BOARD POLICIES** 1st Reading _____ 2nd Reading _____

APPROVAL OF RESOLUTION #15-12 BY THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT, ACKNOWLEDGING THE STATE ALLOCATION BOARD’S “APPLICATIONS RECEIVED BEYOND BOND AUTHORITY LIST”, AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT PROJECT APPROVAL APPLICATION AND PROJECT FUNDING REQUEST APPLICATION FOR MARSHALL 12 CLASSROOM BUILDING (Cline/CFW)

The Oxnard School District Facilities Implementation Program (“Program”) utilizes a variety of funding sources to fund projects identified in the Program, including developer fees, Measure R Bond proceeds, and State aid reimbursement receipts. Projects funded locally and which have existing State aid Modernization and/or New Construction eligibility are qualified to generate State reimbursements if approved by the California Department of Education (“CDE”) and the division of the State Architect (“DSA”). In addition, the project must have a complete funding request application on file with the Office of Public School Construction (“OPSC”).

The OPSC administers the School Facilities Program (“SFP”), which provides New Construction and Modernization grants to districts that are eligible for such grants. The current State bond funds supporting the SFP are nearly depleted, and as of November 2013 the State Allocation Board (“SAB”) initiated the “Priorities In Funding” emergency program to ensure that the remaining funds were allocated in the most effective manner to districts with the greatest need.

The SAB has now confirmed that OPSC has received project funding applications for grant amounts in excess of the State’s current Bond authority to fund projects. New applications received are now entered into the “Applications Received Beyond Bond Authority List” and are slated for review once additional funds are made available. In order for a project to qualify for this waiting list for State funds, the governing board of the district is required to adopt a resolution acknowledging the “Applications Received Beyond Bond Authority List”. The resolution acknowledges that the State is not obligated to fund projects that are accepted to the list, due to uncertainty regarding availability of funding. The resolution also acknowledges that final eligibility requirements for a project to obtain funding under a potential future State program may be substantially different than those in place today.

Furthermore, the project’s CDE approval application requires the Board to authorize the Superintendent to submit the application and request exemptions pursuant to Title 5, section 14030(f). Subsequent project approval and funding applications also require the Superintendent’s signature, and this resolution requests authorization for the Superintendent, in consultation with Caldwell Flores Winters, to complete and submit project funding applications at the soonest possible date as well as any and all required forms and/or other documents required by CDE, OPSC, DSA or other agencies having jurisdiction to review or approve the Marshall 12 Classroom Building Project.

FISCAL IMPACT:

There will be no impact to the District's general fund.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, in conjunction with Caldwell Flores Winters, that the Board of Trustees adopt Resolution #15-12.

ADDITIONAL MATERIAL(S):

Resolution #15-12 (3 pages)

GOALS:

Goal 5: Adopt and Implement a Comprehensive Facilities Program that Improves Student Performance, Maximizes State Funding Opportunities and Reduces Overcrowding at Existing School Sites

RESOLUTION NO. 15-12

RESOLUTION #15-12 OF THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT ACKNOWLEDGING THE STATE ALLOCATION BOARD'S "APPLICATIONS RECEIVED BEYOND BOND AUTHORITY LIST", AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT PROJECT APPROVAL APPLICATIONS AND PROJECT FUNDING REQUEST APPLICATIONS FOR MARSHALL SCHOOL 12 CLASSROOM BUILDING

WHEREAS, the Oxnard School District ("District") Board of Trustees ("Board") of Ventura county has determined that school facilities within the District, need to be modernized; and

WHEREAS, the State Allocation Board ("SAB") has established an "Applications Received Beyond Bond Authority List" for projects that have been received; and

WHEREAS, projects requesting funds for construction from the State Facilities Program ("SFP") are required to obtain approval from the California Department of Education ("CDE") and the Division of State Architect ("DSA") in order to qualify for State funding to support the project; and

WHEREAS, the CDE project approval application requires that the governing board of a school district authorize the Superintendent to submit the application and to request exemptions pursuant to Title 5, section 14030(r); and

WHEREAS, the Marshall School 12 Classroom Building of the Measure "R" Facilities Implementation Program provides for the construction of a new 12 classroom building, and is scheduled to receive DSA approval with existing modernization eligibility, and all sites with modernization eligibility require the approval of CDE prior to submitting an application for funding from the State Facilities Program to the Office of Public School Construction ("OPSC").

