

Marion P. Thomas Charter School Board of Trustees

Minutes of Meeting, August 29, 2016
125 Sussex Avenue
Newark, NJ 07103
The meeting was advertised in Star Ledger of 8/18/2016
Time: 6:00 PM – 8:00PM

I. Call to order

The Chair called the meeting to order.

II. Roll call

Femi Amarin, the School Business Administrator/Board Secretary conducted a Roll call of members in attendance and a quorum was counted:

i. Members Present

G. Collins
D. Blount
R Slaughter – Joined by Phone
Khaatim Sherrer el
Dona Best Joined by Phone
Michelle Jones
L. Leslie
K. Thomas
F. Amarin

(ii) Excused

R. Petty
Kema Roberts
V. Rouse
J. Dean-Taylor

(iii) Other:

T. Jalloh – Board Counsel
D Land – Chief Academic Officer
Damon White – Director of Operations

ADOPTION OF AGENDA:

The motion to approve the agenda for the meeting was moved by G Collins .and seconded K Sherrer El.

IV. MINUTES

The minutes for June 27, meeting of the board were approved subject to corrections. The motion to approve the minutes was moved by David Blount and seconded by G Collins

V ADMINISTRATIVE REPORTS

1 Chief Executive Officer Report

The Chief Executive Officer briefed members on the operations of the School in the month of August 2016. The CEO reported that staff returned to School on August 22, 2016 with a staff retreat held at Mountain Creek Report, Mount Vernon. The School also launched a RIASE Campaign (Rally Around Increased Scholar Excellence).

She informed members of the ongoing reverification of all students' addresses as now being required by Newark Public School and the critical issues remaining on the exercise.

The CEO informed members of the sustainability planning for the School are in the works. Proposal for funding has been submitted to Newark Charter School Fund and Victoria Foundation.

Other issues reported are the facility challenges with regard to Middle School; She also reported Newark is moving toward local control and informed members of recent draft proposal by NAACP for moratorium on Charter Schools across the country.

2. Chief Academic Officer Report

As usual the report provided information on the five (5) areas of focus: Academic Achievement, Assessment, village culture, Family engagement and programs.

The CAO shared with members' activities that took place during the New Staff Orientation that took place, Wednesday August 17 through July August 19, 2016

The CAO stated that the complete results of PARCC data will be presented at the September meeting and added that initial reviews showed double digit gains in some areas including the High School.

The CAO reported that over 70 people were hired as new or replaced staff that were not renewed or chose not to return.

The CAO reported that family orientations were held at each campus at different dates. Each session were well attended with some such as the High and Middle Schools having standing room only.

VI COMMITTEE REPORTS

1. Personnel Committee

The Personal Committee Chair presented the report. The report listed the new hires their effective dates He also presented the listing of recent promotions, change of titles for certain staff and separations from the School, The Personnel Chair presented to the Board three policies for adoption by the Board. A policy for compensation of staff that travels between campuses, a policy of buy-back of unused sick and vacation days and an amendment of Office Manager/Support staff vacation time. . The Committee recommends that the Board approve that all confidential employees sign an agreement that reflect such status.

2 Finance Committee:

The School Business Administrator presented that the financial status of the School as of July 31, 2016 and confirmed that the School has enough cash to pay the Bill list presented when approved.

LEGAL UPDATES

No updates reported by the Board Attorney

OPEN PUBLIC FORUM

No comments from the public

REOLUTION

FINANCE

8-16-1

The Board of Trustees of Marion P. Thomas Charter School approves the bill list for the month of August 2016 for \$1,730,571.64 . **Approved**

8-16-2

The Board of Trustees of Marion P. Thomas Charter School approves the Board Secretary Report for the month of July 2016. . **Approved**

8-16-3

The Board of Trustees of Marion P. Thomas Charter School approves the Treasurer of School Monies Report for the month of July 2016. . **Approved**

HUMAN RESOURCES

8-16-4

The Board of Trustees of Marion P Thomas Charter School approves the following New Hires for the 2016-2017 School Year. . **Approved**

