

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President
Mrs. Veronica Robles-Solis, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Jarely Lopez, Member
Ms. Katalina Martinez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Mrs. Ruth Quinto
Assistant Superintendent,
Business & Fiscal Services
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING

Wednesday, October 20, 2021

5:00 PM - Study Session

5:30 PM - Closed Session to Follow

7:00 PM - Return to Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Human Resources. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: osdtv.oxnardsd.org

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Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

October 20, 2021

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Cordes called the meeting to order at 5:04 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Ruth Quinto, Assistant Superintendent Victor Torres, and Senior Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Sophie Bell, 4th grade student in Ms. Pilgram's class at Sierra Linda School, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Abijah Amaro, 5th grade student in Ms. Bouvet's class at Sierra Linda School, read the district's Mission and Vision Statement in English and Spanish.

A.4. Presentation by Sierra Linda School

Mr. Jorge Mares, Principal, provided a presentation about Sierra Linda School.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted with the following amendment:

- Item A.12 "*Instructional Technology Services Department Update (Aguilera-Fort/Mitchell)*" – title should read "*Information Technology Services Department Update (Aguilera-Fort/Mitchell)*". All references to "Instructional Technology" should be changed to "Information Technology".

Motion #21-50 Adoption of Agenda as Amended

Mover: Veronica Robles-Solis

Seconder: Katalina Martinez

Moved To: Adopt as Amended

Ayes: 4 - Monica Madrigal Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

A.6. Study Session - Update on COVID Protocols (DeGenna/Nocero/Magana)

Ms. Norma Magana, Risk Manager, and Dr. Jodi Nocero, Director of Pupil Services, presented an update on the district's COVID-19 protocols.

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A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.8. Closed Session

The Board convened to closed session at 6:01 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources,
and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-
Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider
personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:12 p.m.

A.10. Report Out of Closed Session

President Cordes reported that there was nothing to report.

A.11. Facilities Annual Report (Quinto/Miller)

Mrs. Ruth Quinto, Assistant Superintendent, Business & Fiscal Services, introduced Mr. Dana Miller, Director of Facilities, who provided an overview of the district's Facilities department. Also in attendance were Senior Maintenance Manager Marcos Lopez, Custodial Services Supervisors Ben Tirado and Sal Gutierrez, and Grounds Manager Shirly Barrett.

A.12. Information Technology Services Department Update (Aguilera-Fort/Mitchell)

Ms. Valerie Mitchell, Chief Information Officer and Mr. Tom Kranzler, Director of Network Operations, provided an update on the district's Information Technology Services Department.

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por

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ponente)

There were no comments.

Section C: CONSENT AGENDA

The consent agenda was approved as presented.

Motion #21-51 Approval of Consent Agenda as Presented

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Monica Madrigal Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

C.1. Approval of Notice of Completion, Roofing Project 2021 – Frank & Fremont, Bid #20-01 (Quinto/Miller)

As presented.

C.2. Approval of Notice of Completion, Asphalt Paving Project – Frank, Lopez & McAuliffe, Bid #20-02 (Quinto/Miller)

As presented.

C.3. Enrollment Report (Quinto)

As presented.

C.4. Purchase Order/Draft Payment Report #21-03 (Quinto/Franz)

As presented.

C.5. Approval of the 2021-22 Quarterly Report on Williams Uniform Complaints, First Quarter (Torres)

As presented.

C.6. Personnel Actions (Torres/Batista/Nair)

As presented.

C.7. Establishment/Abolishment of Positions (Torres/Nair)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.8. Approval of Agreement #21-128 – Oxnard Performing Arts Center Corporation (DeGenna)

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To host a districtwide Enrollment Fair on Saturday, January 29, 2022, in the amount not to exceed \$800.00, to be paid out of Title 1 Funds.

C.9. Approval of Agreement #21-130 – Island Packers (DeGenna)

To provide boat transportation to and from the Channel Islands National Park for teachers participating in field excursions as part of professional development regarding the Next Generation Science Standards and Environmental Literacy, October 21, 2021 through July 31, 2022, in the amount of \$9,000.00, to be paid out of NOAA B-WET Grant Funds.

C.10. Approval of Agreement #21-132 – The Santa Barbara Botanic Garden (DeGenna)

To provide guest lecturer/teacher services for the B-WET Teacher Professional Development Program Grant, October 21, 2021 through July 31, 2022, in the amount not to exceed \$2,500.00, to be paid out of NOAA B-WET Grant Funds.

C.11. Approval of Agreement #21-133 – Julie Tumamait-Stenslie (DeGenna)

To provide guest lecturer/teacher services for the B-WET Teacher Professional Development Program Grant, October 21, 2021 through July 31, 2022, in the amount not to exceed \$3,000.00, to be paid out of NOAA B-WET Grant Funds.

C.12. Approval of Agreement #21-135 – Channel Islands National Marine Sanctuary (DeGenna)

To provide vessel support from Santa Barbara Harbor, CA to Santa Rosa Island (or other island, depending on weather) for participants in teacher professional development activities, October 21, 2021 through July 31, 2022, in the amount not to exceed \$3,500.00, to be paid out of NOAA B-WET Grant Funds.

C.13. Approval of Agreement/MOU #21-136 – California State University, Channel Islands (DeGenna)

To provide collaborators who will provide scientific instruction and demonstrations within their areas of expertise, to OSD teachers as part of the teachers' participation in activities supported by the NOAA B-WET grant (including multiple field excursions to Channel Islands National Park), October 21, 2021 through July 31, 2022, in the amount not to exceed \$9,000.00, to be paid out of NOAA B-WET Grant Funds.

C.14. Approval of Agreement #21-139 - E.J. Harrison & Sons, Inc. (Quinto/Miller)

To provide district wide trash pickup services, December 1, 2021 through November 30, 2024, in the amount of \$1,112,046.00 for the three-year period, to be paid out of the General Fund.

C.15. Approval of Agreement #21-140 with Kenco Construction Services, Inc., to provide DSA Inspector of Record (IOR) Services (Project Inspector) for the Rose Avenue Elementary School Reconstruction Project (Quinto/Miller/CFW)

To provide Inspector of Record Services for the Rose Avenue Elementary School Reconstruction Project, October 21, 2021 through September 20, 2023, in the amount of

\$367,080.00, to be paid out of Master Construct and Implementation Funds.

C.16. Approval of Agreement #21-141 with Construction Testing & Engineering Services, Inc., to provide DSA Special Testing and Inspection Services for the Rose Avenue Elementary School Reconstruction Project (Quinto/Miller/CFW)

To provide DSA Special Testing and Inspection Services for the Rose Avenue Elementary School Reconstruction Project, October 21, 2021 through September 20, 2023, in the amount of \$375,509.00, to be paid out of Master Construct and Implementation Funds.

Section C: RATIFICATION OF AGREEMENTS

C.17. Ratification of Amendment #2 to Agreement #20-25, City Impact Inc. (DeGenna/Jefferson)

To update the August 30, 2021 rate sheet for Individual and/or Therapy Services and Social/Emotional Testing and Assessment Services for the Special Education Department during the 2020-2021 and 2021-2022 academic school years, with no change to the total agreement amount.

C.18. Ratification of Amendment #1 to Agreement #21-06 with Child Development Resources of Ventura County, Inc. (CDR) for Supplying Breakfast and Lunch Meals to Head Start Preschool Students at Sierra Linda and Harrington Schools (Quinto/Lugotoff)

For the purpose of supplying breakfast and lunch meals to their Head Start programs at Sierra Linda and Harrington Schools during the 2021/22 school year, operating costs to be covered by the revenue generated by the reimbursement from the Seamless Summer Option.

C.19. Ratification of Amendment #1 to Agreement/MOU #21-23, Tutorific (DeGenna/Ruvalcaba)

To extend the term of the previously approved agreement for providing tutoring services to Long Term English Learners (LTEL's) with an overall ELPAC score of a 1 to improve their English language skills, August 31, 2021 to March 31, 2022, at no additional fiscal impact.

C.20. Ratification of Agreement #21-116 - Assistance League, Non-Public School, NPS (DeGenna/Jefferson)

To provide Non-Public School (NPS) services for Pre-K student RL121316 for the 2021-2022 school year, including Extended School year, in the amount of \$12,650.00, to be paid with Special Education Funds.

C.21. Ratification of Agreement #21-129 – RAMSE Group (DeGenna)

To provide customized professional learning/development that includes ongoing design, implementation and evaluation support of Instructional Rounds for school administrators, with a focus on Culturally Responsive Teaching, Learning and Leading, October 1, 2021 through June 30, 2022, in the amount not to exceed \$104,000.00, to be paid out of Title 1 Funds.

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C.22. Ratification of Agreement #21-131 – Oxnard Union High School District (DeGenna)

For the OUHSD Instructional Specialist for Science to assist in the recruitment and coordination of the B-WET Teacher Professional Development Program grant, August 1, 2021 through July 31, 2022, in the amount of \$2,000.00, to be paid out of NOAA B-WET Grant Funds.

C.23. Ratification of Agreement #21-134, RAMSE Group (DeGenna/Anguiano)

To design and deliver customized professional learning using an Action Lab design model that includes ongoing design, implementation and evaluation support of Professional Learning Communities (PLC) for school level Instructional Leadership Teams (ILT), October 11, 2021 through June 30, 2022, in the amount of \$14,000.00, to be paid out of Supplemental Concentration Funds.

C.24. Ratification of Agreement #21-137 with Caldwell Flores Winters, Inc., for Program Implementation Services (Aguilera-Fort/Quinto)

For Program Implementation Services, October 1, 2021 through June 30, 2026, at 4.75% of the Project Costs, payable from available District capital funds - no impact to the General Fund.

Section D: ACTION ITEMS

D.1. Approval of ESSER III Fund Plan (DeGenna)

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, presented the ESSER III Plan for the Board's consideration. The district received \$32M in COVID-19 relief funding that can be used for actions that supplement, not supplant, existing actions.

Motion #21-52 Approval of ESSER III Fund Plan

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Monica Madrigal Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

Section E: APPROVAL OF MINUTES

E.1. Approval of Minutes (Aguilera-Fort)

The Board approved minutes of Board meetings as presented:

- June 24, 2020 Regular Meeting
- July 14, 2020 Regular Meeting

Motion #21-53 Approval of Minutes of Board meetings as Presented - June 24, 2020

Regular Meeting; July 14, 2020 Regular Meeting

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Monica Madrigal Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Dr. Aguilera-Fort:

- Unity Day 10/20/21
- California Casualty Music and Arts Grant Recipients
- Social Media Challenges - TikTok
- OSD Job Fair 10/16/21
- Update on Implementation of Guidelines for Sports, Field Trips and Events
- McKinna School Design Award
- Announcements - CABA CEI Interview; VCSBA Meeting; Unicorner Podcast Recording; Rose Avenue Groundbreaking 10/29

G.2. Trustees' Announcements (3 minutes each speaker)

Monica Madrigal Lopez

- thank you to everyone that presented tonight

Katalina Martinez

- thank you to everyone that presented tonight

Veronica Robles-Solis

- thank you to everyone that presented tonight
- can we email board meeting pics to principals?

Debra Cordes:

- thank you to everyone that presented tonight
- maybe schedule field trips and cancel if needed
- wants to be respectful of everyone's time - appreciates all work put into presentations

G.3. ADJOURNMENT

President Cordes adjourned the meeting at 10:09 p.m.

Motion to adjourn

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

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October 20, 2021

Moved To: Adjourn

Ayes: 4 - Monica Madrigal Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.



District Superintendent and
Secretary to the Board of Trustees

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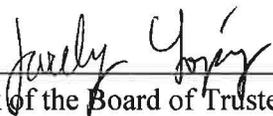
October 20, 2021

By our signature below, given on this 4th day of May, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of October 20, 2021, on motion by Trustee MADRIGAL LOPEZ, seconded by Trustee CORDES.

Signed:



President of the Board of Trustees



Clerk of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees