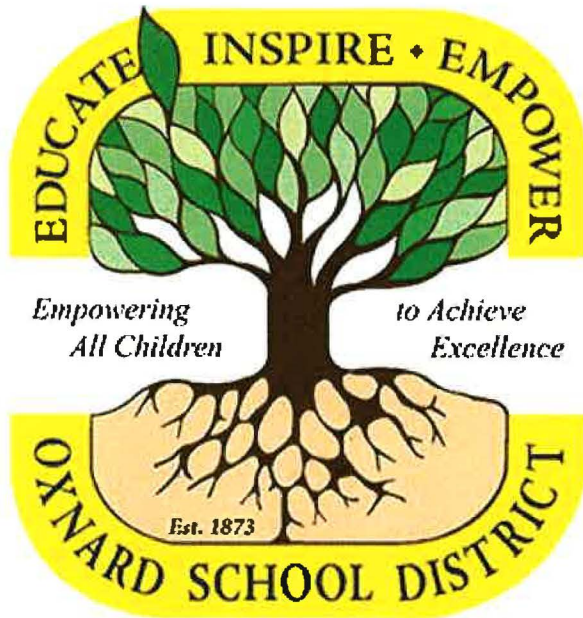


# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Mrs. Debra M. Cordes**, President  
**Mrs. Veronica Robles-Solis**, Clerk  
**Ms. Monica Madrigal Lopez**, Member  
**Ms. Jarely Lopez**, Member  
**Ms. Katalina Martinez**, Member

## ADMINISTRATION

**Karling Aguilera-Fort, Ed.D.**  
District Superintendent  
**Mrs. Ruth Quinto**  
Assistant Superintendent,  
Business & Fiscal Services  
**Dr. Victor M. Torres**  
Assistant Superintendent,  
Human Resources  
**Dr. Anabolena DeGenna**  
Assistant Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING

Wednesday, August 25, 2021

5:00 PM - Study Session

5:30 PM - Closed Session to Follow

7:00 PM - Return to Regular Board Meeting

### REGULAR (HYBRID) MEETING - ONLINE FOR THE PUBLIC DUE TO COVID-19 - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:  
Please click this URL to join. <https://zoom.oxnardsd.org>

#### Or join by phone:

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 6833

Webinar ID: 896 6257 2259

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Watch the meeting live: [osdtv.oxnardsd.org](http://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

August 25, 2021

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Cordes called the meeting to order at 5:04 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, Assistant Superintendent Ruth Quinto, and Senior Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Ximena Jimenez and Genesis Lopez Valle, 3rd grade students at Ramona School, led the audience in the pledge of allegiance.

### **A.3. District's Vision and Mission Statement**

Yuridia Ortega, 2nd grade student at Ramona School, read the district's Mission and Vision Statement in English. Nicholas Cervantes, 3rd grade student at Ramona School, read the district's Mission and Vision Statement in Spanish.

### **A.4. Presentation by Ramona School**

Dr. Andres Duran, Principal, provided a presentation about Ramona School.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted with the following amendment:

- Item D.2 - Approval of the Variable Term Service Waiver in Spanish for the 2021-2022 School Year for Natali Samame (Torres/Batista) was PULLED, to be placed on a future agenda.

Motion #21-16 Adoption of Agenda as Amended

Mover: Jarely Lopez

Secunder: Katalina Martinez

Moved To: Adopt as Amended

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

### **A.6. Study Session - Guidance on Use of Cafeteria for Lunch & Other Aspects Related to Preventive Measures (Aguilera-Fort/Magana)**

Dr. Aguilera-Fort, Superintendent, introduced Ms. Norma Magana, Risk Manager, who presented information relative to the district's preventive measures related to COVID-19.

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**A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

- Anjanette Carrillo re: medical benefits cost share. Stacie Thurman donated her time to
- Ms. Carrillo.  
Patty Einstein re: concerns re: keeping students safe, use of COVID funds, fresh air & windows that open.

