

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Mrs. Veronica Robles-Solis**, President  
**Ms. Jarely Lopez**, Clerk, Clerk  
**Ms. Monica Madrigal Lopez**, Member  
**Ms. Katalina Martinez**, Member  
**Ms. Debra M. Cordes**, Member

## ADMINISTRATION

**Karling Aguilera-Fort, Ed.D.**  
District Superintendent  
**Dr. Anabolena DeGenna**  
Assistant Superintendent,  
Educational Services  
**Ms. Valerie Mitchell, MPPA**  
Interim Assistant Superintendent,  
Business & Fiscal Services  
**Dr. Victor M. Torres**  
Assistant Superintendent,  
Human Resources

## AGENDA

### REGULAR BOARD MEETING

Wednesday, May 18, 2022

5:00 PM - Open Meeting

5:30 PM - Closed Session to Follow

7:00 PM - Return to Regular Board Meeting

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Human Resources.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

May 18, 2022

**Section A: PRELIMINARY**

**A.1. Call to Order and Roll Call (5:00 PM)**

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Cordes \_\_\_\_, Martinez \_\_\_\_, Madrigal Lopez \_\_\_\_, Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**A.2. Pledge of Allegiance to the Flag**

Dr. Matthew Rubin, Principal, Kamala School, will introduce Ashly Mayo Gonzalez, 8th grade student in Ms. Torres's class, who will lead the audience in the Pledge of Allegiance.

**A.3. District’s Vision and Mission Statement**

The District's Mission and Vision Statement will be read in English by Briana Quiroz, 6th grade student in Ms. Ceja's class at Kamala School, and in Spanish by Jovanni Flores Santillan, 5th grade student in Ms. Gerber's class at Kamala School.

**A.4. Presentation by Kamala School**

Dr. Matthew Rubin, Principal, will provide a short presentation to the Board regarding Kamala. Tokens of appreciation will be presented to the students that participated in the Board Meeting.

**A.5. Adoption of Agenda (Superintendent)**

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes \_\_\_\_, Martinez \_\_\_\_, Madrigal Lopez \_\_\_\_, Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**A.6. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Human Resources. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Board will now convene in closed session to consider the items listed under Closed Session.

**A.7. Closed Session**

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- OAH Case #2022030220
- OAH Case #2022030057

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Section 54956.9: 1 case

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:  
Conference with Labor Negotiator:  
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP  
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential
3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
  - Public Employee(s) Evaluation
    - Principals
    - Assistant Superintendents
4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
  - Public Employee(s) Discipline/Dismissal/Release

**A.8. Reconvene to Open Session (7:00 PM)**

**A.9. Report Out of Closed Session**

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

**A.10. Adoption of Resolution #21-36 in Recognition of "Classified School Employee Week 2022" (Aguilera-Fort)**

It is the recommendation of the Superintendent that the Board of Trustees adopt Resolution #21-36 in recognition of "Classified School Employee Week 2022", as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes \_\_\_\_, Martinez \_\_\_\_, Madrigal Lopez \_\_\_\_, Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised.

The Board particularly invites comments from parents of students in the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments.

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios.

### **Section C: CONSENT AGENDA**

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes \_\_\_\_, Martinez \_\_\_\_, Madrigal Lopez \_\_\_\_, Lopez \_\_\_\_, Robles-Solis \_\_\_\_

It is recommended that the Board approve the following consent agenda items:

**C.1. Setting of Date for Public Hearing-Oxnard School District 2022-2023 Local Control and Accountability Plan (DeGenna)**

It is the recommendation of the Assistant Superintendent, Educational Services that the Board of Trustees set the date of Wednesday, June 1, 2022, for a public hearing on the Oxnard School District 2022-23 Local Control Accountability Plan (LCAP).

**C.2. Setting of Date for Public Hearing – Oxnard School District 2022-2023 Adopted Budget (Mitchell/Crandall Plasencia)**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Finance that the Board of Trustees set the date of Wednesday, June 1, 2022 for a public hearing on the Oxnard School District 2022-2023 Adopted Budget.

**C.3. Enrollment Report (Mitchell)**

District enrollment as of April 29, 2022 was 14,446. This is 651 less than the same time last year.

**C.4. Disclosure of Collective Bargaining Agreement with OEA (Mitchell/Crandall Plasencia)**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services and the Director of Finance that the Board of Trustees accept the “Disclosure of Collective Bargaining Agreement” form for Oxnard Educators Association (OEA), as presented.

**C.5. Purchase Order/Draft Payment Report #21-09 (Mitchell/Franz)**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #21-09, as submitted.

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**C.6. Establishment of Positions (Torres/Torres)**

It is the recommendation of the Assistant Superintendent, Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the establishment of positions as presented.

**C.7. Personnel Actions (Torres/Batista/Torres)**

It is the recommendation of the Assistant Superintendent, Human Resources, the Director, Certificated Human Resources, and the Director, Classified Human Resources that the Board of Trustees approve the Personnel Actions, as presented.

**Section C: APPROVAL OF AGREEMENTS**

It is recommended that the Board approve the following agreements:

**C.8. Approval of Agreement #22-02 – Grand Canyon University (Torres/Batista)**

It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Agreement #22-02 with Grand Canyon University, to allow students of GCU to participate in student teaching internships, practicum, and observations at school sites within Oxnard School District, July 1, 2022 through June 30, 2025, at no cost to Oxnard School District.

**C.9. Approval of Agreement #22-11 – California Lutheran University (Torres/Batista)**

It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Agreement #22-11 with California Lutheran University (CLU), for Oxnard School District to provide clinical experience through supervised school counseling to CLU students enrolled in the Pupil Personnel Services Program in School Counseling, July 1, 2022 through June 30, 2025, at no cost to Oxnard School District.

**Section C: RATIFICATION OF AGREEMENTS**

It is recommended that the Board ratify the following agreements:

**C.10. Ratification of Amendment #2 to Agreement #20-76 with Merrill Educational Center, Non-Public School, NPS (DeGenna/Jefferson)**

It is the recommendation of the Director, Special Education, and the Assistant Superintendent, Educational Services that the Board of Trustees ratify Amendment #2 to Agreement #20-76 with Merrill Educational Center, to cover the cost of additional services that are being rendered through June 2022, in the amount of \$25,240.00, to be paid out Special Education Funds.

**C.11. Approval of Addendum #2 to Agreement/MOU #21-136 – California State University, Channel Islands (DeGenna/Fox)**

It is the recommendation of the Director, Teaching and Learning, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Addendum #2 to Agreement/MOU #21-136 with California State University, Channel Islands, to add two (2) additional teacher professional development days on May 7, 2022 and June 18, 2022, as well as a Channel Islands Visitor Center Workshop on May 11, 2022, in the amount of \$6,000.00, to be paid out of the NOAA BWET Grant.

**C.12. Ratification of Agreement #21-203 – Dynam!c Education Services Inc. (DeGenna/Jefferson)**

It is the recommendation of the Director, Special Education Services, and the Assistant

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Superintendent, Educational Services, that the Board of Trustees ratify Agreement #21-203 with Dynam!c Education Services Inc., to provide Non-Public Agency (NPA) or Compensatory Special Education and related services for students grades K-8 on a one-to-one basis, direct to the student's home, or at a local public library, depending on parent's preference, April 1, 2022 through June 30, 2022, in the amount not to exceed \$30,000.00, to be paid out of Special Education Funds.

**C.13. Ratification of Agreement/MOU #21-204 - Ventura County Office of Education (DeGenna/Nocero)**

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement/MOU #21-204 with the Ventura County Office of Education, to outfit wellness centers in district middle schools, April 1, 2022 through June 30, 2022, funding to be provided to Oxnard School District in the amount of \$75,000.00.

**Section D: ACTION ITEMS**

(Votes of Individual Board Members must be publicly reported.)

**D.1. Approval of the Oxnard School District (OSD) and Oxnard Educators Association (OEA) 2021-2022 Collective Bargaining Agreement (Torres)**

It is the recommendation of the Assistant Superintendent, Human Resources that the Board of Trustees approve Tentative Agreement between the Oxnard School District and the Oxnard Educators Association, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes \_\_\_\_, Martinez \_\_\_\_, Madrigal Lopez \_\_\_\_, Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**D.2. Approval of Variable Term Service Waivers in Speech Language Pathology for the 2022-23 School Year (Torres/Batista)**

It is the recommendation of the Assistant Superintendent of Human Resources and the Director, Certificated Human Resources that the Board of Trustees approve the Variable Term Service Waivers in Speech Language Pathology for Natalie Gabrie, Stephanie Gutierrez, Christina Kennedy, and Elizabeth Navarro Hernandez, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes \_\_\_\_, Martinez \_\_\_\_, Madrigal Lopez \_\_\_\_, Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**D.3. Declaration of Need for Fully Qualified Educators for the 2022-2023 School Year**

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**(Torres/Batista)**

It is the recommendation of the Assistant Superintendent, Human Resources and the Director, Certificated Human Resources, that the Board of Trustees approve the Declaration of Need for Fully Qualified Educators for the 2022-2023 school year and authorize its submission to the State of California Commission on Teacher Credentialing, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes \_\_\_\_, Martinez \_\_\_\_, Madrigal Lopez \_\_\_\_, Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**Section E: APPROVAL OF MINUTES**

**E.1. Approval of Minutes (Aguilera-Fort)**

It is the recommendation of the Superintendent that the Board of Trustees approve the minutes of Board meetings, as presented:

- January 19, 2022 Regular Meeting
- February 2, 2022 Regular Meeting
- February 16, 2022 Regular Meeting

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes \_\_\_\_, Martinez \_\_\_\_, Madrigal Lopez \_\_\_\_, Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**Section G: CONCLUSION**

**G.1. Superintendent’s Report (3 minutes)**

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

**G.2. Trustees’ Announcements (3 minutes each speaker)**

The trustees’ report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

**G.3. ADJOURNMENT**

Moved:

Seconded:

Vote:

Time Adjourned \_\_\_\_\_

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

ROLL CALL VOTE:

Cordes \_\_, Martinez \_\_, Madrigal Lopez \_\_, Lopez \_\_, Robles-Solis \_\_

Karling Aguilera-Fort, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street , Oxnard, California by 5:00 p.m. on Friday, May 13, 2022.

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

May 18, 2022

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section A: Preliminary

### **Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

---

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Human Resources. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

The Board will now convene in closed session to consider the items listed under Closed Session.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section A: Preliminary

### **Closed Session**

---

1. Pursuant to Section 54956.9 of Government Code:  
Conference with Legal Counsel
  - Existing Litigation:
    - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
    - OAH Case #2022030220
    - OAH Case #2022030057
  - Anticipated Litigation:
    - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case
2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:  
Conference with Labor Negotiator:  
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP  
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential
3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
  - Public Employee(s) Evaluation
    - Principals
    - Assistant Superintendents
4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
  - Public Employee(s) Discipline/Dismissal/Release

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section A: Preliminary

**Reconvene to Open Session (7:00 PM)**

---

Reconvene to Open Session (7:00 PM)

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section A: Preliminary

### **Report Out of Closed Session**

---

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section A: Preliminary

### **Adoption of Resolution #21-36 in Recognition of "Classified School Employee Week 2022" (Aguilera-Fort)**

---

The Board of Trustees will adopt Resolution #21-36 "Classified School Employee Week", observing the week of May 15-21, 2022 as Classified School Employee Week 2022.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Board of Trustees adopt Resolution #21-36, as presented.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Reso #21-36 Classified School Employees Week 2022 \(1 page\)](#)



## RESOLUTION NO. 21-36

### *Classified School Employee Week* *May 15 – 21, 2022*

**WHEREAS**, the third full week of May (15<sup>th</sup> through 21<sup>st</sup>) has been designated as Classified School Employee Week in California by the California School Employees Association and the California State Legislature.

**WHEREAS**, classified professionals provide valuable services to the schools and students of the Oxnard School District; and

**WHEREAS**, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

**WHEREAS**, classified professionals serve a vital role in providing for the welfare and safety of Oxnard School District's students; and

**WHEREAS**, classified professionals employed by the Oxnard School District strive for excellence in all areas relative to the educational community; and

**WHEREAS**, a large group of classified school employees provide transportation services bringing students safely to and from school and other school related activities; and

**WHEREAS**, our community depends on classified employees to serve students and other staff, often in challenging circumstances and classified employees, with their diverse talents and true dedication, nurture our youth throughout their school years; and

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Oxnard School District hereby recognizes and wishes to honor the contributions of the classified professionals to quality education in the state of California and further declares the week of May 15 – 21, 2022 as *Classified School Employee Week* in the Oxnard School District.

Adopted this 18<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Clerk, Board of Trustees

\_\_\_\_\_  
Member, Board of Trustees

\_\_\_\_\_  
Member, Board of Trustees

\_\_\_\_\_  
Member, Board of Trustees

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section B: Hearing

### **Public Comment (3 minutes per speaker)/Comentarios del Público (3 minutos por cada ponente)**

---

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Consent Agenda

### **Setting Date for Public Hearing-Oxnard School District 2022-2023 Local Control and Accountability Plan (DeGenna)**

---

It is appropriate that the Board of Trustees set the date of June 1, 2022, in the Board Room of the Educational Service Center for a public hearing on the Oxnard School District 2022-23 Local Control Accountability Plan (LCAP)

#### **FISCAL IMPACT:**

None

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Educational Services that the Board of Trustees set the date of Wednesday, June 1, 2022, for the public hearing on the Oxnard school District 2022-23 Local Control Accountability Plan (LCAP).

#### **ADDITIONAL MATERIALS:**

**Attached:** [Notice of Public Hearing LCAP-English.pdf](#)  
[Notice of Public Hearing LCAP-Spanish.pdf](#)



# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, CA 93030 • 805/385-1501 • Fax 805/487-9648

## NOTICE OF PUBLIC HEARING

May 18, 2021

The Board of Trustees of the Oxnard School District will hold a Public Hearing on Wednesday, June 1, 2022, at 7:00 p.m. or as soon thereafter as this matter may be heard, in the Board Room of the Educational Service Center Building of the Oxnard School District, located at 1051 South A Street, Oxnard, regarding the 2022-23 Local Control Accountability Plan (LCAP).

By: Dr. Ana DeGenna  
Assistant Superintendent,  
Educational Services Department  
(805) 385-1501, ext. 2301



# DISTRITO ESCOLAR DE OXNARD

1051 South "A" Street • Oxnard, CA 93030 • 805/385-1501 • Fax 805/487-9648

## AVISO DE AUDIENCIA PÚBLICA

18 de mayo de 2022

La Junta Directiva del Distrito Escolar de Oxnard celebrará una Audiencia Pública, sobre el Plan de Rendición de Cuentas y Control Local (LCAP, por sus siglas en inglés), el día 1 de junio de 2022, a las 7:00 p.m. o posteriormente, tan pronto como este asunto se pueda escuchar, en la Sala de Reuniones de la Junta Directiva de las Instalaciones del Centro de Servicios Educativos sito en el 1051 de South A Street, Oxnard, sobre la Actualización del Plan de Continuidad del Aprendizaje del 2022-23 (LCAP).

Dr. Ana DeGenna  
Superintendente Adjunto,  
Departamento de Servicios Educativos  
(805) 385-1501, ext. 2301

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Consent Agenda

### **Setting of Date for Public Hearing – Oxnard School District 2022-2023 Adopted Budget (Mitchell/Crandall Plasencia)**

---

It is appropriate that the Board of Trustees set the date of Wednesday, June 1, 2022 for a public hearing on the Oxnard School District 2022-2023 Adopted Budget.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Finance that the Board of Trustees set the date of Wednesday, June 1, 2022 for a public hearing on the Oxnard School District 2022-2023 Adopted Budget.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Notice of Public Hearing \(1 page\)](#)



# OXNARD SCHOOL DISTRICT

1051 South "A" Street ♦ Oxnard, California 93030 ♦ 805/385-1501 ♦ www.oxnardsd.org

## PUBLIC NOTICE

### Oxnard School District 2022-2023 Adopted Budget

PLEASE TAKE NOTICE that the Oxnard School District intends to conduct a public hearing on 2022-2023 Adopted Budget at a regular meeting of the Board of Trustees on June 1, 2022 at 7:00 pm, or as soon thereafter as this matter may be heard, in the Board Room of the Educational Services Center located at 1051 South A Street, Oxnard, CA 93030.

PLEASE TAKE FURTHER NOTICE that following the public hearing, the Board of Trustees of the Oxnard School District will consider the adoption of the 2022-2023 Adopted Budget .

The 2022-2023 Adopted Budget is available for review and copying at the District's administrative office during normal business hours. The District's administrative office is located at 1051 South A Street, Oxnard, CA 93030.

*Information concerning this matter is available from the Interim Assistant Superintendent, Business and Fiscal Services at (805) 385-1501, ext. 2401.*

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Consent Agenda

### **Enrollment Report (Mitchell)**

---

District enrollment as of April 29, 2022 was 14,446. This is 651 less than the same time last year.

#### **FISCAL IMPACT:**

None.

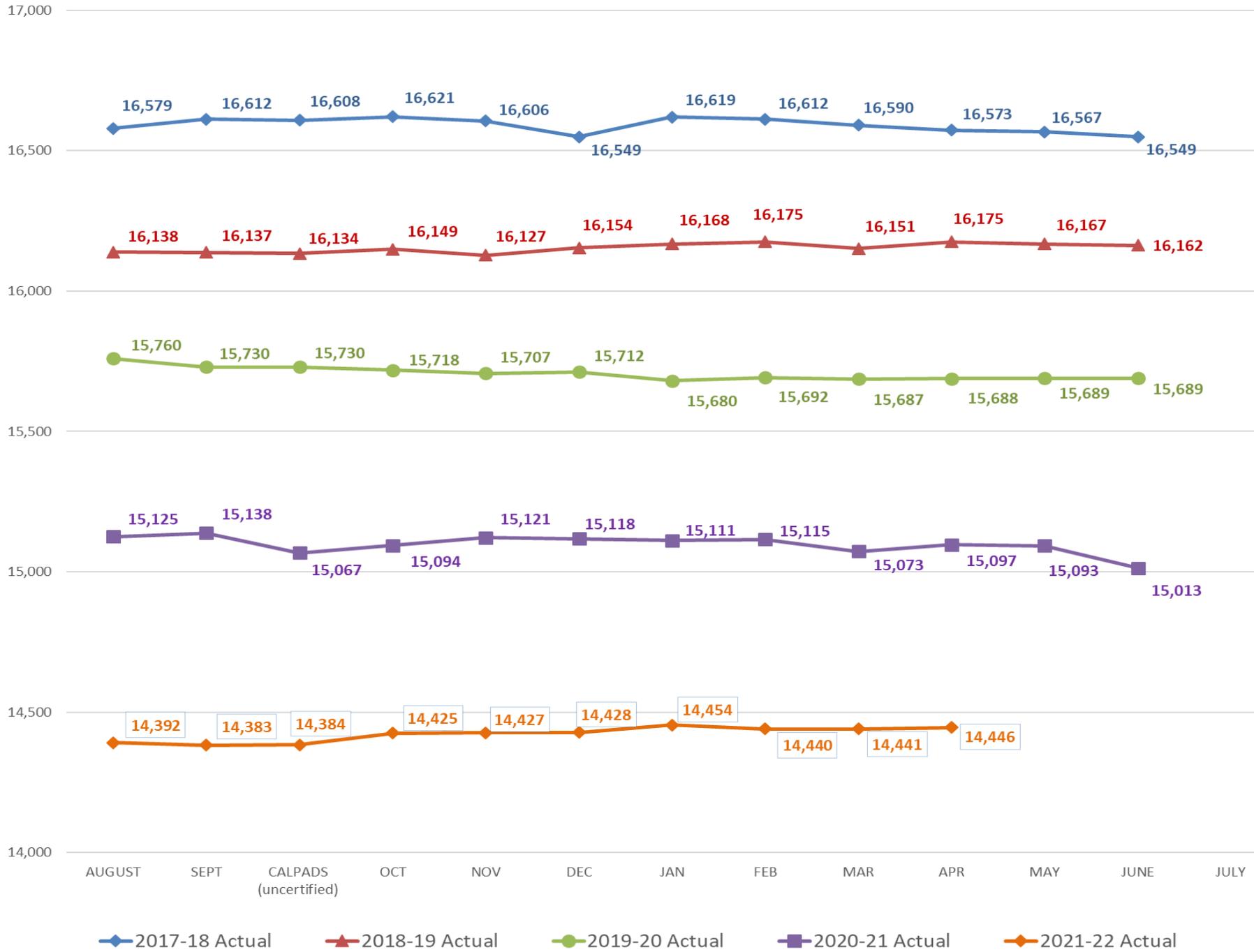
#### **RECOMMENDATION:**

Information only.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Graph-Oxnard School District Enrollment History 2017-18 through 2021-22 Actuals \(1 page\)](#)

Oxnard School District Enrollment History 2017-18 through 2021-22 Actuals



## OSD BOARD AGENDA ITEM

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Consent Agenda

### **Disclosure of Collective Bargaining Agreement with OEA (Mitchell/Crandall Plasencia)**

---

In accordance with AB 1200 and Government Code, Section 3547.5: *“Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer in a format established for this purpose by the Superintendent of Instruction.”*

In keeping with this requirement, the cost projections for the proposed agreement with OEA are presented herewith for the Board’s information. The Ventura County Office of Education has provided their affirmation that the terms of the proposed agreement would allow the district to meet its financial obligations and remain fiscally solvent. This agreement provides:

- 4.5% on schedule salary increase retroactive to the 2021-22 FY
- Payment of 2.0% off-schedule bonus for 2021-22 FY only
- \$1000 medical cap increase effective 10/01/2022
- \$2100 annual stipend for bank-time for 2022-23 FY and 2023-24 FY
- Hourly rate increases to include:
  - o \$80.00 per hour for summer school, intersession, and tutoring for 2022-23 FY
  - o \$60.00 per hour for professional development for 2022-23 FY

#### **FISCAL IMPACT:**

1. 4.5% on schedule and 2% off schedule salary increase retroactive to 07/01/2021. Fiscal Impact: \$5,046,037 to be paid from Supplemental & Concentration and ESSER funds.
2. Benefits – Medical cap increase of \$1,000 to \$14,219 effective 10/01/2022 = Fiscal Impact: \$735,000 to be paid from the General Fund, various resources.
3. \$2,100 stipend for 2022-2023 and 2023-2024 for sixty (60) minutes of bank-time per week. Fiscal Impact: \$1,895,264 per year paid from General Funds, various resources.
4. Hourly rate Increase of approximately \$400,000 in 2022-2023 paid from the General Funds, various sources.

#### **RECOMMENDATION:**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services and the Director of Finance that the Board of Trustees accept the “Disclosure of Collective Bargaining Agreement” form for OEA as presented.

**ADDITIONAL MATERIALS:**

**Attached:** [Disclosure of Collective Bargaining Agreement with OEA \(5 pages\)](#)

# DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200, AB 2756 and G.C. 3547.5

School District: Oxnard School District

Name of Bargaining Unit: OEA - Oxnard Educators Association

The proposed agreement covers the period:  
 Beginning: July 1, 2021  
 Ending: June 30, 2024

Employee Type:  
 Certificated: X  
 Classified: \_\_\_\_\_

The proposed agreement will be acted upon by the Governing Board  
 at its meeting on: May 18, 2022

**A. Proposed Change in Compensation:**

Compensation	Cost Prior To Proposed Agreement	Fiscal Impact of Proposed Agreement			
		Current Year 2021-22	For Multi-year Agreements		
			Year 2 2022-23	Year 3 2023-24	
1. Salary Schedule - Increase/(Decrease)	\$ 64,365,588	\$ 2,896,451 4.50%	\$ 0 0.00%	\$ 0 0.00%	
2. Step and Column - Increase/(Decrease) due to movement plus any changes due to settlement.		\$ 0 0.00%	\$ 807,144 1.25%	\$ 816,830 1.27%	
3. Other Compensation - Increase/(Decrease) (Stipends, Bonuses, Etc)		\$ 1,287,312 2.00%	\$ 1,868,783 2.90%	\$ 1,543,500 2.40%	
4. Statutory Benefits - Increase/(Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 13,265,748	\$ 862,274 6.50%	\$ 616,801 4.65%	\$ 544,056 4.10%	
5. Health/Welfare Benefits - Increase/(Decrease)	\$ 9,715,965	\$ 0 0.00%	\$ 551,250 5.67%	\$ 735,000 7.56%	
6. Total Compensation - Increase/(Decrease) (Total Lines 1-5)	\$ 87,347,301	\$ 5,046,037 5.78%	\$ 3,843,978 4.40%	\$ 3,639,386 4.17%	
7. Total Number (FTE) of Represented Employees	# 735	# 735	# 735	# 735	
8. Total Compensation Cost for Average Employee Increase/(Decrease) (Line 6/Line 7)	\$ 118,840	\$ 6,865 5.78%	\$ 5,230 4.40%	\$ 4,952 4.17%	
9a. Certificated Teacher's Salary (Excluding Benefits)					
-Minimum Daily Rate	\$ 254	\$ 265 4.49%	\$ 265 4.49%	\$ 265 4.49%	
-Maximum Daily Rate	\$ 539	\$ 564 4.57%	\$ 564 4.57%	\$ 564 4.57%	
-Substitute Daily Rate	\$ 140	\$ 140 0.00%	\$ 140 0.00%	\$ 140 0.00%	
9b. - Annual Cost Health/Welfare Benefit amount per FTE	\$ 3,181	\$ 3,181	\$ 3,181	\$ 3,181	
- District Cost Annual H&W Benefit amount per FTE	\$ 13,219	\$ 13,219	\$ 13,969	\$ 14,219	
- Current Negotiated H&W Cap amount per FTE	\$ 13,219	\$ 13,219	\$ 13,969	\$ 14,219	

Please include comments and explanations as necessary:

The OEA Salary Schedule shall be increased by 4.5% on-schedule, retroactive to July 1, 2021.  
 OEA unit members shall also receive a 2% off-schedule bonus for fiscal year 2021-22.  
 In 2022-23 and 2023-24, OEA unit members will receive an annual stipend of \$2100 for banking time.  
 Extra hourly rates are increased for 2022-23, anticipated total cost of \$400,000 including statutory benefits.  
 Beginning 10/1/22, District contribution toward health and welfare benefits is increased \$1,000 annually per unit member,  
 Calculations are based on current OEA unit members of 735 FTE.

**Disclosure of Collective Bargaining Agreement**

School District: Oxnard School District

**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development, teacher prep time, etc.):**

Revisions to contract articles on Transfers and Reassignments, Evaluations, and Partial and School Wide Variance were agreed upon. In addition, MOUs were agreed upon for Work Hours (Bank Time), Long Term Independent Study Class Assignments, and Reduction in Force (RIFs).

**C. What are the specific impacts on instructional and support programs to accommodate the settlement? (Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.):**

School schedules district-wide will be modified to accommodate the agreed-upon Banking Time, in order to provide for weekly protected teacher collaborative planning time.

**D. What contingency language is included in the proposed agreement? (reopeners, etc.):**

The Term of the agreement is two years, with both sides limited to reopeners in 2022-23 of salary, benefits, and two additional articles.

**E. Will this agreement create, increase, or decrease deficit financing in the current or future years?**

Based on the assumptions and multiyear projection data at 2nd Interim, this agreement will increase deficit financing in the 2022-23 and 2023-24 fiscal years; however, this may not be the case once the 2022-23 state budget is approved and assumptions are revised for the 2022-23 Adopted Budget.

**F. Source of Funding for the Proposed Agreement:**

**1. Current Year:**

Sources of funding for the proposed agreement are General Fund, LCFF Supplemental & Concentration funds, Title funds, Special Education funds, Expanded Learning Opportunity and ASES funds, and ESSER funds for the retro salary payments for the 2021-22 fiscal year.

**2. How will the ongoing cost of the proposed agreement be funded in future years?**

In future years, the ongoing cost of the proposed agreement will be funded from annual COLA and other increases to LCFF funding (such as the Concentration Grant increase from 50% to 65%).

**3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations):**

The source of funding for these obligations in future years will be the annual COLA and other increases to LCFF funding (such as the Concentration Grant increase from 50% to 65%), as well as ESSER funds as needed.

Disclosure of Collective Bargaining Agreement  
 School District: Oxnard School District

	(Col. 1) Latest Board Approved Budget Before Settlement As of 2021-22 2nd Interim	(Col. 2) Adjustment as a Result of Settlement *	(Col. 3) Other Revisions	(Col. 4) Total Impact on Budget (Col. 1+2+3)
<b>REVENUES</b>				
LCFF Revenues (8010-8099)	184,847,974	0	0	184,847,974
Remaining Revenues (8100-8799)	76,594,806	0	0	76,594,806
<b>TOTAL REVENUES</b>	<b>261,442,780</b>	<b>0</b>	<b>0</b>	<b>261,442,780</b>
<b>EXPENDITURES</b>				
1000 Certificated Salaries	90,381,860	4,183,763	0	94,565,623
2000 Classified Salaries	32,117,471	0	0	32,117,471
3000 Employees' Benefits	46,457,078	862,274	0	47,319,352
4000 Books and Supplies	19,363,436	0	0	19,363,436
5000 Services and Operating Expenses	41,737,966	0	0	41,737,966
6000 Capital Outlay	934,633	0	0	934,633
7100-7499 Other	4,895,741	0	0	4,895,741
<b>TOTAL EXPENDITURES</b>	<b>235,888,185</b>	<b>5,046,037</b>	<b>0</b>	<b>240,934,222</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>25,554,595</b>	<b>(5,046,037)</b>	<b>0</b>	<b>20,508,558</b>
<b>OTHER SOURCES AND TRANSFERS IN</b>	0	0	0	0
<b>OTHER USES AND TRANSFERS OUT</b>	0	0	0	0
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	<b>25,554,595</b>	<b>(5,046,037)</b>	<b>0</b>	<b>20,508,558</b>
<b>BEGINNING BALANCE</b>	44,264,320	0	0	44,264,320
<b>CURRENT YEAR ENDING BALANCE</b>	<b>69,818,915</b>	<b>(5,046,037)</b>	<b>0</b>	<b>64,772,878</b>
<b>COMPONENTS OF ENDING BALANCE</b>				
Non-spendable (9711-9719)	120,000	0	0	120,000
Restricted (9740)	14,330,998	0	0	14,330,998
Committed (9750 / 9760)	0	0	0	0
Assigned (9780)	38,855,744	0	0	33,809,707
Reserve for Economic Uncertainties (9789)	16,512,173	0	0	16,512,173
Unappropriated Amounts (9790)	0	(5,046,037)	0	0

\* If the total amount of the Adjustment in Column 2 does not agree with the amount of the Total Compensation Increase on Page 1, Section A, Line 6, please explain the variance below.

