

Regular Board Meeting  
February 18, 2015

The Board of Trustees of the Oxnard School District met in regular session at 5:00 p.m. on Wednesday, February 18, 2015, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees Albert Duff Sr., Debra M. Cordes, Ernest Morrison and Denis O’Leary. Staff members present were District Superintendent Dr. Cesar Morales, Assistant Superintendents Lisa Cline, Dr. Jesus Vaca, and Interim Assistant Superintendent Dr. Nancy J. Carroll, and executive assistant Sylvia Carabajal.

ROLL CALL

Ericka Medina, 5<sup>th</sup> grader in Ms. Weilbacher’s class, lead the audience in the Pledge of Allegiance. She also presented the District’s Vision and Mission states in English and Spanish.

PLEDGE OF ALLEGIANCE  
DISTRICT’S VISION AND MISSION STATEMENT

Mrs. Arias Elisondo, Principal of Ramona School introduced Isabel Martinez, 2<sup>nd</sup> grade student in Ms. Mendoza’s class who shared how she uses technology every day in her classroom with the assistance of Ms. Mendoza.

RAMONA SCHOOL

A.5 On motion by Trustee Duff, seconded by Trustee Morrison and carried on a roll call vote of 4-1, Trustee O’Leary being the Nay vote; the Board adopted the agenda, as presented.

ADOPTION OF THE AGENDA

Ms. Leticia Ramos, Principal of Elm School reported they were the School of Environmental Science, Life Science and Mathematics. Their Vision is that students will take risks to become life-long learners and positive contributors in their communities with a Mission of developing global citizenship. The presentation included the journey on how they began, where they are now, established partnerships and where they expect to be in the future. Ms. Ramos shared that they refer to their school as Elm University – college career where every student will go to college. She reported that each grade level would visit a college this year. She looked forward to their new school in 2016-2017 and invited the Board to come visit Elm University.

STUDY SESSION  
REPORT ON K-5  
STAND SCHOOLS

ELM SCHOOL

Dr. Marlene Breitenbach, Principal of Marshall School reported they were the School of Visual & Performing Arts and their vision is the art of seeing what is invisible to others. Seeing the real connection and meanings to the arts and how they support the Common Core Standards and English Learner language development. She provided a brief summary on their annual plan for 2014-15. She reported that students will reflect during writing activities on what they experience in the visual and performing arts. She reported that with the OMAG grant they were able to utilize a music teacher for all grade levels. Moving forward they are collaborating with Oxnard High School to have high school students come to Marshall and teach the students music. She invited the Board to visit the school and experience the learning first hand.

MARSHALL SCHOOL

ANNOUNCEMENTS PRIOR TO CLOSED SESSION February 18, 2015:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board on the closed session agenda.

PUBLIC COMMENT  
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – two cases
- EXISTING LITIGATION

Secondly, for EXPULSION OF STUDENTS and readmit under *Education Code*, Section 48916.

Thirdly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
  - Non Re-elects
- PUBLIC EMPLOYEE(S) REASSIGNMENT/APPOINTMENT

Trustees convened to closed session at 5:50 p.m. until approximately 7:00 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis reported the Board took the following action in closed session:

REPORT ON CLOSED  
SESSION

- On motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved the stipulated expulsion in student matter #14-08. (Motion #14-104)
- On motion by Trustee Morrison, seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0; the Board of Trustees approved the stipulated suspended expulsion in student matter #14-09. (Motion #14-105)
- On motion by Trustee O’Leary, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees voted to non-re-elect employee #8173 and #2685. (Motion #14-106)

A.11 On motion by Trustee Morrison, seconded by Trustee O’Leary and carried on a roll call vote of 5-0, the Board of Trustees approved the following minutes:

APPROVAL OF  
MINUTES  
(Motion #14-107)

- January 21, 2015, regular meeting

B.1 Clerk Duff read the Rules For Individual Presentations in English and President Robles-Solis read them in Spanish.

RULES FOR  
PRESENTATIONS

The following individuals address the Board of Trustees:

PUBLIC COMMENT

- Claudia Mercado, DELAC President, distributed copies to Board members and addressed concerns on the following:
  1. Uniform Complaint for Failure To Provide Written Response to Letter of June 10, 2014 directed at the Superintendent;
  2. LCAP Committee request proper representation of parents on the committee;
  3. EL Master Plan Committee request proper representation of parents on this committee, review and revise plan in place do not start over;
  4. Uniform Complaint for Failure To Comply with Local Control Funding Formula (LCFF) Mandates.
- Inedina Ayala, Elm Parent, concern with Principal not providing emergency/evacuation plan when she requested the information.
- Fatima Ballesteros, Elm Parent, three concerns: 1) tutoring for daughters, 2) remodeling of the school; and 3) the cleanliness of the present restrooms and drinking fountains.

The following items on the consent agenda were approved on motion by Trustee Cordes, seconded by Trustee Morrison, and carried on a roll call vote of 5-0, as presented.

CONSENT AGENDA  
(Motion #14-108)

C.1 Ratified the following agreements:

(Ratified Agreements)

- Amendment #2 to Agreement #14-48 with Assistance League Non-Public School, to provide additional services for (2) preschool students, December 2014 through July 2015, including Extended School Year; original contract was \$61,740.00, Amendment #1 was for \$8,820.00, Amendment #2 is for \$11,760.00, for a total contract amount of \$82,320.00, to be paid with Special Education Funds;
- Amendment #3 to Agreement #14-50 with Ventura County Office of Education, for additional exceptional services to special education students that consist of support from Special Circumstances Paraeducators (SCP's) for the 2014-15 school year; original contract was for \$380,894.23, Amendment #1 was for \$12,255.99, Amendment #2 was for \$6,142.50, Amendment #3 is for \$32,960.95, for a total contact amount of \$432,253.67, to be paid with Special Education Funds;
- #14-181 with Casa Pacifica Non-Public School, to provide services to Student JE112705 for 2014-15 school year, beginning January 5, 2015, including Extended School Year; amount not to exceed \$22,204.00, to be paid with Special Education Funds;
- #14-182 with Casa Pacifica Non-Public School, to provide services to Student CN010103 for 2014-15 school year, beginning January 15, 2015, including Extended School Year; amount not to exceed \$20,748.00, to be paid with Special Education Funds;
- #14-193 with Kern County Superintendent of Schools, to provide consulting services with claiming reimbursement from the Department of Health Care Services (DHCS) for costs necessary for the proper and efficient administration of the Medi-Cal Program for the 2014-15 school year; cost based on \$85.00 per participant – OSD will only be billed for actual participants after the fact.

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| <p>C.2 Approved WAL #001 for CEQA compliance services at Project No. 5 – Elm Elementary School per Master Agreement #13-132 with Tetra Tech; lump sum fixed fee of \$2,000.00, to be paid with Measure “R” Funds.</p>  | <p>(Approval of WAL #001 for CEQA Compliance Services at Project No. 5 – Elm Pursuant to Master Agreement #13-132 with Tetra Tech)</p>  |
| <p>C.3 Approved WAL #001 for CEQA services at proposed New Middle School Academy Site per Master Agreement #13-133 with LSA Associates, Inc., for the Preliminary Initial Study and Phase 1 Environmental Site Assessment; lump sum fixed fee of \$33,749.00, to be paid with Measure “R” Funds.</p>   | <p>(Approval of WAL #001 for CEQA Consultant Services at the Proposed New Middle School Academy Site at Doris and Patterson Pursuant to Master Agreement #13-133 with LSA Associates, Inc.)</p> |
| <p>C.4 Approved WAL #002 for Surveying services at the Proposed New Middle School Academy Site per Master Agreement #13-126 with MNS Engineers, Inc., lump sum fixed fee of \$4,850.00, to be paid with Measure “R” Funds.</p>   | <p>(Approval of WAL #002 for Surveying Services at the Proposed New Middle School Academy Site at Doris and Patterson Pursuant to Master Agreement #13-126 with MNS Engineers, Inc.)</p>        |
| <p>C.5 Rejected York Claim VCBA06753A1.</p>  | <p>(Rejection of Liability Claim)</p>   |
| <p>C.6 Approved the Expenditure Transfer Report #14-06, as submitted.</p>  | <p>(Expenditure Transfer Report #14-06)</p>   |
| <p>C.7 Received the information on the district’s current Bond Budgets, as of Friday, February 6, 2015.</p>  | <p>(Report on Bond Construction Budgets)</p>  |
| <p>C.8 Received district’s enrollment report for the month of January 2015.</p>  | <p>(Enrollment Report)</p>  |
| <p>C.9 Approved the establishment, abolishment, reduction or increase in hours for classified positions:<br/> <u>Established:</u></p> <ul style="list-style-type: none"> <li>▪ A four hour, 192 day Site Technology Technician, position number 6786, to be established at Kamala school. This position will be established for technology support.</li> <li>▪ An eight hour, 192 day Site Technology Technician, position number 6802, to be established at Haydock school. This position will be established to support the MSAP program.</li> <li>▪ An eight hour, 192 day Site Technology Technician, position number 6803, to be established at Fremont school. This position will be established to support the MSAP program.</li> </ul> | <p>(Establish/Abolish/Reduce/Increase Hours of Positions)</p>   |

- An eight hour, 192 day Site Technology Technician, position number 6804, to be established at Frank school. This position will be established to support the MSAP program.
- A five hour and forty five minute, 183 day Paraeducator II, position number 6799, to be established in the Pupil Services department. This position will be established to meet the needs of our students.

Abolished:

- A four hour, 246 day Custodian, position number 6450, to be abolished at Kamala school. This position will be abolished due to the lack of work.

Increased:

- A four hour, 246 day Custodian, position number 6726, to be increased to eight hours at Kamala school. This position will be increased due to provide additional support.

FISCAL IMPACT:

Cost for Site Technology Technician - \$18,290 Site Discretionary  
 Cost for Site Technology Technician - \$122,517 MSAP  
 Cost for Paraeducator II - \$24,034 Special Ed  
 Savings for Custodian - \$22,584 General fund  
 Cost for Custodian - \$35,536 General fund

C.13 Personnel Action:

(Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District.

(CERTIFICATED)

NEW HIRES

Anna Pilhoefer	Art TOSA, ESC	February 17, 2015
Sergio Becerra Casillas	Substitute Teacher	2014/2015 School Year
Paige Coulter	Substitute Teacher	2014/2015 School Year
Lenore Serres	Substitute Teacher	2014/2015 School Year
Olivia Strohmman	Substitute Teacher	2014/2015 School Year
Jessica Vicents	Substitute Teacher	2014/2015 School Year

Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)

Diana Brooks	Lemonwood	January 29, 2015
Veronica Izzard	Chavez	February 2, 2015
Jorge Napoles	Driffill	January 29, 2015

Interim Assignments

Dr. Nancy J. Carroll	Interim Assistant Superintendent, Educational Services	December 18, 2014
Pamela Morrison	Interim Principal, Marina West	February 9, 2015
Anna Thomas	Interim Director, Curriculum, Instruction and Accountability	February 9, 2015

ANNUAL TEACHER ASSIGNMENT REPORT  
PURSUANT TO EDUCATION CODES 44256 (b) AND 44258.2  
2014/2015

Pursuant to Education codes 44256 (b) and 44258.2, the Board of Trustees each year must authorize/approve those teachers who are teaching outside their credential authorization. An explanation of the education code and list of teachers affected are as follows:

Education Code 44256 (b) allows the holder of a multiple subject or a standard elementary teaching credential to teach any subject in departmentalized classes with 12 semester units, or 6 upper division units, in the subject to be taught.

<u>Name</u> Michele Frayer	<u>Subject</u> Science / Chavez
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The following classified individuals to be employed in the capacities and (CLASSIFIED)  
for the terms indicated, their salaries to be determined in accordance with salary  
regulations of the district, it being understood that substitute classified personnel  
and regular classified personnel performing substitute duties will be assigned by  
the administration and paid in accordance with salary regulations governing the  
specific assignment:

Name	Position	Effective Date
<u>New Hire</u>		
Brogdon, Susan	Child Nutrition Worker, Position #6627 Itinerant 5.0 hrs./185 days	02/03/2015
Morales, Maria A.	Child Nutrition Worker, Position #6410 Curren 5.0 hrs./185 days	02/03/2015
Varela, Esteban C.	Child Nutrition Worker, Position #2214 Curren 5.0 hrs./185 days	01/29/2015
Wofford, Aimee M.	Paraeducator II, Position #312 Pupil Services 5.75 hrs./183 days	02/02/2015
<u>Limited Term</u>		
Lopez, Gina	Child Nutrition Worker	01/02/2015
Rubalcaba, Lljayra	Paraeducator	01/26/2015
Wang, Jinbo	Paraeducator	02/03/2015
<u>Increase in Hours</u>		
Cardenas Ayala, Erick	Paraeducator III, Position #2948 Pupil Services 5.75 hrs./183 days	01/22/2015
	Paraeducator III, Position #2948 Pupil Services 5.0 hrs./183 days	
Cardenas Lopez, Alma R.	Paraeducator III, Position #1953 Pupil Services 5.75 hrs./183 days	01/22/2015
	Paraeducator III, Position #1953 Pupil Services 5.0 hrs./183 days	
	Paraeducator III, Position #1953 Pupil Services 5.0 hrs./183 days	

Tapia, Ruby	Paraeducator III (B), Position #1899 Pupil Services 5.75 hrs./183 days Paraeducator III (B), Position #1899 Pupil Services 5.0 hrs./183 days	02/04/2015
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Transfer

Flores, Guadalupe	Child Nutrition Worker, Position #1583 Fremont 5.5 hrs./185 days Child Nutrition Worker, Position #2851 Fremont 5.0 hrs./185 days	01/20/2015
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Mendoza, Anthony	Custodian, Position #840 Curren 8.0 hrs./246 days Custodian, Position #2541 Fremont 4.0 hrs./246 days	02/09/2015
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FMLA

Figueroa, Karina	Attendance Accounting Technician, Position #1836 Ramona 8.0 hrs./192 days	01/30/2015- 04/23/2015
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Resignation

Borunda, Rosa	Library Media Technician, Position #2515 Brekke 5.0 hrs./190 days	02/17/2015
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Chen, Li	Position Control Specialist, Position #1263 Budget & Finance 8.0 hrs./246 days	02/16/2015
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Littlejohn, Michael	Transportation Manager, Position #0409 Transportation Department 8.0 hrs./246 days	01/30/2015
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D.1 Trustee O’Leary motioned to vote for Christina Urias (Santa Paula USD) and John B Walker (Ventura USD), Trustee Duff seconded the motion; following discussion, on a roll call vote of 2-2-abstain (Trustees O’Leary and Duff were Aye votes, Trustees Morrison and Robles-Solis were Nay votes, and Trustee Cordes abstained), motion failed. 2015 CSBA DELEGATE ASSEMBLY ELECTION

Trustee Morrison motioned to vote for Kelsey Steward (Santa Paula USD) and Christina Urias (Santa Paula USD), Trustee Robles-Solis seconded the motion; on a roll call vote of 3-2 (Trustees Morrison, Cordes and Robles-Solis were the Aye votes, Trustees O’Leary and Duff were the Nay votes); the Board of Trustees voted to submit their vote for the above mentioned candidates and directed administration to submit the official ballot on behalf of the Oxnard School District Board of Trustees to CSBA. (Motion #14-108)

D.2 Mr. Yuri Calderon with Caldwell Flores Winter, Inc. provided a brief summary on the ratification for additional DSA Inspection Services for Project No. 1 – Kindergarten and Science Reconfiguration Projects which included 22 classrooms at eight school sites. CONSIDERATION AND RATIFICATION OF SUPPLEMENTAL WORK AUTHORIZATION LETTER #001S FOR ADDITIONAL

Following discussion, on motion by Trustee Morrison, seconded by Trustee Cordes and carried on a roll call vote of 4-0, Trustee O’Leary was not present during the vote; the Board of Trustees ratified the Supplemental Work Authorization Letter No. 1 to Nolte Vertical 5 for Project No. 1 of the Oxnard DSA INSPECTION SERVICES (IOR), FOR PROJECT NO. 1 KINDERGARTEN AND

Facilities Implementation Program in the amount of \$56,680.00, to be paid with Measure “R” Funds.

Following the vote, Trustee Cordes requested that for the future if they would highlight the items that were unforeseeable and where the extra costs came from by project/site. Mr. Calderon stated this information could be provided to the Board in the future.

SCIENCE  
RECONFIGURATION  
PROJECTS PURSUANT  
TO MASTER  
AGREEMENT #13-130  
WITH NOLTE VERTICAL  
5  
(Motion #14-110)

D.3 On motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 4-0, Trustee O’Leary was not present during the vote; the Board of Trustees ratified appointment of Trustee Debra M. Cordes as the representative of the Board to the English Learner Master Plan Advisory Committee and Trustee Ernest “Mo” Morrison as the alternate.

RATIFY APPOINTMENT  
OF BOARD  
REPRESENTATIVE TO  
DISTRICT COMMITTEE  
– ENGLISH LEARNER  
MASTER PLAN  
ADVISORY  
COMMITTEE  
(Motion #14-111)

E.1 Ms. Lisa Cline, Assistant Superintendent, Business & Fiscal Services provided a report on the potential savings to be realized by a possible May 2015 refunding. Following discussion, Ms. Cline informed the Board that this item would be presented to the Board of consideration and action at a future board meeting.

REPORT ON  
GENERAL  
OBLIGATION BOND  
REFUNDING

E.2 Ms. Lisa Cline, Assistant Superintendent, Business & Fiscal Services informed the Board that there had been no change since the last report of two weeks ago. She informed the Board that the government would be looking at funding models, perhaps for the state facilities bond in 2016.

BUDGET UPDATE

Dr. Cesar Morales:

- Commended Elm and Marshall Principals for their K-5 Strand presentation this evening.
- Stated they were wowed by the two students from Ramona School that assisted during the beginning of the board meeting.
- Reported he visited Fremont School and participated in the dance classes with students in Ms. Decile’s and Mr. Fernandez’ P.E. class.

SUPERINTENDENT  
ANNOUNCEMENTS

Mr. Ernie Mo Morrison:

- Reported he participated as a judge in the African American Speech Contest at Driffill School.
- Requested in the planning stages of the new middle school that the district/Board decide what the academy strands will be so that the school can be designed accordingly.

TRUSTEES  
ANNOUNCEMENTS

Mrs. Debra M. Cordes:

- Reported last week she visited Ritchen, Marshall and Fremont schools and really enjoyed visiting the classrooms. She thanked Mrs. Anguiano, Principal at Ritchen for the book she gave her. At Marshall she visited kindergarten classes where the students were celebrating the 100 day and completing art projects which were great to see since art had not been a part of curriculum for a long time.



- At Fremont she toured the school with Mr. Brisbane, visiting classrooms which were set up for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders.
- Reported today she visited Rose Avenue School classrooms and observed the recycling project during lunch time.
- She also visited Ramona School, the principal was not available but a teacher on break took her to a couple of classrooms. She suggested that Board Members get the district badges, so when they are visiting campus, they can be identified.
- Reported she also attended the EL Master Plan meeting which was very informative.
- She also encouraged participation to the African American Speech Contest and the Cesar Chavez Contest which are great opportunities for students to do research and practice public speaking.

Mr. Albert “Al” Duff Sr.:

- Reported he visited Lemonwood School and stated it is a large campus with a lot of portables and 920 students in grades kindergarten through seventh grade. He met with Mrs. Villavicencio and Mrs. Yvette Stein gave him a tour of the campus. He was also invited to return and participate in Read Across America the first week of March.
- Congratulated Dr. Cesar Morales for an outstanding State of the District, you did a wonderful job, it was well received and OSD is preparing the students for the future.
- He also reported that the district is in the process of reconstructing three of the oldest schools in the district, Harrington, Lemonwood and Elm Schools and encouraged support to future facility bonds.

Mr. Denis O’Leary:

- Stated he would like to see a discussion and vote on class size reduction and being the Board representative on the LCFF Committee this was one of the priorities among the parents and the community.
- He would also like to discuss and vote on Public Labor Agreement in the near future. As well as have the district consider partnering with the Mexican Consulate in regards to their “Plazas Comunitarias” to assist parents, students and the community.
- Reported that three years ago the Board passed a Resolution #11-33 For Respect of Indigenous Peoples which stated the District would formulate an anti-bullying committee to monitor problems, he understands the committee was never formed and would like to move forward with this committee.
- Stated that tonight was the first time in 12 years that a speaker was cut short to 15 minutes, we should have allowed more time because it had to be translated. Past practice has always been if the individual needed more than 15 minutes the Board has always allowed more time. He stated the Board needed to have a discussion on this topic on what will happen in the future.

There being no further business, on motion by Trustee Morrison, seconded by Trustee O’Leary, President Robles-Solis adjourned the meeting at 8:06 p.m.

ADJOURNMENT

Respectfully Submitted,  
DR. CESAR MORALES  
District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the  
Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of  
February 18, 2015; on motion of Trustee \_\_\_\_\_, seconded by Trustee  
\_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees