

Regular Board Meeting  
September 2, 2015

The Board of Trustees of the Oxnard School District met in regular session at 5:00 p.m. on Wednesday, September 2, 2015, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees Albert Duff Sr., Debra M. Cordes and Ernest “Mo” Morrison. Trustee Denis O’Leary was absent due to a prior commitment. Staff members present were District Superintendent Dr. Cesar Morales, Assistant Superintendents Lisa Cline, Robin Freeman, Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Danielle Deuter, 8th grader at Driffill School; lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Alondra Cuen, 7th grader at Driffill School, read the District’s Vision and Mission Statements in English and Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Mrs. Carol Flores-Beck, Principal at Driffill introduced Mrs. Sarah Lepe and Mr. Gilbert Elizarraraz, Assistant Principals at Driffill and together they presented a recap of 2014-2015, the present and the future of their school year where they reflected, reviewed, revised and transitioned for a K-8 school. They presented on the ELD Program, AVID, and their Strand Focus – The School of Environmental Science and Global Awareness.

PRESENTATION BY DRIFFILL SCHOOL STAFF

A.5 On motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 4-0; the Board adopted the agenda, as presented.

ADOPTION OF THE AGENDA

ANNOUNCEMENTS PRIOR TO CLOSED SESSION September 2, 2015:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE

Trustees convened to closed session at 5:28 p.m. until approximately 7:00 p.m. to discuss items on the closed session agenda.	CLOSED SESSION
President Robles-Solis reported the Board took no reportable action was taken during closed session.	REPORT ON CLOSED SESSION
A.10 Dr. Morales introduced the following new administrators to the Oxnard School District and/or employees to new positions to the Board of Trustees:	INTRODUCTION OF NEW ADMINISTRATORS
<ul style="list-style-type: none"> <li>▪ Teresa Gern - Director, Certificated Human Resources</li> <li>▪ Amelia Sugden - Director, Special Education</li> <li>▪ Kristin Haidet - Manager, Special Education</li> <li>▪ Bethany Moore - Assistant Principal at Lemonwood School</li> <li>▪ Gabe Covarrubias - Assistant Principal at Lemonwood School</li> </ul>	
A.11 On motion by Trustee Morrison, seconded by Trustee Cordes, and carried on a roll call vote of 4-0; the Board of Trustees adopted Resolution #15-15 School Administrator Week, October 11-17, 2015 and directed administration to bring the item back to the October 7, 2015 board meeting to present.	APPROVAL OF RESOLUTION #15-15 SCHOOL ADMINISTRATOR WEEK, OCTOBER 11-17, 2015 (Motion #15-17)
B.1 Clerk Duff read the Rules For Individual Presentations in English and President Robles-Solis read them in Spanish. No one addressed the Board of Trustees during closed session public comment.	RULES FOR PRESENTATIONS PUBLIC COMMENT
The following items on the consent agenda were approved on motion by Trustee Morrison, seconded by Trustee Duff, and carried on a roll call vote of 4-0, as presented.	CONSENT AGENDA (Motion #15-18)
C.1 Approved the following agreements: <ul style="list-style-type: none"> <li>▪ #15-92 with Gold Coast K9 to provide K9 detective sniffs in accordance with Oxnard School District policy at several schools in the district for the 2015-2016 school year; amount not to exceed \$24,000.00, to be paid with MAA Funds.</li> </ul>	(Approval of Agreements)
C.2 Ratified the following agreements: <ul style="list-style-type: none"> <li>▪ #15-93 with Ventura County Office of Education, to provide exceptional services for special education student MG021504 that consists of support from Special Circumstances Paraeducators (SCP's) for the 2015-16 school year, including Extended School Year; amount not to exceed \$34,557.60, to be paid with Special Education Funds.</li> </ul>	(Approval of Ratification Of Agreements)
C.3 Approved the Purchase Order/Draft Payment Report #15-01, as submitted.	(Purchase Order/Draft Payment Report #15-01)
C.4 Approved setting the date of October 7, 2015 for a public hearing to determine sufficient textbooks or instructional materials.	(Approval of Notice To Conduct Public Hearing To Determine Sufficient Textbooks Or Instructional Materials for 2015-2016)

