



Marion P. Thomas Charter School Board of Trustees

Minutes of Scheduled Meeting
Held on September 11, 2017

I. Call to order

The Chair called the meeting to order.

II. Roll call

Femi Amorin, School Business Administrator/Board Secretary, conducted a roll call of members present. Members were counted and the Board Secretary confirmed quorum for the meeting.

Members Present

G. Collins - Chair
D. Blount
V. Rouse
M. Jones
J. Dean-Taylor (joined by phone)
L. Lesley
F. Amorin

(ii) Excused

K. Roberts
D. Best
Rev. Slaughter
K. Sherrer El

(iii) Other:

T. Jalloh – Board Counsel
D. White, Director of Operations
M. Fletcher - Director of Human Resources
S. Confrancisco – Director of Scholar Support Services
CAO Team (Dr. M Johnson, S Chambers and G. Randy)



III ADOPTION OF AGENDA:

The Agenda for the meeting was adopted
Moved by D. Blount
Seconded by: V Rouse

IV. ANNOUNCEMENTS

The Chair announced the receipt of proxies from the following board members who were unable to attend the meeting.

D. Best
K. Sherrer El

V PRESENTATION

1. **Curriculum (Academic Committee)** Ms Grizel Ubarry presented an overview of a new committee that was recently inaugurated to advise the School on curriculum development and other issues relating to academics at MPTCS.

VI ADMINISTRATIVE REPORTS

1) CAO Department

The CAO team represented by the Trio – Dr. M. Johnson, Dr. S. Chambers and Randy Gooden - presented an overview of the Curriculum for the 2017-2018 School Year. The report provided a brief synopsis of Reading Mastery, Math, Science, Social Studies Physical and Health Education and Character Education. The presentation also itemized the instructional resources available for the 2017-2018 School Year. The team was able to respond to all the follow up questions regarding the presentations.

2) Operations Report

Mr. D. White Director of Operations gave an overview on the operations of the School for the month of August. He reported that residency reverification will be open through September 29, 2017 for Newark residents attending MPTCS. He also reported that MPTCS Annual Report has been submitted and Charter Renewal application was also submitted before the due dates.



The Director of Operations also gave updates regarding the preparedness of all the Units in the Operations Department for the new 2017-2018 School Year. He informed board members that the Department is finalizing transportation policies and procedures.

VI COMMITTEE REPORTS

1 Executive Committee

The Chair called for a minute of silence to remember the victims of September 11, when terrorists attacked the United States.

The First Day of School

Pastor Rouse a member of the Board and Executive Committee relayed his impression of the first day of School. He stated that the welcoming ceremony at 570 Broad Street was very emotional and impressive. He expected 2017-2018 school year to be a great year for both staff and scholars of MPTCS.

2. Policy Committee

No report.

3 Personnel Committee

The Chair of the Personnel Committee Mr. David Blount presented the personnel committee report. He shared with members the job descriptions of key positions that were recently approved by the Board.

4. Finance Committee

The School Business Administrator presented the financial status of the school as of July 31, 2017 along with the Bill List for the month of August. He stated MPTCS will have enough funds to pay the bills once it is approved.

VII LEGAL UPDATES

No update

VIII FACILITY UPDATES

No Report



X OPEN PUBLIC FORUM

The President of Marion P Thomas Charter School Education Association (MPTEA) informed members of the board of the desire of the Association to withdraw the negotiation that has gone into mediation. The Union would like to meet with the MPTCS negotiating team to find mutual ways to come into an agreement and finalize the 2017 Collective Bargaining Agreement. The Chair responded that the Board will contact MPTCS' Labor Attorney to inquire about the legality of reconvening the negotiation that has gone into mediation.

XI RESOLUTIONS

AUGUST 2017

FINANCE

8-17-1

The Board of Trustees of Marion P. Thomas Charter School approves the Board Secretary Report for the month of June 30, 2017.

8-17-2

The Board of Trustees of Marion P. Thomas Charter School approves the Treasurer of School Monies report for the month of June 30 2017.

8-17-3

The Board of Trustees of Marion P. Thomas Charter School approves the revised budget for 2017-2018 School Year.

HUMAN RESOURCES

8-17-4

The Board of Trustees of Marion P Thomas Charter School approves the following New Hires for the 2017-2018 School Year. See the attached.



8-17-5

The Board of Trustees of Marion P. Thomas Charter School approves the following Changes in the month of August 2017.

Name	Position	Effective Date
Audrey McTiernan	Speech Therapist	Changed from 12 to 10 month contract 7/1/2017
Doyal Siddell	Changed from Teacher to Parent Liaison	7/1/2017
Letisha West	Attendance Monitor	Changed from 12 to 10 month 7/1/2017
Viveca Williams	From Teacher to Dean	7/1/2017

8-17-6

The Board of Trustees of Marion P Thomas Charter School approves the following separations. – Refer to the attachment.

8-17-7

The Board of Trustees of Marion P Thomas Charter School approves the following leaves of absences.

