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2 **LIMITED ENGLISH PROFICIENT STUDENTS**

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4 Generally

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6 ACPS shall provide high-quality language instruction educational programs to improve the edu-
7 cation of limited English-proficient students by assisting the students to learn English and meet
8 Virginia’s challenging academic content and student academic achievement standards.

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10 Assessments

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12 ACPS will annually assess the English proficiency of all students with limited-English proficien-
13 cy.

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15 Notification

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17 ACPS will, not later than 30 days after the beginning of the school year, inform the par-
18 ent/guardian of each limited English proficient child identified for participation in, or participat-
19 ing in, a program for limited English proficient students of:

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- 21 • The reasons for the identification of the child as limited English proficient and in need of
 - 22 placement in a language instruction education program;
 - 23 • The child’s level of English proficiency, how ACPS assessed that level, and the status of
 - 24 the child’s academic achievement;
 - 25 • The method of instruction used in the program, and the methods of instruction used in
 - 26 other available programs, including how such programs differ in content, instruction
 - 27 goals, and use of English and a native language in instruction;
 - 28 • How the program will meet the educational strengths and needs of the child;
 - 29 • How such program will specifically help the child learn English and meet age appropriate
 - 30 academic achievement standards for grade promotion and graduation;
 - 31 • The specific exit requirements for such program, the expected rate of transition from such
 - 32 program into classrooms that are not tailored for limited English proficient children, and
 - 33 the expected rate of graduation from secondary school for students in such a program;
 - 34 • In the case of a child with a disability, how such program meets the objectives of the in-
 - 35 dividualized education program of the child.
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37 The notice shall detail the right that parents/guardians have to have their child immediately re-
38 moved from such program upon their request and the options that parents/guardians have to de-
39 cline to enroll their child in such program or to choose another program or method of instruction,
40 if available. ACPS will assist parents/guardians in selecting among various programs and meth-
41 ods of instruction, if more than one program or method is offered by the school division.

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43 For a child whom ACPS has not identified for participation in a language instruction education
44 program prior to the beginning of the school year, ACPS shall provide the notice detailed above
45 within two weeks of the child being placed in the program.

47 ACPS shall provide the information described above to parents in an understandable and uniform
48 format and, to the extent practicable, in a language that the parent can understand. Students may
49 be accepted and provided English-Second language programs if they entered school in Virginia
50 for the first time after reaching their 12th birthday and who have not reached age 22 on or before
51 August 1 of the school year. No tuition shall be charged such students, if state funding is provid-
52 ed for such programs.

53 Adopted: January 9, 1997

54 Amended: July 1, 2005

55 Amended: April 15, 2015

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57 Legal Ref.: [Code of Virginia](#), 1950, as amended, §§ [1-511](#); [22.1-5](#)
58 20 U.S.C. §§ 6311, 6312, 6825, 7012

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60 Cross Ref.: IGBC Parental Involvement