

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Veronica Robles-Solis, President
Ms. Jarely Lopez, Clerk, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Katalina Martinez, Member
Ms. Debra M. Cordes, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

AGENDA REGULAR BOARD MEETING Wednesday, February 2, 2022

5:00 PM - Study Session
5:30 PM - Closed Session to Follow
7:00 PM - Return to Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Human Resources. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: osdtv.oxnardsd.org

Broadcasted by Charter Spectrum, Channel 20 &
Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

February 2, 2022

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Cordes ____, Martinez ____, Madrigal Lopez ____, Lopez ____, Robles-Solis ____

A.2. Pledge of Allegiance to the Flag

Mr. Gilbert Elizarraraz, Principal, Driffill School, will introduce Spence Alucard Cantu, 7th grade student, who will lead the audience in the Pledge of Allegiance.

A.3. District’s Vision and Mission Statement

The District's Mission and Vision Statement will be read in English by Ramon Alvarez, 7th grade student at Driffill School and in Spanish by Dalia Sofia Solis Morales, 2nd grade student in Mrs. Patino's and Mrs. Desales's class at Driffill School.

A.4. Presentation by Driffill School

Mr. Gilbert Elizarraraz, Principal, Driffill School, will provide a short presentation to the Board regarding Driffill. Tokens of appreciation will be presented to the students that participated in the Board Meeting.

A.5. Adoption of Agenda (Superintendent)

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes ____, Martinez ____, Madrigal Lopez ____, Lopez ____, Robles-Solis ____

A.6. Study Session – Presentation by Educational Management Solutions (EMS) Group Regarding Comprehensive Classification and Compensation Study (Torres/Torres)

The Educational Management Solutions (EMS) Group will provide an overview of their comprehensive Classification and Compensation study of all Classified and Certificated positions across the District.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Human Resources. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Board will now convene in closed session to consider the items listed under Closed Session.

A.8. Closed Session

1. Pursuant to Section 54956.9 of Government Code:
Conference with Legal Counsel

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- OAH Case #2021090887

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Appointment
- Assistant Principal

A.9. Reconvene to Open Session (7:00 PM)

A.10. Report Out of Closed Session

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

A.11. Introduction of Newly Appointed Oxnard School District Administrators (Aguilera-Fort)

Introduction of newly appointed Oxnard School District administrators:

- Eli Kashman, Assistant Principal
- Jonathan Murray, Assistant Principal

A.12. Adoption of Resolution #21-15 - National School Counseling Week, February 7-11, 2022 (DeGenna/Nocero)

It is the recommendation of Assistant Superintendent, Educational Services and the Director of Pupil Services that the Board of Trustees adopt Resolution #21-15 in recognition of National School Counseling Week, February 7-11, 2022.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes ____, Martinez ____, Madrigal Lopez ____, Lopez ____, Robles-Solis ____

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

ponente)

Members of the public may address the Board on any matter within the Board’s jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in the District.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios.

B.2. Public Hearing - Options for Trustee Area Redistricting (Aguilera-Fort/Sawhney)

A public hearing will be held to review and receive public input on the options for Trustee Area Redistricting. Final revisions will be presented for the Board's adoption at the February 16, 2022 Board meeting.

Section C: CONSENT AGENDA

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Cordes ___, Martinez ___, Madrigal Lopez ___, Lopez ___, Robles-Solis ___

It is recommended that the Board approve the following consent agenda items:

C.1. Approval and Adoption of the December 2021 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program (Aguilera-Fort/CFW)

It is the recommendation of the Superintendent, in consultation with CFW, that the Board accept and adopt the December 2021 Semi-Annual Implementation Program Update as an adjustment to the Master Construct and Implementation Program, and that the Board direct staff and CFW to proceed with adjustments to the program for immediate implementation.

C.2. Purchase Order/Draft Payment Report #21-06 (Aguilera-Fort/Franz)

It is the recommendation of the Superintendent and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #21-06, as submitted.

C.3. Approval of the 2021-22 Quarterly Report on Williams Uniform Complaints, Second Quarter (Torres)

It is the recommendation of the Assistant Superintendent, Human Resources that the Board of Trustees approve the 2021-22 Quarterly Report on Williams Uniform Complaints, second

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

quarter, as presented.

C.4. Personnel Actions (Torres/Batista/Torres)

It is the recommendation of the Assistant Superintendent, Human Resources, the Director, Certificated Human Resources, and the Director, Classified Human Resources that the Board of Trustees approve the Personnel Actions, as presented.

C.5. Establishment, Abolishment, and Reduction of Hours of Positions (Torres/Torres)

It is the recommendation of the Assistant Superintendent, Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the establishment, abolishment, and reduction of hours of positions as presented.

Section C: APPROVAL OF AGREEMENTS

It is recommended that the Board approve the following agreements:

C.6. Approval of Agreement #21-174 – Heinemann (DeGenna/Fox)

It is the recommendation of the Director, Teaching and Learning, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #21-174 with Heinemann to provide in-person onsite coaching and follow-up support on the Fountains & Pinnell Literacy Intervention for the Literacy Specialist, February 23, 2022 through June 1, 2022, in the amount of \$39,720.00, to be paid out of Title 1 funds.

Section C: RATIFICATION OF AGREEMENTS

It is recommended that the Board ratify the following agreements:

C.7. Ratification of Agreement #21-173 - Ventura County Office of Education/SELPA (DeGenna/Jefferson)

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #21-173 with Ventura County Office of Education/SELPA, for Ventura County Office of Education/SELPA Social/Emotional Services Specialists to provide services to the Special Education Services Department, September 1, 2021 through July 31, 2022, in the amount not to exceed \$172,800.00, to be paid out of Special Education Funds.

C.8. Ratification of Agreement #21-175 – The Stepping Stones Group, LLC (DeGenna/Jefferson)

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #21-175 with The Stepping Stones Group, LLC., to provide supplemental staffing to the Special Education Department in the areas of Speech Language Therapist, Speech Language Therapist Assistants, Occupational Therapist, and Psychologist, on an “as needed” basis July 1, 2021 through June 30, 2022, in the amount not to exceed \$160,000.00, to be paid out of Special Education Funds.

Section E: APPROVAL OF MINUTES

E.1. Approval of Minutes (Aguilera-Fort)

It is the recommendation of the Superintendent that the Board approve the minutes of Board meetings, as presented:

- January 20, 2021
- February 3, 2021

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

- February 17, 2021
- March 3, 2021
- March 17, 2021

Board Discussion:
 Moved:
 Seconded:
 Vote:

ROLL CALL VOTE:

Cordes ____, Martinez ____, Madrigal Lopez ____, Lopez ____, Robles-Solis ____

Section F: BOARD POLICIES

(These are presented for discussion or study. Action may be taken at the discretion of the Board.)

F.1. Second Reading and Adoption of Revisions to AR 3515.6 Criminal Background Checks for Contractors (Aguilera-Fort)

It is the recommendation of the Superintendent that the Board of Trustees approve and adopt the revisions to Board Policy AR 3515.6, as presented.

Board Discussion:
 Moved:
 Seconded:
 Vote:

ROLL CALL VOTE:

Cordes ____, Martinez ____, Madrigal Lopez ____, Lopez ____, Robles-Solis ____

Section G: CONCLUSION

G.1. Superintendent’s Report (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

G.2. Trustees’ Announcements (3 minutes each speaker)

The trustees’ report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

G.3. ADJOURNMENT

Moved:
 Seconded:
 Vote:

Time Adjourned _____

ROLL CALL VOTE:

Cordes ____, Martinez ____, Madrigal Lopez ____, Lopez ____, Robles-Solis ____

Karling Aguilera-Fort, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street , Oxnard, California by 5:00 p.m. on Friday, January 28, 2022.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

February 2, 2022

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: February 02, 2022

Agenda Section: Section A: Study Session

Study Session – Presentation by Educational Management Solutions (EMS) group regarding comprehensive Classification and Compensation study (Torres/Torres)

The Educational Management Solutions (EMS) group was contracted to conduct a comprehensive Classification and Compensation study of all Classified and Certificated positions across the District. Consultants from the EMS group will provide a review of the process, a description of the analyses being conducted, and the anticipated outcome of the project.

FISCAL IMPACT:

Informational only

RECOMMENDATION:

Informational only

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section A: Preliminary

Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Human Resources. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

The Board will now convene in closed session to consider the items listed under Closed Session.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section A: Preliminary

Closed Session

1. Pursuant to Section 54956.9 of Government Code:
Conference with Legal Counsel
 - Existing Litigation:
 - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
 - OAH Case #2021090887
 - Anticipated Litigation:
 - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:
Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
 - Public Employee(s) Discipline/Dismissal/Release
 - Public Employee Appointment
 - Assistant Principal

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section A: Preliminary

Reconvene to Open Session (7:00 PM)

Reconvene to Open Session (7:00 PM)

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section A: Preliminary

Report Out of Closed Session

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section A: Preliminary

Introduction of Newly Appointed Oxnard School District Administrators (Aguilera-Fort)

Introduction of newly appointed Oxnard School District administrators:

- Eli Kashman, Assistant Principal
- Jonathan Murray, Assistant Principal

FISCAL IMPACT:

Informational only.

RECOMMENDATION:

The newly appointed administrators will be introduced to the Board of Trustees.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: February 02, 2022

Agenda Section: Section A: Presentation

Adoption and Presentation of Resolution #21-15 for National School Counseling Week February 7-11, 2022 (DeGenna/Nocero)

The American School Counselor Association (ASCA) has recognized February 7-11, 2022 as National School Counseling Week, "School Counselors: Better Together." The District recognizes school counselors for the tremendous impact they have in helping students achieve school success and plan for a career. School Counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and school counselors help parents focus on ways to further the educational, personal and social growth of their children. School Counselors seek to identify and utilize communication resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society.

FISCAL IMPACT:

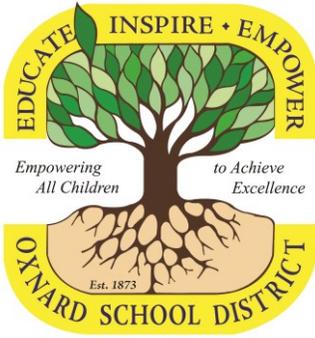
None

RECOMMENDATION:

Its the recommendation of Assistant Superintendent, Educational Services and the Director of Pupil Services that the Board of Trustees adopt and present Resolution #21-15, in recognition of February 7-11. 2022 as National School Counseling Week as outlined above.

ADDITIONAL MATERIALS:

Attached: [National School Counseling Week 2022 Board Resolution 2-02-22.pdf](#)



**RESOLUTION NO. 21-15
ONARD SCHOOL DISTRICT
BOARD OF TRUSTEES**

National School Counseling Week
February 7-11, 2022
"School Counselors: Better Together"

WHEREAS, school counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves, and

WHEREAS, school counselors seek to identify and utilize communication resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society, and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Oxnard School District proclaims the week of February 7-11, 2022, as ***National School Counseling Week***, and encourages staff and the community at large to celebrate the important contributions of this vital profession.

BE IT FURTHER RESOLVED that the Board of Trustees expresses its appreciation, and that of the District staff, to the cadre of outstanding School Counselors in the Oxnard School District for the exceptional care and dedication given to the children of the Oxnard community.

Adopted this 2nd day of February 2022.

President, Board of Trustees

Clerk, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section B: Hearing

Public Comment (3 minutes per speaker)/Comentarios del Público (3 minutos por cada ponente)

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in the District.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section B: Hearing

Public Hearing - Options for Trustee Area Redistricting (Aguilera-Fort/Sawhney)

A public hearing will be held to review and receive public input on the options for Trustee Area Redistricting. Revisions to Trustee areas must be adopted by February 28, 2022.

Changes to the existing areas are indicated in purple outline on the attached maps.

The final revisions will be presented for the Board's adoption at the February 16, 2022 Board meeting.

FISCAL IMPACT:

N/A

RECOMMENDATION:

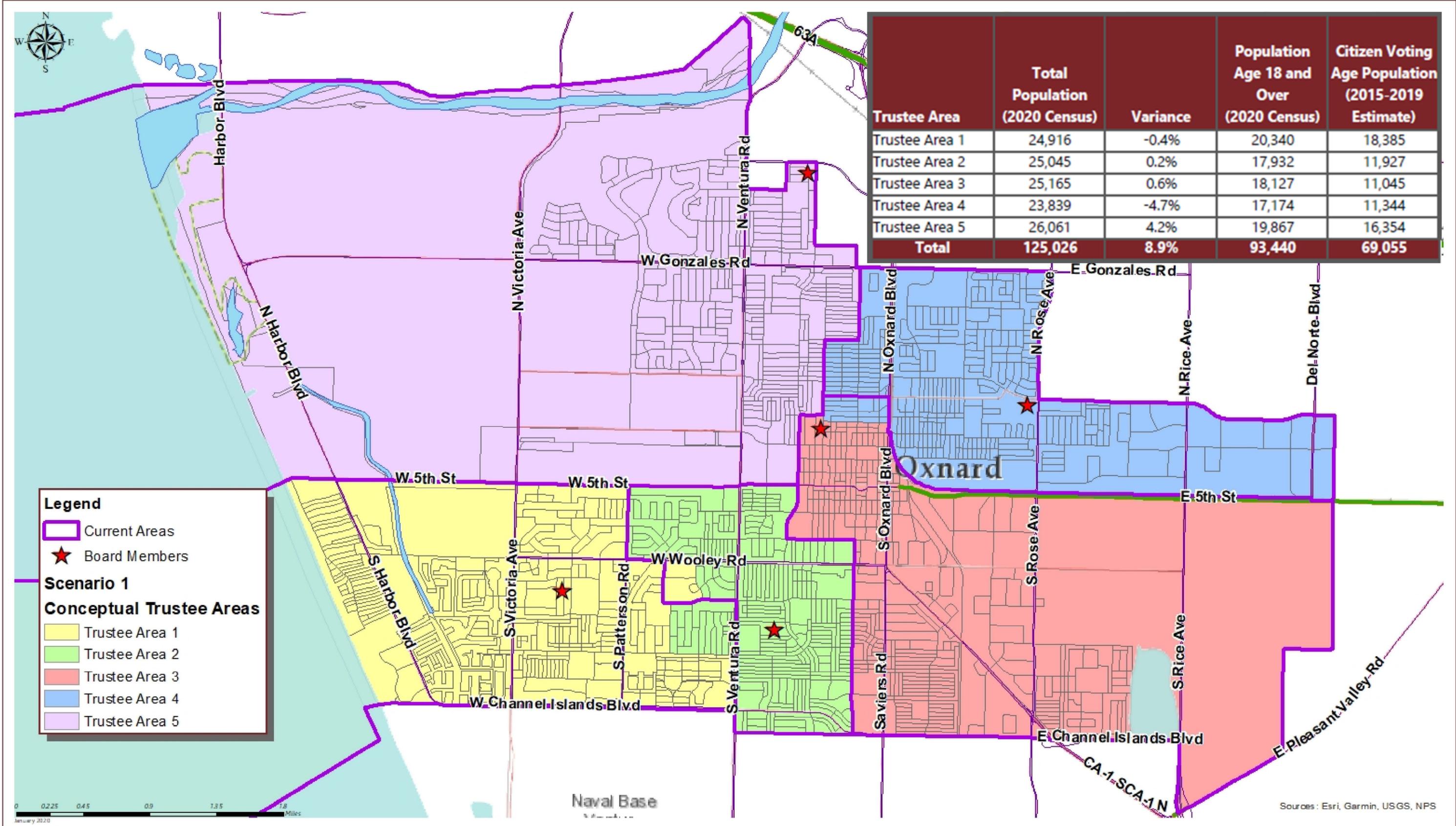
It is the recommendation of the Superintendent that the Board of Trustees review and receive public input on the Draft Trustee Area maps, as presented.

ADDITIONAL MATERIALS:

- Attached:** [Draft Map - Scenario 1 \(2 pages\)](#)
- [Draft Map - Scenario 2 \(2 pages\)](#)
- [Draft Map - Scenario 3 \(2 pages\)](#)

OXNARD SCHOOL DISTRICT

CONCEPTUAL TRUSTEE AREAS - SCENARIO 1



CONCEPTUAL TRUSTEE AREAS - SCENARIO 1

Total Population:	125,026	Ideal Population:	25,005	Variance:	8.9%
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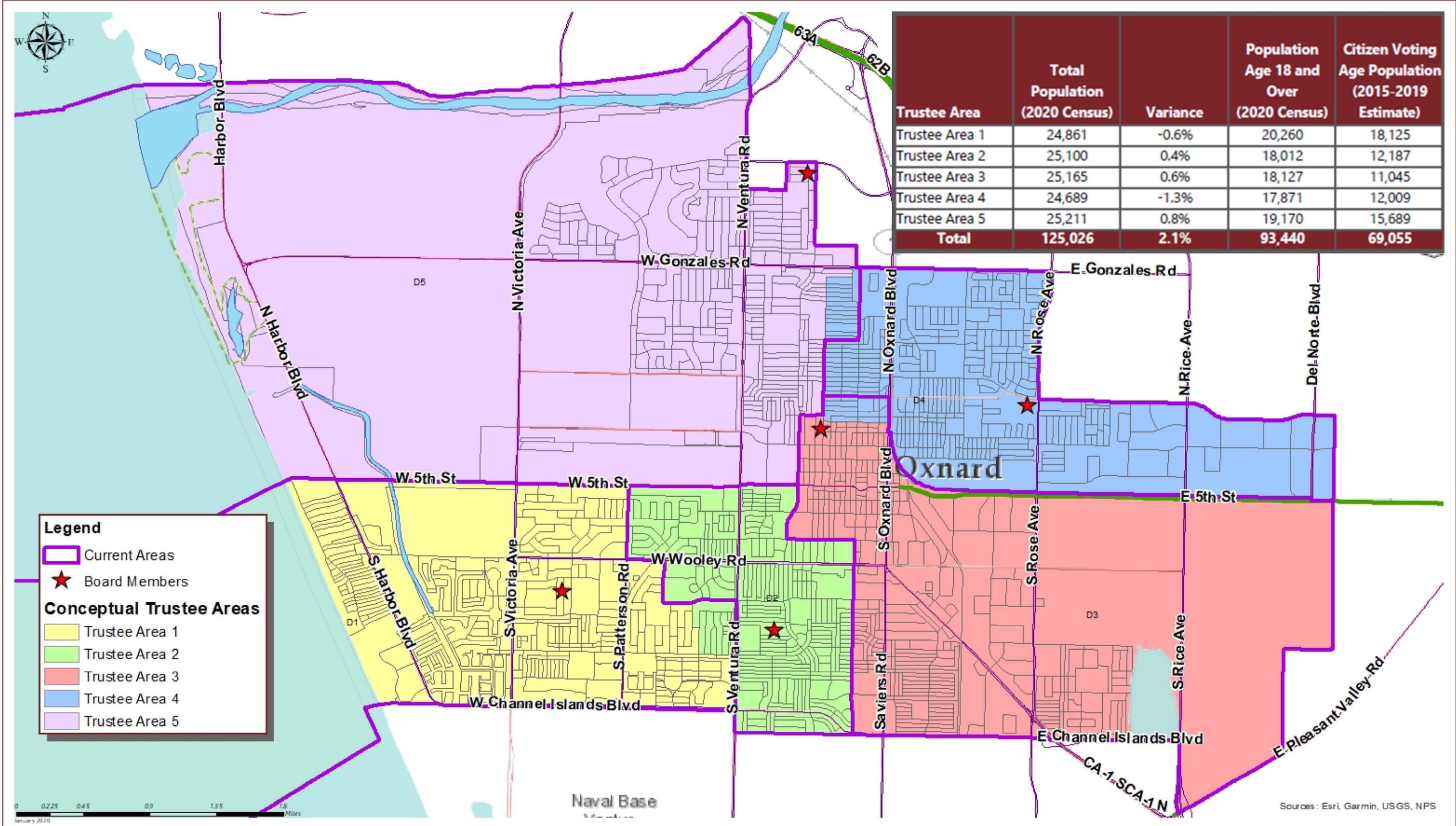
Total Population (2020 Census)					
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5
Population	24,916	25,045	25,165	23,839	26,061
Population Variance	-89	40	160	-1,166	1,056
	-0.4%	0.2%	0.6%	-4.7%	4.2%
Hispanic/Latino	46.7%	85.9%	85.4%	83.6%	70.5%
White	39.2%	6.8%	6.4%	5.4%	17.3%
Black/ African American	3.0%	2.1%	1.6%	1.4%	3.1%
American Indian/ Alaska Native	0.4%	0.2%	0.2%	0.2%	0.2%
Asian	6.4%	3.2%	4.8%	7.9%	6.0%
Native Hawaiian/ Other Pacific Islander	0.3%	0.3%	0.2%	0.2%	0.3%
Other	0.6%	0.3%	0.3%	0.2%	0.6%
Two or More Races	3.5%	1.4%	1.2%	1.1%	2.1%

Population 18 and Over (2020 Census)					
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5
Population	20,340	17,932	18,127	17,174	19,867
Hispanic/Latino	40.8%	83.3%	82.6%	81.3%	65.9%
White	44.6%	8.2%	7.9%	6.4%	20.5%
Black/ African American	3.2%	2.4%	1.8%	1.7%	3.5%
American Indian/ Alaska Native	0.4%	0.2%	0.2%	0.2%	0.3%
Asian	7.0%	3.9%	5.8%	9.0%	6.9%
Native Hawaiian/ Other Pacific Islander	0.3%	0.3%	0.2%	0.2%	0.3%
Other	0.6%	0.3%	0.3%	0.2%	0.6%
Two or More Races	3.2%	1.4%	1.2%	0.9%	2.0%

Citizens by Voting Age Population Estimate (2015-2019)					
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5
Population	18,385	11,927	11,045	11,344	16,354
Hispanic/Latino	38.1%	72.4%	77.9%	72.0%	57.3%
White	48.5%	14.2%	10.6%	13.7%	26.6%
Black/ African American	3.8%	5.4%	2.7%	2.1%	4.5%
American Indian/ Alaska Native	0.1%	0.2%	0.0%	0.8%	0.3%
Asian	6.1%	6.6%	7.8%	9.2%	8.8%
Native Hawaiian/ Other Pacific Islander	0.4%	0.3%	0.1%	0.6%	0.1%
Other	0.0%	0.0%	0.0%	0.0%	0.0%
Two or More Races	3.0%	0.9%	0.9%	1.5%	2.3%

OXNARD SCHOOL DISTRICT

CONCEPTUAL TRUSTEE AREAS - SCENARIO 2



CONCEPTUAL TRUSTEE AREAS - SCENARIO 2

Total Population:	125,026	Ideal Population:	25,005	Variance:	2.1%
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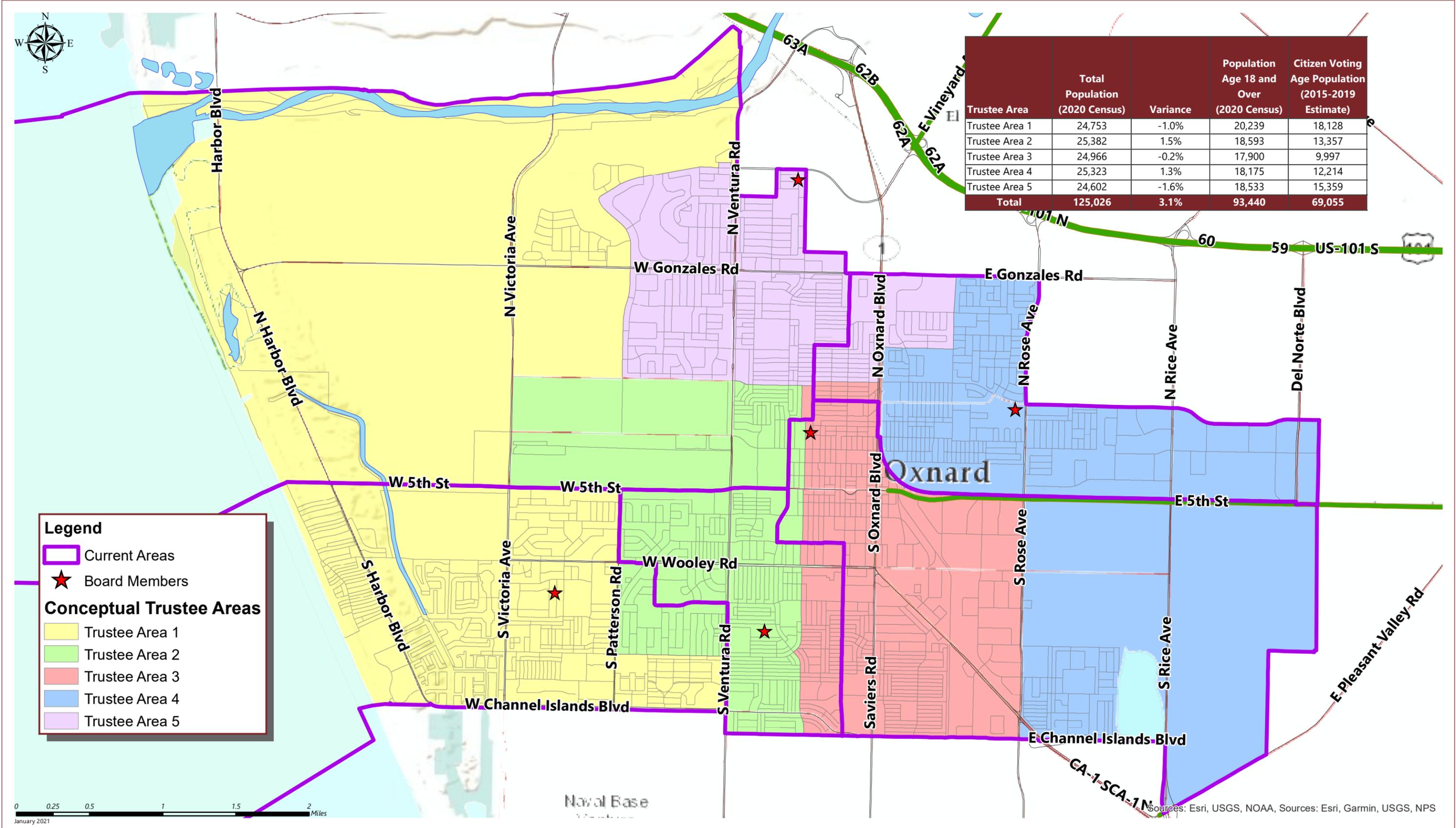
Total Population (2020 Census)					
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5
Population	24,861	25,100	25,165	24,689	25,211
Population Variance	-144	95	160	-316	206
	-0.6%	0.4%	0.6%	-1.3%	0.8%
Hispanic/Latino	46.9%	85.5%	85.4%	83.0%	70.6%
White	39.1%	6.9%	6.4%	6.0%	17.1%
Black/ African American	2.9%	2.2%	1.6%	1.4%	3.1%
American Indian/ Alaska Native	0.4%	0.2%	0.2%	0.2%	0.2%
Asian	6.3%	3.2%	4.8%	7.8%	6.1%
Native Hawaiian/ Other Pacific Islander	0.3%	0.3%	0.2%	0.2%	0.3%
Other	0.5%	0.3%	0.3%	0.3%	0.5%
Two or More Races	3.5%	1.4%	1.2%	1.2%	2.1%

Population 18 and Over (2020 Census)					
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5
Population	20,260	18,012	18,127	17,871	19,170
Hispanic/Latino	41.1%	82.8%	82.6%	80.6%	66.0%
White	44.6%	8.4%	7.9%	7.2%	20.3%
Black/ African American	3.1%	2.5%	1.8%	1.7%	3.5%
American Indian/ Alaska Native	0.4%	0.2%	0.2%	0.2%	0.3%
Asian	6.9%	4.0%	5.8%	8.8%	7.1%
Native Hawaiian/ Other Pacific Islander	0.3%	0.3%	0.2%	0.2%	0.3%
Other	0.6%	0.3%	0.3%	0.3%	0.6%
Two or More Races	3.1%	1.4%	1.2%	1.0%	2.0%

Citizens by Voting Age Population Estimate (2015-2019)					
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5
Population	18,125	12,187	11,045	12,009	15,689
Hispanic/Latino	38.0%	71.9%	77.9%	70.6%	57.8%
White	48.8%	14.4%	10.6%	15.8%	25.6%
Black/ African American	3.8%	5.3%	2.7%	2.0%	4.7%
American Indian/ Alaska Native	0.1%	0.2%	0.0%	0.8%	0.3%
Asian	5.9%	6.9%	7.8%	8.7%	9.2%
Native Hawaiian/ Other Pacific Islander	0.4%	0.3%	0.1%	0.6%	0.1%
Other	0.0%	0.0%	0.0%	0.0%	0.0%
Two or More Races	2.9%	1.1%	0.9%	1.5%	2.4%

OXNARD SCHOOL DISTRICT

CONCEPTUAL TRUSTEE AREAS - SCENARIO 3



Trustee Area	Total Population (2020 Census)	Variance	Population Age 18 and Over (2020 Census)	Citizen Voting Age Population (2015-2019 Estimate)
Trustee Area 1	24,753	-1.0%	20,239	18,128
Trustee Area 2	25,382	1.5%	18,593	13,357
Trustee Area 3	24,966	-0.2%	17,900	9,997
Trustee Area 4	25,323	1.3%	18,175	12,214
Trustee Area 5	24,602	-1.6%	18,533	15,359
Total	125,026	3.1%	93,440	69,055

Legend

- Current Areas
- Board Members

Conceptual Trustee Areas

- Trustee Area 1
- Trustee Area 2
- Trustee Area 3
- Trustee Area 4
- Trustee Area 5

0 0.25 0.5 1 1.5 2 Miles
January 2021

Naval Base

Sources: Esri, USGS, NOAA, Sources: Esri, Garmin, USGS, NPS

OXNARD SCHOOL DISTRICT

CONCEPTUAL TRUSTEE AREAS - SCENARIO 3

Total Population:	125,026	Ideal Population:	25,005	Variance:	3.1%
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Total Population (2020 Census)					
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5
Population	24,753	25,382	24,966	25,323	24,602
Population Variance	-252	377	-39	318	-403
	-1.0%	1.5%	-0.2%	1.3%	-1.6%
Hispanic/Latino	44.1%	82.5%	86.4%	85.8%	72.2%
White	40.7%	9.2%	6.6%	4.1%	15.2%
Black/ African American	2.9%	2.4%	1.7%	1.2%	3.1%
American Indian/ Alaska Native	0.4%	0.2%	0.3%	0.2%	0.2%
Asian	7.4%	3.5%	3.3%	7.5%	6.5%
Native Hawaiian/ Other Pacific Islander	0.3%	0.3%	0.2%	0.2%	0.2%
Other	0.6%	0.4%	0.3%	0.2%	0.5%
Two or More Races	3.7%	1.6%	1.2%	0.8%	2.1%

Population 18 and Over (2020 Census)					
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5
Population	20,239	18,593	17,900	18,175	18,533
Hispanic/Latino	38.3%	79.5%	83.8%	83.6%	67.8%
White	46.2%	11.0%	8.3%	4.8%	18.4%
Black/ African American	3.0%	2.7%	2.0%	1.4%	3.4%
American Indian/ Alaska Native	0.4%	0.2%	0.3%	0.2%	0.2%
Asian	8.0%	4.3%	3.9%	8.9%	7.4%
Native Hawaiian/ Other Pacific Islander	0.3%	0.3%	0.2%	0.2%	0.3%
Other	0.6%	0.4%	0.3%	0.2%	0.6%
Two or More Races	3.2%	1.6%	1.2%	0.7%	2.0%

Citizens by Voting Age Population Estimate (2015-2019)					
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5
Population	18,128	13,357	9,997	12,214	15,359
Hispanic/Latino	36.2%	68.4%	78.9%	74.7%	59.2%
White	49.5%	17.6%	12.6%	9.8%	25.4%
Black/ African American	4.0%	4.3%	3.2%	2.5%	4.5%
American Indian/ Alaska Native	0.1%	0.3%	0.0%	0.8%	0.1%
Asian	6.9%	7.7%	4.4%	10.6%	8.2%
Native Hawaiian/ Other Pacific Islander	0.5%	0.2%	0.1%	0.6%	0.1%
Other	N/A	N/A	N/A	N/A	N/A
Two or More Races	3.0%	1.4%	0.8%	1.1%	2.5%

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section C: Consent Agenda

Approval and Adoption of the December 2021 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program (Aguilera-Fort/CFW)

At the January 19, 2022 regularly scheduled board meeting, the Board received the December 2021 Semi-Annual Implementation Program Update as an adjustment to Master Construct and Implementation Program (Program) and received a detailed presentation by CFW.

The December 2021 Report provides the eighteenth semi-annual update to the Master Construct and Implementation Program (“Program”) to the Oxnard School District (“District”) Board of Trustees (“Board”). The report links the progress of the original 2013 Reconfiguration and Implementation Program, and the subsequent Master Construct and Implementation Program adopted by the Board in 2016. It reflects the status of the Program since the last June 2021 six-month update (adopted by the Board in August 2021) and the time of this document’s publishing in December 2021. The report provides Program updates on the educational and facilities implementation components, as well as the funding and sequencing requirements to implement the Program. Assessments and recommendations are provided for consideration and action by the Board for implementation over the next six-month period.

FISCAL IMPACT:

The Master Construct and Implementation Program includes the use of Measure “R” and “D” funds, available local developer fees, and State modernization and new construction grants as previously approved by the Board. Overall funding has been adjusted to approximately \$346.8 million primarily due to anticipated increases in State aid revenues. The total budgets for closed out projects have been adjusted to reflect the actual expenditures as of October 31, 2021. As the District continues to close out final expenditures for these projects, additional unpaid invoices may be received and processed by the District resulting in minor additional expenditures as needed. Based on the approved guaranteed maximum price (GMP) construction contract and estimated total soft costs, the proposed “all-in” budget for the Rose Avenue project has increased from \$30.7 million to \$51.1 million. The total Program Reserve has been decreased from \$18.2 million to \$3.1 million due to increases in estimated uses over the duration of the Program.

RECOMMENDATION:

It is the recommendation of the Superintendent, in consultation with CFW, that the Board accepts and adopts the December 2021 Semi-Annual Implementation Program Update as an adjustment to the Master Construct and Implementation Program and that the Board direct staff and CFW to proceed with adjustments to the program for immediate implementation.

ADDITIONAL MATERIALS:

Attached: [December 2021 Semi-Annual Implementation Program Update Report \(56 pages\)](#)



December 2021



OXNARD
SCHOOL
DISTRICT

MASTER CONSTRUCT AND IMPLEMENTATION PROGRAM

Semi-Annual Report to the Board of Trustees

CFW
— INC.



Prepared by:

Caldwell Flores Winters, Inc.

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For:

Oxnard School District

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Oxnard, CA 93030

Board of Trustees

Veronica Robles-Solis, President
Jarely Lopez, Clerk
Debra M. Cordes, Trustee
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Katalina Martinez, Trustee

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Dr. Karling Aguilera-Fort, Superintendent
Ruth F. Quinto, CPA, Assistant Superintendent, Business and Fiscal Services
Dr. Ana DeGenna, Assistant Superintendent, Educational Services
Dr. Victor Torres, Assistant Superintendent, Human Resources
Dana Miller, Director of Facilities

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PROGRAM OVERVIEW

Caldwell Flores Winters, Inc. (“CFW”) is pleased to present the eighteenth semi-annual update to the Master Construct and Implementation Program (“Program”) to the Oxnard School District (“District”) Board of Trustees (“Board”). This report links the progress of the original 2013 Reconfiguration and Implementation Program and the subsequent Master Construct and Implementation Program adopted by the Board in 2016. This report reflects the status of the Program since the last June 2021 six-month update (adopted by the Board in August 2021) and the time of this document’s publishing in December 2021. The report provides Program updates on the educational and facilities implementation components, as well as the funding and sequencing requirements to implement the Program. Assessments and recommendations are provided for consideration and action by the Board for implementation over the next six-month period.

A consolidated Master Budget and schedule merges and integrates approved and proposed projects based on funds from the Measure “R” and Measure “D” bond programs and other local funding sources, including developer fees, Mello Roos funds, pending State aid reimbursements and capital program balances. The Program is oriented to prioritize facility projects that maximize the potential for State aid funding for modernization and new construction of school facilities as State funds become available under the School Facility Program (SFP) and other related State programs that provide facilities funding for California public school construction. Program progress is monitored, and individual projects, budgets, sequencing, and timelines continue to be reviewed, adjusted and presented to the Board for consideration on a six-month interval.

The following components provide an executive summary to the Board on the status of Program efforts that have progressed since the previously adopted six-month review and provide recommended adjustments for the next six-month period.

1.1 EDUCATIONAL PROGRAM

The District developed a “Student Profile” that lists the attributes, qualities and traits that students are expected to display and demonstrate upon leaving the District at the end of 8th grade. A vision for the desired future has been defined with the understanding that it will remain open as it evolves over time and changes as implementation of the program progresses. The District desires for students who leave 8th grade to be culturally, academically, and linguistically responsive so that they can deal with life in positive and productive methods.

As the District moves forward with this powerful instructional model, adopted facility specification for 21st Century classrooms are currently being reviewed. There may be a need for creating powerful outdoor learning spaces that support student projects related to the integrated units. More than ever before, students now have a need for emotional support which will require additional space at school sites for counseling and/or social workers offices.

As the State moves to implement full day preschool and transitional kindergarten (TK), the District needs to determine the desired model they prefer for preschool and TK programs. Models may include either clustering at specific sites or having each program at each school site. The development of this model will direct the facilities program and subsequent eligibility for State matching funds.

The District has learned several lessons from the pandemic, the responses to it and adaptations made for continuous learning opportunities. There was a far greater reliance on technology and how to harness the power of technology to support learning. Having the learning environments to support continued implementation of the online curriculum and the integrated units in which students produce projects to demonstrate mastery of the standards and subject matter content is critical. Because the 21st Century classroom specification set by the District is flexible and mobile, these changes should be easily accommodated as the District moves forward and the specification continues to be implemented.

1.2 FACILITIES PROGRAM

The Program implements planned 21st century facilities improvements in select phases to support academy programs, reconstruct older schools and support facilities, and remove portable classrooms. The program commenced in 2013 and was further expanded in 2016 with increased funding sources and scope of planned improvements allocated to the program.

The replacement of older facilities housing K-5 students has been a major priority, followed by the construction of new K-8 facilities; all with 21st Century Learning Environment improvements that meet adopted Board specifications and program requirements. To date, four replacement school projects are complete and occupied and have been designed and built to support 21st Century learning environments. The reconstruction of Rose Avenue elementary school has commenced, making Rose Avenue elementary the fifth school reconstruction project for the program. Additional 21st Century upgrades are also planned to classrooms, MPRs, administrative, and library facilities at select school sites.

Program projects, sequencing, and timelines continue to be reviewed and adjusted for consideration by the Board. The integrated program focuses largely on the use of local funds for continued reconstruction of existing schools and the construction of new school sites, and State aid reimbursements for improvements to multipurpose rooms and support facilities to accommodate the District's educational program.

Major progress of facilities projects over the last six-month period include:

- Commencement of construction for the Rose Avenue reconstruction project

- State review of modernization and new construction funding applications totaling approximately \$7.8 million in grant funds estimated to be released by May 2022

1.3 FUNDING & SEQUENCING

The Program is funded by the use of Measure “R” and Measure “D” bond programs and other local funding, including developer fees, Mello Roos funds, and capital program balances. The Program also seeks to maximize State aid reimbursements for modernization and construction of school facilities as State funds become available.

The District’s remaining submitted reimbursement applications on the State’s workload lists have come up for review. In total, approximately \$7.8 million in applications are anticipated to receive apportionments with funds estimated to be released by May 2022. The Seabridge and Rose Avenue applications remain on the State’s beyond authority list and will be subject to eligibility requirements at time of review by the State. Additional applications will be filed for the modernization projects planned at Ritchen and McAuliffe elementary schools under the State’s financial hardship program for placement on the State’s “Funding Beyond Authority” list.

Total sources of funding are anticipated to increase to approximately \$346.8 million from \$341.5 million primarily due to anticipated increases in State aid revenues. The total budgets for closed out projects have been adjusted to reflect the actual expenditures as of October 31, 2021. As the District continues to close out final expenditures for these projects, additional unpaid invoices may be received and processed by the District resulting in minor additional expenditures as needed. In September 2021, the District’s Board approved the guaranteed maximum price (GMP) contract for the reconstruction of Rose Avenue elementary school. Based on the approved GMP and estimated total soft costs, the proposed “all-in” budget for the Rose Avenue project has increased from \$30.7 million to \$51.1 million. As reported in June 2021, the construction of the new Doris/Patterson 6-8 school and additional K-8 MPR facilities have been deferred pending the approval of additional future funding. The total Program Reserve has been decreased from \$18.2 million to \$3.1 million due to increases in estimated uses over the duration of the Program. Program projects, sequencing, and timelines continue to be reviewed and adjusted for consideration by the Board. The integrated program focuses largely on the use of local funds for continued reconstruction of existing schools and the construction of new school sites, and State aid reimbursements for improvements to multipurpose rooms and support facilities to accommodate the District’s educational program.

1.4 RECOMMENDATIONS

It is recommended that the Board:

- Accept and adopt this semi-annual update to the Master Construct and Implementation Program
- Direct staff and CFW to proceed with recommended adjustments to the Program for its immediate implementation

- Establish a date for the next six-month review by the Board
- Action will be presented for the Board’s consideration at the next Board meeting in February

EDUCATIONAL PROGRAM

In November 2020, the District reorganized the educational services department to improve the instructional programs and meet the academic needs of the student with a renewed emphasis on engagement for all students in the District. The District has continued to address systemic inequalities between student groups that include English learners, African Americans, and other sub-groups and to increase communication with these families. Previously, the District had begun the work of mapping Common Core State Standards (CCSS) and Next Generation Science Standard (NGSS), developing essential curriculum for these standard and integrating them with the academies. Building upon that work and moving it to more intellectually challenging curriculum, the District has developed a “Student Profile” that details the attributes and what a student must know when they are promoted from eighth grade and matriculate to high school. This is a comprehensive effort that aligns and integrates not only the CCSS and NGSS, but also the curriculum units and instructional methods. It also requires teachers to provide opportunities for students to develop and use 21st Century skills deemed important by the World Economic Forum to prepare students successfully for the workforce (digital literacy, critical thinking, analyzing, problem solving, teamwork, self-management, and collaborating). This effort calls for students to demonstrate their learning and mastery of the curriculum through projects that call for the integration of the CCSS and the NGSS. Thus, English language arts and math will no longer be taught in isolation. They are taught through an integration with science and history social science. This effort is being developed for both the English and Dual Language Immersion programs. The District desires for students who leave 8th grade to be culturally, academically, and linguistically responsive so that they are able to deal with life in positive and productive ways.

2.1 STUDENT PROFILE: CURRICULUM AND INSTRUCTION

The District, through the Educational Services Department with input from administrators, principals and teachers, has developed a “Student Profile” that lists the attribute, qualities and traits that students are expected to display and demonstrate upon leaving the District at the end of 8th grade. Beginning with preschool students, all parents and students will know what this “Student Profile” entails for their age level and how they will demonstrate mastery of these attributes and qualities. A vision for the desired future has been defined with the understanding that it will remain open as it evolves over time and changes as implementation of the program progresses. Using the CCSS, integrated units of study for English language arts, Spanish language arts and math have been developed using the History Social Studies and NGSS for all TK-6th grades. These units are designed to be intellectually challenging and require students to demonstrate mastery of the standards. Academic skills are important for students to learn but the goal is for students to apply these skills in different content areas. Social and emotional

support is also important for students to be able to perform at their optimal level, therefore the Social Justice Standards have been layered into the integrated units. The District desires for students who leave 8th grade to be culturally, academically, and linguistically responsive so that they can deal with life in positive and productive methods.

The District believes in an inquiry-based balanced literacy as foundational literacy. However, students need to learn to read for a purpose and to apply the literacy skills in real world situations. Students must learn effective reading and writing strategies and apply these strategies through student centered practice. Students receive standards-based instruction and focus on content literacy that is organized through interdisciplinary units that promote critical thinking, inquiry, and social action.

For the Dual Language Immersion program, to achieve biliteracy, students are engaged in an inquiry-based balanced literacy model that occurs daily in both Spanish and English. The Spanish language is heightened as a means to value students' culture and background.

Mathematical Thinking is a model developed by Stanford University that focuses on critical thinking outside the box to solve real work problems using mathematics. Teachers learn this method of guided instruction to support students developing critical thinking outside the mathematical box not just using a traditional mathematical procedure to solve a highly stereotyped problem. The District has made Mathematical Thinking the foundational instructional core for the integrated units in mathematics. Mathematical Thinking explores through staff development how students in pre-K-8th grade learn mathematics and recommends how teaching, curricula should be taught to improve mathematical learning. The District desires that students think and engage deeply with mathematical ideas. To this end, the Eight Standards for Mathematical Practice, found in the CA Mathematics Framework, are to be incorporated into all mathematical learning. These standards describe various expertise that mathematics educators must seek at all levels to develop their students into mathematical thinkers, to provide for students to engage in tasks that promote creativity, collaboration and problem solving, provide for multiple entry points and varied solution strategies. Through discourse among students and building of a shared understanding of the different mathematical concepts through analysis and comparison of the varied approaches and arguments, students develop higher order thinking skills and engage in complex reasoning tasks.

Because the middle schools are departmentalized, the integration of the CCSS and NGSS has been more challenging. The District has begun to work with these grade levels by having the History Social Science standards integrated with the English Language Arts standards and in the curriculum units. For the 7th and 8th grades, the Social Justice Standards are integrated with the English Language Arts standards as well and taught within the curriculum units.

To align the entire District's educational program and provide extended learning opportunities, students participating in the Afterschool Program will continue working on the content in the integrated units that have been developed. They will no longer be using a separate standalone curriculum. Afterschool program staff have and will continue to receive staff development to understand and use the integrated units effectively.

All the integrated units are put into “Canvas,” an online learning management system, for easy access by all teachers and other staff. As teachers develop specific lesson plans for the integrated units, these are published to Canvas and available for all teachers and afterschool staff to use. Students create projects and products which they post to Canvas as evidence of learning and mastery of standards. The projects posted are available for use as student exemplars for future curriculum or rubric development for student assessments.

Checklists and rubrics have been developed for all standards for teachers to use to determine a student’s progress in mastery of the standards. Teachers have been trained on methods for observing students learning, taking anecdotal notes on their participation and judging them against the criteria developed to indicate mastery. Teachers are then able to determine specific supports and/or interventions needed to promote learning.

Teachers are expected to work collaboratively within and across grade levels and engage in data driven decision-making and evidence-based practices. A staff development plan and schedule has been developed by the District to ensure that all teachers understand the integrated units and how to teach them. Regular collaboration meetings provide time for teachers to discuss the data on student performance, what worked well, what needed to be improved and specific instructional strategies that are particularly helpful to support student learning.

As this work progresses, it will be important for teachers to provide for differentiated instruction in the classrooms as they teach to the standards and the integrated units. This will require classrooms to be flexible and arranged in a variety of ways to meet the needs required for the differentiation. The use of technology may also be very helpful as teachers develop effective models for quality instruction.

The District has developed a list of “Look Fors” that include instructional practices that a visitor would see if they were in a classroom in which the teacher was providing good instruction for the integrated unit. The administration has been trained on the “Look Fors”. Every month, a team comprised of District administrators and the principal do classroom visits to see if the “Look Fors” are being implemented in the classroom. The data gathered from the classroom observations guides that professional development for the teachers and the administrators.

2.2 CONSIDERATIONS FOR MOVING FORWARD

As the District moves forward with this powerful instructional model, adopted facility specification for 21st Century classrooms are currently being reviewed. The changes in the instructional methods for the integrated units and development of student projects and products needs to be taken into consideration to determine what additional changes may need to be made to the 21st Century classrooms specification. There may be a need for creating powerful outdoor learning spaces that support student projects related to the integrated units. More than ever before, students now have a need for emotional support which will require additional space at school sites for counseling and/or social workers offices.

As the State moves to implement full day preschool and transitional kindergarten (TK), the District needs to determine the desired model they prefer for preschool programs. Models may include either clustering them at an Early Childhood site or having them at each school site. The District might want to entertain a combination of both programs with all TK students attending their school of attendance and preschool students being clustered in a few locations throughout the District.

The District would like to continue to offer special education programs in clusters at school sites. If there was classroom space, it would be ideal to have a continuum of three special education (SDC) at the K-8 sites as students could remain at that school for the entire time they are in the District. For the mild to moderate program, currently, two classes of SDC are at selected K-5 schools, a primary and an upper grade classroom. This program delivery works well for the students providing a continuous school setting until sixth grade and maximum integration into the general education classrooms as identified on the student's IEP. For highly specific special education programs such as the Deaf and Hard of Hearing, having the students clustered at a given school site is ideal as the program and classroom needs are very specific to that population and they have a community of additional supports.

The District has learned several things from the pandemic, the responses to it and adaptations made for continuous learning opportunities. Positive changes brought about by COVID- 19 pandemic will be utilized and used in the new curriculum and instruction being developed. There was a far greater reliance on technology and how to harness the power of technology to support learning. For example, each student having a handheld device is one of the positive changes that the District will maintain. Having the learning environments to support continued implementation of the online curriculum and the integrated units in which students produce projects to demonstrate mastery of the standards and subject matter content is critical. A classroom designed to support instruction of the integrated units is vital to their implementation of the new "Student Profile." Because the 21st Century classroom specification set by the District is flexible and mobile, these changes should be easily accommodated as the District moves forward.

STATE & LOCAL CONSIDERATIONS

Periodically, the District receives updates on State and local considerations that may impact the implementation of the Master Construct Program (Program). CFW and the District continue to monitor State programs for additional sources of funding to augment program funding, where applicable. A summary of additional funding programs is provided below which includes the replenishment of the School Facility Program (SFP) through a Statewide ballot initiative, additional funding allocated towards existing project applications on the State’s SFP wait lists, and funding for preschool, transitional kindergarten, and kindergarten facilities.

3.1 STATEWIDE FACILITY BOND BILLS UNDER CONSIDERATION

Currently, the State Legislature is deliberating two statewide school facility measures as applications for matching facility grants exceed available bond authorization. The first bill is Assembly Bill 75 (O’Donnell), the Kindergarten-Community Colleges Public Education Facilities Bond Act of 2022 which was approved by the State Assembly. AB 75 will be a two year bill. This means that no further action will be taken on this bill in 2021. The bill will most likely be heard in the new legislative session which begins on January 3, 2022.

AB 75 authorizes the sale of \$12 billion in general obligation (GO) bonds for K-12 and California Community Colleges (CCC) school facilities construction and modernization projects to be placed on an unspecified statewide election in 2022. The bill further authorizes the State Allocation Board (SAB) to allocate an unspecified amount of funds for a) New Construction; b) Modernization; c) Replacement of facilities older than 75 years; d) Remediation of Lead in Water; e) Career Technical Education (CTE) among other purposes.

According to the author of AB 75, “studies have found a positive relationship between the condition of school facilities and student achievement. A 2017 report by the California Policy Lab analyzing the impact of newly constructed schools on student achievement in the Los Angeles Unified School District found significant student improvements in standardized test scores, attendance rates, and effort following attendance at a new school facility. According to the CDE, facility condition, design and utilization affect student and staff attendance, retention of teachers, student disruptions, time teachers and students spend on instruction/learning activities, curriculum offerings, teacher and student time in school (school calendar), participation by staff and students in extra-curricular activities, parent visits, and extent of local school program innovations.”

The second bill being considered is Senate Bill 22 (Glazer), the Public Preschool, K–12, and College Health and Safety Bond Act of 2022. This bill authorizes \$15 billion for the construction and modernization of public preschool, K-12, community college, University of California (UC), and California State University (CSU) facilities to be placed on the ballot for statewide elections in 2022. Specifically, this bill: a) Increases local bonding capacities for non-unified school districts from 1.25 percent to 2 percent and for unified school districts from 2.5 percent to 4 percent of the taxable property in the district; b) Establishes the 2022 State School Facilities Fund within the state treasury; c) Requires a school district, as a condition of participating in the SFP, to submit to the OPSC a five-year facilities master plan approved by the governing board of the school district among other requirements.

This bill was amended to include a set aside of \$250 million for the construction and renovation of school mental health and wellness facilities, and another \$250 million set aside for school stadium lighting projects. Upon approval of the bill on the Senate Floor, it was sent to the Assembly Rules Committee where it was “held” in committee. It is unclear whether this bill will continue to advance.

3.2 ADDITIONAL PROGRAM FUNDING FOR EXISTING SFP PROJECT APPLICATIONS

The Governor’s budget added \$250 million in one-time General Funds to be deposited into the 2016 State School Facilities Fund for allocation to eligible new construction and modernization projects which are available for use until June 30, 2022. The State will make apportionments at the January 2022 SAB meeting, using the additional \$250 million allocated from General Fund in date order received, to the first projects with “unfunded approvals” with a request for a priority funding apportionment that is valid from January 1 through June 30, 2022.

3.3 PRESCHOOL, TRANSITIONAL KINDERGARTEN, AND KINDERGARTEN FACILITIES

The State intends to phase in the full implementation of universal transitional kindergarten (TK) by the year 2025-26, in effect creating a new grade level for the K-12 system. Currently, those students who are eligible for the TK program must have birthdays between September 2 and December 2 of the school year. Beginning in 2022-23 school year, student will be admitted to the TK program who have birthdays between September 2 and February 2; for the 2023-24 school year the birthday will be extended until April 2; for the 2024-25 school year the birthday will be extended to June 2; and for 2025-26 the birthday is extended until the first day of school at which time the program will be in full implementation.

The program requirements will likewise be phased in. Beginning in 2022-23, there must be one adult for every 12 pupils in the TK classroom. In 2023-24 school year, there must be one adult for every 10 TK pupils, contingent upon appropriation of funds. A planning and implementation grant will be available to districts beginning this school year. These funds may be used for the associated costs in creating and expanding the California State Preschool Programs (CSPP) or TK programs, or to establish or strengthen partnerships with other providers of preschool education within the District to ensure high quality preschool education options are available to all four year old students.

The Full Day Kindergarten Facilities Grant Program (FDKFGP) included one-time grants to construct new or retrofit existing facilities for the purpose of providing kindergarten classrooms to support full-day kindergarten instruction. The program was initiated in 2019 and has been oversubscribed.

The Governor's budget for Fiscal Year 2021-22 expanded the program by including \$490 million in one-time grants to construct new or retrofit existing facilities for the purpose of providing classrooms to support preschool, transitional kindergarten and full-day kindergarten instruction. The program is now referred to as the California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program.

Funding will be open to districts that do not have the facilities to adequately house state preschool, transitional kindergarten and kindergarten students that currently attend or will attend a full-day program. The program requires matching share of 75/25 (state/district) for part-day kindergarten programs that are converting to full-day. Districts that already have full-day kindergarten programs require 50/50 (state/district) for new construction and 60/40 (state/district) for retrofit projects. All transitional kindergarten and preschool projects require a matching share of 75/25 (state/district).

To apply, school districts must submit documentation to identify the current state preschool, transitional kindergarten and/or kindergarten enrollment and classroom inventory and usage of all facilities at a site. School districts are required to provide school site enrollment data for the year in which the application(s) is processed as well as enrollment data for the three immediately preceding years. Project narratives are also required for the applications. The OPSC will use the enrollment data and site map to verify a school site's overall need for funding based on enrollment patterns and capacity at the site. Proposed facilities at a minimum will be subject to meet current California Department of Education (CDE) and Title 5 requirements such as classrooms of 1,350 square feet with a restroom and storage/workroom accessible from the main classroom area. Preschool projects will need to meet Title 22 requirements, which are similar to Title 5 requirements for kindergarten, however there are some nuances specific to preschool such as one toilet per 15 pupils and an outdoor activity space with at least 75 square feet per child. For preschool projects, districts will need to submit a recent childcare needs assessment conducted by its regional local planning council for preschool age children and have a future or current contract with the CDE to operate a preschool. CDE will provide construction plan approvals for all projects to ensure that they meet Title 5 requirements. Districts will be required to certify on the application for funding that prior to occupancy of the classrooms, the District has obtained a Child Care Center License from the California Department of Social Services (CDSS). As part of the license requirements, the CDSS will verify compliance with Title 22. School district must provide evidence of licensure status at the time of project audit.

The number of kindergarten classrooms that a district will qualify for is based on the actual kindergarten enrollment at the school site selected. For preschool and transitional kindergarten, the number of classrooms that a District will qualify for is based on an average enrollment of the first, second and third grades of the base year and two years prior at the selected school. In addition, the State is limiting the number of classrooms eligible for funding for a project that houses preschool and/or transitional

kindergarten to a maximum of four classrooms for each grade level. There is not a limit on the number of full-day kindergarten classrooms that can be included in a project since kindergarten eligibility is based on current need and enrollment. The State will use a loading standard of 25 students per preschool, transitional kindergarten, and kindergarten classroom for funding purposes.

Applications are anticipated over two funding rounds: \$225 million to be conducted in April 2022 and remaining funds to be conducted in March 2023. Any funds that return to the program after the 2022 funding round will be included in the 2023 round. The program is expected to be oversubscribed, as such a priority point system will be given to financial hardship districts and districts will high free and reduced lunch rates. Districts receive 40 points if an application is submitted during the time the District qualified for financial hardship. In addition, districts receive approximately 1 point for each point above 60% for the Free or Reduced Price Meal rate based on a scoring scale developed by the State. These estimated priority scoring amounts are preliminary based on current understanding and are subject to change and evaluation by the State upon implementation of the new program.

3.4 ADDITIONAL CONSIDERATIONS

Recent State funding opportunities has placed new emphasis on needed facilities to support universal preschool and transitional kindergarten programs on a full day schedule. The District currently operates transitional kindergarten (TK) and kindergarten (K) classes on a full-day schedule, however TK programs are limited by age criteria. The District operates a variety of preschool programs to three and four years olds at various school sites throughout the District. Most preschool programs are half day programs. All of these programs are to be housed in Title 5 compliant classrooms with preschool programs needing the additional Title 22 licensing requirements. The Early Childhood Development Center (ECDC) classrooms previously built or repurposed in the District meet both requirements.

Currently, the District operates preschool programs at 10 different school sites to approximately 862 three- and four-year-olds in 20 classrooms. Some of the 20 classrooms are Title 5 compliant rooms and others are preschool classrooms that meet the Title 22 requirements but not the Title 5 requirements. All programs, except for one, are half day with a class in the morning and another one in the afternoon. The Migrant Head Start program offered at Harrington is the one full day program. Preschool programs are offered at Lopez Academy, Marina West, Harrington, Sierra Linda, Driffill, Lemonwood, Ramona, Ritchen, Rose Avenue and San Miguel and are operated by a variety of outside agencies as well as the District. Some sites, such as Harrington, have a variety of different preschool programs operated on site: Head Start, State Preschool, Migrant Preschool, and Catalyst State Preschool that operate out of a total of six classrooms. The Child Development Resources, Inc (CDR) operates both Head Start and State Preschool programs at Lopez Academy, Marina West, Harrington, and Sierra Linda. In all cases, the District owns the facility and has an agreement for a use of facilities or a ground lease. The District operates State Preschool programs in one licensed facility at each of the following sites: Driffill, Harrington, Lemonwood, Ramona, Ritchen, Rose Avenue, San Miguel, and Sierra Linda. At Harrington six of the newly repurposed classrooms into the Early Childhood Development Center (ECDC) are used for the preschool programs. At Lemonwood, one of the preschool programs is in the ECDC classrooms.

Table 1: District Preschool Programs

Preschool Facility Name	# of rooms	# of Children Served	Agencies with Staff Stationed at the Site	Type of Agreement with OSD
Jack Davis Head Start (Lopez Academy)	2	96	Child Development Resources, Inc. (CDR)	Ground Lease
Marina West Head Start	2	96	Child Development Resources, Inc. (CDR)	Ground Lease & Use of Facilities
Mary Crawford Head Start (Harrington)	2	96	Child Development Resources, Inc. (CDR)	Use of Facilities
Sierra Linda Head Start	2	96	Child Development Resources, Inc. (CDR)	Use of Facilities
Buenaventura Migrant Head Start (Harrington)	2	32	Community Action Partnership of San Luis Obispo (CAPSLO)	Use of Facilities
Harrington Preschool	1	72	Catalyst Kids	Use of Facilities
Driffill State Preschool	1	44	Oxnard School District	OSD Internal Program
Harrington State Preschool	1	48	Oxnard School District	OSD Internal Program
Lemonwood State Preschool	1	48	Oxnard School District	OSD Internal Program
Ramona State Preschool	1	48	Oxnard School District	OSD Internal Program
Ritchen State Preschool	1	46	Oxnard School District	OSD Internal Program
Rose Avenue State Preschool	1	48	Oxnard School District	OSD Internal Program
San Miguel State Preschool	1	48	Oxnard School District	OSD Internal Program
Sierra Linda State Preschool	1	44	Oxnard School District	OSD Internal Program
Rose Avenue Family Resource Center	1	All OSD State Preschool	Oxnard School District	OSD Internal Program

A full day TK program is offered to those students who have a birthday between September 2 and December 2 and are located at 11 school sites throughout the District. There are 196 TK students enrolled in the District in eight TK classrooms with three sites integrating TK into the K program. The District has a total of 75 TK/K Title 5 compliant classrooms. Currently, 196 students are enrolled in the TK program and 1,331 are enrolled in the K program. To house the 196 TK students, eight Title 5 compliant classrooms are needed. To house the 1,331 K students, 54 classrooms are needed. Currently, the District has enough Title 5b compliant classrooms to house all TK/K students in Title 5 compliant rooms.

Using OPSC's formula for determining the total number of classrooms needed for full implementation of universal preschool school and universal TK, the district is anticipated to have approximately 1,580 preschool and 1,580 TK students. To fully house all three- and four-year-old students in full day programs, it is anticipated that the District will need 64 preschool and 64 TK rooms. Considering that all preschool, TK and K classrooms need to be Title 5 compliant, the District will need a total of 182 Title 5 compliant classrooms over the next four years based upon the current kindergarten enrollment and the projected full enrollment for universal preschool and TK programs. The District currently has 75 permanent Title 5 compliant classrooms so will need 107 more classrooms for full implementation of the program.

The District has a variety of sources for obtaining these classrooms if it wishes to do full implementation of preschool and TK programs. Where there are additional classrooms at existing school sites, three general purpose classrooms could be converted into two TK/K classrooms which is a similar approach used at the K-8 schools to develop science rooms. The District can submit to OPSC for funding for additional preschool and TK classrooms to be placed at a given school site or in a cluster at a District designated Early Childhood Center.

FACILITIES PROGRAM

The Master Construct Program implements planned 21st century facilities improvements in select phases to support academy programs, reconstruct older schools and support facilities, and remove portable classrooms. The program commenced in 2013 and was further expanded in 2016 with increased funding sources and scope of planned improvements allocated to the program.

To date, four replacement school projects are complete and occupied and have been designed and built to support 21st Century learning environments. The reconstruction of Rose Avenue elementary school has commenced, making Rose Avenue elementary the fifth school reconstruction project for the program. Additional 21st Century upgrades are also planned to classrooms, MPRs, administrative, and library facilities at select school sites. Funding for these improvements is primarily from a combination of existing local sources and anticipated State aid reimbursements.

Program projects, sequencing, and timelines continue to be reviewed and adjusted for consideration by the Board. The integrated program focuses largely on the use of local funds for continued reconstruction of existing schools and the construction of new school sites, and State aid reimbursements for improvements to multipurpose rooms and support facilities to accommodate the District's educational program.

The following section provides an update of projects under management and projects anticipated to be initiated over the next six-month period. Project highlights are presented along with proposed adjustments to the budget and timeline. These components are then carried over for further consideration in the Master Budget, Schedule and Timeline recommendations in this report.

4.1 COMPLETED PROJECTS

Completed projects include improvements to kindergarten and science lab facilities across eight schools and deployed state-of-the-art learning resources, including 1:1 mobile devices for all students and teachers at every school Districtwide. Four new 21st Century reconstructed schools were provided at Harrington, Elm, Lemonwood, and McKinna elementary schools, as well as a new 12 classroom building at Marshall elementary school. Additional completed improvements new kindergarten/flex classrooms at Brekke, McAuliffe, Ritchen, and Ramona elementary schools, as well as a kindergarten annex facilities at Lemonwood and Harrington elementary schools. The District has completed the land purchase of the new Seabridge elementary school site and the Doris/Patterson elementary and middle school sites. The design plans have received Division of State Architect (DSA) and California Department of Education (CDE)

approval for the modernization improvements planned at McAuliffe and Ritche elementary schools. Funding for the projects to date has been from local sources, primarily Measure “R” and Measure “D”.

4.2 PROJECTS UNDERWAY

Construction has commenced for the reconstructed Rose Avenue elementary school. The new Seabridge elementary school has received DSA approval. Planning efforts associated with the Local Agency Formation Committee (LAFCo) approval for the Doris/Patterson project continue, however the project has not yet commenced the design process. The design and construction of the new Doris/ Patterson 6-8 middle school has been deferred pending approval of future funding. The design plans for the modernization efforts planned at McAuliffe and Ritche elementary schools have both received DSA and CDE approval and funding applications will be submitted to the State for financial hardship consideration. The following sections provide further detail on the status of projects summarized above and expected outcomes over the next six months.

4.2.1 ROSE AVENUE ELEMENTARY RECONSTRUCTION

The Rose Avenue project consists of a 58,347 square foot, two-story 23 general purpose classroom building, with 4 kindergarten classrooms, 1 kinder-flex, and 2 SDC classrooms, piano lab, library, makers room, administration space, multipurpose room, playfields, hard courts, and support spaces. This project is planned to be constructed in two (2) phases. During Phase-1, the new campus buildings will be built on the existing play fields. Phase-2 will consist of the demolition of the existing campus and construction of new play areas. DSA approval of the plans was received in July 2019.

The project is proceeding with construction utilizing existing local funds on hand. In September 2021, the District’s Board adopted the guaranteed maximum price (GMP) construction contract with Balfour Beatty, the lease-lease back contractor. As anticipated, the final GMP exceeded the original construction budget due to rising construction costs. Based on the approved GMP and estimated total soft costs for the project, an adjustment of \$20.4 million is proposed, increasing the total “all-in” budget for the project from \$30.7 million to \$51.1 million. The District conducted a groundbreaking ceremony in late October 2021 which was well received. Construction commenced in early November 2021 and is scheduled for substantial completion in July 2023 with landscaping to be completed by October 2023.

An application for new construction remains on the State’s beyond bonding authority list awaiting review by the State and is pending availability of State funds and the District’s new construction eligibility at the time the application is reviewed. The application was originally submitted as a “Financial Hardship” project prior to the decision to move forward with construction with local funds. At time of review by the State and subject to the District’s new construction eligibility at time of review, the application would need to be amended as a 50/50 reimbursement application and is estimated to garner approximately \$10.9 million.



October 2021 Construction Groundbreaking Event Rose Avenue Elementary School

4.2.3 MCAULIFFE ELEMENTARY MODERNIZATION

The McAuliffe modernization project improves its 28 classrooms, provides STEAM Academy and piano labs, and improves support spaces to comply with the District’s vision and specification for 21st Century K-5 classrooms and support school facilities. Proposed improvements for permanent classrooms include allowances for modernized improvements to floors, walls and ceilings, plumbing, electrical, furnishings, as well as data and other technology upgrades. Upgrading the library into a Media Center is proposed, as are improvements to the multipurpose room, the HVAC system and converting two adjacent supply rooms into administrative and counselor space. The project has received approvals from both DSA and the CDE.

The current Board approved “all in” budget for the McAuliffe project is \$4.9 million. No budget adjustments are recommended at this time. A funding application for modernization grants will be submitted to the State under the financial hardship program for the project which would be placed on the State’s beyond bond authority list.

4.2.4 RITCHEN ELEMENTARY MODERNIZATION

The Master Construct Program provides for the modernization of Ritchen Elementary, including its existing 28 classrooms, science and piano labs, MPR, library and support spaces to comply with the District’s vision and specification for 21st Century K-5 classrooms and student support facilities. Proposed improvements include allowances for modernized improvements to floors, walls and ceilings, plumbing, electrical, HVAC, and furnishings, as well as data and other technology upgrades. The project has received DSA and CDE approval. The current Board approved “all in” budget for the Ritchen project is \$4.4 million. No budget adjustments are recommended at this time. A funding application for modernization grants will be submitted to the State under the financial hardship program for the project which would be placed on the State’s beyond bond authority list.

4.2.2 SEABRIDGE ELEMENTARY NEW CONSTRUCTION

The Seabridge Elementary project consists of a 48,802 square foot, a two-story 19 general purpose classroom building, with 4 kindergarten classrooms, 1 SDC classroom, piano lab, library, makers room,

administration space, multipurpose room, playfields, hard courts, and support spaces, including parking. This project received DSA approval in October 2018. At this time, construction implementation of the project is on hold pending local approvals and the availability of funding.

Two new construction applications for the project remain on the State’s beyond bonding authority list awaiting review by the State and are pending availability of State funds and the District’s new construction eligibility at the time the application is reviewed and are estimated to garner approximately \$15.5 million. The current Board approved “all in” budget for the Seabridge project is \$28.6 million. No budget adjustments are recommended at this time.

4.2.5 DORIS/PATTERSON NEW CONSTRUCTION

The District has acquired a 25-acre parcel at the corner of Doris Avenue and Patterson Road for the construction of a new 700 student K-5 and 1,200 student 6-8 middle school facility, or a combined K-8 campus plus the ability to accommodate a District administrative center. The District has completed the California Environmental Quality Act (CEQA) and Department of Toxic Substances Control (DTSC) review requirements for the project. Pursuant to the Ventura County Local Agency Formation Commission (LAFCo), this project requires annexation into the City of Oxnard. The scope of off-site improvements requested by the City far exceed the demands of the proposed District project. The current Board-approved budget is \$800,572 for the project’s environmental planning and LAFCo efforts and \$9.2 million for land acquisition. A minor adjustment of \$457 is proposed to the land acquisition budget to account for actual expenditures.

4.2.6 IMPROVEMENTS TO MPR/SUPPORT FACILITIES

The Program identified MPR and gym facilities to be modernized at the District’s remaining K-5, K-8 and 6-8 school facilities scheduled for implementation in Phases 3 and 4 of the Program. These improvements remain substantially dependent on State funding and potential future local bond. These improvements are now proposed to be implemented in Phase 4. The MPR facilities for the K-8 schools are proposed to be implemented as part of the Enhanced Master Construct Program. The following sections provides a recap summary of the planned projects.

4.2.6.1 FREMONT MIDDLE SCHOOL

An analysis was conducted as to the ability to construct a replacement facility to the existing MPR that could be integrated as part of a potential future school replacement project. To preserve the option to utilize the new facility as part of a future new replacement school, a new gym is proposed to be located east of the existing tennis courts, along the southern boundary of the existing site in order to maximize the ability to be integrated as part of a future campus replacement project, should funding become available. Placing the new gym in this location would also reduce the impact on the ongoing operation of the Fremont School during construction of the gym. Per specification, the estimated cost of the proposed replacement MPR/gym facility is estimated at \$5.56 million.

4.2.6.2 DR. MANUAL M. LOPEZ ACADEMY OF ARTS AND SCIENCES

Dr. Manual M. Lopez Academy of Arts and Sciences (formerly Haydock Academy) is the smallest of the District's 6-8 facilities. Replacement strategies for the existing campus were explored. One focused on the permanent relocation of grade 6-8 students as part of the new Doris/Patterson 1,200-student middle school, allowing the current Dr. Lopez Academy site to return to a K-5 facility. The second strategy focused on the interim relocation of grade 6-8 students from Dr. Lopez Academy to the new middle school site as a more compact, multi-storied, new middle school of 1,200 students was constructed at the current location. Based on the last review and dialogue with the Board regarding the need to explore additional alternatives, a third option was proposed for implementation which involves the repurposing of Driffill as 6-8 middle school facility in lieu of Dr. Lopez Academy.

Some level of interim improvement to the multipurpose facility may be required under either of the K-5 scenarios for Dr. Lopez Academy. In order to supply the site with some level of improvement to the existing MPR facility that will effectively bridge the immediate needs of today with the ultimate ability to reconstruct the facility under either option, an allowance of \$1.5 million has been established.

4.2.6.3 K-8 P2P SCHOOLS: MULTIPURPOSE ROOM MODERNIZATION

In the early 2000s, the District initiated the P2P (Portable 2 Permanent) program at Kamala, Chavez, Curren, and Driffill to reduce the use of portable classrooms and increase permanent classroom capacity at each site. New classroom buildings were completed at each of these schools, with the Driffill building the last one completed in 2014. As part of the FMP, additional support facility improvements were identified at these four sites, particularly the modernization of multipurpose facilities. These improvements included the modernization of interior finishes, the reconfiguration or upgrade of food services preparation areas and equipment, and the expansion of flexible-use space within the multipurpose room facilities where structurally viable.

Alternative scenarios were reviewed by the Board through the planning process of the proposed Enhanced Master Construct Program for Kamala, Chavez, Curren, and Driffill which included the construction of new multipurpose room/gymnasium facilities at each of the sites. The facilities would include approximately 10,683 square feet including assembly/gymnasium and presentation areas, service and kitchen areas, storage, restrooms, and grade 6-8 student locker rooms. The estimated development cost for each facility is approximately \$7.0 million. At time of the discussions, it was determined that these projects should be included in proposed Enhanced Master Construct Program. Due to the enhanced scope and required master budget, these projects are anticipated to be funded by a future local funding source.

4.2.6.4 REMAINING K-5 SCHOOL IMPROVEMENTS

The Program provides for modernization improvements to existing MPR facilities at Brekke and Ramona elementary schools with a budget of \$697,557 at Brekke and \$1.8 million at Ramona. Additional

administrative and program support space to enable certain permanent classrooms currently being used as non-teaching spaces to be repurposed as classrooms are also planned at Brekke and Ramona.

At Brekke, there are two permanent classrooms not used as teaching stations that house the school's RSP support and extra support teacher functions. A dedicated 630 square feet of additional administration and program space is recommended to support these functions allowing the release of the two permanent classrooms to return for use as teaching stations. The identified budget for these improvements is \$459,373.

At Ramona, there is one permanent classroom not used as a teaching station that houses the school's RSP, Speech, and extra support teacher functions. A recommended 880 square feet of additional administration and program space is suggested to house these functions and release the permanent classroom to return for use as a teaching station. The identified budget for these improvements is \$292,151.

4.2.7 ENHANCED MASTER CONSTRUCT PROGRAM

In 2019, the District requested an update of the Master Construct Program, including an analysis of existing conditions, options to enhance the scope of the Master Construct Program and equity at remaining school sites, and present options for Board consideration. As part of that development process the District held three Board workshops to discuss the scope and potential funding sources for additional improvements to the balance of the schools and to provide additional resources to the Basic strategy of the Master Construct Program. This analysis was commonly referred to as the Enhanced Master Construct Program.

Workshop 1 was held in October 2019 and included a background review of the District's education program and anticipated facility requirements, enrollment trends, classroom capacity, current support facilities and site conditions, status of Master Construct projects, and a review of existing funding sources. Workshop 2 was held in December 2019 and focused on school site capacity and site configuration, considerations for improvements, program requirements, and options for new construction and facilities replacement/renovation or reconfiguration. Workshop 3 was held in May 2020 and included an analysis of anticipated funding sources to match estimated budget and proposed improvement schedules discussed at Workshops 1 and 2 and also included a proposed new \$173.1 million general obligation bond program for voter consideration on the November 2020 ballot. The Board decided at its June 4, 2020 meeting to delay the consideration of additional facilities improvements beyond the current Master Construct Program to a future date and did not place a measure on the November 2020 ballot. The State's delay in processing applications and projected decreases by the District in enrollment has negatively affected current State aid eligibility for Program reimbursements and implementation providing the need to consider further local funding options again at this time. An updated analysis of for a new local bond measure to support the proposed Enhanced Master Construct Program in Section 5.

PROGRAM FUNDING & EXPENDITURES

This section reviews existing and anticipated sources of funds for implementing the proposed facilities for the Master Construct and Implementation Program. Major funding sources include Measure “R” and Measure “D” bond proceeds, developer fees, Mello Roos funds, prior State aid reimbursements, and capital program balances. The Program seeks to maximize remaining State aid eligibility for modernization and new construction grant funding for school facilities as State funds become available under the School Facility Program (SFP) and other related programs that fund public school facilities construction.

The District has received approximately \$26 million in new construction grant funds for completed projects at Driffill, Harrington, and Lemonwood Elementary Schools. Approximately \$7.8 million in additional applications are anticipated to receive apportionments with funds estimated to be released by May 2022. Additional applications totaling approximately \$26 million are on the State’s beyond bond authority list for the new Rose Avenue Elementary School and Seabridge Elementary School projects and are pending the State’s replenishment of the School Facilities Program (SFP) through a potential statewide bond measure and are dependent on the District’s ability to gain substantial enrollment recovery at the time of application review by the State. A further review of the SFP programs and estimated District eligibility is provided below.

All Mello Roos and Measure “R” bond proceeds have been received, and available capital program balances have been applied towards Phase 1 improvements. Local developer fees continue to be collected and utilized by the program as additional residential construction is approved within the District. The District has issued approximately \$106 million in Measure “D” bonds in support of Phase 2 improvements, leaving approximately \$36.5 million in remaining authorization, and all previous bond authorization has been fully issued and appropriated.

The following provides an update to the prior Program funding and expenditures provided to the Board in the June 2021 report. This section provides a comprehensive review of the funding program, including a review of State aid grants, projected local developer fees, and local general obligation bond proceeds, all which may assist in the implementation of the remaining Master Construct Program. The report recommends adjustments to the Master Budget and Schedule that are required in accordance with financial or policy decisions undertaken by the District and the State from the prior periods and proposed activities over the next six-month period.

5.1 STATE MATCHING GRANTS

Through the Office of Public School Construction (OPSC), the State of California provides funding assistance to eligible school districts through the School Facility Program (SFP). OPSC administers various programs pursuant to State law and provides projects to be considered by the State Allocation Board (SAB) for funding. Funding is provided to school districts in the form of per pupil grants, with supplemental grants for site development, site acquisition, and other project-specific costs. Individual pupil grant amounts are periodically reviewed for adjustment by the SAB. The program provides new construction and modernization grants to construct new school facilities or modernize existing schools. To receive State grants, a district is required to match the grant portion from available district funds. This may include proceeds from local general obligation bonds, developer fees, and a district's general fund. Under certain specific conditions, a district may qualify and apply for a release of its local match requirement through a hardship review and approval by the OPSC and the SAB, subject to additional constraints and requirements.

Historically, project funding by the State has been supported through the periodic approval of State bonds for school construction by California voters. In November 2016, California voters approved Proposition (Prop.) 51, authorizing \$7 billion for new construction, modernization, Career Technical Education (CTE), and Charter funding for K-12 facilities. At this time, the OPSC has reported that all authorized funds for new construction and modernization applications under the SFP have been fully allocated. Received applications after September 12, 2018 for new construction and after March 1, 2019 for modernization are now being placed on an "Applications Received Beyond Bond Authority" waiting list in the order of date received, which is presented to SAB for acknowledgement, but not approval, and are slated for review once additional funds are made available. To qualify for this waiting list for State funds, districts are required to adopt a Board resolution acknowledging the shortfall and the application's inclusion under the "Applications Received Beyond Bond Authority List."

With recognition that bond authority for projects is exhausted, the State Legislature is deliberating two statewide school facility measures as applications for matching facility grants exceed available bond authorization:

- **Assembly Bill 75 (O'Donnell), the Kindergarten-Community Colleges Public Education Facilities Bond Act of 2022** - Authorizes the sale of **\$12 billion** in general obligation (GO) bonds for K-12 and California Community Colleges (CCC) school facilities construction and modernization projects.
- **Senate Bill 22 (Glazer), the Public Preschool, K-12, and College Health and Safety Bond Act of 2022** - Authorizes **\$15 billion** for the construction and modernization of public preschool, K-12, community college, University of California (UC), and California State University (CSU) facilities.

CFW continues to monitor grant applications to the State and activities of the SAB for the allocation of eligible State funding. The strategic blending of these programs is required to support the balance of local investment that may be required to fully implement the Master Construct Program. These programs are

summarized below as well as the District’s current and projected eligibility for program funding. Applications that have been approved by the District and submitted to OPSC are also presented.

5.1.1 STATE AID MODERNIZATION

Upon passage and adoption of a new Statewide bonding authority, the matching requirements and regulations related to the current SFP will be updated as a condition of receiving funds from the 2022 bond program. Currently, the SFP Modernization Program provides funds on a 60-40 State and local sharing basis for improvements that enhance existing school facilities. Eligible projects include modifications such as air conditioning, plumbing, lighting, and electrical systems. Applications are submitted to the OPSC in two stages:

1. **Eligibility:** Modernization eligibility is established separately for each school site and requires that permanent facilities be at least 25 years old and portable facilities be at least 20 years old. Students must be enrolled in those facilities based on State classroom loading standards of 25 per classroom for grades K-6 and 27 per classroom for grades 7-8. Once established, site eligibility is not subject to annual review.
2. **Funding:** A district with modernization eligibility may request funding on a 60-40 State grant/local match basis. The 2021 pupil grant is currently \$4,808 for elementary grades and \$5,085 for middle school grades. Eligible costs include design, construction, educational technology, testing, inspection, furniture and equipment. Limited supplemental funding is available for excessive cost such as fire safety and accessibility improvements. Grant levels are periodically reviewed by the State. Program funding is subject to project performance and certification at the completion of construction.

Under Senate Bill 50 (SB 50), the State provides the option of a “Like for Like” approach towards utilizing available modernization eligibility towards new construction. The “Like for Like” approach allows school districts to utilize modernization funding for new construction projects, if the new construction is replacing a facility with a similar facility that requires modernization. These funds do not affect a district’s new construction pupil grant eligibility and are in addition to any available new construction funding. Funds allocated under “Like for Like” would be based on the modernization grant eligibility on a site-by-site basis. The District continues to utilize this approach, where applicable, to augment the amount of funding available to construct replacement school facilities.

Tables 2 and 3 summarize the District’s remaining estimated eligibility for State modernization grants for 299 permanent and 64 portable facilities that by the end of the Program would have been last modernized or placed in service at least 25 or 20 years ago, respectively. As reported in the June 2021 report, the estimated eligibility accounts for FY2020-21 enrollment by school site and 2021 per pupil grants. When an application is reviewed, the subject school site’s eligibility will be dependent on enrollment at that time and may increase or decrease dependent on enrollment at that time. These amounts exclude any estimated additional grants anticipated beyond the base pupil grants for associated site development

costs. All modernization applications require a local match to be provided by the District, unless Financial Hardship is utilized, as explained later in this section.

Table 2 shows the estimated eligibility for permanent classrooms totaling \$37.7 million. No changes are reported since the June 2021 report. Approximately \$15.9 million is currently available for McAuliffe and Ritche elementary schools and Dr. Lopez Academy and Frank middle school. Approximately \$5.4 million in grants are estimated to become eligible in the FY 2021-25 period. The remaining eligibility of approximately \$16.4 million is not fully eligible for grant funding until the FY 2026-29 period. To access these funds, the District must design and receive Division of State Architect (DSA) project approval prior to the submittal of an application for modernization funding of a facility.

Table 2: Estimated Remaining Modernization Eligibility from Permanent Classrooms: 60/40 Program

School Site	CRMs	Phase I (FY 2013-17)		Phase II (FY 2018-20)		Phase III (FY 2021-25)		Phase IV (FY 2026-29)		Total Amount
		CRMs	Amount	CRMs	Amount	CRMs	Amount	CRMs	Amount	
Brekke	23	0		0		23	\$2,783,832	0		\$2,783,832
Chavez	34	0		0		0		34	\$4,077,184	\$4,077,184
Curren	0	0		0		0		0		\$0
Driffill	0	0		0		0		0		\$0
Elm	0	0		0		0		0		\$0
Frank	44	0		44	\$6,005,385	0		0		\$6,005,385
Fremont	31	0		0		0		31	\$4,276,485	\$4,276,485
Harrington	0	0		0		0		0		\$0
Dr. Lopez Academy of Arts & Sciences	32	32	\$4,393,440	0		0		0		\$4,393,440
Kamala	0	0		0		0		0		\$0
Lemonwood	0	0		0		0		0		\$0
Marina West	20	0		0		0		20	\$2,404,000	\$2,404,000
Marshall	26	0		0		0		26	\$3,125,200	\$3,125,200
McAuliffe	24	24	\$2,851,144	0		0		0		\$2,851,144
McKinna	0	0		0		0		0		\$0
Ramona	22	0		0		22	\$2,663,632	0		\$2,663,632
Ritche	22	22	\$2,615,552	0		0		0		\$2,615,552
Rose Avenue	0	0		0		0		0		\$0
Sierra Linda	21	0		0		0		21	\$2,524,200	\$2,524,200
Soria	0	0		0		0		0		\$0
Total	299	77	\$9,860,136	44	\$6,005,385	45	\$5,447,464	132	\$16,407,069	\$37,720,054

*Current dollars

Table 3 demonstrates remaining eligibility of approximately \$7.8 million for portable classrooms that exceed their 20-year life and are eligible for modernization during the term of the Program. No changes in estimated eligibility are reported since the June 2021 update. To date, approximately \$3.4 million in modernization applications have been submitted to the OPSC for grant reimbursements and have been updated to reflect any changes required for applications reviewed by the OPSC since the June 2021 update. Modernization funding applications will be submitted to the OPSC for the modernization improvements planned at McAuliffe and Ritche elementary schools.

Wherever possible, the District has attempted to accrue as much State aid eligibility as possible before proceeding with the demolition and reconstruction of eligible facilities, including replacement schools. Since portable classrooms were introduced at specific sites at various dates to accommodate accelerating enrollment in prior periods, not all portable classrooms are eligible for reimbursement at the same time or in the scheduled implementation of the Master Construct Program. Therefore, in certain cases, not all

eligibility has been able to be utilized on a project-by-project basis before commencing with the replacement of a facility.

Since the June 2021 report, the State reviewed four of the District's modernization applications for improvements at Harrington, Lemonwood, Elm, and McKinna. Both the Harrington and Lemonwood modernization applications received State Allocation Board (SAB) unfunded approvals and will be eligible to participate in the next priority funding round filing period for these applications, which opens on November 10, 2021 and ends December 9, 2021.

The State also completed a review of the District's two modernization applications for Elm and McKinna elementary schools. These applications were submitted in addition to a new construction application for each site. Due to the decline in new construction eligibility, CFW engaged in conversations with the OPSC to increase the number of pupils to be considered for these modernization applications at Elm and McKinna. The OPSC determined that the District was eligible for additional pupil grants, but to garner the additional pupil grants, the District would need to withdraw its pending applications and submit new applications that would be placed at the back of the current list of applications received beyond bonding authority which would require a new statewide bond to be approved by voters. While submitting new applications seeking additional pupil grants would result in approximately twice as much funding, there is no guarantee that a new bond is approved by voters and that the application would be reviewed within 5 years of the occupancy of school sites at which time the OPSC would not review the applications. CFW provided the District with the recommendation to proceed with the level of funding identified on the current applications and to work with the OPSC to get these applications on the next available SAB meeting. The District concurred with this recommendation and the applications will be considered at the December 2021 SAB meeting.

Table 3: Estimated Remaining Modernization Eligibility from Portable Classrooms: 60/40 Program

School Site	CRMs	Phase I (FY 2013-17)		Phase II (FY 2018-20)		Phase III (FY 2021-25)		Phase IV (FY 2026-29)		Total Amount
		CRMs	Amount	CRMs	Amount	CRMs	Amount	CRMs	Amount	
Brekke	0	0		0		0		0		\$0
Chavez	0	0		0		0		0		\$0
Curren	2	0		0		2	\$240,400	0		\$240,400
Driffill	0	0		0		0		0		\$0
Elm	15	0		15	\$1,803,000	0		0		\$1,803,000
Frank	0	0		0		0		0		\$0
Fremont	8	8	\$1,098,360	0		0		0		\$1,098,360
Harrington	5	3	\$360,600	2	\$240,400	0		0		\$601,000
Dr. Lopez Academy of Arts & Sciences	1	0		0		1	\$137,295	0		\$137,295
Kamala	6	0		5	\$601,000	1	\$120,200	0		\$721,200
Lemonwood	7	6	\$721,200	1	\$120,200	0		0		\$841,400
Marina West	1	0		0		0		1	\$120,200	\$120,200
Marshall	0	0		0		0		0		\$0
McAuliffe	1	1	\$120,200	0		0		0		\$120,200
McKinna	13	7	\$841,400	6	\$721,200	0		0		\$1,562,600
Ramona	0	0		0		0		0		\$0
Ritchen	0	0		0		0		0		\$0
Rose Avenue	3	0		0		3	\$360,600	0		\$360,600
Sierra Linda	2	0		0		2	\$240,400	0		\$240,400
Soria	0	0		0		0		0		\$0
Total	64	25	\$3,141,760	29	\$3,485,800	9	\$1,098,895	1	\$120,200	\$7,846,655
Submitted Applications										
Project 1 - Fremont		8	\$1,098,360							
Project 1 - McAuliffe		1	\$120,200							
Harrington Kinder Annex				4	\$480,800					
Lemonwood K-8 Portables		6	\$721,200	1	\$120,200					
Elm Portables				4	\$480,800					
McKinna Portables		3	\$360,600							
Total		18	\$2,300,360	9	\$1,081,800	0	\$0	0	\$0	\$3,382,160
Remaining Eligibility		7	\$841,400	20	\$2,404,000	9	\$1,098,895	1	\$120,200	\$4,464,495

*Current dollars

Should enrollment trends change over time at each site and at the time a modernization application is submitted, the estimated grant amounts may increase or decrease further. In addition, at time of application, additional grant dollars may be garnered by identification of eligible Special Day Class (SDC) pupils per site, as SDC pupils are assigned a higher per pupil grant amount than standard pupils. The ability to use all of these grants, however, is contingent on the priority of projects to be funded by the Board, the planned use of these classrooms to house students, available matching funds, sustained enrollment, and the corresponding timeline and schedule adopted as part of the Master Construct Program.

5.1.2 STATE AID NEW CONSTRUCTION

The State’s New Construction Program provides State funds on a 50/50 State and local sharing basis for eligible projects that add permanent classroom capacity to a school district. The goal is to add capacity to school districts to house students, including the construction of a new school or the addition of classrooms to an existing school. Applications are submitted to the OPSC in two stages:

- 1. Eligibility:** Eligibility for new construction funding is not site specific and is determined by the gap between a district’s projected enrollment and its existing permanent classroom capacity.

Classroom capacity is based on State loading standards of 25 students per classroom for elementary grades and 27 students per classroom for middle grades. Historical and projected student enrollment, plus approved, but not yet built residential units, are utilized to estimate the gap between the number of future students and the current ability to house students in permanent facilities. Portable classrooms are not counted by the State as being permanently available to house pupils. Until approved for construction, eligibility is subject to annual review.

2. **Funding:** Once eligibility is approved; a district may apply for funding on a 50/50 State grant/local match basis. The 2021 pupil grant is currently \$12,628 for elementary grades and \$13,356 for middle grades and is counted based on each student found to exceed a district's permanent capacity to house students. Eligible costs include design, construction, testing, inspection, furniture and equipment, and other costs closely related to the actual construction of school buildings. Supplemental grants are available for site acquisition, utilities, on/off-site and general site development, and other excessive costs. Grant levels are periodically reviewed by the State.

Table 4 provides a summary of received funding and submitted applications for new construction grants during the Master Construct and Implementation Program totaling \$76.1 million. For applications not yet received funding, the shown grant amounts are estimated based on the State's 2021 per pupil grants and the estimated supplemental grants submitted as part of the applications and may vary from amounts shown on the State's workload and beyond bond authority lists.

The District has received approximately \$26 million in new construction grant funds for completed projects at Drifill, Harrington, and Lemonwood schools. Since the June 2021 report, the District's remaining new construction applications on the State's "workload list" came up for review by the OPSC. These excluded those applications on the State's "beyond bond authority list" for Seabridge and Rose Avenue. As part of the OPSC review, an update to the District's new construction eligibility was required. To address impacts of COVID-19 on enrollment and new construction eligibility, on August 25, 2021, the SAB approved a one-time exemption that allows school districts with new construction funding applications that were required to submit an eligibility update using the 2020/2021 enrollment year the option to either choose to use 2019/2020 enrollment year (the most recent enrollment year prior to the pandemic) or to continue using the 2020/2021 enrollment year. The OPSC has noted that any revised number of pupil grants requested may not exceed the number of grants originally requested.

As discussed previously, the District has experienced significant declines in its projected enrollment utilizing either the 2019/2020 or 2020/2021 enrollment year. The most advantageous outcome for the District resulted in no remaining new construction eligibility pupil grants at the K-8 grade level, however there is some eligibility for SDC pupil grants. This allowed the District to garner some new construction grants for applications submitted that utilized SDC pupils. The District has received SAB approval for \$766,821 in grants for completed kindergarten/flex classrooms at Ramona elementary and is anticipated to receive an additional \$4.2 million in SAB grant approvals in December 2021 for the remaining

kindergarten/flex classroom projects as well as the reconstructed McKinna elementary school. The new construction application submitted for McKinna elementary school was reduced from an estimated \$10.9 million to approximately \$1.9 million, due to the District’s decline in new construction eligibility. The overall and substantial decline in the District’s enrollment during the State’s delay in reviewing applications also resulted in approximately \$18.8 million in new construction applications being returned to the District.

Three applications totaling approximately \$26 million remain on the State’s “beyond bond authority list” for the new Rose Avenue Elementary School and Seabridge Elementary School projects. These applications are pending the State’s replenishment of the SFP through a potential statewide bond measure anticipated to be considered by voters in 2022. The District would need to have substantial enrollment recovery at time of review of these applications by the OPSC in order to qualify for funding.

Table 4: New Construction Applications During Implementation of Program

Projects	Application #	Standard Pupils	SDC Pupils	Est. Base Grant	Est. Sup. Grant	Total Est. Grant
1 Driffill	51/72538-00-001	0	0	\$3,712,107	\$558,304	\$4,270,411
2 Driffill	50/72538-00-009	350	9	\$4,032,792	\$697,880	\$4,730,672
3 Harrington	50/72538-00-011	625	26	\$8,219,097	\$1,461,426	\$9,680,523
4 Lemonwood	50/72538-00-013	473	0	\$5,570,487	\$1,697,465	\$7,267,952
Subtotal		1,448	35	\$21,534,483	\$4,415,075	\$25,949,558
Total Grants Received						\$25,949,558
1 Ramona Kinder	50/72538-00-024	0	18	\$638,712	\$128,109	\$766,821
Subtotal		0	18	\$638,712	\$128,109	\$766,821
Total Applications with SAB Approval						\$766,821
1 Ritchen Kinder	50/72538-00-016	0	18	\$638,712	\$134,140	\$772,852
2 Brekke Kinder	50/72538-00-017	0	18	\$638,712	\$138,485	\$777,197
3 McAuliffe Kinder	50/72538-00-018	0	18	\$638,712	\$139,292	\$778,004
4 McKinna	50/72538-00-022	0	28	\$770,245	\$1,120,264	\$1,890,509
Subtotal		0	82	\$2,686,381	\$1,532,181	\$4,218,562
Total Applications pending SAB Approval						\$4,218,562
1 Marshall	50/72538-00-014	316	0	\$4,147,696	\$395,100	\$4,542,796
2 Elm	50/72538-00-015	600	13	\$7,885,303	\$1,242,354	\$9,127,657
3 Lemonwood Use of Grants	50/72538-00-019	160	0	\$2,077,264	\$0	\$2,077,264
4 Elm Use of Grants	50/72538-00-020	72	0	\$909,216	\$0	\$909,216
5 Marshall Use of Grants	50/72538-00-021	80	0	\$1,045,184	\$0	\$1,045,184
6 McKinna Use of Grants	50/72538-00-023	83	0	\$1,048,124	\$0	\$1,048,124
Subtotal		1,311	13	17,112,787	1,637,454	18,750,241
Total Applications Returned to District						\$18,750,241
1 Seabridge + Land	50/72538-00-025	575	13	\$7,569,603	\$7,070,025	\$14,639,628
2 Seabridge Use of Grants	50/72538-00-026	68	0	\$858,704	\$0	\$858,704
3 Rose Avenue	50/72538-00-027	675	35	\$9,460,262	\$1,439,250	\$10,899,512
Subtotal		1,318	48	17,888,569	8,509,275	26,397,844
Total Applications on State Beyond Bond Authority List						\$26,397,844
Total Applications (18)		4,077	196	\$59,860,932	\$16,222,094	\$76,083,026

5.1.3 FINANCIAL HARDSHIP FUNDING

The State provides a Financial Hardship Program to assist districts that cannot provide all or part of their local match for an approved modernization or new construction SFP project. In Financial Hardship, the State funds its normal grant amount, and if a district is found to be eligible, provides an additional grant amount equal to the portion of the match that would have been required to be funded by a district. This in effect increases the amount of grant funding a district would otherwise receive. To qualify, a district must be charging the maximum developer fee and meet one of the following criteria:

- Bonded indebtedness of 60 percent or greater
- Successful passage of a Prop. 39 Bond
- District total bonding capacity of less than \$5 million

At this time, the District has exceeded its net bonding capacity by 60 percent and may be eligible for Financial Hardship.

Under the current Financial Hardship Program, a district must have exhausted all unencumbered capital fund balances available for modernization or new construction at the time of application. In addition, any funds that become available during the time the District is in the Hardship period will reduce the amount of the State's grant in lieu of the District's match, proportionally. Audits of available capital facilities funding (e.g., Funds 21, 25, 35) are required throughout the project period that a district is in Hardship funding and at "close out", or completion of the project. Until approved for construction, eligibility is subject to review every 6 months. A district can apply for both planning and/or construction funds.

Except for land acquisition and some site service costs, 100 percent hardship grant funding does not typically equate to 100 percent of the total development costs associated with the design and construction of an eligible project. Often projects must be phased, alternate methods of construction (e.g. modular) must be employed to achieve the desired space requirement for housing students or additional local funding must be provided thereafter to complete a project using hardship funding.

As pointed out in other cases, the OPSC has implemented a change to the Financial Hardship program requiring that the Financial Hardship period begin on the date of application, regardless of the date an application is reviewed by OPSC or approved by the SAB – restricting its use. This requires that the District sequence projects proposed for Financial Hardship after any and all anticipated and available capital funds are encumbered, which may result in delaying Financial Hardship projects to later implementation phases of the Master Construct Program, once other funds have been exhausted.

5.1.4 SUBMITTED STATE AID APPLICATIONS

Table 5 presents State aid applications that have been filed with the OPSC that are awaiting SAB apportionments or are awaiting review and funding by the State, totaling approximately \$34.2 million. It also reflects the current pupil grant amounts in effect for 2021 by the SAB and estimated additional

anticipated allowances for supplemental grants such as site development and land acquisition costs. The District has received SAB “unfunded approvals” for approximately \$2.5 million in applications for Harrington, Lemonwood, and Ramona that will participate in the next available priority funding filing round to convert the “unfunded approvals” to an apportionment. Where applicable, additional base grants were allocated for modernization projects that qualified for higher per pupil grants for buildings over 50 years old. The priority funding round period opens on November 10, 2021 and closes on December 9, 2021. The District has an additional \$5.3 million in applications for Elm, McKinna, Ritche, Brekke, and McAuliffe that are scheduled to receive SAB “unfunded approvals” in December 2021 and that are eligible to participate in this upcoming priority funding filing period. In total, approximately \$7.8 million in applications are anticipated to receive apportionments with funds estimated to be released by May 2022. The Seabridge and Rose Avenue applications remain on the State’s beyond authority list and will be subject to eligibility requirements at time of review by the OPSC. Additional applications will be filed for the modernization projects planned at Ritche and McAuliffe elementary schools.

Table 5: Submitted State Aid Applications

Projects	Type	Standard Pupils	K-6	7-8	SDC Pupils	Non Severe	Severe	Est. Base Grant	Est. Sup. Grant	Total Est. Grant
Harrington Kinder Annex	Mod.	87	87	0	0	0	0	\$581,160	\$108,508	\$689,668
Lemonwood Portables	Mod.	175	175	0	0	0	0	\$841,400	\$239,311	\$1,080,711
Ritche Kinder	New Const.	0	0	0	18	0	18	\$638,712	\$134,140	\$772,852
Brekke Kinder	New Const.	0	0	0	18	0	18	\$638,712	\$138,485	\$777,197
McAuliffe Kinder	New Const.	0	0	0	18	0	18	\$638,712	\$139,292	\$778,004
McKinna	New Const.	0	0	0	28	19	9	\$770,245	\$1,120,264	\$1,890,509
Elm Portables	Mod.	101	101	0	0	0	0	\$485,608	\$126,260	\$611,868
McKinna Portables	Mod.	78	78	0	0	0	0	\$375,024	\$68,422	\$443,446
Ramona Kinder	New Const.	0	0	0	18	0	18	\$638,712	\$128,109	\$766,821
Seabridge + Land	New Const.	575	575	0	13	13	0	\$7,569,603	\$7,070,025	\$14,639,628
Seabridge Use of Grants	New Const.	68	68	0	0	0	0	\$858,704	\$0	\$858,704
Rose Avenue	New Const.	675	675	0	35	26	9	\$9,460,262	\$1,439,250	\$10,899,512
Total		1,759	1,759	0	148	58	90	\$23,496,854	\$10,712,066	\$34,208,920
<i>Total New Construction Pupils Used</i>		1,318	1,318	0	148	58	90			
<i>Total Modernization Pupils Used</i>		441	441	0	0	0	0			

Over the next six months, the team will continue to monitor application status with OPSC and respond to any new opportunities, exceptions, and review notices received in order to keep the District as informed as possible on any needs for program adjustments.

5.2 DEVELOPER FEES

Developer fees levied on new residential and commercial construction in a school district attendance area are permissible under State Education Code, Section 17620 and may be used to meeting the District’s match requirement for eligible State assistance projects. The purpose of these fees is to mitigate the student enrollment impact that would be generated by new development. Fees may be used to fund the construction of new school facilities, the modernization of existing facilities, or the reopening of closed facilities. The regulations also permit an inflation-based increase in developer fees every two years based on changes in the Class B construction index. There are three levels of developer fees that can be assessed:

- **Level 1** fees are established by statute and adjusted by the State Allocation Board and are currently \$4.08 per square foot of residential development and \$0.66 per square foot of commercial and industrial development
- **Level 2** fees constitute up to 50% of the State allowed cost for construction and sites, if the school district meets specified eligibility tests and assumes that the will State pay for the other 50% of cost through the SFP
- **Level 3** fees are the same as Level 2, but include the State's 50% share as well, but only when the State declares it is out of funds for new construction

A Developer Fee justification study must be completed in order to levy Level 1 or Level 2 fees and in the event that the State declares that it is out of new construction state grant funds, the same report may allow the District to levy Level 3 fees. At the Program's inception in 2013, approximately \$3.4 million in developer fee fund balance was allocated to the Program. Since the initial \$3.4 million allocated to the Program in 2013, the District has collected approximately \$9.7 million in additional developer fee revenues as of June 30, 2021, for a grand total of \$13.1 million in collected revenues.

As reported in June 2021, the District adopted a Residential and Commercial/Industrial Development School Fee Justification Study in April 2020 prepared by Cooperative Strategies that established the justification for collecting Level 1 fees. Based on the District's fee sharing agreement with the Oxnard Union High School District, the District collects 66% of the maximum Level 1 fees, or \$2.69 per square foot for residential development and \$0.436 per square foot for commercial development.

To establish a nexus and a justifiable residential School Fee level, the Study evaluated the number and cost of new facilities required to house students generated from future residential development within the School District. Based on data provided by the Southern California Association of Governments, approximately 8,199 additional residential units could be constructed within the District's boundaries through calendar year 2035. Of these 8,199 future units, 5,165 are expected to be single family detached and 3,034 are expected to be multi-family attached units. By dividing the total amount of anticipated units (8,199) by the buildout period (15 years), it is anticipated that approximately 547 units may be built each year from 2020 through 2035. This average buildout and the corresponding square footage of new residential development is the basis for the anticipated annual developer fees revenues to be realized by the District during this period. Based on the current Level 1 fee of \$2.69 per square foot of new residential development and the total square footage of approximately 1.2 million resulting from the construction of 547 units, the District could expect to receive an estimated \$3.2 million in developer fees annually.

As reported in June 2021, the District adopted a School Facilities Needs Analysis in April 2020, prepared by Cooperative Strategies to establish and justify the collection of Level 2 developer fees at a rate of \$3.83 per square foot for all new future residential units built within the District's boundaries. Using available County and local data, the Study estimates that only 2,215 residential single and multi-family homes, totaling 3,396,821 square feet, will be built in the District over the next five years. For the five-year period being examined, this would equate to approximately 443 new residential units per year instead of the 547 unit average calculated in the Level 1 Study. The resulting expected revenue from Level 2 developer fees

for this five-year period is approximately \$13 million or \$2.6 million per year starting in 2020-21 fiscal year. The District is required to complete an annual update to the Level 2 Study in order to continue collecting Level 2 fees.

As reported in June 2021, Cooperative Strategies reported to the District that due to the District's enrollment declines, Level 2 fees may no longer be justified and the District will have to revert to Level 1 fees in 2022. For purposes of budgeting for the program, Level 1 fee of \$2.69 has been assumed as the rate resulting in a decrease in projected available developer fee funds for the program.

Since the initial \$3.4 million allocated to the Program in 2013, the District has collected approximately \$9.7 million in additional developer fee revenues as of June 30, 2021, for a grand total of \$13.1 million in collected revenues. Based on the projections provided by Cooperative Strategies, the 2020 Residential and Commercial/Industrial Development School Fee Justification Study and 2020 School Facilities Needs Analysis, it is estimated that the District may collect approximately \$41.8 million in developer fees over the life of the Program using the current Level 1 fee of \$2.69.

The District is required to complete a biennial update to the Level 1 Study in order to continue collecting Level 1 fees for the next two years. Similarly, the District is also required to complete an annual update to the Level 2 Study in order to continue collecting Level 2 fees for the next year.

5.3 GENERAL OBLIGATION BONDS

The District has used local General Obligation (G.O.) bonds previously to fund major school facility improvements and has been successful in making use of public financing options and garnering community support to improve school facilities. These G.O. bonds are secured by an annual levy on all taxable parcels within the boundaries of a school district. The levy is based on the assessed value of a parcel as determined by the County, pursuant to Prop. 13. Traditionally, G.O. bonds carry far lower interest and issuance costs than other financing options. Buyers of most California school bonds receive an exemption from state and federal taxes on the interest portion of the bonds purchased, allowing for a lower rate of interest to finance improvements over time.

The Master Construct and Implementation Program utilizes two local G.O. bond measures: Measure "R" approved by voters in 2012 and Measure "D" approved by voters in 2016. Measure "R" authorized the sale of \$90 million in G.O. bonds and has been used in combination with other local funds to support the reconfiguration of school facilities, provide the local funding to reconstruct Harrington, Elm, Lemonwood, and to provide additional grade 6-8 capacity at Marshall. To date, all G.O. bonds from the Measure "R" authorization have been sold. Measure "D" was approved by voters on November 8, 2016 and authorized \$142.5 million in G.O. bonds to fund additional school improvements as part of Phases 2, 3 and 4 of ongoing facilities improvements.

On March 15, 2017, the District sold \$81.0 million in G.O. bonds, Series 2017A to strong investor demand. The bonds had a total interest cost of approximately 4.21% and a term of 30 years. The total gross debt service for the bond issuance is \$172.7 million, resulting in a debt repayment ratio of 2.13 to 1, well below the 3.36 to 1 estimated to voters. This is also below the required payback ratio required by law of 4 to 1.

Proceeds from the Series 2017A bond issuance are funding a portion of Phase 2 of the ongoing new school construction and classroom modernization program and will also be used to meet the local match requirement for State SFP grants and leverage reimbursements from State Aid matching grants.

On March 29, 2018, the District concluded the sale of \$14 million in G.O. Bonds, Series 2018B to strong investor demand. The Series B bonds carry a true interest cost of 4.15% and a term of 30 years. The total gross debt service for the bond issuance is approximately \$30.3 million, resulting in a debt repayment ratio of 2.22 to 1. Proceeds from the Series 2018B bond issuance were used to fund projects underway and to provide the local match for eligible SFP matching State grants. Delays in the receipt of funding under Prop. 51 have necessitated the District to utilize local funding sources exclusively to date.

On November 24, 2020, the District sold approximately \$11.0 million in G.O. Bonds, Series 2020C which was received extremely well by the investor community as indicated by investor demand. The bonds had a total interest cost of approximately 2.97% and a term of 30 years. The total gross debt service for the bond issuance is approximately \$21.8 million, resulting in a debt repayment ratio of 1.99 to 1. Proceeds from the Series 2020C bond issuance were used to continue the overall implementation of the District’s Master Construct Program. In the interim, the funds may be made available, via intradistrict loans, to the District to assist in mitigating the proposed State deferrals anticipated during the current and following fiscal year.

To date, approximately \$106.0 million in Measure “D” bonds have been issued, leaving approximately \$36.5 million in remaining Measure “D” bond authorization.

Table 6: Summary of Measure D Bond Sales to Date

	Series 2017A	Series 2018B	Series 2020C
Par Amount	\$81.0 million	\$14.0 million	\$11.0 million
Total Debt Service	\$172.7 million	\$30.3 million	\$21.8 million
Repayment Ratio	2.13 to 1	2.16 to 1	1.99 to 1
Average Interest Rate (TIC)	4.21%	4.15%	2.97%
2021-22 Tax Rate to Repay Outstanding Measure "D" Bonds	\$31.70 per \$100,000 AV		

In addition to the bonds issued to fund construction, CFW has assisted the District in completing eight general obligation bond refinancing transactions since 2010 to take advantage of lower interest rates. These transactions have resulted in a total savings of over \$19.2 million for taxpayers in the community. Based on the current average assessed valuation for a single-family home, homeowners in the district are estimated to save an average of \$540 over the remaining life of all bonds refinanced in the past ten years. District staff and CFW will continue to monitor the municipal market for future refunding opportunities in order to benefit the District and its taxpayers.

5.3.1 AVAILABILITY OF FUTURE BOND FUNDING

Potential future funding from Measure “D” is determined in large part by three primary components: (i) statutory bonding capacity; (ii) assessed valuation (AV); and, (iii) the \$30 tax rate limit under Prop. 39.

State law governs how much long-term principal debt California school district may carry at any one time. Unless a waiver is processed by the California Department of Education and approved by the State Board of Education, the statutory bonding capacity, or debt limit of an elementary school district is equal to 1.25% of the total district assessed value of all taxable properties within the district’s boundaries.

Based on the District’s assessed value of \$15.2 billion for fiscal year 2021-22, the District’s statutory 1.25% gross bonding capacity is estimated at \$190 million. To comply with the California Education Code and issue additional bonds, the District applied and was granted a waiver from CDE in March of 2017 authorizing the District to exceed its bonding limit of 1.25% to an amount equal to 2.12% (or less) of total assessed valuation at the time of bond issuance. The waiver has an expiration date of August 1, 2025. In Table 7, the District’s gross bonding capacity as of FY 2021-22 is approximately \$321 million, of which to date approximately \$271 million is currently outstanding in principal amount from prior bond sales. As a result, the District’s remaining net bonding at this time is estimated at \$50 million. The District’s net bonding capacity is expected to increase as assessed value increases and outstanding principal debt is repaid in the coming years.

Table 7: Bonding Capacity Analysis

BONDING CAPACITY ANALYSIS	
Fiscal Year 2020-21	
ASSESSED VALUATION	
Secured Assessed Valuation	\$14,373,874,767
Unsecured Assessed Valuation	\$789,634,741
DEBT LIMITATION	
Total Assessed Valuation	\$15,163,509,508
Applicable Bond Debt Limit with Waiver*	2.12%
Bonding Capacity	\$321,466,402
Outstanding Bonded Indebtedness	\$271,464,228
NET BONDING CAPACITY	\$50,002,174
% of Capacity Current Used	84.45%
<i>* 2017 Waiver</i>	
HARDSHIP ANALYSIS	
Hardship Requirement	60.00%
Statutory Bonding Capacity (1.25% AV)	\$189,543,869
Outstanding Bonded Indebtedness	\$271,464,228
% of Statutory Bonding Capacity Utilized	143.22%

The District’s assessed valuation serves as the source from which tax revenues are derived for purpose of repaying bond debt service. As assessed value grows, so too does the District’s ability to repay a greater amount of bond debt service and therefore its ability to issue additional bonds. Table 8 presents a history of the District’s assessed valuation. Historically, assessed value has increased with some minimal periods of decline. During the early to late 2000s, the District experienced assessed value growth ranging from

approximately 9 to 14 percent annually. This coincided with a period of strong economic performance statewide. Conversely, as the economy contracted during the Great Recession, the District’s assessed valuation experienced periods of contraction in FY2010 through FY2012. Overall, assessed valuation growth averaged 5.2 percent annually over the last 20 years. Most recently, over the last 5-year period, the annual assessed valuation growth rate has averaged 4.4 percent. While annual assessed valuation growth has slowed compared to the mid-2000s, it may indicate a more sustainable pace of economic expansion within the District.

Table 8: Historical Assessed Valuation

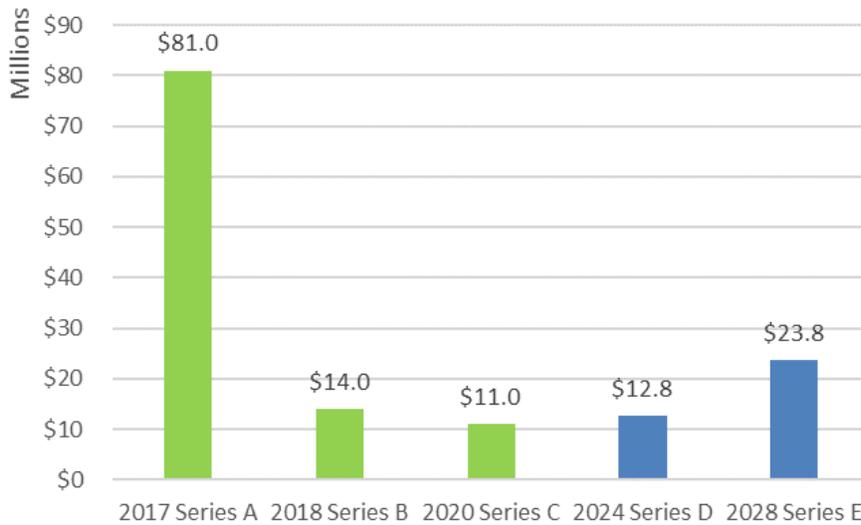
FYE	Assessed Valuations	
	Total	% Change
2002	\$5,456,598,521	10.65%
2003	\$5,963,113,197	9.28%
2004	\$6,635,172,071	11.27%
2005	\$7,583,558,704	14.29%
2006	\$8,657,971,155	14.17%
2007	\$9,931,635,061	14.71%
2008	\$10,883,340,116	9.58%
2009	\$10,923,360,081	0.37%
2010	\$10,256,972,528	-6.10%
2011	\$10,222,956,307	-0.33%
2012	\$10,128,841,659	-0.92%
2013	\$10,224,776,805	0.95%
2014	\$10,523,302,599	2.92%
2015	\$11,258,539,314	6.99%
2016	\$11,811,053,863	4.91%
2017	\$12,231,081,218	3.56%
2018	\$12,813,934,964	4.77%
2019	\$13,410,386,931	4.65%
2020	\$14,062,908,693	4.87%
2021	\$14,639,854,133	4.10%
2022	\$15,163,509,508	3.58%
5-Year Average		4.39%
10-Year Average		4.12%
20-Year Average		5.24%

The availability of future bond funds is dependent on the District’s assessed valuation growth to accommodate the Prop. 39 tax rate allowance of \$30 per \$100,000 of assessed value for elementary school districts in California. Based on Prop. 39, under which Measure “D” was held, the District is legally permitted to sell bonds up to the amount authorized by voters, so long as the bonds may be reasonably supported by a maximum tax rate per year of \$30 per every \$100,000 of assessed property value. The tax rate to repay the outstanding Measure D bonds commenced in fiscal year 2018-19; for the current fiscal year 2021-22, the County is levying a rate of \$31.70 per \$100,000 of assessed property value.

Figure 1 presents the amount of bonds issued to date and the amount that may be issued in the future assuming certain conditions. First, it is assumed that assessed value will continue to grow at approximately

90 percent of its last five-year average rate, or 4 percent per year. It also assumes that the repayment of any new bonds to be sold will not exceed the \$30 per \$100,000 assessed valuation tax rate. Figure 1 illustrates the estimated timing and size of remaining bond issuances in support of the Master Construct Program. In total \$36.5 million in authorization remains from Measure “D” which may be issued as indicated over two bond sales, if needed.

Figure 1: Estimated Timing and Sizing of Future Measure “D” Bond Issuances



The availability of additional funds issued in 2020 Series C is credited to the District’s recent growth in assessed valuation and current interest rates for similarly rated California school districts. To access the bond proceeds and to conform to the Program’s constraints such as the \$30 tax rate, the District has utilized Capital Appreciation Bonds (CABs). CABs are bonds that may defer principal and interest repayments in order to better accommodate debt service repayment requirements and available tax revenues. As such, they tend to require a higher rate of interest for repayment. This may increase the overall cost of borrowing; however, the overall program has benefited from lower than expected interest rates and it is estimated based on current market conditions that the total repayment ratio for all Measure “D” bonds will be lower than the overall repayment ratio estimated to voters at the time of the election. It is estimated that the balance of the Measure “D” authorization will be issued over two future tranches currently scheduled for 2024 and 2028, subject to Board review and approval. The estimated amounts of \$12.8 million for the 2024 Series D issuance and \$23.8 million for the 2028 Series E issuance assume 4% average annual District AV growth moving forward. In addition, the average interest rate is assumed to be 3.5%, which is higher than the most recent 2020 Series C issuance. Bond terms are assumed to be 25 years and will likely utilize CABs. Actual bond proceeds from future issuances may differ from the estimates provided here and will depend on both District needs and market conditions at the time of sale. This analysis includes assessed values for 2021-22 as published by the County.

5.3.2 ADDITIONAL G.O. BOND AUTHORITY REQUIRED TO MITIGATE SFP FUNDING

Proposition 39 authorizes school districts to issue new bonds upon a 55% affirmative vote by the local electorate in a regularly scheduled election. For an elementary school district, the maximum tax rate to be levied at the time bonds are sold must not exceed \$30 per \$100,000 of assessed value. In addition, districts must agree to be subject to certain conditions, including the establishment of a project list, an independent citizens' oversight committee, and annual performance and financial audits. The Oxnard School District has a history of conducting Proposition 39 elections and issuing bonds consistent with these requirements.

If desired, a new general obligation bond may be structured to meet the above requirements and mitigate the delay or future lack of State aid funding of proposed projects. Assuming that the District's assessed valuation continues to grow at an annual average of 4.0 percent and that the District implements the maximum tax rate of \$30 per \$100,000 of assessed value allowed by Proposition 39 over a 30-year term for each bond sale, the District could generate approximately \$181 million in bond proceeds over a projected 8 year period based on current market conditions. The size and timing of bond series depend on the needs of the overall program and are structured to allow projected assessed valuation growth between bond issuances so that required tax rates for bond repayments stay within the estimated Proposition 39 rate of \$30 per \$100,000 of assessed valuation. If the Board elects to bring a new bond authorization to voters for consideration during 2022 election cycle, this may allow the District to further expand the Basic program by providing additional local funds to the Program in anticipation of further delays or in lieu of decreased State aid reimbursements due to enrollment decline.

5.4 PROGRAM EXPENDITURES TO DATE

A budget and expenditure tracking protocol has been established and utilized for projects currently being implemented. As of the June 2021 Semi-Annual Report, the total budget was approximately \$249.2 million for projects under current implementation, inclusive of the program reserve. Any changes to sources, uses, and schedules included in this report have considered actual District expenditures for the respective projects and are tracked against established project budgets. As needed, the program reserves and estimated ending fund balance will be utilized to accommodate unforeseen but required budget adjustments.

Table 9 provides a summary report of expenditures made for the Program during the period July 1, 2012 – October 31, 2021 totaling approximately \$207.3 million. Expenditures made after this period will be accounted for in the next Semi-Annual update. The District's financial system accounts for expenditures by Fiscal Year (July 1 – June 30) and are used in reporting these expenditures. The report is organized by Fiscal Year and includes expenditures across various construction funds. It should be noted that expenditure reporting is based on the budget approved as part of the June 2021 Semi-Annual Report. Once the recommended budget adjustments are approved as part of this December 2021 report, subsequent expenditure reports will reflect the revised budget value.

The District has accounted for districtwide expenses, including the program manager fee in object codes 5800 and 6205 and has not allocated these expenses to specific projects. For the purposes of Table 9, CFW has allocated such districtwide program manager fee expenses by taking the actual expenditures for a given fiscal year and then allocating the actuals by the percentage of fees earned for that period for a given project pursuant to the latest agreed upon fee calculation. Pursuant to the contract, the total program management fee does not exceed 4.75% of the projects managed.

From July 1, 2012 through October 31, 2021, the District disclosed expenditures of approximately \$34.2 million for additional facilities improvements not identified in the Master Construct. Of the total, \$13.4 million were expended for eligible projects prior to the adoption of the January 2013 Implementation Plan beginning with \$3.7 million of Developer Fee Fund balances, plus additional expenditures thereafter which were planned for State aid reimbursement. Given the deferral of State reimbursements, these expenditures are now being subsumed into the Master Construct Program until such time that State aid reimbursement becomes available. Eligible improvements included, but are not limited to, replacement or addition of relocatable facilities, improvements and DSA closeout of prior projects, District energy efficiency improvements, and other facility improvements. The remaining \$20.8 million in expenditures outside of the Program were funded by the District's prior Measure M bond program. Expenditure reports related to the current bond programs are made available for review by the Citizens' Oversight Committees and expenditures are audited annually for the Board's review.

Table 9: Estimated Expenditures to Date for Projects Under Implementation

Project	Adopted Budget	Fiscal Year Expenditures										Total	
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22 ¹		
Acquire Site New Elem K-5	\$7,766,731	\$34,158	\$0	\$46,736	\$16,375	\$575	(\$575)	\$0	\$0	\$0	\$0	\$0	\$7,767,119
Doris/Patterson Acquire Land	\$9,198,818	\$0	\$0	\$75,044	\$205,921	\$8,906,123	\$12,186	\$0	\$0	\$0	\$0	\$0	\$9,199,275
Doris/Patterson LAFCO Planning	\$800,572	\$14,625	\$37,345	\$29,551	\$143,778	\$254,516	\$14,492	\$7,518	\$2,730	\$0	\$0	\$2,802	\$507,358
Design & Reconstruct Harrington Elem K-5	\$23,777,476	\$1,493,468	\$12,213,321	\$9,696,534	\$224,482	\$2,431	\$0	\$0	\$0	\$0	\$0	\$0	\$23,776,013
Design & Reconstruct Lemonwood Elem K-8	\$41,982,409	\$853,523	\$1,448,320	\$1,743,844	\$15,507,309	\$14,838,960	\$6,968,618	\$388,855	\$82,327	\$5,862	\$0	\$0	\$41,981,218
Design & Reconstruct Elm Elem K-5	\$32,869,490	\$371,370	\$1,190,499	\$339,884	\$3,322,667	\$13,223,004	\$13,246,832	\$1,164,669	\$19,923	\$0	\$0	\$0	\$32,878,847
Design & Construct Seabridge K-5	\$2,929,181	\$0	\$0	\$0	\$149,354	\$1,758,821	\$432,230	\$377,275	\$301,651	\$0	\$0	\$0	\$3,019,331
Design & Reconstruct McKinna K-5	\$36,558,911	\$0	\$0	\$0	\$0	\$1,890,610	\$16,647,525	\$14,958,735	\$1,928,504	\$81,019	\$0	\$0	\$36,171,752
Design & Reconstruct Rose Avenue K-5	\$30,680,582	\$0	\$0	\$0	\$0	\$56,208	\$1,101,475	\$907,133	\$339,496	\$70,307	\$0	\$0	\$2,467,332
Design & Reconstruct Marina West K-5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design & Construct Doris/Patterson K-5	\$492,533	\$0	\$0	\$421,184	\$0	\$0	\$0	\$71,602	\$0	\$0	\$0	\$0	\$492,786
Design & Construct Doris/Patterson 6-8	\$277,722	\$0	\$0	\$0	\$0	\$0	\$0	\$278,057	\$0	\$0	\$0	\$0	\$278,057
Design & Improve K-5 Kindergarten Facilities													
Ritchen	\$552,798	\$14,815	\$70,444	\$350,437	\$116,773	\$119	\$0	\$0	\$0	\$0	\$0	\$0	\$552,588
Brekke	\$275,133	\$11,699	\$57,322	\$199,450	\$6,513	\$112	\$0	\$0	\$0	\$0	\$0	\$0	\$275,097
McAuliffe	\$321,556	\$11,331	\$86,709	\$214,442	\$8,898	\$107	\$0	\$0	\$0	\$0	\$0	\$0	\$321,487
Driffill	\$351,773	\$51,334	\$56,711	\$242,911	\$0	\$817	\$0	\$0	\$0	\$0	\$0	\$0	\$351,773
Total K-5 Kindergarten Facilities	\$1,501,260	\$89,180	\$271,185	\$1,007,240	\$132,184	\$1,155	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,945
Design & Construct Science Labs/Academies													
Chavez	\$649,146	\$17,481	\$168,665	\$443,521	\$19,273	\$182	\$0	\$0	\$0	\$0	\$0	\$0	\$649,121
Curren	\$598,628	\$16,815	\$118,588	\$445,540	\$17,485	\$176	\$0	\$0	\$0	\$0	\$0	\$0	\$598,603
Kamala	\$619,839	\$17,230	\$155,224	\$428,876	\$18,299	\$186	\$0	\$0	\$0	\$0	\$0	\$0	\$619,816
Dr. Lopez Academy of Arts & Sciences	\$1,079,296	\$63,562	\$300,654	\$664,564	\$23,810	\$25,687	\$0	\$0	\$0	\$0	\$0	\$0	\$1,079,278
Fremont	\$1,901,257	\$85,016	\$510,634	\$1,209,204	\$12,709	\$83,718	\$0	\$0	\$0	\$0	\$0	\$0	\$1,901,281
Total Science Labs/Academies	\$4,848,165	\$200,104	\$1,253,766	\$3,191,705	\$91,576	\$109,948	\$1,000	\$0	\$0	\$0	\$0	\$0	\$4,848,099
Project 1 Remaining Adjustment	\$0												
Kindergarten Flex Classrooms													
Brekke	\$1,909,933	\$0	\$0	\$0	\$0	\$0	\$920,944	\$988,521	\$0	\$0	\$0	\$0	\$1,909,465
McAuliffe	\$2,475,596	\$0	\$0	\$0	\$0	\$0	\$752,619	\$1,706,119	\$14,054	\$0	\$0	\$0	\$2,472,793
Ramona	\$2,192,232	\$0	\$0	\$0	\$0	\$0	\$149,233	\$1,898,328	\$144,929	\$0	\$0	\$0	\$2,192,490
Ritchen	\$2,601,701	\$0	\$0	\$0	\$0	\$0	\$720,196	\$1,699,266	\$178,170	\$0	\$0	\$0	\$2,597,633
Total Kindergarten Flex Classrooms	\$9,179,461	\$0	\$0	\$0	\$0	\$0	\$2,542,992	\$6,292,234	\$337,154	\$0	\$0	\$0	\$9,172,380
Kindergarten Annex Improvements													
Harrington	\$3,214,590	\$0	\$28,210	\$111,846	\$62,878	\$1,827,579	\$1,177,574	\$6,952	\$0	\$0	\$0	\$0	\$3,215,039
Lemonwood	\$3,655,246	\$0	\$22,554	\$31,791	\$34,636	\$28,156	\$167,567	\$3,123,055	\$126,417	\$0	\$0	\$0	\$3,534,176
Total Kindergarten Annex Improvements	\$6,869,836	\$0	\$50,764	\$143,637	\$97,514	\$1,855,735	\$1,345,141	\$3,130,007	\$126,417	\$0	\$0	\$0	\$6,749,214
Marshall K-8 12 Classroom Addition	\$13,043,608	\$0	\$82,332	\$556,774	\$175,245	\$4,059,139	\$5,350,111	\$2,771,500	\$24,306	\$0	\$0	\$0	\$13,019,406
Planning related to MPRs for P/P K-8 Schools	\$166,182	\$0	\$0	\$204,698	(\$36,006)	(\$2,439)	\$0	\$0	\$0	\$0	\$0	\$0	\$166,253
Driffill MPR	\$78,005	\$0	\$0	\$0	\$0	\$0	\$78,099	\$0	\$0	\$0	\$0	\$0	\$78,099
Technology Phase 1	\$12,183,562	\$1,293,151	\$7,531,055	\$2,170,169	\$920,735	\$187,239	\$16,213	(\$127,279)	(\$89,863)	\$0	\$0	\$0	\$12,184,723
Technology Phase 2	\$90,968	\$0	\$0	\$0	\$63,465	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,775
Driffill Construct Kindergarten Classrooms	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
McAuliffe 21st Century Modernization	\$991,949	\$0	\$0	\$0	\$0	\$0	\$0	\$230,585	\$208,558	\$9,492	\$0	\$0	\$448,634
Ritchen 21st Century Modernization	\$981,170	\$0	\$0	\$0	\$0	\$0	\$0	\$232,088	\$202,543	\$9,398	\$0	\$0	\$444,029
Program Planning	\$150,474	\$150,000	\$474	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,474
Program Reserve	\$11,774,491	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,774,491
TOTAL	\$249,193,557	\$9,691,666	\$11,823,625	\$21,391,694	\$13,751,259	\$21,623,508	\$50,620,180	\$51,659,899	\$23,458,818	\$3,146,592	\$178,880	\$178,880	\$207,346,121

Notes:
 1. Fiscal Year 2021-22 expenditures are as of October 31, 2021.
 2. Budgets have been adjusted per the June 2021 Master Construct and Implementation Program approved by Board.
 3. Figures presented above are unaudited.
 4. Approximately \$7.7 million in reported FY2017-18 expenditures for the Doris/Patterson Acquire Land was paid out of COP funds.

MASTER BUDGET & SCHEDULE

The Master Construct and Implementation Program provides a consolidated Master Budget and schedule which merges and integrates proposed projects dependent on the funds from the Measure “R” and Measure “D” bond programs and other local sources including developer fees, Mello Roos funds, pending State aid reimbursements and capital program balances. The Program also seeks to maximize State aid reimbursements for modernization and construction of school facilities as State funds become available.

The Master Construct Program is proposed to be implemented in four improvement phases which commenced in 2013 and are anticipated to be complete in 2029. The total adopted budget for all phases is approximately \$341.5 million, inclusive of a Program Reserve to accommodate changes in program as mandated from time to time by the State and as may be needed to accommodate local program requirements. Each project is unique in its scope, schedule, and amount of funding. All projects must be addressed with the amount of available funding. The budget represents an “all-in” master program budget that combines hard construction costs (e.g. bricks, mortar, steel, etc.) with anticipated soft costs (e.g., design fees, contractor’s fees, consulting services, testing and inspection services, agency approval fees, etc.) resulting in the total “all-in” cost estimated to fully implement the Program.

The following components update the Board on the status of the previously adopted Master Budget, schedule and timeline as of the June 2021 six-month review and provide recommended adjustments for the next six-month period. The combined total expenditures have increase to \$346.8 million, inclusive of a \$3.1 million Program Reserve. The total budgets for closed out projects have been adjusted to reflect the actual expenditures as of October 31, 2021. As the District continues to close out final expenditures for these projects, additional unpaid invoices may be received and processed by the District resulting in minor additional expenditures as needed. Based on the approved guaranteed maximum price (GMP) for construction and estimated total soft costs, the proposed “all-in” budget for the Rose Avenue project has increased from \$30.7 million to \$51.1 million.

As previously reported in June 2021, the design and construction of the new Doris Patterson 6-8 school and additional K-8 MPR facilities have been deferred pending the approval of additional future funding. An overall increase in funding sources is anticipated primarily due to increases in estimated State aid revenues.

6.1 ADOPTED MASTER CONSTRUCT AND IMPLEMENTATION PROGRAM BUDGET

Table 10 presents the adopted Master Construct Program budget as of June 2021 and identifies available sources of funding and anticipated expenditures. The total adopted budget for all proposed four phases

is approximately \$341.5 million and is funded from a combination of local and State resources. A Program Reserve is included for Phases 2 through 4 to accommodate changes in program as mandated from time to time and as may be needed to accommodate local program specifications and requirements.

Table 10: Adopted Master Construct & Implementation Program Budget

Sources	Est. Total	Phase 1	Phase 2	Phase 3	Phase 4
Measure "R"					
Series A	\$ 18,055,496	\$ 18,055,496	\$ -	\$ -	\$ -
Series B	\$ 25,266,398	\$ 25,266,398	\$ -	\$ -	\$ -
Series C	\$ 15,578,000	\$ 15,578,000	\$ -	\$ -	\$ -
Series D	\$ 30,160,000	\$ 30,160,000	\$ -	\$ -	\$ -
Total Measure "R" Bonds	\$ 89,059,894				
Master Construct Authorization					
Series A	\$ 80,725,000	\$ -	\$ 80,725,000	\$ -	\$ -
Series B	\$ 13,693,719	\$ -	\$ 13,693,719	\$ -	\$ -
Series C	\$ 10,815,135	\$ -	\$ 10,815,135	\$ -	\$ -
Series D	\$ 15,269,341	\$ -	\$ -	\$ 15,269,341	\$ -
Series E	\$ 21,146,769	\$ -	\$ -	\$ -	\$ 21,146,769
Total Master Construct Bonds	\$ 141,649,963				
Certificates of Participation					
Series 2016	\$ 7,606,764	\$ 7,606,764	\$ -	\$ -	\$ -
Total COP Proceeds	\$ 7,606,764				
Measure "L" Authorization	\$ 3,316,728	\$ 3,316,728	\$ -	\$ -	\$ -
State Bonds	\$ 266,611	\$ 266,611	\$ -	\$ -	\$ -
Est. State Reimbursements*	\$ 30,290,019	\$ -	\$ 17,685,441	\$ 11,640,836	\$ 963,742
Est. Developer Fees	\$ 41,418,203	\$ 7,454,555	\$ 4,424,484	\$ 12,597,946	\$ 16,941,218
Mello Roos Proceeds	\$ 9,088,089	\$ 9,088,089	\$ -	\$ -	\$ -
State Reimbursements (Drifill)	\$ 9,001,083	\$ 9,001,083	\$ -	\$ -	\$ -
Est. Interest Earnings	\$ 9,848,293	\$ 1,594,953	\$ 3,856,391	\$ 269,184	\$ 4,127,767
Est. Total Sources	\$ 341,545,649	\$ 127,388,677	\$ 131,200,169	\$ 39,777,307	\$ 43,179,496
Uses	Est. Total	Phase 1	Phase 2	Phase 3	Phase 4
Acquire New K-5 Elementary Site	\$ 7,766,731	\$ 7,766,731	\$ -	\$ -	\$ -
Acquire New K-5/Middle School Site	\$ 9,999,390	\$ 800,572	\$ 9,198,818	\$ -	\$ -
Construct Doris/Patterson K-5	\$ 29,556,164	\$ -	\$ 492,533	\$ -	\$ 29,063,631
Construct Doris/Patterson 6-8	\$ 277,722	\$ -	\$ 277,722	\$ -	\$ -
Construct Seabridge K-5	\$ 28,568,432	\$ -	\$ 2,929,181	\$ 25,639,251	\$ -
Reconstruct Harrington Elementary	\$ 23,777,476	\$ 23,777,476	\$ -	\$ -	\$ -
Reconstruct Elm Elementary	\$ 32,869,490	\$ 32,869,490	\$ -	\$ -	\$ -
Reconstruct Lemonwood K-8	\$ 41,982,409	\$ 41,982,409	\$ -	\$ -	\$ -
Reconstruct McKinna K-5	\$ 36,558,911	\$ -	\$ 36,558,911	\$ -	\$ -
Reconstruct Marina West K-5	\$ -	\$ -	\$ -	\$ -	\$ -
Reconstruct Rose Avenue K-5	\$ 30,680,582	\$ -	\$ 30,680,582	\$ -	\$ -
Reconstruct Sierra Linda K-5	\$ -	\$ -	\$ -	\$ -	\$ -
Marshall K-8 (CR)	\$ 13,043,608	\$ 13,043,608	\$ -	\$ -	\$ -
Drifill K-8 (K/MPR)	\$ 429,778	\$ 351,773	\$ 78,005	\$ -	\$ -
Chavez K-8 (SL/MPR)	\$ 649,146	\$ 649,146	\$ -	\$ -	\$ -
Curren K-8 (SL/MPR)	\$ 598,628	\$ 598,628	\$ -	\$ -	\$ -
Kamala K-8 (SL/MPR)	\$ 619,839	\$ 619,839	\$ -	\$ -	\$ -
McAuliffe ES (K/Modular/Modernization*)	\$ 7,749,391	\$ 321,556	\$ 3,467,545	\$ 3,960,291	\$ -
Brekke ES (K/Modular/MPR/Support)	\$ 3,341,997	\$ 275,133	\$ 1,909,933	\$ -	\$ 1,156,930
Ritchen ES (K/Modular/Modernization*)	\$ 7,513,751	\$ 552,798	\$ 3,582,871	\$ 3,378,083	\$ -
Ramona ES (Modular/MPR/Support)	\$ 4,239,857	\$ -	\$ 2,192,232	\$ -	\$ 2,047,625
Project 1 Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Fremont MS (SL/Gym)	\$ 7,458,692	\$ 1,901,257	\$ -	\$ -	\$ 5,557,436
Dr. Lopez Academy of Arts & Sciences (SL/Gym)	\$ 2,579,296	\$ 1,079,296	\$ -	\$ -	\$ 1,500,000
Planning for K-8 MPRs	\$ 166,182	\$ 166,182	\$ -	\$ -	\$ -
Harrington Kindergarten Annex	\$ 3,214,590	\$ 3,214,590	\$ -	\$ -	\$ -
Lemonwood Kindergarten Annex	\$ 3,655,246	\$ -	\$ 3,655,246	\$ -	\$ -
Technology	\$ 12,274,530	\$ 12,183,562	\$ 90,968	\$ -	\$ -
Subtotal	\$ 309,571,838	\$ 142,154,045	\$ 95,114,547	\$ 32,977,625	\$ 39,325,622
Brekke ES COP Lease Payments	\$ 3,831,453	\$ -	\$ 3,831,453	\$ -	\$ -
Land Acquisition COP Lease Payments	\$ 4,863,500	\$ -	\$ 480,000	\$ 2,062,500	\$ 2,321,000
Additional Program Expenditures	\$ 4,519,836	\$ -	\$ 4,519,836	\$ -	\$ -
Portables Lease Payments	\$ 564,000	\$ -	\$ 564,000	\$ -	\$ -
Subtotal	\$ 13,778,789	\$ -	\$ 9,395,289	\$ 2,062,500	\$ 2,321,000
Program Reserve	\$ 18,195,021	\$ (14,765,368)	\$ 11,924,965	\$ 4,737,182	\$ 1,532,875
Est. Total Uses	\$ 341,545,649	\$ 142,154,045	\$ 116,434,801	\$ 39,777,307	\$ 43,179,496
Est. Ending Fund Balance	\$ -				
Total Combined Master Budget	\$ 341,545,649				

*Assumes State Aid Financial Hardship funding for Ritchen and McAuliffe modernization projects

Phase 1 spanned the period from FY2013-2017. Phase 1 progress included:

- Completion of improvements to kindergarten facilities at Ritche, Brekke, and McAuliffe schools, and construction of science labs at Chavez, Curren, Kamala, Dr. Lopez Academy, and Fremont schools to accommodate the educational reconfiguration plan
- Purchase of the Seabridge New Elementary School site
- Occupancy of the newly constructed Harrington, Elm, and Lemonwood elementary school sites to replace the prior obsolete facilities
- Completion of a kindergarten annex at Harrington Elementary and new grade 6-8 classroom building at Marshall
- Completion of the environmental review and ongoing LAFCo efforts of a joint second elementary school site and an additional middle school site
- Deployment of state-of-the-art learning resources, including 1:1 mobile devices for all students and teachers at every school district wide

Phase 2 commenced in January 2017 and extends through the fiscal year ending in 2020. Phase 2 launched Measure “D” projects with the following progress and activities:

- Completion and occupancy of the newly reconstructed McKinna Elementary
- Commencement of construction for the reconstruction of Rose Avenue Elementary
- Design approval from DSA and CDE for the new Seabridge K- 5 elementary school
- Completion of new kindergarten/flex classrooms at Brekke, McAuliffe, Ritche, and Ramona elementary schools
- Acquisition of a new Doris/Patterson K-5 and 6-8 school site
- Completion of a kindergarten annex at Lemonwood
- Design approval from DSA and CDE for modernization improvements at McAuliffe and Ritche elementary schools

The Program also incorporates the payoff of the Brekke Certificates of Participation (COP) and ongoing COP lease payments associated with the acquisition of the new elementary and middle school sites.

Phase 3 completes the construction of Seabridge elementary and includes the construction activities associated with the planned modernization improvements at McAuliffe and Ritche elementary schools, Phase 3 also accounts for continued lease payments related to the District’s outstanding Doris/Patterson COP.

Phase 4 includes the design and construction for the Doris Patterson K-5 facilities and MPR/support facility improvements at Brekke, Ramona, Fremont, and Dr. Lopez Academy. COP payments are scheduled to continue in Phase 4. The District’s lease payments for its COPs related to the Doris/Patterson land acquisition will be eligible for refunding on August 1, 2026 at which time the District may elect to prepay or refund the outstanding COPs to either decrease or eliminate future payments, assuming funds are available. The design and construction of the new Doris/Patterson 6-8 school and additional K-8 MPR facilities have been deferred pending the approval of additional future funding.

6.2 REVISED MASTER CONSTRUCT AND IMPLEMENTATION PROGRAM BUDGET

Table 11 below presents the proposed Revised Master Construct and Implementation Program Budget for Board consideration as part of the current six-month update report. Total sources of funding are anticipated to increase to approximately \$346.8 million primarily due to an anticipated increases in State aid revenues.

Total State aid revenues have increased by approximately \$5.5 million. Total developer fee revenues increased by approximately \$355,000. Total interest earnings for the Program are anticipated to decrease from \$9.8 million to \$9.1 million based on the anticipated level of funds available. The combined total expenditures have increased to \$343.7 million. The total budgets for closed out projects have been adjusted to reflect the actual expenditures as of October 31, 2021. As the District continues to close out final expenditures for these projects, additional unpaid invoices may be received and processed by the District resulting in minor additional expenditures as needed. The current project under implementation includes the construction of Rose Avenue. In September 2021, the District's Board approved the guaranteed maximum price (GMP) construction contract totaling approximately \$41.7 million with the lease-lease back contractor inclusive of general conditions and requirements, contractor fees and overhead. This final GMP exceeded the original construction budget due to rising construction costs. Additional costs for the project include identified soft costs such as design fees, consulting services, testing and inspection services, agency approval fees, furniture and equipment, etc. Based on the approved GMP and estimated total soft costs, the proposed "all-in" budget for the Rose Avenue project has increased from \$30.7 million to \$51.1 million.

As reported in June 2021, the construction of the new Doris/Patterson 6-8 school and additional K-8 MPR facilities have been deferred pending the approval of additional future funding. The total Program Reserve has been decreased from \$18.2 million to \$3.1 million due to increases in estimated uses.

As per the Adopted Budget, the Proposed Master Budget continues to account for \$8.7 million in scheduled lease payments for the District's two outstanding COPs during the term of the Program; \$3.8 million for COPs issued to complete Norman Brekke Elementary in the late 1990s and \$4.8 million for COPs issued to purchase the District's Doris/Patterson school site. An additional \$564,000 continues to be provided to the budget in Phase 2 to accommodate some of the District's existing portable leases. Lastly, approximately \$4.5 million in additional program expenditures are accounted for in the Master Budget for District expenditures beyond the scope of the Master Construct Program.

Table 11: Revised Master Construct & Implementation Program Budget

Sources	Est. Total	Phase 1	Phase 2	Phase 3	Phase 4
Measure "R"					
Series A	\$ 18,055,496	\$ 18,055,496	\$ -	\$ -	\$ -
Series B	\$ 25,266,398	\$ 25,266,398	\$ -	\$ -	\$ -
Series C	\$ 15,578,000	\$ 15,578,000	\$ -	\$ -	\$ -
Series D	\$ 30,160,000	\$ 30,160,000	\$ -	\$ -	\$ -
Total Measure "R" Bonds	\$ 89,059,894				
Master Construct Authorization					
Series A	\$ 80,725,000	\$ -	\$ 80,725,000	\$ -	\$ -
Series B	\$ 13,693,719	\$ -	\$ 13,693,719	\$ -	\$ -
Series C	\$ 10,815,135	\$ -	\$ 10,815,135	\$ -	\$ -
Series D	\$ 12,800,000	\$ -	\$ -	\$ 12,800,000	\$ -
Series E	\$ 23,800,000	\$ -	\$ -	\$ -	\$ 23,800,000
Total Master Construct Bonds	\$ 141,833,853				
Certificates of Participation					
Series 2016	\$ 7,606,764	\$ 7,606,764	\$ -	\$ -	\$ -
Total COP Proceeds	\$ 7,606,764				
Measure "L" Authorization	\$ 3,316,728	\$ 3,316,728	\$ -	\$ -	\$ -
State Bonds	\$ 266,611	\$ 266,611	\$ -	\$ -	\$ -
Est. State Reimbursements*	\$ 35,771,755	\$ -	\$ 25,496,517	\$ 9,311,496	\$ 963,742
Est. Developer Fees	\$ 41,773,870	\$ 7,454,555	\$ 4,424,484	\$ 13,239,431	\$ 16,655,400
Mello Roos Proceeds	\$ 9,088,089	\$ 9,088,089	\$ -	\$ -	\$ -
State Reimbursements (Driffill)	\$ 9,001,083	\$ 9,001,083	\$ -	\$ -	\$ -
Est. Interest Earnings	\$ 9,056,610	\$ 1,594,953	\$ 3,856,391	\$ 676,013	\$ 2,929,254
Est. Total Sources	\$ 346,775,259	\$ 127,388,677	\$ 139,011,245	\$ 36,026,941	\$ 44,348,396
Uses	Est. Total	Phase 1	Phase 2	Phase 3	Phase 4
Acquire New K-5 Elementary Site	\$ 7,767,119	\$ 7,767,119	\$ -	\$ -	\$ -
Acquire New K-5/Middle School Site	\$ 9,999,847	\$ 800,572	\$ 9,199,275	\$ -	\$ -
Construct Doris/Patterson K-5	\$ 29,556,164	\$ -	\$ 492,786	\$ -	\$ 29,063,377
Construct Doris/Patterson 6-8	\$ 278,057	\$ -	\$ 278,057	\$ -	\$ -
Construct Seabridge K-5	\$ 28,568,432	\$ -	\$ 3,019,331	\$ 25,549,101	\$ -
Reconstruct Harrington Elementary	\$ 23,776,013	\$ 23,776,013	\$ -	\$ -	\$ -
Reconstruct Elm Elementary	\$ 32,878,847	\$ 32,878,847	\$ -	\$ -	\$ -
Reconstruct Lemonwood K-8	\$ 41,981,218	\$ 41,981,218	\$ -	\$ -	\$ -
Reconstruct McKinna K-5	\$ 36,558,911	\$ -	\$ 36,558,911	\$ -	\$ -
Reconstruct Marina West K-5	\$ -	\$ -	\$ -	\$ -	\$ -
Reconstruct Rose Avenue K-5	\$ 51,071,913	\$ -	\$ 51,071,913	\$ -	\$ -
Reconstruct Sierra Linda K-5	\$ -	\$ -	\$ -	\$ -	\$ -
Marshall K-8 (CR)	\$ 13,019,406	\$ 13,019,406	\$ -	\$ -	\$ -
Driffill K-8 (K/MPR)	\$ 429,872	\$ 351,773	\$ 78,099	\$ -	\$ -
Chavez K-8 (SL/MPR)	\$ 649,121	\$ 649,121	\$ -	\$ -	\$ -
Curren K-8 (SL/MPR)	\$ 598,603	\$ 598,603	\$ -	\$ -	\$ -
Kamala K-8 (SL/MPR)	\$ 619,816	\$ 619,816	\$ -	\$ -	\$ -
McAuliffe ES (K/Modular/Modernization*)	\$ 7,746,520	\$ 321,487	\$ 2,923,187	\$ 4,501,846	\$ -
Brekke ES (K/Modular/MPR/Support)	\$ 3,341,492	\$ 275,097	\$ 1,909,465	\$ -	\$ 1,156,930
Ritchen ES (K/Modular/Modernization*)	\$ 7,509,474	\$ 552,588	\$ 3,043,393	\$ 3,913,493	\$ -
Ramona ES (Modular/MPR/Support)	\$ 4,240,115	\$ -	\$ 2,192,490	\$ -	\$ 2,047,625
Project 1 Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Fremont MS (SL/Gym)	\$ 7,458,717	\$ 1,901,281	\$ -	\$ -	\$ 5,557,436
Dr. Lopez Academy of Arts & Sciences (SL/Gym)	\$ 2,579,278	\$ 1,079,278	\$ -	\$ -	\$ 1,500,000
Planning for K-8 MPRs	\$ 166,253	\$ 166,253	\$ -	\$ -	\$ -
Harrington Kindergarten Annex	\$ 3,215,039	\$ 3,215,039	\$ -	\$ -	\$ -
Lemonwood Kindergarten Annex	\$ 3,655,246	\$ -	\$ 3,655,246	\$ -	\$ -
Technology	\$ 12,234,498	\$ 12,184,723	\$ 49,775	\$ -	\$ -
Subtotal	\$ 329,899,971	\$ 142,138,235	\$ 114,471,927	\$ 33,964,441	\$ 39,325,368
Brekke ES COP Lease Payments	\$ 3,831,453	\$ -	\$ 3,831,453	\$ -	\$ -
Land Acquisition COP Lease Payments	\$ 4,863,500	\$ -	\$ 480,000	\$ 2,062,500	\$ 2,321,000
Additional Program Expenditures	\$ 4,519,836	\$ -	\$ 4,519,836	\$ -	\$ -
Portables Lease Payments	\$ 564,000	\$ -	\$ 564,000	\$ -	\$ -
Subtotal	\$ 13,778,789	\$ -	\$ 9,395,289	\$ 2,062,500	\$ 2,321,000
Program Reserve	\$ 3,096,499	\$ (14,749,558)	\$ 394,471	\$ -	\$ 2,702,028
Est. Total Uses	\$ 346,775,259	\$ 142,138,235	\$ 124,261,687	\$ 36,026,941	\$ 44,348,396
Est. Ending Fund Balance	\$ -				
Total Combined Master Budget	\$ 346,775,259				

*Assumes State Aid Financial Hardship funding for Ritchen and McAuliffe modernization projects

6.3 PHASE 1 MASTER BUDGET AND SCHEDULE

Funded primarily through Measure “R” bond proceeds, Phase 1 efforts are complete. Phase 1 accommodated the educational reconfiguration plan by completing improvements to kindergarten and science lab facilities across eight schools and deployed state-of-the-art learning resources, including 1:1 mobile devices for all students and teachers at every school Districtwide. Three new 21st Century reconstructed schools were provided at Harrington, Elm, and Lemonwood elementary schools, as well as a new 12 classroom building at Marshall elementary school. Additional Phase 1 accomplishments includes the completion of a kindergarten annex facility at Harrington elementary school and the purchase of the Seabridge school site and planning associated with the Doris /Patterson school sites.

The total budgets for closed out projects have been adjusted to reflect the actual expenditures as of October 31, 2021 resulting in some overall budget increases and savings within Phase 1. In total, the Phase 1 budget includes \$142.1 million in improvements.

Table 12: Proposed Phase 1 Master Budget and Schedule (FY 2013-17)

Project	Schedule June 2021	Schedule Dec 2021	Estimated Budget		Variance
Master Construct & Implementation Program Improvements					
Acquire New Sites					
Seabridge Elementary School	2013	2013	\$7,766,731	\$7,767,119	\$388
Doris/Patterson K-5 / Middle School	2014/16	2014/16	\$800,572		\$0
Subtotal				\$8,567,692	\$388
Design & Reconstruct Sites					
Harrington Elem. K-5	2013/14	2013/14	\$23,777,476	\$23,776,013	(\$1,463)
Lemonwood K-8	2014/18	2014/18	\$41,982,409	\$41,981,218	(\$1,192)
Elm Elem. K-5	2014/19	2014/19	\$32,869,490	\$32,878,847	\$9,357
Subtotal				\$98,636,078	\$6,703
Design & Improve K-5 Kindergarten Facilities	2013/14	2013/14			
Ritchen**			\$552,798	\$552,588	(\$210)
Brekke			\$275,133	\$275,097	(\$37)
McAuliffe			\$321,556	\$321,487	(\$68)
Driffill			\$351,773		\$0
Subtotal				\$1,500,945	(\$314)
Design & Construct Science Labs (Project 1)	2013/14	2013/14			
Chavez Science Labs K-8			\$649,146	\$649,121	(\$24)
Curren Science Labs K-8			\$598,628	\$598,603	(\$25)
Kamala Science Labs K-8			\$619,839	\$619,816	(\$23)
Dr. Lopez Science Labs 6-8 & Utility Upgrades			\$1,079,296	\$1,079,278	(\$18)
Fremont Science Labs 6-8 & Utility Upgrades			\$1,901,257	\$1,901,281	\$24
Subtotal				\$4,848,099	(\$66)
Project 1 Adjustment				\$0	\$0
Childhood Development Center Improvements					
Harrington	2015	2015	\$3,214,590	\$3,215,039	\$449
Subtotal				\$3,215,039	\$449
Planning for K-8 MPRs	2016	2016	\$166,182	\$166,253	\$71
Marshall K-8: 12 Classroom Building	2015/17	2015/17	\$13,043,608	\$13,019,406	(\$24,201)
Technology	2013/15	2013/15	\$12,183,562	\$12,184,723	\$1,162
Program Improvements Subtotal				\$142,138,235	(\$15,810)
Program Reserve			(\$14,765,368)	(\$14,749,558)	\$15,810
Program Improvements Total				\$142,138,235	(\$15,810)

*Current dollars

**Includes New Special Day Classroom

6.4 PHASE 2 MASTER BUDGET AND SCHEDULE

Phase 2 accomplishments include the reconstruction of McKinna elementary schools, new kindergarten/flex classrooms at Brekke, McAuliffe, Ritche, and Ramona elementary schools, as well as a kindergarten annex at Lemonwood elementary school. The District has completed the land purchase of the Doris/Patterson school site. Phase 2 incorporates existing ongoing lease payments for the District's COPs related to prior improvements to Brekke Elementary and the acquisition of the new Doris/Patterson elementary and middle school sites. The design plans have received DSA and CDE approval for the modernization improvements planned at McAuliffe and Ritche elementary schools. The Brekke COP payoff has been completed within Phase 2. Per Table 13, recommended adjustments to projects include accounting for project actuals as of October 31, 2021 for completed and close out projects. To accommodate the implementation of the Rose Avenue project, all remaining existing funding sources and additional funds anticipated to be garnered through State aid grants to be received in 2022 are proposed to be allocated to the Rose Avenue project.

Table 13: Proposed Phase 2 Master Budget and Schedule (FY 2017-20)

Project	Schedule June 2021	Schedule Dec 2021	Estimated Budget		Variance
Master Construct & Implementation Program Improvements					
Acquire New Sites					
Doris/Patterson K-5 / Middle School	2018	2018	\$9,198,818	\$9,199,275	\$457
Subtotal				\$9,199,275	\$457
Construct New School Sites: Master Construct					
Seabridge K-5	2018/2024	2018/2024	\$2,929,181	\$3,019,331	\$90,149
Dorris Patterson K-5 (Planning)	2020	2020	\$492,533	\$492,786	\$253
Dorris Patterson 6-8 (Planning)	2020	2020	\$277,722	\$278,057	\$335
Reconstruct School Sites: Master Construct					
Rose Avenue K-5	2018/2021	2018/2024	\$30,680,582	\$51,071,913	\$20,391,331
McKinna K-5	2017	2017	\$36,558,911		\$0
Construct Kinder/SDC Classrooms					
Brekke	2018	2018	\$1,909,933	\$1,909,465	(\$468)
McAuliffe	2018	2018	\$2,475,596	\$2,472,793	(\$2,803)
Ramona	2018	2018	\$2,192,232	\$2,192,490	\$258
Ritche	2018	2018	\$2,601,701	\$2,597,633	(\$4,068)
Classroom/Library/MPR Modernizations					
McAuliffe (Planning/Design)	2019	2019	\$991,949	\$450,394	(\$541,555)
Ritche (Planning/Design)	2019	2019	\$981,170	\$445,760	(\$535,410)
Construct K-8 Multipurpose Room					
Driffill (Planning)	2020	2020	\$78,005	\$78,099	\$94
Childhood Development Center Improvements					
Lemonwood	2019	2019	\$3,655,246		\$0
Subtotal				\$105,222,877	\$19,398,116
Technology	2020	2020	\$90,968	\$49,775	(\$41,193)
Program Improvements Subtotal				\$114,471,927	\$19,357,380
Program Reserve			\$11,924,965	\$394,471	(\$11,530,494)
Additional Facilities Expenditures	2018	2018	\$4,519,836		\$0
Program Lease Payments					
Brekke ES COP	2020	2020	\$3,831,453		\$0
COP for Land Acquisition	2026-29	2026-29	\$480,000		\$0
Portables Lease Payments	2019	2019	\$564,000		\$0
Subtotal				\$9,395,289	\$0
Program Improvements Total				\$124,261,687	\$7,826,886

*Current dollars

6.5 PHASE 3 MASTER BUDGET AND SCHEDULE

Phase 3 completes construction and any remaining activities associated with the planned modernization improvements at McAuliffe and Ritche. The budgets for McAuliffe and Ritche modernizations reflect the estimated State aid modernization eligibility for Financial Hardship less the established budget for the planning and design efforts. The construction of Seabridge elementary school is included within Phase 3 based on the current approved budget, however cost increases may occur at time of implementation given recent trends in construction costs. No Program Reserve is estimated during Phase 3. Phase 3 also accounts for continued lease payments related to the District’s outstanding Doris/Patterson COP. Table 14 provides a summary of the proposed Phase 3 budget and schedule.

Table 14: Proposed Phase 3 Master Budget and Schedule (FY 2021-25)

Project	Schedule June 2021	Schedule Dec 2021	Estimated Budget		Variance
Master Construct & Implementation Program Improvements					
Construct New School Sites: Master Construct					
Dorris Patterson 6-8			\$0		\$0
Seabridge	2018/2024	2018/2024	\$25,639,251	\$25,549,101	(\$90,149)
Classroom/Library/MPR Modernizations					
McAuliffe	2024	2024	\$3,960,291	\$4,501,846	\$541,555
Ritche	2024	2024	\$3,378,083	\$3,913,493	\$535,410
Modernize K-5 Multipurpose Rooms					
Brekke	2027	2027	\$0		\$0
Ramona	2027	2027	\$0		\$0
Construct Academic Program Space: Master Construct					
Brekke	2027	2027	\$0		\$0
Ramona	2027	2027	\$0		\$0
Construct Gym & Modernize MPR					
Fremont	2027	2027	\$0		\$0
Modernize MPR					
Dr. Lopez Academy of Arts & Sciences	2027	2027	\$0		\$0
Construct K-8 Multipurpose Room					
Driffill			\$0		\$0
Program Improvements Subtotal				\$33,964,441	\$986,816
Program Reserve			\$4,737,182	\$0	(\$4,737,182)
Program Lease Payments					
COP for Land Acquisition	2026-29	2026-29	\$2,062,500		\$0
Subtotal				\$2,062,500	\$0
Program Improvements Total				\$36,026,941	(\$3,750,366)

*Current dollars

6.6 PHASE 4 MASTER BUDGET AND SCHEDULE

Phase 4 completes the Master Construct and Implementation Program through the design and construction activities for the MPR and/or gymnasium improvements planned at Brekke, Ramona, Fremont, and Dr. Lopez Academy and academic program space improvements at Brekke and Ramona. The design and construction of the new Doris/Patterson K-5 school is also included in Phase 4. Construction of new multipurpose room/gyms at Chavez, Curren, and Kamala have been deferred pending approval of additional future funding. Phase 4 is scheduled to continue COP payments for its COPs related

to the Doris/Patterson land acquisition and will be eligible for refunding on August 1, 2026 at which time the District may elect to prepay or refund the outstanding COPs to either decrease or eliminate future payments, assuming funds are available. As summarized in Table 15, the Phase 4 budget includes \$44.3 million in improvements, inclusive of a \$2.7 million program reserve.

Table 15: Proposed Phase 4 Master Budget and Schedule (FY 2026-29)

Project	Schedule June 2021	Schedule Dec 2021	Estimated Budget		Variance
Master Construct & Implementation Program Improvements					
Construct New School Sites: Master Construct					
Dorris Patterson K-5	2021/2026	2021/2026	\$29,063,631	\$29,063,377	(\$253)
Modernize K-5 Multipurpose Rooms					
Brekke	2027	2027	\$697,557		\$0
Ramona	2027	2027	\$1,755,474		\$0
Construct Academic Program Space: Master Construct					
Brekke	2027	2027	\$459,373		\$0
Ramona	2027	2027	\$292,151		\$0
Construct Gym & Modernize MPR					
Fremont	2027	2027	\$5,557,436		\$0
Modernize MPR					
Dr. Lopez Academy of Arts & Sciences	2027	2027	\$1,500,000		\$0
Construct K-8 Multipurpose Rooms					
Chavez			\$0		\$0
Curren			\$0		\$0
Kamala			\$0		\$0
Program Improvements Subtotal				\$39,325,368	(\$253)
Program Reserve			\$1,532,875	\$2,702,028	\$1,169,153
Program Lease Payments					
COP for Land Acquisition	2026-29	2026-29	\$2,321,000		\$0
Subtotal				\$2,321,000	\$0
Program Improvements Total				\$44,348,396	\$1,168,900

*Current dollars

6.7 MASTER SCHEDULE

The following summary schedule provides an overview of the proposed phasing strategy for the Program. Table 16 illustrates the proposed phasing of the integrated Program and is organized by the continued reconstruction of existing schools, the construction of new school sites, 21st century modernizations, and improvements to multipurpose rooms and support facilities to accommodate the District’s educational program. No changes to the schedule are proposed since the June 2021 report.

Table 16: Summary Schedule

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32
Reconstruct:																
Harrington	Complete															
Harrington Kindergarten Annex		Complete														
Lemonwood		Complete														
Lemonwood Kindergarten Annex		Complete														
Elm		Complete														
McKinna				Complete												
Rose Avenue																
Construct:																
Marshall 6-8 Classrooms		Complete														
Seabridge K-5																
Doris/Patterson K-5																
Construct Kinder + SDC Classrooms/Additional Support Space:																
Ramona		Complete														
Brekke		Complete														
Ritchen		Complete														
McAuliffe		Complete														
21st Century Modernizations:																
McAuliffe																
Ritchen				Complete												
Multipurpose Rooms:																
Fremont																
Dr. Lopez Academy																
Ramona																
Brekke																

Based on the identified phasing plan, Table 17 provides a summary of projects under management, including those that are currently underway and are to be implemented, totaling approximately \$51.1 million.

Table 17: Projects Under Management

Project Name	Start Date	End Date	Master Budget (Current Dollars)
Construct:			
Rose Avenue	Jan-2017	Aug-2023	\$51,071,913
		Total	\$51,071,913

RECOMMENDATIONS

7.1 CONCLUSION & RECOMMENDATIONS

Over the next six months of implementation, the Master budget will continue to be monitored and enforced. Expenditure reporting will continue and be updated to reflect recommended budget adjustments provided in this update report. Budgets will also be reviewed and adjusted, where required, to accommodate actual contract commitments approved by the Board over the next six-month period. Steps will continue to be taken to file for eligible State aid applications and required agency approvals for project development and construction. Status reports will be provided to the Board as needed.

As part of the formal review process, it is recommended that the Board:

- Accept and adopt this semi-annual update to the Master Construct and Implementation Program
- Direct staff and CFW to proceed with recommended adjustments to the Program for its immediate implementation
- Establish a date for the next six-month review by the Board.

EXHIBIT A

PRESENTATIONS, WORKSHOPS & UPDATES TO THE BOARD OF TRUSTEES

The table below contains a listing of presentations, workshops, and updates to the Board of Trustees for the Oxnard School District Facilities Implementation Program. Documentation of all Board activities are provided for the prior six months. For documentation of prior related Board Action items, please reference the same section of previous reports.

Date	Board Agenda Item	Agenda Description	Purpose	Action
23-Jun-21	A.12	Presentation of the June 2021 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program	Presentation regarding the June 2021 Semi-Annual Implementation Program Update, for adoption at the August 4, 2021 regular Board meeting.	Information
4-Aug-21	C.5	Approval and Adoption of the June 2021 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program	Accept and adopt the June 2021 Semi-Annual Implementation Program Update as an adjustment to the Master Construct and Implementation Program and direct staff and CFW to proceed with adjustments to the program for immediate implementation.	Approved
4-Aug-21	D.1	Approval and Adoption of Resolution #21-02 of the Board of Trustees of the Oxnard School District Acknowledging the State Allocation Board's "Applications Received Beyond Bond Authority List", and Authorizing the Superintendent to Submit Project Funding Request Applications for Improvements to Christa McAuliffe Elementary School	Resolution acknowledging the State Allocation Board's "Applications Received Beyond Bond Authority List", and authorizing the Superintendent to submit Project Funding Request Applications for Improvements to Christa McAuliffe Elementary School.	Approved
4-Aug-21	D.2	Approval and Adoption of Resolution #21-03 of the Board of Trustees of the Oxnard School District Acknowledging the State Allocation Board's "Applications Received Beyond Bond Authority List", and Authorizing the Superintendent to Submit Project Funding Request Applications for Improvements to Emilie Ritche Elementary School	Resolution acknowledging the State Allocation Board's "Applications Received Beyond Bond Authority List", and authorizing the Superintendent to submit Project Funding Request Applications for Improvements to Emilie Ritche Elementary School.	Approved
22-Sep-21	C.8	Approval of Agreement #21-123 – CFW Advisory Services, LLC	Agreement #21-123 with CFW Advisory Services, LLC., to provide financial consulting and advisory services in connection with the issuance of General Obligation Bonds and other financial transactions.	Approved
22-Sep-21	D.1	Approval of Amendment #001 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) Between the Oxnard School District and Balfour Beatty Construction LLC to Provide Lease-Lease-Back Construction Services for the Rose Avenue Elementary School Reconstruction Project	Guaranteed Maximum Price (GMP) to provide Construction Services related to the Rose Avenue Elementary School Reconstruction Project utilizing the Lease-Leaseback method of delivery, pursuant to Section 17406 of the California Education Code, in the amount of \$41,678,393.00, to be paid out of Master Construct and Implementation Funds. This amount includes a GMP Contingency of \$1,695,042.00	Approved
22-Sep-21	D.2	Consideration and Approval of Amendment #003 to Agreement #17-49 with IBI Group to Provide Additional Architectural and Design Services for the Rose Avenue School Reconstruction Project	Amendment #003 to Agreement 17-49 for additional Architectural Services for the Rose Avenue School Reconstruction Project, in the amount of \$122,650.00, to be paid from Master Construct and Implementation Funds.	Approved
20-Oct-21	C.15	Approval of Agreement #21-140 with Kenco Constructio Services, Inc. to provide DSA Inspector of Record (IOR) Services (Project Inspector) for the Rose Avenue Elementary School Reconstruction Project	Approval to engage the services of Kenco Constructio Services, Inc. to provide a DSA approved Inspector to act as the Inspector of Record of the DSA Project Inspector for the Rose Avenue Elementary School Reconstruction Project. The amount of the Agreement is \$367,000 to be paid out of the Master Construction and Implementation Funds.	Approved
20-Oct-21	C.16	Approval of Agreement #21-141 with Construction Testing & Engineering Services, Inc. to provide DSA Special Testing and Inspection Services for the Rose Avenue Elementary School Project.	Approval to engage the services of Construction Testing & Engineering Services, Inc. (CTE) to provide DSA Special Testing and Inspection Services for the Rose Avenue Elementary School Reconstruction Project. The amount of the Agreement is \$375,509 to be paid out of the Master Construction and Implementation Funds.	Approved
20-Oct-21	C.24	Ratification of Agreement #21-137 with Caldwell Flores Winters, Inc. for Program Implementation Services	Ratification of Agreement #21-137 with Caldwell Flores Winters, Inc., (CFW) for Program Implementation Services, October 1, 2021 through June 30, 2026 at 4.75% of the Project Costs, payable from available District capital funds - no impact to the General Fund.	Approved

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section C: Consent Agenda

Purchase Order/Draft Payment Report #21-06 (Aguilera-Fort/Franz)

The attached report contains the following for the Board's approval/ratification:

1. A listing of Purchase orders issued 12/02/2021 through 1/20/2021 for the 2021-2022 school year, for \$1,991,986.95.
2. There are no Draft Payments issued from 12/02/2021 through 1/20/2021, for the 2021-2022 school year.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #21-06 as submitted.

ADDITIONAL MATERIALS:

Attached: [Purchase Order/Draft Payment Report #21-06 \(11 Pages\)](#)

Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
NP22-00039	P And R Paper Supply Co	CNS	MATL/SUP	3,657.34
NP22-00040	Gold Star Foods	CNS	MATL/SUP	1,095.09
NP22-00041	P And R Paper Supply Co	CNS	MATL/SUP	3,112.28
NP22-00042	Gold Star Foods	CNS	SUP	49.50
NP22-00043	P And R Paper Supply Co	CNS	MATL/SUP	3,252.82
NP22-00044	Gold Star Foods	CNS	SUP	865.20
NP22-00045	Gold Star Foods	CNS	SUP	90.00
NP22-00046	Gold Star Foods	CNS	SUP	18.00
NP22-00047	P And R Paper Supply Co	CNS	MATL/SUP	4,469.42
NP22-00048	Gold Star Foods	CNS	SUP	1,181.25
NP22-00049	P And R Paper Supply Co	CNS	MALT/SUP	8,714.56
NP22-00050	P And R Paper Supply Co	CNS	SUP/MATL	2,769.58
NP22-00051	P And R Paper Supply Co	CNS	MATL/SUP	8,484.88
P22-01833	ROBYN ANNE SHEA	ED SERVICES	SERV (NOAA B-WET GRANT)	500.00
P22-01834	RUSSELL BRADLEY	ED SERVICES	SERV (NOAA B-WET GRANT)	500.00
P22-02152	Walmart	SAN MIGUEL	Materials & Supplies; Class Funds; J. Chavez	109.25
P22-02214	Musician's Friend, Inc	SORIA	Mats/Sup - Instructional	657.66
P22-02215	ZAPOPAN BUSINESS GROUP LLC WOR LD WIDE IMAGING SUPPLIES	SORIA	Mats/Sup - Instructional	2,621.67
P22-02216	Perma Bound Books	LEMONWOOD	BOOKS	3,647.70
P22-02217	NETWORK CRAZE TECHNOLOGIES INC	LEMONWOOD	MATL/SUPP	538.52
P22-02218	Perma Bound Books	RITCHEN	Books other than Textbooks-Instructional	621.09
P22-02219	EACCESS SOLUTIONS, INC HONEYWE LL STORE	FACILITIES	COVID Materials and Supplies	9,138.91
P22-02220	ORIENTAL TRADING COMPANY	SORIA	Mats/Sup - Instructional	346.34
P22-02221	Amazon Com	MARSHALL	Mat/Supp-Instructional	2,853.81
P22-02222	Amazon Com	MARSHALL	Mat/Supp-Instructional	859.83
P22-02223	Amazon Com	IT	MAT/SUP	61.14
P22-02224	Amazon Com	RITCHEN	MATL/SUP-Instructional	1,176.63
P22-02225	Lakeshore Learning Materials	SAN MIGUEL	Materials & Supplies	360.43
P22-02226	Office Depot Bus Ser Div	SAN MIGUEL	Materials & Supplies	359.42
P22-02227	Amazon Com	FREMONT	Materials and Supplies (Instructional)	246.30
P22-02228	Parent Project Inc	FREMONT	BOOKS OTHER THAN TEXTBOOKS	121.25
P22-02229	School Outfitters	LEMONWOOD	MATL/SUPP	224.94
P22-02230	Ultimate Office Inc	SAN MIGUEL	Materials & Supplies	58.79
P22-02231	ATX LEARNING LLC	Special Ed	SERV(SLP-KAZZI)	114,760.00
P22-02232	ATX LEARNING LLC	Special Ed	SERV(SLP-ZUELKE)	112,480.00
P22-02233	Jordanos Inc	CNS	SUP	1,013.75
P22-02234	Amazon Com	FREMONT	Materials and Supplies (Instructional)	56.82
P22-02235	CABO SEAFOOD GRILL AND CANTINA INC	ED SERVICES	Supplies-	275.31
P22-02236	AURORA INDUSTRIAL HYGIENE	Pupil Srvs	Fit Test Training 4 Nurses	400.00
P22-02237	COSTCO WHOLESALE CORPORATION	CHAVEZ	MATERIALS AND SUPPLIES-INCENTIVES	132.23
P22-02238	Amazon Com	RAMONA	Mat/Supplies-Winter Program Material (amazon)	366.12

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
P22-02239	Petroleum Telcom Inc DBA Telecom	CHAVEZ	MATERIALS AND SUPPLIES	764.75
P22-02240	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	4,289.59
P22-02241	Veritiv Operating Company	WAREHOUSE	Stores Supplies	13,640.41
P22-02242	Amazon Com	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	239.49
P22-02243	Amazon Com	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	56.03
P22-02244	Amazon Com	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	81.07
P22-02245	Amazon Com	Pupil Srvs	Noise cancelling headphone 504 StudentState Test	37.96
P22-02246	Calif Assn Of Latino Supt & Ad	HR	CONF (Torres/Batista)	1,240.00
P22-02247	CABE	TCHG & LRNG	CONF - LCAP 1.19 (Title III) & LCAP 1.20	9,990.00
P22-02248	BARNES AND NOBLE BOOKSELLERS, INC.	Pupil Srvs	Books for Independent Study Students	544.59
P22-02249	BSN Sports	WAREHOUSE	Stores Supplies	937.59
P22-02250	Extreme Clean	WAREHOUSE	Stores Supplies	2,367.99
P22-02251	Regency Lighting	WAREHOUSE	Stores Supplies	1,128.55
P22-02252	Omni San Diego Hotel	HR	CONF/HOTEL (Torres/Batista)	1,345.92
P22-02253	Uline	WAREHOUSE	Materials/Supplies	239.90
P22-02254	SCHOOL TECH SUPPLY	Special Ed	EQUIPMENT (KROENER & KESHMIRI)	120.07
P22-02255	APPLE INC EDUCATION	MARINA	COMP SUPP & SOFTW-Admin	477.54
P22-02256	SCHOOL TECH SUPPLY	RITCHEN	Computer Supplies -Instructional	818.83
P22-02257	CALIFORNIANS TOGETHER	ED SERVICES	MATL	29.85
P22-02258	Amazon Com	FREMONT	Materials and Supplies (Instructional)	266.53
P22-02259	State Water Resources Control	FACILITIES	Bond Funds / Rose Avenue Fees	1,016.00
P22-02260	Johnathon E. McCoy Reallyville Media LLC	LOPEZ	LICENSE/INSTRUCTION	1,500.00
P22-02261	SCHOOL TECH SUPPLY	MARINA	Comp/Equip - Admin	1,689.49
P22-02262	Dial Security	PURCHASING	EQUIP/ARCHIVES CAMERA	1,400.89
P22-02263	N2Y	Special Ed	SymbolStix PRIME SYMBOLSTIX BUNDLE	11,442.41
P22-02264	Tobii Dynavox LLC	Special Ed	SOFTWARE (SpEd)	13,233.50
P22-02265	SCHOOL TECH SUPPLY	SAN MIGUEL	Computer Equipment Over \$500	1,665.60
P22-02266	Melinda W Bingham Academic Innovations, LLC	ASES	MTRL/SUPL	855.28
P22-02267	SCHOOL TECH SUPPLY	RITCHEN	Computer Equipment	1,665.60
P22-02268	Brainpop Com LLC	LEMONWOOD	SOFTWARE/ONLINE LICENSE/APPS	4,146.25
P22-02269	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	Special Ed	SERV	1,821.00
P22-02270	Stanford Ctr for Pro Dev	ED SERVICES	Conf-	550.00
P22-02271	DRIVESHAFTPRO	FACILITIES	Materials and Supplies	2,000.00
P22-02272	PLAYCORE GROUP INC AND SUBS. D BA. PARK WAREHOUSE, LLC	FACILITIES	Covid Equipment / Lemonwood	7,772.81
P22-02273	Amazon Com	CNS	MATL/SUP	362.55
P22-02274	Amazon Com	LOPEZ	MATL/SUPPLY-INSTRUCTION	373.83
P22-02275	Department Of Industrial Relat	FACILITIES	Conveyance Fees	225.00

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Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
P22-02276	SCRIPPS NATIONAL SPELLING BEE INC	MARINA	SERV/ENTR/OPER-Instr	164.50
P22-02277	Grainger Inc	WAREHOUSE	Supplies	450.28
P22-02278	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	2,772.33
P22-02279	Office Depot Bus Ser Div	SP & SO	Mat/Sup - LCAP 1.18 ELPAC Summative	2,322.18
P22-02280	Amazon Com	RISK MGMT	Ergonomic Materials and Supplies	170.71
P22-02281	Amazon Com	RISK MGMT	Ergonomic Materials & Supplies	424.89
P22-02282	Amazon Com	MARSHALL	Mat/Supp-Instructional	39.30
P22-02283	Amazon Com	MARSHALL	Mat/Supp-Instructional	464.60
P22-02284	Amazon Com	MARSHALL	Mat/Supp-Instructional	150.68
P22-02285	Amazon Com	MARSHALL	Mat/supp-instructional	788.22
P22-02286	Amazon Com	MARSHALL	Mat/Supp-Instructional	629.02
P22-02287	Amazon Com	MARSHALL	Mat/Supp-Instructional	301.38
P22-02288	Office Depot Bus Ser Div	KAMALA	Materials & Supplies-Inst	40.29
P22-02289	Amazon Com	MARSHALL	Mat/Supp-Instructional	324.80
P22-02290	Amazon Com	MARSHALL	Mat/Supp-Instructional	252.54
P22-02291	M & B ENTERPRISE, LLC FRAME IT EASY	ASES	MATL/SUP	78.57
P22-02292	GREENWOOD PUB GROUP LLC HEINEM ANN	KAMALA	Materials & Supplies-Inst	53.63
P22-02293	Amazon Com	RITCHEN	Books other than Textbooks-Instructional	533.51
P22-02294	Amazon Com	Special Ed	TLC Mat'l's	68.90
P22-02295	Amazon Com	RITCHEN	MATL/SUP-Inst. & Books other than textbooks-Inst.	389.71
P22-02296	Office Depot Bus Ser Div	WAREHOUSE	STORES- PPE SUPPLIES (CLOROX WIPES)	4,587.41
P22-02297	Amazon Com	ROSE	Voice amplifiers needed during construction	551.74
P22-02298	Amazon Com	ED SERVICES	Supp- Title I	597.72
P22-02299	Amazon Com	ED SERVICES	Supp- Title I	192.33
P22-02300	Amazon Com	ED SERVICES	Supp- Title I	235.43
P22-02301	Amazon Com	ED SERVICES	Supp- Title I	19.07
P22-02302	SCRIPPS NATIONAL SPELLING BEE INC	SIERRA LINDA	Material/Sup-Instruction	164.50
P22-02303	Daryton Andrae Ramsey RAMSE GR OUP	LEMONWOOD	SERV/T1	11,200.00
P22-02304	Starfall Education Foundation	RITCHEN	SOFTWARE-Instructional	270.00
P22-02305	SCHOOL TECH SUPPLY	MARINA	Comp/Equip - Admin	905.68
P22-02306	Melinda W Bingham Academic Innovations, LLC	ASES	MTRL/SUPL	767.08
P22-02307	Office Depot Bus Ser Div	ROSE	principal's printer	265.14
P22-02308	EREFLECT INC	KAMALA	ONLINE SUB-INST	437.78
P22-02309	Amazon Com	ED SERVICES	Supp- Title I	169.49
P22-02310	MICHEL, MILLER & PARK, A LAW CORPORATION	Special Ed	SERV-attorney fees, SPED	14,000.00
P22-02311	Uline	ASES	MTRL/SUPL	2,199.01
P22-02312	Amazon Com	KAMALA	Materials & Supplies	47.68
P22-02313	Document Tracking Services Llc	SP & SO	Prof Serv - DocTrack for ESSER III Plan 2021	407.97
P22-02314	Amazon Com	RAMONA	Mat/supplies- Break in replacement items (amazon)	267.02

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Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
P22-02315	SEESAW LEARNING INC	HARRINGTON	ONLINE SUBSCRIPTIONS	675.00
P22-02316	Office Depot Bus Ser Div	BREKKE	Materials and Supplies	344.11
P22-02317	Omni San Diego Hotel	SUPERINTENDEN	Hotel Reservation	448.64
P22-02318	Calif Assn Of Latino Supt & Ad	SUPERINTENDEN	Conference	820.00
P22-02319	Gopher Sport	BREKKE	Playground Supplies	537.93
P22-02320	PAEZ ELECTRONICS INC TECHTRONIX	TRANSPORTATIO	REPAIR	1,000.00
P22-02321	City Of Oxnard (Rec Svcs) Rec & Comm Svcs	SORIA	SERV - Instructional	1,200.00
P22-02322	GATEWAY EDUCATION HOLDINGS LLC SAVVAS LEARNING CO., LLC	ED SERVICES	Title II- Staff Dev	3,150.00
P22-02323	SCHOOL TECH SUPPLY	MCKINNA	Compu-Instructional	1,668.42
P22-02324	First Book	CHAVEZ	BOOKS OTHER THAN TEXTBOOKS	125.69
P22-02325	SCHOOL TECH SUPPLY	IT	COMP EQUIP	53,521.58
P22-02326	CANON SOLUTIONS AMERICA INC	WAREHOUSE	Stores Supplies	26,411.41
P22-02327	Ashton Awards Inc Aswell Troph y	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	1,087.04
P22-02328	FLIPSIDE PRODUCTS, INC	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	222.60
P22-02329	Perma Bound Books	HARRINGTON	BOOKS OTHER THAN TEXTBOOKS	1,573.27
P22-02330	SCHOOL TECH SUPPLY	Pupil Svcs	Juanita Ruiz Health Tech Coputer old not supported	1,340.02
P22-02331	Perma Bound Books	HARRINGTON	BOOKS OTHER THAN TEXTBOOKS	2,000.00
P22-02332	Walmart	MARINA	MATL/SUPL-Instr	5,000.00
P22-02333	Office Depot Bus Ser Div	KAMALA	Materials & Supplies-Inst	431.32
P22-02334	Amazon Com	CHAVEZ	MATERIALS AND SUPPLIES-INSTRUCTIONAL	273.90
P22-02335	Amazon Com	DRIFFILL	MATL/SUPP-instr/Belitski	160.51
P22-02336	Amazon Com	Pupil Svcs	Finger Tip Pulse For Nurse Marie Sagrado	35.76
P22-02337	Newsela, Inc	LOPEZ	MATL/SUPPLY-INSTRUCTION	5,686.08
P22-02338	Newsela, Inc	MCAULIFFE	App subscription	4,592.60
P22-02339	FIRST	CURREN	serv - instructional	154.50
P22-02340	Newsela, Inc	FRANK	Software Licenses - Instructional	6,560.87
P22-02341	School Tech Supply	DRIFFILL	COMP EQUIP-instructional	10,973.74
P22-02342	CDW G	FACILITIES	Electrical Equipment	2,279.92
P22-02343	APPLE INC EDUCATION	IT	COMP SUP	214.14
P22-02344	World's Finest Chocolate, Inc	MCKINNA	matl/sup-instructional	2,900.00
P22-02345	NETWORK CRAZE TECHNOLOGIES INC	LEMONWOOD	MTLS/SUPL	518.74
P22-02346	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	3,551.98
P22-02347	Amazon Com	ELM	MATL/SUPP-INSTRUCTIONAL	560.02
P22-02348	Oxnard Union High Sch Dist	ED SERVICES	SVCS-NOAA B-WET GRANT	2,000.00
P22-02349	COSTCO WHOLESALE CORPORATION	MARINA	MATL/SUPL-Parent participation	4,370.00
P22-02350	SMART AND FINAL-C.I. BLVD	MARINA	MATL/SUPL-Parent Participation	4,370.00
P22-02351	Walmart	MARINA	MATL/SUPL-Parent Participation	2,185.00
P22-02352	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	4,336.95
P22-02353	TRI-COUNTY OFFICE FURNITURE	HR	FURNITURE	9,691.72

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Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
P22-02354	Ccp Industries	WAREHOUSE	Stores Supplies	3,687.19
P22-02355	Sinclair Sanitary Supply Inc	WAREHOUSE	Stores Supplies	298.69
P22-02356	Veritiv Operating Company	WAREHOUSE	Stores Supplies	6,251.50
P22-02357	TRI-COUNTY OFFICE FURNITURE	ED SERVICES	FURNITURE	4,812.46
P22-02358	Department Of Industrial Relat	FACILITIES	Conveyance Fees / McKinna	225.00
P22-02359	Amazon Com	FACILITIES	Equipment	665.21
P22-02360	Amazon Com	TRANSPORTATIO	Supplies	113.14
P22-02361	Smart And Final Iris Co	DRIFFILL	MATL/SUPP-parent participation	764.75
P22-02362	Perma Bound Books	HARRINGTON	BOOKS OTHER THAN TEXTBOOKS	427.58
P22-02363	Amazon Com	CNS	MATL/SUP	1,295.89
P22-02364	Lakeshore Learning Materials	Special Ed	MATL/SUP (Crilly-Larsen)	84.09
P22-02365	Amazon Com	BREKKE	Sped Supplies	282.53
P22-02366	Amazon Com	ASES	MATL/SUP	315.57
P22-02367	Amazon Com	ASES	MATL/SUP	445.63
P22-02368	Amazon Com	ASES	MATL/SUP	673.37
P22-02369	Amazon Com	Special Ed	MATL/SUP (C. Evans)	168.10
P22-02370	Gopher	KAMALA	Materials & Supplies	927.99
P22-02371	Amazon Com	KAMALA	Materials & Supplies-Inst	396.39
P22-02372	Ralph Wagner R.M. Precision	KAMALA	Materials & Supplies-Inst	884.40
P22-02373	SANTA BARBARA MUSEUM OF NATURA L HISTORY	KAMALA	SERV-INST	250.00
P22-02374	JANETH GONZALEZ TACO BOYS 805 CATERING	SORIA	Matl/Sup	700.00
P22-02375	Petroleum Telcom Inc DBA Telecom	RITCHEN	MATL/SUP-Admin	182.45
P22-02376	CDW G	RITCHEN	MATL/SUP-ADMIN	43.02
P22-02377	Amazon Com	RITCHEN	MATL/SUP-Instructional	316.91
P22-02378	Amazon Com	RITCHEN	MATL/SUP-ADMIN	360.50
P22-02379	Amazon Com	RITCHEN	Books other than textbooks-Instructional	101.96
P22-02380	Ardalan Construction Co Inc	FACILITIES	DEF MAINT/BLDG (COOLER-FREEZER PROJ)	153,300.00
P22-02381	Assistance League School	Special Ed	SERV (ZB121316)	11,500.00
P22-02382	Assistance League School	Special Ed	SERV (AN090518)	11,500.00
P22-02383	Gopher Sport	ASES	MTRL/SUPL	7,197.65
P22-02384	AG Designs 805	SORIA	Mats/Sup - Instructional	5,457.88
P22-02385	AG Designs 805	SORIA	Mats/Sup - Instructional	1,081.61
P22-02386	CORBEN HATCH POSTCARDGURU PRIN T & PROMO	SORIA	Mats/Sup - Instructional	967.64
P22-02387	First Book	SORIA	BKS - Instructional	1,313.78
P22-02388	Perma Bound Books	SIERRA LINDA	Material/Sup (Perma-Bound)	1,092.62
P22-02389	Perma Bound Books	SIERRA LINDA	Material/Sup (Perma-Bound)	1,093.56
P22-02390	Perma Bound Books	SIERRA LINDA	Material/Sup (Perma-bound)	847.24
P22-02391	ARROW RESTAURANT EQUIPMENT & S UPPLIES INC	CNS	MATL/SUP	4,600.63
P22-02392	Lakeshore Learning Materials-V	SAN MIGUEL	Materials & Supplies; Classroom Funds, J. Chavez	100.00
P22-02393	Amazon Com	MCAULIFFE	Material/Supplies-Instructional	152.84
P22-02394	Amazon Com	HARRINGTON	MATERIALS & SUPPLIES	97.07

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Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
P22-02395	SCRIPPS NATIONAL SPELLING BEE INC	SORIA	SERV - Instructional	164.50
P22-02396	Perma Bound Books	HARRINGTON	BOOKS OTHER THAN TEXTBOOKS	682.62
P22-02397	Amazon Com	KAMALA	Materials & Supplies-Inst	551.67
P22-02398	Ventura Co Overhead Door Co	FACILITIES	Def Maint /Prof Service/ Facilities	44,090.00
P22-02399	BARNES AND NOBLE BOOKSELLERS, INC.	EARLY CHILDHOC	Mat/Sup - Instruction (P3CC)	1,461.55
P22-02400	Perma Bound Books	HARRINGTON	BOOKS OTHER THAN TEXTBOOKS	1,642.88
P22-02401	Perma Bound Books	HARRINGTON	BOOKS OTHER THAN TEXTBOOKS	2,492.47
P22-02402	First Book	FREMONT	BOOKS (INSTRUCTIONAL)	146.40
P22-02403	LUNCHASSIST, INC	CNS	CONSULTING	450.00
P22-02404	Amazon Com	FREMONT	Materials and Supplies (Instructional)	922.21
P22-02405	Amazon Com	TCHG & LRNG	MTLS- LCAP 1.20 (LCFF)	583.38
P22-02406	Amazon Com	RITCHEN	MATL/SUP-Inst. & Books other than textbooks-Inst.	181.89
P22-02407	Office Depot Bus Ser Div	FREMONT	Materials and Supplies	70.00
P22-02408	Amazon Com	SORIA	BKS - Instructional	346.01
P22-02409	Amazon Com	HARRINGTON	MATERIALS AND SUPPLIES- INSTRUCTION	552.69
P22-02410	Amazon Com	HARRINGTON	MATERIALS & SUPPLIES- INSTRUCTION	285.26
P22-02411	Hydropoint	FACILITIES	Professional Services	11,019.00
P22-02412	Salt Software, LLC	Special Ed	MAT/SUPL	1,627.43
P22-02413	Maad Graphics	RAMONA	Mat/Supplies- collectiveness building (shirts)	1,025.86
P22-02414	TRI-COUNTY OFFICE FURNITURE	ASES	FURNITURE	2,982.53
P22-02415	Home Depot Inc	FREMONT	Materials and Supplies	282.96
P22-02416	Lowe's	ASES	MTRL/SUPL	605.90
P22-02417	San Francisco Marriott Marquis Hotel	SUPERINTENDEN	Additional Night Reservation For CABE Conference	1,165.44
P22-02418	SCHOLASTIC-MAGAZINES	RITCHEN	MATL/SUP-Instructional	94.25
P22-02419	CCSESA Attn: Science & Stem	ED SERVICES	CONF	900.00
P22-02420	Cengage Learning, Inc	ED SERVICES	Books- Title III	2,613.81
P22-02421	COMMUNICATION SOLUTIONS	Special Ed	SERV	5,000.00
P22-02422	American Language Services	Special Ed	SERV/SPEC ED	10,000.00
P22-02423	HEIDI L CHRISTENSEN 805 EVALUA TIONS & ANALYTICS	ED SERVICES	SERV/BWET GRANT	3,800.00
P22-02424	Monterey Marriott	ED SERVICES	CONF-Hotel Accommodation	2,735.46
P22-02425	Amazon Com	FACILITIES	Materials and Supplies	21.84
P22-02426	Pro Image Sports	KAMALA	Materials & Supplies-Inst	7,370.10
P22-02427	CASBO	BUSINESS	CONF- CASBO 2022 Annual Conference	2,430.00
P22-02428	JOHN TRACY CLINIC	Special Ed	SERV	5,000.00
P22-02429	Southwest School & Office Sup	WAREHOUSE	Stores Supplies	1,442.89
P22-02430	Del Norte Recycling Center	DISTRICT OFFICE	TRASH/SURPLUS	3,000.00
P22-02431	SAFETY UNLIMITED INC	DISTRICT OFFICE	MATS AND SUPPLIES	27,410.28
P22-02432	Heinemann	ERC	Textbooks	3,453.39
P22-02433	CREST SYNERGY	PURCHASING	MTLS/SUPL (KN95 MASKS)	1,966.50
P22-02434	Teachers Pay Teachers	HARRINGTON	ONLINE SUBSCRIPTIONS AND APPLICATIONS	39.74
P22-02435	SCHOOL TECH SUPPLY	ELM	MATL/SUPP-INSTRUCTIONAL	811.88
P22-02436	Oriental Trading Co Inc	ASES	MTRL/SUPL	2,999.34

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Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
P22-02437	SCHOOL TECH SUPPLY	HARRINGTON	MATERIALS & SUPPLIES	484.12
P22-02438	GREENWOOD PUB GROUP LLC HEINEM ANN	RITCHEN	Software - Instructional	27.31
P22-02439	Constance Marie Halpern Mrs. F igs' Bookworm	FRANK	Books - Instructional	580.90
P22-02440	APPLE INC EDUCATION	Special Ed	MAT/SUPL	8,185.56
P22-02441	Teachers Pay Teachers	HARRINGTON	ONLINE SUBSCRIPTIONS, LICENSES, APPS. -INSTRUCTION	174.00
P22-02442	COMPUWAVE	RITCHEN	MATL/SUP-Instructional	3,792.07
P22-02443	Petroleum Telcom Inc DBA Telec om	FRANK	Matl/sup - Instructional and office	4,850.70
P22-02444	NETWORK CRAZE TECHNOLOGIES INC	FRANK	Mat/Sup - Instructionalf	245.81
P22-02445	CDW G	MARSHALL	Mat/Supp-Instructional	1,751.28
P22-02446	Laser Toner & Computer Supply	BREKKE	Ink and Toner for Staff	1,092.50
P22-02447	Ventura Co Office Of Education	Pupil Srvs	SERV (HEARING CONSERVATION SVCS)	25,000.00
P22-02448	Office Depot Bus Ser Div	DRIFFILL	matl/supp-instructional Fucci/Mrs.G	454.30
P22-02449	Amazon Com	RITCHEN	MATL/SUP - Instructional	1,055.13
P22-02450	Office Depot Bus Ser Div	FREMONT	Materials and Supplies	13.63
P22-02451	Amazon Com	ASES	MATL/SUP	868.80
P22-02452	Amazon Com	Special Ed	Matl's	33.58
P22-02453	William Venegas Hip Hop Mindse t	ASES	SERV	1,200.00
P22-02454	SCRIPPS MEDIA INC VENTURA COUN TY STAR	IT	MTLS/SUPL (COVID-19)	388.56
P22-02455	Amazon Com	MARSHALL	Mat/Supp-Instructional	176.85
P22-02456	Amazon Com	Special Ed	MATL/SUP (Navarro Hernandez)	222.80
P22-02457	Amazon Com	Special Ed	MATL/SUP (Navarro Hernandez)	83.62
P22-02458	Amazon Com	KAMALA	Materials & Supplies-Inst	602.47
P22-02459	Lakeshore Learning Materials-V	RITCHEN	MATL/SUP-Instructional	1,000.00
P22-02460	Amazon Com	CURREN	matl/sup - instructional	246.85
P22-02461	Amazon Com	CURREN	matl/sup - instructional	230.31
P22-02462	Amazon Com	CURREN	malt/sup - instructional	75.01
P22-02463	Amazon Com	SORIA	Mat/Sup - Instructional	271.61
P22-02464	Amazon Com	CURREN	malt/sup - instructional	187.26
P22-02465	Amazon Com	SORIA	Mat/Sup - Instructional	141.81
P22-02466	Amazon Com	MARSHALL	Mat/Supp-Instructional	836.26
P22-02467	Amazon Com	MARSHALL	Mat/Supp-Instructional	945.32
P22-02468	Amazon Com	MARSHALL	Mat/Supp-Instructional	329.40
P22-02469	Amazon Com	ASES	MATL/SUP	27.84
P22-02470	Petroleum Telcom Inc DBA Telec om	DRIFFILL	MATL/SUPP-Walkies	1,723.64
P22-02471	SCHOOL TECH SUPPLY	Special Ed	EQUIPMENT (Fortunato-PSYCH)	548.46
P22-02472	Brainpop Com LLC	CURREN	serv - instructional	3,250.00
P22-02473	School Nurse Supply Co	MARSHALL	Mat/Supp-Instructional	142.95
P22-02474	Newsela, Inc	SORIA	SERV - Instructional	5,102.89
P22-02475	Epes Software C.A.P., Inc	SORIA	SERV - Instructional	173.00
P22-02476	SCHOOL TECH SUPPLY	RITCHEN	MATL/SUP-Instructional	203.17
P22-02477	Newsela, Inc	FREMONT	License subscription/instruction	5,831.88
P22-02478	School Tech Supply	FREMONT	Supplies (Instructional)	70.96

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Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
P22-02479	Newsela, Inc	DRIFFILL	subscription-instructional	5,758.98
P22-02480	Office Depot Bus Ser Div	KAMALA	Materials & Supplies-Admin	40.95
P22-02481	Matt Oppenheimer Tutorific	ED SERVICES	Serv-	899.00
P22-02482	Amazon Com	Pupil Srvs	Ink/Toner Pupil Services Staff	145.46
P22-02483	Gopher Sport	FREMONT	Materials and Supplies Instructional	286.07
P22-02484	Meathead Movers Inc	FACILITIES	Professional Services / McAuliffe	20,791.95
P22-02485	PANERA BREAD COMPANY PANERA LL C	SIERRA LINDA	Mat/Sup (Staff covid meeting) January 10, 2021	258.05
P22-02486	SCHOOL TECH SUPPLY	MCAULIFFE	Computer Supplies	938.46
P22-02487	Petroleum Telcom Inc DBA Telec om	SIERRA LINDA	Materials/Sup- Instruction	409.67
P22-02488	PANERA BREAD COMPANY PANERA LL C	ELM	FOOD FOR STAFF MEETING	165.85
P22-02489	PANERA BREAD COMPANY PANERA LL C	BREKKE	FOOD FOR STAFF MEETING	327.75
P22-02490	SCRIPPS NATIONAL SPELLING BEE INC	MCAULIFFE	Spelling Bee Fees	164.50
P22-02491	Amazon Com	MCAULIFFE	Books-Instructional	631.14
P22-02492	Ashton Awards Inc Aswell Troph y	ED SERVICES	MATS AND SUPPLIES	2,425.35
P22-02493	CREST SYNERGY	PURCHASING	MTLS/SUPL (KN95 MASKS)	4,570.00
P22-02494	Amazon Com	HR	MATL/SUPP	35.36
P22-02496	LANDMARK HOSPITALITY LLC ANAHE IM MARRIOTT SUITES	ASES	CONF	535.02
P22-02497	San Francisco Marriott Marquis Hotel	ED SERVICES	Conf - CABE - Title III LCAP 3.01	16,963.96
P22-02498	Uline	WAREHOUSE	Stores Supplies	610.40
P22-02499	CABE	LOPEZ	CONF/INSTRUCTION	1,740.00
P22-02500	School Health Corporation	WAREHOUSE	Stores Supplies	878.37
P22-02501	COOPERATIVE STRATEGIES LLC	SUPERINTENDEN	SERV	25,000.00
P22-02502	Acorn Paper Products Co	WAREHOUSE	Stores Supplies	1,083.43
P22-02504	Bjorem Speech Publications	Special Ed	MATL/SUP (A.Cadang)	232.54
P22-02505	HUMAN RELATIONS MEDIA CTR INC	ED SERVICES	Software- LCAP 1.29	1,200.00
P22-02506	Spicers Paper Inc	GRAPHICS	Materials and Supplies	2,414.43
P22-02507	Veritiv Operating Company	GRAPHICS	Materials and Supplies	2,633.80
P22-02508	Ricoh Usa, Inc	PURCHASING	MAINT (ARCHIVES SCANNER/SOFTWARE)	1,630.01
P22-02509	Ricoh Usa, Inc	PURCHASING	MAINT (APPXTENDER MAINT/SUPPORT)	4,688.35
P22-02510	Superior Sanitary Supplies	WAREHOUSE	Stores Supplies	1,677.42
P22-02511	Veritiv Operating Company	WAREHOUSE	Stores Supplies	7,848.52
P22-02512	General Binding Corp.	SAN MIGUEL	MAINT	515.00
P22-02513	Uline	GRAPHICS	Materials and Supplies	204.55
P22-02514	Ashton Awards Inc Aswell Troph y	PERSONNEL	matl/sup	151.80
P22-02515	SCHOOL SERVICES OF CALIFORNIA, INC.	IT	CONF	260.00
P22-02516	Office Depot Bus Ser Div	WAREHOUSE	Stores Supplies	1,529.06
P22-02517	CSPCA C/O PAM SHANKS	PERSONNEL	conf	4,194.00
P22-02518	Amazon Com	SUPERINTENDEN	ORFFICE SUPPLIES	98.93
P22-02519	BOOM LEARNING	SAN MIGUEL	Software/Lic. Applications	640.00
P22-02520	Raymond Geddes And Co Inc	ELM	MATL/SUPP-INSTRUCTIONAL	537.07

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Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
P22-02521	PLURAL PUBLISHING INC	SAN MIGUEL	Materials & Supplies	393.35
P22-02522	Lakeshore Learning Materials	KAMALA	Materials & Support-Inst	173.66
P22-02523	ARROW RESTAURANT EQUIPMENT & S UPPLIES INC	CNS	EQUIPMENT	905.68
P22-02524	Amazon Com	SAN MIGUEL	Materials & Supplies; M. Alba- Classroom Funds	270.69
P22-02525	SCHOLASTIC-BOOK CLUBS	ELM	BOKS OTHER THAN	109.71
P22-02526	ATX LEARNING LLC	Special Ed	SERV(PARA-GLENN POQUIZ)	504.50
P22-02527	Amazon Com	SAN MIGUEL	Materials & Supplies; J. Chavez- Classroom Funds	240.56
P22-02528	Amazon Com	FACILITIES	Materials and Supplies	73.65
P22-02530	Amazon Com	Special Ed	TLC Mat'l	216.71
P22-02531	Amazon Com	BREKKE	Materials and supplies	871.00
P22-02532	Printech	MCKINNA	non cap equip-instructional	3,412.97
P22-02533	Mel Giffin, Inc.	FACILITIES	Rentals	2,000.00
P22-02534	Foundation Building Matls, LLC	FACILITIES	Materials and Supplies / McAuliffe Water Damage	43,700.00
P22-02535	Pacificom Coast Sound	FACILITIES	Professional Services / McAuliffe Water Damage	50,890.75
P22-02536	LSCO, INC CAREER LINKS	Special Ed	SERV(G. CRITELLII)	119,024.00
P22-02537	Kelly Paper	GRAPHICS	Materials and Supplies	1,161.97
P22-02538	Spicers Paper Inc	GRAPHICS	Materials and Supplies	1,348.15
P22-02539	ATX LEARNING LLC	Special Ed	SERV(PARA-EMBER CARLSON)	52,000.00
P22-02540	Office Depot Bus Ser Div	MCAULIFFE	Matl/Supp-Instructional	2,500.00
P22-02541	Fence Factory	FACILITIES	Repairs / Soria School	4,898.77
P22-02543	JOHN S. BASCOM INC PRECISION P LUMBING-MECHANICAL	FACILITIES	Professional Services / McAuliffe Water Damage	10,000.00
P22-02544	Ventura Co Office Of Education	Special Ed	SERV (OT)	1,660.00
P22-02545	Ventura Co Office Of Education	Special Ed	SERV (HH-K. LEY)	5,194.28
P22-02546	Ventura Co Office Of Education	Special Ed	SERV (HH-I. ORTEGA)	5,251.36
P22-02547	The Math Learning Center	ERC	Textbooks	1,627.50
P22-02548	CONSTRUCTION TESTING & ENG	FACILITIES	BOND/BLDG/TEST-INSP. SVCS/ROSE AVENUE	375,509.00
P22-02549	California School Boards Assoc	HR	CONF (P.Pierce)	400.00
P22-02550	VANAMAN GERMAN LLP	Special Ed	SERV-attorney fees, SPED	5,000.00
P22-02551	KELLY D. KAESER KAESER LAW FIR M	Special Ed	SERV-attorney fees, SPED	5,000.00
P22-02552	CABE	ED SERVICES	Conf-Title III LCAP 3.01	6,355.00
P22-02553	Lakeshore Learning Materials	SORIA	Matl/Sup - Instructional	58.95
P22-02554	AG Designs 805	SORIA	Matl/Sup - Instructional	852.13
P22-02555	SOUTHERN CALIFORNIA KINDERGART EN CONFERENCE INC	SORIA	CONF - Instructional	1,056.00
P22-02556	Amazon Com	FREMONT	Materials and Supplies (Instructional)	1,177.61
P22-02557	Calif Assn Of Latino Supt & Ad	ED SERVICES	CONF-CALSA Registration B. Anguiano	520.00
P22-02558	Gopher Sport	LOPEZ	MATL/SUPPLY-INSTRUCTION	1,574.17
P22-02559	ORIENTAL TRADING COMPANY	RAMONA	matl/supp/-AR Incentives	496.64
P22-02560	Lakeshore Learning Materials	SORIA	Matl/Sup - Instructional	270.85
P22-02561	Amazon Com	RAMONA	mat/suplies-kindness week incentives	501.67
P22-02562	Newsela, Inc	RAMONA	subs/apps-NEWSLA	4,009.41

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Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Number	Vendor Name	Loc	Description	Order Amount
P22-02563	IXL LEARNING, INC	SORIA	SERV - Instructional	5,523.00
P22-02564	MOSYLE CORPORATION	IT	SOFTWARE	20,312.82
P22-02565	SOFTCHOICE CORPORATION	IT	SOFTWARE	79,837.91
P22-02566	Amazon Com	RAMONA	Matl/supplies-shade covering for students/outdoor	1,711.91
P22-02567	Amazon Com	TCHG & LRNG	MTLS- LCAP 1.20 (LCFF) DLI	6,332.48
P22-02568	CABE	ED SERVICES	Membership- LCAP	90.00
P22-02569	SHERATON PASADENA HOTEL	SORIA	CONF - Instructional	963.08
P22-02570	CASP	Special Ed	CONF(JENDRUSAKOVA)	29.00
P22-02571	Petroleum Telcom Inc DBA Telecom	FACILITIES	Electronic Materials and Supplies / Facilities	655.34
P22-02572	Pioneer Chemical Co	WAREHOUSE	Stores Supplies	194.03
P22-02573	Southwest Airlines	LOPEZ	TRAVEL/CONF	187.96
P22-02574	Southwest Airlines	ED SERVICES	CONF/TRAVEL- CABE	70.00
P22-02575	ALFONSO SALINAS SALINAS & SONS	FACILITIES	Professional Services / Facilities	468.70
			Total Number of POs	374
			Total	1,991,986.95

Fund Recap

Fund	Description	PO Count	Amount
010	GENERAL FUND	350	1,370,017.93
120	CHILD DEVELOPMENT FUND	1	1,665.60
130	CAFETERIA FUND	19	46,388.42
140	DEFERRED MAINTENANCE FUND	2	197,390.00
214	BOND FUND MEASURE D 2016	2	376,525.00
		Total Fiscal Year 2022	1,991,986.95
		Total	1,991,986.95

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ESCAPE ONLINE

Includes Purchase Orders dated 12/02/2021 - 01/20/2022

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P22-00003	2,584.74	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	535.78
P22-00041	2,353.04	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,257.85-
P22-00078	1,500.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	1,000.00
P22-00120	17,000.00	010-4322	GENERAL FUND/FLOOR SUPPLIES	5,000.00
P22-00255	3,500.00	010-5632	GENERAL FUND/REPAIRS	2,000.00
P22-00301	14,500.00	010-5632	GENERAL FUND/REPAIRS	2,222.24
P22-00312	3,500.00	010-4321	GENERAL FUND/ELECTRICAL SUPPLIES	1,500.00
P22-00321	2,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,000.00
P22-00465	1,500.00	120-4300	CHILD DEVELOPMENT FUND/MATERIALS AND SUPPLIE	500.00
P22-00478	2,594.51	130-4300	CAFETERIA FUND/MATERIALS AND SUPPLIES	1,226.63-
P22-00523	5,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	3,000.00
P22-00554	2,248.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,500.00
P22-00755	7,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	2,016.16
P22-00760	3,400.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	122.50
P22-00812	1,092.50	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	487.04
P22-00850	546.25	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	.00
P22-00868	14,250.00	513-7434	BOND INTEREST REDEMPTION 2012/Bond Int & Other Sv	4,457.50-
P22-00979	504.64	120-4300	CHILD DEVELOPMENT FUND/MATERIALS AND SUPPLIE	48.04-
P22-01824	426.84	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	853.69-
P22-01890	957.31	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	164.59
P22-01914	910.87	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	75.38-
P22-01942	570.54	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	88.71
P22-01965	110.48	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	99.57-
P22-01968	11,745.00	010-5899	GENERAL FUND/ATTORNEY FEES	8,345.00
P22-01986	10,500.00	130-5800	CAFETERIA FUND/PROFESSIONAL/CONSULTING SERV	500.00
P22-02033	1,366.72	010-4418	GENERAL FUND/COMPUTER EQUIPMENT OVER \$500	1,078.30-
P22-02073	461.38	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	41.68-
P22-02078	345.05	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	52.18-
P22-02102	27.30	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	6.38-
P22-02131	3,640.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	2,001.25
P22-02175	5,831.42	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	168.58-
Total PO Changes				22,617.49

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ESCAPE ONLINE

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: February 02, 2022

Agenda Section: Section C: Consent Agenda

Approval of the 2021-22 Quarterly Report on Williams Uniform Complaints, Second Quarter (Torres)

The Williams Settlement (AB 2727) requires a quarterly report to the Governing Board regarding the amount and type of complaints made to the school district in the following areas: Textbooks and Instructional Materials, Teacher Vacancy or Misassignment, and Facility Conditions.

As indicated on the attached Quarterly Report on Williams Uniform Complaints to the Ventura County Office of Education, no complaints were filed with any school in the district during the quarter indicated above.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources that the Board of Trustees approve the 2021-22 Quarterly Report on Williams Uniform Complaints, second quarter, as presented.

ADDITIONAL MATERIALS:

Attached: [Williams Quarterly Report 2nd Qtr 2022 \(one page\)](#)

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

Fiscal Year 2021-22 District: **Oxnard School District**

Person completing this form: **Dr. Victor M. Torres** Title: **Assistant Superintendent, HR**

Quarterly Report Submission Date: **January 2022 (10/01/21 to 12/31/21)**

Date for information to be reported publicly at governing board meeting: **February 02, 2022**

Please check box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Karling Aguilera-Fort, Ed.D.

Print Name of District Superintendent

Signature of District Superintendent

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: February 02, 2022

Agenda Section: Section C: Consent Agenda

Personnel Actions (Torres/Batista/Torres)

The attached are recommended Personnel Actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with the salary regulations of the District. Personnel Actions include: New hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, authorizations and leaves of absence.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources, the Director, Certificated Human Resources, and the Director, Classified Human Resources that the Board of Trustees approve the Personnel Actions, as presented.

ADDITIONAL MATERIALS:

Attached: [Certificated personnel Actions 02022022 \(one page\)](#)
[Classified Personnel Actions 02.02.2022. \(two pages\)](#)

CERTIFICATED PERSONNEL ACTIONS

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

New Hires

Gomez, Rebecca	Special Ed Teacher	2021/2022 School Year
Murillo, Osiris	Special Ed Teacher	2021/2022 School Year
Santoyo, Denella	Speech Language Therapist	2021/2022 School Year
Amezcuca, Victor	Substitute Teacher	2021/2022 School Year
Gonzales, Rose	Substitute Teacher	2021/2022 School Year
Lopez, Patricia	Substitute Teacher	2021/2022 School Year
Owechko, Susan	Substitute Teacher	2021/2022 School Year
Mejia, Maria	Substitute Teacher	2021/2022 School Year
Rivera Moreno, Juliana	Substitute Teacher	2021/2022 School Year

New Hire

Almanza, Sanjuana	Campus Assistant, Position #6569 McKinna 4.0 hrs./180 days	01/13/2022
Chavez, Isela G.	Office Assistant II, Position #10537 Special Education 8.0 hrs./246 days	01/10/2022
Corona, Krystal M.	Office Assistant II, Position #10633 San Miguel 8.0 hrs./203 days	01/10/2022
Lopez, Esmeralda	Campus Assistant, Position #10745 Lemonwood 4.0 hrs./180 days	01/10/2022
Ramirez, Melani	Secretary, Position #1357 Enrollment Center 8.0 hrs./246 days	01/04/2022
Ramirez, Ramona M.	Paraeducator III, Position #10650 Harrington 5.75 hrs./183 days	01/10/2022

Limited Term/Substitute

Castellon, Elijah	Custodian (substitute)	01/14/2022
Lopez, Hilary A.	Paraeducator (substitute)	12/01/2021
Martinez-Bravo, Sara E.	Preschool Assistant (substitute)	01/10/2022

Promotion

Ball, Jason T.	Web Content Analyst, Position #10722 Superintendent's Office 8.0 hrs./246 days Technology Services Technician, Position #2266 Information Technology 8.0 hrs./246 days	01/10/2022
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Transfer

Buenrostro, Yadira	Paraeducator – General Education, Position #10678 Ramona 8.0 hrs./183 days Paraeducator – General Education, Position #7188 Ramona 4.167 hrs./183 days	01/11/2022
Esparza, Lydia A.	Campus Assistant, Position #7150 Fremont 5.25 hrs./180 days Campus Assistant, Position #6817 Curren 5.75 hrs./180 days	01/01/2022
Silva, Cynthia J.	Paraeducator – General Education, Position #10660 Curren 8.0 hrs./183 days Paraeducator – General Education, Position #9154 Soria 3.167 hrs./183 days	01/10/2022

Leave of Absence

Arteaga, Vanessa M.	Paraeducator II, Position #321 Frank 5.75 hrs./183 days	01/28/2022 – 05/20/2022
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Return from Leave of Absence

Cerda, Pilar C.	Child Nutrition Worker, Position #1830 Marshall 5.0 hrs./185 days	01/07/2022
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Magana, Cynthia A.	Paraeducator II, Position #9210 Kamala 5.75 hrs./183 days	01/18/2022
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Resignation

Adams, Jonathan S.	Paraeducator II, Position #2699 Frank 5.75 hrs./183 days	01/09/2022
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Amezcuca, Victor R.	Paraeducator II, Position #1499 Sierra Linda 5.75 hrs./183 days	01/18/2022
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Gomez, Rebecca N.	Paraeducator III, Position #9290 Ritchen 5.75 hrs./183 days	01/09/2022
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Longoria Delgado, Maria L.	Health Care Technician, Position #2693 Pupil Services 8.0 hrs./183 days	01/09/2022
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Quinto, Ruth F.	Asst. Supt. Business/Fiscal Services, Position #301 Business Services 8.0 hrs./246 days	01/04/2022
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Suarez, Norma L.	Paraeducator III, Position #8542 Curren 5.75 hrs./183 days	01/24/2022
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Wright, Jessica L.	Paraeducator III, Position #9711 Special Education 8.0 hrs./183 days	01/21/2022
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OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Victor Torres

Date of Meeting: February 02, 2022

Agenda Section: Section C: Consent Agenda

Establishment, Abolishment, and Reduction of Hours of Positions (Torres/Torres)

Establish

a five-hour and forty-five-minute 183-day Health Assistant position number 10760 to be established in the Pupil Services department. This position will be established to provide additional support.

a five-hour and forty-five-minute 183-day Health Assistant position number 10761 to be established in the Pupil Services department. This position will be established to provide additional support.

a five-hour and forty-five-minute 183-day Health Assistant position number 10762 to be established in the Pupil Services department. This position will be established to provide additional support.

a five-hour and forty-five-minute 183-day Health Assistant position number 10763 to be established in the Pupil Services department. This position will be established to provide additional support.

Abolish

a two-hour 183-day Paraeducator II position number 10572 to be abolished at Brekke school. This position will be abolished due to lack of work.

Reduction of Hours

an eight-hour 183-day Health Care Technician position number 2944 to be reduced to seven hours in the Pupil Services department. This position will be reduced due to a clerical error that increased the hours of the position.

FISCAL IMPACT:

Cost for 4 Health Assistants: \$109,436 General funds (ESSER III funds)

Cost for 1 Paraeducator II: \$10,402 Special Education funds

Cost for 1 Health Care Technician: \$6,964 General funds (ESSER III funds)

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the establishment, abolishment, and reduction of hours of positions as presented.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: February 02, 2022

Agenda Section: Section C: Support Services Agreement

Approval of Agreement #21-174 – Heinemann (DeGenna/Fox)

Heinemann will provide in-person onsite coaching and follow-up support on the Fountains & Pinnell Literacy Intervention for the Literacy Specialist.

Term of the Agreement: February 23, 2022 through June 1, 2022

FISCAL IMPACT:

\$39,720.00 – Title 1

RECOMMENDATION:

It is the recommendation of the Director, Teaching and Learning, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #21-174 with Heinemann.

ADDITIONAL MATERIALS:

Attached: [Agreement #21-174, Heinemann \(2 Pages\)](#)

[Proposal \(1 Page\)](#)

[Certificate of Insurance \(1 Page\)](#)

HEINEMANN SERVICES AGREEMENT

This Agreement dated as of **February 2, 2022** (the “Effective Date”), is by and between Heinemann, a division of Greenwood Publishing Group, LLC, located at 145 Maplewood Avenue, Suite 300, Portsmouth, NH 03801 (“Heinemann”) and Oxnard School District (the “Customer”) (individually referred to as the “Party” or collectively as the “Parties”).

WHEREAS Customer desires to purchase the Services from Heinemann and Heinemann desires to perform such Services on the terms and conditions set forth in this Agreement, including Exhibit A, and subject to the Heinemann Standard Terms of Purchase located at <https://www.heinemann.com/terms-of-purchase>.

NOW THEREFORE, The Parties hereby agree as follows:

1. Services. Subject to Customer’s payment of the Fees as outlined in Exhibit A, Heinemann shall provide to Customer professional development services (the “Services”), on the Services Dates, as described below.

2. Fee. Customer agrees to pay the Fee for the Services, which will be invoiced by Heinemann as set forth on Exhibit A. All invoices shall be paid by Customer within thirty (30) days of receipt. If such payments are not made within thirty (30) days, Heinemann may terminate this Agreement, unless such breach is promptly cured. Upon execution of this agreement, client is required to submit a purchase order for the full amount listed on Exhibit A to ensure securement of dates.

3. Term. The term of this Agreement shall begin on the Effective Date and extend as written in Exhibit A.

4. Scheduling. The scheduling of Services to be delivered on specified dates (“Services Dates”) shall be outlined in the attached Exhibit A. Services to be delivered on dates to be determined (“TBD Dates”) must be delivered within twelve (12) months of Heinemann’s receipt of the purchase order or other agreement. Fees paid for any TBD Dates not consumed within twelve (12) months will be forfeited by the Customer. When scheduling TBD Dates, the Customer shall contact Heinemann at least six (6) weeks prior to the first day on which the Customer would like the Services to begin. Heinemann cannot guarantee availability of dates for specific consultants. The rescheduling and/or cancellation of Services may incur penalties as set forth in the Heinemann Standard Terms of Purchase located at <https://www.heinemann.com/terms-of-purchase/services>.

5. Intellectual Property; Prohibition on Reproduction. The intellectual property contained in the Heinemann Services is considered “Confidential and/or Proprietary Information” to Heinemann and are protected by copyright and other intellectual property rights. No part of the Services or any related materials may be videotaped, audio taped, photographed or in any way copied, excerpted, reproduced, or distributed without the prior written consent of Heinemann.

6. General. All other terms of this Agreement are governed by the Heinemann Standard Terms of Purchase located at <https://www.heinemann.com/terms-of-purchase>.

IN WITNESS WHEREOF, the undersigned have duly executed this Agreement:

HEINEMANN

**Oxnard School District
Authorized Signer**

By: _____

By: _____

Printed Name: Cherie Bartlett

Printed Name: Lisa A. Franz

Title: Manager, Professional Development, On-Site

Title: Director, Purchasing

**OXDCA220223HR
OXDCA220223
OXDCA2202427
OXDCA220525**



DEDICATED TO TEACHERS

145 Maplewood Avenue, Suite 300
Portsmouth, NH 03801
Phone: 800-541-2086 Ext. 1402
Fax: 907-375-2987
www.heinemann.com/pd

EXHIBIT A

PD Offering: Fountas & Pinnell Literacy Follow Up Support
Two Consultants

Date(s): 2/23/2022 - 2/24/2022
4/27/2022 – 4/28/2022
5/25/2022 – 5/26/2022

PD Offering: Hourly Coaching Fountas & Pinnell Literacy Follow Up Support
Two Consultants

Date(s): *2/23/2022 – 6/1/2022

Number of Hours: 6

Physical Location or Virtual: Oxnard, CA

Number of Participants: 30 (per session)

Total Fee: \$39,720

Organization: Oxnard School District

The Fee for the Services is inclusive of the consultant’s fee and travel expenses related to the Services.

The contract and Purchase Order (for the full amount of this agreement) is due by: 2/18/2022. The above date(s) are not secured until Heinemann has received the required purchase order.

***Hours cannot be delivered until Heinemann has received the required purchase order, regardless of the start date listed on this Agreement.**

**OXDCA220223HR
OXDCA220223
OXDCA2202427
OXDCA220525**

Initial Here

Proposal



361 Hanover Street • Portsmouth, NH 03801

Date: January 10, 2022

To:
 Aracely Fox
 Oxnard School District
 1051 South A St
 Oxnard, CA 93033

From:
 Samantha Brown
 Onsite Professional Development Administrator
 800-541-2086 ext. 1354

Heinemann Professional Development is very pleased that you are interested in scheduling a series of professional development days with us. If you have any questions about the quote below, please contact me at the phone number listed above. Thank you.

Heinemann Benchmark Assessment PD Support			
Proposed Service	Description	Proposed Dates	Pricing
Fountas & Pinnell Follow Up Support Onsite Professional Learning Days	12 days of onsite <i>Fountas & Pinnell Follow Up Support and Coaching</i>	February 23-24, 2022 April 27-28, 2022 May 25-26, 2022	\$12,000.00 \$12,000.00 \$12,000.00
	<ul style="list-style-type: none"> • 2 consultants per day • \$3000 per consultant, per day • Presented onsite 		
	6 hours of virtual follow up support	Hours to take place between February 1, 2022 – June 1, 2022	\$3,720.00
	<i>Handouts may be required for participation. PDF's will be emailed to you in enough time for you to make appropriate number of copies for your attendees.</i>		
Quote is valid for 60 days	Quote reflects discounted pricing	Total Estimated Cost	\$39,720.00

This is a quote proposal only, not a contract.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: February 02, 2022

Agenda Section: Section C: Special Education Agreement

Ratification of Agreement #21-173 - Ventura County Office of Education/SELPA (DeGenna/Jefferson)

Ventura County Office of Education/SELPA Social/Emotional Services Specialists will provide services to the Special Education Services Department during the 2021-2022 school year.

Term of Agreement: September 1, 2021 through July 31, 2022

FISCAL IMPACT:

SESS Services Cost: 40 hours per week at \$90.00/hour x 48 weeks = \$172,800.00

Total not to exceed: \$172,800.00 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #21-173 with Ventura County Office of Education/SELPA.

ADDITIONAL MATERIALS:

Attached: [Agreement #21-173, Ventura County Office of Education \(1 Page\)](#)

Ventura County SELPA
AGREEMENT
FOR SOCIAL/EMOTIONAL SERVICES SPECIALIST
2021-2022

This will serve as an agreement with Oxnard School District to cover hourly costs for services provided by VC SELPA staff as follows:

Social/Emotional Services Specialist

Hours/Days per week: 40 hours per week

Cost per hour: \$90.00 per hour

Formula: (40 hrs/wk x \$90/hr) = \$3,600.00 x 48 weeks = \$172,800.00

This is an eleven-month program, from September 1st-July 31st each year. SELPA staff are classified employees of the Ventura County Office of Education (VCOE) and will be paid for any regularly scheduled work day of the VCOE, regardless of District calendar, including paid vacations. Some staff are ten-month employees only, in which case district will be billed September 1st to June 30th only.

SELPA Social/Emotional Services Specialists and District Administrator will work together to develop a schedule of duties to best meet the District's needs. SELPA Specialists will be accountable to the District for carrying out these duties and will provide a monthly schedule to district upon request.

The District will be responsible for costs for **all regularly scheduled times**, regardless of whether or not direct services are provided. *Prior authorization by District Administrator must be obtained* if extra overtime hours are necessary in order to accomplish duties requested by the District. Overtime hours will be accrued as compensation time at 1 ½ hours per hour.

Acceptable reasons for not providing regularly scheduled services to students may be District request for other duties (such as assessments or IEP meetings), student absence or unavailability, staff vacations, compensation time, and sick leave or in-service.

The SELPA Director will work with Social/Emotional Services Specialists to schedule compensation time, vacations, and other employee absences to result in minimal disruption of services to students, absorbed as equally as possible by all Districts within the Specialist's schedule. The SELPA Director will provide supervision to staff.

The District Special Education Director will receive a quarterly statement noting amount spent. The SELPA will bill the district directly, unless another account has been indicated by the District Special Education Director.

*Please note, in the event of district's need to reduce hours, the SELPA must be given 90 days notice of the district's intent to reduce hours. If a 90 day notice is not given, the district will be billed during that period for the original contracted hours.

This agreement is in effect from September 1, 2021 through July 31, 2022.

District Administrator _____

Title Director, Purchasing Date _____

SELPA Director  Date 4/12/2021

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: February 02, 2022

Agenda Section: Section C: Special Education Agreement

Ratification of Agreement #21-175 – The Stepping Stones Group, LLC (DeGenna/Jefferson)

The Stepping Stones Group, LLC will provide supplemental staffing to the Special Education Department on an “as needed” basis during the 2021-2022 school year. The Stepping Stones Group, LLC will be responsible for payment of each of their service provider’s wages and insurance, including worker’s compensation and general liability. Oxnard School District will provide orientation, support, facilities, and training for service providers.

Service Providers:

- Speech Language Therapist
- Speech Language Therapist Assistants
- Occupational Therapist
- Psychologist

Term of Agreement: July 1, 2021 through June 30, 2022

FISCAL IMPACT:

Total amount not to exceed \$160,000.00 - Special Education Funds.

RECOMMENDATION:

It is the recommendation of the Director, Special Education Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees ratify Agreement #21-175 with The Stepping Stones Group, LLC.

ADDITIONAL MATERIALS:

- Attached:** [Agreement #21-175, The Stepping Stones Group, LLC \(13 Pages\)](#)
[Rate Sheet \(1 Page\)](#)
[Certificate of Insurance \(3 Pages\)](#)

OXNARD SCHOOL DISTRICT

Agreement #21-175

AGREEMENT FOR CONSULTANT SERVICES

This Agreement for Consultant Services (“Agreement”) is entered into as of this 2nd day of February 2022 by and between the Oxnard School District (“District”) and The Stepping Stones Group, LLC (“Consultant”). District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

RECITALS

A. District is authorized by *California Government Code* Section 53060, and Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the Services, as defined and described particularly on **Exhibit A**, attached to this Agreement.

B. Following submission of a proposal or bid for the performance of the Services, Consultant was selected by the District to perform the Services.

C. The Parties desire to formalize the selection of Consultant for performance of the Services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

1. **Incorporation of Recitals and Exhibits.** The Recitals set forth above and all exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.

2. **Term of Agreement.** Subject to earlier termination as provided below, this Agreement shall remain in effect from July 1, 2021 through June 30, 2022 (the “Term”). This Agreement may be extended only by amendment, signed by the Parties, prior to the expiration of the Term.

3. **Time for Performance.** The scope of services set forth in **Exhibit A** shall be completed during the Term pursuant to the schedule specified **Exhibit A**. Should the scope of services not be completed pursuant to that schedule, the Consultant shall be deemed to be in Default as provided below. The District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.

4. **Compensation and Method of Payment.** Subject to any limitations set forth below or elsewhere in this Agreement, District agrees to pay Consultant the amounts specified in **Exhibit B** “Compensation”. The total compensation shall not exceed One Hundred Sixty Thousand Dollars (\$160,000.00) per attached rate sheet, unless additional compensation is approved in writing by the District.

- a. Each month Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-consultant contracts. Sub-consultant charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment and supplies. District shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection b. In the event any charges or expenses are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission.
- b. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice.
- c. Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

5. **Termination.** This Agreement may be terminated at any time by mutual agreement of the Parties or by either Party as follows:

- a. District may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
- b. Consultant may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to District.

6. **Inspection and Final Acceptance.** District may, at its discretion, inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when within sixty (60) days after submitted to District. If District does not reject work by a timely written explanation, Consultant's work shall be deemed to have been accepted. District's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Consultant's work by District shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to indemnification and insurance provisions.

7. **Default.** Failure of Consultant to perform any Services or comply with any provisions of this Agreement may constitute a default. The District may give notice to Consultant of the default and the reasons for the default. District shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of the notice until the default is cured. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, at the discretion of the District. During the period of time that Consultant is in default, the District shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the District may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the District may terminate this Agreement as provided above. Any failure on the part of the District to give notice of the Consultant's default shall not be deemed to result in a waiver of the District's legal rights or any rights arising out of any provision of this Agreement.

8. **Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement (collectively and individually, the "Documents") shall

become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of the Consultant. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such Documents.

9. **Use of Documents by District.** If and to the extent that District utilizes for any purpose not related to this Agreement any Documents, Consultant's guarantees and warrants related to Standard of Performance under this Agreement shall not extend to such use of the Documents.

10. **Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement for a minimum of three years after termination or expiration of this Agreement, or longer if required by law.

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement for a minimum of three years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement.
- b. Any and all such records or documents shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to the District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.
- c. District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.

11. **Independent Contractor.** Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of District.

- a. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its agents or employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District. Neither Consultant, nor any of Consultant's officers, employees or agents, shall, by virtue of services rendered under this Agreement, obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant will be responsible for payment of all Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payment under this agreement.
- b. Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

12. **Standard of Performance.** Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement,

Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

13. **Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement shall be considered confidential. Consultant shall not release or disclose any such information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of the District, except as may be required by law.

- a. Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the work performed hereunder.
- b. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

14. **Conflict of Interest; Disclosure of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant’s performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the District.

- a. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement.
- b. Bylaws of the Board 9270 BB and 9270(BB) E, as hereinafter amended or renumbered, require that a Consultant that qualifies as a “designated employee” must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant represents that it has received and reviewed a copy of the Bylaws of the Board 9270 BB and 9270(BB) E and that it [____] does [X] does not qualify as a “designated employee”.

_____ (Initials)

- c. Consultant agrees to notify the Superintendent, in writing, if Consultant believes that it is a “designate employee” and should be filing financial interest disclosures, but has not been required to do so by the District.

_____ (Initials)

15. **Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.

- a. Without limiting the generality of the foregoing, Consultant shall comply with any applicable fingerprinting requirements as set forth in the Education Code of the State of California.

_____ (Initials)

16. **Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ “unauthorized aliens” as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by District.

17. **Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

18. **Assignment.** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant’s duties or obligations under this Agreement without the prior written consent of the Board of Directors of the District. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

19. **Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement, but only with the prior written consent of the District. The Consultant shall be as fully responsible to the District for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

20. **Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement.

- a. Consultant shall insure that District has a current list of all personnel and sub-contractors providing services under this Agreement.
- b. Consultant shall notify District of any changes in Consultant’s staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance. The list notice shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the services described herein; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement.

21. **Indemnification.**

- a. Consultant agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Consultant or those of any of Consultant’s officers, agents, employees, or subcontractors, whether such act or omission is authorized by this Agreement or not. Consultant shall also pay for any and all damage to the Property of the District, or loss or theft of such Property, done or caused by such persons. District

assumes no responsibility whatsoever for any property placed on district premises. Consultant further agrees to waive all rights of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

_____ (Initials)

- b. The provisions of this section do not apply to claims occurring as a result of District's sole negligence or willful acts or omissions.

22. **Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in **Exhibit C** "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent. Consultant agrees to provide District with copies of required policies upon request.

23. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To District: Oxnard School District
1051 South A Street
Oxnard, California, 93030
Attention: Danielle Jefferson
Phone: 805.385.1501, x2175
Fax: 805.487.9648

To Consultant: The Stepping Stones Group, LLC
5000 Birch Street, West Tower, Ste. 3000
Newport Beach, CA 92660
Attention: Janine Mahon
Phone: 323.505.9919
Email: janine@thesteppingstonesgroup.com

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile (provided confirmation of successful facsimile transmission shall be retained) or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

24. **Excusable Delays.** Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of District, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

25. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

26. **Administration.** DANIELLE JEFFERSON shall be in charge of administering this Agreement on behalf of the District. The Director of Purchasing has completed **Exhibit D** "Conflict of Interest Check" attached hereto.

27. **Binding Effect.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.
28. **Entire Agreement.** This Agreement and the exhibits and documents incorporated herein constitute the entire agreement and understanding between the parties in connection with the matters covered herein.
29. **Amendment.** No amendment to or modification of this Agreement shall be valid or binding unless made in writing by the Consultant and by the District. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.
30. **Waiver.** Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement.
31. **Governing Law.** This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Ventura, California.
32. **Arbitration.** Any dispute arising out of the performance of this Agreement shall be resolved by binding arbitration in accordance with rules and procedures of the American Arbitration Association.
33. **Severability.** If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the District and Consultant have executed and delivered this agreement for consultant services as of the date first written above.

OXNARD SCHOOL DISTRICT:

THE STEPPING STONES GROUP, LLC:

Signature

Signature

Lisa A. Franz, Director, Purchasing

Typed Name/Title

Typed Name/Title

Date

Date

Tax Identification Number: 95-6002318

Tax Identification Number: _____

- Not Project Related
- Project #21-175

EXHIBIT A
TO AGREEMENT FOR CONSULTANT SERVICES #21-175

SERVICES

I. Consultant will perform the following Services under the Captioned Agreement:

***PER ATTACHED RATE SHEET**

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the District:

***PER ATTACHED RATE SHEET**

III. During performance of the Services, Consultant will keep the District appraised of the status of performance by delivering the following status reports under the indicated schedule:

STATUS REPORT FOR ACTIVITY:	DUE DATE
A. N/A	
B. N/A	
C. N/A	
D. N/A	

V. Consultant will utilize the following personnel to accomplish the Services:

- None.
- See attached list.

VI. Consultant will utilize the following subcontractors to accomplish the Services (check one):

- None.
- See attached list.

VII. AMENDMENT

The Scope of Services, including services, work product, and personnel, are subject to change by mutual Agreement. In the absence of mutual Agreement regarding the need to change any aspects of performance, Consultant shall comply with the Scope of Services as indicated above

- Not Project Related
 Project #21-175

EXHIBIT B
TO AGREEMENT FOR CONSULTANT SERVICES #21-175

COMPENSATION

I. Consultant shall use the following rates of pay in the performance of the Services:

Total compensation shall not exceed One Hundred Sixty Thousand Dollars (\$160,000.00), per attached rate sheet, unless additional compensation is approved in writing by the District.

II. Consultant may utilize subcontractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$ N/A per hour without written authorization from the District Superintendent or his designee.

III. The District will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A. Line items for all personnel describing the work performed, the number of hours worked, and the Hourly or flat rate.
- B. Line items for all supplies properly charged to the Services.
- C. Line items for all travel properly charged to the Services.
- D. Line items for all equipment properly charged to the Services.
- E. Line items for all materials properly charged to the Services.
- F. Line items for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

IV. The total compensation for the Services shall not exceed \$160,000.00, per attached proposal/rate sheet, as provided in Section 4 of this Agreement.

EXHIBIT C
TO AGREEMENT FOR CONSULTANT SERVICES #21-175

INSURANCE

I. **Insurance Requirements.** Consultant shall provide and maintain insurance, acceptable to the District Superintendent or District Counsel, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the Current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:

A. **Minimum Scope of Insurance.** Coverage shall be at least as broad as:

(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) Aggregate and one million dollars (\$1,000,000) per occurrence.

(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000).

(3) Insurance coverage should include:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

(4) Workers' Compensation insurance as required by the laws of the State of California.

(5) Abuse and Molestation coverage of not less than two million dollars (\$2,000,000) per occurrence and five million dollars (\$5,000,000) Aggregate.

(6) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than the following:

Accountants, Attorneys, Education Consultants, Nurses, Therapists	\$1,000,000
Architects	\$1,000,000 or \$2,000,000
Physicians and Medical Corporations	\$5,000,000

Failure to maintain professional liability insurance is a material breach of this Agreement and grounds for immediate termination

II. **Other Provisions.** Insurance policies required by this Agreement shall contain the following provisions:

Not Project Related

Project #21-175

A. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to District

B. General Liability, Automobile Liability, and Abuse/Molestation Coverages.

(1) District, and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant ; automobiles owned, leased, hired or borrowed by Consultant, and Abuse/Molestation. The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non-contributory with Consultant's insurance.

(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.

III. Other Requirements. Consultant agrees to deposit with District, at or before the effective date of this contract, certificates of insurance necessary to satisfy District that the insurance provisions of this contract have been complied with. The District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this Section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

A. If any Services are performed by subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.

B. Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

C. The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

- Not Project Related
- Project #21-175

EXHIBIT D
TO AGREEMENT FOR CONSULTANT SERVICES #21-175

CONFLICT OF INTEREST CHECK

Bylaws of the Board 9270(BB)E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with the District's Conflict of Interest Code (commencing with Bylaws of the Board 9270 BB).

Consultant's are required to file disclosures when, pursuant to a contract with the District, the Consultant will make certain specified government decisions or will perform the same or substantially the same duties for the District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached constitute do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, the Consultant, **THE STEPPING STONES GROUP, LLC**, who will provide Services under the Agreement, is is not subject to disclosure obligations.

Date: _____

By: _____
Lisa A. Franz
Director, Purchasing

Ventura County SELPA
2021-2022 School Year

Speech Language Pathologist (SLP) \$87-92/hr***
Speech Language Pathology Assistant (SLPA) \$61.20/hr
Occupational Therapist \$87-92/hr
Occupational Therapy Assistant (COTA) \$61.20/hr
Physical Therapist (PT) \$84-87/hr
Physical Therapy Assistant (PTA) \$61.20/hr
School Psychologist (Psych) \$97/hr ***
School Counselor or LMFT \$81-92/hr
Social Worker \$62-76.50/hr
Special Education Teachers (SpEd, RSP, SDC) \$82.50/hr
Credentialed School Nurse (CSN) \$90-115/hr
Registered Nurse (RN) \$55-70/hr
Licensed Vocational Nurse/Practical Nurse (LVN/LPN) \$45-52/hr
Adapted Physical Education (APE) \$85/hr
OMS/TVI/DHH \$85-90/hr
ASL Interpreter \$62-72/hr
Paraeducator (Para) \$34-40/hr
Behavior Interventionist \$45-50/hr
Register Behavior Technician (RBT) \$55-60/hr
BCBA \$90-110/hr (amended 7/13/21)
ABA \$50-55/hr

Rate ranges are to accommodate varying degrees of experience

***Additional \$5/hr for Bilingual candidates



CERTIFICATE OF LIABILITY INSURANCE

5/21/2022

DATE (MM/DD/YYYY)

12/22/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 1185 Avenue of the Americas, Suite 2010 New York NY 10036 646-572-7300	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED 1487747 The Stepping Stones Group, LLC 184 High Street, Floor 5, Boston, MA 02110	INSURER A : Navigators Specialty Insurance Company		36056
	INSURER B : Trumbull Insurance Company		27120
	INSURER C : Twin City Fire Insurance Company		29459
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES MAIN CERTIFICATE NUMBER: 18111652 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	CE21HCPZ089DNNC	5/21/2021	5/21/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	N	N	39 UUN HF7003	5/21/2021	5/21/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$	N	N	CE21HCPZ08ELVNC	5/21/2021	5/21/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	39 WB BX6853	5/21/2021	5/21/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liab	N	N	CE21HCPZ089DNNC	5/21/2021	5/21/2022	\$1M Ea, wrongful act/\$3M Agg \$50,000 Each Claim Deductible \$1M Per Claim/\$3M Agg
A	Sexual & Molestation Covg.	N	N	CE21HCPZ089D NNC	5/21/2021	5/21/2022	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 See Attached Named Insured List

CERTIFICATE HOLDER**CANCELLATION** See Attachment

18111652
 Oxnard School District
 1051 South A Street
 Oxnard, CA 93030

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THE STEPPING STONES GROUP
NAMED INSURED LIST

- The Stepping Stones Group LLC
- The Perfect Playground OT, PT, & SLP PLLC
- SSG New York, LLC
- SSG Intermediate HoldCo, LLC
- Educational Based Services, LLC
- EBS Healthcare, LLC
- EBS Children's Therapy – GA, LLC
- EBS Group LLC.
- Therapy Time L.L.C
- Autism Intervention Professionals, LLC
- The Futures HealthCore, LLC
- SSG HoldCo, LLC
- Stepping Stones Healthcare Services, LLC
- MBS MidCo, LLC
- EBS Children's Institute, LLC
- EBS Learning, LLC
- The Stepping Stones Autism Services Group LLC
- New England ABA LLC
- StAR of CA, LLC
- Behavioral Learning Center, Inc.
- Behavioral Learning Center – CO, Inc.

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section E: Approval of Minutes

Approval of Minutes (Aguilera-Fort)

It is the recommendation of the Superintendent that the Board approve the minutes of Board meetings, as presented:

- January 20, 2021
- February 3, 2021
- February 17, 2021
- March 3, 2021
- March 17, 2021

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board approve the minutes of Board meetings, as presented.

ADDITIONAL MATERIALS:

- Attached:** [Minutes January 20 2021 Regular Board Meeting \(10 pages\)](#)
[Minutes February 3 2021 Regular Board Meeting \(9 pages\)](#)
[Minutes February 17 2021 Regular Board Meeting \(9 pages\)](#)
[Minutes March 3 2021 Regular Board Meeting \(9 pages\)](#)
[Minutes March 17 2021 Regular Board Meeting \(9 pages\)](#)

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President
Mrs. Veronica Robles-Solis, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Jarely Lopez, Member
Ms. Katalina Martinez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Ms. Janet Penanhoat
Interim Assistant Superintendent,
Business & Fiscal Services
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING

Wednesday, January 20, 2021

5:00 PM - Study Session

Closed Session to Follow

7:00 PM - Regular Board Meeting

REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

Or join by phone:

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 6833

Webinar ID: 874 7729 8308

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Cordes called the meeting to order at 5:09 p.m.

Present: Trustees Debra M. Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, Interim Assistant Superintendent Janet Penanhoat and Senior Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Emma Rose Shaklee, Kindergarten student in Mrs. Piszczek and Mrs. Ambriz's class at Curren School, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Robert Jaykob Herrera, 5th grade student in Ms. Chavez's Class at Curren School, read the District's Mission and Vision Statement in English. Ixchetyl Berenice Saldivar Manzo, 8th grade student at Curren School, read the District's Mission and Vision Statement in Spanish.

A.4. Presentation by Curren School

Mr. Tyler Higa, Principal, provided a presentation about Curren School.

A.5. Adoption of Agenda (Superintendent)

The agenda was approved with the following amendment:

- Item #D.3 Approval of a Variable Term Service Waiver in Special Education for the 2020-21 School Year for Yadira Alferes (Torres) was pulled and will be brought back for the Board's consideration at a future meeting.

Motion to approve the agenda as amended

Mover: Monica Madrigal Lopez

Seconder: Veronica Robles-Solis

Moved To: Approve as Amended

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

A.6. Study Session - Dual Language Immersion Program (DeGenna/Fox)

Dr. Anabolena DeGenna, Assistant Superintendent, Educational Services, introduced Dr. Aracely Fox, Director of Curriculum & Instruction TK-8, who presented an overview of the district's Dual Language Immersion Program and the goal of Biliteracy for students to

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

demonstrate language proficiency in English and Spanish.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.8. Closed Session

The Board convened to closed session at 6:36 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government

Code: Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

- I.H. vs. Oxnard School District, Case number: 2:19-cv-01997-MWF-MRW

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and

Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-

Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release/Reassignment

- Public Employee Appointment/Recommendation

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:20 p.m.

A.10. Report Out of Closed Session

President Cordes reported that the Board appointed Alma Romero to the position of Assistant Principal.

Motion #20-66 Appointment of Alma Romero as Assistant Principal

Mover: Jarely Lopez

Seconder: Debra Cordes

Moved To: Appoint

Ayes: 4 - Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Nays: 1 - Katalina Martinez

Motion Result: Passed

A.11. Election of 2016, Series C GO Bonds Wrap Up Presentation

(Aguilera-Fort/Penanhoat/CFW)

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, introduced Mr. Emilio Flores of Caldwell Flores Winters who provided a summary of the sale of the Measure D Series C GO Bonds on December 15, 2020, as required by State law.

A.12. Introduction of Newly Appointed Oxnard School District Administrators (Dr. Aguilera-Fort)

The following newly appointed administrators were presented to the Board of Trustees:

- Ms. Jessica Alcantar, Manager, Enrollment Center
- Ms. Jessica Glass, Assistant Principal, K-8
- Ms. Teresa Ruvalcaba, Manager, Equity, Family & Community Engagement

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

There were no comments.

Section C: CONSENT AGENDA

The consent agenda was approved as presented.

Motion #20-67 Approval of Consent Agenda as Presented

Mover: Veronica Robles-Solis

Secunder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

C.1. Acceptance of Gifts (Aguilera-Fort)

As presented.

C.2. Approval and Adoption of the December 2020 Semi-Annual Implementation Program Update as an Adjustment to the Master Construct and Implementation Program (Aguilera-Fort/Penanhoat/CFW)

As presented.

C.3. Enrollment Report (Penanhoat)

As presented.

C.4. Purchase Order/Draft Payment Report #20-04 (Penanhoat/Franz)

As presented.

- C.5. Approval of the 2020-21 Quarterly Report on Williams Uniform Complaints, Second Quarter (Torres)**
As presented.
- C.6. Liability Claim: GHC0032239 (Torres/Magana)**
As presented.
- C.7. Establish/Abolish/Increase/Reduce Hours of Position (Lin/Torres)**
As presented.
- C.8. Personnel Actions (Torres/Lin)**
As presented.

Section C: APPROVAL OF AGREEMENTS

- C.9. Approval of Agreement #20-119, Nigro & Nigro, PC – District Audit Services for Fiscal Years 2020-21 through 2022-23 (Penanhoat/Crandall Plasencia)**
For audit services for fiscal years 2020-21, 2021-22 and 2022-23, for a three (3) year total of not to exceed \$172,500.00, to be paid from the General Fund.

Section C: RATIFICATION OF AGREEMENTS

- C.10. Ratification of Agreement/MOU #20-79 – Ventura County Office of Education (DeGenna/Ridge)**
To reimburse the Oxnard School District for all supplementary services provided to eligible migrant students and/or eligible parents/guardians eligible to receive services for the period of July 1, 2020 through June 30, 2021.
- C.11. Ratification of Agreement/MOU #20-121, County of Ventura (DeGenna/Ridge)**
To conduct “Mothers and Daughters” teen pregnancy prevention workshops for families in Oxnard School District for the period of July 1, 2020 through June 30, 2021, at no cost to the District.
- C.12. Ratification of Agreement #20-122 – Inclusive Education & Community Partnership (DeGenna/Edwards)**
To provide behavior support services and 1 to 1 behavioral therapist services to the Special Education Services Department during the 2020-2021 academic school year, in the amount not to exceed \$60,000.00, to be paid from Special Education Funds.
- C.13. Ratification of Agreement #20-123 – Casa Pacifica School (DeGenna/Edwards)**
To provide Non-Public School (NPS) services for Student AC031407, for the 2020-2021 school year, including Extended School Year, in the amount of \$30,336.00 to be paid out of Special Education Funds.

C.14. Ratification of Agreement #20-124, Ventura County Public Health (DeGenna/Ridge)

To provide free nutrition education and health promotion services for children and families at various Oxnard School District sites, October 16, 2020 through June 30, 2021.

Section D: ACTION ITEMS

D.1. Presentation of Construction Documents for McAuliffe Elementary School Modernization Project and Acceptance to Submit Construction Documents to Division of State Architect (Penanhoat/Miller/CFW)

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, introduced Mr. Andrew Miller of IBI Group, architects for the modernization of McAuliffe and Ritche Schools, who explained the scope of work to modernize both projects. Following the presentation, the Board's authorization was requested to approve the construction documents and their submittal to Division of the State Architect (DSA).

Motion #20-68 Approval of Construction Documents for McAuliffe Elementary School Modernization Project and Acceptance to Submit Construction Documents to Division of State Architect

Mover: Veronica Robles-Solis

Seconder: Katalina Martinez

Moved To: Approve

Ayes: 4 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis

Nays: 1 - Debra Cordes

Motion Result: Passed

D.2. Presentation of Construction Documents for Ritche Elementary School Modernization Project and Acceptance to Submit Construction Documents to Division of State Architect (Penanhoat/Miller/CFW)

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, introduced Mr. Andrew Miller of IBI Group, architects for the modernization of McAuliffe and Ritche Schools, who explained the scope of work to modernize both projects. Following the presentation, the Board's authorization was requested to approve the construction documents and their submittal to Division of the State Architect (DSA).

Motion #20-69 Approval of Construction Documents for Ritche Elementary School Modernization Project and Acceptance to Submit Construction Documents to Division of State Architect

Mover: Katalina Martinez

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 3 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Nays: 1 - Debra Cordes

Motion Result: Passed

D.3. Approval of a Variable Term Service Waiver in Special Education for the 2020-21 School Year for Yadira Alferes (Torres)

Item was pulled from agenda at adoption.

D.4. Approval of a Provisional Internship Permit (PIP) Authorization in Special Education for Kristen Vasquez for the 2020-21 School Year (Torres)

Dr. Victor Torres, Assistant Superintendent, Human Resources, recommended approval due to a shortage of staff in the Special Education Department.

Motion #20-70 Approval of Provisional Internship Permit (PIP) in Special Education for Kristen Vasquez for the 2020-21 School Year

Mover: Monica Madrigal Lopez

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section F: BOARD POLICIES

F.1. Second Reading - Revisions to BP 3280 - Sale or Lease of District-Owned Real Property (Penanhoat)

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, explained that this policy update was necessary to accommodate the law and the changes recommended by CSBA.

Motion #20-71 Adoption of Revisions to BP 3280 Sale or Lease of District-Owned Property

Mover: Veronica Robles-Solis

Seconder: Jarely Lopez

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

F.2. Second Reading - Revisions to BB 9270 - Conflict of Interest (Penanhoat/Crandall Plasencia)

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services, explained that this policy update was necessary due to a finding during a federal audit that the Conflict of Interest policy was not in compliance.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Motion #20-72 Adoption of Revisions to BB 9270 Conflict of Interest

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Dr. Aguilera-Fort

- re-opening of schools - City of Oxnard still has a high positivity rate for COVID-19 cases and that will not allow Oxnard School District to be able to open schools in January or February; March 8 has been identified as a potential new date but that is depending on data, positivity rates, and working collaboratively with labor partners while minimizing risks to staff
- COVID cases at district office are not related; deep cleaning and sanitizing are happening; consulting with Public Health almost daily; will have dashboard by end of January and it will be made public
- need to continue to serve families and provide distance learning, socio-emotional support for students, and work on the development of the Strategic Plan
- reminder that district offices are closed to the public until next week; all schools are on modified schedules that are posted to their websites; services must still be provided to the public during regular business hours

G.2. Trustees' Announcements (3 minutes each speaker)

Monica Madrigal Lopez

- happy new year to everyone
- today was such a monumental day
- reminder to everyone to continue wearing masks and social distancing

Katalina Martinez

- hopes students had access to the inauguration
- continue with safety measures so that all can return to school soon

Jarely Lopez

- reiterates above comments
- hopes everyone is having a great return to school after the break

Veronica Robles-Solis

- happy new year to all staff, parents and community
- witnessed and celebrated history today with the inauguration
- reminded Trustees about the next VCSBA meeting on February 1st, 6:30-8:00 p.m.; topic will be School Budgets and Financing; Superintendent and Cabinet members are always welcome to attend as well; as VCSBA President, asked the Trustees to submit any ideas they may have for new meeting topics

Debra Cordes

- reiterated everyone's comments about the historic significance of the inauguration
- these are difficult times and everyone needs to be aware of the impacts to our community of all that is going on; all need to do whatever we can to have a healthy community

G.3. ADJOURNMENT

President Cordes adjourned the meeting at 8:45 p.m.

Motion to adjourn

Mover: Veronica Robles-Solis

Seconder: Jarely Lopez

Moved To: Adjourn

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 2nd day of February, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of January 20, 2021, on motion by Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President
Mrs. Veronica Robles-Solis, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Jarely Lopez, Member
Ms. Katalina Martinez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Ms. Janet Penanhoat
Interim Assistant Superintendent,
Business & Fiscal Services
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING

Wednesday, February 3, 2021

5:00 PM - Study Session

Closed Session to Follow

7:00 PM - Regular Board Meeting

REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

Or join by phone:

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 6833

Webinar ID: 867 9098 1734

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Cordes called the meeting to order at 5:03 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, Interim Assistant Superintendent Janet Penanhoat, and Senior Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Cesar Omar Chavez Baeza, 8th grade student at Driffill School, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Da Xia Carrillo, 8th grade student at Driffill School, read the district's Mission and Vision Statement in English. Luis Camarena, 8th grade student at Driffill School, read the district's Mission and Vision Statement in Spanish.

A.4. Presentation by Driffill School

Mr. Gilbert Elizarraraz, Principal, provided a presentation about Driffill School.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted as presented.

Motion to adopt the agenda as presented

Mover: Monica Madrigal Lopez

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

A.6. Study Session - Update on COVID-19 Safety Measures & Preparation (Aguilera-Fort/Magana)

Mrs. Norma Magaña, Risk Manager, provided an update on COVID-19 safety measures and preparation.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

A.8. Closed Session

The Board convened to closed session at 6:46 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- OAH Case No. 2018080844 and USDC Case No. 2:19-cv-01997-MWF-MRW
- OAH Case #2020100475
- OAH Case #2020100706
- OAH Case #2020100761

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:05 p.m. President Cordes reported that they would be convening back into closed session at the end of the meeting.

A.10. Report Out of Closed Session

Nothing to report.

A.11. Adoption and Presentation of Resolution #20-18 for American School Counseling Week February 1-5, 2021 (DeGenna/Ridge)

Dr. Ana DeGenna, Assistant Superintendent, Educational Services, and Mr. Chris Ridge, Director of Pupil Services, presented Resolution #20-18 in recognition of American School Counseling Week, February 1-5, 2021.

Motion # 20-73 Adoption of Resolution #20-18 American School Counseling Week February 1-5, 2021

Mover: Monica Madrigal Lopez

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

There were no comments.

Section C: CONSENT AGENDA

The consent agenda was approved as presented.

Motion #20-74 Approval of Consent Agenda as Presented

Mover: Monica Madrigal Lopez

Seconder: Katalina Martinez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

C.1. Establish/Abolish/Increase/Reduce Hours of Positions (Torres/Nair)

As presented.

C.2. Personnel Actions (Torres/Nair)

As presented.

Section C: RATIFICATION OF AGREEMENTS

C.3. Ratification of Agreement #20-120 – 360 Degree Customer, Inc. (DeGenna/Edwards)

To provide supplemental staffing to the Oxnard School District on an “as needed” basis for the period of August 1, 2020 through June 30, 2021, in the amount not to exceed \$700,000.00, to be paid out of Special Education Funds.

C.4. Ratification of Agreement/MOU #20-125 – Ventura County Office of Education (DeGenna/Prater)

To provide a VCOE Math Coordinator to work with the Oxnard School District Math Manager to co-design and co-facilitate professional development for PreK-8 teachers in the Oxnard School District, for the period of October 30, 2020 through June 30, 2021, in the amount of \$18,375.00 to be paid from the Low Performing Student Block Grant.

Section D: ACTION ITEMS

D.1. Oxnard School District Audit Report, June 30, 2020 (Penanhoat/Crandall Plasencia)

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services and Mrs. Mary Crandall Plasencia, Director of Finance, presented the Oxnard School District Audit Report, June 30, 2020 for the Board's consideration.

Motion #20-75 Approval of Oxnard School District Audit Report, June 30, 2020

Mover: Veronica Robles-Solis

Seconder: Debra Cordes

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

D.2. Measure D General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2020 (Penanhoat/Crandall Plasencia)

Ms. Janet Penanhoat, Interim Assistant Superintendent, Business & Fiscal Services and Mrs. Mary Crandall Plasencia, Director of Finance, presented the Measure D General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2020 for the Board's consideration.

Motion #20-76 Approval of Measure D General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2020

Mover: Jarely Lopez

Seconder: Katalina Martinez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

D.3. Ratification of Changes in Classified Substitute Pay Rate (Torres/Nair)

Dr. Victor Torres, Assistant Superintendent, Human Resources, recommended that the Board ratify the increase to the Classified Temporary Employee Salary Schedule in the amount of \$1.00 per hour in order to comply with the State's minimum wage increase.

Motion #20-77 Ratification of Changes in Classified Substitute Pay Rate

Mover: Katalina Martinez

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section F: BOARD POLICIES

F.1. Second Reading and Adoption of AR 6174 Education for English Learners (DeGenna/Thomas)

Dr. Ana DeGenna, Assistant Superintendent, Educational Services explained that the revisions to the policy were necessary in order to remain compliant with FPM findings, as well as being

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

recommended by CSBA.

Motion #20-78 Adoption of Revisions to AR 6174 Education for English Learners

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Dr. Aguilera-Fort

- February - Black History Month
- Maritza Avila - recipient of 2021 CTA Cesar Chavez "Si Se Puede" Human Rights Award
- COVID exposure online reporting & dashboard
- listening & learning
- importance of the voice of the parents
- thank you to counselors, teachers, Facilities department for support to students

G.2. Trustees' Announcements (3 minutes each speaker)

Jarely Lopez

- recognized Maritza Avila for her leadership
- thank you to Superintendent for highlighting Black History Month

Monica Madrigal Lopez

- participated in judging Soria School Spelling Bee - congratulations to winners
- thank you to counselors for their continued efforts
- thank you to staff for their work during this time

Debra M. Cordes

- thank you everyone for their presentations this evening
- thank you to all staff for coming to work every day and doing the best job possible
- thank you to counselors during Counseling Appreciation Week
- reminder to all to mask, distance, limit gatherings to stay safe

Reconvene to Closed Session

The Board reconvened to closed session at 7:55 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

- Existing Litigation:
 - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
 - OAH Case No. 2018080844 and USDC Case No. 2:19-cv-01997-MWF-MRW
 - OAH Case #2020100475
 - OAH Case #2020100706
 - OAH Case #2020100761

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

Reconvene to Open Session

The Board reconvened to open session at 9:29 p.m.

Report Out of Closed Session

President Cordes reported on the following actions taken in closed session:

Motion #20-79 Approval of Final Settlement Agreements in OAH Case No. 2018080844 and USDC Case No. 2:19-cv-01997-MWF-MRW and No. CV-04304-JAK-FFM

Mover: Veronica Robles-Solis

Seconder: Katalina Martinez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Motion #20-80 Approval of Final Settlement Agreements in OAH Cases #2020100475, #2020100706 and #2020100761

Mover: Katalina Martinez

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

G.3. ADJOURNMENT

President Cordes adjourned the meeting at 9:31 p.m.

Motion to adjourn

Mover: Katalina Martinez

Seconder: Veronica Robles-Solis

Moved To: Adjourn

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 2nd day of February, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of February 3, 2021, on motion by Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

February 3, 2021

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President
Mrs. Veronica Robles-Solis, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Jarely Lopez, Member
Ms. Katalina Martinez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Ms. Janet Penanhoat
Interim Assistant Superintendent,
Business & Fiscal Services
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING Wednesday, February 17, 2021

5:00 PM - Call to Order
Closed Session to Follow
7:00 PM - Regular Board Meeting

REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

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US: +1 669 900 6833

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***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Cordes called the meeting to order at 5:05 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, Interim Assistant Superintendent Janet Penanhoat, and Senior Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

San Miguel students Michael Cano, Ana Aguilera, Sebastian Guerra, Emanuel Cruz, Mark Lucero, and Justin Hernandez led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Silas Whittington and Jakob De La Cruz, students at San Miguel School, read the district's Mission and Vision Statement in English. Angel Aquino, student at San Miguel School, read the district's Mission and Vision Statement in Spanish.

A.4. Presentation by San Miguel School

Mrs. Mary Truax, Special Education Manager, provided a presentation about San Miguel School.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted as presented.

Motion to adopt the agenda as presented

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

A.6. Study Session - COVID-19 Safety Plan (Aguilera-Fort/Magana)

Mrs. Norma Magana, Risk Manager, presented a study session regarding the district's COVID-19 Safety Plan. Topics covered were employee responsibilities, cleaning and disinfecting practices, cohorts for learning, entrance and egress for staff and students, use of face coverings, health screenings for staff and students, hygiene practices, engineering controls, administrative controls and work practices, testing of students and staff, identification and evaluation of

COVID-19 hazards, correction of COVID-19 hazards, investigating and responding to COVID-19 cases in the workplace, the online reporting portal and dashboard, staff training and family education, and communication and confidentiality.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.8. Closed Session

The Board convened to closed session at 6:20 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- OAH Case No. 2020120638

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources,
and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-
Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Appointment
 - o Assistant Superintendent, Business & Fiscal Services

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:22 p.m. President Cordes reported that they would be convening back into closed session at the end of the meeting.

A.10. Report Out of Closed Session

President Cordes reported on the following actions taken in closed session:

Motion #20-84 Approval of Settlement Agreement in OAH Case #2020120638

Mover: Monica Madrigal Lopez

Secunder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Motion #20-85 Appointment of Ruth Quinto as Assistant Superintendent, Business & Fiscal Services

Mover: Jarely Lopez

Seconder: Katalina Martinez

Moved To: Appoint

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

A.11. Introduction of Newly Appointed Oxnard School District Administrator (Dr. Aguilera-Fort)

Ms. Alma Romero, newly appointed Assistant Principal, was presented to the Board of Trustees.

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

There were no comments.

Section C: CONSENT AGENDA

The consent agenda was approved as presented.

Motion #20-81 Approval of Consent Agenda as Presented

Mover: Veronica Robles-Solis

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

C.1. Enrollment Report (Penanhoat)

As presented.

C.2. Purchase Order/Draft Payment Report #20-05 (Penanhoat/Franz)

As presented.

C.3. Personnel Actions (Torres/Nair)

As presented.

C.4. Establish/Abolish/Increase/Reduce Hours of Positions (Torres/Nair)

As presented.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section C: APPROVAL OF AGREEMENTS

C.5. Approval of Amendment #1 to Agreement #17-273 with Crown Castle Fiber/Sunesys for Wide Area Network Digital Transmission Services (Aguilera-Fort/Mitchell)

For Wide Area Network Digital Transmission Services for the period of July 1, 2021 through June 30, 2022, in the amount of \$183,600.00, to be paid as follows: \$165,240.00 – E-Rate; \$18,360.00 – General Fund.

C.6. Approval of Agreement #20-129 – Purpose Driven Investments LLC (DeGenna/Elizarraraz)

For former NFL player and motivational speaker, Shamiel Gary, to meet virtually with Drifill School students to celebrate and motivate positive student attendance and engagement through distance learning, for the period of February 18, 2021 through June 30, 2021, in the amount of \$1,000.00, to be paid with Supplemental/Concentration Funds.

Section C: RATIFICATION OF AGREEMENTS

C.7. Ratification of Amendment #1 to Agreement #19-193 with Ventura County Office of Education (DeGenna/Ridge)

For the project Incorporating Multi-Tiered System of Support (MTSS) for Social-Emotional Learning with Behavioral Health Services in Schools. The Oxnard School District (OSD) will receive \$161,340.00 annually for 3 years, for services rendered as outlined in the MOU/Agreement, effective July 1, 2019 to June 30, 2022. Amendment #1 reflects an increase in funding for Year 2 (2020-2021), in the amount of \$52,620.00, for a revised total amount of \$213,960.00 for Year 2 ONLY. The increase is due to additional funding provided to VCOE by Ventura County Behavioral Health (VCBH). The activities and model outlined in the MOU have not changed, and OSD will still receive \$161,340.00 for services rendered as outlined in the MOU for Year 3 (2021-2022).

C.8. Ratification of Agreement #20-126 - Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Edwards)

For Paraeducator services for students EG061410 and RR103108, in the amount not to exceed \$53,732.58, to be paid with Special Education funds.

C.9. Ratification of Agreement #20-127 with University of California, San Diego School of Medicine (DeGenna/Edwards)

To provide Occupational Therapy Prescription Forms to the OSD Special Education Services Department as requested for the period of July 1, 2020 through June 30, 2021, in the amount not to exceed \$5,000.00 (\$280.00 per hour), to be paid out of Special Education Funds.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

C.10. Ratification of Agreement #20-128 – Jo Boaler (DeGenna/Prater)

For providing information to parents about the importance of a growth mindset for math and tips for supporting their children in learning, in the amount not to exceed \$7,500.00, to be paid from the Low Performing Student Block Grant.

C.11. Ratification of Agreement #20-130 – Brandman University (Torres/Batista)

For the purpose of providing suitable school counseling practicum experience for students, for the period of January 11, 2021 through January 10, 2024, at no cost to Oxnard School District.

Section D: ACTION ITEMS

D.1. Approval of the Comprehensive Safe School Plans - 21 Sites (DeGenna/Ridge)

Dr. Anabolena DeGenna, Assistant Superintendent, Educational Services, introduced Mr. Chris Ridge, Director of Pupil Services, who reviewed the Comprehensive Safe School Plans for all 21 sites. Following the presentation, it was recommended that the Board approve the Plans.

Motion #20-82 Approval of Comprehensive Safe School Plans – 21 Sites

Mover: Katalina Martinez

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

D.2. Approval of Job Duties for Child Nutrition Services Operations Specialist (Torres/Nair)

Dr. Victor Torres, Assistant Superintendent, Human Resources, introduced Ms. Shristie Nair, Director, Classified Human Resources, who gave an overview of the proposed job duties for the Child Nutrition Services Operations Specialist. Following the presentation, it was recommended that the Board approve the job duties, as presented.

Motion #20-83 Approval of Job Duties for Child Nutrition Services Operations Specialist

Mover: Veronica Robles-Solis

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section F: BOARD POLICIES

F.1. First Reading: New BP 4113.5, 4213.5, 4313.5: Working Remotely (Torres)

Dr. Victor Torres, Assistant Superintendent, Human Resources, presented the new BP 4113.5, 4213.5

and 4313.5 Working Remotely for first reading, as recommended by CSBA. The policies will be presented for Second Reading and adoption at the March 3, 2021 Board meeting.

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Dr. Aguilera-Fort

- Black History Month
- Drifill Food Distribution - collaboration between ORC's and families
- Padres Juntos A-G
- Superintendent Fellows
- Reopening of schools
- Remembering Mr. Frank Barba

G.2. Trustees' Announcements (3 minutes each speaker)

Monica Madrigal Lopez

- thank you to all presenters today and to principals for safety plans
- stay safe, wear a mask, social distance so that hopefully students can return to classrooms
- thank you to all staff for their efforts during this difficult time
- thank you to parents for all they are doing for their students
- looking forward to reading in classrooms in a couple of weeks

Jarely Lopez

- reiterated Trustee Madrigal Lopez's comments
- thank you to San Miguel presenters
- will attend Drifill speech contest tomorrow

Katalina Martinez

- thank you to all presenters, especially San Miguel
- would like to attend speech contests

Veronica Robles-Solis

- condolences to the Barba family

Debra Cordes

- looking forward to being able to reopen schools in a safe way soon
- received first COVID vaccine last week
- condolences to the Barba family

Reconvene to Closed Session

The Board reconvened to closed session at 8:36 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government
Code: Conference with Legal Counsel
- Existing Litigation:
 - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
 - OAH Case No. 2020120638

2. Pursuant to Sections 54957.6 and 3549.1 of the Government
Code: Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources,
and Garcia Hernandez & Sawhney, LLP
Association(s): OEA, CSEA, OSSA; and All Unrepresented
Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider
personnel matters, including:
 - Public Employee(s) Discipline/Dismissal/Release
 - Public Employee Appointment
Assistant Superintendent, Business & Fiscal Services

Reconvene to Open Session

The Board reconvened to open session at 9:12 p.m.

Report Out of Closed Session

President Cordes reported that there was nothing further to report.

G.3. ADJOURNMENT

President Cordes adjourned the meeting at 9:13 p.m.

Motion to adjourn

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Adjourn

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Karling Aguilera-Fort, Ed.D.

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 2nd day of February, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of February 17, 2021, on motion by Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President
Mrs. Veronica Robles-Solis, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Jarely Lopez, Member
Ms. Katalina Martinez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Ms. Janet Penanhoat
Interim Assistant Superintendent,
Business & Fiscal Services
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING Wednesday, March 3, 2021

5:00 PM - Call to Order
Closed Session to Follow
7:00 PM - Regular Board Meeting

REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

Or join by phone:

Dial (for higher quality, dial a number based on your current location)

US: +1 669 900 6833

Webinar ID: 882 4460 1281

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Cordes called the meeting to order at 5:01 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, Interim Assistant Superintendent Janet Penanhoat, and Senior Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Grecia Mosqueda, 2nd grade student in Ms. Yeto's and Ms. Cervantes's classes at Elm School, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Eduardo Ortiz, 5th grade student in Ms. Ambriz's class at Elm School, read the district's Mission and Vision Statement in English. Andrea Morales, 5th grade student in Mrs. Zendejas's class at Elm School, read the district's Mission and Vision Statement in Spanish.

A.4. Presentation by Elm School

Mrs. Rosario Almanza, Principal, provided a presentation about Elm School.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted as presented.

Motion to adopt the agenda as presented.

Mover: Veronica Robles-Solis

Secunder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

A.6. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.7. Closed Session

The Board convened to closed session at 5:23 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:
 Conference with Legal Counsel
 - Existing Litigation:
 - Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:
 Conference with Labor Negotiator:
 Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP
 Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
 - Public Employee Evaluation
 - Assistant Superintendents
 - School Principals

A.8. Reconvene to Open Session (7:00 PM)

The Board convened to open session at 7:29 p.m.

A.9. Report Out of Closed Session

President Cordes reported that there was nothing to report out.

A.10. Adoption and Presentation of Resolution #20-19 in Recognition of Janet Penanhoat (Aguilera-Fort)

The Board adopted and presented Resolution #20-19 in recognition of the retirement of Janet Penanhoat, Assistant Superintendent, Business & Fiscal Services, and her many years of service and support to Oxnard School District.

Motion #20-86 Adoption of Resolution #20-19 in Recognition of Janet Penanhoat

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

- Scott Meierhoff re: Oxnard Youth Baseball (OYB) - requesting use of Curren fields with COVID protocols
- Bob O'Connor re: reconsider allowing use of Curren baseball fields for OYB
- Amanda Fagan re: reconsider allowing use of Curren baseball fields for OYB
- Carmen Grande re: concerns in regard to reopening - need more time for preparation
- Brenda Muth re: Item F.2 "Remote Work"- doesn't allow for re-dress
- Tracey Long re: reconsider allowing use of Curren baseball fields for OYB
- Samantha Wong re: reconsider allowing use of Curren baseball fields for OYB
- Vanessa Meierhoff re: reconsider allowing use of Curren baseball fields for OYB
- Justin re: reconsider allowing use of Curren baseball fields for OYB
- Karina Vasquez re: reconsider allowing use of Curren baseball fields for OYB
- Sandra Garcia re: reconsider allowing use of Curren baseball fields for OYB

Section C: CONSENT AGENDA

The consent agenda was approved as presented.

Motion #20-87 Approval of Consent Agenda as Presented

Mover: Jarely Lopez

Seconder: Katalina Martinez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

C.1. Personnel Actions (Torres/Batista/Nair)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.2. Consideration of Employment Agreement: Assistant Superintendent, Business and Fiscal Services – Ruth Quinto (Aguilera-Fort)

As presented.

C.3. Approval of Agreement/MOU #20-132 – Boys & Girls Clubs of Greater Oxnard and Port Hueneme (DeGenna/Ridge)

To present and share information about their programs and services at school sites to educate parents on services provided and how to obtain them, for the period of March 4, 2021 through June 30, 2021, at no charge to the district.

C.4. Approval of Agreement/MOU #20-136 – Tutorific! (DeGenna/Shea)

To provide enrichment activities for the Oxnard School District through the Afterschool Program during the period of March 4, 2021 through July 31, 2021, in the amount not to exceed \$300,000.00, to be paid out of ASES funds.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

C.5. Approval of Agreement/MOU #20-137 – Parker-Anderson Enrichment Central LA (DeGenna/Shea)

To provide virtual enrichment opportunities to students in the Afterschool program for the period of March 4, 2021 through July 31, 2021, in the amount not to exceed \$60,000.00, to be paid out of ASES funds.

Section C: RATIFICATION OF AGREEMENTS

C.6. Ratification of Agreement #20-131 – Hip Hop Mindset (DeGenna/Ordaz)

To provide virtual hip hop dance lessons to students at Rose Avenue School from February 2021 through June 2021 as part of CHAMPS Tier II intervention, in the amount of \$2,240.00, to be paid out of Supplemental Concentration Funds.

C.7. Ratification of Agreement #20-133 with Dr. Michael McQuillan, OD (DeGenna/Edwards)

To provide Independent Education Evaluator Services to the Special Education Services Department to complete evaluations, for the period of January 1, 2021 through June 30, 2021, in the amount of \$6,000.00, to be paid out of Special Education Funds.

Section D: ACTION ITEMS

D.1. Reduction in Force: Reduction or Discontinuance of Particular Kinds of Service and Adoption of Resolution #20-20 (Torres)

Dr. Victor Torres, Assistant Superintendent, Human Resources, explained that the RIF was necessary due to declining enrollment and underfunding.

Motion #20-88 Adoption of Reduction in Force Resolution #20-20

Mover: Jarely Lopez

Secunder: Katalina Martinez

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

D.2. 2020-21 Second Interim Report (Penanhoat/Crandall Plasencia)

Ms. Janet Penanhoat, Assistant Superintendent, Business & Fiscal Services and Mrs. Mary Crandall Plasencia, Director of Finance, provided the Board with a presentation on the 2nd Interim budget report. Following the presentation, Ms. Penanhoat requested the Board's authorization to file a "Positive" budget certification with VCOE.

Motion #20-89 Approval of 2020-21 Second Interim Report

Mover: Katalina Martinez

Secunder: Veronica Robles-Solis

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

D.3. Consideration of Votes for 2021 CSBA Delegate Assembly Vacancies (Aguilera-Fort)

Superintendent Aguilera-Fort explained that this was the opportunity for the Board to either vote for the candidates presented or noninate someone from the OSD Board to fill two CSBA Delegate vacancies at the County level. The Board elected to vote for Jeri Mead and Matthew Almaraz, the two candidates already presented.

Motion #20-90 Approval to Vote for Jeri Mead and Matthew Almaraz to Fill 2021 CSBA Delegate Assembly Vacancies

Mover: Veronica Robles-Solis

Secunder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section F: BOARD POLICIES

F.1. First Reading – Revisions to E 9270 – Conflict of Interest (Penanhoat)

Ms. Janet Penanhoat, Assistant Superintendent, Business & Fiscal Servcies, explained that the policy revision was to eliminate obsolete job titles and add new positions. Final revisions will be presented for the Board's consideration at the March 17, 2021 Board meeting.

F.2. Second Reading and Adoption: New BP 4113.5, 4213.5, 4313.5: Working Remotely (Torres)

Dr. Victor Torres, Assistant Superintendent, Human Resources, explained that the new policies were to comply with CSBA recommendations.

Motion #20-91 Adoption of New BP 4113.5, 4213.5 and 4313.5: Working Remotely

Mover: Monica Madrigal Lopez

Secunder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Dr. Aguilera-Fort

- congratulations to winners and all participants of 39th annual African American Speech Exposition – thank you to AKA Sorority and Dr. Ginger Shea for organizing
- PreK-3rd Collaborative with California Education Partners – represented by teachers from Ramona, Ritchen and Rose Avenue
- re-opening of schools – COVID rate continues decreasing; County Health Agency has approved our safety plan – waiting on State approval; current modified schedules will continue through March 12th
- students to return by tiers: 1) SDC-Newcomer, 2) PreK-3rd, 3) 4th-6th, 4) 7th-8th; working with labor leaders to finalize
- in-person Board meetings will resume right after students return; continuing to enforce protective measures
- thank you to ALL staff

G.2. Trustees' Announcements (3 minutes each speaker)

Monica Madrigal Lopez

- thank you to Superintendent for his report
- excited to see numbers decrease
- please consider getting vaccine, continue to wear a mask and social distance
- this week has been visiting classrooms for Read Across America
- thank you to staff and students for their patience

Jarely Lopez

- thank you to all schools that invited her to read during Reach Across America
- Happy Women's History month

Katalina Martinez

- asked for information regarding baseball field to be shared with the Board
- thankful for invitations to Read Across America
- thanked OEA for their donation of books

Veronica Robles-Solis

- Happy Dr. Seuss
- invited all to next VCSBA meeting on March 13th; elections to be held at April 19th meeting - always looking for new members
- Oxnard Youth Baseball - would like to see their COVID plan

Debra Cordes

- attended African American Speech Exposition at some schools and also attended the virtual event on Saturday
- read at several sites for Read Across America
- really looking forward to having students back in schools

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

G.3. ADJOURNMENT

President Cordes adjourned the meeting at 9:36 p.m.

Motion to adjourn

Mover: Veronica Robles-Solis

Seconder: Katalina Martinez

Moved To: Adjourn

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 2nd day of February, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of March 3, 2021, on motion by Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

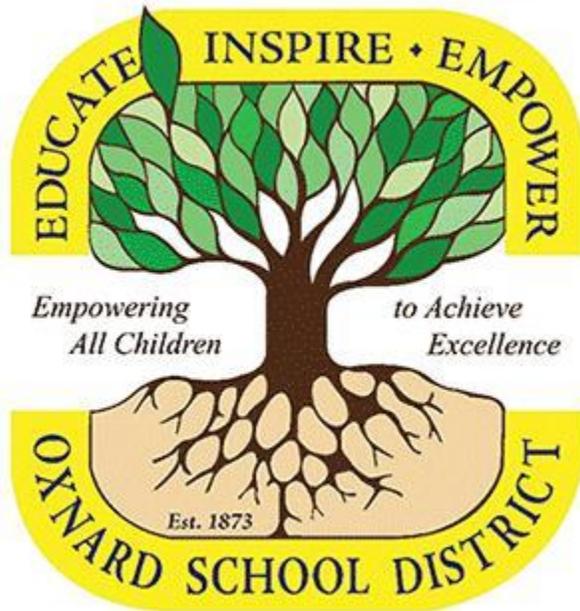
Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Mrs. Debra M. Cordes, President
Mrs. Veronica Robles-Solis, Clerk
Ms. Monica Madrigal Lopez, Member
Ms. Jarely Lopez, Member
Ms. Katalina Martinez, Member

ADMINISTRATION

Karling Aguilera-Fort, Ed.D.
District Superintendent
Mrs. Ruth Quinto
Assistant Superintendent,
Business & Fiscal Services
Dr. Victor M. Torres
Assistant Superintendent,
Human Resources
Dr. Anabolena DeGenna
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING

Wednesday, March 17, 2021

5:00 PM - Study Session

Closed Session to Follow

7:00 PM - Regular Board Meeting

REGULAR (VIRTUAL) MEETING - ONLINE ONLY DUE TO COVID-19 SHELTER IN PLACE ORDER - VIA ZOOM

To watch and provide public comment, join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.oxnardsd.org>

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US: +1 669 900 6833

Webinar ID: 872 1640 9217

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Cordes called the meeting to order at 5:04 p.m.

Present: Trustees Debra Cordes, Veronica Robles-Solis, Monica Madrigal Lopez, Jarely Lopez, and Katalina Martinez. Also in attendance were Superintendent Karling Aguilera-Fort, Assistant Superintendent Anabolena DeGenna, Assistant Superintendent Victor Torres, Assistant Superintendent Ruth Quinto, and Senior Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Nathaniel Cabrera, 8th grade student in Mr. Revelez's class at Fremont Academy, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Jean Pierre Mawas, 8th grade student in Mr. Revelez's class at Fremont Academy, read the district's Mission and Vision Statement in English. Arturo Garcia, 8th grade student in Mr. Revelez's class at Fremont Academy, read the district's Mission and Vision Statement in Spanish.

A.4. Presentation by Fremont Academy

Mrs. Chantal Anderson Witherspoon, Principal, provided a presentation about Fremont Academy.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted as presented.

Motion to adopt the agenda as presented.

Mover: Katalina Martinez

Seconder: Veronica Robles-Solis

Moved To: Adopt

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

A.6. Study Session - Return to In-Person Instruction & Indoor Air Quality Conditions (Aguilera-Fort/DeGenna/Quinto)

Dr. Karling Aguilera-Fort, Superintendent, Dr. Ana DeGenna, Assistant Superintendent, Educational Services, and Mrs. Ruth Quinto, Assistant Superintendent, Business & Fiscal Services, provided a presentation regarding the return to in-person instruction and indoor air quality conditions.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.8. Closed Session

The Board convened to closed session at 6:34 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources,
and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-

Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

- Public Employee Appointment

■ Director, Pupil Services

■ Manager, Special Education

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:07 p.m.

A.10. Report Out of Closed Session

President Cordes reported on the following actions taken in closed session:

Motion #20-92 Appointment of Dr. Jodi Nocero as Director, Pupil Services

Mover: Monica Madrigal Lopez

Seconder: Veronica Robles-Solis

Moved To: Appoint

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis,
Debra Cordes

Motion Result: Passed

Motion #20-93 Appointment of Dr. Ingrid Jaimes as Manager, Special Education

Mover: Veronica Robles-Solis

Seconder: Jarely Lopez

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Moved To: Appoint

Ayes: 5 - Katalina Martinez, Jarely Lopez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Motion Result: Passed

A.11. Introduction of Newly Appointed Oxnard School District Administrator (Aguilera-Fort)

Mrs. Ruth Quinto, newly appointed Assistant Superintendent, Business & Fiscal Services, was presented to the Board of Trustees.

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos para cada ponente)

There were no comments.

Section C: CONSENT AGENDA

The consent agenda was approved as presented.

Motion #20-94 Approval of Consent Agenda as Presented

Mover: Katalina Martinez

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 4 - Katalina Martinez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

C.1. Designation of Representative and Alternate to the Ventura County Schools Self-Funding Authority's Board of Directors (Quinto)

As presented.

C.2. Certification of Signatures (Quinto)

As presented.

C.3. Enrollment Report (Quinto)

As presented.

C.4. Purchase Order/Draft Payment Report #20-06 (Quinto/Franz)

As presented.

C.5. Approval of Notice of Completion for McKinna Elementary School Reconstruction Project (Quinto/Miller/CFW)

As presented.

C.6. Personnel Actions (Torres/Batista/Nair)

As presented.

C.7. Establish/Abolish/Increase/Reduce Hours of Positions (Torres/Nair)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.8. Approval of Agreement #20-139 – Cathy Williams (DeGenna/Prater)

To provide Oxnard School District teachers with professional development and curriculum based on the Growth Mindset Framework applied to mathematics, for the period of March 18, 2021 through August 31, 2021, in the amount not to exceed \$30,000.00, to be paid out of Title I funds.

C.9. Approval of Agreement #20-142 – Flewelling & Moody Inc. (Quinto/Miller)

To provide Architectural, Structural, and Electrical Engineering Services for Driffill School's New Replacement Walk-In Freezer Project, for the period of March 18, 2021 through December 31, 2021, in the amount of \$25,000.00, to be paid out of Williams funds.

C.10. Approval of Agreement #20-143 – Flewelling & Moody Inc. (Quinto/Miller)

To provide Architectural, Structural, and Electrical Engineering Services for the Curren School New Walk-In Freezer Project, for the period of March 18, 2021 through December 31, 2021, in the amount of \$25,000.00, to be paid out of Williams funds.

C.11. Approval of Agreement #20-144 – Flewelling & Moody Inc. (Quinto/Miller)

To provide Architectural and Electrical Engineering Services for the Facilities Electrical Service Replacement Project, for the period of March 18, 2021 through December 31, 2021, in the amount of \$25,000.00, to be paid from Williams funds.

C.12. Approval of Agreement #20-145, Pavement Engineering Inc. (Quinto/Miller)

To provide Engineering Design and Support, Inspection, and Contract Administration Services for the 2021 Asphalt Projects at Frank, Lopez, and McAuliffe campuses, for the period of March 18, 2021 through December 31, 2021, in the amount not to exceed \$91,230.00, to be paid out of Deferred Maintenance funds.

C.13. Approval of Agreement #20-155, Memorandum of Understanding (MOU) between the Oxnard Educators Association (OEA) and the Oxnard School District (District) re: COVID-19 Pandemic and Return to School 2020-2021 and Addendum 1: Reopening (Torres)

Relative to the effects of the COVID-19 pandemic and the return to school for the 2020-2021 school year.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section C: RATIFICATION OF AGREEMENTS

C.14. Ratification of Agreement #20-134 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Edwards)

To provide exceptional services to special education student AC080310 consisting of support from Special Circumstances Paraeducators (SCPs), including Extended School Year, during the 2020-21 School Year, in the amount not to exceed \$34,369.30, to be paid out of Special Education funds.

C.15. Ratification of Agreement #20-135 with Ventura County Office of Education, Paraeducator Services, SCP (DeGenna/Edwards)

To provide exceptional services to special education students OL083008 and JB080313 consisting of support from Special Circumstances Paraeducators (SCPs), including Extended School Year, during the 2020-21 school year, in the amount not to exceed \$42,211.05, to be paid out of Special Education funds.

C.16. Ratification of Agreement #20-140 – PresenceLearning Inc. (DeGenna/Edwards)

To provide supplemental clinical and therapy services to the Oxnard School District on an “as needed” basis, for the period of July 1, 2020 through July 30, 2021, in the amount not to exceed \$100,000.00, to be paid out of Special Education funds.

C.17. Ratification of Agreement #20-141 – EDU Healthcare LLC (DeGenna/Edwards)

To provide supplemental staffing to the Oxnard School District on an “as needed” basis during the 2020-21 school year, in the amount not to exceed \$102,400.00, to be paid out of Special Education funds.

Section F: BOARD POLICIES

F.1. Second Reading and Adoption of Revisions to E 9270 – Conflict of Interest (Quinto)

Mrs. Ruth Quinto, Assistant Superintendent, Business & Fiscal Services, explained that the policy revision was to eliminate obsolete job titles and add new positions.

Motion #20-95 Adoption of Revisions to E 9270 Conflict of Interest

Mover: Veronica Robles-Solis

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 4 - Katalina Martinez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Dr. Aguilera-Fort

- welcomed Mrs. Quinto and congratulated new members of the team
- read to Ms. Mead's class at Kamala
- observed Math Articulation Pre-K-3rd Grade Team Planning
- Jamboard: Math/Vocabulary/Language Development in-person learning - safety, planning, webinars
- indoor air quality - classrooms, portable classrooms, offices
- March 18 webinar for parents re: in-person learning
- classroom layouts for middle school, elementary, kindergarten
- Fremont Academy - Mr. Revelez getting ready for students
- OSD Afterschool Program invited to CDE summer planning
- congratulations to Rose Avenue 3rd grade team on successful presentation at Ventura County Mathematics Council Spring Mini-Conference and to Katherine Leppaluoto on her recognition as outstanding teacher
- Preschool enrollment
- thank you to OEA for book donations to sites
- thank you to Janet Penanhoat and John Cooper for their service to the district and congratulations on their retirements
- Thanked all staff for their work for students

G.2. Trustees' Announcements (3 minutes each speaker)

Monica Madrigal Lopez

- thank you to Fremont for their presentation and to the staff that presented the study session
- appreciates all the work the district has been doing.
- excited for students to return to the classroom and for the Board to return to the Board Room
- thank you to Mr. Ridge for always caring for the community
- congrats to Dr. Nocero and everyone that was appointed today
- welcome Mrs. Quinto to the team

Katalina Martinez

- thank you to presenters tonight, to all teachers for the work they are doing, and to CNS for feeding the community

Veronica Robles-Solis

- welcome Mrs. Quinto to the Oxnard School District
- thank you to all district staff, particularly teachers for all their work in preparing to return

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

- to the classroom and all they are doing for our students
- congratulations to Mr. Ridge and thank you for his commitment to the community

Debra Cordes

- congratulations to John Cooper on his retirement
- best wishes to Mr. Ridge in his new position
- excited that schools are opening up and that students are returning to the classroom
- thank you to the community, especially district staff for their part in keeping everyone safe and healthy
- welcomed Mrs. Quinto
- best of luck to Trustee Martinez with the opening of her school

G.3. ADJOURNMENT

President Cordes adjourned the meeting at 7:58 p.m.

Motion to adjourn

Mover: Veronica Robles-Solis

Secunder: Monica Madrigal Lopez

Moved To: Adjourn

Ayes: 4 - Katalina Martinez, Monica Madrigal Lopez, Veronica Robles-Solis, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

Karling Aguilera-Fort, Ed.D.

District Superintendent and
Secretary to the Board of Trustees

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

March 17, 2021

By our signature below, given on this 2nd day of February, 2022, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of March 17, 2021, on motion by Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section F: Board Policies, Second Reading

Second Reading and Adoption of Revisions to AR 3515.6 Criminal Background Checks for Contractors (Aguilera-Fort)

The attached revised update to Administrative Regulation (“AR”) 3515.6 is provided for the Board of Trustee’s consideration. The revised AR reflects a new law, AB 130, which requires any entity, including a sole proprietor, that has a contract with a district to ensure that employees who interact with students outside of the immediate supervision and control of the student's parent/guardian or school staff have a valid criminal records summary and to immediately provide any subsequent arrest and conviction information received pursuant to the subsequent arrest service. The AR is also updated to adjust and/or delete certain service providers for clarity and context.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees approve and adopt the revisions to Board Policy AR 3515.6 as presented.

ADDITIONAL MATERIALS:

Attached: [AR 3515.6 Criminal Background Checks for Contractors \(3 pages\)](#)

CRIMINAL BACKGROUND CHECKS FOR CONTRACTORS

Except in an emergency or exceptional situation, such as when student health or safety is endangered or when repairs are needed to make school facilities safe and habitable, any entity contracting with the district for services that may require the entity's employees to interact with students, outside of the immediate supervision and control of parents/guardians or school staff, shall certify to the district that each of its employees who may interact with students has a valid criminal records summary as described in Education Code 44237 and that neither the entity nor any of those employees has been convicted of a violent or serious felony as defined in Education Code 45122.1. Such contracting entity shall also be required to immediately provide the district with any subsequent arrest and conviction information received pursuant to the subsequent arrest service. ~~Whenever the district contracts for school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, student transportation, and school site food-related services, the Superintendent or designee shall ensure that the contracting entity certifies in writing that any employees who may come into contact with students have not been convicted of a felony as defined in Education Code 45122.1, unless the employee has received a certificate of rehabilitation and a pardon. (Education Code 44237, 45125.1)~~

~~(cf. 3540 Transportation)~~

~~(cf. 3551 Food Service Operations/Cafeteria Fund)~~

~~(cf. 3600 Consultants)~~

~~(cf. 7140 Architectural and Engineering Services)~~

On a case-by-case basis, the Superintendent or designee may also require **any entity with which the district has** a contract ~~contracting entity providing school site services, other than those listed above,~~ to comply with these requirements. (Education Code 45125.1)

For an individual who is operating as the sole proprietor of an entity, the Superintendent or designee shall treat the individual as an employee of the entity and shall prepare and submit the individual's fingerprints to the Department of Justice (DOJ). (Education Code 45125.1)

Any contracting entity's employee who has been convicted of a violent or serious felony, as defined in Education Code 45122.1, shall not be permitted to interact with students unless a certificate of rehabilitation and pardon pursuant to Penal Code 4852.01-4852.22 has been submitted to the Superintendent or designee. (Education Code 45125.1)

The Superintendent or designee may determine that criminal background checks will not be required if the contract is for the construction, reconstruction, rehabilitation, or repair of a school facility and the contracting entity is providing services in an emergency or exceptional situation, or the district uses one or more of the following methods to ensure student safety: (Education Code 45125.2)

~~These requirements shall not apply if the Superintendent or designee determines that the contracting entity is providing services in an emergency or exceptional situation, such as when student health or safety is endangered or when repairs are needed to make school facilities safe and habitable. (Education Code 45125.1)~~

CRIMINAL BACKGROUND CHECKS FOR CONTRACTORS (continued)

~~In addition, these requirements shall not apply if the Superintendent or designee determines that the employees of the contracting entity will have limited contact with students. In determining whether a contract employee has limited contact with students, the Superintendent or designee shall consider the totality of the circumstances, including the following factors: (Education Code 45125.1)~~

- ~~1. The length of time the contractors will be on school grounds~~
- ~~2. Whether students will be in proximity with the site where the contractors will be working~~
- ~~3. Whether the contractors will be working by themselves or with others~~

~~Upon a determination that an employee shall have limited contact with students, the Superintendent or designee shall take appropriate steps to protect the safety of any student who may come in contact with this employee. (Education Code 45125.1)~~

~~These steps may include, but not be limited to, ensuring that the employee is working during nonschool hours, providing for regular patrols or supervision of the site from district security or personnel, ensuring that the employee is not working alone when students are present, limiting the employee's access to school grounds and/or providing the employee with a visible means of identification.~~

~~(cf. 3515.3 – District Police/Security Department)~~

Other Facility Contractors

~~When the district contracts for construction, reconstruction, rehabilitation or repair of a school facility where the employees of the entity will have contact, other than limited contact with students, the Superintendent or designee shall ensure the safety of students by utilizing one or more of the following methods: (Education Code 45125.2)~~

1. The installation of a physical barrier at the worksite to limit contact with students
2. Continual supervision and monitoring of all employees of the entity by an employee of the entity whom the Department of Justice **DOJ** has ascertained has not been convicted of a violent or serious felony

~~The supervising employee may submit his/her fingerprints to the Department of Justice pursuant to Education Code 45125.1.~~

3. Surveillance of employees of the entity by school personnel

~~These requirements shall not apply if~~ **The Superintendent or designee may take appropriate steps to protect the safety of any students who may come in contact with employee's of contracting entities, including, but not limited to, ensuring that the employee's of such entities perform work during nonschool hours, do not work alone when students are**

CRIMINAL BACKGROUND CHECKS FOR CONTRACTORS (continued)

present, have limited access to school grounds, are provided with a visible means of identification, and/or that there are regular patrols or supervision of the site from district security or personnel. ~~determines that the contracting entity is providing construction, reconstruction, rehabilitation or repair services in an emergency or exceptional situation, such as when student health or safety is endangered or when repairs are needed to make school facilities safe and habitable. (Education Code 45125.2)~~

(cf. 3515.3 - District Police/Security Department)

Legal Reference:

EDUCATION CODE

41302.5 School districts, definition

44237 Applicants for employment; fingerprints for purpose of criminal record summary

45122.1 Classified employees, conviction of a violent or serious felony

45125.1 Criminal background checks for contractors; criminal records summary

~~45125.1 Criminal background checks for contractors~~

45125.2 Criminal background checks for construction

PENAL CODE

667.5 Prior prison terms, enhancement of prison terms

1192.7 Plea bargaining limitation

4852.01-4852.22 Procedure for restoration of rights and application for pardon

Management Resources:

WEB SITES

Department of Justice: <https://oag.ca.gov/fingerprints>

Regulation
approved: October 19, 2011
Revision: February 2, 2022

OXNARD SCHOOL DISTRICT
Oxnard, California

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section G: Conclusion

Superintendent's Report (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

FISCAL IMPACT:

N/A

RECOMMENDATION:

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section G: Conclusion

Trustees' Announcements (3 minutes each speaker)

The trustees' report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Karling Aguilera-Fort

Date of Meeting: February 02, 2022

Agenda Section: Section A: Preliminary

ADJOURNMENT

Moved:

Seconded:

Vote:

Time Adjourned _____

ROLL CALL VOTE:

Cordes ____, Martinez ____, Madrigal Lopez ____, Lopez ____, Robles-Solis ____

Karling Aguilera-Fort, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street , Oxnard, California by 5:00 p.m. on Friday, January 28, 2022.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A