**A.8. Closed Session**

The Board convened to closed session at 6:13 to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented

Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

- Public Employee Appointment

**A.9. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:07 p.m.

**A.10. Report Out of Closed Session**

President Cordes reported that there was nothing to report.

**A.11. Introduction of Newly Appointed Oxnard School District Administrator (Aguilera-Fort)**

Dr. Aguilera-Fort, Superintendent, introduced Ms. Diana Perez, newly appointed principal at Rose Avenue Elementary.

**A.12. 45-Day Update - 2021-2022 Adopted Budget (Quinto/Crandall Plasencia)**

Ms. Ruth Quinto, Assistant Superintendent, Business & Fiscal Services and Ms. Mary Crandall Plasencia, Director of Finance, presented information regarding budget revisions implemented by the Governor at his signing of the final budget in July 2021.

## **Section B: PUBLIC COMMENT/HEARINGS**

### **B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por ponente)**

Ms. Romero re: plan to implement "CRT curriculum

## **Section C: CONSENT AGENDA**

Motion #21-17 Approval of Consent Agenda as Presented

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

### **C.1. Personnel Actions (Torres/Batista/Nair)**

As presented.

### **C.2. Establish/Abolish/Increase/Reduce Hours of Positions (Torres/Nair)**

As presented.

### **C.3. Approval of New Classification and Job Duties for Bus Driver/Mechanic Assistant (Torres/Nair)**

As presented.

### **C.4. Approval of New Classification and Job Duties for Human Resources Manager (Torres/Nair)**

As presented.

## **Section C: APPROVAL OF AGREEMENTS**

### **C.5. Approval of Agreement #21-58 – Read.Write.Think. (DeGenna/Fox)**

To provide In-Person/Virtual professional development for the teaching of writing, September 1, 2021 through June 30, 2022, in the amount not to exceed \$141,500.00, to be paid out of Expanded Learning Opportunity Funds.

### **C.6. Approval of Agreement #21-92 – Inclusive Education & Community Partnership (DeGenna/Jefferson)**

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

August 25, 2021

To provide behavior support services and 1 to 1 behavioral therapist services to the Special Education Services Department, August 26, 2021 through June 30, 2022, in the amount not to exceed \$20,000.00, to be paid out of Special Education Funds.

**C.7. Approval of Agreement/MOU #21-98 – Big Brothers Big Sisters of Ventura County (DeGenna/Nocero)**

To provide mentoring opportunities to promote school and life success and improvement of literacy rates, and improved S.T.E.A.M. and Social Emotional Learning for up to 75 at-risk students, August 26, 2021 – June 30, 2022, at no cost to Oxnard School District.

**C.8. Ratification of Agreement/MOU #21-101 – BOOST Collaborative (DeGenna/Shea)**

To provide virtual and in-person training in the topics of leadership, professionalism, classroom management, and student engagement strategies for the After School Program staff, August 26, 2021 through June 30, 2022, in the amount not to exceed \$17,000.00, to be paid out of ASES funds.

**C.9. Approval of Agreement/MOU #21-102 – New Dawn Counseling & Consulting Inc. (DeGenna/Nocero)**

To provide licensed Marriage, Family Therapist Interns, (MFT) to work in conjunction with school administrators and Outreach Specialists to provide mental health services, as requested by the parent/guardian, to students in the Oxnard School District, August 26, 2021 – June 30, 2022, at no cost to Oxnard School District.

**C.10. Approval of Agreement #21-105 – Educational Management Solutions**

**(Torres/Nair)** To perform a Job Classification and Compensation Study and an external market survey of current salaries, September 1, 2021 through June 30, 2022, in the amount not to exceed \$79,995.00 (including travel and related expenses), to be paid out of ESSER II Funds.

## **Section C: RATIFICATION OF AGREEMENTS**

**C.11. Ratification of Amendment #1 to Agreement #20-126 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Jefferson)**

To adjust the previous estimated cost for providing exceptional services to student #RR103108 during the 2020-2021 school year, in the amount of \$537.72, to be paid out of Special Education Funds.

**C.12. Ratification of Amendment #2 to Agreement #20-133 with Dr. Michael McQuillan, OD (DeGenna/Jefferson)**

To adjust the final total cost for providing Independent Evaluator Services to the Special Education Services Department through the end of the 2020-2021 fiscal year, in the amount of \$12,088.00, to be paid out of Special Education Funds.

- C.13. Ratification of Agreement #20-183 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Jefferson)**  
To provide exceptional services to special education student #DG052310 that consist of support from Special Circumstances Paraeducators (SCPs) during the 2020-2021 fiscal year, including Extended School Year, in the amount of \$739.37, to be paid out of Special Education Funds.
- C.14. Ratification of Agreement #20-184 – Art Trek Inc. (DeGenna/Jefferson)**  
To work with the Special Education Department to provide Art Trek Site Instructors for Grades K-8th for four weeks during Extended School Year, June 21, 2021 through July 30, 2021, in the amount not to exceed \$38,010.00, to be paid out of Special Education Funds.
- C.15. Ratification of Agreement #21-91 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Jefferson)**  
For Special Circumstances Paraeducator Services (SCP's) for students #JV030409, #IR033009, #MA102113, #SC102507, #EA061212, #DG052310 and #JS040110 during the 2021-2022 school year, including Extended School Year, in the amount of \$150,292.09, to be paid out of Special Education Funds.
- C.16. Ratification of Agreement #21-93 – Sunbelt Staffing LLC (DeGenna/Jefferson)**  
To provide supplemental staffing to the Oxnard School District on an “as needed” basis, July 1, 2021 through July 31, 2022, in the amount not to exceed \$300,000.00, to be paid out of Special Education Funds.
- C.17. Ratification of Agreement/MOU #21-94 – Catalyst Family Inc. – Harrington ECDC (DeGenna/Valdes)**  
To establish the terms for the use of preschool classrooms between the Oxnard School District and Catalyst Family Inc. (formerly Continuing Development Inc.) to operate a Preschool Program at the Harrington Early Childhood Development Center, July 1, 2021 through June 30, 2022, in the amount of \$40,752.00 paid to Oxnard School District by Catalyst Family Inc.
- C.18. Ratification of Agreement/MOU #21-95 – Tutorific (DeGenna/Prater)**  
To provide OSD selected consultants to conduct educational workshops for Oxnard School District staff during the period of August 5, 2021 through October 31, 2021, in the amount not to exceed \$35,000.00, to be paid from Title II Funds.
- C.19. Ratification of Agreement/MOU #21-96 – Ventura County Office of Education (DeGenna/Prater)**  
To provide a Mathematics Coordinator to work with the Oxnard School District Manager of Mathematics to provide collaboration, planning and presentation support for district PreK-8 Math teachers and administrators, July 1, 2021 through June 30, 2022, in the amount not to exceed \$22,000.00, to be paid out of Title II Funds.

**C.20. Ratification of Agreement/MOU #21-97 – Center for District Innovation and Leadership for Early Education (DIAL EE) (DeGenna/Valdes)**

To establish the terms for a collaboration in the development of an early education strategy to assist the Oxnard School District to further the alignment of early education with school-aged systems, July 1, 2021 through April 15, 2022, in the amount of \$5,000.00 to be paid to Oxnard School District.

**C.21. Ratification of Agreement #21-99 – Foundation for California Community Colleges (DeGenna/Shea)**

To provide professional development for the afterschool program staff to update each school's program goals and objectives toward these goals, August 1, 2021– June 30, 2022, in the amount of \$22,500.00, to be paid out of ASES Funds.

**C.22. Ratification of Agreement/MOU #21-100 – kid-grit, LLC (DeGenna/Shea)**

To provide training to the After School program staff at all schools this year. The goal of this training is to train staff in the development of social and emotional skills for children, August 13, 2021 through June 30, 2022, in the amount not to exceed \$20,000.00, to be paid out of ASES Grant Funds.

**C.23. Ratification of Agreement #21-103 – Alternative Behavior Strategies, LLC (DeGenna/Jefferson)**

To provide consultant services to the Special Education Services Department that include applied behavioral therapy and related services, including direct behavioral intervention, development, implementation, and supervision for students as requested or assigned, August 1, 2021 through June 30, 2022, in the amount not to exceed \$500,000.00, to be paid out of Special Education Funds.

**C.24. Ratification of Agreement #21-104 – California Physical Education-Health Project @ CSU Channel Islands (DeGenna/Prater)**

To provide Professional Learning for the 6-8th Middle School Physical Education Teachers that includes information on CA PE Standard 5, SEL and PE, and IEP's for PE. Services provided from August 18, 2021 through June 30, 2022, in the amount not to exceed \$10,000.00, to be paid out of Title IV Funds.

**Section D: ACTION ITEMS**

**D.1. Approval of Revised 2020-21 Compensation for Management and Confidential Employees (Torres)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, presented revisions to the 2020-2021 compensation for Management and Confidential employees for the Board's consideration.

Motion #21-18 Approval of Revised 2020-21 Compensation for Management and Confidential Employees

Mover: Jarely Lopez

Secunder: Katalina Martinez

Moved To: Approve

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**D.2. Approval of the Variable Term Waiver in Spanish for the 2021-2022 School Year for Natali Samame (Torres/Batista)**

Item pulled - to be placed on a future agenda.

**D.3. Consideration of Approval of Second Amendment to Employment Agreement Between Oxnard School District and Dr. Anabolena DeGenna, Assistant Superintendent, Educational Services/Chief Academic Officer (Aguilera-Fort)**

The Board of Trustees considered the approval of the Second Amendment to the Employment Agreement Between Oxnard School District and Dr. Anabolena DeGenna, Assistant Superintendent, Educational Services/Chief Academic Officer. The Second Amendment provides for an extension of the agreement term through June 30, 2024 and a three (3) percent salary increase retroactive to July 1, 2021.

Motion #21-19 Approval of Second Amendment to Employment Agreement Between Oxnard School District and Dr. Anabolena DeGenna, Assistant Superintendent, Educational Services/Chief Academic Officer

Mover: Veronica Robles-Solis

Secunder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**D.4. Consideration of Approval of First Amendment to Employment Agreement Between Oxnard School District and Dr. Victor Torres, Assistant Superintendent, Human Resources (Aguilera-Fort)**

The Board of Trustees considered the approval of the First Amendment to the Employment Agreement Between Oxnard School District and Dr. Victor Torres, Assistant Superintendent, Human Resources. The First Amendment provides for an extension of the agreement term through June 30, 2023 and a one and one-half (1.5) percent salary increase retroactive to July 1, 2021, as well as a one-time, off-schedule payment of one and one-half (1.5) percent for the 2020-2021 fiscal year.

Motion #21-20 Approval of First Amendment to Employment Agreement Between Oxnard School District and Dr. Victor Torres, Assistant Superintendent, Human Resources



Mover: Katalina Martinez

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

## **Section F: BOARD POLICIES**

### **F.1. Second Reading & Adoption- Revision to BP 3511.1 Integrated Waste Management (Quinto/Lugotoff)**

Ms. Ruth Quinto, Assistant Superintendent, Business & Fiscal Services, presented the revisions to BP 3511.1 Integrated Waste Management for Second Reading and Adoption.

Motion #21-21 Adoption of Revisions to BP 3511.1 Integrated Waste Management

Mover: Jarely Lopez

Seconder: Katalina Martinez

Moved To: Adopt

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

### **F.2. Second Reading & Adoption - Revisions to BP and AR 3530 - Risk Management/Insurance (Torres/Magaña)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, presented the revisions to BP and AR 3530 - Risk Management/Insurance for Second Reading and Adoption.

Motion #21-22 Adoption of Revisions to BP and AR 3530 - Risk Management/Insurance

Mover: Veronica Robles-Solis

Seconder: Jarely Lopez

Moved To: Adopt

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

### **F.3. Second Reading & Adoption - Revisions to AR 4112.4, 4212.4, 4312.4 - Health Examinations: Tuberculosis Tests (Torres)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, presented the revisions to AR 4112.4, 4212.4, 4312.4 - Health Examinations: Tuberculosis Tests for Second Reading and Adoption.

Motion #21-23 Adoption of Revisions to AR 4112.4, 4212.4, 4312.4 - Health Examinations: Tuberculosis Tests

Mover: Monica Madrigal Lopez

Secunder: Katalina Martinez

Moved To: Adopt

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**F.4. Second Reading & Adoption - Revisions to BP and AR 4157, 4257, 4357 - Employee Safety (Torres/Magaña)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, presented the revisions to BP and AR 4157, 4257, 4357 - Employee Safety for Second Reading and Adoption.

Motion #21-24 Adoption of Revisions to BP and AR 4157, 4257, 4357 - Employee Safety (Torres/Magaña)

Mover: Monica Madrigal Lopez

Secunder: Katalina Martinez

Moved To: Adopt

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**F.5. Second Reading & Adoption - New AR 4157.1, 4257.1, 4357.1 - Work Related Injuries (Torres/Magaña)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, presented New AR 4157.1, 4257.1, 4357.1 - Work Related Injuries for Second Reading and Adoption.

Motion #21-25 Adoption of New AR 4157.1, 4257.1, 4357.1 - Work Related Injuries

Mover: Monica Madrigal Lopez

Secunder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

**Section G: CONCLUSION**

**G.1. Superintendent's Report (3 minutes)**

Dr. Aguilera-Fort

- teacher professional development
- Telemundo recording at Lemonwood
- first day of school
- Joe Villegas retirement
- Continuing to work on Enrollment & Transportation

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **G.2. Trustees' Announcements (3 minutes each speaker)**

Monica Madrigal Lopez

- thank you to staff for coming together for teacher PD
- thank you to all staff for their work in preparing for the school year
- continue to wear masks

Jarely Lopez

- thank you to all for the hard work and extra hours preparing for back to school

Katalina Martinez

- thank you to Dr. Duran and Ramona School
- thank you and welcome to all teachers and support staff

Veronica Robles-Solis

- students and parents are happy to be back on campus
- thank you to staff and Superintendent - welcome to new school year
- requested Study Session re: counselors' plan for throughout the year to help students as they come back
- asked if students still have hot spots

Debra Cordes

- thank you to everyone for working together to provide services to our students
- hopes staff PD helps to make teachers' jobs more manageable
- Latino School Boards conference via webinar tomorrow "Meeting the Mental Health Needs of Latinx Students"
- visited 5 schools today to touch base with staff and students - students are happy to be back

## **G.3. ADJOURNMENT**

President Cordes adjourned the meeting at 8:10 p.m.

Motion to adjourn

Mover: Veronica Robles-Solis

Second: Katalina Martinez

Moved To: Adjourn

Ayes: 5 - Monica Madrigal Lopez, Jarely Lopez, Katalina Martinez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 20<sup>th</sup> day of April, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of August 25, 2021, on motion by Trustee MADRIGAL LOPEZ, seconded by Trustee CORDES.

Signed:




\_\_\_\_\_  
President of the Board of Trustees



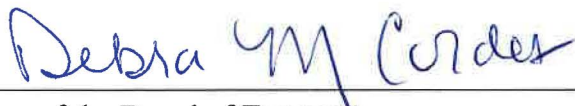
\_\_\_\_\_  
Clerk of the Board of Trustees



\_\_\_\_\_  
Member of the Board of Trustees



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Member of the Board of Trustees



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Member of the Board of Trustees