NOW, THEREFORE THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

BE IT RESOLVED that pursuant to Title 2, Code of California Regulations section 1859.95.1, the Oxnard School District Board of Trustees hereby acknowledges the following:

(1) The Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this application.

(2) The Board acknowledges that the State of California is not expected nor obligated to provide funding for the project and the acceptance of the application does not provide a guarantee of future State funding.

(3) The Board acknowledges that any potential State bond measure for the School Facilities Program may not provide funds for the application being submitted.

I, Albert Duff, Sr. do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees of the Oxnard School District at a regular meeting thereof held on the 2nd day of September, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clerk, Governing Board
Oxnard School District

BOARD AGENDA ITEM

Name of Contributor: Robin I. Freeman

Date of Meeting: 9/2/15

- Study Session _____
- A. Preliminary _____
- B. Hearing: _____
- C. Consent Agenda _____
- D. Action Items _____
- E. Report/Discussion Items (no action) _____
- F. Board Policies 1st Reading ___ 2nd Reading X

ADMISSION – Revision to AR 5111 (Freeman)

Language was added and deleted to AR 5111 to update age eligibility for TK, Kindergarten, or first grade. The added language is indicated by *italicized* font on the attached. The deleted language is indicated by *strikethrough* on the attached.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services that the Board of Trustees approve the revisions to AR 5111 as outlined above.

ADDITIONAL MATERIAL:

AR 5111 (1 page)

ADMISSION

Age of Admittance to Kindergarten and First Grade
Age of Admission

At the beginning of each school year, the Superintendent or designee shall enroll any otherwise eligible child who will have his/her fifth or sixth birthday on or before September 1 of that year into kindergarten or first grade, as applicable. (Education Code 48000, 48010)
~~Proof of age shall be required of all enrolling students. The legal evidences of age, in order of desirability, are a birth certificate, baptismal certificate, passport, immigration certificate, Bible record, or affidavit from the parent/guardian.~~

Any child who will have his/her fifth birthday from September 2 through December 2 of the school year shall be offered a transitional kindergarten (TK) program in accordance with law and Board policy. (Education Code 48000)

~~A child who will reach the age of five on or before December 2 of the school year shall be eligible for enrollment in kindergarten at the beginning of that school year or at any later time in the same year. (Education Code 48000)~~

~~A child who will reach the age of five on or before December 2 of the school year shall be eligible for enrollment in the district pre-kindergarten summer program. (Education Code 48000)~~

~~A child who will have reached the age of six years on or before December 2 of the current school year shall be eligible for enrollment in the first grade. (Education Code 48010)~~

Documentation of Age/Grade

Prior to the admission of a child to kindergarten or first grade, the parent/guardian shall present proof of the child's age. (Education Code 48002)

Evidence of the child's age may include: (Education Code 48002)

1. *A certified copy of a birth certificate or a statement by the local registrar or county recorder certifying the date of birth*
2. *A duly attested baptism certificate*
3. *A passport*

When none of the foregoing is obtainable, the parent/guardian may provide any other appropriate means of proving the age of the child. (Education Code 48002)

BOARD AGENDA ITEM

Name of Contributor: Robin I. Freeman

Date of Meeting: 9/2/15

- Study Session _____
- A. Preliminary _____
- B. Hearing: _____
- C. Consent Agenda _____
- D. Action Items _____
- E. Report/Discussion Items (no action) _____
- F. Board Policies 1st Reading ___ 2nd Reading X

AWARDS FOR ACHIEVEMENT – Revision to AR 5126 (Freeman)

Language was deleted to AR 5126 to meet the requirements of the district. The deleted language is indicated by *strikethrough* on the attached.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services that the Board of Trustees approve the revisions to AR 5126 as outlined above.

ADDITIONAL MATERIAL:

AR 5126 (1 page)

AWARDS FOR ACHIEVEMENT

District/School Awards

The Superintendent or designee may appoint an awards committee at each school which may consist of school administrators, teachers, parents/guardians, community members, and student representatives. The committee shall submit recommendations for student awards to the Superintendent or designee for approval. ~~The Superintendent or designee may appoint a committee at each school to consider awards for student accomplishments. This committee may consist of school administrators, teachers, parents/guardians, community members, and student representatives.~~

(cf. 1220 - Citizen Advisory Committees)

~~The committee shall submit recommendations for student awards to the Superintendent or designee for approval.~~

Individual awards in excess of \$200 must be expressly approved by the Board of Trustees. (Education Code 44015)

Biliteracy Award

To be eligible to receive the district's biliteracy award upon promotion from 8th grade, a student shall:

1. Complete all requirements for promotion from a K-8 Dual Language Immersion Program, including all English language arts requirements, with an overall grade point average (GPA) of 2.0 or above
2. Demonstrate proficiency in one or more languages other than English.

The Superintendent or designee may annually distribute information about the eligibility requirements for the award and the application process to students in grade 8 of the Dual Language Immersion Program.

BOARD AGENDA ITEM

Name of Contributor: Robin I. Freeman

Date of Meeting: 9/2/15

- Study Session _____
- A. Preliminary _____
- B. Hearing: _____
- C. Consent Agenda _____
- D. Action Items _____
- E. Report/Discussion Items (no action) _____
- F. Board Policies 1st Reading ___ 2nd Reading X

PARENTAL NOTIFICATIONS – Revision to E 5145.6 (Freeman)

Language was added and deleted to E 5145.6 to meet the requirements of the district. The added language is indicated by italicized font on the attached. The deleted language is indicated by *strikethrough* on the attached.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services that the Board of Trustees approve the revisions to AR 5126 as outlined above.

ADDITIONAL MATERIAL:

E 5145.6 (12 page)

PARENTAL NOTIFICATIONS

Cautionary Notice: Government Code 17581.5 relieves districts from the obligation to perform specified mandated activities when the Budget Act does not provide reimbursement during that fiscal year. The Budget Act of 2014 (SB 852, Ch. 25, Statutes of 2014) extends the suspension of these requirements through the 2014-15 fiscal year. As a result, certain provisions of the following Exhibit related to scoliosis screening and bus safety instruction may be suspended.

~~**Cautionary Notice:** As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Oxnard School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.~~

~~**Cautionary Notice 2010-13:** AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.~~

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. <u>Annually</u>			
Beginning of each school Year	17612, 48980.3 17611.5	AR 3514.2	Use of pesticide product, active ingredients, Internet address to access information, and, if district has no web site and uses certain pesticides, integrated pest management plan
Beginning of each school year	32255-32255.6, 48980	BP 5145.8 AR 5145.8	Right to refrain from harmful or destructive use of animals
Annually By February 1	35256, 35258	BP 0510	School Accountability Report Card provided
Beginning of each school year	35291, 48980	AR 5144 AR 5144.1	District and site discipline rules
Beginning of each school year if Board has adopted resolution allowing such absence- allows such absence	46014, 48980	BP 5113 AR 5113	Absence for religious exercises or purposes
Beginning of each school year	48205, 48980	BP 5113 AR 5113	Absence for justifiable personal reasons

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. <u>Annually</u> (continued)			
Beginning of each school year	48205, 48980	AR 6154	<i>Excused absences:</i> Grade/credit cannot be reduced due to excused absence if work or test has been completed
Beginning of each school year	48206.3, 48207, 48208, 48980	AR 6183	Availability of home/hospital instruction for students with temporary disabilities
Beginning of each school year	48216, 48980	BP 5141.31 AR 5141.31	<i>Consent to school</i> Immunizations program
Beginning of each school year	48980	AR 5111.1 AR 5116.1 AR 5117	All statutory attendance options, available local attendance options, options for meeting residency
Beginning of each school year	48980, 231.5	AR 5145.7	Sexual harassment policy as related to students
Beginning of each school year	48980, 52244	AR 6141.5	Availability of state funds to cover costs of advanced placement exam fees
Beginning of each school year	48980	BP 6111	Schedule of minimum days
Beginning of each school year	49063, 49068, 49069; 20 USC 1232g; 34 CFR 99.7	BP 5125 AR 5125	Student records: inspect and review, access, types, location, persons responsible, location of log, access criteria, cost of copies, amendment requests, criteria to determine school official legitimate educational interest
Beginning of each school year	49063, 49070	AR 5125 AR 5125.3	Challenge, review and expunging of records
Beginning of each school year	49063, 49073	AR 5125.1	Release of directory information
Beginning of each school year	49063, 49091.14	AR 5020	Availability of course

