

**RECORD OF PROCEEDINGS**

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

**Special  
Meeting**Held @ The Amherst Board of Education @ 7:30 a.m.**May 24,  
2023**

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Meeting called to order by President, Rex Engle at 7:30 a.m.

Pledge of Allegiance

Roll call:

Rex Engle, present; Teresa Gilles, present; Amanda Messer, present; Morgan Wachholz, present; Marc Zappa, present.

Mike Molnar, Superintendent, present; Amelia R. Gioffredo, Treasurer/CFO present.

This meeting and the notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

**2023-05-09**

It was moved by Zappa and seconded by Gilles to adopt the agenda as presented, including any addenda.

Roll call vote:

Zappa, aye; Gilles aye; Messer, aye; Wachholz, aye; Zappa, aye; Engle, aye.

The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

- First, your comments should be factual and respectful of the rights of others.
- Second, before addressing the board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member of administrator.

Individual statements should not exceed five (5) minutes and the total time shall be a maximum of thirty (30) minutes.

(If planning to address the Board, please complete the sign-in sheet).

- None

Treasurer's Report: Mrs. Amelia Gioffredo

- Presentation of the 5-year forecast

**2023-05-10**

It was moved by Gilles, seconded by Messer to approve the following:

A. That the Amherst E.V. Board of Education approve the **Five-Year Forecast**.

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B. That the Amherst E.V. Board of Education accept and acknowledge the receipt of the following donations to the Amherst Schools:

- The Live Oak Engine Company #2 (Amherst Fire Department) for a \$250 donation to Special Olympics

C. That the Amherst E.V. Board of Education approve the **medical and dental rates** for 2023-2024 as per **attachment 7A**.

Roll call vote:

Gilles, aye; Messer, aye; Wachholz, aye; Zappa, aye; Engle, aye.

SUPERINTENDENT'S REPORT: MR. MIKE MOLNAR

Notes:

- Five-Year Forecast – thank you to Amy Gioffredo
- Safety/Security video (Tech Dept.)
- Financial/Audit committee/ 1<sup>st</sup> step. June 7<sup>th</sup> Bond meeting
- Board retreat 7/25/2023

ADMINISTRATIVE COMMITTEE REPORTS:

**Mrs. Sarah Walker**, Assistant Superintendent

- No report

**Mr. Rex Engle**, JVS Representative

- Thank you to Mike Molnar and Joe Tellier for attending the JVS celebration at Black River Landing
- Reminder about commencement – Saturday, May 27, 2023, at 3:00 p.m. – Wolstein Center
- Evaluation of Superintendent and Treasurer - June

Board Updates/Discussion/Committee Reports

- None

**2023-05-11**

It was moved by Gilles and seconded by Wachholz to approve the following:

A. That the Amherst E.V. Board of Education accept the following resignations as indicated and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- **Kelly Baon**, Preschool Teacher, Powers, effective 8/16/2023
- **Maureen Haley**, Preschool Teacher, Powers, effective 8/16/2023
- **Brooke Hennes**, Preschool Intervention Specialist, Powers, effective 6/30/2023
- **Erica Kauffman**, Literacy Coach, effective 8/16/2023

B. That the Amherst E.V. Board of Education approve the hiring of **Brittany Chudakoff**, as Assistant Principal, Amherst Jr. High, on a two (2) year, 210-day administrative contract as per the administrative salary schedule, effective **8/1/2023**, pending completion of all employment requirements, including, but not limited to

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| <p>Held @ <u>The Amherst Board of Education @ 7:30 a.m.</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <p>May 24,<br/>2023</p> |
| <p>licensure and a BCI &amp; FBI background check. We are also requesting up to <b>10 transition days</b> to be worked in June and July.</p> <p>C. That the Amherst E.V. Board of Education employ the following certified individuals, on a one-year limited contract, as indicated, for the <b>2023-2024</b> school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to Amherst Schools:</p> <ul style="list-style-type: none"> <li>• <b>Brynn Born</b>, 5<sup>th</sup> Grade Math/Science Teacher, Nord, effective 8/17/2023</li> <li>• <b>Madelyn Duling</b>, Math Teacher, AJH, effective 8/17/2023</li> <li>• <b>Brittany Hartman</b>, Math Teacher, AJH, effective 8/17/2023</li> </ul> <p>D. That the Amherst E.V. Board of Education approve the one (1) year parental leave of absence for <b>Molly Acheson</b>, Nord Intervention Specialist, for the <b>2023-2024</b> school year.</p> <p>E. That the Amherst E.V. Board of Education grant a supplemental contract to the individuals from the <b>Transportation Department</b> to work on an “as needed basis” during the <b>summer of 2023</b> as per <b>attachment 10A</b>.</p> <p>F. That the Amherst E.V. Board of Education approve extra time worked, six (6) hours each, for the following Nord staff members, for their attendance at a required educational trip to Columbus, OH on 5/8/2023:</p> <ul style="list-style-type: none"> <li>• <b>Chloe Backman</b></li> <li>• <b>Morgan Dunlap</b></li> <li>• <b>John Matakovich</b></li> <li>• <b>Cameron Karnik</b></li> <li>• <b>Diana Beetler</b></li> <li>• <b>Natalie Houstutler</b></li> <li>• <b>Cornelia Rivenburg</b></li> </ul> <p>G. That the Amherst E.V. Board of Education approve the personnel for the <b>2022-2023 Extended School Year (ESY)</b> positions:</p> <ul style="list-style-type: none"> <li>• <b>Aniseh Antush</b> – ESY Intervention Specialist</li> <li>• <b>Dawn Karnik</b> – ESY Educational Aide</li> <li>• <b>Dawn Karnik</b> – 1:1 Attendant for Camp Ideas</li> </ul> <p>H. That the Amherst E.V. Board of Education approve the following staff, up to 30 extra duty hours (at their per diem rate) for summer evaluations/IEPs to include: assessments, writing reports and conducting meetings:</p> <ul style="list-style-type: none"> <li>• <b>Kathleen Davalla</b></li> <li>• <b>Katelyn Kasler</b></li> <li>• <b>Courtney McMullen</b></li> <li>• <b>Joyce White</b></li> </ul> <p>I. That the Amherst E.V. Board of Education employ the following individual(s) a certified and/or classified substitutes for the <b>2022-2023</b> school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI &amp; FBI background check:</p> <ul style="list-style-type: none"> <li>• <b>Kimberly Ogle</b>, Bus Driver, effective 5/24/2023</li> </ul> |                         |

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J. That the Amherst E.V. Board of Education approve the changes on contracted status for the following individuals for the **2023-2024** school year as indicated:

- **Lindsay Dotson**, from PT Secretary (Transportation/Preschool) to FT Secretary (Preschool/Nord) effective 8/1/2023.

K. That the Amherst E.V. Board of Education grant the following certified personnel a supplemental contract for their services as a home instruction tutor for the **2022-2023** school year, inclusive of **summer 2023**, if necessary, on an "as needed basis," with compensation at the board approved rate, all will be effective 5/23/2023:

- **Kristen Burman**
- **Chas Deremer**
- **Megan Germuska**
- **Brooke Hennes**
- **Kelly Hoegler**
- **Kimberly Koller**
- **Kristen Kowalsick**
- **Julie Schaedler**
- **Hope Watkin**
- **Davidson Yon**

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle aye

**2023-05-12**

It was moved by Gilles, seconded by Wachholz to approve the following:

A. That the Amherst E.V. Board of Education accept the list of respective graduates for the **Class of 2023** who are eligible for graduation on 5/27/2023 as per **attachment 11A**, as recommended by Joseph Tellier, Principal, M.L. Steele High School, pending completion of the requirements set by the State of Ohio and the requirements as set forth by the Amherst E.V. Board of Education

B. That the Amherst E.V. Board of Education approve the school fees for the **2023-2024** school year as per exhibits **11B, 11C, 11D, and 11E**.

C. That the Amherst E.V. Board of Education approve the school handbooks for the 2023-2024 school year as per exhibits **11A, 11B, 11C, 11D, and 11E**.

D. That the Amherst E.V. Board of Education approve the agreement with **Bittersweet Inc.**, for Extended School Year (ESY) Services as per exhibit **11F**.

E. That the Amherst E.V. Board of Education approve the agreement with **Bittersweet Inc.**, for the **2023-2024** school year as per exhibit **11G**.

F. That the Amherst E.V. Board of Education enter into an agreement with the **Cleveland Clinic Lerner School for Autism** to provide specially designed instruction for two Amherst students for the **2023-2024** school year as per exhibit **11H and 11I**.

G. That the Amherst E.V. Board of Education approve the agreement with the **Educational Service Center of Lorain County (ESC)**, to provide a **Teacher of the Visually Impaired**, as per exhibit **11J**.

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H. That the Amherst E.V. Board of Education approve the academic affiliation agreement with Baldwin Wallace University as per exhibit 11K.

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye.

2023-05-13

It was moved by Gilles, seconded by Zappa to approve the following:

A. That the Amherst E.V. Board of Education approve the agreement with Harness Health Partners for the annual biometric screening for staff, as per exhibit 12A.

B. That the Amherst E.V. Board of Education approve the agreement with Sedgwick Group-Retrospective-Rating Program enrollment for FY24, as per exhibit 12B.

C. That the Amherst E.V. Board of Education approve the property, fleet, and liability insurance renewal with SORSA (Schools of Ohio Risk Sharing Authority) as per exhibit 12C.

Roll call vote:

Gilles, aye; Zappa, aye; Messer, aye; Wachholz, aye; Engle, aye.

2023-05-14

It was moved by Gilles, seconded by Wachholz, to adjourn the meeting.

Roll call vote:

Gilles, aye, Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye.

Board President Rex Engle adjourned the meeting at 8:40 a.m.

[Signature of Rex Engle]
Board President

[Signature of Amelia R. Giolfero]
Treasurer/CFO