

Regular Board Meeting  
February 3, 2016

The Board of Trustees of the Oxnard School District met in regular session at 5:00 p.m. on Wednesday, February 3, 2016, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees Debra M. Cordes, Ernest “Mo” Morrison, Denis O’Leary and Albert Duff Sr. Staff members present were District Superintendent Dr. Cesar Morales, Assistant Superintendents Lisa Cline, Robin Freeman, Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Rachel Richter, 5<sup>th</sup> grader in Mr. Foster’s class and Sergio Rivera, 5<sup>th</sup> grader in Mrs. Vargas’ class, lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Rachel Richter, read the District’s Vision and Mission Statements in English and Sergio Rivera read them in Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Mr. Jorge Mares, Principal at Marina West School, thanked the Board for the opportunity to share Marina West School The Academy of Environmental Science & Creative Arts. His presentation which included the focus of all students in every classroom, English Learners, instructional technology, intervention for students, and providing experiences for students. He reported they will continue on project based learning, focus on student academic achievement, a new science lab, field trips for all students and a Spring Art Showcase. In closing Mr. Mares invited the Board Members to visit Marina West. President Robles-Solis thanked the students and staff for participating in the board meeting.

PRESENTATION BY MARINA WEST SCHOOL STAFF

A.5 Changes to the agenda were noted:

- Trustee Cordes requested Item C.1 Agreements #15-177 and #15-178 with MICOP be moved to Section D for discussion;

ADOPTION OF THE AGENDA

On motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 4-1, Trustee O’Leary being the nay vote; the Board adopted the agenda, as amended.

Ms. Robin Freeman, Assistant Superintendent, Educational Services introduced Mr. Michael Chris Ridge, Director of Pupil Services presented a report on the important role of support staff in the district schools and community. Following the report, the Board of Trustees and staff acknowledged the School Counselors and Outreach Specialists in attendance. Dr. Morales thanked everyone for attending the meeting.

STUDY SESSION SCHOOL SITE SUPPORT TEAM PRESENTATION

A.7 On motion by Trustee O’Leary, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board of Trustees adopted and read into record Resolution #15-24 “2015 In Recognition of National School Counseling Week, February 1-5, 2016.

RESOLUTION #15-24 RECOGNITION OF SCHOOL COUNSELORS (Motion #15-79)

ANNOUNCEMENTS PRIOR TO CLOSED SESSION February 3, 2016:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT  
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case
- EXISTING LITIGATION – one (1) case:  
OXNARD SCHOOL DISTRICT v. D. R. HORTON LOS ANGELES HOLDING COMPANY, INC.  
Ventura County Superior Court Case Number: 56-2015-0046489-CU-BC-VTA

Secondly, REMOVAL/SUSPENSION/EXPULSION OF A STUDENT (Education Code 48912; 20 U.S.C. Section 1232g)

- Case No. 15-06 (Action Item)

Thirdly, REQUEST TO READMIT EXPELLED STUDENT under Education Code 48916.

- Case No. 15-07 (Action Item)

Fourthly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) REASSIGNMENT/APPOINTMENT
  - Director of Facilities
- PUBLIC EMPLOYEE(S) EVALUATION(S)
  - Principal(s)
  - Assistant Superintendent(s)

Trustees convened to closed session at 5:52 p.m. until approximately 6:52 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis reported the Board would be returning to closed session after the regular board meeting to complete the closed session agenda.

REPORT ON CLOSED SESSION

A.12 Ms. Robin Freeman, Assistant Superintendent, Educational Services thanked the volunteers from Driscoll's and Berry Pack for their donations to the Migrant Families across the Oxnard School District.

RECOGNITION OF DRISCOLL'S AND BERRY PACK CASH DONATIONS ON BEHALF OF THE MIGRANT PROGRAM

B.1 President Robles-Solis read the Rules For Individual Presentations in English and Clerk Cordes read them in Spanish.

RULES FOR PRESENTATIONS

The following individuals addressed the Board of Trustees:

PUBLIC COMMENT

- Roxana Mendoza, Parent and Employee of the district, concerned with the lack of speech services provided to students at Elm School since they returned from winter break due to reassignment of therapist to Haydock School;
- Claudia Ruiz, Parent, concerned with the lack of speech services provided to students at Elm School since they returned from winter break. She also requested that the replacement be bilingual and able to provide services to EL and DLI students in their language;
- Stephanie Hammer, TK Teacher at Brekke, concerned with the lack of support to provide Paraeducators in the Kindergarten and Traditional Kindergarten as negotiated on unit contract, requested immediate results.

The following items on the consent agenda were approved on motion by Trustee Cordes, seconded by Trustee Morrison, and carried on a roll call vote of 5-0, as presented.

CONSENT AGENDA (Motion #15-80)

C.1 Approved the following agreements:

(Approval of Agreements)

- #15-173 with United Way of Ventura County, to provide referral system to families with children needing dental services; February 4, 2016 through December 1, 2016, at no cost to the district;
- #15-176 with Canon Solutions America Inc., to provide a Copier Lease/Maintenance Agreement, for the term of five (5) years; at an annual cost of \$233,280.00 per year and a five year total of \$1,166,400.00, to be paid with General Funds;
- *Moved to Discussion D.5 #15-177 with Mixteco/Indigena Community Organizing Project (MICOP),*
- *Moved to Discussion D.5 #15-178 with Mixteco/Indigena Community Organizing Project (MICOP),*

C.2 Ratified the following agreements:

(Ratification of Agreements)

- #15-174 with Ventura County Office of Education, to assist in promoting CHAMPS implementation support for up to 590 staff members for professional learning opportunities; amount not to exceed \$43,500.00 and up to \$4,350.00 for Graphics charges, to be paid with General Funds per LCAP Goals;
- #15-175 with PDAP of Ventura County, Inc., to provide an Addiction Treatment Counselor as available to provide early intervention group and individual counseling to students; December 2015 through June 17, 2016; amount not to exceed \$30,000.00, to be paid with Title I Funds.

C.3 Approved Purchase Order/Draft Payment Report #15-04, as submitted.

(Purchase Order/Draft Payment Report #15-04)

C.4 Approved the request for Susan Ekwall and Maureen Aryeetey, music teachers, to the National Association for Music Education (NAfME) conference in Atlanta, Georgia, on March 17-19, 2016; amount not to exceed \$4,000.00 for registration, airfare, lodging and meals, to be paid with MSAP Grant Funds.

(Request for Approval of Out-Of-State Conference Attendance – Georgia)

C.5 Approved the Quarterly Report on Williams Uniform Complaints, Second Quarter, as presented. (Approval of the 2015-16 Quarterly Report on Williams Uniform Complaints, Second Quarter)

C.6 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)

Establish:

- An eight hour, 246 day Grounds Manager, position number 7423, to be established in the Facilities Department. This position will be established to provide additional management support.

**FISCAL IMPACT:**

Cost for Grounds Manager – \$97,900.00 Maintenance

C.7 Personnel Action: (Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District. (CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)</u>		
Katherine Billet	Harrington	January 11, 2016
Pamela Sanchez	Chavez	January 18, 2016
Marisol Campos	Substitute Teacher	2015/2016 School Year
Eleanor Crilly	Substitute Teacher	2015/2016 School Year
Valerie Jones	Substitute Teacher	2015/2016 School Year
Donellan LaVigne	Substitute Teacher	2015/2016 School Year
Jade Ortiz	Substitute Teacher	2015/2016 School Year
Ana Silva	Substitute Teacher	2015/2016 School Year
Ryan Wells	Substitute Teacher	2015/2016 School Year

RESIGNATION

Karen Houle ISP, Kamala January 15, 2016

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Elbo, Winnie	Health Care Technician, Position #2944 Pupil Services 7.0 hrs./183 days	01/12/2016
Pulido, Daniel	Paraeducator II, Position #6734 Special Ed. 5.75 hrs./183 days	01/11/2016

Limited Term

Hernandez, Eduardo	Campus Assistant	01/11/2016
Navarro, Rosaicela	Campus Assistant	12/08/2015

Increase in Hours

Saenz, Mary	Paraeducator III, Position #2608 Pupil Services 5.75 hrs./183 days	01/21/2016
	Paraeducator III, Position #2608 Pupil Services 5.5 hrs./183 days	

Unpaid Leave of Absence

Murillo de Jeronimo, Erica	Compensatory Ed. Assistant, Position #1852 Ed. Services 8.0 hrs./215 days	01/11/2016- 4/01/2016
Rodarte, Maribel	Child Nutrition Worker, Position #2679 Soria 5.0 hrs./185 days	01/11/2016- 02/01/2016

Extended Leave of Absence

Galvan, Judith	Paraeducator III, Position #5466 Special Ed. 5.5 hrs./183 days	01/11/2016- 12/20/2016
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FMLA

Aguirre, Jesus	HVAC Technician, Position #2628 Facilities 8.0 hrs./246 days	01/29/2016
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Resignation

Gush, Jonathan	Paraeducator III, Position #2883 Pupil Services 5.75 hrs./183 days	01/11/2016
Johnson, Karina	Office Assistant III, Position #2784 Ed. Services 8.0 hrs./246 days	01/29/2016
Rodriguez, Joshua	Paraeducator I, Position #7167 Brekke 4.0 hrs./183 days	01/08/2016

D.1 Ms. Lisa Cline, Assistant Superintendent, Business & Fiscal Services reported the audit report was the final report for the Measure M6 General Obligation Bond since all funds had been spent. Following discussion, on motion by Trustee Duff, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board of Trustees accepted the Measure M6 General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2015.

MEASURE M6  
GENERAL  
OBLIGATION BOND  
BUILDING FUND OF  
OXNARD SCHOOL  
DISTRICT AUDIT  
REPORT, JUNE 30,  
2015  
(Motion #15-81)

D.2 Following discussion, on motion by Trustee Duff, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board of Trustees accepted the Measure R General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2015.

MEASURE R  
GENERAL  
OBLIGATION BOND  
BUILDING FUND OF  
OXNARD SCHOOL  
DISTRICT AUDIT  
REPORT, JUNE 30,  
2015  
(Motion #15-82)

D.3 Following discussion, on motion by Trustee Cordes, seconded by Trustee Morrison; Trustee O’Leary questioned the amount of \$10,000.00 and the lack of “not to exceed” language on the action item; initial motions were rescinded; and amended motion by Trustee Cordes, seconded by Trustee Morrison carried on a roll call vote of 5-0; the Board of Trustees ratified Field Contract #FC-P16-03200, for the emergency repairs of the Warehouse/Transportation Water Main, amount not to exceed \$10,000.00 to Sam Hill & Sons Inc., to be paid with Deferred Maintenance Funds.

RATIFICATION OF  
FIELD CONTRACT  
#FC-P16-03200 SAM  
HILL & SONS, INC.

(Motion #15-83)

D.4 Jeremy Cogan with CFW, Inc. and representatives from CSDA Design Group provided a presentation which included a fly-through for the Marshall New Classroom Building Project.

Following a lengthy discussion, on motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees adopted Resolution #15-23 approved the final architectural drawings for the Marshall New Classroom Building Project and further direct that the plans be submitted to the Division of the State Architect and the California Department of Education for approval.

CONSIDERATION AND  
APPROVAL OF  
RESOLUTION #15-23 OF  
THE BOARD OF  
TRUSTEES OF THE  
OXNARD SCHOOL  
DISTRICT APPROVING  
THE FINAL  
ARCHITECTURAL  
DRAWINGS FOR THE  
MARSHALL NEW  
CLASSROOM BUILDING  
PROJECT OF THE  
FACILITIES  
IMPLEMENTATION  
PROGRAM AND  
AUTHORIZING THE  
DISTRICT TO SUBMIT  
THE DRAWINGS TO THE  
DIVISION OF THE  
STATE ARCHITECT AND  
THE CALIFORNIA  
DEPARTMENT OF  
EDUCATION FOR  
ADMINISTRATIVE  
REVIEW

(Motion #15-84)

D.5 Trustee Cordes requested the items be placed on the action agenda so that it could be discussed. Ms. Robin Freeman, Assistant Superintendent, Educational Services provided a brief summary on services which have been provided for the last two years to students and staff on Mixteco Cultural Awareness training/education about Mixteco culture and language.

APPROVAL OF  
AGREEMENTS #15-177  
AND #15-178 with  
MIXTECO/INDIGENA  
COMMUNITY  
ORGANIZING  
PROJECT (MICOP)

Following discussion, on motion by Trustee Cordes, seconded by Trustee O’Leary and carried on a roll call vote of 5-0; the Board of Trustees approved Agreement #15-177 with Mixteco/Indigena Community Organizing Project (MICOP), to provide Mixteco Cultural Awareness training on an as needed basis to Oxnard School District staff; amount not to exceed \$10,000.00, to be paid with Title I Funds; and Agreement #15-178 with Mixteco/Indigena Community Organizing Project (MICOP), to provide Mixteco Cultural Awareness training on an as needed basis to Oxnard School District students; amount not to exceed \$10,000.00, to be paid with Title I Funds.

(Motion #15-85)

E.1 Ms. Robin Freeman, Assistant Superintendent, Educational Services provided a presentation on building a solid foundation to increased student achievement through professional development, content and instructional strategies, instructional and assessment tools, program structure, extra support and parent engagement and support.

FOUNDATION FOR  
INCREASED  
STUDENT  
ACHIEVEMENT  
PRESENTATION

Following the presentation the Board and administrators discussed many topics including extra support for students through Saturday School for EL and GATE students, and intervention provided for students at the school site. They also discussed support for students that did not qualify for Saturday School or After School Programs to support all students in the District. Dr. Morales stated that the Board would receive a presentation at a future board meeting that would include specific data in regards to the first two trimesters in relation to all of the efforts presented today.

Dr. Cesar Morales:

SUPERINTENDENT  
ANNOUNCEMENTS

- Reported that Trustee O’Leary inquired into the hiring process used for Assistant Principal Lepe. Dr. Morales provided a report to the Board of Trustees on the hiring process of this position.
- Thanked Ms. Freeman and the Education Service Department for the update report on academic achievement.
- Reported he would be providing a list of EL Professional Development Training provided since August to the end of the school year.
- Reported he and Ms. Freeman met with the Oxnard Union High School District team Dr. Fraisse and Dr. McCoy to discuss the needs of the students, programs and teachers.
- Stated he received a wonderful call today from Ms. Fox, Principal at Soria School that she had been informed by Statewide CAFE that on Monday they would be receiving a validation visit for the Award of Excellence Application submitted. He commended Ms. Fox and Team for their hard work in applying for the award. He stated he, Ms. Freeman and Dr. Arellano would be participating in the validation visit as central office administrators.
- Update on myOn Reading Literacy Program, the students have read on the digital platform 36,718 books, taking them to 52,128 hours spent reading, in addition to that all student have over 5,000 books available to them through myOn Program. This is to compliment the range of books in every library spanning 9,329 to 31,472 at every school which is 20 books per student.

Mr. Albert Duff Sr.:

TRUSTEE  
ANNOUNCEMENTS

- Reported that he visited many schools and was impressed with the attractive well-kept campuses, pleasant atmosphere and the student engagement. The new school Harrington is a modern facility which is still being worked on; and he visited Marshall School to observe the space where the new 12 classroom project would take place.
- He reminded everyone that the African American Speech Exposition would be held on Saturday, February 27, 2016 sponsored by Alpha Kappa Alpha Sorority, Inc., Xi Kappa Omega Chapter.

Mr. Denis O’Leary:

- Reported he attended an Open House for MICOP and they are doing a lot of programs and the new radio station will be up shortly.
- Future Agenda: discussion on class size reduction; project labor agreements for Marshall, Lemonwood and Elm projects; and a report/discussion on nepotism in the district.

Mrs. Debra M. Cordes:

- Reported she attended a presentation at Rancho Campana High School, her daughter is a teacher there, and they requested community members to come in and score the students project based presentations.
- On February 2, 2016 she attended the VCSBA Dinner meeting; the topic was “State and Federal Legal Landscape/ESEA Reauthorization” and stated it is district’s responsibility to provide the best education to the students.
- Reported she would be attending DLI training on Friday presented by the VCOE.
- Sent out her condolences to the Garcia Family, Elena Garcia a retired Instructional Assistant for the district passed away recently. Her son was a teacher at Haydock and is no longer there.
- Stated she did not agree that the Board needed to have a discussion on nepotism and the individual was highly qualified.

Mrs. Veronica Robles-Solis:

- Reiterated the process used in the hiring of Ms. Lepe showed no wrong doing, the Board followed the recommendation of Superintendent Dr. Morales and a highly qualified individual was appointed.
- Thanked Driscolls’ Philanthropy Team and Berry Pack for their donations to needy Migrant families in the Oxnard School District.
- Thanked the School Counselors and Outreach Specialists for being present tonight and the presentation provided by administration on the services provided to the students.
- Reported tonight the Board approved service contracts with several vendors to provide services for the students of the district.
- Thanked Ms. Freeman for the information provided to the Board regarding academic achievement.

President Robles-Solis stated she would like to conclude each board meeting reading the District’s Vision and Mission Statements. Superintendent Morales read them in English and Spanish.

District’s Vision and Mission Statements

Trustees convened to closed session at 9:30 p.m. until approximately 10:37 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis reported the Board deliberated upon the expulsion of students in closed session and will take action in open session actions:

REPORT ON CLOSED SESSION

- On motion by Trustee Cordes, seconded by Trustee Morrison and carried on a roll call vote of 5-0; on the matter of Case #15-06 the Board of Trustees approved administration’s recommendation to expel.
- On motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 5-0; on the matter of Case #15-07 the Board of Trustees approved administration’s recommendation to readmit.

(Motion #15-86)

(Motion #15-87)

There being no further business, on motion by Trustee O’Leary, seconded by Trustee Duff, President Robles-Solis adjourned the meeting at 10:45 p.m.

ADJOURNMENT



Respectfully Submitted,  
DR. CESAR MORALES

District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the  
Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of  
February 3, 2016; on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees