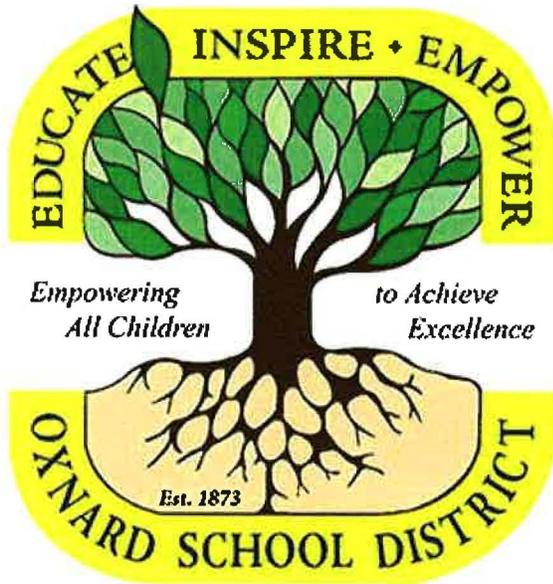


OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President
Mrs. Veronica Robles-Solis, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Jarely Lopez, Member
Ms. Katalina Martinez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Mrs. Ruth Quinto
Assistant Superintendent,
Business & Fiscal Services
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING

Wednesday, October 6, 2021

5:00 PM - Open Meeting

5:30 PM - Closed Session to Follow

7:00 PM - Return to Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Human Resources. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: osdtv.oxnardsd.org

Broadcasted by Charter Spectrum, Channel 20 &
Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

October 6, 2021

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Cordes called the meeting to order at 5:03 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Ruth Quinto, Assistant Superintendent Victor Torres, and Senior Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Jenavieve Villagomez, 5th grade student at Brekke School, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Jenavieve Villagomez, 5th grade student at Brekke School, read the district's Mission and Vision Statement in English. America Arroyo, 2nd grade student at Brekke School, read the district's Mission and Vision Statement in Spanish.

A.4. Presentation by Brekke School

Ms. Tammy Smith, Principal, provided a presentation regarding Brekke School.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted with the following amendments:

- Item C.2 *Request for Approval of Out of State Conference Attendance (Torres)* was moved to Action Item D.5 at the Board's request.
- Item C.3 *Approval of Out-of- State Travel to Washington, D.C. for Recruitment Purposes (Torres)* was moved to Action Item D.4 at the Board's request.
- Item C.20 *Ratification of Agreement #21-125, John J. Labriola (Quinto/Miller)* was moved to Action Item D.6 at the Board's request.

Motion #21-39 Adoption of Agenda as Amended

Mover: Monica Madrigal Lopez

Seconder: Katalina Martinez

Moved To: Adopt as Amended

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

A.6. Study Session - Child Nutrition Services Overview (Quinto/Lugotoff)

Ms. Ruth Quinto, Assistant Superintendent, Business & Fiscal Services, and Ms. Suzanne Lugotoff, Director of Child Nutrition Services, provided an overview of the district's Child Nutrition program. Information reviewed included food flow, community feeding during the last year (5,400+ meals per week), and grab-and-go meals throughout the spring to offset food insecurity issues.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.8. Closed Session

The Board convened to closed session at 6:16 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

- OAH Case #2021070233

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources,
and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-
Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider
personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:22 p.m.

A.10. Report Out of Closed Session

President Cordes reported on the following action taken in closed session:

Motion #21-40 Approval of Settlement Agreement in OAH Case #2021070233

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis,

Debra Cordes

Motion Result: Passed

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

A.11. Adoption of Resolution #21-11 – Week of the School Administrator, October 10-16, 2021 (Aguilera-Fort)

The Board adopted Resolution #21-11 in recognition of the Week of the School Administrator, October 10-16, 2021.

Motion #21-41 Adoption of Resolution #21-11 – Week of the School Administrator, October 10-16, 2021

Mover: Monica Madrigal Lopez

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

A.12. Annual Report on California Dashboard Local Indicators (DeGenna)

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, provided a presentation on the California Dashboard Local Indicators, which are mentioned in the LCAP and need to be submitted to the state by October 15th.

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por ponente)

There were no comments.

B.2. Public Hearing to Present Finding of Sufficient Textbooks or Instructional Materials and Adoption of Resolution #21-10 for 2021-2022 (DeGenna/Thomas)

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, conducted a public hearing and recommended the Board's adoption of Resolution #21-10 regarding sufficiency of instructional materials for the 2021-22 school year.

Motion #21-49 Adoption of Resolution #21-10 Finding of Sufficient Textbooks or Instructional Materials for 2021-2022

Mover: Monica Madrigal Lopez

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section C: CONSENT AGENDA

The consent agenda was approved as amended.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Motion #21-42 Approval of Consent Agenda as Amended

Mover: Monica Madrigal Lopez

Seconder: Katalina Martinez

Moved To: Approve

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

C.1. Setting of Date for Public Hearing - Appointment of Personnel Commissioner (Aguilera-Fort/Nair)

As presented.

C.2. Request for Approval of Out of State Conference Attendance (Torres)

Moved to Action Item D.5 per the Board's request.

C.3. Approval of Out-of- State Travel to Washington, D.C. for Recruitment Purposes (Torres)

Moved to Action Item D.4 per the Board's request.

C.4. Establishment/Abolishment/Increase of Hours of Positions (Torres/Nair)

As presented.

C.5. Personnel Actions (Torres/Batista/Nair)

As presented.

C.6. Actuarial Study of Retiree Health Liabilities (Quinto/Crandall Plasencia)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.7. Approval of Amendment #1 to Agreement #19-201 with Merrill Educational Center (DeGenna/Jefferson)

To provide a program of instruction which is consistent with the pupil's individual educational plan, to be extended through June 2022, in the amount of \$76,000.00, to be paid out of Special Education Funds.

C.8. Approval of Agreement/MOU #21-118 – Project Understanding (DeGenna/Nocero)

To provide after-school tutoring services to students in K-5th grade, October 7, 2021 through June 30, 2022, at no charge to Oxnard School District.

C.9. Approval of Agreement #21-119, Panorama Education (DeGenna/Nocero)

To provide a web-based assessment and data system that identifies student needs within the

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realm of social and emotional learning, October 10, 2021 through June 30, 2023, in the amount not to exceed \$291,001.00, to be paid out of the General Fund.

C.10. Approval of Agreement/MOU #21-122 – Parker-Anderson Enrichment-Central LA (DeGenna/Shea)

To provide three sets of six-week sessions of enrichment at 20 schools in the Oxnard School District in the areas of Fashion Design, STEAM, Dinosaurs, Photography, Chess, Robotics, Architecture, Coding, Marine Biology, Chemistry, and many other topics, October 8, 2021 through June 30, 2022, in the amount not to exceed \$460,00.00, to be paid out of ASES funds.

Section C: RATIFICATION OF AGREEMENTS

C.11. Ratification of Amendment #1 to Agreement #19-01 with Tyler Technologies Inc. (Quinto/Briscoe)

To add an Electronic Rollout Sheet to the existing three-year agreement for a hosted Pupil Transportation Data Management System, in the amount of \$7,861.67, to be paid out of the General Fund.

C.12. Ratification of Amendment #1 to Agreement #20-76 with Merrill Educational Center, Non-Public School, NPS (DeGenna/Jefferson)

To provide a program of instruction which is consistent with the pupil's individual educational plan, to be extended through June 2022, in the amount of \$30,400.00, to be paid out of Special Education funds.

C.13. Ratification of Amendment #1 to Agreement #20-158 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Jefferson)

To adjust the total cost for providing exceptional services for student #DP010810 that consist of support from Special Circumstances Paraeducators (SCP's) through June 30, 2021, in the amount of \$81.55, to be paid out of Special Education Funds.

C.14. Ratification of Amendment #1 to Agreement #20-167 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Jefferson)

To adjust the total cost for providing exceptional services to special education student #DR022207 that consist of support from Special Circumstances Paraeducators (SCP's) through June 30, 2021, in the amount not to exceed \$1,254.68, to be paid out of Special Education Funds.

C.15. Ratification of Change Order #1 to Agreement #20-180 with Eberhard Energy Systems for Roofing Project 2021 (Quinto/Miller)

For unforeseen conditions encountered on five roofs at Frank Academy, in the amount of \$8,551.68, to be paid out of Deferred Maintenance Funds.