C.5 Approved the establishment, abolishment, reduction or increase in hours for classified positions:

(Establish/Abolish/Reduce/Increase Hours of Positions)

Established:

- A five hour, 183 day Paraeducator I, position number 7223, to be established at Fremont school. This position will be established to support English Learner students.
- A five hour, 183 day Paraeducator I, position number 7227, to be established in the English Learner Services department. This position will be established to support the ELD Academy.
- A five hour, 183 day Paraeducator I, position number 7226, to be established in the English Learner Services department. This position will be established to support the ELD Academy.
- A five hour, 183 day Paraeducator I, position number 7228, to be established in the English Learner Services department. This position will be established to support the ELD Academy.
- A five hour, 183 day Paraeducator I, position number 7229, to be established in the English Learner Services department. This position will be established to support the ELD Academy.

FISCAL IMPACT:

- Cost for Paraeducator I - \$26,387.00 Title I & Title 3 Fremont
- Cost for Paraeducator I - \$26,387.00 LCFF

C.6 Personnel Action:

(Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District.

(CERTIFICATED)

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
<u>NEW HIRES</u>		
Natalie Aguirre	Teacher, Kindergarten SEI, Sierra Linda	August 17, 2015
Sheri Anderson	Elementary Support Teacher, Elm	August 17, 2015
Elva Angel	Teacher, 4 DLI (Spanish), Soria	August 17, 2015
Linda Boyd	Teacher, Transitional Kindergarten, Rose Avenue	August 24, 2015
Robert Brown	Teacher, 6 SEI, Fremont	August 17, 2015
Nicole Espinoza	Teacher, 1 SEI, Driffill	September 8, 2015
Meagan Forrest	Teacher, 6 SEI, Kamala	August 17, 2015
Tracy L. Gordon	Teacher, 1 SEI, Sierra Linda	August 17, 2015
Sandra Hammond	Elementary Support Teacher, Chavez	August 17, 2015
Christine Iverson	Elementary Support Teacher, Lemonwood	August 17, 2015
Arlene Jimenez	Teacher, Transitional Kindergarten SEI, Driffill	August 17, 2015
Martha Magaña	Teacher, 2 TBE, Lemonwood	August 21, 2015
Stacy Martindale	Teacher, 1 SEI, Ritche	August 31, 2015
Susana Medina	Teacher, Spanish, Curren/Driffill	August 17, 2015

Erin Murphy	Elementary Support Teacher, Marina West	August 18, 2015
Yulia Rodriguez	Teacher, Special Education, M/S, San Miguel	August 17, 2015
Antonio Sandoval	Teacher, Kindergarten TBE, Marina West	August 17, 2015
Breana Varela	Teacher, 4 SEI, Sierra Linda	August 17, 2015
Brittany L. Vargas	Teacher, Kindergarten SEI, McKinna	August 24, 2015
Christina Velarde	Teacher, 1 SEI, Ramona	August 24, 2015
Maribel White	Teacher, Kindergarten SEI, Marina West	August 17, 2015
Geoffrey Brown	Substitute Teacher	2015/2016 School Year
Sarah Crown	Substitute Teacher	2015/2016 School Year
Kevin Davis	Substitute Teacher	2015/2016 School Year
Samantha Dyer	Substitute Teacher	2015/2016 School Year
Cristina Garcia	Substitute Teacher	2015/2016 School Year
Judith Guerrero-Isaac	Substitute Teacher	2015/2016 School Year
Mark Waardenburg	Substitute Teacher	2015/2016 School Year

**PROMOTION**

Patricia Tolle	Program Specialist, Pupil Services	August 31, 2015
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**TRANSFER**

Allison Raigoza	Program Specialist, Pupil Services	August 17, 2015
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**RESIGNATION**

Liliana Weichold	School Counselor, McKinna	August 14, 2015
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The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
<b><u>New Hire</u></b>		
Andersen, Kimberly M.	Child Nutrition Worker, Position #2840 McKinna 4.0 hrs./185 days	08/19/2015
Espitia, Daniel	Custodian, Position #533 Chavez 8.0 hrs./246 days	08/17/2015
<b><u>Limited Term</u></b>		
Lopez Jr., Juan	Paraeducator	08/17/2015
Rouse, Phyllis	Paraeducator	08/17/2015
Torres Vargas, Susam	Paraeducator	08/19/2015
<b><u>Increase in Hours</u></b>		
Gonzales, Therese	Child Nutrition Worker, Position #1586 Marina West 4.0 hrs./185 days	08/13/2015

	Child Nutrition Worker, Position #1586 Marina West 3.0 hrs./185 days	
<u>Transfer</u>		
Campos, Rosa	Paraeducator I, Position #7174 Harrington 4.0 hrs./183 days Paraeducator I (B), Position #2805 Harrington 4.0 hrs./183 days	08/17/2015
<u>Voluntary Demotion</u>		
Cater, Taylor	Paraeducator I, Position #7184 McAuliffe 2.0 hrs./183 days Library Media Technician, Position #2199 Sierra Linda 5.0 hrs./204 days	08/17/2015
<u>Unpaid Leave of Absence</u>		
Galvan, Judith	Paraeducator III, Position #5466 Pupil Services 5.5 hrs./183 days	08/18/2015- 12/16/2016
Gush, Jonathan	Paraeducator III, Position #2883 Pupil Services 5.75 hrs./183 days	08/17/2015- 01/10/2016
<u>Resignation</u>		
Carmikle, Kyle	Paraeducator III, Position #2000 Pupil Services 5.75 hrs./183 days	08/12/2015

D.1 Following discussion, on motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 4-0; the Board of Trustees adopted Resolution #15-10 acknowledging the State Allocation Board’s “applications received beyond bond authority list”, and authorizing the Superintendent to submit project approval application and project funding request application for the Lemonwood Early Childhood Development Center.

APPROVAL OF RESOLUTION #15-10 ACKNOWLEDGING THE STATE ALLOCATION BOARD’S “APPLICATION RECEIVED BEYOND BOND AUTHORITY LIST”, AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT PROJECT APPROVAL APPLICATION AND PROJECT FUNDING REQUEST APPLICATION FOR THE LEMONWOOD EARLY CHILDHOOD DEVELOPMENT CENTER (Motion #15-19)

D.2 On motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 4-0; the Board of Trustees adopted Resolution #15-11 acknowledging the State Allocation Board’s “applications received beyond bond authority list”, and authorizing the Superintendent to submit project approval application and project funding request application for the Harrington Early Childhood Development Center.

APPROVAL OF RESOLUTION #15-11 ACKNOWLEDGING THE STATE ALLOCATION BOARD’S “APPLICATION RECEIVED BEYOND BOND AUTHORITY LIST”, AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT PROJECT APPROVAL APPLICATION AND PROJECT FUNDING REQUEST APPLICATION FOR THE HARRINGTON EARLY CHILDHOOD DEVELOPMENT CENTER (Motion #15-20)

D.3 On motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 4-0; the Board of Trustees adopted Resolution #15-12 acknowledging the State Allocation Board’s “applications received beyond bond authority list” and authorizing the Superintendent to submit project approval application and project funding request application for Marshall 12 Classroom Building.

APPROVAL OF RESOLUTION #15-12 ACKNOWLEDGING THE STATE ALLOCATION BOARD’S “APPLICATIONS RECEIVED BEYOND BOND AUTHORITY LIST”, AND AUTHORIZING THE SUPERINTENDENT TO SUBMIT PROJECT APPROVAL APPLICATION AND PROJECT FUNDING REQUEST APPLICATION FOR MARSHALL 12 CLASSROOM BUILDING  
(Motion #15-21)

F.1 Following discussion, on motion by Trustee Morrison, seconded by Trustee Cordes and carried on a roll call vote of 4-0; the Board of Trustees reviewed the following revised Board Policies, Regulations and Bylaws, as presented, and adopted for a second reading:

SECOND READING OF BOARD POLICIES, REGULATIONS AND BYLAWS

Revision of AR 5111	Student ADMISSION	Freeman
Revision of AR 5126	Student AWARDS FOR ACHIEVEMENT	Freeman
Revision of E 5145.6	Student PARENTAL NOTIFICATIONS	Freeman
New E 0420.41	Philosophy, Goals, Objectives, and Comprehensive Plans CHARTER SCHOOL OVERSIGHT	Freeman

(Motion #15-22)

Dr. Cesar Morales:

- Announced that Trustee O’Leary as absent because he was attending his Back To School Night for his classroom in the Rio School District, and wished him well.
- Praised the Human Resource Department for successfully filling all single teacher assignments and assisting the Classified Human Resource Department in filling all of their positions.
- Announced that Back To School Night Season had begun and had witnessed the energy of the students, parents and staff. He gave special thanks to personnel for investing their time to make their classrooms look spectacular.
- He acknowledged the IT Department and School Sites for the success of distributing iPads to all students and staff before the end of the first week of school, much being done before the first day of school starting.
- He welcomed the new leaders and expressed he was extremely happy that they are the final additions to the puzzle and stated they are now part of an elite and innovated group of leaders in the county, state and community of Oxnard. He looked forward to their contributions and finished with a statement “dilemmas are not problems but an opportunity to be fabulous”.

SUPERINTENDENT ANNOUNCEMENTS

Mr. Ernest Morrison:

- Reported he had heard about the good things happening with the opening of the school year and he was amazed at the age level and the enthusiasm.
- Welcomed the new staff and stated the District has an ambition program for the year and he is looking forward to seeing the expertise of the new staff and reminded everyone that “Kids are First”.
- Stated he is looking forward to the Back To School Nights to see the students, parents and staff.
- Reported he will be receiving an award from the Oxnard Union High School District Alumni Hall of Fame on August 25, 2015 at 5:30 p.m. at the Oxnard High School Library.

Mrs. Debra M. Cordes:

- Welcomed the new employees and stated they were selected because of their expertise and they would continue to do a fabulous job for the students. She stated she gave 35 years to the school district and is committed to the area, the district, the students and the community.
- Reported she attended the Harrington Back To School Night on September 1, 2015, stated she had been a principal there for 11 years and stated it was good to see the staff, kids and families. She also had a chance to check in on the new building.
- She also attended the Sierra Linda Back To School Night on September 1, 2015. She has a nephew that attends school there and visited his classroom, the event was well attended.
- She visited McKinna School during the day. It was not a planned visit and Ms. Jenks was not in her office but outside on campus. She visited the newcomer classrooms which was a great opportunity for her and reported for the most part they had all their materials and iPads. She arrived during kindergarten dismissal and stayed until the end of the day, so there was a lot of students, parents and little ones all over. She stated the school is very impacted and there is a big yard in the back but there is no access, she requested this be looked at and see how the district can assist them.
- She questioned if five positions for the Paraeducator, English Learner Services department were bilingual because it did not state it on the agenda item. Dr. Vaca stated he would check into it and respond.
- In closing she stated she is looking forward to seeing the assessments, to measure the progress of the students.

Mr. Albert “Al” Duff Sr.:

- Welcomed the new teachers and congratulated the new appointees.
- He visited Sierra Linda School and Ms. Wennes provided a tour of the school, he stated there were a lot of portables, 800 students in a K-5. He stated he had a special interest in the school because his wife taught there for years and his children attend the school. There is also a tree planted in memory of his youngest son who was killed in an auto accident many years ago.

Mrs. Veronica Robles-Solis:

- Welcomed the new members of the team and thanked them for joining the Oxnard School District family who is leading students into the future.

- Stated she was looking forward to attending Back To School Night events next week, that she was unable to attend any this week because her 9 month baby was under the weather.
- Reported she reviewed the OSD Website this weekend and found that not all of the schools have updated their webpages. Stated in order to improve our communications with the families and community the websites need to be updated and reviewed frequently.

There being no further business, on motion by Trustee Cordes, seconded by Trustee Duff, President Robles-Solis adjourned the meeting at 7:42 p.m. ADJOURNMENT

Respectfully Submitted,  
 DR. CESAR MORALES  
 District Superintendent and  
 Secretary to the Board of Trustees

By our signature below, given on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of September 2, 2015; on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
 President of the Board of Trustees

\_\_\_\_\_  
 Clerk of the Board of Trustees

\_\_\_\_\_  
 Member of the Board of Trustees

\_\_\_\_\_  
 Member of the Board of Trustees

\_\_\_\_\_  
 Member of the Board of Trustees