Please include comments and explanations as necessary:

---



---



---



---



---



---



---



---

Disclosure of Collective Bargaining Agreement  
 School District: Oxnard School District

Multi-Year Projections

	(Col. 1) 2021-22 Budget after impact of Settlement (From page 3)	(Col. 2) Budget Year 1 2022-23	(Col. 3) Budget Year 2 2023-24
<b>REVENUES</b>			
LCFF Revenues (8010-8099)	184,847,974	173,668,035	175,828,475
Remaining Revenues (8100-8799)	76,594,806	65,416,284	56,323,488
<b>TOTAL REVENUES</b>	<b>261,442,780</b>	<b>239,084,319</b>	<b>232,151,963</b>
<b>EXPENDITURES</b>			
1000 Certificated Salaries	94,565,623	92,838,225	90,978,229
2000 Classified Salaries	32,117,471	31,979,339	32,609,556
3000 Employees' Benefits	47,319,352	53,357,549	49,403,587
4000 Books and Supplies	19,363,436	18,911,260	17,591,134
5000 Services and Operating Expenses	41,737,966	43,556,999	43,845,152
6000 Capital Outlay	934,633	1,679,633	1,379,633
7100-7499 Other	4,895,741	1,110,261	1,110,261
<b>TOTAL EXPENDITURES</b>	<b>240,934,222</b>	<b>243,433,266</b>	<b>236,917,552</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>20,508,558</b>	<b>(4,348,947)</b>	<b>(4,765,589)</b>
<b>OTHER SOURCES AND TRANSFERS IN</b>	0	0	0
<b>OTHER USES AND TRANSFERS OUT</b>	0	0	0
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	<b>20,508,558</b>	<b>(4,348,947)</b>	<b>(4,765,589)</b>
<b>BEGINNING BALANCE</b>	44,264,320	64,772,878	60,423,931
<b>CURRENT YEAR ENDING BALANCE</b>	<b>64,772,878</b>	<b>60,423,931</b>	<b>55,658,342</b>
<b>COMPONENTS OF ENDING BALANCE</b>			
Non-spendable (9711-9719)	120,000	120,000	120,000
Restricted (9740)	14,330,998	11,516,388	4,481,729
Committed (9750 / 9760)	0	24,828,614	27,109,528
Assigned (9780)	33,809,707	0	0
Reserve for Economic Uncertainties (9789)	16,512,173	23,958,929	23,947,085
Unappropriated Amounts (9790)	0	0	0

**Multi-Year Projections Assumptions:**

Assumptions are those used for the 2021-22 Second Interim Budget, including the SSC Dartboard-Governor's Budget Proposal.

G. Impact of Proposed Agreement on Current Year Unrestricted Reserves

(amounts from page 4)

1. State Reserve Standard

	2021-22	2022-23	2023-24
a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 240,934,222	\$ 243,433,266	\$ 236,917,552
b. State Standard Minimum Reserve Percentage for this District	3%	3%	3%
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$67,000 for a district with less than 1,001 ADA)	\$ 7,228,027	\$ 7,302,998	\$ 7,107,527

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

	2021-22	2022-23	2023-24
a. General Fund Budgeted <u>Unrestricted</u> Reserve for Economic Uncertainties	\$ 16,512,173	\$ 23,958,929	\$ 23,947,085
b. General Fund Budgeted <u>Unrestricted</u> Unappropriated Amount	\$ 0	\$ 0	\$ 0
c. Special Reserve Fund (17) Budgeted Reserve for Economic Uncertainties	\$ 0	\$ 0	\$ 0
d. Special Reserve Fund (17) Budgeted Unappropriated Amount	\$ 0	\$ 0	\$ 0
e. Total District Budgeted <u>Unrestricted</u> Reserves	\$ 16,512,173	\$ 23,958,929	\$ 23,947,085

3. Do Unrestricted reserves meet the state standard minimum reserve amount?

Yes

No

H. Certification

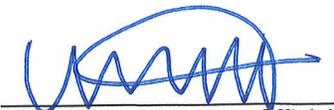
The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions in the agreement in accordance with the requirements of AB1200 and G.C. 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.

  
 District Superintendent  
 (Signature)

KARLING AGUILERA-FORT  
 Printed Name

05-16-2022  
 Date

  
 District Chief Business Official  
 (Signature)

VALERIE MITCHELL  
 Printed Name

05-16-2022  
 Date

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Consent Agenda

### **Purchase Order/Draft Payment Report #21-09 (Mitchell/Franz)**

---

The attached report contains the following for the Board's approval/ratification:

1. A listing of Purchase orders issued 04/05/2022 through 05/04/2022 for the 2021-2022 school year, for \$2,712,744.38
2. There are no Draft Payments issued from 04/05/2022 through 05/04/2022, for the 2021-2022 school year.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

It is the recommendation of the Interim Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #21-09 as submitted.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Purchase Order/Draft Payment Report #21-09 \(18 Pages\)](#)

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
NP22-00074	P And R Paper Supply Co	640	MATL/SUP	130-9320	3,285.00
NP22-00075	P And R Paper Supply Co	640	MATL/SUP	130-9320	1,825.00
NP22-00076	Gold Star Foods	640	SUP	130-9320	220.50
NP22-00077	P And R Paper Supply Co	640	MATL/SUP	130-9320	1,628.20
NP22-00078	P And R Paper Supply Co	640	MATL/SUP	130-9320	3,579.31
P22-00233	Office Depot Bus Ser Div	385	MAT/SUP- Open PO	010-4300	4,500.00
P22-02846	Embassy Suites San Diego Bay	315	Conf - LCAP 1.11	010-5200	2,128.73
P22-03440	ANIXTER INC	630	Locksmith Equipment	010-6400	12,671.82
P22-03565	Amazon Com	060	Material/Sup-Instr. for OFFICE	010-4318	659.43
P22-03566	Super Teacher Worksheets	057	SPED Learning Materials	010-5818	24.95
P22-03567	Smart And Final Iris Co-N. Ox. Blvd	056	Matl/supplies-5th grade EOY BBQ 6/14/22	010-4300	491.63
P22-03568	Amazon Com	640	MATL/SUP	130-4300	98.34
P22-03569	SURFSIDE SOFTEE INC dba. MISTE R SOFTEE OF SO. CAL.	041	Matl/Sup	010-4300	1,491.00
P22-03570	Perma Bound Books	051	BOOKS	010-4200	8,627.90
P22-03571	Ashton Awards Inc Aswell Troph y	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	43.27
P22-03572	Amazon Com	044	MATERIALS & SUPPLIES T1	010-4200	33.41
				010-4300	656.57
P22-03573	Amazon Com	048	MATERIALS AND SUPPLIES-SAFETY	010-4300	786.45
P22-03574	Amazon Com	056	matl/supplies-promotion decor	010-4300	542.62
P22-03575	Amazon Com	044	MATERIALS & SUPPLIES	010-4300	236.55
P22-03576	Amazon Com	044	MATERIALS & SUPPLIES	010-4300	460.87
P22-03577	SMART AND FINAL-C.I. BLVD	048	MATERIALS AND SUPPLIES-STUDENT INCENTIVES	010-4300	500.00
P22-03578	Amazon Com	059	Materials & Supplies	010-4300	392.41
P22-03579	COSTCO WHOLESALE CORPORATION	032	Matl/Sup - Instructional	010-4300	1,500.00
P22-03580	SMART AND FINAL-C.I. BLVD	032	Matl/Sup - Instructional	010-4300	1,000.00
P22-03581	Amazon Com	ASES	MATL/SUP	010-4300	47.46
P22-03582	Amazon Com	048	MATERIALS AND SUPPLIES-INCENTIVE	010-4300	155.09
P22-03583	Amazon Com	051	MAT/SUPPLIES (Instructional)	010-4300	18.30
P22-03584	Amazon Com	056	Matl/Supplies- Washer Dryer combo	010-4300	463.88
P22-03585	Amazon Com	056	Matl/Supplies-PBIS/CHAMPS incentives	010-4300	780.62
P22-03586	Amazon Com	320	matl/sup - ELPAC LCAP 1.18	010-4300	133.87
P22-03587	Dial Security	630	Professional Services / Facilities	010-5800	17,372.49
P22-03588	Gopher Sport	060	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12
P22-03589	Gopher Sport	058	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12
P22-03590	Gopher Sport	066	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 18

**Includes Purchase Orders dated 04/05/2022 - 05/04/2022**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03591	Gopher Sport	056	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12
P22-03592	Gopher Sport	053	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12
P22-03593	Gopher Sport	051	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12
P22-03594	Gopher Sport	052	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12
P22-03595	Gopher Sport	044	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12
P22-03596	Gopher Sport	038	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12
P22-03597	Gopher Sport	057	SVC/MTLS (EEB GRANT)	010-4300	34,304.69
				010-5800	9,155.12
P22-03598	Gopher Sport	054	SVC/MTLS (EEB GRANT)	010-4300	32,277.11
				010-5800	8,614.01
P22-03599	Gopher Sport	055	SVC/MTLS (EEB GRANT)	010-4300	32,277.11
				010-5800	8,614.01
P22-03600	Gopher Sport	032	SVC/MTLS (EEB GRANT)	010-4300	32,277.11
				010-5800	8,614.01
P22-03601	Gopher Sport	050	SVC/MTLS (EEB GRANT)	010-4300	32,277.11
				010-5800	8,614.01
P22-03602	Gopher Sport	040	SVC/MTLS (EEB GRANT)	010-4300	32,277.11
				010-5800	8,614.01
P22-03603	Gopher Sport	036	SVC/MTLS (EEB GRANT)	010-4300	32,277.11
				010-5800	8,614.01
P22-03604	Gopher Sport	048	SVC/MTLS (EEB GRANT)	010-4300	32,277.11
				010-5800	8,614.01
P22-03605	Gopher Sport	059	SVC/MTLS (EEB GRANT)	010-4300	2,041.70
				010-5800	544.88
P22-03606	ACSA/FEA	630	ACSA-Region 13 (Conference)	010-5200	599.00
P22-03607	NEW MANAGEMENT, INC	048	MATERIALS AND SUPPLIES-SAFETY	010-4300	1,311.75
P22-03608	FIRE RECOVERY USA, LLC	630	Fire Inpection Fees	010-5800	805.00
P22-03609	Ventura Co Star	600	SERV	010-5800	350.00
P22-03610	Amazon Com	630	Materials and Supplies	010-4300	499.51
P22-03611	Uline	044	Materials & Supplies	010-4300	267.00
P22-03612	California School Boards Assoc	600	MATLS-Brown Act books	010-4300	91.00
P22-03613	GENESIS FLOOR COVERING INC	630	Prof Service / McAuliffe Water Damage	010-5800	423,022.64
P22-03614	EVERIDGE INC	630	Def Maint / Prof Services / Lemonwood	140-5800	1,000.00
P22-03615	VAN BUREN EQUIPMENT INC PACIFIC EQUIPMENT	630	Repairs	010-5632	1,500.00
P22-03616	County First Fire Protection	630	Professional Service	010-5800	5,100.00
P22-03617	CENTRAL COAST PLAYGROUNDS INC	630	Repairs	010-5632	2,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03618	JOHN S. BASCOM INC PRECISION P LUMBING-MECHANICAL	630	SERV (MCK WATER REPAIR)	010-5800	15,000.00
P22-03619	FOLLETT SCHOOL SOLUTIONS, INC	320	matl/sup - Library Scanner batteries	010-4300	430.37
P22-03620	Siemens Industry, Inc	630	Professional Services	010-5800	1,087.00
P22-03621	Document Tracking Services Llc	320	Prof Serv - DocTrac for LACP mid year	010-5800	1,558.17
P22-03622	PAEZ ELECTRONICS INC TECHTRONIX	620	REPAIRS	010-5632	1,000.00
P22-03623	BEST WESTERN BURBANK AIRPORT INN	630	Hotel-2022 ACSA Classified Educational Institute	010-5200	305.72
P22-03624	RIO VISTA DEVELOPMENT THE GARL AND HOTEL	630	Hotel-2022 ACSA Classified Educational Institute	010-5200	444.48
P22-03625	Sheraton Grand Sacramento	300	CONF	010-5200	258.19
P22-03626	Staples Direct	003	Stores Supplies	010-9320	2,202.04
P22-03627	Amazon Com	058	materials and supplies	010-4300	95.39
P22-03628	DICK BLICK COMPANY BLICK ART MATERIALS	003	Stores Supplies	010-9320	154.04
P22-03629	Grainger Inc	003	Stores Supplies	010-9320	112.32
P22-03630	Superior Sanitary Supplies	640	MATL/SUP	130-4300	1,550.72
P22-03631	COASTAL ENTERPRISES	036	matl/sup -instructional	010-4300	3,717.23
P22-03632	Power Machinery Center	003	Repairs	010-5632	643.79
P22-03633	BSN Sports	003	Stores Supplies	010-9320	572.64
P22-03634	Teachers Pay Teachers	380	Materials & supplies (Molly Zuelke)	010-5818	152.00
P22-03635	COMPUWAVE	066	MATL/SUP-Instructional	010-4300	801.90
P22-03636	KAPCO	066	MATL/SUP- Instructional	010-4300	51.40
P22-03637	Lakeshore Learning Materials	044	MATERIALS & SUPPLIES T1	010-4300	633.49
P22-03638	RAINBOW MEALWORMS, INC	345	MATL/SUP LCAP 1.9/LCFF (Science)	010-4300	37.22
P22-03639	ORIENTAL TRADING COMPANY	057	Prizes and Incentives	010-4300	516.62
P22-03640	Ashton Awards Inc Aswell Trophy	041	Mat/Sup - Instructional	010-4300	524.40
P22-03641	School Specialty Inc	044	Materials & Supplies	010-4300	312.48
P22-03642	Lakeshore Learning Materials	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	196.62
P22-03643	Lakeshore Learning Materials	057	Materials and Supplies	010-4300	12,295.77
P22-03644	Ashton Awards Inc Aswell Trophy	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	30.34
P22-03645	Rochester 100, Inc	036	matl/sup - Instructional	010-4300	1,693.38
P22-03646	School Datebooks	036	matl/sup - instructional	010-4300	3,909.02
P22-03647	Lakeshore Learning Materials	057	Materials and Supplies	010-4300	2,202.86
P22-03648	Monster Technology LLC	060	MATL/SUPP (Toner)	010-4300	4,598.33
P22-03649	MASCOT JUNCTION INC	057	School Decals	010-4300	1,934.40
P22-03650	Rochester 100, Inc	057	Educational materials	010-4300	315.24
P22-03651	Maad Graphics	060	Material/Supp-Inst.(Maad Graphics)	010-4300	65.55
P22-03652	Lakeshore Learning Materials	060	Material/Sup-Ins. (Valencia)	010-4300	211.84
P22-03653	Wieser Educational Inc	041	Mat/Sup-Instructional Sp. Ed S. Prado	010-4300	218.07
P22-03654	Sinclair Sanitary Supply Inc	003	Stores Supplies	010-9320	4,512.57

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 3 of 18

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03655	Superior Sanitary Supplies	003	Stores Supplies	010-9320	1,118.28
P22-03656	Veritiv Operating Company	003	Stores Supplies	010-9320	480.81
P22-03657	Amazon Com	380	Materials and supplies (Laura Cornish)	010-4300	279.28
P22-03658	TOYS FOR SPECIAL CHILDREN, INC ENABLING DEVICES	059	Materials & Supplies; OT Dept.	010-4300	713.39
P22-03659	Amazon Com	046	MATL/SUPPLY-INSTRUCTION	010-4300	1,081.88
P22-03660	Amazon Com	052	MATL/SUPL-Instr	010-4300	424.74
P22-03661	Amazon Com	041	Matl/Sup - Instruc.- Sp. Ed Teacher:M. Escobell	010-4300	232.18
P22-03662	Amazon Com	380	Materials and supplies (Laura Herrera)	010-4300	160.86
P22-03663	Amazon Com	052	MATL/SUPL-Instr	010-4300	90.91
P22-03664	Amazon Com	380	Materials and supplies (Debbie Doyle)	010-4300	99.41
P22-03665	Amazon Com	044	MATERIALS & SUPPLIES	010-4300	211.14
P22-03666	Amazon Com	380	Materials and supplies (Denella Santoyo)	010-4300	277.64
P22-03667	Amazon Com	044	MATERIALS & SUPPLIES T3	010-4200	183.44
P22-03668	Amazon Com	056	Matl/Supplies-Speech Printer Ink	010-4300	140.43
P22-03669	Amazon Com	044	MATERIALS & SUPPLIES T3	010-4200	217.32
P22-03670	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	206.30
P22-03671	Amazon Com	042	Materials and Supplies (Instructional)	010-4300	528.77
P22-03672	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	215.34
P22-03673	SMART AND FINAL-C.I. BLVD	032	Matl/Sup - Instructional	010-4300	750.00
P22-03674	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS	010-4200	159.93
P22-03675	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	153.11
P22-03676	Petesehria, LLC PizzaMan Dan's	055	Catering	010-4300	753.60
P22-03677	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	165.46
P22-03678	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	150.47
P22-03679	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	129.42
P22-03680	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	161.12
P22-03681	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	148.51
P22-03682	Amazon Com	036	matl/sup - instructional	010-4300	178.60
P22-03683	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS	010-4200	146.99
P22-03684	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS	010-4200	119.98
P22-03685	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	113.55

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 4 of 18

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03686	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS T3	010-4200	68.49
P22-03687	Amazon Com	052	MATL/SUPL-Instr	010-4300	61.57
P22-03688	Amazon Com	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	230.22
P22-03689	Amazon Com	048	MATERIALS AND SUPPLIES-INSTRUCTIONAL	010-4300	607.17
P22-03690	Amazon Com	055	Matl/Supp-Instructional	010-4300	438.15
P22-03691	Amazon Com	052	MATL/SUPL-Instr	010-4300	171.46
P22-03692	Amazon Com	052	MATL/SUPL-Intr	010-4300	72.71
P22-03693	Amazon Com	032	Matl/Sup - Instructional	010-4300	405.43
P22-03694	Amazon Com	060	MATL/SUPP-Instr (Pilgram)	010-4300	236.39
P22-03695	Amazon Com	057	Materials and Supplies	010-4300	1,612.02
P22-03696	Amazon Com	048	MATERIALS AND SUPPLIES-INCENTIVES	010-4300	231.30
P22-03697	Amazon Com	060	Material/Sup-Instr.(N. Gonzales)	010-4300	168.72
P22-03698	Amazon Com	380	Materials and supplies (Annabelle Cadang)	010-4300	37.30
P22-03699	Amazon Com	058	SPED order DiMent	010-4300	226.30
P22-03700	Amazon Com	055	Matl/Supp-Instructional	010-4200	21.39
P22-03701	Amazon Com	050	Materials & Supplies-Inst	010-4300	109.67
P22-03702	SANTA BARBARA ZOO	050	FIELDTRIP/LCFF	010-5800	664.00
P22-03703	SANTA BARBARA ZOO	050	FIELDTRIP/LCFF	010-5800	664.00
P22-03704	Amazon Com	055	Matl/Supp-Instructional	010-4300	532.01
P22-03705	CHG MEDICAL STAFFING INC DBA / COMPHEALTH MEDICAL STAFFING	380	SERV(HARTNEY-SLP)	010-5100	27,520.00
P22-03706	Hand2mind	ASES	MTRL/SUPL LCAP 1.12	010-4300	21,922.21
P22-03707	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	380	MAT?SUPL	010-4300	961.40
P22-03708	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	380	MAT/SUPL	010-4300	260.77
P22-03709	Lakeshore Learning Materials	380	Materials and supplies (Debbie Doyle)	010-4300	158.40
P22-03710	ENOKI EVENTS, LLC BOOST COLLAB ORATIVE	315	CONF	010-5200	3,000.00
P22-03711	COLE-PARMER INSTRUMENT COMPANY	300	MATL/SUP (Science B-WET Grant)	010-4300	1,338.72
P22-03712	Fisher Scientific Education	300	MATL/SUP (Science B-WET Grant)	010-4300	1,660.60
P22-03713	THE ACORN GROUP, INC. dba ACOR N NATURALISTS	300	MATL/SUP (Science B-WET Grant)	010-4300	151.33
P22-03714	Amazon Com	052	MATL/SUPL-Instr	010-4300	353.98
P22-03715	Amazon Com	630	Materials and Supplies	010-4300	983.52
P22-03716	360 Degree Customer, Inc	380	SERV(PARA-F.CAMPUZANO)	010-5100	48,000.00
P22-03717	Amazon Com	052	MATL/SUPL-Instr	010-4200	67.03

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 5 of 18

**Includes Purchase Orders dated 04/05/2022 - 05/04/2022**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03718	Amazon Com	052	MATL/SUPL-Instr	010-4200	80.20
P22-03719	Amazon Com	052	MATL/SUPL-Instr	010-4300	116.42
P22-03720	Amazon Com	052	MATL/SUPL-Instr	010-4200	77.32
P22-03721	Amazon Com	055	Matl-Supp-Instructional	010-4300	1,463.59
P22-03722	Amazon Com	055	Matl/supp-Instructionaal	010-4300	1,067.31
P22-03723	Amazon Com	055	Matl/Supp-Instructional	010-4300	4,251.34
P22-03724	Amazon Com	036	matl/sup - instructional	010-4200	186.98
P22-03725	Amazon Com	044	MATERIALS & SUPPLIES	010-4300	594.33
P22-03726	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	2,165.01
P22-03727	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	226.79
P22-03728	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	182.90
P22-03729	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	26.83
P22-03730	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	152.82
P22-03731	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	884.61
P22-03732	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	685.65
P22-03733	Office Depot Bus Ser Div	003	Stores Supplies	010-9320	3,350.54
P22-03734	Southwest School & Office Sup	003	Stores Supplies	010-9320	8,796.65
P22-03735	Sinclair Sanitary Supply Inc	003	store supplies	010-9320	2,624.19
P22-03736	SURFSIDE SOFTEE INC dba. MISTE R SOFTEE OF SO. CAL.	042	Materials and Supplies	010-4300	1,242.50
P22-03737	Printech	059	Materials & Supplies	010-4300	863.95
P22-03738	Robotics Ed & Competition Fdn	041	Serv - Instructional	010-5800	400.00
P22-03739	Lectorum Publications Inc	036	bks - instructional	010-4200	2,512.86
P22-03740	ORIENTAL TRADING COMPANY	044	Materials & Syplies	010-4300	2,763.94
P22-03741	SCHOOL TECH SUPPLY	100	Web Master Equip't	010-4418	1,584.22
P22-03742	Lectorum Publications Inc	036	bks - instructional	010-4200	180.90
P22-03743	TRI-COUNTY OFFICE FURNITURE	100	Web Master Furniture	010-6400	9,423.86
P22-03744	Perma Bound Books	048	BOOKS OTHER THAN TEXTBOOKS-INSTRUCTIONAL	010-4200	4,685.24
P22-03745	Perma Bound Books	048	BOOKS OTHER THAN TEXTBOOKS	010-4200	5,149.17
P22-03746	Lakeshore Learning Materials	058	MATERIALS & SUPPLIES	010-4300	2,126.78
P22-03747	Perma Bound Books	036	matl/sup - instructional	010-4200	9,075.92
P22-03748	Lectorum Publications Inc	036	bks - instructional	010-4200	3,539.81
P22-03749	Lakeshore Learning Materials	300	MATL/SUP (Science B-WET Grant)	010-4300	300.39
P22-03750	Kelly Paper	655	Materials and Supplies	010-4300	2,273.71
P22-03751	ROBERT W. NORRIS VENTURA SIGNS & SCREEN PRINTING	054	matl/sup-instructional	010-4300	704.66
P22-03752	Lakeshore Learning Materials	054	matrl/sup-instrcutonal	010-4400	3,928.63
P22-03753	Lakeshore Learning Materials	032	BKS - Instructional	010-4200	229.38
P22-03754	ORIENTAL TRADING COMPANY	032	Matl/Sup - Instructional	010-4300	169.69
P22-03755	Amazon Com	055	Matl/Supp-Instructional	010-4300	85.55
P22-03756	Amazon Com	036	bks - instructional	010-4200	152.04
P22-03757	Amazon Com	036	matl/sup - instructional	010-4300	516.31
P22-03758	Amazon Com	044	MATERIALS & SUPPLIES	010-4200	115.88
				010-4300	195.98

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03759	Amazon Com	044	MATERIALS & SUPPLIES T1	010-4200	28.43
				010-4300	197.34
P22-03760	Amazon Com	036	mat/sup - instructional	010-4300	137.91
P22-03761	Amazon Com	036	matl/sup - instructional	010-4300	944.30
P22-03762	Amazon Com	036	matl/sup - instructional	010-4300	124.53
P22-03763	Amazon Com	044	MATERIALS & SUPPLIES T1	010-4300	433.51
P22-03764	Amazon Com	036	matl/sup - instructional	010-4300	473.57
P22-03765	Amazon Com	054	matl/sup-instructional	010-4300	206.41
P22-03766	Amazon Com	058	Books other than textbooks	010-4200	483.32
				010-4300	1,503.67
P22-03767	Amazon Com	041	Matl/Sup - Instructional -1	010-4300	374.16
P22-03768	Amazon Com	036	matl/sup - instructional	010-4300	224.61
P22-03769	Amazon Com	051	MAT/SUPPLIES (Instruction)	010-4300	34.02
P22-03770	Amazon Com	036	matl/sup - instructional	010-4300	1,987.37
P22-03771	Amazon Com	036	matl/sup - instructional	010-4300	902.48
P22-03772	Amazon Com	041	Matl/Sup - Instructional -2	010-4300	477.75
P22-03773	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	83.50
P22-03774	Amazon Com	041	Matl/Sup - Instructional -3	010-4300	576.69
P22-03775	Amazon Com	041	Matl-Sup - Instructional -4	010-4300	313.81
P22-03776	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	308.62
P22-03777	Amazon Com	041	Matl/Sup -Instructional -5	010-4300	354.34
P22-03778	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	324.12
P22-03779	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	54.78
P22-03780	Amazon Com	036	mat/sup -instructional	010-4300	1,083.41
P22-03781	Amazon Com	036	matl/sup -instructional	010-4300	3,161.29
P22-03782	Amazon Com	055	Matl/Supp-Instructional	010-4300	2,981.58
				010-4400	1,015.47
P22-03783	Amazon Com	300	MATL/SUP (Science B-WET Grant)	010-4300	282.07
P22-03784	Amazon Com	054	matl/sup-instructional	010-4300	411.16
P22-03785	Amazon Com	054	matl/sup-instructional	010-4300	576.34
P22-03786	Amazon Com	058	Mtl's & Supplies SPED	010-4300	679.01
P22-03787	Amazon Com	058	SPED PART II SUPPLIES & MAT'LS	010-4300	162.10
P22-03788	Amazon Com	032	Matl/Sup - Instructional	010-4300	140.14
P22-03789	Amazon Com	058	MATERIALS AND SUPPLIES COUNSELOR	010-4300	203.34
P22-03790	Amazon Com	032	Matl/Sup - Instructional	010-4300	183.01
P22-03791	Amazon Com	032	BKS - Instructional	010-4200	80.85
P22-03792	Amazon Com	058	MTL's & SUPPLIES COUNS II	010-4300	425.17
P22-03793	Amazon Com	058	MAT'LS & SUPP COUNS III	010-4300	741.53
P22-03794	Amazon Com	058	COUNSELOR MATLS & SUPPLIES IV	010-4300	257.44
P22-03796	Amazon Com	032	Matl/Sup - Instructional	010-4300	377.74
P22-03797	Bjorem Speech Publications	380	Materials and supplies (Laura Herrera)	010-4300	131.10
P22-03798	MOBILE MINI TANK+PUMP	630	Prof.Service /McA Water Damage /Claim# GHC0040810	010-5800	1,352.51

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 7 of 18

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03799	Teachers Pay Teachers	044	Materials & Supplies	010-5818	390.93
P22-03800	Musick, Peeler & Garrett LLP	210	legal serv	010-5899	1,770.00
P22-03801	SCHOOL TECH SUPPLY	200	COMP EQUIP (Junaid)	010-4318	593.31
P22-03802	SCHOLASTIC-TEACHER STORE	036	bks - instructional	010-4200	830.60
P22-03803	SCHOOL TECH SUPPLY	060	MAT/SUPP-inst(HEADPHONES)	010-4300	8,105.81
P22-03804	SCHOLASTIC-TEACHER STORE	036	bks - instructional	010-4200	258.05
P22-03805	BARNES AND NOBLE BOOKSELLERS, INC.	036	bks - instructional	010-4200	3,355.24
P22-03806	FOLLETT SCHOOL SOLUTIONS, INC	054	books other than textbooks	010-4200	10,000.00
P22-03807	Gopher Sport	057	OEFR GRANT (S.RODRIGUEZ)	010-4300	471.15
P22-03808	School Life, div of ImageStuff	055	Matl/supp-Instructional	010-4300	2,305.59
P22-03809	Covell Graphics Fastsigns of Oxnard	051	MAT/SUPPLIES	010-4300	35.57
P22-03810	FOLLETT SCHOOL SOLUTIONS, INC	036	bks - instructional	010-4200	965.65
P22-03811	Lee & Low Books Inc.	051	BOOKS	010-4200	6,020.24
P22-03812	Lee & Low Books Inc.	051	BOOKS	010-4200	2,999.81
P22-03813	KAEDEN PUBLISHING	051	BOOKS - ELD classroom libraries	010-4200	4,148.77
P22-03814	RIO VISTA DEVELOPMENT THE GARL AND HOTEL	630	Hotel-2022 ACSA Classified Educational Institute	010-5200	444.48
P22-03815	Staples Direct	052	MATL/SUPL-Instr	010-4300	165.64
P22-03816	Grainger Inc	051	MATERIALS/SUPPLIES	010-4300	2,349.06
P22-03817	NATIONAL ASSOC OF SCHOOL PSYCHOLOGISTS, INC.	380	MEMBERSHIP(TOBEY-OSSA FUNDS)	010-5300	220.00
P22-03818	Amazon Com	630	Materials and Supplies	010-4300	182.11
P22-03819	Lowe's	300	MATL/SUP (Science B-WET Grant)	010-4300	583.51
P22-03820	Lowe's	300	MATL/SUP (Science B-WET Grant)	010-4300	194.91
P22-03821	Lowe's	300	MATL/SUP (Science B-WET Grant)	010-4300	430.50
P22-03822	Uline	058	MATERIALS & SUPPLIES	010-4300	271.89
P22-03823	Lowe's	300	MATL/SUP (Science B-WET Grant)	010-4300	470.83
P22-03824	Amazon Com	057	OEFR GRANT (S.RODRIGUEZ)	010-4300	191.99
P22-03825	Amazon Com	055	Matl/Supp-Instructional	010-4300	1,955.19
P22-03826	Amazon Com	630	Materials and Supplies	010-4300	159.70
P22-03827	Demco Inc	051	LIBRARY BOOKS (Instructional)	010-4300	377.24
P22-03828	FOLLETT SCHOOL SOLUTIONS, INC	055	Books other than Textbooks	010-4200	6,304.22
P22-03829	CharacterStrong, LLC	036	mat/sup - instructional	010-4300	999.00
P22-03830	Flinn Scientific Inc	036	mat/sup - instructional	010-4300	405.45
P22-03831	Starfall Education Foundation	032	Matl/Sup - Instructional	010-4300	127.56
P22-03832	Really Good Stuff	032	Matl/Sup - Instructional	010-4300	301.59
P22-03833	Lowe's	300	MATL/SUP (Science B-WET Grant)	010-4300	220.67
P22-03834	SHERWOOD HOLDINGS I LLC SHUTTE RFLY LIFETOUGH LLC	051	MAT/SUPPLIES (Instruction)	010-4300	1,582.32
P22-03835	Amazon Com	058	INSTRUCTIONSL MAT'L & SUPPLIES teachers nyr	010-4300	3,465.63

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 8 of 18

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03836	Staples Direct	032	Matl/Sup - Instructional	010-4300	131.58
P22-03837	SEBOS, INC. ADVANCED SANITATIO N	630	Professional Service / Ritche n	010-5800	430.00
P22-03838	Office Depot Bus Ser Div	003	Supplies	010-4300	90.59
P22-03839	VEX ROBOTICS LLC	041	Matll/Sup - Instructional	010-4300	672.74
P22-03840	Lakeshore Learning Materials	052	MATL/SUPL-Instr	010-4300	1,464.67
P22-03841	COOLE SCHOOL	057	Student Agendas	010-4300	1,342.85
P22-03842	Read Naturally, Inc	057	Reading Materials	010-5818	435.00
P22-03843	Positive Promotions	054	matl/sup-instructional	010-4300	1,008.14
P22-03844	SACRAMENTO COUNTY OFFICE OF ED UCATION	300	CONF-Registration	010-5200	1,005.00
P22-03845	Amazon Com	380	Matl's	010-4300	245.66
P22-03846	Amazon Com	057	First Grade Materials and Supplies	010-4200	245.60
				010-4300	642.04
P22-03847	Renaissance Palm Springs Hotel	315	CONF	010-5200	630.15
P22-03848	William Venegas Hip Hop Mindse t	ASES	SERV	010-5800	1,680.00
P22-03849	Amazon Com	058	Matl's & Supplies 1st	010-4300	1,300.80
P22-03850	Amazon Com	058	Matl's & Supplies 1st part II	010-4300	1,101.71
P22-03851	Amazon Com	058	MATL & SUPPLIES TEACHERS	010-4300	1,212.15
P22-03852	Amazon Com	032	Matl/Sup - Instructional	010-4300	181.70
P22-03853	Amazon Com	057	Materials and supplies	010-4200	251.22
P22-03854	Bad Wolf Press	032	SERV - Instructional	010-5818	105.00
P22-03855	Amazon Com	038	MATL/SUPP-instructional Piña	010-4300	185.68
P22-03856	Amazon Com	059	Materials & Supplies- A. Holiday/Classroom Funds	010-4300	287.83
P22-03857	Amazon Com	036	matl/sup - instructional	010-4300	286.08
P22-03858	Amazon Com	059	Materials & Supplies- S. Piña, Classroom Funds	010-4300	278.70
P22-03859	Amazon Com	380	Materials and supplies (Angelica Mulvihill)	010-4200	10.72
				010-4300	197.20
P22-03860	Amazon Com	380	Materials and supplies (Natalie Gabrie)	010-4300	250.20
P22-03861	Amazon Com	038	MATL/SUPP-instructional Piña	010-4300	111.38
P22-03862	Amazon Com	380	Materials and supplies (Jennifer VanOtten)	010-4200	19.83
				010-4300	144.82
P22-03863	Amazon Com	056	Matl/Supplies-5th grade breakfast decor	010-4300	222.51
P22-03864	Amazon Com	052	MATL/SUPL-Instr	010-4300	146.84
P22-03865	Amazon Com	059	Materials & Supplies- Infant Department	010-4300	231.33
P22-03866	Amazon Com	380	Matl's	010-4300	232.50
P22-03867	Amazon Com	380	Materials and supplies (Diane Dominguez)	010-4300	151.48
P22-03868	Amazon Com	036	bks - instructional	010-4200	390.77

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 9 of 18

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03869	Amazon Com	051	MAT/SUPPLIES (Instructional)	010-4300	86.42
P22-03870	Amazon Com	036	bks - instructional	010-4200	276.83
P22-03871	Amazon Com	380	Matl's	010-4300	139.03
P22-03872	Amazon Com	380	Materials and supplies (Angelica Mulvihill)	010-4300	59.36
P22-03873	Amazon Com	380	Materials and supplies (Ashley Hall)	010-4300	28.55
P22-03874	Amazon Com	380	Matl's	010-4300	522.20
P22-03875	Amazon Com	380	Materials and supplies- Natalie Gabrie	010-4300	22.23
P22-03876	Amazon Com	380	Materials and supplies- Jennifer Van Otten	010-4300	61.98
P22-03877	Amazon Com	380	Materials and supplies for Diane Dominguez	010-4300	114.90
P22-03878	Amazon Com	380	Materials and supplies for Diane Dominguez	010-4300	18.73
P22-03879	Amazon Com	058	SPEd mat'l's & supplies	010-4300	396.45
P22-03880	Amazon Com	380	Materials and supplies (Danielle)	010-4200	178.70
P22-03881	Amazon Com	032	Matl/Sup - Instructional	010-4300	36.20
P22-03882	Amazon Com	032	Matl/Sup - Instructional	010-4300	176.49
P22-03883	Amazon Com	032	Matl/Sup - Instructional	010-4300	897.94
P22-03884	Museum of Science	315	MTRL/SUPL	010-4300	67,357.59
P22-03885	SCHOLASTIC-MAGAZINES	057	Reading material	010-4300	989.01
P22-03886	William Venegas Hip Hop Mindse t	066	SERV/T1	010-5800	1,280.00
P22-03887	Walmart	038	MATL/SUPP-instruct./Davidovics	010-4300	81.94
P22-03888	Southwest Airlines	335	Travel/Conf - Instruction	010-5200	889.80
P22-03889	HOLIDAY INN EXPRESS ELK GROVE	335	Travel/Conf - Instruction	010-5200	1,670.40
P22-03890	360 Degree Customer, Inc	380	SERV(PARA-C. AVALOS)	010-5100	40,000.00
P22-03891	Witherspoon Ent Inc DBA Port A Stor	044	RENTAL	010-5600	500.00
P22-03892	CASA REAL ESTATE, LP AVALON PA LM SPRINGS	315	CONF	010-5200	6,503.94
P22-03893	Amazon Com	003	MATL/SUP (PAPER CUPS)	010-4300	543.74
P22-03894	AVID CENTER REGISTRATIONS	315	Conf - LCAP 1.11	010-5200	49,875.00
P22-03895	Lakeshore Learning Materials	052	MATL/SUPL-Instr	010-4300	714.31
P22-03896	Perma Bound Books	056	books other than txt-library order	010-4200	6,899.78
P22-03897	Super Duper Inc	380	Materials and supplies (David Arnold)	010-4200	38.15
				010-4300	215.08
P22-03898	Lakeshore Learning Materials	052	MATL/SUPL-Instr	010-4300	363.18
P22-03899	Central Institute For The Deaf	059	Materials & Supplies	010-4300	540.79
P22-03900	Aswell Trophy And Engraving	056	matl/supplies- A.R. Trophies	010-4300	846.69
P22-03901	Perma Bound Books	057	Library book order	010-4200	4,987.56
P22-03902	PAVEMENT ENGINEERING INC	630	DEF MAINT (SUPPORT FOR LOPEZ/MCAULIFFE)	140-5800	152,000.00
P22-03903	School Specialty Inc	380	Matl's	010-4300	1,922.03
P22-03904	SCHOLASTIC-TEACHER STORE	036	bks - instructional	010-4200	2,446.88

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 10 of 18

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03905	Pacific Northwest Publishing A ncora Publishing	380	Mtl's	010-4200	2,092.15
P22-03906	Lakeshore Learning Materials	051	MAT/SUPPLIES (Instructional)	010-4300	107.68
P22-03907	Brookes Publishing Company	345	Books Other than Textbooks-LCAP 1.20	010-4200	7,618.62
P22-03908	CHG MEDICAL STAFFING INC DBA / COMPHEALTH MEDICAL STAFFING	380	SERV(-C. JENNINGS)	010-5100	35,568.00
P22-03909	CAPSTONE CLASSROOM	032	BKS - Instructional	010-4200	183.39
P22-03910	Lakeshore Learning Materials	032	Matl/Sup - Instructional	010-4300	229.38
P22-03911	Amazon Com	040	MATL/SUPP-INSTRUCTIONAL	010-4300	500.59
P22-03912	Amazon Com	040	MATL/SUPP-INSTRUCTIONAL	010-4300	640.57
P22-03913	Amazon Com	040	MAT/SUP - INSTRUCTIONAL	010-4300	125.92
P22-03914	Amazon Com	040	MATL/SUPP-INSTRUCTIONAL	010-4300	102.46
P22-03915	Amazon Com	044	BOOKS OTHER THAN TEXTBOOKS	010-4200	144.89
P22-03916	Ventura Co Comm College Distr	210	Serv	010-5800	60.00
P22-03917	OXNARD COLLEGE	210	serv	010-5800	60.00
P22-03918	Sunrise Phys Therapy Svcs In	610	Ergo Materials and Supplies	010-4300	102.74
P22-03919	Amazon Com	032	Matl/Sup - Instructional	010-4300	1,137.65
P22-03920	Amazon Com	059	Materials & Supplies- Infant Department	010-4300	287.23
P22-03921	Amazon Com	059	Materials & Supplies- Infant Department	010-4300	299.55
P22-03922	Able Ribbon Technology, Inc.	032	Matl/Sup - Instructional	010-4300	7,636.58
P22-03923	ZAPOPAN BUSINESS GROUP LLC WOR LD WIDE IMAGING SUPPLIES	032	Matl/Sup - Instructional	010-4300	2,654.55
P22-03924	SCHOOL TECH SUPPLY	004	Repair-Computer	010-5618	194.24
P22-03925	SCHOOL SERVICES OF CALIFORNIA, INC.	600	CONF-May Revise Budget webinar 5/20/22	010-5200	250.00
P22-03926	Office Depot Bus Ser Div	320	mat/sup - ELPAC Testing LCAP 1.18	010-4300	917.26
P22-03927	Amazon Com	630	Material and Supplies	010-4300	147.83
P22-03928	Amazon Com	385	MAT/SUP- Ink/toner	010-4300	729.18
P22-03929	Amazon Com	044	MATERIALS & SUPPLIES	010-4200	75.61
P22-03930	Amazon Com	044	MATERIALS & SUPPLIES	010-4300	310.53
P22-03931	Amazon Com	050	MATERIALS & SUPPLIES-Inst	010-4300	188.85
P22-03932	Textbook Warehouse LLC Textboo k Warehouse	ERC	Textbooks	010-4300	167.25
P22-03933	Textbook Warehouse LLC Textboo k Warehouse	ERC	Textbooks	010-4300	7,316.53
P22-03934	Textbook Warehouse LLC Textboo k Warehouse	ERC	Textbooks	010-4300	11,718.53
P22-03935	Textbook Warehouse LLC Textboo k Warehouse	ERC	Textbooks	010-4300	12,692.01
P22-03936	Textbook Warehouse LLC Textboo k Warehouse	ERC	Textbooks	010-4300	14,388.66
P22-03936	Textbook Warehouse LLC Textboo k Warehouse	ERC	Textbooks	010-4300	12,789.02

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 11 of 18

## Includes Purchase Orders dated 04/05/2022 - 05/04/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03937	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	12,740.13
P22-03938	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	15,429.60
P22-03939	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	13,482.43
P22-03940	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	15,310.02
P22-03941	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	12,877.24
P22-03942	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	13,511.82
P22-03943	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	12,877.24
P22-03944	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	13,225.26
P22-03945	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	14,155.09
P22-03946	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	14,117.07
P22-03947	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	13,315.72
P22-03948	Textbook Warehouse LLC Textbook Warehouse	ERC	Textbooks	010-4300	14,688.77
P22-03949	Rockwell Printing Inc.	ERC	Textbooks	010-4100	828.63
				010-4300	1,786.52
P22-03950	PLURAL PUBLISHING INC	059	Materials & Supplies	010-4300	357.70
P22-03951	Atkinson,Andelson,Loya Ruud & Romo	600	MATLS/SUP.FRISK books	010-4300	101.60
P22-03952	Amazon Com	038	MATL./SUPP-Bullard/Williams/Tunin	010-4300	1,514.10
P22-03953	Amazon Com	038	matl./supp-Bullard/Williams/Tunin	010-4300	914.20
P22-03954	Dell Direct Sales Lp	041	Equipment - Admin.	010-4400	3,291.20
P22-03955	APPLE INC EDUCATION	380	MAT/SUPL	010-4318	1,637.11
P22-03956	AC Supply Co	046	MATL/SUPPLY-INSTRUCTION	010-4300	731.83
P22-03957	Thomson West	600	MATL-Book. CA ED CODE	010-4300	164.57
P22-03958	R A ATMORE AND SONS, INC	630	Professional Services	010-5800	9,000.00
P22-03959	ISSQUARED, Inc	004	SERV	010-5800	3,933.00
P22-03960	Brainpop Com LLC	050	ONLINE SUB-INST	010-5818	3,515.00
P22-03961	Best Buy	046	MATL/SUPPLY-INSTRUCTION	010-4300	360.50
P22-03962	SIGLER WHOLESALE DISTRIBUTORS	630	Equipment Parts	010-4400	741.76
P22-03963	LEONARDO SAUCEDO LEON AUTO BOD Y SHOP	630	Vehicle Repair #159	010-5632	149.60
P22-03964	Lakeshore Learning Materials	058	Counselor supplies & matl's GOAL2	010-4300	1,958.89
P22-03965	Oriental Trading Co Inc	ASES	MTRL/SUPL	010-4300	115.62
P22-03966	Colbi Technologies Inc	600	SERV-Annual Account-Ability Support Fee	010-5800	10,250.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 12 of 18

**Includes Purchase Orders dated 04/05/2022 - 05/04/2022**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-03967	Daniels Tire Service	003	Repairs	010-5632	423.17
P22-03968	Lakeshore Learning Materials-V	345	MATL/SUP (Science B-WET Grant)	010-4300	166.82
P22-03969	HOTEL CORQUE	300	Instructinal Leadership Event	010-5200	9,000.00
P22-03970	Staples Direct	003	Stores Supplies	010-9320	2,337.51
P22-03971	Ventura Co Office Of Education	044	BOOKS OTHER THAN TEXTBOOKS	010-4200	819.38
P22-03972	Old Mission Santa Barbara, Inc	051	SERVICES Instructional)	010-5800	166.00
P22-03973	ARTS & HEALING INITIATIVE	385	CONF- UCLArts BTO training	010-5200	897.00
P22-03974	PEARSON ASSESSMENT	380	SERV	010-5818	262.50
P22-03975	GOBULK.COM	385	MAT/SUP- Earbuds IS prog.	010-4300	39.26
P22-03976	BOOM LEARNING	380	Materials and supplies (Amanda Lee)	010-5818	250.00
P22-03977	CDW G	060	Material/Supp-Instruction (CDWG-SC)	010-4418	1,309.12
P22-03978	SCHOOL TECH SUPPLY	630	Materials and Supplies	010-4318	398.74
P22-03979	BOOM LEARNING	380	Online points for materials- Gina Zepeda	010-5818	100.00
P22-03980	CABE	345	MEMB- LCAP 1.20	010-5300	120.00
P22-03981	Chumash Indian Museum	032	SERV - Instructional	010-5800	344.00
P22-03982	Chumash Indian Museum	032	SERV - Instructional	010-5800	384.00
P22-03983	TRUSCO MANUFACTURING CO.	630	Equipment	010-6400	7,667.96
P22-03984	Walmart	380	Blanket purchase order for ESY perishables-Walmart	010-4300	200.00
P22-03985	SMART AND FINAL-C.I. BLVD	050	Material & Supplies-Inst	010-4300	1,638.75
P22-03986	California School Boards Assoc	100	CSBA Delegate Assembly	010-5228	78.00
P22-03987	Smart And Final Iris Co	042	Materials and Supplies	010-4300	150.00
P22-03988	Ventura Co Office Of Education	380	SERV (DS080410)	010-5100	2,607.00
				010-5800	25,000.00
P22-03989	Uline	032	Matl/Sup - Instructional	010-4300	953.38
P22-03990	Ventura Co Office Of Education	380	SERV (IH081410)	010-5100	22,063.14
				010-5800	25,000.00
P22-03991	CDW G	055	Matl/Supp-Instructional	010-4300	1,019.74
P22-03992	Ventura Co Office Of Education	380	SERV (ZS121507)	010-5100	6,404.72
				010-5800	25,000.00
P22-03993	Veritiv Operating Company	003	Stores Supplies	010-9320	24,337.62
P22-03994	Ventura Co Office Of Education	380	SERV (JN090409)	010-5100	4,467.86
				010-5800	25,000.00
P22-03995	LABSOURCE, INC	003	Stores Supplies	010-9320	1,675.98
P22-03996	Green Thumb International	630	Grounds Equipment	010-4300	13,022.20
				010-4400	6,423.84
P22-03997	PARAGON SYSTEMS, INC	004	SERV-Lemonwood	010-5800	8,425.00
P22-03998	PARAGON SYSTEMS, INC	004	SERV-Harrington	010-5800	10,325.00
P22-03999	JOHNSON CONT. FIRE PROTECTION	630	Professional Services	010-5800	3,823.75
P22-04000	Office Depot Bus Ser Div	042	Materials and Supplies	010-4300	523.79
P22-04001	BARNES AND NOBLE BOOKSELLERS, INC.	300	MATL/SUP (Science B-WET Grant)	010-4300	85.54

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

**Includes Purchase Orders dated 04/05/2022 - 05/04/2022**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-04002	Amazon Com	066	MATL/SUP-Instructional	010-4200	64.85
				010-4300	370.88
P22-04003	Amazon Com	066	MATL/SUP-instructional	010-4200	175.45
				010-4300	232.41
P22-04004	Amazon Com	066	MATL/SUP - Instructional	010-4300	757.43
P22-04005	Amazon Com	066	MATL/SUP-Instructional	010-4200	48.68
				010-4300	734.12
P22-04006	Amazon Com	066	MATL/SUP-Instructional	010-4300	2,447.01
P22-04007	Amazon Com	066	Books other than textbooks-Instructional	010-4200	276.58
P22-04008	Amazon Com	066	Books other than textbooks-Instructional	010-4200	294.25
P22-04009	Amazon Com	066	MATL/SUP - Instructional and books	010-4200	46.49
				010-4300	295.07
P22-04010	Art Trek	051	SERV/SUPP CONCENTRATION	010-5800	1,250.00
P22-04011	Uline	003	Stores Supplies	010-9320	1,002.22
P22-04012	Amazon Com	044	MATERIALS & SUPPLIES INST.	010-4300	356.59
P22-04013	Toppers Pizza Place	032	Mat/Sup - Instructional	010-4300	98.60
P22-04014	Lowe's	046	MATL/SUPPLY-INSTRUCTION	010-4300	78.64
P22-04015	Office Depot Bus Ser Div	041	Mat/Sup - Instructional	010-4300	1,098.55
P22-04016	SANTA BARBARA MUSEUM OF NATURA L HISTORY	048	ENTRANCE FEES-INSTRUCTIONAL	010-5800	200.00
P22-04017	SMART AND FINAL-C.I. BLVD	040	MATL/SUPP	010-4300	546.25
P22-04018	Conejo Valley Historical Soc	038	SERV-instructional	010-5800	335.00
P22-04019	Rockwell Printing Inc.	ERC	Textbooks	010-4300	2,202.48
P22-04020	Smart And Final Iris Co-N. Ox. Blvd	041	Supplies -	010-4300	2,185.00
P22-04021	Nasco	066	MATL/SUP-Instructional	010-4300	340.04
P22-04022	ROBERT W. NORRIS VENTURA SIGNS & SCREEN PRINTING	048	MATERIALS AND SUPPLIES-INCENTIVES	010-4300	847.23
P22-04023	Lakeshore Learning Materials	046	MATL/SUPPLY-INSTRUCTION	010-4300	655.73
P22-04024	Printech	044	MATERIALS & SUPPLIES	010-6400	6,964.69
P22-04025	Ashton Awards Inc Aswell Troph y	044	MATERIALS & SUPPLIES	010-4300	192.28
P22-04026	MCGRAW HILL EDUCATION, INC	ERC	Textbooks	010-4100	11,152.26
				010-4300	7,525.14
P22-04027	Coast To Coast Computer Prod	044	Materials & Supplies	010-4300	2,700.00
P22-04028	THE DISCOVERY SOURCE, INC.	335	Mat/Sup - Instruction	120-4300	4,379.29
P22-04029	CASBO	600	CONF-Webinar.V.Mitchell. 5-4-22	010-5200	305.00
P22-04030	NETWORK CRAZE TECHNOLOGIES INC	004	MAT/SUP (PHONES)	010-4300	10,138.40
P22-04031	CASBO	600	CONF-SACS Adv.Webinar.V.Mitchell. 5-20-22	010-5200	305.00
P22-04032	Really Good Stuff	054	MATL/ OEFR GRANT	010-4300	155.08
P22-04033	IMAGE ONE CORP	600	SERV-LCFF.IncomeSurveyFormDesi gn	010-5800	1,800.00
P22-04034	Walmart	032	Mat/Sup - Instructional	010-4300	2,500.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

**Includes Purchase Orders dated 04/05/2022 - 05/04/2022**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
P22-04035	Amazon Com	054	MATL/SUP-OEFR GRANT	010-4300	497.47	
P22-04036	APPLE INC EDUCATION	044	COMPUTE SUPPLIES & SOFTWARE 0790	010-4318	1,976.91	
P22-04037	Amazon Com	200	MATL/SUPP (Junaid)	010-4318	187.21	
P22-04038	360 Degree Customer, Inc	380	SERV(PARA-B.DUBOIS)	010-5100	35,600.00	
P22-04039	360 Degree Customer, Inc	380	SERV(PARA-R.TETERIS)	010-5100	35,600.00	
P22-04040	TRI-COUNTY OFFICE FURNITURE	300	FURNITURE	010-4400	6,533.15	
P22-04041	Gold Star Foods	640	SUP	130-4700	14,755.47	
P22-04042	Grainger Inc	044	MATERIALS & SUPPLIES	010-4300	845.20	
P22-04043	Sports Facilities Group, Inc	630	Repairs / Frank	010-5632	4,425.00	
P22-04044	FIRESTONE WALKER, INC.	300	SER	010-4300	3,277.50	
P22-04045	BOBCAT OF VENTURA	630	Repairs	010-5632	5,462.50	
P22-04046	Staples Direct	003	Stores Supplies	010-9320	2,337.51	
P22-04047	BSN Sports	003	Stores Supplies	010-9320	2,389.87	
P22-04048	Extreme Clean	003	Stores Supplies	010-9320	2,934.46	
P22-04049	Sinclair Sanitary Supply Inc	003	Stores Supplies	010-9320	5,263.23	
P22-04050	Veritiv Operating Company	003	Stores Supplies	010-9320	5,393.67	
P22-04051	SANTA BARBARA ZOO	053	Service- Instructional	010-5800	450.00	
P22-04052	BARNES AND NOBLE BOOKSELLERS, INC.	059	Books Other Than Textbooks- Infant Department	010-4200	349.21	
P22-04053	Southwest School & Office Sup	003	Stores Supplies	010-9320	3,507.84	
P22-04054	Amazon Com	380	Materials and supplies (Ashley Hall)	010-4300	208.95	
P22-04055	ZIXTA ENTERPRISES INC VALLARTA SUPERMARKETS	038	matl/supp-instructional	010-4300	54.63	
P22-04056	COSTCO WHOLESALE CORPORATION	038	matl/supp-Field Day/8th gr picnic/Promotion	010-4300	1,092.50	
P22-04057	Schools Legal Service	650	CPRA Virtual Workshop	010-5200	30.00	
P22-04058	Perma Bound Books	052	MATL/SUPL-INSTR	010-4200	10,000.00	
P22-04059	SMART AND FINAL-C.I. BLVD	055	Matl/Supp-Instructional	010-4300	546.25	
P22-04060	SMART AND FINAL-C.I. BLVD	032	Matl/Sup - Admin	010-4300	500.00	
P22-04061	Schools Legal Service	004	CONF-Virtual	010-5200	30.00	
P23-00001	CN School & Office Sol, Inc Cu lver-Newlin	640	EQUIP/DESKS (KITCHEN COORDINATOR)	010-8520	2,806.59	
P23-00002	ENVISION CONSULTING GROUP INC	385	SERV	010-5800	2,500.00	
<b>Total Number of POs</b>				<b>506</b>	<b>Total</b>	<b>2,718,050.97</b>

**Fund Recap**

Fund	Description	PO Count	Amount
010	GENERAL FUND	493	2,528,422.55
120	CHILD DEVELOPMENT FUND	1	4,379.29
130	CAFETERIA FUND	8	26,942.54
140	DEFERRED MAINTENANCE FUND	2	153,000.00
<b>Total Fiscal Year 2022</b>			<b>2,712,744.38</b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 04/05/2022 - 05/04/2022

**Fund Recap (continued)**

<b>Fund</b>	<b>Description</b>	<b>PO Count</b>	<b>Amount</b>
010	GENERAL FUND	2	5,306.59
		<b>Total Fiscal Year 2023</b>	<b>5,306.59</b>
		<b>Total</b>	<b>2,718,050.97</b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 04/05/2022 - 05/04/2022

## PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P19-03026	9,400.75	010-5600	GENERAL FUND/RENTALS, LEASES AND REPAIRS	1,163.86
P22-00062	14,000.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	.00
P22-00095	5,000.00	010-4351	GENERAL FUND/MISC GARDENING SUPPLIES	500.00
P22-00110	7,000.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	1,500.00
P22-00139	40,000.00	010-4329	GENERAL FUND/MISCELLANEOUS SUPPLIES	5,000.00
P22-00150	1,874,958.51	010-5520	GENERAL FUND/UTILITIES ELECTRIC	106,168.43
P22-00159	2,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	500.00
P22-00160	5,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	3,969.96
P22-00167	49,600.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	7,600.00
P22-00192	2,700.00	010-5632	GENERAL FUND/REPAIRS	1,700.00
P22-00211	11,000.00	010-4351	GENERAL FUND/MISC GARDENING SUPPLIES	989.29
P22-00224	19,500.00	010-4351	GENERAL FUND/MISC GARDENING SUPPLIES	2,678.75
P22-00252	2,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,172.59
P22-00297	1,638.75	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	58.13
P22-00303	7,000.00	010-4322	GENERAL FUND/FLOOR SUPPLIES	4,000.00
P22-00307	4,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,000.00
P22-00312	5,500.00	010-4321	GENERAL FUND/ELECTRICAL SUPPLIES	1,000.00
P22-00314	16,105.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	4,750.00
P22-00320	43,000.00	010-4323	GENERAL FUND/HVAC SUPPLIES	5,000.00
P22-00340	65,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	4,833.91
P22-00495	873.00	010-5632	GENERAL FUND/REPAIRS	375.00
P22-00496	1,500.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	498.60
P22-00550	892.27	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	392.27
P22-00575	6,700.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	622.12
P22-00622	3,800.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	800.00
P22-00661	700.00	010-5632	GENERAL FUND/REPAIRS	200.00
P22-00778	2,075.75	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	874.00-
P22-00785	1,092.50	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	546.25
P22-00805	841.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	247.78
P22-01111	350,017.00	140-6173	DEFERRED MAINTENANCE FUND/SITE & LAND IMPROVE	17,778.54-
P22-01124	30,000.00	130-5600	CAFETERIA FUND/RENTALS, LEASES AND REPAIRS	9,795.95
P22-01176	549.00	010-5600	GENERAL FUND/RENTALS, LEASES AND REPAIRS	9.00-
P22-01211	7,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5,000.00
P22-01700	707,500.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	247,500.00
P22-01701	112,811.44	010-5100	GENERAL FUND/PROFESSIONAL/CONSULTING	49,549.80
P22-02198	3,200.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	200.00
P22-02199	8,000.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	2,000.00
P22-02598	7,187.50	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	2,300.00
P22-02621	1,386.00	010-5818	GENERAL FUND/SOFTWARE/LIC-APPLICATIONS	1,386.00-
P22-02735	53.52	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	466.49-
P22-02869	250.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	122.08
P22-02996	4,977.86	010-5632	GENERAL FUND/REPAIRS	4,431.66-

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 17 of 18

Includes Purchase Orders dated 04/05/2022 - 05/04/2022

## PO Changes (continued)

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P22-03157	1,400.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,000.00
P22-03216	42.56	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5.94
P22-03342	440.00	010-5200	GENERAL FUND/TRAVEL AND CONFERENCE	55.00
P22-03361	70.47	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	57.67-
P22-03418	102.43	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	23.49
P22-03450	552.62	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	77.45-
P22-03458	512.56	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	62.54
P22-03463	90.62	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	16.67-
P22-03469	104.90	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	8.84
P22-03472	494.62	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	17.70-
P22-03481	433.95	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	131.15-
P22-03523	1,110.26	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	27.41
			<b>Total PO Changes</b>	<b>449,671.66</b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 18 of 18

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Consent Agenda

### **Establishment of Positions (Torres/Torres)**

---

#### **Establish**

a four-hour 246-day Custodian position number 11046 to be established in the Facilities department. This position will be established to provide additional custodial support at Marshall school.

a five-hour and thirty-minute 183-day Paraeducator – Special Education position number 2681 to be established in the Special Education department. This position will be established to update the Paraeducator III position to the new job description of Paraeducator – Special Education.

a five-hour and forty-five-minute 183-day Paraeducator – General Education position number 7914 to be established in the Pupil Services department. This position will be established to update the Paraeducator II position to the new job description of Paraeducator – General Education.

a five-hour and forty-five-minute 183-day Paraeducator – General Education position number 2699 to be established at Frank school. This position will be established to update the Paraeducator II position to the new job description of Paraeducator – General Education.

a five-hour and forty-five-minute 183-day Paraeducator – General Education position number 2889 to be established at Fremont school. This position will be established to update the Paraeducator II position to the new job description of Paraeducator – General Education.

#### **FISCAL IMPACT:**

Cost for 1 Custodian: \$27,786 General funds

Cost for 1 Paraeducator – Special Education: \$733 Special Education funds

Savings for 3 Paraeducators – General Education: \$4,224 General funds

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the establishment of positions as presented.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Consent Agenda

### **Personnel Actions (Torres/Batista/Torres)**

---

The attached are recommended Personnel Actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with the salary regulations of the District. Personnel Actions include: New hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, authorizations and leaves of absence.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Human Resources, the Director, Certificated Human Resources, and the Director, Classified Human Resources that the Board of Trustees approve the Personnel Actions, as presented.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Classified Personnel Actions 5.18.22 \(2 pgs\).pdf](#)  
[Certificated Personnel Actions 5.18.22 \(1 pg\).pdf](#)

**New Hires**

Briones, Moises	Plumber, Position #72 Maintenance 8.0 hrs./246 days	04/26/2022
Chavez, Giovanni	Campus Assistant, Position #6660 Curren 5.75 hrs./180 days	04/27/2022
Escobedo, Carolina	Paraeducator – Special Education, Position #973 Special Education 5.75 hrs./183 days	04/28/2022
Gomez, Maria A.	Transportation Driver, Position #8708 Transportation 5.5 hrs./183 days	05/02/2022
Gutierrez Perez, Juan C.	Technology Services Technician, Position #9936 Information Technology 8.0 hrs./221 days	05/02/2022
Luttrell, Natalie M.	Health Care Technician, Position #10271 Pupil Services 7.0 hrs./183 days	04/27/2022
Orozco Ambriz, Marisol	Campus Assistant, Position #2989 Fremont 4.0 hrs./180 days	05/03/2022
Pena-Ramirez, Melissa	Paraeducator – Special Education, Position #10573 Ritchen 5.75 hrs./183 days	04/28/2022
Rodriguez, Hope M.	Paraeducator – Special Education, Position #9211 Special Education 5.75 hrs./183 days	05/02/2022

**Limited Term/Substitutes**

Diaz, Imelda	Paraeducator (substitute)	04/20/2022
Garcia, Alexis	Clerical (substitute)	04/28/2022
Garcia, Edwin	Grounds Maintenance Worker (substitute)	04/27/2022
Govea, Fabiola	Child Nutrition Worker (substitute)	05/02/2022
Quezada, Carolina	Paraeducator (substitute)	04/29/2022
Trejo, Natalia T.	Campus Assistant (substitute)	04/22/2022

**Promotions**

Romero, Vanessa P.	Child Nutrition Cafeteria Coordinator, Position #2187 Sierra Linda 8.0 hrs./189 days Child Nutrition Worker, Position #1588 Lemonwood 5.5 hrs./185 days	04/25/2022
Wiley, Margaret	Child Nutrition Cafeteria Coordinator, Position #1388 Ramona 8.0 hrs./189 days Child Nutrition Worker, Position #2617 McAuliffe 4.5 hrs./185 days	

**Medical Layoffs**

10288	Library Media Technician, Position #2525 Rose Avenue 5.5 hrs./190 days	05/05/2022
-------	---------------------------------------------------------------------------	------------

**Resignations**

Fimbres, Steven A.	Paraeducator – General Education, Position #10683 Rose Avenue 8.0 hrs./183 days	05/13/2022
--------------------	------------------------------------------------------------------------------------	------------

Lopez, Cristal J.

Paraeducator II, Position #5561  
Curren 5.75 hrs./183 days

04/29/2022

**Retirements**

Martinez, Joann

Child Nutrition Worker, Position #129  
Brekke 5.5 hrs./185 days

05/09/2022

**CERTIFICATED PERSONNEL ACTIONS**

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

**New Hires**

Lara, Maria	School Counselor	2021/2022 School Year
Mehle, Nicholas	Substitute Teacher	2021/2022 School Year
Wright, Linda	Substitute Teacher	2021/2022 School Year
Aguilar, Jazmin	Teacher, BCLAD	2022/2023 School Year
Barajas Chavez, Alondra	Teacher, Special Education	2022/2023 School Year
Escobar Rivas, Yuriana	Teacher, BCLAD	2022/2023 School Year
Ford, Alexander	Speech Therapist	2022/2023 School Year
Guevara, Christopher	Teacher, Special Education	2022/2023 School Year
White, Bethania	Speech Therapist	2022/2023 School Year

**Retirement**

Beckwith, Jennifer	Teacher	June 17, 2022
Northrup, Janice	Teacher	June 17, 2022

**Resignation**

Mack, Tichina	Teacher	June 17, 2022
Williams, Steven	Teacher	June 17, 2022

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Personnel Agreement

### **Approval of Agreement #22-02 – Grand Canyon University (Torres/Batista)**

---

This agreement between Oxnard School District and Grand Canyon University (GCU) will allow students of GCU to participate in student teaching internships, practicum, and observations at school sites within Oxnard School District.

**Term of Agreement: July 1, 2022 through June 30, 2025**

#### **FISCAL IMPACT:**

None

#### **RECOMMENDATION:**

It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Agreement #22-02 with Grand Canyon University.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Agreement #22-02, Grand Canyon University \(2 Pages\)](#)

## Student Teaching Affiliation Agreement Between GCU and Oxnard School District

18th

1. **PARTIES:** This agreement is entered into on this ~~xx~~ day of May by and between Grand Canyon University (GCU) and Oxnard School District located at 1051 South A Street, Oxnard, CA 93030. Hereafter referred to as the "District."
2. **PURPOSE:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of GCU may participate in Student Teaching Internships, Practicum and Observations at the schools located in the District.
3. **TERM:** The term of this Agreement begins May 2022 and ends June 2025.
4. **COMPLIANCE WITH HANDBOOK AND POLICY:** GCU and GCU's participating students shall comply with all policies of the University and District. Students accepted to the District for clinical training shall be subject to all applicable policies and regulations of the District and GCU. Prior to assignment of students to the District, GCU will advise students of any specific requirements that must be met to participate in the clinical. These specific requirements are outlined in GCU's student teaching manual. Failure to complete the requirements will result in non-placement of students.
5. **COOPERATING TEACHERS:** The District shall provide qualified Cooperating Teachers to provide oversight, feedback and mentoring to GCU's participating students. Quality standards and service expectations for Cooperating Teachers are outlined in Exhibit A. GCU shall pay a \$500 stipend to Cooperating Teachers per each sixteen (16) week session of full-time service. Longer or shorter assignments will be assessed on a pro-rated basis. Compensation will not be provided for practicum courses. The stipends contemplated herein are to be paid directly to the Cooperating Teacher. Should stipends be a lesser amount than those of the district, the participating student shall pay the difference. Stipend will be paid upon the completion of the student teaching semester providing all paperwork has been submitted. The relationship between Cooperating Teachers and GCU shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of his/her own state and federal income tax and self-employment tax as applicable.
6. **CONFIDENTIALITY:** GCU shall inform each participating student of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating student of any applicable state law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher that he/she is bound to maintain in confidence, any documents or other confidential information about GCU to which he/she might have access. Any breach of confidentiality by a participating Student or Cooperating Teacher shall be grounds for immediate termination of the clinical experience.
7. **INDEMNIFICATION AND HOLD HARMLESS:** Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide participating students with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.
8. **ASSIGNMENT:** The provisions of this agreement shall insure to the benefit of, and shall be binding upon the successors of the parties hereto. Neither this agreement nor any of the rights or obligations here under may be transferred or assigned without prior written consent of the other party.
9. **NOTICES:** Notices under this agreement shall be mailed or delivered to the parties as follows:

Grand Canyon University Dr. Meredith Critchfield Dean, College of Education Grand Canyon University 3300 W. Camelback Road Phoenix, Arizona 85017	Oxnard School District 1051 South A Street Oxnard, CA 93030
------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------
10. **MODIFICATION OF AGREEMENT:** This agreement may be modified only by written amendment executed by all parties.
11. **TERMINATION:** Either party, upon thirty (30) days written notice to the other party, may terminate this agreement.

12. **PARTNERSHIP/JOINT VENTURE/EMPLOYMENT:** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.
13. **NONDISCRIMINATION:** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).
14. **RESPONSIBILITIES OF GCU**
- A. To promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, to take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify the District of the existence and outcome of any complaint of harassment by, against or involving any participating student.
- B. GCU agrees to comply with all federal, state and local statutes and regulations applicable to the operation of the Agreement, including without limitations, laws relating to the confidentiality of student records.
- C. GCU requires that all students who must enter a FIELDWORK SITE provide us with a current and clear copy of a background check. Students will be prohibited to move forward until this document is received.
- D. GCU will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:
- i. Commercial General Liability (Minimum Requirements):
- Limits of Liability:
- \$1,000,000 Combined Single Limit
  - \$2,000,000 General Aggregate
  - \$1,000,000 Products Aggregate
  - \$1,000,000 Personal Injury
  - \$5,000 Medical Payments
- Coverage:
- Premises/Operation Liability
  - Medical Payments Liability
  - Contractual Liability
  - Personal Injury Liability
  - Independent Contractors
- ii. Professional Liability, as related to Educational Services
- Limits of Liability:
- \$1,000,000 each wrongful act
  - \$1,000,000 aggregate
- iii. Certificates of Insurance:

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

Grand Canyon University

By:   
(Signature)

Name: Dr. Meredith Critchfield

Title: Dean, College of Education

Date: 4/25/2022

By: \_\_\_\_\_  
(Signature)

Name: Lisa A. Franz  
(Please print or type)

Title: Director, Purchasing  
(Please print or type)

Date: \_\_\_\_\_

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Personnel Agreement

### **Approval of Agreement #22-11 – Cal Lutheran University (Torres/Batista)**

---

The attached School Counseling Internship Credential Program agreement between Oxnard School District and California Lutheran University (CLU) will provide clinical experience through supervised school counseling to CLU students enrolled in the Pupil Personnel Services Program in School Counseling.

**Term of Agreement:** July 1, 2022 through June 30, 2025

#### **FISCAL IMPACT:**

None

#### **RECOMMENDATION:**

It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Agreement #22-11 with California Lutheran University.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Agreement #22-11, California Lutheran University \(6 Pages\)](#)  
[Certificate of Insurance \(2 Pages\)](#)

California Lutheran  
UNIVERSITY

**SCHOOL COUNSELING INTERNSHIP CONTRACT**

This Agreement is made between California Lutheran University (CLU) and Oxnard School District (AGENCY)

**RECITALS**

- A. CLU has established an approved program of special training entitled the School Counseling Internship Credential Program, to provide clinical experience through supervised school counseling to students enrolled in the Pupil Personnel Services (PPS) Program in School Counseling (the "Program").
- B. Program requires supervision and facilities provided by the Oxnard School District (AGENCY) where students can obtain the clinical learning experience required in the curriculum; and
- C. The Oxnard School District (AGENCY) provides the clinical setting, supervision, and equipment needed by Program Interns as part of their practical learning experience.

**TERMS**

In consideration of the mutual promises and conditions in this Agreement and for good and valuable consideration, CLU and the Oxnard School District (AGENCY) agree as follows:

1.0 Obligations of the AGENCY.

- 1.1 AGENCY will provide suitable clinical learning experience and supervision for the intern. The intern is recognized as an employee of the AGENCY.
- 1.2 AGENCY will permit, on reasonable request, the inspection of clinical and related facilities by agencies charged with responsibility for accreditation of CLU's program.
- 1.3 AGENCY agrees to not reduce an intern's salary to pay for supervision.
- 1.4 AGENCY agrees to provide support personnel for the intern. Support personnel must have the following minimum qualifications:
  - a. Immediate supervisor must be fully credentialed as a school counselor with the Pupil Personnel Services Credential with advanced authorization in School Counseling with at least two years experience

1.5 AGENCY agrees that no appropriately certificated employee will be displaced by the use of any intern and that the AGENCY is unable to fill the necessary position with a qualified certificated employee for which this internship credential is being implemented.

1.6 AGENCY agrees to have on file procedures for assignment and evidence of paying the support personnel assigned to intern.

1.7 The AGENCY agrees that the rationale for implementing and participating in the California Lutheran University School Counseling Internship Credential Program is to provide appropriately trained personnel to meet the educational needs of the students within the Oxnard School District (AGENCY). This includes:

- a. providing sufficient resources for the intern to perform their job
- b. providing protected time for the AGENCY-provided support personnel to work with the intern within the school day
- c. Identify time and frequency of support and clearly define the expectations for support.

1.8 The AGENCY has advised and consulted with the exclusive representative of the applicable employees in this area.

1.9 AGENCY shall provide all equipment and supplies needed for clinical instruction at Facility.

1.10 AGENCY shall arrange for emergency care in case of illness or accident to any participating intern including workers compensation insurance.

1.11 Terms of employment, including the evaluation process of site support is clearly defined for the intern.

## 2.0 Obligations of CLU.

2.1 CLU will ensure that the intern meets all CTC pre-service requirements in order to qualify for an intern program.

- 2.2 CLU will work with the facility to develop a professional plan that includes:
- a. provisions for ongoing evaluation of the AGENCY intern
  - b. description of the courses and other requirements to be completed by the intern

- 2.3 CLU will provide supervision of the intern according to a prescribed plan. University supervisor qualifications will include:
- a. current knowledge of the content area being supervised
  - b. ability to model best professional practices in counseling and guidance.

- c. knowledgeable about issues of diversity, including cultural, language, ethnic, sexual orientation, diverse abilities, SES, and gender diversity

2.4 CLU will provide and maintain the records and reports necessary for conducting the students' internship experience.

2.5 CLU will prohibit the publication by the intern, faculty, and staff members of any material relative to their clinical learning experience that has not been approved for release for publication by both Facility and CLU.

2.6 CLU will provide the AGENCY with a description of the internship program, curriculum and objectives to be achieved.

2.7 Instructors and interns at CLU will abide by the rules and policies of AGENCY while using its facilities.

2.8 CLU will provide its University Supervisors with ongoing support and training regarding the mentoring process and the documentation process necessary for the intern program.

2.9 CLU will identify the time and frequency of observations to the intern and the AGENCY. Visits to the site by the University Supervisor will include individual and group advising/counseling observations, consultations with parents, teachers and other school personnel, and classroom guidance activities.

2.10 CLU will support collaboration between the AGENCY appointed support provider and the university supervisor.

### 3.0 Term.

3.1 This agreement will commence on July 1, 2022, and is valid for three years. (or if changes are required for CTC regulations or standards)

### 4.0 Application of AGENCYs Rules.

The intern will be under the jurisdiction of the AGENCY for training purposes and will follow facility rules to the extent that such rules directly relate to the internship. CLU interns will be expected to conduct themselves in a professional manner such that their attire and their appearance conform to the accepted standards of Facility.

### 5.0 Reservation of Rights: Placement.

CLU and the AGENCY each reserve the right to withhold or withdraw the placement of Program students depending upon the availability of facilities and qualified support personnel to adequately provide a satisfactory field experience.

## 6.0 Insurance Hold Harmless.

6.1 CLU agrees to defend, indemnify, and hold harmless the AGENCY, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of CLU or those of any of its officers, agents, employees, or students, but only in proportion to and to the extent that such claims, demands, losses, damages and expenses, legal fees and costs, other obligations or claims, or any subject of this Agreement. CLU is also held harmless for workers' compensation, AGENCY taxes and withholding, and any other financial costs related to employment of AGENCY employees.

AGENCY agrees that it will indemnify and hold harmless CLU, its servants, agents and employees, and any students acting as such, from any and all liability, damage, expense, causes of action, suits, claims, or judgments arising from injury to person(s) or personal property or otherwise which arises out of the act, failure to act, or negligence of AGENCY, its servants, agents, or employees, in connection with or arising out of the activity which is the subject of this Agreement. AGENCY is also held harmless for workers' compensation, CLU taxes and withholding, and any other financial costs related to employment of CLU employees.

6.2 Each party to this Agreement shall provide and maintain Worker's Compensation including AGENCY's Liability Insurance as required under the law of the State of California. In addition, each party shall provide and maintain at its own expense a program of insurance covering its activities and operations, herunder, with respect to the acts and omissions of each respective party's employees, interns, agents, and/or students, which shall include but limited to; (1) comprehensive general liability; and (2) professional liability. The general liability insurance shall have a minimum coverage of US \$1,000,000 per occurrence and US \$3,000,000 aggregate. The professional liability insurance shall carry a single limit of not less than US \$1,000,000 per occurrence and US \$3,000,000 aggregate.

## 7.0 Laws, Rules, and Regulations; Non-Discrimination.

7.1 AGENCY and CLU agree that neither will discriminate against any individual on the basis of age, sex, race, creed, color, sexual orientation, religious belief, national or ethnic origin, disability, marital status, status as a disabled veteran, or veteran of the Vietnam era, and that Facility agrees to comply with all non-discriminatory laws and policies that CLU promulgates and to which CLU is subject.

7.2 AGENCY agrees that it will abide by all applicable executive orders, federal, state and local laws, rules and regulations in effect as of the date of this Agreement, and as they may change or be amended from time to time, including, but not limited to, compliance with the Americans with Disabilities Act.

7.3 CLU shall be responsible for ascertaining from the AGENCY all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present. The Intern is required to comply with Education Code section 45125.1, Fingerprint certification requirements. CLU must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the AGENCY under this Agreement. The Intern is required to comply with Education Code section 49406, Examination for tuberculosis requirements. CLU must cause to be on file with the AGENCY a certificate from the examining physician showing the Intern has been examined and found free from active tuberculosis.

#### 8.0 Use of Name; Advertising.

Neither party shall use the other's name or any corporate or business name which is reasonably likely to suggest that the two parties are related, without first obtaining the written consent of the other party.

#### 9.0 Termination

Either party may terminate this agreement upon 30 days' written notice to the other party except if CLU's termination of this agreement is based on lack of funding, or it is discovered that site supervision is not being provided in accordance with this agreement; the 30 days' notice shall not apply. The notice required under this clause shall be sent by registered mail.

#### 10.0 Non-Assignment and Subcontracting.

AGENCY shall not assign, transfer, or contract for the furnishing of services to be performed under this Agreement without the written approval of CLU.

#### 11.0 Entire Agreement; Modification.

This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof and may be modified only by a writing signed by both parties.

#### 12.0 Governing Law.

This Agreement shall be governed by and construed under the laws of the State of California, which shall be the forum for any lawsuit arising from or incident to this Agreement.

#### 13.0 Consideration.

Under the terms of this Agreement, neither party provides any compensation to the other party for services rendered under this agreement.

14.0 Severability.

In the event one or more clauses of this Agreement are declared illegal, void or unenforceable, that shall not affect the validity of the remaining portions of this Agreement.

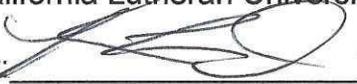
15.0 Waiver.

The failure of either party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights, and no waiver by either party, whether written or oral, express or implied, of any rights under or arising from the Agreement shall be binding on any subsequent occasion; and no concession by either party shall be treated as an implied modification of the Agreement unless specifically agreed in writing.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

California Lutheran University:

Oxnard School District

By:   
(Signature)

By: \_\_\_\_\_  
(Signature)

Karen Davis  
(Printed Name)

Lisa A. Franz  
(Printed Name)

V.P. for Administration & Finance  
(Title)

Director, Purchasing  
(Title)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER EIIA 1-312-648-0914 200 S. Wacker Ste. 1000 Chicago, IL 60606	CONTACT NAME: PHONE (A/C, No. Ext): E-MAIL ADDRESS: certificates@eiaa.org	FAX (A/C, No):
INSURED California Lutheran University 60 West Olsen Road Thousand Oaks, CA 91360-2787	INSURER(S) AFFORDING COVERAGE INSURER A: COLLEGE RRG INC INSURER B: TRAVELERS IND CO OF CT INSURER C: TRAVELERS PROP CAS CO OF AMER INSURER D: INSURER E: INSURER F:	NAIC # 13613 25682 25674

**COVERAGES**

CERTIFICATE NUMBER: 64529293

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC			GL090121	09/01/21	09/01/22	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			TE-CAP-7437L057-TCT-21	09/01/21	09/01/22	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Collision \$ ACV
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$			XL109012021	09/01/21	09/01/22	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			UB-6N540957-21-51-G	09/01/21	09/01/22	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Evidence of General Liability maintained by the above Insured Institution for: Its activities and operations during the policy term; Obligations of the Insured under a lease or rental contract; Use of facilities by the insured during the policy term; Students in practicum while participating within the scope of their curriculum requirements and assignments; Contractual Liability; Additional Insured status as required by written contract. If named specifically in the Description of Operations the certificate holder is named as Additional Insured as required by written contract. Excess Liability coverage is follow form and follows the terms and conditions of the underlying Liability Policies.

**CERTIFICATE HOLDER****CANCELLATION**

Oxnard School District 1051 South A Street Oxnard, CA 93021 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Mary Ellen Morawitz</i>
--------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

© 1988-2010 ACORD CORPORATION. All rights reserved.

ACORD 25 (2010/05)  
mgonzalez@eiaa

The ACORD name and logo are registered marks of ACORD

64529293



Effective March 25, 2009 128 higher education institutions affiliated with either the United Methodist Church, the Evangelical Lutheran Church in America, the Presbyterian Church (USA) or the American Baptists Churches, organized a new insurance company, College Risk Retention Group, Inc. under the Federal Liability Risk Retention Act of 1986. The Federal Act permits like insureds to combine their resources for the purpose of underwriting and insuring their liability risks.

The enclosed certificate identifies College Risk Retention Group, Inc. as the general liability insurer for primary limits of \$1 Million per occurrence and \$3 Million aggregate. Swiss Re Corp and Tokio Marine Specialty Insurance Company supports College Risk Retention Group, Inc. as the reinsurer. Also, College Risk Retention Group, Inc. is the insurer for the excess liability insurer for \$5 Million per occurrence and \$5 Million aggregate. Everest Re supports College Risk Retention Group, Inc. as the reinsurer.

As you may be unfamiliar with evidence of insurance from risk retention groups, we welcome any questions you may have regarding the attached certificate of insurance. Should you need any further information regarding the renewal certificate please do not hesitate to contact our administrator's office. Following is the contact information:

Educational & Institutional Insurance Administrators, Inc.  
200 S. Wacker Drive, Suite 1000  
Chicago, IL 60606  
(800) 537-8410  
Email: [adminservices@eiia.org](mailto:adminservices@eiia.org)

**Financial Ratings:**

Swiss Re Corp - AM Best Rating - A+ XV

Tokio Marine Specialty Insurance Company - A++ XV

Everest Re - AM Best Rating - A+ XV

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Special Education Agreement

### **Ratification of Amendment #2 to Agreement #20-76 with Merrill Educational Center, Non-Public School, NPS (DeGenna/Jefferson)**

---

At the Board Meeting of October 7, 2020, the Board of Trustees ratified Agreement #20-76 with Merrill Educational Center, in the amount of \$121,600.00, for student #OL091508, to provide a program of instruction which is consistent with the pupil's individual educational plan.

At the Board Meeting of October 6, 2021 the Board of Trustees ratified Amendment #1 in the amount of \$30,400.00 to cover the student's attendance through June 2022, for a new total agreement amount of \$152,000.00.

Amendment #2, in the amount of \$25,240.00, is required to cover the cost of additional services that are being rendered through June 2022, for a new total agreement amount of \$177,240.00.

#### **FISCAL IMPACT:**

\$25,240.00 - Special Education Funds

#### **RECOMMENDATION:**

It is the recommendation of the Director, Special Education, and the Assistant Superintendent, Educational Services that the Board of Trustees ratify Amendment #2 to Agreement #20-76 with Merrill Educational Center.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Amendment #2 \(1 Page\)](#)

[Amendment #1 \(1 Page\)](#)

[Agreement #20-76, Merrill Educational Center \(4 Pages\)](#)

**Amendment #2 to Agreement #20-76 with  
Merrill Educational Center  
May 18, 2022**

At the Board Meeting of October 7, 2020, the Board of Trustees ratified Agreement #20-76 with Merrill Educational Center, in the amount of \$121,600.00, for student #OL091508, to provide a program of instruction which is consistent with the pupil's individual educational plan.

At the Board Meeting of October 6, 2021 the Board of Trustees ratified Amendment #1 in the amount of \$30,400.00 to cover the student's attendance through June 2022, for a new total agreement amount of \$152,000.00.

Amendment #2, in the amount of \$25,240.00, is required to cover the cost of additional services that are being rendered through June 2022, for a new total agreement amount of \$177,240.00.

**MERRILL EDUCATION:**

By: \_\_\_\_\_  
Lynne M Merrill

Date: \_\_\_\_\_

**OXNARD SCHOOL DISTRICT:**

By: \_\_\_\_\_  
Lisa A. Franz, Director, Purchasing

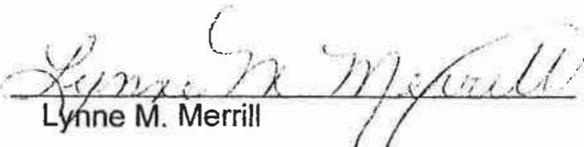
Date: \_\_\_\_\_

**Amendment #1 to Agreement #20-76 with  
Merrill Educational Center  
October 6, 2021**

At the Board Meeting of October 7, 2020, the Board of Trustees ratified Agreement #20-76 with Merrill Educational Center, in the amount of \$121,600.00, for student #OL091508, to provide a program of instruction which is consistent with the pupil's individual educational plan.

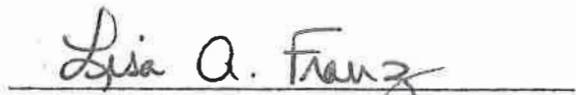
Amendment #1, in the amount of \$30,400.00, is required to cover the student's attendance through June 2022, for a new total agreement amount of \$152,000.00.

**MERRILL EDUCATIONAL CENTER:**

By:   
Lynne M. Merrill

Date: 9/15/21

**OXNARD SCHOOL DISTRICT:**

By:   
Lisa A. Franz, Director, Purchasing

Date: 10-11-2021

**MERRILL EDUCATIONAL CENTER SCHOOL CONTRACT**

Thank you for choosing Merrill Educational Center and School! Following are the policies and the contractual agreement for the school.

Merrill Educational Center operates on a private school tuition plan. Like other private schools, each student has set hours and set fees for the semester. Parents or institutions must sign this contractual commitment for the remainder of the 2020-2021 fiscal year and the fiscal year of 2021/2022, when the student starts classes. A school calendar designating semester dates and holidays will be provided.

Districts will be billed on a monthly basis for each of the 12 months of the school year. All payments need to be received by the 1st of each month with a 5% penalty charged after the 3rd of the month. This contract specifies 25 hours of instructional time per week, at a tuition rate of \$7,500.00 per month. Students are charged \$10 a day for a lunch, should they require one. In addition, workbooks bought for a student will be billed on the next statement.

We are unable to make-up missed sessions which are generated by a student's absence, as our teachers work back-to-back to service students daily. Consequently, no requests made on behalf of a student for make-up hours will be scheduled. When a teacher is absent, a substitute will be provided.

All students need to be at school on time. Their books should remain in their locker here, unless they are needed for study or homework.

All cell phones must be turned off during class time. If you need to reach your child during class, please call the office.

When a student is going to be absent, a parent must call the school as soon as possible.

In the case of private transportation, please provide the name and number to contact if the bus is late, or have the driver call us at 818-865-0008.

An outside school can expect a summary of the child's curriculum for the current month, at the end of that month.

The Center should also know if the student should be escorted to the restroom and back to class, or if the student should be permitted to go alone.

In the situation of a non English Dominant student, and in the event that the student speaks primarily Spanish, an interpreter will hear the student's concerns and make certain that the student's concerns are known.

Please sign below and return this form to our office by the student's first day with us. Students arriving without a signed contract will not be allowed to start school, per insurance regulations.

Thank you for your cooperation and please call the school if you have any questions or concerns.

I have read and agree to follow the above listed policies. I understand that I am making a financial commitment for the remainder of the 2020-2021 fiscal year and the fiscal year of 2021/2022.

**OL091508**

Student name:



District signature:

*Lisa A. Franz*

Lisa A. Franz, Director, Purchasing

Date:

10-9-2020

**MERRILL EDUCATIONAL CENTER CALENDAR**  
2021

January 4	School resumes
January 18	MLK-no school
February 15	President's Day - no school
April 2 through April 9	Spring Break - no school
May 31	Memorial Day – no school
September 6	Labor Day – no school
November 11	Veteran's Day – no school
November 24, 25, 26	Thanksgiving Break – no school
December 20 – December 31	Winter Break – no school

**MERRILL EDUCATIONAL CENTER CALENDAR**  
2020

January 6	School resumes
January 20	MLK-no school
February 17	President's Day - no school
April 10 through April 17	Spring Break - no school
May 25	Memorial Day – no school
September 7	Labor Day – no school
November 11	Veteran's Day – no school
November 25, 26, 27	Thanksgiving Break – no school
December 21 – December 31	Winter Break – no school

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Academic Agreement

### **Approval of Addendum #2 to Agreement/MOU #21-136 – California State University, Channel Islands (DeGenna/Fox)**

---

At the Board Meeting of October 20, 2021, the Board of Trustees approved Agreement #21-136 with California State University, Channel Islands, in the amount of \$9,000.00, to provide professional development for teachers regarding the Next Generation Science Standards and Environmental Literacy (embedded in all the content area frameworks).

At the Board meeting of December 15, 2021, the Board of Trustees approved Addendum #1 to add an additional teacher professional development day on February 26, 2022, to Santa Cruz Island, Channel Islands National Park. It also adds/adjusts the CSUCI faculty and staff who will participate in these events. No additional funding was required for these changes.

Addendum #2, in the amount of \$6,000.00, will add two (2) additional teacher professional development days on May 7, 2022 and June 18, 2022, as well as a Channel Islands Visitor Center Workshop on May 11, 2022, for a new total agreement amount of \$15,000.00.

#### **FISCAL IMPACT:**

\$6,000.00 - (Cost to be covered by the NOAA BWET Grant)

#### **RECOMMENDATION:**

It is the recommendation of the Director, Teaching and Learning, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Addendum #2 to Agreement/MOU #21-136 with California State University, Channel Islands.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Amendment #2 \(3 Pages\)](#)

[Addendum #1 \(3 Pages\)](#)

[Agreement-MOU #21-136, California State University, Channel Islands \(5 Pages\)](#)

ADDENDUM NO. 2

MEMORANDUM OF UNDERSTANDING BETWEEN CALIFORNIA STATE UNIVERSITY, CHANNEL ISLANDS AND OXNARD SCHOOL DISTRICT

THIS ADDENDUM NO. 2 TO THE MEMORANDUM OF UNDERSTANDING (this “Addendum”) is made and entered into effective as of May 4, 2022 (the “Effective Date”) by and between California State University, Channel Islands, hereinafter CSUCI and Oxnard School District, hereinafter referred to OSD. CSUCI and OSD entered into a Memorandum of Understanding (“the MOU”) as of October 22, 2021.

The purpose of this Addendum is to provide additional dates for the Islands Around Us program on Santa Cruz Island and Santa Rosa Island, and to clarify that the dates are tentative and subject to change due to weather conditions, COVID-19 restrictions, or any other foreseeable event. Further, this is to increase funding for Dr. Dan Reineman, from the Department of Environmental Science and Resource Management and the CSUCI students to reflect the addition of training dates, including the training and coordination of the CSUCI students. This will also allow for the inclusion of staff and the additional faculty members to the additional trainings (as needed).

1. Section III. titled Purpose shall be deleted in its entirety and replaced with the following:

The purpose of this MOU is to delineate the respective roles of CSUCI and OSD as follows. In furtherance of CSUCI’s mission pillar of community engagement, California State University (CSUCI) is pleased to enter into an informal partnership with Oxnard School District (OSD), as described by this MOU. CSUCI applauds OSD for its grant from the National Oceanic and Atmospheric Administration’s (NOAA) Bay Watershed Education and Training program (B-WET) in support of OSD’s teacher professional development in the area of environmental science through The Islands Around Us program (TIAU). CSUCI values opportunities to collaborate through the activities of its faculty in service to the community, especially local communities, like Oxnard, that serve as feeder districts to CSUCI. Additionally, as a Hispanic Serving Institution, CSUCI is committed to providing students with meaningful access to college opportunities, especially students from local, underserved communities. Through this partnership, CSUCI faculty and students will be able to engage directly with OSD teachers in support of that commitment.

CSUCI faculty, staff and students will lead activities, based on their research and expertise (faculty “and staff) and program of study (students), designed to provide OSD teachers with information and skills with which teachers can subsequently develop curriculum and enrich learning experiences for OSD students. Activity content will include but is not limited to natural history of the California coast, Channel Islands, and Santa Barbara Channel, biodiversity, ecosystem health assessment, oceanography, climate change, and research methods involved in investigating the foregoing topics.

Through this MOU, CSUCI supports the following activities and “dates are tentative and subject to change due to weather conditions, COVID-19 restrictions, or any other foreseeable

- event:"
- A. 12/4/21 – Santa Cruz Island Day Trip
  - B. 12/11/21 – Santa Cruz Island Day Trip
  - C. 2/26/2022- Santa Cruz Island Day Trip
  - D. 4/2/2022 - Santa Cruz Island Day Trip
  - E. "5/7/22" - Santa Cruz Island Day Trip
  - F. "6/18/22" - Santa Rosa Island Day Trip

### **New Location**

- G. "5/11/22"- Channel Islands Visitor Center Workshop- participants are Dr. Dan Reineman and two CSUCI students Viviana McKinley, Melissa Ruiz.

CSUCI faculty, “and staff” including (but not limited to) Dr. Dan Reineman (Department of Environmental Science & Resource Management (ESRM); Activities A, B, C, D, E, F, G), “Dr. Clare Steele (ESRM; Activities: C, E and possibly F), Dr. Emily Fairfax (ESRM, Activity E and possibly F)” will provide scientific instruction and demonstration within their areas of expertise to OSD teachers as part of the teachers’ participation in TIAU activities supported by the NOAA B-WET grant (Including multiple field excursions to Channel Islands National Park). CSUCI students will likewise provide scientific instruction and demonstration during TIAU Activities A, B, C, D, E (and possibly F) as part of their own education and professional development; they will be supervised and trained by Dr. Dan Reineman.

2. Section IV. titled Payment shall be deleted in its entirety and replaced with the following:

This MOU does not include any exchange of funding between the two partner organizations but does not preclude the direct payment to CSUCI personnel and students by OSD as compensation for their time or other expenses.

Payments by OSD to the following parties, as stipulated in the TIAU proposal, include:

- "\$9000" to Dr. Dan Reineman for his participation in TIAU activities (including all field excursions) and support in planning and preparation of the grant program (including training and coordination of CSUCI students).
- \$500 per additional CSUCI faculty “and staff” per day for participation in TIAU activities (day-long field excursions); CSUCI faculty and “staff” could include “but may not be limited to (from ESRM) Dr. Clare Steele (confirmed), and Dr. Emily Fairfax (confirmed).”
- "Up to \$1000" per CSUCI student for participation in TIAU activities (including day-long field excursions; student payment will be prorated accordingly if a student is unable to participate in all field experiences). CSUCI students will include "but will not limited to" Viviana McKinley and Melissa Ruiz."

3. Except as set forth in this Addendum No. 2, all of the terms and conditions of this MOU, including all previous amendments, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, each of the following represent that they have authority to execute this Addendum No. 2, to the MOU and to bind the party on whose behalf their signature is made.

**California State University Channel Islands**



\_\_\_\_\_  
Barbara Rex

AVP of Budget and Planning and Interim CFO

\_\_\_\_\_  
04/29/2022

Date

**Oxnard School District**

\_\_\_\_\_  
Lisa A. Franz

Director, Purchasing

\_\_\_\_\_  
Date

ADDENDUM NO. 1 TO AGREEMENT #21-136

MEMORANDUM OF UNDERSTANDING BETWEEN CALIFORNIA STATE UNIVERSITY, CHANNEL ISLANDS AND OXNARD SCHOOL DISTRICT

THIS ADDENDUM NO. 1 TO THE MEMORANDUM OF UNDERSTANDING (this “Addendum”) is made and entered into effective as of December 16, 2021 (the “Effective Date”) by and between California State University, Channel Islands, hereinafter CSUCI and Oxnard School District, hereinafter referred to OSD. CSUCI and OSD entered into a Memorandum of Understanding (“the MOU”) as of October 22, 2021.

The purpose of this Addendum is to provide another day trip date for the Islands Around Us program on Santa Cruz Island, and to clarify that the dates are tentative and subject to change due to weather conditions, COVID-19 restrictions, or any other foreseeable event. Further, Dr. Dan Reineman, from the Department of Environmental Science and Resource Management, want to include staff and the addition of another faculty member, Dr. Emily Fairfax, to the list of participants for the trips.

1. Section III. titled Purpose shall be deleted in its entirety and replaced with the following:

The purpose of this MOU is to delineate the respective roles of CSUCI and OSD as follows. In furtherance of CSUCI’s mission pillar of community engagement, California State University (CSUCI) is pleased to enter into an informal partnership with Oxnard School District (OSD), as described by this MOU. CSUCI applauds OSD for its grant from the National Oceanic and Atmospheric Administration’s (NOAA) Bay Watershed Education and Training program (B-WET) in support of OSD’s teacher professional development in the area of environmental science through The Islands Around Us program (TIAU). CSUCI values opportunities to collaborate through the activities of its faculty in service to the community, especially local communities, like Oxnard, that serve as feeder districts to CSUCI. Additionally, as a Hispanic Serving Institution, CSUCI is committed to providing students with meaningful access to college opportunities, especially students from local, underserved communities: through this partnership, CSUCI faculty and students will be able to engage directly with OSD teachers in support of that commitment.

CSUCI faculty, “staff” and students will lead activities, based on their research and expertise (faculty “and staff”) and program of study (students), designed to provide OSD teachers with information and skills with which teachers can subsequently develop curriculum and enrich learning experiences for OSD students. Activity content will include but is not limited to natural history of the California coast, Channel Islands, and Santa Barbara Channel, biodiversity, ecosystem health assessment, oceanography, climate change, and research methods involved in investigating the foregoing topics.

Through this MOU, CSUCI supports the following activities and “dates are tentative and subject to change due to weather conditions. COVID-19 restrictions, or any other foreseeable

event.”

- A. 12/4/21 – Santa Cruz Island Day Trip
- B. 12/11/21 – Santa Cruz Island Day Trip
- C. “2/26/2022- Santa Cruz Island Day Trip”
- D. 4/9-11/2022 – Santa Rosa Island 3 Day Overnight Trip (a standard Facilities Use Agreement between OSD and CSUCI’s Santa Rosa Island Research Station will be developed for this activity.)
- CSUCI faculty, “and staff” including (but not limited to) Dr. Dan Reineman (Department of Environmental Science & Resource Management (ESRM); Activities A, B, C, D), “Dr. Clare Steele (tentative ESRM; Activity: A), Dr. Emily Fairfax (ESRM, Activity C)” will provide scientific instruction and demonstration within their areas of expertise to OSD teachers as part of the teachers’ participation in TIAU activities supported by the NOAA B-WET grant (including multiple field excursions to Channel Islands National Park).
- CSUCI students will likewise provide scientific instruction and demonstration during TIAU Activities A, B, C, and D as part of their own education and professional development; they will be supervised by Dr. Dan Reineman.

2. Section IV. titled Payment shall be deleted in its entirety and replaced with the following

This MOU does not include any exchange of funding between the two partner organizations but does not preclude the direct payment to CSUCI personnel and students by OSD as compensation for their time or other expenses.

Payments by OSD to the following parties, as stipulated in the TIAU proposal, include:

- \$3000 to Dr. Dan Reineman for his participation in TIAU activities (including all field excursions) and support in planning and preparation of the grant program.
- \$500 per additional CSUCI faculty “and staff” per day for participation in TIAU activities (day-long field excursions); CSUCI faculty and “staff” could include “but not limited to (from ESRM) Dr. Clare Steele (tentative), and Dr. Emily Fairfax (confirmed).”
- \$250 per CSUCI student for participation in TIAU activities (including day-long field excursions; student payment will be prorated accordingly if a student is unable to participate in all field experiences). CSUCI students will include Viviana McKinley and Melissa Ruiz.

3. Except as set forth in this Addendum all of the terms and conditions of the MOU shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, each of the following represent that they have authority to execute this Addendum to the MOU and to bind the party on whose behalf their signature is made.

**California State University Channel Islands**

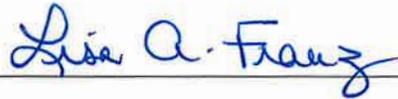
  
Barbara Rex (Nov 24, 2021 11:08 PST)

Barbara Rex  
AVP of Budget and Planning and Interim CFO

11/24/2021

Date

**Oxnard School District**

  
Lisa A. Franz

Lisa Franz  
Director, Purchasing

12-16-2021

Date

## MEMORANDUM OF UNDERSTANDING

### I. PARTIES

This Memorandum of Understanding (“MOU”) is being executed between **California State University, Channel Islands**, hereinafter referred to as CSUCI, and **Oxnard School District**, hereinafter referred to as OSD.

### II. TERM AND TERMINATION

The effective period of this MOU is from the date of execution through July 31, 2022.

### III. PURPOSE

The purpose of this MOU is to delineate the respective roles of CSUCI and OSD as follows. In furtherance of CSUCI’s mission pillar of community engagement, California State University (CSUCI) is pleased to enter into an informal partnership with Oxnard School District (OSD), as described by this MOU. CSUCI applauds OSD for its grant from the National Oceanic and Atmospheric Administration’s (NOAA) Bay Watershed Education and Training program (B-WET) in support of OSD’s teacher professional development in the area of environmental science through The Islands Around Us program (TIAU). CSUCI values opportunities to collaborate through the activities of its faculty in service to the community, especially local communities, like Oxnard, that serve as feeder districts to CSUCI. Additionally, as a Hispanic Serving Institution, CSUCI is committed to providing students with meaningful access to college opportunities, especially students from local, underserved communities: through this partnership, CSUCI faculty and students will be able to engage directly with OSD teachers in support of that commitment.

CSUCI faculty and students will lead activities, based on their research and expertise (faculty) and program of study (students), designed to provide OSD teachers with information and skills with which teachers can subsequently develop curriculum and enrich learning experiences for OSD students. Activity content will include but is not limited to: natural history of the California coast, Channel Islands, and Santa Barbara Channel, biodiversity, ecosystem health assessment, oceanography, climate change, and research methods involved in investigating the foregoing topics.

Through this MOU, CSUCI supports the following activities (dates are tentative):

- A. 11/6/21 – NOAA R/V Shearwater Day Trip
- B. 12/4/21 – Santa Cruz Island Day Day Trip
- C. 12/11/21 – Santa Cruz Island Day Day Trip
- D. 4/9-11/22 – Santa Rosa Island 3 Day Overnight Trip (a standard Facilities Use Agreement between OSD and CSUCI’s Santa Rosa Island Research Station will be developed for this activity.)
- CSUCI faculty, including (but not limited to) Dr. Dan Reineman (Department of Environmental Science & Resource Management [ESRM]; Activities A, B, C, D), Dr. Clare Steele (ESRM; Activity: A), and Dr. Geoff Dilly (Department of Biology; Activity: A) will provide scientific instruction and demonstration within their areas of expertise to OSD teachers as part of the teachers’ participation in TIAU activities supported by the NOAA B-WET grant (including multiple field excursions to Channel Islands National Park).
- CSUCI students will likewise provide scientific instruction and demonstration during TIAU Activities A, B, C, and D as part of their own education and professional development; they will be supervised by Dr. Dan Reineman.

#### IV. PAYMENT

This MOU does not include any exchange of funding between the two partner organizations but does not preclude the direct payment to CSUCI personnel and students by OSD as compensation for their time or other expenses.

Payments by OSD to the following parties, as stipulated in the TIAU proposal, include:

- \$3000 to Dr. Dan Reineman for his participation in TIAU activities (including all field excursions) and support in planning and preparation of the grant program;
- \$500 per additional CSUCI faculty per day for participation in TIAU activities (day-long field excursions); CSUCI faculty could include (from ESRM) Dr. Clare Steele (confirmed), Dr. Kiki Patsch (tentative), Dr. Mary Woo (tentative), and Dr. Sean Anderson (tentative); and (from Department of Biology) Dr. Geoff Dilly (tentative).
- \$250 per CSUCI student for participation in TIAU activities (including day-long field excursions; student payment will be prorated accordingly if a student is unable to participate in all field experiences). CSUCI students will include Viviana McKinley and Melissa Ruiz.

#### V. NOTICES

Any notice under the MOU shall be in writing to the contact representative of the Party:

	<u>OSD</u>	<u>CSUCI</u>
Program Contact:	Sarah Raskin Science Instruction Specialist Oxnard School District 805-385-1501 x2313 <a href="mailto:sraskin@oxnardsd.org">sraskin@oxnardsd.org</a>	Dan Reineman Asst Prof of ESRM CSUCI 805-262-7844 <a href="mailto:dan.reineman@csuci.edu">dan.reineman@csuci.edu</a>
Administrative Contact:	Lisa A. Franz Director, Purchasing Oxnard School District 805-385-1501 x2414 <a href="mailto:lfranz@oxnardsd.org">lfranz@oxnardsd.org</a>	

#### VI. INSURANCE

OSD will maintain General Liability Insurance, comprehensive or commercial form, with at least a \$1,000,000 minimum limit for each occurrence and at least a minimum limit of \$2,000,000 General aggregate; Workers' Compensation Insurance covering its employees at statutory minimum levels; Employer's Liability Insurance with at least a \$1,000,000 minimum limit for each occurrence. This insurance must be placed with insurers with a current A.M. Best rating of no less than A. OSD will provide evidence of insurance upon request.

#### VII. INDEMNIFICATION

OSD agrees to defend, indemnify, and hold harmless the State of California, the Trustees of the California State University, Cal State Channel Islands (CSUCI), its officers, employees, students, or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of OSD or those of any of its officers, agents, employees, students, or volunteers of OSD, whether such act or omission is authorized by this

MOU or not. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of CSUCI, its officers, employees, or volunteers.

CSUCI agrees to defend, indemnify, and hold harmless OSD, its officers, agents, employees and volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of CSUCI, or those of any of its officers, agents, employees, or volunteers, whether such act or omission is authorized by this MOU or not. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of OSD or any of its officers, agents, employees, volunteers and/or students.

### **VIII. SEVERABILITY**

Should any provision of this MOU be determined by a court or regulatory agency of competent jurisdiction to be invalid, illegal or unenforceable, it shall be severed, and the remaining provisions shall not be impaired or affected thereby.

### **IX. MODIFICATION OR AMENDMENTS**

This MOU may be modified or amended only upon mutual agreement evidenced by a signed writing signed by an authorized contact representative of each Party.

### **X. ASSIGNMENTS**

This MOU binds and inures to the benefit of the Parties. It may not be assigned with the express written consent of the other.

### **XI. COMPLETE AND FINAL AGREEMENT**

This MOU is the complete and final agreement of the Parties as to its subject matter and it supersedes any prior oral or written agreements and negotiations as to its subject matter.

### **XII. NONDISCRIMINATION**

The Parties agree not to engage in any form of unlawful discrimination because of race, color, national origin, religion, sex, sexual orientation, disability, age, military status, creed, marital status, or any other legally protected status with respect to activities undertaken pursuant to this MOU.

### **XIII. GOVERNING LAW**

This MOU shall be governed by the laws of the State of California or federal law as applicable.

**XIV. EXECUTION**

By signing below, each of the following represent that they have authority to execute this MOU and to bind the party on whose behalf their signature is made:

California State University Channel Islands:

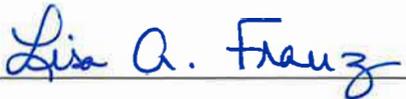
  
Barbara Rex (Oct 4, 2021 00:17 PDT)

Barbara Rex  
AVP of Budget and Planning and Interim CFO

10/04/2021

Date

Oxnard School District:

  
Lisa A. Franz

Lisa A. Franz  
Director, Purchasing

10-22-2021

Date

<b>CERTIFICATE OF COVERAGE</b>		DATE (MM/DD/YYYY) 6/21/2021
<b>PRODUCER</b>  Alliant Insurance Services, Inc. 100 Pine Street, 11th Floor San Francisco CA 94111	<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF EVIDENCE ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE MEMORANDUM(S) OF COVERAGE BELOW.</p> <p>THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING COVERAGE PROVIDER, AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL COVERED PARTY, THE MEMORANDUM OF COVERAGE MUST BE ENDORSED. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).</p> <p>IMPORTANT: IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE MEMORANDUM(S) OF COVERAGE AN ENDORSEMENT MAY BE REQUIRED. A STATEMENT ON THE CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).</p>	
<b>NAMED COVERED PARTY</b>  CSU Channel Islands One University Drive Camarillo CA 95929-0025	<b>PROGRAM AFFORDING COVERAGE</b> <b>A:</b> CSURMA <b>B:</b> <b>C:</b>	

**COVERAGES**

THIS IS TO CERTIFY THAT THE COVERAGE IS AFFORDED TO THE ABOVE NAMED MEMBER, AS PROVIDED BY THE MEMORANDUM(S) OF COVERAGE, FOR THE PERIOD SHOWN BELOW, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE PROGRAM DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUM(S) OF COVERAGE. THE FOLLOWING COVERAGE IS IN EFFECT.

JPA LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE (MM/DD/YY)	COVERAGE EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> SIR \$100,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> MEMOR-ANDUM <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	CSURMA-LIAB-2122	7/1/2021	7/1/2022	EACH OCCURRENCE \$ 2,000,000 FIRE DAMAGE (Any one fire) \$ 2,000,000 MED EXPENSE (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS-COMP/OP AGG \$ 4,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$
A	<b>WORKERS' COMPENSATION AND EMPLOYERS LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? IF YES, DESCRIBED UNDER SPECIAL PROVISION BELOW	CSURMA-WC-2122	7/1/2021	7/1/2022	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	<b>OTHER</b>				
	<b>OTHER</b>				

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL/PROVISIONS**

Note: Workers' Compensation Coverage is provided as evidence only. Evidence of coverage only.

<b>CERTIFICATE HOLDER</b>  CSU Channel Islands One University Drive Camarillo CA 93012	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUM(S) OF COVERAGE BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUM(S) OF COVERAGE PROVISIONS.  AUTHORIZED REPRESENTATIVE
----------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Special Education Agreement

### **Ratification of Agreement #21-203 – Dynam!c Education Services Inc. (DeGenna/Jefferson)**

---

Dynam!c Education Services Inc. will provide special education and related services for Oxnard School District students from grades K-8 on a One-to-One basis, direct to the student's home, or at a local public library, depending on parent's preference. Services are offered/scheduled Monday to Friday from 4:00pm to 8:00pm or weekends (Saturday/Sunday). Sessions are typically 1 to 2 hours in length and scheduled 1 to 3 days per week.

**Term of Agreement:** April 1, 2022 through June 30, 2022

#### **FISCAL IMPACT:**

Total cost not to exceed \$30,000.00 - Special Education Funds

#### **RECOMMENDATION:**

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #21-203 with Dynam!c Education Services Inc.

#### **ADDITIONAL MATERIALS:**

- Attached:** [Agreement #21-203, Dynam!c Education Services Inc. \(13 Pages\)](#)
- [Scope of Work \(1 Page\)](#)
- [Rate Sheets \(3 Pages\)](#)
- [Personnel Clearance Statement \(1 Page\)](#)
- [Certificate of Insurance \(1 Page\)](#)

**OXNARD SCHOOL DISTRICT**

**Agreement #21-203**

**AGREEMENT FOR CONSULTANT SERVICES**

This Agreement for Consultant Services (“Agreement”) is entered into as of this 18th day of May 2022 by and between the Oxnard School District (“District”) and Dynamic Education Services Inc. (“Consultant”). District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties”.

**RECITALS**

A. District is authorized by *California Government Code* Section 53060, and Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the Services, as defined and described particularly on **Exhibit A**, attached to this Agreement.

B. Following submission of a proposal or bid for the performance of the Services, Consultant was selected by the District to perform the Services.

C. The Parties desire to formalize the selection of Consultant for performance of the Services and desire that the terms of that performance be as particularly defined and described herein.

**OPERATIVE PROVISIONS**

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

1. **Incorporation of Recitals and Exhibits.** The Recitals set forth above and all exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.

2. **Term of Agreement.** Subject to earlier termination as provided below, this Agreement shall remain in effect from April 1, 2022 through June 30, 2022 (the “Term”). This Agreement may be extended only by amendment, signed by the Parties, prior to the expiration of the Term.

3. **Time for Performance.** The scope of services set forth in **Exhibit A** shall be completed during the Term pursuant to the schedule specified **Exhibit A**. Should the scope of services not be completed pursuant to that schedule, the Consultant shall be deemed to be in Default as provided below. The District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.

4. **Compensation and Method of Payment.** Subject to any limitations set forth below or elsewhere in this Agreement, District agrees to pay Consultant the amounts specified in **Exhibit B** “Compensation”. The total compensation shall not exceed Thirty Thousand Dollars (\$30,000.00), per the hourly rate sheets attached, unless additional compensation is approved in writing by the District.

- a. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-consultant contracts. Sub-consultant charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment and supplies. District shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection b. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission.
- b. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice.
- c. Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

5. **Termination.** This Agreement may be terminated at any time by mutual agreement of the Parties or by either Party as follows:

- a. District may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
- b. Consultant may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to District.

6. **Inspection and Final Acceptance.** District may, at its discretion, inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when within sixty (60) days after submitted to District. If District does not reject work by a timely written explanation, Consultant's work shall be deemed to have been accepted. District's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Consultant's work by District shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to indemnification and insurance provisions.

7. **Default.** Failure of Consultant to perform any Services or comply with any provisions of this Agreement may constitute a default. The District may give notice to Consultant of the default and the reasons for the default. District shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of the notice until the default is cured. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, at the discretion of the District. During the period of time that Consultant is in default, the District shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the District may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the District may terminate this Agreement as provided above. Any failure on the part of the District to give notice of the Consultant's default shall not be deemed to result in a waiver of the District's legal rights or any rights arising out of any provision of this Agreement.

8. **Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement (collectively and individually, the "Documents") shall

become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of the Consultant. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such Documents.

9. **Use of Documents by District.** If and to the extent that District utilizes for any purpose not related to this Agreement any Documents, Consultant's guarantees and warrants related to Standard of Performance under this Agreement shall not extend to such use of the Documents.

10. **Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement for a minimum of three years after termination or expiration of this Agreement, or longer if required by law.

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement for a minimum of three years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement.
- b. Any and all such records or documents shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to the District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.
- c. District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.

11. **Independent Contractor.** Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of District.

- a. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its agents or employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District. Neither Consultant, nor any of Consultant's officers, employees or agents, shall, by virtue of services rendered under this Agreement, obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant will be responsible for payment of all Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payment under this agreement.
- b. Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

12. **Standard of Performance.** Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement,

Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

13. **Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement shall be considered confidential. Consultant shall not release or disclose any such information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of the District, except as may be required by law.

- a. Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the work performed hereunder.
- b. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

14. **Conflict of Interest; Disclosure of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant’s performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the District.

- a. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement.
- b. Bylaws of the Board 9270 BB and 9270(BB) E, as hereinafter amended or renumbered, require that a Consultant that qualifies as a “designated employee” must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant represents that it has received and reviewed a copy of the Bylaws of the Board 9270 BB and 9270(BB) E and that it [\_\_\_\_] does [X] does not qualify as a “designated employee”.

\_\_\_\_\_ (Initials)

- c. Consultant agrees to notify the Superintendent, in writing, if Consultant believes that it is a “designate employee” and should be filing financial interest disclosures, but has not been required to do so by the District.

\_\_\_\_\_ (Initials)

15. **Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.

- a. Without limiting the generality of the foregoing, Consultant shall comply with any applicable fingerprinting requirements as set forth in the Education Code of the State of California.

\_\_\_\_\_ (Initials)

16. **Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ “unauthorized aliens” as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by District.

17. **Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

18. **Assignment.** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant’s duties or obligations under this Agreement without the prior written consent of the Board of Directors of the District. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

19. **Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement, but only with the prior written consent of the District. The Consultant shall be as fully responsible to the District for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

20. **Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement.

- a. Consultant shall insure that District has a current list of all personnel and sub-contractors providing services under this Agreement.
- b. Consultant shall notify District of any changes in Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance. The list notice shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the services described herein; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement.

21. **Indemnification.**

- a. Consultant agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Consultant or those of any of Consultant’s officers, agents, employees, or subcontractors, whether such act or omission is authorized by this Agreement or not. Consultant shall also pay for any and all damage to the Property of the District, or loss or theft of such Property, done or caused by such persons. District

assumes no responsibility whatsoever for any property placed on district premises. Consultant further agrees to waive all rights of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

\_\_\_\_\_ (Initials)

- b. The provisions of this section do not apply to claims occurring as a result of District's sole negligence or willful acts or omissions.

22. **Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in **Exhibit C** "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent. Consultant agrees to provide District with copies of required policies upon request.

23. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To District: Oxnard School District  
1051 South A Street  
Oxnard, California, 93030  
Attention: Danielle Jefferson  
Phone: 805.385.1501, x2175  
Fax: 805.487.9648

To Consultant: Dynam!c Education Services Inc.  
1150 E. Orangethorpe Ave., Suite 107  
Placentia, CA 92870  
Attention: Jonas Maceda  
Phone: 714.823.3361  
Fax: 714.333.4030

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile (provided confirmation of successful facsimile transmission shall be retained) or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

24. **Excusable Delays.** Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of District, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

25. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

26. **Administration.** **DANIELLE JEFFERSON** shall be in charge of administering this Agreement on behalf of the District. The Director of Purchasing has completed **Exhibit D** "Conflict of Interest Check" attached hereto.

27. **Binding Effect.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.
28. **Entire Agreement.** This Agreement and the exhibits and documents incorporated herein constitute the entire agreement and understanding between the parties in connection with the matters covered herein.
29. **Amendment.** No amendment to or modification of this Agreement shall be valid or binding unless made in writing by the Consultant and by the District. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.
30. **Waiver.** Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement.
31. **Governing Law.** This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Ventura, California.
32. **Arbitration.** Any dispute arising out of the performance of this Agreement shall be resolved by binding arbitration in accordance with rules and procedures of the American Arbitration Association.
33. **Severability.** If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the District and Consultant have executed and delivered this agreement for consultant services as of the date first written above.

**OXNARD SCHOOL DISTRICT:**

**DYNAM!C EDUCATION SERVICES INC.:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Lisa A. Franz, Director, Purchasing

\_\_\_\_\_  
Typed Name/Title

\_\_\_\_\_  
Typed Name/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Tax Identification Number: 95-6002318

Tax Identification Number: \_\_\_\_\_

- Not Project Related
- Project #21-203

**EXHIBIT A**  
**TO AGREEMENT FOR CONSULTANT SERVICES #21-203**

**SERVICES**

I. Consultant will perform the following Services under the Captioned Agreement:

**\*PER ATTACHED SCOPE OF WORK & RATE SHEETS**

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the District:

**\*PER ATTACHED SCOPE OF WORK & RATE SHEETS**

III. During performance of the Services, Consultant will keep the District appraised of the status of performance by delivering the following status reports under the indicated schedule:

<b>STATUS REPORT FOR ACTIVITY:</b>	<b>DUE DATE</b>
A. N/A	
B. N/A	
C. N/A	
D. N/A	

V. Consultant will utilize the following personnel to accomplish the Services:

- None.
- See attached list.

VI. Consultant will utilize the following subcontractors to accomplish the Services (check one):

- None.
- See attached list.

VII. AMENDMENT

The Scope of Services, including services, work product, and personnel, are subject to change by mutual Agreement. In the absence of mutual Agreement regarding the need to change any aspects of performance, Consultant shall comply with the Scope of Services as indicated above.

- Not Project Related
- Project #21-203

**EXHIBIT B**  
**TO AGREEMENT FOR CONSULTANT SERVICES #21-203**

**COMPENSATION**

**I. Consultant shall use the following rates of pay in the performance of the Services:**

Total compensation shall not exceed Thirty Thousand Dollars (\$30,000.00), per the hourly rate sheets attached, unless additional compensation is approved in writing by the District.

**II. Consultant may utilize subcontractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$ N/A per hour without written authorization from the District Superintendent or his designee.**

**III. The District will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:**

- A. Line items for all personnel describing the work performed, the number of hours worked, and the Hourly or flat rate.
- B. Line items for all supplies properly charged to the Services.
- C. Line items for all travel properly charged to the Services.
- D. Line items for all equipment properly charged to the Services.
- E. Line items for all materials properly charged to the Services.
- F. Line items for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

**IV. The total compensation for the Services shall not exceed \$30,000.00, per the hourly rate sheets attached, as provided in Section 4 of this Agreement.**

- Not Project Related
- Project #21-203

~~**EXHIBIT C**~~  
~~**TO AGREEMENT FOR CONSULTANT SERVICES #**~~

~~**INSURANCE**~~

~~I. Insurance Requirements. Consultant shall provide and maintain insurance, acceptable to the District Superintendent or District Counsel, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the Current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:~~

~~A. Minimum Scope of Insurance. Coverage shall be at least as broad as:~~

~~(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) Aggregate and one million dollars (\$1,000,000) per occurrence.~~

~~(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000).~~

~~(3) Insurance coverage should include:~~

- ~~1. owned, non-owned and hired vehicles;~~
- ~~2. blanket contractual;~~
- ~~3. broad form property damage;~~
- ~~4. products/completed operations; and~~
- ~~5. personal injury.~~

~~(4) Workers' Compensation insurance as required by the laws of the State of California.~~

~~(5) Abuse and Molestation coverage of not less than two million dollars (\$2,000,000) per occurrence and five million dollars (\$5,000,000) Aggregate.~~

~~(6) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than the following:~~

<del>Accountants, Attorneys, Education Consultants,</del>	<del>\$1,000,000</del>
<del>Nurses, Therapists</del>	

<del>Architects</del>	<del>\$1,000,000 or \$2,000,000</del>
-----------------------	---------------------------------------

<del>Physicians and Medical Corporations</del>	<del>\$5,000,000</del>
------------------------------------------------	------------------------

~~Failure to maintain professional liability insurance is a material breach of this Agreement and grounds for immediate termination.~~

~~II. Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:~~

Not Project Related

Project #21-203

~~A. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to District.~~

~~B. General Liability, Automobile Liability, and Abuse/Molestation Coverages.~~

~~(1) District, and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant ; automobiles owned, leased, hired or borrowed by Consultant, and Abuse/Molestation. The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.~~

~~(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non contributory with Consultant's insurance.~~

~~(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.~~

~~(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.~~

~~III. Other Requirements. Consultant agrees to deposit with District, at or before the effective date of this contract, certificates of insurance necessary to satisfy District that the insurance provisions of this contract have been complied with. The District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this Section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.~~

~~A. If any Services are performed by subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.~~

~~B. Any deductibles or self insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self insured retentions as respects District or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.~~

~~C. The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.~~

- Not Project Related
- Project #21-203

**EXHIBIT D**  
**TO AGREEMENT FOR CONSULTANT SERVICES #21-203**

**CONFLICT OF INTEREST CHECK**

Bylaws of the Board 9270(BB)E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with the District's Conflict of Interest Code (commencing with Bylaws of the Board 9270 BB).

Consultant's are required to file disclosures when, pursuant to a contract with the District, the Consultant will make certain specified government decisions or will perform the same or substantially the same duties for the District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached  constitute  do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, the Consultant, **DYNAM!C EDUCATION SERVICES INC.**, who will provide Services under the Agreement,  is  is not subject to disclosure obligations.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Lisa A. Franz  
Director, Purchasing



1150 E. Orangethorpe Avenue, Suite 107, Placentia, CA 92870 Office : 714-823-3361 Fax : 714-333-4030

## Non-Public Agency (NPA) services – Scope of Work

### Oxnard School District

NPA Provider:	<b>Dynamic Education Services, Inc.</b>
Address:	1150 E. Orangethorpe Avenue, Suite 107, Placentia, CA 92870
Invoice Payment/Remittance	<b>E-Capital for Dynamic Education Services, Inc. P.O. Box 742890, Atlanta, GA 30374-2890</b>
Contact Person:	Jonas Maceda, CEO/Director
Contract Invoice/Billing:	Mai Hua, CFO
Phone:	<b>(714) 823-3361 – Jonas / (714) 643-8952 - Mai</b>
Fax:	<b>(714) 333-4030</b>
E-mail:	<a href="mailto:jonas@dynamicedservices.net">jonas@dynamicedservices.net</a> / <a href="mailto:mai@dynamicedservices.net">mai@dynamicedservices.net</a>

1. Brief description (a paragraph) regarding the types of services your company can provide to students.

**Dynamic Education Services, Inc. collaborates with Local Education Agencies (LEAs) to develop and implement successful year-round Non-Public Agency (NPA) or Compensatory services throughout California. We provide special education and related services for students from grades K-12 or ages 5 to 22, on a One-to-One basis, direct to the student’s home or at a local/public library, depending on parent’s preference. Services are offered/scheduled Monday to Friday from 4:00 pm to 8:00 pm or weekends (Saturday/Sunday). Sessions are typically 1 to 2 hours in length and scheduled 1 to 3 days per week. All Education Specialists and/or Therapists have a current credential and/or license for their respective fields, have passed background checks (through the California Department of Justice and FBI), and have obtained a negative result from Tuberculosis screening.**

2. Cost(s) associated with your program (hourly rate):
  - a. **See attached Rate Sheet 2022-2023 for direct services/therapy or assessments**
  - b. **Oxnard School District will provide a signed authorization, contract/consultant agreement for each student referral of NPA services to Dynamic Education Services.**
3. Location of services: **Student’s home or the local library — parent’s choice.**
5. Schedule of services. This is the parent’s choice.
  - **Afternoons, evenings Monday to Friday from 4:00 to 8:00 pm, or weekends.**



## Non-Public Agency (NPA) Rate Sheet 2021-2022

### COMPENSATORY/SUPPLEMENTAL SERVICES\*\*

(1) Supplemental Academic Services (SAS) or Academic Support	\$90.00	Per Hour
(2) Transition or Vocational services	\$90.00	Per Hour
(3) Educational Counseling & Guidance – Individual	\$100.00 to \$120.00	Per Hour
a. Parent Training	\$100.00	Per Hour
b. Educational Counseling		
a. E.R.I.C.S. or E.R.M.H.S.	\$120.00	Per Hour
(4) Language and Speech Services (LAS)/Therapy – Individual	\$167.50	Per Hour
(5) Occupational Therapy (OT) – Individual	\$167.50	Per Hour
(6) Deaf & Hard of Hearing, Visual Impairment, & Orientation & Mobility	\$100.00	Per Hour
*Limited to Los Angeles County only		

### ASSESSMENTS/INDEPENDENT EDUCATIONAL EVALUATIONS(IEE)\*\*\*

(1) Language & Speech (LAS) Assessment	\$1,500.00	Per Student
(2) Occupational Therapy (OT) Assessment	\$1,500.00	Per Student
(3) Transition or Vocational Assessment	\$1,500.00	Per Student
(4) ERMHS/ERIC S Assessment	\$1,500.00	Per Student
(5) Psychological Educational Evaluation/IEE (**Limited areas)	\$5,500.00	Per Student
(6) Academic Achievement Assessment	\$800.00	Per Student
(7) IEP Meeting/Participation – Session Report & Recommendation (SRR)	\$150.00	Per Hour

**\*\*All Compensatory/Supplemental services are provided a Session Report & Recommendation (SRR) Form. School District & Parent/Guardian will receive a copy of SRR form upon completion of each authorized NPA services/contracted hours. SRR form will be provided and billed using the last hour/session for each student's services. For example, a student referred for 70 hours of SAS/Academic Instruction will complete 69 hours of SAS/Academic Instruction or direct services and 1 hour of indirect services as "Final Session/SRR."**

**\*\*\*Assessments/Independent Educational Evaluations (IEE) require a minimum of 60 days to complete. The cost of the assessment or IEE is per student. The assessment/IEE includes observations, interviews, assessments/evaluations, report, and presentation of report at the IEP meeting via telephone or video conference for a maximum of 2 hours. Any excess IEP meeting hours beyond the 2 hours allocated will incur an additional charge of \$150.00 per hour – IEP meeting/participation.**



## Non-Public Agency (NPA) Rate Sheet 2021-2022 Reading Intervention Program

The Reading Intervention Program includes the Soday Learning Systems\*\* for each student which is a comprehensive line of materials/curriculum that help our Education Specialists provide multisensory reading instruction/intervention, both research and evidence-based for students from grades K-8.

The Reading Intervention Program Packages include Pre and Post Assessments, Session Report & Recommendation (SRR) form\*\*\*, and a complete reading intervention program for each student covering 1-6 grade levels of reading.

### READING INTERVENTION PROGRAM PACKAGES\*\*

(1) Grades K-2 – covers 1 to 2 grade levels of reading intervention/instruction	\$115.00 Per Hour	60 Hours per Student	\$6,900.00 Per Student
(2) Grades K-2 – covers 3 to 4 grade levels of reading intervention/instruction	\$115.00 Per Hour	120 Hours per Student	\$13,800.00 Per Student
(3) Grades 3-8 – covers 1 to 2 grade levels of reading intervention/instruction	\$115.00 Per Hour	60 Hours per Student	\$6,900.00 Per Student
(4) Grades 3-8 – covers 3 to 4 grade levels of reading intervention/instruction	\$115.00 Per Hour	120 Hours per Student	\$13,800.00 Per Student
(5) Grades 3-8 – covers 5 to 6 grade levels of reading intervention/instruction	\$115.00 Per Hour	180 Hours per Student	\$20,700.00 Per Student

\*\*Through Windsor Learning's, Soday Learning System, created by Arlene Soday, Orton-Gillingham expert provides the necessary tools and accessibility for educators to identify, intervene, and help struggling students catch up with their peers using effective multisensory instruction.

\*\*\*All Compensatory/Supplemental services are provided a Session Report & Recommendation (SRR) Form. School District & Parent/Guardian will receive a copy of SRR form upon completion of each authorized NPA services/contracted hours. SRR form will be provided and billed using the last hour/session for each student's services. For example, a student referred for 70 hours of SAS/Academic Instruction will complete 69 hours of SAS/Academic Instruction or direct services and 1 hour of indirect services as "Final Session/SRR."



## Non-Public Agency (NPA)

### Rate Sheet 2021-2022

# Behavior Intervention & Assessment Services in Partnership with Key Essentials to Behavior Management, Corp.

#### BEHAVIOR INTERVENTION SERVICES\*\*

(1) Behavior Intervention Implementation (BII)***	\$90.00	Per Hour
(2) Behavior Intervention Development (BID) & Supervision **Supervision of Behavior Technician (BT)	\$120.00	Per Hour
(3) Behavior Intervention Development (BID)/Consultation (Individual)	\$120.00	Per Hour
a. Social Skills Development & Implementation	\$120.00	Per Hour
b. Parent Training	\$120.00	Per Hour
c. IEP Meeting, Progress Notes, Preparation (10 hours per school year)	\$120.00	Per Hour
(4) Behavior Intervention Development (BID)/Social Skills (Group)* *Limited locations/areas		
a. Social Skills Development – Students (Maximum 10 Students per Group)	\$55.00	Per Hour, Per Student
b. Social Skills Development – Parents Training **(Maximum 10 Parents per Group)	\$60.00	Per Hour, Per Parent

#### ASSESSMENTS/INDEPENDENT EDUCATIONAL EVALUATIONS(IEE)\*\*\*\*

(1) Functional Behavioral Assessment (FBA)	\$1,500.00	Per Student
(2) IEP Meeting/Participation – Additional IEP meeting hours requested	\$120.00	Per Hour

\*\*Behavior Intervention Implementation (BII) is provided a highly trained Behavior Technician. BIIs are supervised by a licensed Board-Certified Behavior Analyst (BCBA) and is charged separately as Behavior Intervention Development (BID) & Supervision. BID hours of supervision typically average 10 to 15 hours per month. If case management/additional progress notes documentation is required, supervision hours will be between 15 to 20 hours per month.

\*\*\*\*Behavior Intervention Implementation (BII) - Cancellation Policy: Contracted/scheduled BII services will be provided based on daily/school schedule for authorized student. If student is sick and school/school administration/staff does not notify company and provide more than 24-Hour notice, company has the right to charge 50% of the scheduled hours/services for BII. For example, if BII is schedule from 8:00 am to 3:00 pm (7 hours), company will charge contracting LEA (district, charter, SELPA) 3.5 hours of BII services for that day.

\*\*\*\*Functional Behavioral Assessments (FBA)/Independent Educational Evaluations (IEE) require a minimum of 60 days to complete. The cost of the FBA or IEE is per student. The assessment/IEE includes observations, interviews, assessments/evaluations, report, and presentation of report at the IEP meeting via telephone or video conference (Zoom/Google Meets) for a maximum of 2 hours. Any excess IEP meeting hours requested beyond the 2 hours allocated will incur an additional charge of \$120.00 per hour – IEP meeting/participation.



1150 E. Orangethorpe Avenue, Suite 107, Placentia, CA 92870 Office: 714-823-3361 Fax: 714-333-4030

**Personnel Clearance Statement**  
**(DOJ, FBI, & TB CLEARANCE)**

I, Jonas Maceda, Chief Executive Officer, Dynamic Education Services, Inc., do hereby certify under penalty of perjury, that, pursuant to California Education Code Section 45125.1, that the required criminal background check(s) of all persons (including staff, volunteers, and anyone who will be in contact with program participants) who will be providing services to the Oxnard School District has been conducted and that none of those persons have been reported by the California Department of Justice (CDOJ) and the Federal Bureau of Investigation (FBI) as having been convicted of a serious or violent felony as specified in Penal Code Section 667.5(c), and/or 1192.7©.

All staff providing Non-Public School and Non-Public Agency services have a current Education Specialist Credential on file and is also listed with the California Commission on Teacher Credentialing website. For Other Related Services such as Language and Speech, Occupational Therapy, or Behavior Intervention, a current state license or respective board certification license will be on file.

Furthermore, I hereby certify that all persons (including staff, volunteers, and anyone who will be in contact with program participants) have been cleared by medical personnel as not being a carrier of contagious Tuberculosis.

**April 1, 2022**

---

**Date**

*Jonas Maceda*

---

**Signature**

**Jonas Maceda, Chief Executive Officer**

**Name / Title (Printed)**

**Dynamic Education Services, Inc.**



## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section C: Support Services Agreement

### **Ratification of Agreement/MOU #21-204 - Ventura County Office of Education (DeGenna/Nocero)**

---

The goal of the MOU is to outfit wellness centers in district middle schools. VCOE will provide funding to furnish wellness centers with furniture, audio-visual equipment, computers, food and snacks, and all program supplies. Activities may include student transportation costs, program communication plan, and contracts for speakers/workshops.

**Term of the Agreement:** April 1, 2022 through June 30, 2022

#### **FISCAL IMPACT:**

Funding in the amount of \$75,000.00 will be provided to the Oxnard School District from the Ventura County Office of Education.

#### **RECOMMENDATION:**

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement/MOU #21-204 with the Ventura County Office of Education.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Agreement/MOU #21-204, Ventura County Office of Education \(3 Pages\)](#)

**MEMORANDUM OF UNDERSTANDING BETWEEN VENTURA COUNTY OFFICE OF  
EDUCATION AND OXNARD SCHOOL DISTRICT**

This Memorandum of Understanding (Agreement) is made and entered into by and between **Ventura County Office of Education (hereinafter referred to as VCOE) and Oxnard School District (hereinafter referred to as District)**. This Agreement confirms the District's participation of furnishing Middle School Wellness Centers. Agreement term is April 1, 2022, to June 30, 2022.

**PROJECT TITLE:** Middle School Wellness Centers

**COVID CONDITIONS:** Due to the unprecedented operating conditions created by our COVID context, VCOE intends to maximize flexibility related to this funding.

The goal of this MOU is to outfit one or multiple Middle School Wellness Centers in your District. The purpose of these Wellness Centers is to prevent mental illness from becoming severe and disabling, reduce risk factors that negatively affect mental health and academic success, and improve access to school-based mental health services.

**VCOE will:**

- Provide funding to furnish one or multiple middle school wellness centers in your District. Wellness Centers will be furnished with couches, bean bag chairs, audio-visual equipment, computer and smartboard, food and snacks, and all program supplies. Activities may include student transportation costs and program communication plan, and contracts speakers/workshops.
- Provide District ongoing technical assistance for Wellness Center set-up.

**District will:**

- Provide two (2) physical spaces that are easily accessible to students and their families to implement the Wellness Center.
- Fund and furnish Wellness Center Space and activities. Wellness Centers may be furnished with (but not limited to): couches, bean bag chairs, audio-visual equipment, computer and smartboard, food and snacks, and all program supplies. Activities may include student transportation costs and program communication plan, and contracts speakers/workshops.
- Attend meetings between VCOE and Districts as needed.

**Fiscal Responsibilities:**

**District is expected to expend all funds by June 30, 2022. Carryover and extension of funds will not be considered.**

Expend funds as allowable. Examples of allowable budget categories considered for reimbursement by VCOE:

- **Certificated and Classified Salaries**
- **Employee Benefits** (certificated/classified)
- **Other Costs** District will fund and furnish Wellness Center Space and activities. Wellness Centers will be furnished a couch, beanbag chairs, audio-visual equipment, computer, and smartboard, food and snacks, and all program supplies. Activities include staff and peer training supplies, program supplies, food, and snacks.
  - **Materials and Supplies**
  - **Contracts**
  - **Technology**
- Total MOU shall not exceed \$75,000.00
- District will submit all fiscal invoices by June 30, 2022.
- Invoices received after June 30, 2022, will not be paid.

### **Termination**

Both parties may terminate this Agreement at any time for any reason by providing 30 days written notice to either party. In the event of termination under this paragraph, District will be paid for all work provided to the date of termination, as long as such work meets the terms and conditions of this Agreement. Should funding for such services not be made available from VCBH, VCOE shall notify LEA and terminate this MOA.

### **Default**

If District defaults in the performance of any term or condition, District must remedy that default by a satisfactory performance within 10 days after receipt of written notice of the default. If the District fails to remedy the default within that time, then VCOE may terminate this contract with a final notice.

Middle School Wellness Centers District MOU April 2022-June 2022

My signature below certifies that I understand the terms and conditions of this agreement and will fully participate in the implementation of the program and services described herein.

Lisa A. Franz, Director, Purchasing  
Authorized District Representative

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Authorized District Fiscal Representative

\_\_\_\_\_  
Signature Date

Lisa Cline,  
VCOE Exec. Director Internal Business Services

Lisa Cline 4/26/22  
\_\_\_\_\_  
Signature Date

Emily Mostovoy-Luna,  
VCOE Associate Superintendent

EM 4/20/22  
\_\_\_\_\_  
Signature Date

010-5800-9071-0-8600-2100-000-240-0000-0 \$75,000.00

**ENCUMBERED**  
04262022ell

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section D: Action Items

### **Approval of the Oxnard School District (OSD) and Oxnard Educators Association (OEA) 2021-2022 Collective Bargaining Agreement (Torres)**

---

The District and OEA have reached a tentative agreement for the 2021-2022 school contract year. The negotiating teams met from August 2021 to May 2022. The following articles were revised:

- Article XIX - Salary
- Article XX - Employee Benefits
- Article VII - Transfers and Reassignments
- Article IX - Evaluations
- Article XIV - Partial and School Wide Variance
- Article XXVII - Term of Agreement

The following Memorandums of Understanding were agreed upon by both parties:

- MOU - Work Hours (Bank Time)
- MOU - Professional Development - Summer School/Intersession Extra Pay
- MOU - Paraeducator staffing shortage pay
- MOU - Long Term Independent Study Class Assignments
- MOU - Retro COVID Sick Leave
- MOU - Transfers and Reassignments
- MOU - Class Size
- MOU - Reduction in Force (RIFs)

#### **FISCAL IMPACT:**

1. 4.5% on schedule and 2% off schedule salary increase retroactive to 07/01/2021. Fiscal Impact: \$5,046,037 to be paid from Supplemental & Concentration and ESSER funds.
2. Benefits – Medical cap increase of \$1,000 to \$14,219 effective 10/01/2022 = Fiscal Impact: \$735,000 to be paid from the General Fund, various resources
3. \$2,100 stipend for 2022-2023 and 2023-2024 for sixty (60) minutes of bank-time per week. Fiscal Impact: \$1,895,264 per year paid from General Funds, various resources
4. Hourly rate Increase of approximately \$400,000 in 2022-2023 paid from the General Funds, various resources

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Human Resources that the Board of Trustees approve Tentative Agreement between the Oxnard School District and the Oxnard Educators

Association as presented.

**ADDITIONAL MATERIALS:**

**Attached:** [OSD- OEA Contract Language and MOUs TA 2021-2022 \(26 pgs\).pdf](#)

5/2/22

TA 2:49pm  
as part an  
overall  
agreement

## Article XIX: Salary

The certificated salary schedule shall be increased by 4.5% on schedule and 2% off schedule retroactive to July 1, 2021.

And

### Memorandum of Understanding Between the Oxnard School District and the Oxnard Educators Association

As a result of temporary additional funding, The Oxnard School District and Oxnard Educators Association agree to the following PLC/Planning Wednesdays. For the 2022-2023 and 2023-2024 School Years, the District and the Association agree to bank time for a weekly sixty (60) minute block of student free time at all school sites. This time will be used on collaborative instructional planning focused on grade level standards and outcomes aimed to attain the attributes and characteristics of the student profile. This will be achieved through focus on lesson design, which will include but not limited to, differentiation, integration of high leverage instructional strategies, educational technology integration in efforts to meet student academic and social/emotional needs.

**Considerations:**

- The purpose of this agreement is to provide protected teacher collaborative planning time.
- Grade level/Department teams will work collaboratively with administration to develop a monthly plan in order to provide structure and coherence at the school site. If changes need to be made, grade level teams/departments will implement changes, and notify admin.
- Bargaining unit members may be required to submit a summary of their collaboration upon request.
- TK-8/MS Job Alikes between sites may meet virtually or in person as necessary. These will be prearranged and scheduled by the Grade Level/Department. The Grade Level/Department will notify their site administrator.
- This time shall not be used for IEP's, COST, or SSTs or independent grading, nor operational tasks (such as classroom setups, copies, ...) not associated with the current collaborative planning.
- Non-classroom-based unit members at the site level will work with grade level teams/departments to develop a plan of support and notify administration.
- District level non-classroom based unit members will develop a plan of support for sites with their administrator.
- The Bargaining Unit Member will receive a yearly stipend of \$2,100 off schedule to participate in this innovative program. The payment will be made in two installments distributed in December and June.

- Bargaining unit members will not meet during the following weeks: Conference weeks, Back-to-School Night/Open House, and the last week of school.

This Memorandum of Understanding shall not set precedent, nor constitute past practice, and shall sunset on June 30, 2024.

---

Oxnard Educators Association

---

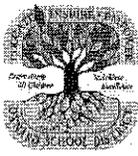
Oxnard School District

---

Date

---

Date



**OXNARD SCHOOL DISTRICT**

1051 South "A" Street

Oxnard, California 93030

805/385-1501 [www.oxnardsd.org](http://www.oxnardsd.org)

**DRAFT**  
**with 4.5% increase TA 05.02.2022**

**2021-22 SALARY SCHEDULE (CREDENTIALLED TEACHERS)**

Effective: 07.01.2021 pending board approval

	Class A Bachelor's Degree	Class B Bachelor's + 15 Units	Class C Bachelor's + 30 Units	Class D Bachelor's + 45 Units	Class E Bachelor's + 60 Units	Class F Bachelor's + 75 Units, and M.A., Ed.D or Ph.D
Step 1	\$ 53,004	\$ 53,004	\$ 54,489	\$ 57,573	\$ 60,652	\$ 63,719
Step 2	\$ 53,004	\$ 53,567	\$ 56,778	\$ 59,991	\$ 63,192	\$ 66,401
Step 3	\$ 53,004	\$ 55,827	\$ 59,160	\$ 62,507	\$ 65,846	\$ 69,187
Step 4	\$ 54,688	\$ 58,169	\$ 61,640	\$ 65,125	\$ 68,609	\$ 72,099
Step 5	\$ 56,975	\$ 60,610	\$ 64,238	\$ 67,866	\$ 71,497	\$ 75,122
Step 6	\$ 59,376	\$ 63,154	\$ 66,930	\$ 70,712	\$ 74,494	\$ 78,282
Step 7	\$ 61,872	\$ 65,803	\$ 69,738	\$ 73,686	\$ 77,635	\$ 81,566
Step 8	\$ 64,470	\$ 68,573	\$ 72,669	\$ 76,783	\$ 80,887	\$ 84,994
Step 9	\$ 67,172	\$ 71,457	\$ 75,721	\$ 80,008	\$ 84,281	\$ 88,561
Step 10	\$ 69,995	\$ 74,442	\$ 78,900	\$ 83,369	\$ 87,820	\$ 92,279
Step 11	\$ 72,939	\$ 77,574	\$ 82,206	\$ 86,871	\$ 91,508	\$ 96,160
Step 12	\$ 76,005	\$ 80,830	\$ 85,664	\$ 90,516	\$ 95,352	\$ 100,196
15 yrs**	\$ 78,855	\$ 83,861	\$ 88,876	\$ 93,910	\$ 98,928	\$ 103,953
18 yrs**	\$ 79,805	\$ 84,871	\$ 89,947	\$ 95,041	\$ 100,120	\$ 105,206
21 yrs**	\$ 80,755	\$ 85,882	\$ 91,018	\$ 96,173	\$ 101,312	\$ 106,458
24 yrs**	\$ 81,705	\$ 86,892	\$ 92,089	\$ 97,304	\$ 102,503	\$ 107,711
27 yrs**	\$ 82,655	\$ 87,902	\$ 93,159	\$ 98,436	\$ 103,695	\$ 108,963
30 yrs**	\$ 83,605	\$ 88,913	\$ 94,230	\$ 99,567	\$ 104,887	\$ 110,216
33 yrs**	\$ 84,555	\$ 89,923	\$ 95,301	\$ 100,699	\$ 106,079	\$ 111,468
36 yrs**	\$ 85,505	\$ 90,934	\$ 96,372	\$ 101,830	\$ 107,271	\$ 112,721

**CLASS (Education).** All units of credit for placement on the salary schedule must be upper division and graduate courses taken at an accredited college/university following the Bachelors degree. Stated another way, the OEA/OSD contract does not grant course work for salary advancement that was taken prior to a Bachelors program or at the lower division level. Exceptions are noted in 5, 6 and 7. Specifically:

1. Courses must be from an institution accredited by the national or regional accrediting agency recognized by the U.S. Department of Education and Association of Schools and Colleges.
2. Courses must be related to a professional competencies and/or subject matter taught in the Oxnard School District.
3. Units above Class I are computed in semester unit equivalents (quarter units will be converted at a rate of 2/3 semester units for each quarter unit taken)
4. Once employed in the Oxnard School District, all course work must be pre-approved by the certificated personnel department for salary advancement credit (See Verifications below).
5. Course work taken in the last semester of the Bachelors degree program that is credited for graduate credit may be granted for salary advancement.
6. Lower division course work credit is given for computers, and Spanish reading, writing and language. Lower division units taken as part of a graduate course of study and critical to the teacher's credential/certificate/program will be credited for placement/advancement on the salary schedule.
7. Credit may also be given for other lower division courses if the District Professional Growth Committee pre-approved the course to be taken as critical to the teacher's current assignment.

**STEP (Experience).** Credit for prior years' experience for placement on the salary schedule for teachers new to the District shall be granted as follows:

1. Certificated experience under contract in a U.S. public (K-12) school: a maximum of 10 years is creditable.
2. Teaching year is defined as being under contract for 75% of the instructional day and duty year.
3. Military and/or Peace Corps: a maximum of two years' credit is granted.
4. Not more than a total of 10 years' credit is allowed for the two combined.

**VERIFICATIONS.** Bargaining Unit Members are required to verify course work (by official transcript), experience, and military services. Initial placement must be verified within 60 days of the first day of employment, or salary placement will revert back to the salary placement where verification has been established. For salary advancement on the salary schedule after September 1 of the current school year, bargaining unit members will advance to the appropriate class on the salary schedule effective the month following the bargaining unit members' submission of official verifications. Effective July 1, 1979, employees hired on or after this date must have a Master's degree for placement on Class F.

Effective May 2, 2011, employees hired on or after that date must have a Master's degree or doctorate for placement on Class F.

**DEGREE INCREMENTS** in the amount of \$400 shall be added to the scheduled salary for employees possessing the Master's degree plus an additional increment of equal amount to employees possessing the Doctorate (credit is given for only one Master's degree).

**SPECIAL STIPENDS.** An additional \$1000 per annum is granted to teachers possessing a special education specialist credential/certificate and teaching in a special education class and teachers possessing a California bilingual credential/certificate and teaching in a bilingual class requiring certification. Bargaining unit members possessing a California bilingual credential/certificate but not in a bilingual class may receive \$500 per annum. A \$500 stipend will be provided if the bargaining unit member agrees to provide second language support.

**\*\*ANNIVERSARY INCREMENTS** shall be added to the scheduled salary as follows: at the beginning of the 15<sup>th</sup> year-3.75%, 18<sup>th</sup> year-5%, 21<sup>st</sup> year-6.25%, 24<sup>th</sup> year-7.5%, 27<sup>th</sup> year-8.75%, 30<sup>th</sup> year- 10%, 33<sup>rd</sup> year-11.25% and 36<sup>th</sup> year-12.5%. Years of service must be in the Oxnard School District.

## Article XX Employee Benefits

### **ARTICLE XX: EMPLOYEE BENEFITS**

Effective July 1, 2022, the District will make the following monthly contributions toward the payment of premiums for group health insurance programs for eligible bargaining unit employees:

~~Monthly Amount: \$1,101.56 @ 12 months = \$13,218.72~~

**Annual Amount: The district annual contribution shall be \$14,219 rounded to the nearest whole dollar.**

- a. Unit members of the association shall commence paying the difference in premiums in August 2003 (11 month employees).
- b. Any time during the annual open enrollment period, a unit member may choose to participate in the District's Section 125 Plan for the following school year. The Section 125 Plan provides for a monthly pre-tax deduction of the employee portion of the premium payment. If the employee does not elect to participate in the District's Section 125 Plan, the employee portion of the premium contribution shall be deducted automatically on a monthly basis from the unit member's salary.

## Article IX: Evaluation

### **ARTICLE IX: EVALUATION**

#### **PERMANENT UNIT MEMBERS**

Permanent teachers shall be evaluated at least once every other school year.

**Permanent teachers with at least ten (10) years in the District may be evaluated at least once every four (4) school years, with prior consent of the evaluator and unit member. Consent for an evaluation cycle beyond every other year may be withdrawn at any time by either the teacher or the evaluator.**

#### **Final Evaluation Summary Report**

**3. Permanent teachers who earned an overall final evaluation rating of 4, "Exemplary" may be evaluated at least once every four (4) school years, with prior consent of the evaluator and unit member.**

1        **ARTICLE VII:        TRANSFERS AND REASSIGNMENTS**

2        1.        **DEFINITIONS** A “transfer” is a change by a bargaining unit member  
3        from one school/work site to another within the District. Changes in the  
4        assignment of a bargaining unit member assigned to more than one school  
5        site and changes in the assignments of special education teachers or  
6        resource teachers to coincide with individual school enrollment and/or  
7        needs are not considered transfers. A transfer may be requested by a  
8        bargaining unit member or initiated by the District.

9                A “reassignment” is a change by a bargaining unit member from one  
10        assigned class to another within a single work site. A “reassignment” may  
11        be initiated by the District or may be requested by the bargaining unit  
12        member. To insure flexibility of operations, initial assignments are within the  
13        sole discretion of the District.

14        2.        **POSTING OF VACANCIES**

15                School Site Vacancies:

- 16                a.        The principal or his/her designee shall email all vacancy  
17                announcements to each site bargaining unit member  
18                with a minimum of two working days (excluding SIP  
19                days) for applying.
- 20                b.        Bargaining unit members absent from school during those  
21                two working days, are to be called at the phone  
22                number on record and informed of the vacancy and  
23                deadline.
- 24                c.        If the absent bargaining unit member does  
25                not answer:
- 26                        (1)    Message is left on voice mail/answering machine, **text message,**  
27                        **and/or personal email (if provided by the unit member);**
- 28                        ~~(2)    If phone is busy, principal or designee will continue to~~  
29                        ~~call until a person is spoken to or a message is left;~~
- 30                        (3)    If no answering machine, the principal or designee  
31                        shall record the date and time of the call.
- 32                d.        At the close of the deadline, the principal will consider all  
33                applications and follow contract procedures listed in Article  
34                VII: Transfers and Reassignments.

34                District-wide Vacancies:

35                The District administration shall provide a list of known vacancies to

- 36 all bargaining unit members and work sites when the first official vacancy announcement is made no later than the third Monday in April unless

1 mutually agreed upon by the District and the Association. The flying of all  
2 district positions shall be held until master schedules have been submitted  
3 to HR and shared with staff. The District will inform all bargaining unit  
4 members via email and vacancies will be posted on the District website.  
5 All bargaining unit members on an extended leave shall be notified of any  
6 vacancies **via OSD email** provided they have left a request to be notified with the District  
7 office prior to the beginning of their leave. Bargaining unit members shall be  
8 notified of additional vacancies weekly, when known, using the procedures  
9 listed above (Article VII: Section 2, School Site Vacancies and District-wide  
10 vacancies).

11 All postings shall include the closing date for filing. The closing date  
12 for current bargaining unit members shall be no less than ~~five (5)~~ **three (3)**  
13 working days after posting unless the District can demonstrate an unanticipated  
14 need to fill the vacancy sooner. No posting or solicitation shall be made  
15 outside the District for any vacancy until it has been posted within the  
16 District for ~~five (5)~~ **three (3)** working days. After ~~five (5)~~ **three (3)** working days, the  
17 District is free to interview and/or hire employees from outside the District.

18 Bargaining unit members who desire to transfer shall file a transfer application online with  
19 the ~~Assistant Superintendent of Human Resources and Support Services,~~  
20 and shall receive written/email confirmation of said application.

21 Transfer applications shall be addressed to specific vacancies;  
22 transfer requests not so addressed may be disregarded, and the unit  
23 member shall be so notified. All applicants shall receive written/email notice  
24 as to whether or not they received the position for which they applied. A  
25 bargaining unit member who does not receive a requested transfer shall be  
26 given the reasons in writing within five (5) days, if requested.

27 **3. CRITERIA FOR FILLING VOLUNTARY TRANSFERS AND**

28 **REASSIGNMENTS** The following criteria shall be used in consideration of  
29 transfer or reassignment requests:

- 30 a. Legal requirements of the District;
- 31 b. Credential(s), individual training, experience directly related to  
32 the position;
- 33 c. Skills in areas which are secondary to the regular assignment  
34 (i.e. computers, music);
- 35 d. When all of the above are equal, seniority in the District shall prevail;
- 36 e. Educational needs of the school or department to which the unit member is  
37 transferred or reassigned;

1       **ARTICLE XIV: PARTIAL AND SCHOOL-WIDE CONTRACT VARIANCE**

2           The District and the Association recognize that creativity and  
3 innovation are essential elements for maintaining a high quality educational  
4 program. It is in their mutual interests, therefore, to provide a vehicle to  
5 accommodate such elements within the framework of their collectively  
6 negotiated agreement. By so doing, the parties encourage flexibility without  
7 generally impinging on the need to uniformly apply the terms and conditions  
8 of the agreement; accordingly, the following conditions shall apply to partial  
9 and school-wide variances from specific written provision(s) of the  
10 collectively negotiated agreement:

11       1.     Definitions

- 12           (a)    “*Bargaining Unit Members*” shall refer to all unit members  
13                   assigned to a site at the time of the election.
- 14           (b)    “*Innovative Programs*” shall be defined as any program with  
15                   the following characteristics:
- 16                   ♦     Are site based
  - 17                   ♦     Are school wide
  - 18                   ♦     Are educational in nature
  - 19                   ♦     Are designed by the teaching staff and administration  
20                           of a school site
  - 21                   ♦     Are new and/or unique in approach to reaching the  
22                           district’s goals

23           Programs that do not alter the rights or benefits of bargaining unit  
24 members as defined in the Collective Bargaining Agreement shall not  
25 qualify as “innovative programs”. Additionally, programs that are  
26 implemented on a district-wide basis shall not qualify as “innovative  
27 programs.” This paragraph shall in no way abrogate the rights provided to  
28 OEA under the EERA.

- 29           (c)    “*School-Wide Variance*” shall refer to a variance from the  
30                   terms of the collective bargaining agreement that is  
31                   applied to an entire school site.
- 32           (d)    “*Partial Variance*” shall refer to a variance from the terms of  
33                   the collective bargaining agreement that applies to teacher  
34                   groups of either grades K-5 or 6-8 teachers at a school site.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16

- (e) "Day" as used in this Article shall refer to calendar days.
- (f) "OEA Building Representative", unless otherwise specified, shall refer to the building representative for the OEA.

2. General Provisions

- (a) Contract variances shall be limited to variances from the following Collective Bargaining Agreement Articles:
  - ◆ Working Hours-Repackaging of instructional minutes (Article XI)
  - ◆ Calendar (Article XIII)
  - ◆ Transfers and Reassignment (Article VII)
  - ◆ Class Size (Article XII)
  - ◆ Innovative Programs as defined in this Article Paragraph 1(b).
- (b) A variance request shall be site specific and limited to one

17 school year in duration. All variance requests must comply with this Article  
18 on an annual basis.

19 (c) The Grievance Article (Article XXII) shall not apply to the  
20 approval or denial of a contract variance. A grievance may only be filed to  
21 grieve the procedural requirements of this Article.

22 (d) Any change in working condition(s) brought about by the  
23 implementation of an approved variance shall not be interpreted as a  
24 violation of this agreement or as evidence of a new working condition(s)  
25 separate from the agreement. Any change in working condition(s) brought  
26 about by the implementation of an approved variance shall not be  
27 interpreted as a precedent in any manner.

28 (e) The School Site Principal, the administrative staff and/or the  
29 Bargaining Unit Members shall not participate in coercing or otherwise  
30 intimidating any administrator or bargaining unit member related to a  
31 contract variance or a vote on a contract variance. A bargaining unit  
32 member shall not be the subject of a reprisal as a result of the member's  
33 position on a contract variance issue.

34 3. School-Wide Contract Variances

35 (a) **The District and/or** the Bargaining unit members may  
36 initiate a school-wide contract variance to specific written  
37 provisions of the collectively negotiated agreement.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34

Bargaining unit members interested in requesting a contract variance shall consult jointly with the OEA Building Representative and the site administrator to review the school-wide variance procedures and its application to their issue.

- (b) In the event of a school-wide contract variance, the site administrator, the OEA Building Representative and interested bargaining unit members shall jointly prepare a written request to waive specific provision(s) of the collectively negotiated agreement. The request shall bear the names and signatures of each individual that participated in the drafting of the request.
- (c) The site administrator and the OEA Building Representative shall present the site variance proposal at a staff meeting and provide an opportunity for input and discussion by those present. The variance request may be revised to reflect the concerns or comments received during the staff meeting.
- (d) Once finalized, the variance request shall be submitted to a vote of the bargaining unit members. The site administrator, in consultation with the OEA Building Representative, shall set a date for the election. The date of the election shall be announced to the bargaining unit members at least ~~five (5)~~ **three (3)** work days prior to the date of the election. The election shall be completed ~~thirty school days~~ **by March 31** of the school year immediately preceding implementation. The election shall occur over a minimum period of five (5) work days.
- (e) The election shall be conducted by secret ballot. The ballot shall be the variance request with a space at the bottom that permits the bargaining unit member to either approve or reject the variance request. The variance election shall be conducted using an OEA locked ballot box or electronically as long as conducted by secret ballot.
- (f) The number of affirmative votes required for the passage of the proposed contract variance corresponds to no less than two-thirds of the total number of OEA bargaining unit members at that school site and NOT merely two-thirds of the ballots placed in the ballot box. ALL TEACHERS

35  
36

(excluding any part-time temporary teachers) MAY  
EXERCISE THEIR RIGHT TO VOTE REGARDLESS OF

1 WHETHER THEY ARE RETIRING, RESIGNING, GOING  
2 ON A LEAVE OF ABSENCE, OR TRANSFERRING TO  
3 ANOTHER SCHOOL, ETC.

4 (g) The site administrator, or his/her designee, and the OEA  
5 Building Representative shall count the ballots. Any  
6 bargaining unit member may observe the counting of the  
7 ballots. The ballots shall be maintained at the school site for  
8 a period of no less than one (1) year.

9 (h) Approved variance requests (approved by a 2/3 majority  
10 vote) are subject to approval by the Superintendent or  
11 his/her designee(s) and the Association president or  
12 designee(s). Both parties must approve for the variance to  
13 become effective.

14 (i) A variance request that is rejected may not be  
15 re-introduced  
16 for bargaining unit approval in the same school year. This  
17 variance request, however, may be reintroduced the  
18 following school year, provided that all provisions of this  
19 Article are complied with.

20 4. Partial Contract Variances

21 A variance may be requested for teachers either in grades  
22 TK-5 or 6-8 at a school site so long as the following  
23 conditions  
24 are met:

25 (a) A request for a partial variance must comply with all the  
26 procedural requirements set forth in school-wide variances.  
27 Only those unit members who shall participate in the  
28 variance shall participate in the election.

(b) A partial variance request may not be brought  
following a failed attempt for a school-wide variance. In the  
event of a failed school-wide variance, a partial variance  
request may not be brought for the remainder of the school  
year. **However, two partial variances may be run at the  
same time.**

(c) In no case shall a group of bargaining unit members that

29 does not participate in a partial variance be adversely  
30 affected by the implementation of the partial variance.  
31 Those that do not participate shall be accorded all rights  
32 specified in the Collective Bargaining Agreement.  
36 /  
37 /

**Memorandum of Understanding  
Between  
Oxnard School District  
And  
Oxnard Educators Association  
May 2, 2022**

**COVID-19 RETRO SICK DAY USE**

The Oxnard School District ("District") and the Oxnard Educators Association ("Association") referred herein as the "Parties" recognize the COVID-19 situation is very fluid and mutually agree to review the provisions of the MOU and make necessary changes consistent with any new federal/state/county/state and local health agency mandates.

The District shall reimburse sick leave for any bargaining unit member who was required to quarantine or isolate due to public health guidance between October 1, 2021 and December 31, 2021 in accordance with Senate Bill 114 guidelines. Employees must meet the same qualifications as authorized under SB114 in order to receive retroactive COVID-19 sick days. The employee may only be eligible for no more than 80 hours (40 hours/40 hours) from October 1, 2021 through September 30, 2022.

The employees must have submitted their absences into the OSD COVID-19 Portal or have other documentation such as but not limited to an email with their administrator or HR prior to January 10<sup>th</sup> 2022 in order to use the retro time period from October 1, 2021 through December 31, 2021. It shall be the responsibility of the employee to submit all the documentation to HR/Risk Management. It shall be the employee's responsibility to submit the required written "other documentation" with the application for retro sick day to HR/Risk Management.

The employee has thirty (30) calendar days from the time the District and OEA agree to the MOU to submit a request for retro COVID-19 sick days from October 1, 2021 through December 31, 2021.

This MOU shall expire in full without precedent on June 30, 2022 unless extended by mutual written agreement of the Parties.

\_\_\_\_\_  
Dr. Victor M. Torres, Asst. Supt, HR  
Oxnard School District

\_\_\_\_\_  
Stacie Thurman, President  
Oxnard Educators Association

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
OXNARD SCHOOL DISTRICT  
AND  
THE OXNARD EDUCATORS ASSOCIATION

**Long-Term Independent Study**

This Agreement was made and entered into this day May 2, 2022, by and between Oxnard School District ("District") and Oxnard Educators Association (OEA).

For the 2022-2023 School Year:

**Class Size**

Independent Study is subject to class sizes per the CBA. The parties agree that the nature of the program and lack of overflow options require flexibility. The District may exceed TK-6th class size maximum for up to 5 students per teacher paid at the rate of 1 extra hour on a timecard per week per student. After 5 students, the teacher may agree to an additional 3 students payable at the same rate. If the teacher does not agree to the excess and/or the need is greater than 3, parties agree to meet regarding staffing.

If class sizes decline; necessitating a reduction in staff, the "principal" will first seek a volunteer to return to the classroom. If there is no volunteer, the least senior member will be unassigned and reassigned by the District. If class sizes fluctuate and classes need to be reassigned, affected teachers will select in order of seniority.

Long Term Independent Study Class Size shall be verified on the Monday of each week by admin.

All Long Term Independent Study Combo Teachers shall receive a one thousand dollar stipend (\$1,000) paid over an 11 month period from August to June. Whenever possible, the district will make every effort to maintain combo classes to no more than two grade levels.

**Site Rights**

For transfer purposes, the LTIS teachers will maintain site rights at his/her most recent site. LTIS teachers will be guaranteed a teaching position for which they are credentialed or legally authorized; however, it may not be the same assignment or work site.

This MOU shall expire in full without precedent on June 30, 2023 unless extended by mutual written agreement of the Parties.

---

Stacie Thurman  
President, Oxnard Educators Association

---

Date

---

Dr. Victor Torres  
Superintendent, Oxnard School District

---

Date

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
OXNARD SCHOOL DISTRICT  
AND  
THE OXNARD EDUCATORS ASSOCIATION**

This Memorandum of Understanding (MOU) was made and entered into on this May 2, 2022, by and between Oxnard School District (District) and Oxnard Educators Association (OEA)

For the 2022-2023 school year, the District agrees to compensate all Special Education teachers two (2) hours, at the contractual hourly rate of \$45/hour for any week in which there is not a Paraeducator assigned to the Teacher's classroom for all five (5) days of the week- not including regular Paraeducator absences for approved leaves, illness, etc. that are less than five (5) days.

To receive compensation for not having a Paraeducator assigned/absent to their classrooms, Special Education Teachers will need to submit a weekly time card, verified by the site administrator, claiming two (2) hours, for lack of Paraeducator support for the week, and compensation will be included in the Teacher's regular pay warrant.

The district will make every reasonable effort to fill the Paraeducator Positions. This MOU shall expire in full without precedent on June 17, 2023, unless extended by mutual written agreement of the Parties.

\_\_\_\_\_  
Stacie Thurman  
President  
Oxnard Educators Association

\_\_\_\_\_  
Dr. Victor M. Torres  
Asst Supt of Human Resources  
Oxnard School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Accepted  
10:03 am

**Memorandum of Understanding  
Between the Oxnard School District and the Oxnard Educators Association  
March 14, 2022**

As of a result of temporary additional funding, the Oxnard School District and Oxnard Educators Association agree to the following Tutoring, Summer School, Intersession, Saturday School, Extended School Year effective July 1, 2022

The Tutoring, Summer School/Intersession, Saturday School/Extended School Year rate of pay shall be \$80 an hour. There will be at least one hour paid preparation time for every four (4) hours worked.

**PROFESSIONAL DEVELOPMENT**

The hourly rate for District or site professional development will be \$60 an hour.

This MOU shall expire in full without precedent on June 30, 2023, unless mutually agreed by both parties in writing to extend until June 30, 2024.

\_\_\_\_\_  
District

\_\_\_\_\_  
Association

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Memorandum of Understanding

Between the Oxnard School District and the Oxnard Educators Association

May 2, 2022

Vacancies that occur after the last day of instruction, will be flown district wide for three (3) working days. These vacancies will first be filled by site teachers in order of seniority, if no site transfer requested, the vacancy will be filled in accordance with Article VII Sections 3, Criteria For Filling Voluntary Transfers and Reassignments. Upon request, OEA may receive a list of transfer applicants.

If a bargaining unit member is displaced, the affected bargaining unit member may apply for vacancies District-wide during the displaced teacher pool. The displaced teacher pool will occur after the first round of district-wide transfers. If a displaced bargaining unit member chooses not to select a position in the displaced pool, they may apply for district-wide vacancies as per the collective bargaining agreement.

5. **THE FIRST DAY OF INSTRUCTION** Vacancies which occur on or after the first day of the instructional school year, notwithstanding any or all of the above provisions, will be filled through one of the following alternatives:

- (a) Hiring of temporary employees or probationary employees; or
- (b) Contract procedures outlined above

In the event the District utilizes option (a) above, the vacancy shall be posted and filled for the ensuing school year pursuant to applicable contract procedures outlined in Sections 1 through 4 above. The temporary or probationary employee filling the vacancy shall have no rights to said position or site and the employee will be notified of this at the time of hire.

This MOU shall expire in full without precedent on August 30, 2023

\_\_\_\_\_  
District

\_\_\_\_\_  
Association

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

3/14/22  
11:47 am  
\*TA as  
part of an  
overall  
agreement  
2:19 p.m

## Memorandum of Understanding Between the Oxnard School District and the Oxnard Educators Association

As of a result of temporary additional funding, The Oxnard School District and Oxnard Educators Association agree to the following alternative class size language for Implementation of Grade Span Adjustment:

**For the 2022-2023 School Year:**

- The school-wide class size average in extended K-3 (SEI and DLI) shall be 24:1, with no individual class exceeding twenty-six (26) students.
- The class size for combination classes in grades K-3 shall not exceed twenty-four (24) students.
- The school-wide class size average in grades 4 and 5 in any school shall not exceed thirty-three (33) students. with a .4 variance, with no individual class exceeding thirty-four (34) students.
- The class size for combination classes in grades 4 and 5 shall not exceed thirty (30) students.
- All general education combination class teachers shall receive a one-thousand-dollar (\$1,000) annual stipend paid monthly over a 11-month period from August to June
- When the caps set forth in this MOU are exceeded, the district shall take corrective action or meet and confer with the association to resolve the situation no later than the 10th school day of the trimester.

This Memorandum of Understanding shall sunset on June 30, 2023.

---

Oxnard Educators Association

---

---

Oxnard School District

---

3/14/22  
TA-Accepted  
2:25 pm.

Memorandum of Understanding

This Memorandum of Understanding ("MOU") is entered into as of this 14th day of March, 2022 by and between the Oxnard School District (the "District") and the Oxnard Educators Association ("OEA").

WHEREAS, the District has given notice to OEA of a proposed reduction in force of OEA members due to the reduction of a particular kind of certificated service.

WHEREAS, the District and OEA have agreed to meet to discuss and negotiate the effects of the PKS Lay-Off, and

WHEREAS, the District and OEA have met to discuss and negotiate the effects of the PKS Lay-Off.

NOW, THEREFORE, it is hereby agreed as follows:

1. All bargaining unit members subject to the PKS Lay-Off shall be eligible to receive health, vision and dental insurance through July 31, 2022.
2. Any bargaining unit member whose notice of Reduction in Force is rescinded before site transfers have occurred, shall maintain his/her current position and site transfer rights.
3. The District agrees that unit members subject to the Reduction in Force may utilize Personal Necessity Leave in order to search for employment.
4. During the reappointment period set forth under the applicable provisions of the Education Code (i.e., 24 months for probationary teachers and 39 months for permanent teachers) bargaining unit members who are subject to the PKS Lay-Off shall have priority in temporary and long-term substitute assignments that may become available. Among bargaining unit members who are subject to the PKS Lay-Off, priority shall be determined first based on the teacher's possession of the credential permitting the teacher to take the temporary or long-term substitute assignment in question and then, as among bargaining unit members possessing the requisite credential, based upon seniority. Bargaining unit members subject to the PKS Lay-Off who wish to be notified of available temporary and/or long-term substitute assignments must leave an active personal email and/or active phone number with the District in order to receive personal notification about available temporary and/or long-term substitute arrangements. The District shall choose from among bargaining unit members subject to the PKS Lay-Off who respond affirmatively to such notice or otherwise submit their names for consideration.
5. Teachers on the RIF list shall be eligible to apply for Summer School positions based on their district seniority.
6. During the reappointment period set forth under the applicable provisions of the Education Code (i.e. 24 months for probationary teachers and 39 months for permanent teachers), and upon the request of any bargaining unit member whose employment is terminated in the PKS Lay-Off, the District shall make available to such terminated bargaining unit members any professional development/training opportunities that are provided to active bargaining unit members.
7. The District will process in a timely fashion any claims for unemployment benefits from employees who receive final notices of layoff, or release of temporary assignment, as may be permitted by law. The District will provide instruction for filing claims and contact numbers to affected employees by May 31, 2022. This section shall apply to employees laid off or released effective June 17, 2022. The parties understand that affected employees may apply for unemployment benefits on June 17, 2022.

## Memorandum of Understanding

Dated March 14, 2022

For the District:

For OEA:

---

---

TA As part of agreement  
2:07 pm on overall

# Oxnard School District 2022-2023 School Calendar

District Counter 12/8/21  
9:50 am

July 2022

Su	M	Tu	W	Th	F	Sa
					1	2
4	5	6	7	8	9	
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July

4 Independence Day Holiday

August 2022

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August

11-12 Staff Development Days (No students)  
15 Teacher Prep Day (No students)  
16 Site Staff Development Day (No students)  
17 First Day of School

September 2022

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

5 Labor Day Holiday

October 2022

Su	M	Tu	W	Th	F	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October

10-11 Staff Development Day (No students)

November 2022

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November

11 Veterans Day Holiday  
15-18 Conference Days (Minimum Days for students)  
21-25 Thanksgiving Holidays

December 2022

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December

16 Minimum Day for teachers and students  
19-30 Winter Break

January 2023

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January

1 New Year's Day  
2-6 Winter Break  
16 Martin Luther King Jr. Holiday

February 2023

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

February

9-10 Conference Days (Minimum Days for students)  
17 President's Day Holiday  
20 President's Day Holiday

March 2023

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March

27-31 Spring Break

April 2023

Su	M	Tu	W	Th	F	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April

3-7 Spring Break  
9 Spring Holiday

May 2023

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May

29 Memorial Day Holiday

June 2023

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

16 Last Day of School (Mini Day for teachers & students)

# Oxnard School District 2023-2024 School Event Calendar

**July 2023**

Su	M	Tu	W	Th	F	Sa
		3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**July**

4 Independence Day Holiday

**August 2023**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**August**

10-11 Staff Development Days (No students)  
 14 Teacher Prep Day (No students)  
 15 Site Staff Development Day (No students)  
 16 First Day of School

**September 2023**

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**September**

4 Labor Day Holiday

**October 2023**

Su	M	Tu	W	Th	F	Sa
		2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**October**

9-10 Staff Development Day (No students)

**November 2023**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**November**

10 Veterans Day Holiday  
 14-19 Conference Days (Minimum Days for students)  
 20-24 Thanksgiving Holidays

**December 2023**

Su	M	Tu	W	Th	F	Sa
		4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**December**

15 Minimum Days for teachers and students  
 18-29 Winter Break

**January 2024**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**January**

1 New Year's Day Holiday  
 1-5 Winter Break  
 15 Martin Luther King Jr. Day Holiday

**February 2024**

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

**February**

8-9 Conference Days (Minimum Days for students)  
 16 President's Day Holiday  
 19 President's Day Holiday

**March 2024**

Su	M	Tu	W	Th	F	Sa
		4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**March**

25-29 Spring Break  
 31 Spring Holiday

**April 2024**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**April**

1-5 Spring Break

**May 2024**

Su	M	Tu	W	Th	F	Sa
		6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**May**

27 Memorial Day Holiday

**June 2024**

Su	M	Tu	W	Th	F	Sa
		3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**June**

14 Last day of school (Min. Day for teachers & students)

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section D: Action Items

### **Approval of Variable Term Service Waivers in Speech Language Pathology for the 2022-23 School Year (Torres/Batista)**

---

The District is recommending that the Board of Trustees approve this action item for a Variable Term Service Waiver in Speech Language Pathology, as described under Education Code: 44265.3, for the following employees:

- Natalie Gabrie
- Stephanie Gutierrez
- Christina Kennedy
- Elizabeth Navarro Hernandez

to serve as Speech Language Pathologists for the 2022-23 school year, until the employees complete a credential program and secure a credential.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent of Human Resources and the Director, Certificated Human Resources that the Board of Trustees approve the Variable Term Service Waivers in Speech Language Pathology, as presented.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Victor Torres

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section D: Action Items

### **Declaration of Need for Fully Qualified Educators for the 2022-2023 School Year (Torres/Batista)**

Form CL-500 is issued by the State of California Commission on Teacher Credentialing. This form is a Declaration of Need for Fully Qualified Educators. By submitting this annual declaration, the District is certifying a diligent search to recruit fully prepared teachers for any assignments made, or if a suitable fully prepared teacher is not available, the District will make a reasonable effort to recruit, based on the priority stated on the form submitted. This authorizes the District to hire a teacher under an intern program or a limited assignment permit. The District does not anticipate the need for any non-fully qualified teachers. This application is required by the State of California Commission on Teacher Credentialing and is only for precaution.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Human Resources and the Director, Certificated Human Resources, that the Board of Trustees approve the Declaration of Need for Fully Qualified Educators for the 2022-2023 school year and authorize its submission to the State of California Commission on Teacher Credentialing.

#### **ADDITIONAL MATERIALS:**

**Attached:** [cl500 \(2\) 2022 2023 \(four pages\)](#)

[cl505a \(1\) 2022 2023 \(two pages\)](#)





Based on the previous year’s actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

AUTHORIZATION(S) FOR SINGLE SUBJECT LIMITED ASSIGNMENT PERMITS (A separate page may be used if needed)	ESTIMATED NUMBER NEEDED

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? Yes    No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program? Yes                  No

If yes, how many interns do you expect to have this year? \_\_\_\_\_

If yes, list each college or university with which you participate in an internship program.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If no, explain why you do not participate in an internship program.

\_\_\_\_\_  
\_\_\_\_\_



State of California  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

---

### INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

*References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026*

**This form must be signed by either:**

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

**OR**

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

**Certification and Authorized Signature**

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

**OR**

The situation or circumstances that necessitate the use of an emergency permit holder are as follows: (Attach additional sheets, if necessary.)

---

---

---

---

---

I hereby certify that all of the information contained in this statement of need is true and correct.

---

*Signature of the District Superintendent* *District* *Date*

---

*Signature of the County Superintendent of Schools* *County* *Date*

*It is not necessary to submit this form to the Commission on Teacher Credentialing.*

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section E: Approval of Minutes

### **Approval of Minutes (Aguilera-Fort)**

---

It is the recommendation of the Superintendent that the Board of Trustees approve the minutes of Board meetings, as presented:

- January 19, 2022 Regular Meeting
- February 2, 2022 Regular Meeting
- February 16, 2022 Regular Meeting

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Board approve the minutes of Board meetings, as presented.

### **ADDITIONAL MATERIALS:**

- Attached:** [Minutes January 19 2022 Regular Board Meeting \(12 pages\)](#)  
[Minutes February 2 2022 Regular Board Meeting \(9 pages\)](#)  
[Minutes February 16 2022 Regular Board Meeting \(11 pages\)](#)

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Mrs. Veronica Robles-Solis**, President  
**Ms. Jarely Lopez**, Clerk  
**Ms. Monica Madrigal Lopez**, Member  
**Ms. Katalina Martinez**, Member  
**Ms. Debra M. Cordes**, Member

## ADMINISTRATION

**Karling Aguilera-Fort, Ed.D.**  
District Superintendent  
**Dr. Victor M. Torres**  
Assistant Superintendent,  
Human Resources  
**Dr. Anabolena DeGenna**  
Assistant Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING Wednesday, January 19, 2022

**5:00 PM - Study Session**

**5:30 PM - Closed Session to Follow**

**7:00 PM - Return to Regular Board Meeting**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Human Resources.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

January 19, 2022

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Robles-Solis called the meeting to order at 5:02 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, and Senior Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Syuli Pimentel, 4th grade student in Mr. Rodriguez's class at Curren School, and Danielle Dominguez, 6th grade student at Curren School, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Tania Tellez, 7th grade student at Curren School, read the district's Mission and Vision Statement in English and Spanish.

### **A.4. Presentation by Curren School**

Mr. Pablo Ordaz, Principal, provided a presentation about Curren School.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted as presented.

Motion #21-92 Adoption of Agenda as Presented

Mover: Debra Cordes

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

### **A.6. Study Session - Presentation of the December 2021 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program (Aguilera-Fort/CFW)**

Mr. Emilio Flores and Mr. Greg Norman with Caldwell Flores Winters provided information regarding the December 2021 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program. This item will be presented for the Board's consideration at their February 2, 2022 meeting.

### **A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **A.8. Closed Session**

The Board convened to closed session at 6:24 p.m to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:  
Conference with Legal Counsel
  - Existing Litigation:
    - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
  - Anticipated Litigation:
    - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case
2. Pursuant to Section 48916 of the Education Code the Board will consider student matters including:  
Consider the Request to Expel Student:
  - Case No. 21-03 (Action Item)
3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
  - Public Employee(s) Discipline/Dismissal/Release
  - Public Employee Evaluation
    - Superintendent

## **A.9. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:09 p.m.

## **A.10. Report Out of Closed Session**

President Robles-Solis reported that the Board would reconvene back to closed session at the end of the regular meeting.

## **A.11. Introduction of Newly Appointed Oxnard School District Administrator (Aguilera-Fort)**

Dr. Aguilera-Fort, Superintendent, introduced Mr. Kenneth Noriega, newly appointed Maintenance Manager.

## **A.12. Presentation - Dual Language Immersion (DeGenna/Fox)**

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, introduced Dr. Aracely Fox, Director of Teaching and Learning, who provided a presentation regarding the district's Dual Language Immersion Program.

## **Section B: PUBLIC COMMENT/HEARINGS**

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

There were no comments.

**B.2. Public Hearing: Sunshine of the California School Employees Association, Chapter 272 (CSEA) and the Oxnard School District's (District) Initial Proposals for 2021-2022 Negotiations, Pursuant to Government Code Section 3547 (Torres)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, presented a Public Hearing regarding the Sunshine of the California School Employees Association, Chapter 272 (CSEA) and the Oxnard School District's (District) Initial Proposals for 2021-2022 Negotiations, Pursuant to Government Code Section 3547. Following the public hearing, the Board's authorization for the district to enter into contract negotiations for the 2021-22 school year, and any additional years as may be mutually agreed upon by the parties, was requested.

Motion #21-93 Authorization for the District to Enter into Contract Negotiations with CSEA Chapter 272 for the 2021-22 School Year and any Additional Years as May be Mutually Agreed Upon by the Parties

Mover: Debra Cordes

Seconder: Katalina Martinez

Moved To: Authorize

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

**B.3. Public Hearing - Options for Trustee Area Redistricting (Aguilera-Fort/Sawhney)**

Superintendent Aguilera-Fort introduced Ms. Nitasha Sawhney, district legal counsel, who provided an overview of two options for Trustee Area Redistricting. A second public hearing will be conducted at the February 2, 2022 Board meeting. The final recommendation will be presented for the Board's consideration at the February 16, 2022 Board meeting. The Board requested a third scenario where the Lemonwood/Eastmont area was incorporated into Area 4.

**Section C: CONSENT AGENDA**

The consent agenda was approved as presented.

Motion #21-94 Approval of Consent Agenda as Presented

Mover: Debra Cordes

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

- C.1. Enrollment Report (Aguilera-Fort)**  
As presented.
- C.2. Personnel Actions (Torres/Batista/Torres)**  
As presented.
- C.3. Establishment of Positions (Torres/Torres)**  
As presented.

**Section C: APPROVAL OF AGREEMENTS**

- C.4. Approval of Agreement/MOU #21-168, Stephanie Hammer TK-8 Education Consulting (DeGenna/Shea)**  
To provide professional development, curriculum design, instructional coaching, and consultation services for the Oxnard School District to support the Expanded Learning Opportunity Program, January 20, 2022 through June 30, 2022, in the amount not to exceed \$50,000.00, to be paid out of ASES and ELO Program Funds.
- C.5. Approval of Agreement/MOU #21-171 – Ventura County Arts Council (DeGenna/Almanza)**  
To provide eight (8) Visual Arts Classroom Residencies, plus 1 Matching Scholarship Residency at Elm School, January 20, 2022 through June 30, 2022, in the amount of \$4,887.50, to be paid out of Supplemental/Concentration Intervention funds.

**Section C: RATIFICATION OF AGREEMENTS**

- C.6. Ratification of Amendment #1 to Agreement #20-95 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Jefferson)**  
To adjust the total cost for providing support from Special Circumstances Paraeducators (SCP's) for student #JM111710 through June 30, 2021, in the amount not to exceed \$9,230.86, to be paid out of Special Education funds.
- C.7. Ratification of Amendment #1 to Agreement #20-135 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Jefferson)**  
To adjust the cost for providing support from Special Circumstances Paraeducators (SCP's) for student #OL083008 through June 30, 2021, in the amount not to exceed \$4,367.84, to be paid from Special Education funds.
- C.8. Ratification of Amendment #2 to Agreement/MOU #21-09 – Hip Hop Mindset (DeGenna/Shea)**  
To continue Hip Hop Dance Instruction at each of our schools' afterschool programs through the end of the 2021-2022 school year, in the amount of \$767,360.00, to be paid out of ASES Grant funds.

- C.9. Ratification of Amendment #1 to Agreement #21-43 - Ventura County Office of Education (DeGenna/Ruvalcaba)**  
To identify reimbursable expenses in the not to exceed amount of \$18,000.00 for the original term of July 1, 2021, through June 30, 2022.
- C.10. Ratification of Agreement #21-167, A.T. Still University – Arizona School of Health Sciences (Torres/Batista)**  
For Oxnard School District to provide safe facilities and environment for practical learning and/or clinical experiences to A.T. Still University – Arizona School of Health Sciences (ASHS) students, November 22, 2021 through June 30, 2024, at no cost to Oxnard School District.
- C.11. Ratification of Agreement #21-169 – California Collaborative for Educational Excellence (DeGenna/Ruvalcaba)**  
For Oxnard School District to organize a team to participate in Peer Leading and Learning (PLLN) meetings with other participating districts, communicate regularly with the Community Engagement Initiative, respond to all research inquiries, share resources developed through their participation in the initiative with other districts, and provide meeting space at a District school site or nearby location if there is a return to in person meetings, July 1, 2021 through June 30, 2022, funding to be provided to Oxnard School District up to the amount of \$30,000.00.
- C.12. Ratification of Agreement #21-170 – California Collaborative for Educational Excellence (DeGenna/Ruvalcaba)**  
For Oxnard School District to provide two facilitators who will work in close collaboration with Community Engagement Initiative (CEI) Lead Agency Facilitators to develop a meeting calendar, attend all meetings, plan professional development activities for Cohort II districts, host and facilitate meetings virtually or in person to improve community engaging efforts in participating districts, and complete meeting surveys and reflection documents as requested, July 1, 2021 through June 30, 2022, funding to be provided to the Oxnard School District up to the amount of \$60,000.00.
- C.13. Ratification of Agreement/MOU #21-172 - Ventura County Office of Education (DeGenna/Nocero)**  
For VCOE and the district to create and maintain a collaborative relationship to ensure the timely and successful implementation of the American Rescue Plan Act of 2021 for Children and Youth Experiencing Homelessness, July 1, 2021 through June 30, 2024, funding in the amount of \$9,000.00/year, for a three-year total of \$27,000.00, to be provided to Oxnard School District.

## **Section D: ACTION ITEMS**

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**D.1. Approval of a Variable Term Service Waiver in Speech Language Pathology for the 2021-22 School Year for Denella Santoyo (Torres/Batista)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, requested the Board's approval of a Variable Term Service Waiver in Speech Language Pathology for the 2021-22 school year for Denella Santoyo.

Motion #21-95 Approval of Variable Term Service Waiver in Speech Language Pathology for the 2021-22 School Year for Denella Santoyo

Mover: Debra Cordes

Second: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

**D.2. Approval of a Provisional Internship Permit in Single Subject Math for the 2021-22 School Year for Stephanie Lopez (Torres/Batista)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, requested the Board's approval of a Provisional Internship Permit in Single Subject Math for the 2021-22 school year for Stephanie Lopez.

Motion #21-96 Approval of a Provisional Internship Permit in Single Subject Math for the 2021-22 School Year for Stephanie Lopez

Mover: Debra Cordes

Second: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

**D.3. Approval of a Variable Term Service Waiver: Special Education, Moderate to Severe Credential for the 2021-22 School Year for Rebecca Gomez (Torres/Batista)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, requested the Board's approval of a Variable Term Service Waiver: Special Education, Moderate to Severe Credential for the 2021-22 school year for Rebecca Gomez.

Motion #21-97 Approval of a Variable Term Service Waiver: Special Education, Moderate to Severe Credential for the 2021-22 School Year for Rebecca Gomez

Mover: Debra Cordes

Second: Katalina Martinez

Moved To: Approve

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Motion Result: Passed

**D.4. Change in Classified Substitute Pay Rate (Torres/Torres)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, requested the Board's adoption of the proposed change in Classified substitute pay. If adopted, Classified substitutes would be paid at Step A of the salary range of the classification they will be working, retiree substitutes would be paid at the step and range they retired from if substituting within the same classification, and AVID Tutor (Exempt) would be paid at the newly established minimum wage of \$15 per hour.

Motion #21-98 Adoption of Change in Classified Substitute Pay Rate

Mover: Jarely Lopez

Seconder: Debra Cordes

Moved To: Adopt

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

**Section E: APPROVAL OF MINUTES**

**E.1. Approval of Minutes (Aguilera-Fort)**

The Board approved minutes of Board meetings as presented:

- November 4, 2020 Regular Meeting
- November 18, 2020 Special Meeting
- December 9, 2020 Special Meeting
- December 16, 2020 Regular Board Meeting

Motion #21-99 Approval of Minutes of Board meetings as Presented – November 4, 2020 Regular Meeting; November 18, 2020 Special Meeting; December 9, 2020 Special Meeting; December 16, 2020 Regular Meeting

Mover: Monica Madrigal Lopez

Seconder: Debra Cordes

Moved To: Approve

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

**Section F: BOARD POLICIES**

**F.1. First Reading of Revisions to AR 3515.6 – Criminal Background Check for Contractors (Aguilera-Fort)**

Dr. Aguilera-Fort, Superintendent, presented revisions to AR 3515.6 - Criminal Background

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Check for Contractors for First Reading. The revised policy will be presented to the Board for Second Reading and Adoption at their February 2, 2022 Regular Meeting.

## **Section G: CONCLUSION**

### **G.1. Superintendent's Report (3 minutes)**

Dr. Aguilera-Fort

- Superintendent Fellows
- Parent Advisory Committee (PAC)
- Lemonwood School
- COVID-19 Updates
- free at-home COVID-19 tests via USPS.com
- continuation of cleaning and disinfecting
- Curative COVID-19 Testing
- Congratulations to Retirees - Mary Cervantes Chaparro & Amparo Maciel
- reminder re: limiting outside visitors due to COVID-19 pandemic School
- Board Recognition Month
- thank you to all staff for their efforts over the last two weeks

### **G.2. Trustees' Announcements (3 minutes each speaker)**

Trustee Cordes

- thank you to all employees for their commitment and perseverance
- participated in town hall for Oxnard College for their Facilities Master Plan
- attended virtual African American Speech Contest for MLK Day
- thank you to Dr. Cesar Morales for obtaining enough COVID-19 at-home test kits for all students
- be cautious, stay safe and healthy

Trustee Martinez

- thank you to substitutes for covering to keep students in classrooms

Trustee Madrigal Lopez

- thank you to everyone - staff, teachers, principals, DO
- thank you to Dr. DeGenna
- thankful students were able to receive testing kits
- thank you to Superintendent for providing information regarding free tests through USPS
- interested in information regarding masks for our students

Trustee Lopez

- thank you to everyone for their work
- thank you for being patient and understanding

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Trustee Robles-Solis

- thank you to all staff
- thank you to Dr. DeGenna for stepping up
- congratulated Board for January as their recognition month

### **Reconvene to Closed Session**

The Board reconvened to closed session at 9:05 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

2. Pursuant to Section 48916 of the Education Code the Board will consider student matters including:

Consider the Request to Expel Student:

- Case No. 21-03 (Action Item)

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

- Public Employee Evaluation

Superintendent

### **Reconvene to Open Session**

The Board reconvened to open session at 9:47 p.m.

### **Report Out of Closed Session**

President Robles-Solis reported on the following action taken in closed session:

Motion #21-100 Approval of Request to Expel Student - Case No. 21-03

Mover: Debra Cordes

Secunder: Katalina Martinez

Moved To: Approve

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Veronica Robles-Solis

Nays: 1 – Jarely Lopez

Motion Result: Passed

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**G.3. ADJOURNMENT**

President Robles-Solis adjourned the meeting at 9:49 p.m.

Mover: Debra Cordes

Seconder: Katalina Martinez

Moved To: Adjourn

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.

District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 18th day of May, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of January 19, 2022, on motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Mrs. Veronica Robles-Solis**, President  
**Ms. Jarely Lopez**, Clerk  
**Ms. Monica Madrigal Lopez**, Member  
**Ms. Katalina Martinez**, Member  
**Ms. Debra M. Cordes**, Member

## ADMINISTRATION

**Karling Aguilera-Fort, Ed.D.**  
District Superintendent  
**Dr. Victor M. Torres**  
Assistant Superintendent,  
Human Resources  
**Dr. Anabolena DeGenna**  
Assistant Superintendent,  
Educational Services

## MINUTES REGULAR BOARD MEETING Wednesday, February 2, 2022

5:00 PM - Study Session

5:30 PM - Closed Session to Follow

7:00 PM - Return to Regular Board Meeting

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Human Resources. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Robles-Solis called the meeting to order at 5:02 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, and Senior Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Spence Alucard Cantu, 7th grade student at Driffill School, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Ramon Alvarez, 7th grade student at Driffill School, read the district's Mission and Vision Statement in English. Daila Sofia Solis Morales, 2nd grade student in Mrs. Patino's and Mrs. Desales's class at Driffill School, read the district's Mission and Vision Statement in Spanish

### **A.4. Presentation by Driffill School**

Mr. Gilbert Elizarraraz, Principal, provided a presentation about Driffill School.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted as presented.

Motion #21-101 Adoption of Agenda as Presented

Mover: Debra Cordes

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

### **A.6. Study Session – Presentation by Educational Management Solutions (EMS) Group Regarding Comprehensive Classification and Compensation Study (Torres/Torres)**

Dr. Victor Torres, Assistant Superintendent, Human Resources, presented Dr. TR Lin and Ms. Olivia Zepeda of Educational Management Solutions, who provided information regarding the district's classification and compensation study.

**A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

**A.8. Closed Session**

The Board convened to closed session at 6:04 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-
- FFM OAH Case #2021090887

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

2. Pursuant to Sections 54957.6 and 3549.1 of the Government

Code: Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources,  
and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented

Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Appointment
- Assistant Principal

**A.9. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:11 p.m.

**A.10. Report Out of Closed Session**

President Robles-Solis reported on the following actions taken in closed session:

Motion #21-102 Approval of Settlement Agreement – OAH Case #2021090887

Mover: Debra Cordes

Secunder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Veronica Robles-Solis,  
Jarely Lopez

Motion Result: Passed

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Motion #21-103 Appointment of Jenny Gonzales as Assistant Principal

Mover: Katalina Martinez

Second: Debra Cordes

Moved To: Appoint

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Veronica Robles-Solis, Jarely Lopez

Motion Result: Passed

**A.11. Introduction of Newly Appointed Oxnard School District Administrators (Aguilera-Fort)**

Superintendent Aguilera-Fort introduced Mr. Eli Kashman and Mr. Jonathan Murray, newly appointed Assistant Principals.

**A.12. Adoption of Resolution #21-15 - National School Counseling Week, February 7-11, 2022 (DeGenna/Nocero)**

Dr. Jodi Nocero, Director, Pupil Services, presented Resolution #21-15 in recognition of National School Counseling Week, February 7-11, 2022, for the Board's adoption.

Motion #21-104 Adoption of Resolution #21-15 - National School Counseling Week, February 7-11, 2022

Mover: Debra Cordes

Second: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

- Humberto Gonzalez re: work environment in grounds department; communication with management
- Jose Roque re: work environment in grounds dept; work offered to private company; ongoing unfilled positions in the department
- Ruben Estrada re: work environment in grounds dept; work offered to private company; ongoing unfilled positions in the department

**B.2. Public Hearing - Options for Trustee Area Redistricting (Aguilera-Fort/Sawhney)**

During the second of two public hearings, Ms. Angela Banuelos with Cooperative Strategies presented information regarding three (3) options for redistricting Trustee Areas. The final recommendation will be presented for the Board's consideration at the February 16, 2022 Board meeting.

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **Section C: CONSENT AGENDA**

The consent agenda was approved as presented.

Motion #21-105 Approval of Consent Agenda as Presented

Mover: Debra Cordes

Secunder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

### **C.1. Approval and Adoption of the December 2021 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program (Aguilera-Fort/CFW)**

As presented.

### **C.2. Purchase Order/Draft Payment Report #21-06 (Aguilera-Fort/Franz)**

As presented.

### **C.3. Approval of the 2021-22 Quarterly Report on Williams Uniform Complaints, Second Quarter (Torres)**

As presented.

### **C.4. Personnel Actions (Torres/Batista/Torres)**

As presented.

### **C.5. Establishment, Abolishment, and Reduction of Hours of Positions (Torres/Torres)**

As presented.

## **Section C: APPROVAL OF AGREEMENTS**

### **C.6. Approval of Agreement #21-174 – Heinemann (DeGenna/Fox)**

To provide in-person onsite coaching and follow-up support on the Fountains & Pinnell Literacy Intervention for the Literacy Specialist, February 23, 2022 through June 1, 2022, in the amount of \$39,720.00, to be paid out of Title 1 funds.

## **Section C: RATIFICATION OF AGREEMENTS**

### **C.7. Ratification of Agreement #21-173 - Ventura County Office of Education/SELPA (DeGenna/Jefferson)**

For Ventura County Office of Education/SELPA Social/Emotional Services Specialists to provide services to the Special Education Services Department, September 1, 2021 through July 31, 2022, in the amount not to exceed \$172,800.00, to be paid out of Special Education Funds.

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**C.8. Ratification of Agreement #21-175 – The Stepping Stones Group, LLC (DeGenna/Jefferson)**

To provide supplemental staffing to the Special Education Department in the areas of Speech Language Therapist, Speech Language Therapist Assistants, Occupational Therapist, and Psychologist, on an “as needed” basis July 1, 2021 through June 30, 2022, in the amount not to exceed \$160,000.00, to be paid out of Special Education Funds.

**Section E: APPROVAL OF MINUTES**

**E.1. Approval of Minutes (Aguilera-Fort)**

The Board approved minutes of Board meetings as presented:

- January 20, 2021 Regular Meeting
- February 3, 2021 Regular Meeting
- February 17, 2021 Regular Meeting
- March 3, 2021 Regular Meeting
- March 17, 2021 Regular Meeting

Motion #21-106 Approval of Minutes of Board meetings as Presented – January 20, 2021 Regular Meeting; February 3, 2021 Regular Meeting; February 17, 2021 Regular Meeting; March 3, 2021 Regular Meeting; March 17, 2021 Regular Meeting

Mover: Debra Cordes

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

**Section F: BOARD POLICIES**

**F.1. Second Reading and Adoption of Revisions to AR 3515.6 Criminal Background Checks for Contractors (Aguilera-Fort)**

Dr. Aguilera-Fort, Superintendent, presented the revisions to AR 3515.6 Criminal Background Checks for Contractors for second reading and adoption.

Motion #21-107 Adoption of Revisions to AR 3515.6 Criminal Background Checks for Contractors

Mover: Debra Cordes

Seconder: Jarely Lopez

Moved To: Adopt

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **Section G: CONCLUSION**

### **G.1. Superintendent's Report (3 minutes)**

Dr. Aguilera-Fort

- Black History Month
- African American Steering Committee
- McAuliffe School repairs - teamwork
- Youth soccer at Lemonwood
- Mixteco Parent Committee
- Universal TK
- CALSA Focus on Results
- Oxnard College President's Advisory Board
- Child Nutrition Services

### **G.2. Trustees' Announcements (3 minutes each speaker)**

Debra Cordes

- thank you to all presenters
- looking forward to presentation regarding HR
- study/analysis thank you to all staff for work at McAuliffe
- shortage of staff and outsourcing jobs
- participated in meeting for chancellor of community college
- district thank you to everyone for everything they do every day

Katalina Martinez

- yesterday was Lunar New Year
- excited about Black History Month
- celebrates counselors on their week
- appreciates all teachers and support staff

Monica Madrigal Lopez

- thank you to all presenters
- looking forward to results of classification study
- Lunar New Year
- Black History Month
- appreciates all counselors
- thank you to teachers, all support staff and administrators

Jarely Lopez

- thank you to all for doing a great job

Veronica Robles-Solis

- thank you to counselors
- thank you to all staff and support staff

**G.3. ADJOURNMENT**

President Robles-Solis adjourned the meeting at 8:16 p.m.

Motion to adjourn

Mover: Monica Madrigal Lopez

Seconder: Debra Cordes

Moved To: Adjourn

Ayes: 5 - Debra Cordes, Katalina Martinez, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.

District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 18th day of May, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of February 2, 2022, on motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

Mrs. Veronica Robles-Solis, President  
Ms. Jarely Lopez, Clerk  
Ms. Monica Madrigal Lopez, Member  
Ms. Katalina Martinez, Member  
Ms. Debra M. Cordes, Member

## ADMINISTRATION

Karling Aguilera-Fort, Ed.D.  
District Superintendent  
Dr. Victor M. Torres  
Assistant Superintendent,  
Human Resources  
Dr. Anabolena DeGenna  
Assistant Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING Wednesday, February 16, 2022

5:00 PM - Study Session

5:30 PM - Closed Session to Follow

7:00 PM - Return to Regular Board Meeting

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Human Resources.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

February 16, 2022

## Section A: PRELIMINARY

### A.1. Call to Order and Roll Call (5:00 PM)

President Robles-Solis called the meeting to order at 5:03 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, and Jarely Lopez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, and Senior Executive Assistant Lydia Lugo Dominguez.

### A.2. Pledge of Allegiance to the Flag

Lydia Sandoval, student in Ms. Biggerstaff's class at San Miguel School, led the audience in the Pledge of Allegiance.

### A.3. District's Vision and Mission Statement

Jionnie Viado, student in Ms. Piña's class at San Miguel School, read the district's Mission and Vision Statement in English. Damien Sakamoto, student in Mrs. Chavez's class at San Miguel School, read the district's Mission Statement in Spanish. Christian Rodriguez, student in Mrs. Kubilos' class at San Miguel School, read the district's Vision Statement in Spanish.

### A.4. Presentation by San Miguel School

Mrs. Mary Truax, Special Education Manager, provided a presentation about San Miguel School.

### A.5. Adoption of Agenda (Superintendent)

The agenda was adopted with the following amendments:

1) *Item C.6 – Approval of Agreement #21-178 – Positive Adventures, LLC (DeGenna/Shea)* Funding source is listed as a split between Title I and ELO Program funds. Needs to be corrected to ELO funds only.

2) *Item C.3 - Establishment, Abolishment, Increase of Hours, and Reduction of Hours of Positions (Torres/Torres)*

Item was MOVED to Action Item D.7 at the Board's request.

3) *Item D.4 – Approval of Tentative Agreement #21-179 with the Oxnard Supportive Services Association (“OSSA”) regarding Salary for the 2020-2021 School Year (Torres)*

Item was posted on 2/11/22 with an incorrect salary schedule attachment. The attachment was replaced with the correct one on 2/14/22.

Motion #21-108 Adoption of Agenda as Amended

Mover: Debra Cordes

Seconder: Monica Madrigal Lopez

Moved To: Adopt as Amended

---

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

**A.6. Study Session - Updates on Improvements to Custodial Practices (Aguilera-Fort/Miller)**

Mr. Ben Tirado and Mr. Sal Gutierrez, Custodial Services Managers, presented information regarding improvements to custodial practices districtwide, as well as some challenges and ways they are being addressed.

**A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

**A.8. Closed Session**

The Board convened to closed session at 5:58 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

- Resolution # 21-16: Non-Reelection of Probationary and Release of Temporary Certificated Employees

- Public Employee Evaluation

- Superintendent

**A.9. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:05 p.m.

#### **A.10. Report Out of Closed Session**

President Robles-Solis reported on the following actions taken in closed session, and added that the Board would be reconvening to closed session at the end of the regular meeting:

Motion #21-109 Adoption of Resolution #21-16 Non-Reelection of Employees #11217, #11230 and #11263

Mover: Debra Cordes

Second: Jarely Lopez

Moved To: Adopt

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

#### **A.11. Introduction of Newly Appointed Oxnard School District Administrator (Aguilera-Fort)**

Superintendent Aguilera-Fort introduced Mr. Jason Ball, newly appointed Web Content Analyst.

#### **A.12. Report on Oxnard School District 2021-22 Mid-Year Local Control Accountability Plan (LCAP), and Supplement to the Annual Update for the LCAP (DeGenna)**

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, provided information regarding the 2021-22 Mid-year Local Control Accountability Plan (LCAP) and Supplement to the Annual Update for the LCAP.

### **Section B: PUBLIC COMMENT/HEARINGS**

#### **B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

- Juan Carlos Reyes - concerns re: hiring process in Grounds Dept.
- Bill Gleason - against mask mandates

#### **B.2. Public Hearing - Options for Trustee Area Redistricting (Aguilera-Fort/Sawhney)**

During the third of three public hearings, Ms. Angela Banuelos with Cooperative Strategies presented information regarding three (3) options for redistricting Trustee Areas. The final recommendation will be presented for the Board's consideration during the Action section of this meeting.

### **Section C: CONSENT AGENDA**

The consent agenda was approved as amended at adoption of agenda.

Motion #21-110 Approval of Consent Agenda as Amended

Mover: Debra Cordes

Second: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

**C.1. Enrollment Report (Aguilera-Fort)**

As presented.

**C.2. Personnel Actions (Torres/Batista/Torres)**

As presented.

**C.3. Establishment, Abolishment, Increase of Hours, and Reduction of Hours of Positions (Torres/Torres)**

*Moved to Action Item D.7 at the Board's request.*

**Section C: APPROVAL OF AGREEMENTS**

**C.4. Approval of Amendment #1 to Agreement #21-02, City of Oxnard Recreation and Community Services ASES Contract for the After School Program (DeGenna/Shea)**

To provide the After School Program for Oxnard School District, in the amount not to exceed \$200,000.00 for the 2021-22 FY and \$4,830,000.00 for the 2022-23 FY, to be paid out of After School Education and Safety (ASES) Grant.

**C.5. Approval of Agreement #21-176 – Art Trek, Inc. (DeGenna/Zaidi)**

To provide on-site/in person Art Trek Site Instructors, February 17, 2022 through March 11, 2022, in the amount not to exceed \$9,500.00, to be paid out of Title I funds.

**C.6. Approval of Agreement #21-178 – Positive Adventures, LLC (DeGenna/Shea)**

To provide an Educational Outdoor Program for 5th grade classes from 17 school sites inclusive of a 2-3 hour on-campus team building experience, a full day outdoor education trip to Camp Lawrence Daley at Mt. Craggs & Camp Gilmore, and Environmental Science Lessons, March 1, 2022 through September 30, 2022, in the amount of \$174,000.00, to be paid out of Title 1 and ELO Program funds.

**C.7. Approval of Agreement #21-180 and Award of RFP #21-02 Purchase and Installation of Wireless Access Points (Aguilera-Fort/Mitchell)**

With STS Education, for Purchase and Installation of Wireless Access Points, in the amount of \$1,520,452.87, to be paid out of E-Rate Funds and ESSER-2 Funds.

**Section C: RATIFICATION OF AGREEMENTS**

**C.8. Ratification of Agreement #21-177 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Jefferson)**

To provide Special Circumstances Paraeducators (SCP's) services to Special Education Students #EG061410, #RR103108, and #AC080310 during the 2021-2022 school year, including Extended School Year, in the total amount of \$84,045.89, to be paid out of Special Education Funds.

## **Section D: ACTION ITEMS**

### **D.1. Acceptance of Oxnard School District Audit Report, June 30, 2021 (Aguilera-Fort/Crandall Plasencia)**

Mrs. Mary Crandall Plasencia, Director of Finance, introduced Mr. Peter Glenn with the district's audit firm of Nigro & Nigro, who presented information regarding the district's audit for the fiscal year ending June 30, 2021. It was noted that the document would be corrected to replace Dr. Jesus Vaca's name with Dr. Victor Torres's.

Motion #21-111 Acceptance of Oxnard School District Audit Report, June 30, 2021

Mover: Debra Cordes

Seconder: Jarely Lopez

Moved To: Accept

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

### **D.2. Acceptance of Measure D General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2021 (Aguilera-Fort/Crandall Plasencia)**

Mr. Peter Glenn with the district's audit firm of Nigro & Nigro presented information regarding the district's audit of the Measure D General Obligation Bond Building Fund for the fiscal year ending June 30, 2021.

Motion #21-112 Acceptance of General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2021

Mover: Debra Cordes

Seconder: Monica Madrigal Lopez

Moved To: Accept

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

### **D.3. Approval of the Comprehensive School Safety Plans for 21 Sites (DeGenna/Nocero)**

Dr. Jodi Nocero, Director, Pupil Services, presented the district's Comprehensive School Safety Plans for 21 school sites for the Board's consideration.

Motion #21-113 Approval of Comprehensive School Safety Plans for 21 Sites

Mover: Debra Cordes

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Second: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

- D.4. Approval of Tentative Agreement #21-179 with the Oxnard Supportive Services Association (“OSSA”) regarding Salary for the 2020-2021 School Year (Torres)** Dr. Victor Torres, Assistant Superintendent, Human Resources, presented the Tentative Agreement with OSSA regarding salary for the 2020-2021 school year. The Agreement provides for a 1.5% off schedule (one-time payment) and a 1.5% increase to the OSSA salary schedule (ongoing), retroactive to July 1, 2020,

Motion #21-114 Approval of Tentative Agreement #21-179 with the Oxnard Supportive Services Association ("OSSA") Regarding Salary for the 2020-2021 School Year

Mover: Monica Madrigal Lopez

Second: Debra Cordes

Moved To: Approve

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

- D.5. Consideration of Votes for 2022 CSBA Delegate Assembly Vacancies (Aguilera-Fort)** The Board of Trustees nominated Debra M. Cordes (Oxnard SD), Shelly Griffen (Ojai USD), and Daniel Sandoval (Santa Paula USD) as representatives to fill vacancies in the CSBA's Delegate Assembly, Subregion 11-B.

Motion #21-115 Approval of Nomination of Debra M. Cordes (Oxnard SD), Shelly Griffen (Ojai USD), and Daniel Sandoval (Santa Paula USD) as Representatives to Fill Vacancies in the CSBA's Delegate Assembly, Subregion 11-B

Mover: Veronica Robles-Solis

Second: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

- D.6. Selection of Option for Trustee Area Redistricting (Aguilera-Fort/Sawhney)**

The Board of Trustees adopted Map Option #2 for Trustee Area Redistricting.

Motion #21-116 Adoption of Map Option #2 for Trustee Area Redistricting

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

**D.7. Establishment, Abolishment, Increase of Hours, and Reduction of Hours of Positions (Torres/Torres)**

*Moved from Consent Item C.3. at the Board's request.*

After brief discussion regarding reflecting cost vs. cost savings for the positions, the item was approved as presented.

Motion #21-117 Approval of Establishment, Abolishment, Increase of Hours, and Reduction of Hours of Positions as Presented

Mover: Debra Cordes

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

**Section E: APPROVAL OF MINUTES**

**E.1. Approval of Minutes (Aguilera-Fort)**

The Board approved minutes of Board meetings as presented:

- April 14, 2021 Regular Meeting
- May 5, 2021 Regular Meeting
- May 11, 2021 Special Meeting

Motion #21-118 Approval of Minutes of Board Meetings as Presented – April 14, 2021 Regular Meeting; May 5, 2021 Regular Meeting; May 11, 2021 Special Meeting

Mover: Monica Madrigal Lopez

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

**Section F: BOARD POLICIES**

**F.1. First Reading of Board Policy BP 6170.0 Transitional Kindergarten (DeGenna/Fox) Dr.**

Ana DeGenna, Assistant Superintendent, Educational Services, presented revisions to Board Policy BP 6170.0 Transitional Kindergarten for First Reading. The revised policy will be presented for Second Reading and Adoption at the March 2, 2022 Regular Board meeting.

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **Section G: CONCLUSION**

### **G.1. Superintendent's Report (3 minutes)**

Dr. Aguilera-Fort

- Sierra Linda winner & runner-up of African American Speech Contest
- Superintendent Fellows
- Fremont School
- P3CC Collaboration
- Rotary's Hispanic Culture Club
- congratulations to Dr. DeGenna - ACSA's Central Office Administrator of the Year for Region 13
- updated mask mandate

### **G.2. Trustees' Announcements (3 minutes each speaker)**

Debra Cordes

- thank you to everyone for presentations and to administrators for being present
- thank you to community for getting vaccinated and being safe

Monica Madrigal Lopez

- thank you to all presenters
- thank you to everyone that puts in effort for our students

Jarely Lopez

- echoed above sentiments

Veronica Robles-Solis

- thank you to Superintendent for starting his presentation with students - reminder of why we are here
- reminder to Board of March 7 VCSBA dinner meeting

### **Reconvene to Closed Session**

The Board reconvened to closed session at 9:29 p.m. to consider the following items:

#### 1. Pursuant to Section 54956.9 of Government

Code: Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code: Conference with Labor Negotiator:  
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP  
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential
3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
  - Public Employee(s) Discipline/Dismissal/Release
    - Resolution # 21-16: Non-Reelection of Probationary and Release of Temporary Certificated Employees
  - Public Employee Evaluation
    - Superintendent

### **Reconvene to Open Session**

The Board reconvened to open session at 10:15 p.m.

### **Report Out of Closed Session**

President Robles-Solis reported that there was nothing to report out.

### **G.3. ADJOURNMENT**

President Robles-Solis adjourned the meeting at 10:16 p.m.

Motion to Adjourn

Mover: Debra Cordes

Seconder: Monica Madrigal Lopez

Moved To: Adjourn

Ayes: 4 - Debra Cordes, Monica Madrigal Lopez, Jarely Lopez, Veronica Robles-Solis

Absent: 1 - Katalina Martinez

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.

District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 18th day of May, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of February 16, 2022, on motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section G: Conclusion

### **Superintendent's Report (3 minutes)**

---

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section G: Conclusion

### **Trustees' Announcements (3 minutes each speaker)**

---

The trustees' report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A

## OSD BOARD AGENDA ITEM

**Name of Contributor:** Karling Aguilera-Fort

**Date of Meeting:** May 18, 2022

**Agenda Section:** Section G: Conclusion

### **ADJOURNMENT**

---

Moved:

Seconded:

Vote:

Time Adjourned \_\_\_\_\_

### **ROLL CALL VOTE:**

Cordes \_\_\_\_, Martinez \_\_\_\_, Madrigal Lopez \_\_\_\_, Lopez \_\_\_\_, Robles-Solis \_\_\_\_

Karling Aguilera-Fort, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street , Oxnard, California by 5:00 p.m. on Friday, May 13, 2022.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A