C.16. Ratification of Amendment #1 to Agreement #21-48 – CompHealth Medical Staffing (DeGenna/Jefferson)

To adjust the start date of the agreement to provide temporary service to Oxnard School District students consistent with the student’s Individualized Education Program (IEP), which may include direct and consultative services as needed, to July 1, 2021 to cover Extended School Year (ESY) services that were provided in July, at no additional cost to the district.

C.17 Ratification of Agreement #21-117 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Jefferson)

To provide exceptional services to special education students JM111710, SR112811 and AG091310 that consist of support from Special Circumstances Paraeducators (SCP’s), including Extended School Year, during the 2021-2022 school year, in the amount of \$160,084.91, to be paid out of Special Education Funds.

C.18. Ratification of Agreement #21-120 – Career Links (DeGenna/Jefferson)

To provide supplemental staffing services to the Oxnard School District on an “as needed” basis in the areas of Speech Language Therapist, Occupational Therapist and Physical Therapist, August 31, 2021 through June 30, 2024, in the amount not to exceed \$500,000.00, to be paid out of Special Education Funds.

C.19. Ratification of Agreement/MOU #21-121 – Ventura County Office of Education (DeGenna/Thomas)

To provide library support services to the Oxnard School District, pursuant to Section 18100 of the California Ed. Code, September 1, 2021 to June 30, 2022, in the amount of \$5,280.00, to be paid out of Title 1 Funds.

C.20. Ratification of Agreement #21-125, John J. Labriola (Quinto/Miller)

Moved to Action Item D.6 per the Board's request.

C.21. Ratification of Agreement #21-126, USC - Department of Otolaryngology (DeGenna/Jefferson)

To provide professional development training for Special Education and Hard of Hearing teachers, September 30, 2021 through June 30, 2022, in the amount of \$2,250.00, to be paid out of Special Education Funds.

C.22. Ratification of Agreement/MOU #21-127 - Ventura County Office of Education - Interdistrict Transfer (Aguilera-Fort/DeGenna)

To permit pupils who reside in one of the districts to attend in another based on the terms and conditions of the Agreement/MOU, commencing with the 2021-22 school year and ending at the conclusion of the 2025-26 school year, at no cost to Oxnard School District.

C.23. Ratification of Change Order #001 to Field Contract #FC-P21-03696 with Sam Hill & Sons Inc. for the Removal/Replacement of Concrete at Fremont (Quinto/Miller)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

For unforeseen conditions encountered while removing trees during concrete replacement at Fremont, in the amount of \$2,921.50, to be paid out of Deferred Maintenance Funds.

Section D: ACTION ITEMS

D.1. Approval of Variable Term Waiver for Bilingual Authorization for Natali Samame for the 2021-22 School Year (Torres)

Dr. Marlene Batista, Director, Certificated Human Resources, recommended the Board's approval of a Variable Term Waiver for Bilingual Authorization for Natali Samame for the 2021-22 School Year. Ms. Samame will receive her full credential in one to two years and already has her masters in Spanish.

Motion #21-43 Approval of Variable Term Waiver for Bilingual Authorization for Natali Samame for the 2021-22 School Year

Mover: Katalina Martinez

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

D.2. Approval of New Job Descriptions: Director of Teaching and Learning; Director of School Performance and Student Outcomes (Torres/DeGenna)

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, recommended the Board's approval of the new Job Descriptions for Director of Teaching and Learning and Director of School Performance and Student Outcomes. She explained that these were title changes to existing positions, not addition of positions, as the last part of the ongoing reorganization of the department.

Motion #21-44 Approval of New Job Descriptions: Director of Teaching and Learning; Director of School Performance and Student Outcomes Mover: Monica Madrigal

Lopez

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis

Motion Result: Passed

D.3. Approval of New Classification and Job Duties for Web Content Analyst (Nair)

Ms. Shristie Nair, Director, Classified Human Resources, recommended the Board's approval of the new classification and job duties for the Web Content Analyst. The position will be in charge of maintaining the district's web page, review the flow of information, design a website that is more user-friendly, provide trainings, and support school sites and departments.

