

Regular Board Meeting
February 4, 2015

The Board of Trustees of the Oxnard School District met in regular session at 5:02 p.m. on Wednesday, February 4, 2015, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees Albert Duff Sr., Debra M. Cordes, Ernest Morrison and Denis O'Leary. Staff members present were District Superintendent Dr. Cesar Morales, Assistant Superintendents Lisa Cline, Dr. Jesus Vaca, and Interim Assistant Superintendent Dr. Nancy J. Carroll, and executive assistant Sylvia Carabajal.

ROLL CALL

Justin Albavera 4th grader in Mrs. Cash's class and Andy Albavera, 5th grader in Mrs. Mechling's class, students from Harrington's After School Program, led the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Justin Albavera 4th grader in Ms. Cash's class read the District's Vision and Mission Statements in English; and Andy Albavera, 5th grader in Mrs. Mechling's class read them in Spanish.

DISTRICT'S VISION AND MISSION STATEMENT

Mrs. Ginger Shea, Manager of Special Programs, provided a presentation on the Oxnard Scholars After School Program which include the program components, accomplishments and upcoming events. Dr. Morales thanked Mrs. Shea and the individuals that attended the meeting for all they do for the students in the after school program.

AFTER SCHOOL PROGRAM

A.5 Changes to the Agenda were noted:

- Section C – Consent Agenda, C.9 Request for Approval of Out of State Conference Attendance – Music Teachers National Association – Las Vegas; revised amount to not exceed \$2,500.00, to be paid with MSAP Grant Funds.

ADOPTION OF THE AGENDA

On motion by Trustee Duff, seconded by Trustee Morrison and carried on a roll call vote of 4-1, Trustee O'Leary being the Nay vote; the Board adopted the agenda, as amended.

Dr. Morales introduced Mr. Yuri Calderon and Mr. Ernesto Flores of Caldwell Flores Winters, Inc., whom provided an overview of the Facilities Implementation Program for the Lemonwood Preschool Facility. The report included information on adopted specifications to meet the needs of preschool and kindergarten classrooms; reconstruction of the existing and reconstructed Lemonwood K-8 campus; and the adopted budget for the project. Following discussion, the Board was informed that this item would come back for approval.

STUDY SESSION PROPOSED PRE-SCHOOL FACILITIES FOR LEMONWOOD SITE

ANNOUNCEMENTS PRIOR TO CLOSED SESSION February 4, 2015:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board on the closed session agenda.

PUBLIC COMMENT CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – two cases
- EXISTING LITIGATION

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
 - Non Re-elects
- PUBLIC EMPLOYEE(S) REASSIGNMENT/APPOINTMENT

Trustees convened to closed session at 5:56 p.m. until approximately 7:06 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis reported the Board would be returning to closed session after the regular meeting to complete the items on the closed session agenda.

REPORT ON CLOSED SESSION

A.11 On motion by Trustee Duff, seconded by Trustee Morrison and carried on a roll call vote of 5-0, the Board of Trustees approved the following minutes:

APPROVAL OF MINUTES (Motion #14-97)

- March 5, 2014, regular meeting

Mrs. Ginger Shea, Manager of Special Programs introduced Mr. Mike Barber, Santa To The Sea Race Coordinator, who in turn introduced his team which included Mr. Tony Corderos with NRG Energy who sponsored the “Neighborhood Challenge”. Mr. Barber presented a \$1,000.00 check to Mr. Greg Brisbane, Fremont Principal for third place; a \$1,500.00 check to Dr. Bond, Haydock Principal for second place, and a \$2,500.00 check to Dr. Joyce, Frank Principal for first place. President Robles-Solis thanked everyone for the well-organized run which she has participated in for the last four years.

AWARD PRESENTATION TO FRANK, FREMONT & HAYDOCK FROM SANTA TO THE SEA ORGANIZATION

Dr. Cesar Morales, District Superintendent presented the following new Administrators to the Oxnard School District Board of Trustees: Ms. Esther Villegas, Assistant Principal at Curren School; Gilbert Elizarraraz, Assistant Principal at Driffill School; Greta Culty, Assistant Principal at Kamala School; and Pam Cwiklo, Assistant Principal at Soria School.

INTRODUCTION OF NEW ADMINISTRATORS

B.1 Clerk Duff read the Rules For Individual Presentations in English and President Robles-Solis read the Spanish version.

RULES FOR PRESENTATIONS

No individuals addressed the Board of Trustees during public comment.

PUBLIC COMMENT

The following items on the consent agenda were approved on motion by Trustee Morrison, seconded by Trustee Duff, and carried on a roll call vote of 5-0, as amended.

CONSENT AGENDA (Motion #14-98)

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|---|---|
| <p>C.1 Approved the following agreements:</p> <ul style="list-style-type: none"> ▪ #14-187 with Document Tracking Services, to virtually host (web-based system) up to five (5) federal and/or state compliance documents for each school site plus the district office; March 22, 2015 through June 30, 2016; amount not to exceed \$30,000.00, to be paid with Title I Funds; ▪ #14-188 with Museum of Ventura County Agriculture Museum, to provide the Youth Education For Agriculture Program, July 1, 2015 through June 30, 2016; at no charge to the District; ▪ #14-190 with Estrellita, to provide professional development for K-1 DLI Teachers for the 2014-15 school year; amount not to exceed \$2,600.00, to be paid with LCFF Funds; ▪ #14-191 with California Lutheran University, to provide a training in “A Developmental English Proficiency Test” for Elm and Harrington School staff on February 18, 2015; amount not to exceed \$145.00 per participant, to be paid with LCFF Funds; ▪ #14-192 with Collaboration for Success, to provide training to site and district administrators on Special Education compliance in documentation and IEP note-taking on April 9, 2015; amount not to exceed \$1,000.00, to be paid with Special Education Funds. | <p>(Agreements)</p> |
| <p>C.2 Approved and adopted Resolution #14-25, authorizing Cooperative Purchasing with the Educational Service District 112 Cooperative Purchasing Program; and participation in the DigitalEdge Contracts, for the purchase of Educational Technology, Audio-Visual Equipment, and related solutions; any fees incurred will be charged to end user’s budget.</p> | <p>(Resolution #14-25, Authorizing Cooperative Purchasing with Educational Service District 112 and Participation in DigitalEdge Contracts)</p> |
| <p>C.3 Approved the waiver of fees for the Alpha Kappa Alpha Sorority, Inc. to hold the annual African American Speech Exposition on Saturday, February 28, 2015 at Thurgood Marshall Elementary School.</p> | <p>(Request to Waive Fees for Use of Facilities Permit – Alpha Kappa Alpha Sorority, Inc.)</p> |
| <p>C.4 Approved the waiver of fees for the Bethel A.M.E. Church’s Mentoring Program to hold the 6th Annual “Come Fly With Me” mentoring program on Saturday, February 7, 2015 at Soria School.</p> | <p>(Request to Waive Fees for Use of Facilities Permit – Bethel A.M.E. Church, Youth Mentoring Program)</p> |
| <p>C.5 Approved participation with the Anaheim City School District Bid #11/12-04 for the purchase of Refurbished Computer Equipment, for the performance term of the Anaheim City School District’s agreement; any fees incurred will be charged to the end user’s budget.</p> | <p>(Participation per Public Contract Code §20118 – Oxnard School District For The Purchase of Refurbished Computer Equipment)</p> |

- C.6 Approved participation with the County of Fairfax, Virginia Bid #2000000264 for the purchase of Multi-Function Devices & Related Services for the performance term of the County of Fairfax, Virginia agreement; any fees incurred will be charged to the end user's budget. (Participation per Public Contract Code §20118 – Oxnard School District For The Purchase of Multi-Function Devices & Related Services)
- C.7 Approved the Purchase Order/Draft Payment Report #14-06, as submitted. (Purchase Order/Draft Payment Report #14-06)
- C.8 Received the information on the district's current Bond Budgets, as of Friday, January 23, 2015. (Report on Bond Construction Budgets)
- C.9 Approved request for Maureen Aryeetey, Teacher at Haydock Middle School, to attend the MTNA (Music Teachers National Association) Conference in Las Vegas, Nevada, March 21-25, 2015; revised amount of \$2,500.00 and MSAP Grant Funds would cover all costs. (Request for Approval of Out of State Conference Attendance – Music Teacher National Association – Las Vegas)
- C.10 Reviewed and accepted the 2014-2015 Second Quarter Williams VCOE Activity Report, as presented. (2014-2015 Second Quarter Williams VCOE Activity Report)
- C.11 Approved new job description – Director of Transportation Services so that a new classification can be taken to and approved by the Personnel Commission. (Approve New Job Description: Director of Transportation Services)
- C.12 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)
- Established:
- An eight hour, 246 day Credential Technician, position number 6777, to be established in the Certificated Human Resources office. This position will be established to meet the needs of the district.
 - A five hour and forty five minute, 183 day Paraeducator II, position number 6782, to be established in the Pupil Services department. This position will be established to meet the needs of our students.
 - A five hour and forty five minute, 183 day Paraeducator II, position number 6783, to be established in the Pupil Services department. This position will be established to meet the needs of our students.
- Abolished:
- An eight hour, 205 day Secretary, position number 5500, to be abolished in the Educational Services department. This position will be abolished due to the lack of work.
- Reduced:
- A twenty nine hour a week, 210 day Warehouse Worker/Delivery Driver, position number 863, to be reduced to twenty two and a half hours a week in the Warehouse. This position will be reduced due to the lack of work.

FISCAL IMPACT:

Cost for Credential Technician - \$76,501 General Fund
Cost for Paraeducator II's - \$47,369 Special Ed
Savings for Secretary - \$33,497.17 MSAP
Savings for Warehouse Worker - \$6,859 Cafeteria Fund

C.13 Personnel Action: (Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District. (CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Larry Brandenburg	Teacher, Physical Education, Curren	December 11, 2014
Michele Frayer	Teacher, Science, Chavez	January 27, 2014
Dennis Mc Sweeney	Teacher, Physical Education, Curren	January 22, 2015
Cynthia Arevalo	Substitute Teacher	2014/2015 School Year
Dennis Mc Sweeney	Substitute Teacher	2014/2015 School Year
Kathy Navarro	Substitute Teacher	2014/2015 School Year
Carolyn Reed	Substitute Teacher	2014/2015 School Year

Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)

Somer Levine	Curren	February 17, 2015
Kathleen Sullivan	Marshall	January 26, 2015

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Castillo, Alejandra	Intermediate School Secretary (B), Position #789 Haydock 8.0 hrs./192 days	01/22/2015
Coronado, Stephanie	Intermediate School Secretary, Position #6710 Soria 8.0 hrs./192 days	01/22/2015
Hernandez, Lorena	Child Nutrition Worker, Position #2838 Frank 4.0 hrs./185 days	01/15/2015
Jimenez, Victoria	Preschool Assistant (B), Position #6360 McKinna 3.0 hrs./183 days	01/12/2015
Ng, Michelle	Intermediate School Secretary (B), Position #6241 Chavez 8.0 hrs./192 days	01/12/2015

Saucedo, Bellinda	Intermediate School Secretary (B), Position #6244 Lemonwood 8.0 hrs./192 days	01/22/2015
Vargas, Veronica	Child Nutrition Worker, Position #2425 Fremont 5.0 hrs./185 days	01/22/2015

Limited Term

Alfaro Vazquez, Karen	Paraeducator	01/12/2015
Bautista, Juan P.	Outreach Specialist	01/12/2015
Gutierrez Capito, Gloria	Paraeducator	01/12/2015
Lamberti Cordero, Jesus	Child Nutrition Worker	12/08/2014
Napoles, Ruben	Paraeducator	01/12/2015
Razo, Rudy	Site Technology Technician	01/12/2015
Segura, Veronica	Paraeducator	01/12/2015
Torres Vargas, Susam A.	Paraeducator	01/12/2015
Zavala, Casey	Paraeducator	01/22/2015

Increase in Hours

Abarca, Esperanza	Paraeducator II (B), Position #1423 Driffill 5.75 hrs./183 days	01/22/2015
	Paraeducator II (B), Position #1423 Driffill 5.0 hrs./183 days	
Padilla, Steven A.	Paraeducator III, Position #2105 Pupil Services 5.75 hrs./183 days	01/21/2015
	Paraeducator III, Position #2105 Pupil Services 5.5 hrs./183 days	

Transfer

Avalos, Manuel	Child Nutrition Worker, Position #6550 Fremont 5.5 hrs./185 days	01/01/2015
	Child Nutrition Worker, Position #2139 Curren 4.5 hrs./185 days	
Lara, Elizabeth Z.	Paraeducator II (B), Position #6451 Pupil Services 5.75 hrs./183 days	01/12/2015
	Paraeducator II (B), Position #1049 Pupil Services 5.0 hrs./183 days	

D.1 On motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees accepted the Measure M6 general Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2014.

MEASURE M6
GENERAL
OBLIGATION BOND
BUILDING FUND OF
OXNARD SCHOOL
DISTRICT AUDIT
REPORT, JUNE 30,
2014
(Motion #14-99)

D.2 On motion by Trustee Cordes, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board of Trustees accepted the Measure R General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2014.

MEASURER GENERAL
OBLIGATION BOND
BUILDING FUND OF
OXNARD SCHOOL
DISTRICT AUDIT
REPORT, JUNE 30,
2014
(Motion #14-100)

D.3 Ms. Nitasha Sawhney, district legal counsel, informed the Board the adoption of the resolution would move the process forward to the next step which begins with the development of proposed trustee area plans, public hearings on proposed plans, as well as a request for waiver of election from the State.

CONSIDERATION
AND ADOPTION OF
RESOLUTION #14-26
REQUEST THE
ESTABLISHMENT OF
TRUSTEE AREAS AND
STATEMENT OF
INTENT TO SEEK
WAIVER OF
ELECTION
(Motion #14-101)

On motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees adopted Resolution #14-26 Requesting The Establishment of Trustee Areas and Statement of Intent To Seek Waiver of Election, to initiate a change of its election system to By-Trustee Area elections for the 2016 governing board election.

E.1 Ms. Lisa Cline, Assistant Superintendent, Business & Fiscal Services and Dr. Nancy J. Carroll, Interim Assistant Superintendent, CAO, Educational Services presented the Local Control Accountability Plan (LCAP) timeline and necessary actions that needed to be taken for the 2015-2016 fiscal year.

REPORT ON LOCAL
CONTROL
ACCOUNTABILITY
PLAN TIMELINE AND
ACTIONS 2015-2016

E.2 Ms. Lisa Cline, Assistant Superintendent, Business & Fiscal Services provided a brief update on the Governor’s proposed budget for the 2015-2016 fiscal year.

BUDGET UPDATE

Dr. Cesar Morales:

- Invited the community to the 2nd Annual State of the District Address which will be held on Wednesday, February 11, 2015 at 5:30 p.m. in English and 7:00 p.m. in Spanish at the Performing Arts Civic Center in Oxnard.
- Reported he was invited to participate in the “Our Students, Our Leaders” convention in Washington D.C. hosted by the State Department of Education which was attended by 50 leaders across the country. He also had an opportunity to speak with Secretary Arne Duncan about leadership and diversity in education throughout the nation.
- Thanked all staff throughout the district for the hard work going on, reported administration is looking at further simplifying the system to focus on teaching and learning in the coming months and year at a greater level.
- Requested the Board designate a Board representative to the English Learner Master Plan Committee to attend the first meeting on February 9, 2015 and ratify the appointment at the February 18, 2015 board meeting. Trustee Cordes was interested, Trustee Morrison nominated Trustee Cordes and Trustee Duff 2nd the nomination with Board alternate Trustee Morrison.

SUPERINTENDENT
ANNOUNCEMENTS

Mr. Denis O’Leary:

- Reported on January 31, 2015 he attended a Saturday workshop sponsored by AMAE and MICOP regarding how to assist the Mixteco students/population. He thanked Trustee Cordes for her involvement with the workshop and Dr. Vaca for attending a very positive event.
- Stated in the near future he would like to see on the agenda discussion and voting on class size reduction, public/project labor agreement; consider partnering with the Mexican Consulate in regards to their “Plazas Comunitarias”.
- Requested a report on Resolution #11-33 For Respect of Indigenous Peoples which stated the District would formulate an anti-bullying committee to monitor problems, he understands the committee was never formed and would like to move forward with this committee.

Mr. Ernie Mo Morrison:

- Stated he was looking forward to the activities of this month which included the African American Speech Expo Contest and reading at schools during “Read Across America” week in March.

Mrs. Debra M. Cordes:

- Stated she enjoyed the presentation of January 31, 2015 sponsored by AMAE with keynote speaker Gaspar Rivera-Salgado from UCLA, which helped the group to be more aware of the indigenous and Mixteco population.
- She attended the Education Foundation Gala at the Tower Club and it was nice to see the award of grants recipients.
- Reported she toured Frank Middle School campus with Dr. Joyce and visited a Robotic class where all the students were engaged, she also visited Academy classes and enjoyed seeing the students interacting with each other and the teacher.
- She visited Brekke School campus with Dr. Nocero, she reported she saw on the weekly bulletin that they receive that there was an activity called “Science Day Rotation – Keep A Cube” and observed students from grades TK through 5th grade participate in the activity, she also visited other classrooms.
- She visited Sierra Linda School, Ms. Valles’ class and was impressed with the iPad interaction between the students and the teacher.
- Sent her condolences to the family of Myrna Gawad who passed away this morning, long time teacher in the district and very involved with the teacher union.

Mr. Albert “Al” Duff Sr.:

- He visited Rose Avenue School which is a K-5 school with 600 students, Dr. Coletti was not available but Office Manager Mrs. Garcia provided a tour of the campus and visited one special education class that had seven students.
- He also toured Ramona School with Mrs. Arias Elisondo and reported the campus is clean and looks very good.

Mrs. Veronica Robles-Solis:

- Thanked everyone for all the calls and texts on the arrival of their daughter Sasha who is seven weeks old, she and her husband really appreciated the calls from staff, parents and community members.

- Reported there was a need to schedule a special board meeting to review future goals and update on the Facilities Master Plan. Following discussion it was scheduled for February 25, 2015 at 5:00 p.m.

Trustees reconvened to closed session at 8:05 p.m. until approximately 8:57 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis reported the Board took the following action in closed session:

REPORT ON CLOSED SESSION

- On motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees released employee #6151.
- In closed session on January 21, 2015, the Board approved a settlement agreement in matter #7880 on a vote of 3-0; the matter has now been finalized.

(Motion #14-102)

(Motion #14-103)

There being no further business, on motion by Trustee Cordes, seconded by Trustee Duff, President Robles-Solis adjourned the meeting at 9:04 p.m.

ADJOURNMENT

Respectfully Submitted,
 DR. CESAR MORALES
 District Superintendent and
 Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of February 4, 2015; on motion of Trustee _____, seconded by Trustee _____.

Signed:

 President of the Board of Trustees

 Clerk of the Board of Trustees

 Member of the Board of Trustees

 Member of the Board of Trustees

 Member of the Board of Trustees