year

AR 5125

prospectus

E 5145.6(c)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. <u>Annually</u> (continued)			
Beginning of each school year	49423, 49480, 48980	AR 5141.21	Administration of prescribed medication
Beginning of each school year	49451, 48980	BP 5141.3	Refusal to consent to physical examination
Beginning of each school year	49472, 48980	AR 5143	Availability of insurance
Beginning of each school year	49510-49520, 48980	BP 3553	Free and reduced price meals
Annually	56301	BP 6164.4	Rights of all parents related to special education identification, referral, assessment, instructional planning, implementation and review, and procedures for initiating a referral for assessment
Beginning of each school year	58501	BP 6181	Alternative schools
Beginning of each school year	20 USC 1681-1688; 42 USC 2000d-2000d-7; 34 CFR 106.9	BP 0410 BP 6178	Nondiscrimination on basis of sex, disability, ethnicity or lack of English skills
Annually Beginning of each school year	49013; 5 CCR 4622	AR 1312.3	Uniform complaint procedures, available appeals, civil law remedies, and identity of coordinator
Beginning of each school year	20 USC 1232h	AR 5022	Notice of privacy policy and dates of activities re: survey, health examination, or collection of personal information for marketing; <i>process to opt out of such activities</i>
For districts receiving Title I funds, beginning of each school year	20 USC 6311	AR 4112.24 AR 4222	Right to request information re: professional qualifications of their child's teacher and

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. <u>Annually</u> (continued)			
<i>Annually Beginning of each school year</i>			
to parent, teacher, and employee organizations or, in their absence, individuals	40 CFR 763.84, 763.93	AR 3514	Availability of asbestos management plan; any inspections, response actions or post-response actions planned or in progress
II. <u>At Specific Times During the Student's Academic Career</u>			
At least once before counseling in grades 7-8	221.5, 48980	AR 6164.2	Course selection and career counseling
At beginning of each school year if student has been placed in structured English immersion program	310; 5 CCR 11309	AR 6174	Placement of child in program and opportunity to apply for parental exception waiver
Before presenting a course using live or dead animals or animal parts	32255-32255.6	BP 5145.8	Right to refrain from harmful or destructive use of animals
Upon registration, if K-6 students have not previously been transported	39831.5	AR 3543	School bus safety rules and information, list of stops, rules of conduct, red light crossing instructions, bus danger zones, walking to and from stops
Beginning of each school year in grades 7-8	46010.1	BP 5113	Absence for confidential medical services
Upon admission to school	48216, 49403; Health & Safety Code 120365, 120370, 120375	AR 5141.31	Immunizations
Before early entry to kindergarten, if offered	48000	AR 5111	Effects, advantages and disadvantages of early entry
When students entering grade 7	49452.7	None	Specified information on type 2 diabetes

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
II. <u>At Specific Times During the Student's Academic Career</u> (continued)			
When in kindergarten or 1st grade if not previously enrolled in public school	49452.8	AR 5141.32	Requirement for oral health assessment, explanation of law, importance of teeth health, agency contact, privacy rights
Beginning of each school year for students in grades 7-8	51938, 48980	AR 6142.1	Explanation of sex and HIV/ AIDS instruction; right to view A/V materials, who's teaching, request specific Education Code sections, right to excuse
Upon assessment and reassessment of English proficiency and enrollment in program of education for English language learners	52164.1, 52164.3, 52173; 5 CCR 11303	AR 6174	Program of education for English language learners
Within 20 working days of receiving results of standardized achievement tests	60641; 5 CCR 863	AR 6162.51	Results of tests; test purpose, individual score and intended use
When child is enrolled in kindergarten	Health & Safety Code 124100	AR 5141.32	Health screening examination
Prior to student participation in gifted and talented program	5 CCR 3831	AR 6172	Gifted and talented student program
Within 30 calendar days of receipt of CELDT results	5 CCR 11511.5	AR 6174	CELDT test results
For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners	20 USC 6312	AR 6174	Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose another program

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. <u>When Special Circumstances Occur</u>			
Upon receipt of a complaint alleging discrimination	262.3	AR 1312.3	Civil law remedies available to complainants
At least 72 hours before use of pesticide product not included in annual list	17612	AR 3514.2	Intended use of pesticide product
If school has lost its WASC accreditation status	35178.4	BP 6190	Loss of status, potential consequences
At least six months before implementing a schoolwide uniform policy	35183	AR 5132	Dress code policy requiring schoolwide uniform
When interdistrict transfer is requested and not approved or denied within 30 days	46601	AR 5117	Appeal process
When student identified as being at risk of retention	48070.5	AR 5123	Student at risk of retention
When a student is classified a truant	48260.5	AR 5113.1	Truancy, parental obligation, availability of alternative programs, student consequences
When a truant is referred to a SARB or probation department	48263	AR 5113.1	Name and address of SARB or probation department and reason for referral
Prior to involuntary transfer to continuation school	48432.5	AR 6184	Right to require meeting prior to involuntary transfer to continuation school
Prior to withholding grades, diplomas, or transcripts	48904	AR 5125.2	Damaged school property