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Motion #21-45 Approval of New Classification and Job Duties for Web Content Analyst
Mover: Katalina Martinez
Seconder: Monica Madrigal Lopez
Moved To: Approve
Ayes: 5 - Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes, Monica Madrigal Lopez
Motion Result: Passed

D.4. Approval of Out-of- State Travel to Washington, D.C. for Recruitment Purposes (Torres)

Moved from Consent Item C.3 per the Board's request.

There was discussion regarding the possibility of working with universities in California rather than traveling to the East Coast. There are 6 or 7 universities that offer speech therapist programs, but the demand locally is great and competition is high for those candidates.

Motion #21-47 Approval of Out-of- State Travel to Washington, D.C. for Recruitment Purposes
Mover: Monica Madrigal Lopez
Seconder: Debra Cordes
Moved To: Approve
Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes
Motion Result: Passed

D.5. Request for Approval of Out of State Conference Attendance (Torres)

Moved from Consent Item C.2 per the Board's request.

The lateness of this request was noted, as the conference starts tomorrow. Superintendent Aguilera-Fort will address this issue for the future.

Motion #21-46 Approval of Out of State Conference Attendance for Dr. Victor Torres
Mover: Katalina Martinez
Seconder: Jarely Lopez
Moved To: Approve
Ayes: 4 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Debra Cordes
Nays: 1 - Veronica Robles-Solis
Motion Result: Passed

D.6. Ratification of Agreement #21-125, John J. Labriola (Quinto/Miller)

Moved from Consent Item C.20 per the Board's request.

There was discussion regarding the measurements by square footage and what they would be used for. The numbers could be a factor in Custodial staffing.

Motion #21-48 Ratification of Agreement #21-125, John J. Labriola

Mover: Katalina Martinez

Second: Jarely Lopez

Moved To: Ratify

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Dr. Aguilera-Fort

- District Innovation and Leadership for Early Education (DIALEE)
- Oxnard College Advisory Council (Work Force Development) College and Career
- Pathways for our students
- Mixteco Parent Meeting
- thank you to school administrators
- Indigenous Peoples' Day in the United States October 11, 2021
- COVID-19 Testing @ Frank & LW
- Saturday 10/9 mobile vaccine clinic at ELM sponsored by LULAC
- Rose Avenue Groundbreaking & McKinna Ribbon Cutting

G.2. Trustees' Announcements (3 minutes each speaker)

Monica Madrigal Lopez

- thank you to Brekke for presentation today
- yesterday was National Teacher Day - thank you to teachers
- thank you to admin for their work
- would like information to see if there is any sports plan in schools
- reminder to wear masks properly
- recruitment happening next week? (Saturday October 16, OSD Job fair at Driffill School)

Jarely Lopez

- thank you to everyone for all they do

Katalina Martinez

- thank you to Brekke and for presentation re: Dolphin Dove
- thank you to all administrators - difficult to deal with discipline
- there are over 20,000 indigenous people in Oxnard

Debra Cordes

- thank you to Brekke school
- thank you to Dr. DeGenna for presentation
- thank you to Ms. Quinto for presentation
- thank you to administrators - the job is tough; appreciates their work

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

G.3. ADJOURNMENT

Motion to adjourn

Mover: Veronica Robles-Solis

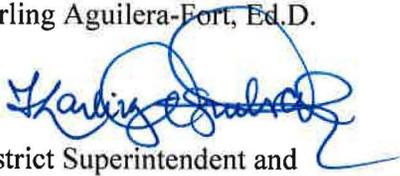
Seconder: Katalina Martinez

Moved To: Adjourn

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis,
Debra Cordes

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.



District Superintendent and
Secretary to the Board of Trustees

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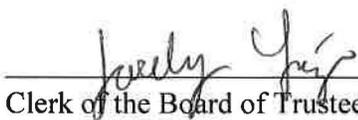
October 6, 2021

By our signature below, given on this 4th day of May, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of October 6, 2021, on motion by Trustee MADRIGAL LOPEZ, seconded by Trustee CORDES.

Signed:



President of the Board of Trustees



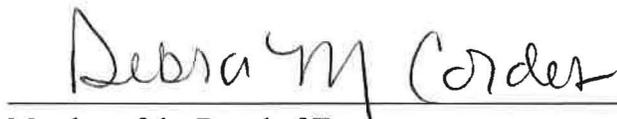
Clerk of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees