

SUPPLEMENTARY MATERIALS SELECTION AND ADOPTION

The School Board delegates the responsibility for the selection and use of supplementary materials to the individual schools working in collaboration with the Alexandria City Public Schools (ACPS) Department of Teaching, Learning, and Leadership. Selection and use must be in accordance with policies and regulations of ACPS and the State Board of Education. The same care shall be exercised in the selection of supplementary materials as in the selection of other types of instructional materials.

Materials used by students under the guidance of teachers to extend, expand, and supplement core-required materials such as print and electronic textbooks constitute an integral part of the instructional program. Supplementary materials are those items which are used to assist the teaching and learning process and include such items as magazines, newspapers, charts, globes, pictures, workbooks, kits, videos, electronic tutorials, models and manipulatives, and games that reinforce student achievement of designated curriculum standards.

Materials selected for supplemental use must be reviewed for cultural and linguistic responsiveness and must relate directly to the established objectives of the course or content area in which they are used. In anticipation of using supplementary materials, teachers must carefully review materials prior to use, and exercise a high degree of professional judgment in their selection and use of supplementary materials, to ensure that the use of such materials serves to both support and complement the basic educational objectives within the specific subject areas and classrooms. Teachers must follow the superintendent’s procedures required by Policy IIA Instructional Materials when selecting supplemental materials.

- Adopted: January 9, 1997
- Amended: July 1, 2005
- Amended: January 22, 2015
- Amended: December 15, 2022

Legal Refs.: Code of Virginia, 1950, as amended. §§ 22.1-78
8 VAC 20-720-160.

Cross Refs.: IIA Instructional Materials
IIAA Textbook Selection, Adoption, and Purchase
KLB Public Complaints About Learning Resources
KQ Commercial, Promotional, and Corporate Sponsorships and Partnerships