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
When withholding grades, diplomas or transcripts from transferring student	48904.3	AR 5125.2	Next school will continue withholding grades, diplomas or transcripts
When student is released to peace officer	48906	BP 5145.11	Release of student to peace officer
At time of suspension	48911	BP 5144.1 AR 5144.1	Notice of suspension
When original period of suspension is extended	48911	AR 5144.1	Extension of suspension
Before holding a closed session re: suspension	48912	AR 5144.1	Intent to hold a closed session re: suspension
When student expelled from another district for certain acts seeks admission	48915.1, 48918	BP 5119	Hearing re: possible danger presented by expelled student
When readmission is denied	48916	AR 5144.1	Reasons for denial; determination of assigned program
When expulsion occurs	48916	AR 5144.1	Description of readmission procedures
10 calendar days before expulsion hearing	48918	AR 5144.1	Notice of expulsion hearing
When expulsion or suspension of expulsion occurs	48918	AR 5144.1	Decision to expel; right to appeal to county board; obligation to inform new district of status
One month before the scheduled minimum day	48980	BP 6111	When minimum days scheduled after beginning of the school year
When parents request guidelines for filing complaint of child abuse at a school site	48987	AR 5141.4	Guidelines for filing complaint of child abuse at a school site with local child protective agencies

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
When student in danger of failing a course	49067	AR 5121	Student in danger of failing a course
When student transfers from another district or private school	49068	AR 5125	Right to receive copy of student's record and to challenge its content
Within 24 hours of release of information to a judge or probation officer	49076	AR 5125	Release of student record information to a judge or probation officer for conducting a truancy mediation program or for presenting evidence at a truancy petition
Before release of information pursuant to court order or subpoena	49077	AR 5125	Release of information pursuant to court order or subpoena
When screening results in suspicion that student has scoliosis	49452.5	BP 5141.3	Scoliosis screening
When test results in discovery of visual or hearing defects	49456	BP 5141.3	Vision or hearing test
Before any test questioning personal beliefs	51513	AR 5022	Permission for test, survey questioning personal beliefs
Within 14 days of instruction if arrangement made for guest speaker after beginning of school year	51938	BP 6142.1	Instruction in HIV/AIDS or sexual health education by guest speaker or outside consultant
When migrant education program is established	54444.2	BP 6175 AR 6175	Parent advisory council membership composition
When child participates in licensed child care and development program	Health & Safety Code 1596.857	AR 5148	Parent right to enter facility

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
When sharing student immunization information with an immunization system	Health & Safety Code 120440	AR 5125	Types of information to be shared, name and address of agency, acceptable use of the information, right to examine, right to refuse to share
When hearing is requested by person asked to leave school premises	Penal Code 627.5	AR 3515.2	Notice of hearing
When providing written decision in response to a complaint re: discrimination, special education, or noncompliance with law regulating educational programs	5 CCR 4631	AR 1312.3	Appeal rights and procedures
When child participates in licensed child care and development program	5 CCR 18066	AR 5148	Policies re: unexcused absences
For districts receiving Title I funds, when child has been taught for four or more consecutive weeks by a teacher who is not "highly qualified"	20 USC 6311	AR 4112.24	Timely notice to parent of child's assignment
When school identified for program improvement or corrective action, within 30 days of failure to make annual yearly progress	20 USC 6312	AR 0520.2	Notice of failure to parents of English language learners
When school identified for program improvement or corrective action	20 USC 6316	AR 0520.2 AR 5116.1	Explanation of identification, reasons, how problem will be addressed, how parents can become involved, transfer option, availability of supplemental services
For districts with schools that have been identified for program improvement or corrective action, annually	20 USC 6316	AR 0520.2	Availability of supplemental educational services, identity of providers, description of services, qualifications, effectiveness of providers

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
When district identified for program improvement	20 USC 6316	AR 0520.3	Explanation status, reasons for identification, how parents can participate in upgrading district
For schools receiving Title I funds, upon development of parent involvement policy	20 USC 6318	AR 6020	Notice of policy
For districts with secondary students receiving Title I funds	20 USC 7908	AR 5125.1	Notice that parents may request district to not release name, address, phone number of child to military recruiters without prior written consent
When student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30	34 CFR 99.34	AR 5125	Right to review records
IV. Special Education Notices			
Prior to conducting initial evaluation	56301, 56321, 56321.5, 56321.6, 56329; 34 CFR 300.502	AR 6164.4	Proposed evaluation plan, related parental rights, prior written notice
24 hours before IEP when district intending to record	56341.1	AR 6159	Intention to audio-record IEP meeting
Early enough to ensure opportunity for parent to attend IEP meeting	56341.5; 34 CFR 300.322	AR 6159	Time, purpose, location, who in attendance, participation of others with special knowledge, transition statements if appropriate
When parent orally requests review of IEP	56343.5	AR 6159	Need for written request
For student receiving exit exam waiver, prior to receipt of diploma	60852.4	AR 6162.52	Right to FAPE
Before functional behavioral assessment begins	5 CCR 3052	AR 6159.4	Notification and consent

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
IV. Special Education Notices (continued)			
Before modification of behavioral intervention plan	5 CCR 3052	AR 6159.4	Need for modification, right to question modification
Within one school day of emergency intervention or serious property damage	5 CCR 3052	AR 6159.4	Emergency intervention
Whenever there is a proposal or refusal to initiate or change the identification, evaluation, placement, or FAPE	20 USC 1415(c); 34 CFR 300.503	AR 6159.1	Prior written notice
Initial referral for evaluation	20 USC 1415(d); 34 CFR 300.503	AR 6159.1	Prior written notice and procedural safeguards notice
Registration of complaint	20 USC 1415(d); 34 CFR 300.504	AR 6159.1	Procedural safeguards notice
Disciplinary action taken for dangerous behavior	20 USC 1415(k); 34 CFR 300.530	AR 5144.2	Decision and procedural safeguards notice
Suspension or change of placement for more than 10 days	20 USC 1415(k); 34 CFR 300.530	AR 5144.2	Decision and procedural safeguards notice
Upon requesting a due process hearing	20 USC 1415(k); 34 CFR 300.508	AR 6159.1	Child's Student's name, address, school, description of problem, proposed resolution
V. Classroom Notices			
In each classroom in each school	35186	AR/E 1312.4	Complaint rights re: sufficiency instructional materials, teacher vacancy and misassignment, maintenance of facilities, and, for classrooms with grades 10-12, right of students who did not pass the exit exam to receive intensive instruction after completion of grade 12

version: November 2, 2011

Oxnard, California

BOARD AGENDA ITEM

Name of Contributor: Robin I. Freeman

Date of Meeting: 9/2/15

- Study Session _____
- A. Preliminary _____
- B. Hearing: _____
- C. Consent Agenda _____
- D. Action Items _____
- E. Report/Discussion Items (no action) _____
- F. Board Policies 1st Reading ___ 2nd Reading X

CHARTER SCHOOL OVERSIGHT – Adoption of New Exhibit 0420.41 (Freeman)

The Administration is requesting to add a new Exhibit 0420.41, relative to Requirements for Charter Schools.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Educational Services that the Board of Trustees adopt the new Exhibit 0420.41, as outlined above.

ADDITIONAL MATERIAL:

Exhibit 0420.41 (6 pages)

CHARTER SCHOOL OVERSIGHT

REQUIREMENTS FOR CHARTER SCHOOLS

Charter schools are exempt from provisions of the Education Code unless they are expressly included in the law. However, charter schools are subject to the terms of their charters, any memorandum of understanding with their chartering authority, and other legal requirements including, but not limited to, requirements that each charter school:

1. Comply with the state and federal constitution and applicable state and federal laws
2. Comply with state laws that apply to governmental agencies in general, such as the Brown Act requirements in Government Code 54950-54963
3. Be nonsectarian in its programs, admission policies, employment practices, and all other operations (Education Code 47605)
4. Not discriminate against any student on the basis of the characteristics listed in Education Code 220 (Education Code 47605)
5. Not charge tuition (Education Code 47605)
6. Not charge student fees for any activity that is an integral component of the educational program, except as authorized by those Education Code provisions that explicitly apply to charter schools
7. Adhere to all laws establishing the minimum age for public school attendance (Education Code 47610)
8. Serve students who are California residents and who, if over 19 years of age, are continuously enrolled in a public school and making "satisfactory progress" toward a high school diploma as defined in 5 CCR 11965 (Education Code 47612)
9. Serve students with disabilities in the same manner as such students are served in other public schools (Education Code 47646, 56145)
10. Admit all students who wish to attend the school, according to the following criteria and procedures:
 - a. Admission to the charter school shall not be determined according to the student's place of residence, or that of his/her parents/guardians, within the state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within the school's former attendance area. (Education Code 47605)

CHARTER SCHOOL OVERSIGHT (continued)

If a charter school will be physically located in a public elementary school attendance area in which 50 percent or more of the student enrollment is eligible for free or reduced-price meals, it may also establish an admissions preference for students who are currently enrolled in the public elementary school and for students who reside in the public school attendance area. (Education Code 47605.3)

- b. If the number of students who wish to attend the charter school exceeds the school's capacity, attendance shall be determined by a public random drawing. However, preference shall be extended to students currently attending the charter school and students who reside in the district, except as provided for in Education Code 47614.5. (Education Code 47605)
 - c. Other admissions preferences may be permitted by the chartering district on an individual school basis consistent with law. (Education Code 47605)
11. Immediately enroll a homeless student, except where such enrollment would conflict with Education Code 47605(d) (Education Code 48850; 42 USC 11431-11435)
12. If the school participates as a member of a special education local plan area (SELPA), comply with the requirements of Education Code 48850-48859 regarding the enrollment and placement of foster youth (Education Code 48853.5, 48859)
13. If the school offers a kindergarten program: (Education Code 48000)
 - a. Offer a transitional kindergarten (TK) program to students whose fifth birthday is from September 2 through December 2
 - b. Ensure that any credentialed teacher first assigned to teach a TK class after July 1, 2015 meets the qualifications specified in Education Code 48000 by August 1, 2020
14. Require its teachers to hold a certificate, permit, or other document issued by the Commission on Teacher Credentialing (CTC) equivalent to that which a teacher in other public schools would be required to hold (Education Code 47605)
15. Require its teachers of core academic subjects to satisfy requirements for "highly qualified teachers" as defined by the State Board of Education (SBE) (20 USC 6319; 34 CFR 300.18)

CHARTER SCHOOL OVERSIGHT (continued)

16. Provide annual training on child abuse and neglect reporting requirements to employees and persons working on their behalf who are mandated reporters, within the first six weeks of each school year or within six weeks of employment (Education Code 44691)
17. Not hire any person, in either a certificated or classified position, who has been convicted of a violent or serious felony except as otherwise provided by law (Education Code 44830.1, 45122.1)
18. Report to the CTC any change in a certificated employee's employment status (dismissal, nonreelection, resignation, suspension, unpaid administrative leave for more than 10 days, retirement, or other decision not to employ or reemploy) as a result of an allegation of misconduct or while an allegation of misconduct is pending (Education Code 44030.5)
19. Meet the requirements of Education Code 47611 regarding the State Teachers' Retirement System (Education Code 47610)
20. Meet the requirements of Government Code 3540-3549.3 related to collective bargaining in public education employment (Education Code 47611.5)
21. If the school receives Title I funds, meet federal requirements for qualifications of paraprofessionals working in programs supported by Title I funds (20 USC 6319)
22. Meet all statewide standards and conduct the student assessments required by Education Code 60605 and 60851 and any other statewide standards or assessments applicable to noncharter public schools (Education Code 47605, 47612.5)
23. Offer at least the number of instructional minutes required by law for the grade levels provided by the charter school (Education Code 46201.2, 47612.5)
24. If the school provides independent study, meet the requirements of Education Code 51745-51749.3.
25. Identify and report to the Superintendent of Public Instruction (SPI) any portion of its average daily attendance that is generated through nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2; 5 CCR 11963.2)

CHARTER SCHOOL OVERSIGHT (continued)