Briana Gilchrist	MPTCS Fellow	8/1/2016
Christina Atkinson	Ele. Music Teacher	8/17/2016
Dennis Abrams	Custodian	7/21/2016
Barry Harris	Security	8/17/2016
Trina Chancey	Security	8/17/2016
Tariq Raheem	Ele Instructional Coach	8/17/2016
Letecia Neal	M.S. Sped. Ed.	8/18/2016
Donna Ardrlee	Ele 4th Grade	8/17/2016
Donna Grape	HS English Teacher	8/17/2016
Kimyatta Jones	H.S. Food Services	8/17/2016
Daniel Kwok	ACA Science	8/17/2016
Natalie Andrade	M.S. ISA / English Teacher	8/17/2016
Alyssa Rosenberg	ELE. Teacher	8/17/2016
Andrew Omelczuk	Ele. ISA	8/17/2016
Beverly Johnson	HS one to one aid	8/17/2016
Brielle Jones	HS ISA	8/17/2016
Brittany Williams	MS English	8/17/2016
Denise Simmons	MS Science	8/17/2016
Diane Romano	HS ELA Sped Ed	8/17/2016
James Tweed	HS Sped Ed	8/17/2016
Johora Moore	ACA V.P.	8/17/2016
Obidi Anamdi	MS ISA	8/17/2016
Paula Cassius	HS Chef	8/17/2016
Shamirah Tucker	MS Nurse	8/17/2016
Tatiana Romeo	ACA Spanish Teacher	8/17/2016
Ida Walker	HS Food Services	8/17/2016
Juliette Haynes	HS one to one aid	8/17/2016
Mashawnda Bell	HS Social Worker	8/17/2016
Maya Rutledge	HS TV Production	8/17/2016
Sade Gantt	HS ISA	8/17/2016
Sammayyah Rattley	Ele one to one aid	8/17/2016
Sandra Ventura	MS English	8/17/2016
Stevana Sims	HS Dean	8/17/2016
Taneekah Garvin	HS One on one aid	8/17/2016
Lillian Carson	Per diem Maintenance	8/17/2016

Aaron McLeod	Security Officer	8/22/2016
Thelton Tucker	3rd grade teacher Academy	8/17/2016
Shantaya Wallace	Elementary teacher - Academy	8/17/2016
Leon Edwards	Security - Full time	8/24/2016
Osarobo Omokaro	Math Teacher - Middle School	8/24/2016
Christophe Mayers	MS-ELA/Sped Teacher	10/25/2016
Alfuquan Hardy	Interventionist - Academy	8/29/2016
Megan Cockcroft	PE Teacher - MS	8/25/2016
Kevin Yan	Math Teacher _HS	8/26/2016
Maquentta Dixon	MS English Teacher	8/26/2016

8-16-5

The Board of Trustees of Marion P Thomas Charter School approves the following promotions and changes of titles for the 2016-2017 School Year. **Approved**

Promotions/Changes:		
Regina Pierson	Manager of Enrollment & Special Projects	7/1/16
Damon White	Director of Operations	7/1/16
Kimm Gourdine	Elementary School Vice Principal	7/1/16
Kurvan Rankin	Elementary to Middle School of Dean Culture	7/1/16
Dr. Melinda Johnson	Director of Student and Staff effectiveness	8/22/2016
Janette Taylor	Operations Team Administrative Assistant	8/1/2016

8-16-6

The Board of Trustees of Marion P Thomas Charter School approves the following separations

Name	Position	
Adeena Daley	HS Math Teacher	
Kyeisah Livingston	Academy Lead Interventionist	
Tira Clegg	MS Math	
Shakoore Reid	MS Math	

S. Gilmore	Science Teacher HS	
Jennifer Flores	MS English Teacher	
Karen Catena	Academy - basic skills Teacher	
Charae Baukman	MS Gym Teacher	
Nichole Johnson	Dean/Social Worker HS	
Tracey Gonzalez	MS Office Manager	

8-16-7

The Board of Trustees approves a policy for compensation for staff that travels between campuses. This benefit will be available to staff who travel weekly more than 10 times between campuses. There will be a \$25 monthly allowance. Staff must clock in at each campus or provide a monthly calendar to qualify for the stipend. . **Approved**

8-16-8

The Board of Trustees of Marion P Thomas Charter School approves a policy of Buy- back of unused sick and vacation days. There would be a minimum of 11 days available and maximum of 20 days per year. They would be paid out at a 75% of the value based on employee’s daily rate and salary. This would only be applicable to returning staff and paid out on July 15th budget permitting. . **Approved**

8-16-9

The Board of Trustees of Marion P Thomas Charter School approves an amendment of office managers/support staff vacation time to reflect 1 week up to 3 years, 2 weeks after three years and 3 weeks after 5 years effective immediately. **Approved**

OTHER

8-16-9

The Board of Trustees of Marion P Thomas Charter School approves a proposal that will use targeted goals in conjunction with classroom observations to determine teacher instructional effectiveness using the following NWEA weighted data- Fall 10%, Winter 10% Spring 30% and would account for 50% of the overall evaluation rating for each teachers. **Approved**

8-16-10

The Board of Trustees of Marion P Thomas Charter School resolves to approve the

agreement with the Firm of Johnston Law Firm , LLC regarding Residency Audit of Newark Registered Residents by Alvarez & Marsal Pubic Sector Services, LLC , Washington, DC - **Tabled**

Prepared by Femi Amarin – Board Secretary

Approved by MPTCS Board of Trustees