26. On a regular basis, consult with parents/guardians and teachers regarding the school's educational programs (Education Code 47605)
27. Provide students the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications (Education Code 48907, 48950)
28. Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)
29. If a student subject to compulsory full-time education is expelled or leaves the charter school without graduating or completing the school year for any reason, notify the Superintendent of the school district of the student's last known address within 30 days and, upon request, provide that district with a copy of the student's cumulative record, including a transcript of grades or report card, and health information (Education Code 47605)
30. Comply with the California Building Standards Code as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located, unless the charter school facility meets either of the following conditions: (Education Code 47610, 47610.5)
 - a. The facility complies with the Field Act pursuant to Education Code 17280-17317 and 17365-17374.
 - b. The facility is exclusively owned or controlled by an entity that is not subject to the California Building Standards Code, including, but not limited to, the federal government.
31. Ensure the availability and proper use of emergency epinephrine auto-injectors by: (Education Code 49414)
 - a. Providing school nurses or other voluntary, trained personnel with at least one regular and one junior device for elementary schools and, for secondary schools, one regular device if there are no students who require a junior device
 - b. Distributing a notice at least once per school year to all staff requesting volunteers and describing the training that volunteers will receive
 - c. Providing defense and indemnification to volunteers for any and all civil liability from such administration

CHARTER SCHOOL OVERSIGHT (continued)

32. Promptly respond to all reasonable inquiries from the district, the county office of education, or the SPI, including, but not limited to, inquiries regarding the school's financial records (Education Code 47604.3)
33. Annually prepare and submit financial reports to the district Governing Board and the County Superintendent of Schools in accordance with the following reporting cycle:
 - a. By July 1, a preliminary budget for the current fiscal year. For a charter school in its first year of operation, financial statements submitted with the charter petition pursuant to Education Code 47605(g) will satisfy this requirement. (Education Code 47604.33)
 - b. By July 1 each year, an update of the school's goals and the actions to achieve those goals as identified in the charter, developed using the SBE template in accordance with Education Code 47606.5. This report shall include a review of the progress toward the goals, an assessment of the effectiveness of the specific actions toward achieving the goals, a description of changes the school will make to the specific actions as a result of the review and assessment, and a listing and description of expenditures for the fiscal year implementing the specific actions. (Education Code 47604.33, 47606.5)

When conducting this review, the governing body of the school may consider qualitative information including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. To the extent practicable, data shall be reported in a manner consistent with how information is reported on a school accountability report card. The update shall be developed in consultation with teachers, principals, administrators, other school personnel, parents/guardians and students. (Education Code 47606.5)
 - c. By December 15, an interim financial report for the current fiscal year reflecting changes through October 31. (Education Code 47604.33)
 - d. By March 15, a second interim financial report for the current fiscal year reflecting changes through January 31. (Education Code 47604.33)
 - e. By September 15, a final unaudited report for the full prior year. The report submitted to the Board shall include an annual statement of all the charter school's receipts and expenditures for the preceding fiscal year. (Education Code 42100, 47604.33)

CHARTER SCHOOL OVERSIGHT (continued)

- f. By December 15, a copy of the charter school's annual, independent financial audit report for the preceding fiscal year, unless the charter school's audit is encompassed in the district's audit. The audit report shall also be submitted to the state Controller and the California Department of Education. (Education Code 47605)



OXNARD SCHOOL DISTRICT

1051 South “A” Street • Oxnard, California 93030 • 805/385-1501

SCHEDULE OF BOARD MEETINGS JANUARY – DECEMBER 2015

(UNLESS OTHERWISE INDICATED, ALL MEETINGS ARE HELD ON THE FIRST AND THIRD **WEDNESDAY** OF EACH MONTH IN THE BOARD ROOM AT THE DISTRICT OFFICE, 1051 SOUTH ‘A’ STREET, STARTING AT 7:00 PM)

January	21	Regular Board Meeting (Note: only ONE meeting in January)
February	4	Regular Board Meeting
	18	Regular Board Meeting
March	4	Regular Board Meeting
	18	Regular Board Meeting
April	15	Regular Board Meeting (Note: only ONE meeting in April)
May	6	Regular Board Meeting
	20	Regular Board Meeting
June	3	Regular Board Meeting
	24	Regular Board Meeting
July		District Dark – No meeting in July
August	5	Regular Board Meeting
	26	<i>Regular Board Meeting</i>
September	2	Regular Board Meeting
	16	Regular Board Meeting
October	7	Regular Board Meeting
	21	Regular Board Meeting
November	4	Regular Board Meeting (Note: only ONE meeting in November)
December	9	Regular Board Meeting – Organizational Meeting of the Board (Note: only ONE meeting in December)

The meeting schedule shown above is subject to change at any time.

NOTE: Changes are indicated in italics/bold.

Board Revised: 05-20-15
Board Approved: 12-10-14

Mission: “Ensure a culturally diverse education for each student in a safe, healthy and supportive environment that prepares students for college and career opportunities.”