Name	Position	Type of Leave	Leave Date	Expected Return Date
Leni Cordero	WL Teacher, ES	Maternity	3/20/2017	8/2017 requesting extension through October 9, 2017
Khalid Ahmad	Security Officer	Sick	8/22/2017	10/9/2017
Krystal Mosley	Admin Assistant -	Sick	7/14/2017	8/17/2017 intermittent through 9/11/2017

8-17-8

The Board of Trustee of Marion P Thomas Charter School approves resolution to create three new positions:

- Part-Time Board Certified Behavior Analyst
- Senior Manager of Marketing and Student Recruitment
- Part-Time Bus Drivers



OTHER

8-17-9

The Board of Trustees of Marion P Thomas Charter School approves contract with Dominique Lee for Academic Consulting and support for period July 2017 – December 2017 in an amount not to exceed \$40,000.

8-17-10

The Board of Trustees of Marion P Thomas Charter School resolves to approve the following field trips by the High School:

- The High School will be taking 17 scholars and 13 adults to Savion Glover's A Coltrane Story on September 16, 2017 at NJPAC-Victoria Theater at a cost of \$384. Two of our scholars are performing in the presentation.
- The High School will be taking 50 scholars and 5 adults to the McCarter Theater Center on Thursday, September 28, 2017 to see Simpatico. The cost of the tickets is \$865.00.

8-17-11

The Board of Trustees of Marion P Thomas Charter School approves the agreement with Rutgers, The State University of New Jersey, for the provision of up to two hours of educational instruction for youth in Kindergarten through Eighth Grade while at the University Behavioral Health Care (UBHC).

8-17-12

The Board of Trustees of Marion P Thomas Charter School approves the agreement with The Arc of New Jersey for the provision of transitional educational classes and planning for adult life for students of Marion P Thomas Charter School for the 2017-2018 School Year.

8-17-13

The Board of Trustees of Marion P Thomas Charter School approves the agreement with CCL Therapy for the provision of Occupational and Physical Therapy Evaluation Services as needed for Scholars of MPTCS for the 2017-2018 School Year.

8-17-14

The Board of Trustees of Marion P Thomas Charter School approves the agreement with Newark Yoga Movement for the provision of extra curricula activities to Scholars of Marion P Thomas Charter School for the 2017-2018 School Year.



SEPTEMBER 2017 RESOLUTIONS – PART 1

HUMAN RESOURCES

9-17-1

The Board of Trustees of Marion P Thomas Charter School approves the job titles for these three new positions:

- Part-Time Board Certified Behavior Analyst
- Senior Manager of Marketing and Student Recruitment
- Part-Time Bus Drivers

OTHER

9-17- 2

The Board of Trustees of Marion P Thomas Charter School approves the Board Meeting calendar for the 2017-2018 School Year.

9-17-3

The Board of Trustees of Marion P Thomas Charter School approves the agreement with Essex Regional Services Commission for the provision of Public School Home Instructions for 2017-2018 School at the rate of \$44.17 per hour.



9-17-4

The Board of Trustees of Marion P Thomas Charter School resolves to approve the following field trips by the Elementary School for the 2017-2018 School Year.

DATE	FIELD TRIP	GRADE LEVEL	NUMBER OF SCHOLARS	NUMBER OF CHAPERONES	Cost
10/18/17	Liberty Science Center	Second Grade	80	7	\$761.25
10/23/17	New Brunswick Theater	Kindergarten	70	8	\$536.00
10/26/17	Liberty Science Center	Third Grade	60	5	\$568.75
11/2/17	Liberty Science Center	Fourth Grade	50	5	\$481.25
11/16/17	Liberty Science Center	Fifth Grade	50	5	\$481.25
2/14/18	Liberty Science Center	Fourth	50	5	\$481.25
2/15/17	Liberty Science Center	Fifth	50	5	\$481.25
4/12/18	New Brunswick Theater	Fifth	45	5	\$384.00
5/3017-6/1/208	Rocking Horse Ranch	Fifth	45	6	\$6,273.00



9-17-5

The Board of Trustees of Marion P Thomas Charter School resolves to approve the following field trips by the Middle School for the 2017-2018 School Year.

Middle School Library Visits

Date: September 25 & September 26, 2017

Location: Newark Public Library - Newark, N.J. Number of Scholars: 75

Number of Staff: 8

Estimated Admission Cost: \$0

Transportation Cost: \$0 (Scholars will be escorted by MS Staff & Safety Officer)

Academic Relevance: Scholars will participate in literacy activities, learn the Resources available in the public library & receive library cards. Each class will visit for a one hour block.

Middle School Library Visits

Date: September 27 & September 28, 2017

Location: Newark Public Library - Newark, N.J. Number of Scholars: 50

Number of Staff: 6

Estimated Admission Cost: \$0

Transportation Cost: \$0 (Scholars will be escorted by MS Staff & Safety Officer)

Academic Relevance: Scholars will participate in literacy activities, learn the Resources available in the public library & receive library cards. Each class will visit for a one hour block.

National Museum of Mathematics – 6th grade

Date: November 6, 2017

Location: 11E 26th Street, New York, New York

Number of Scholars: 50

Number of Staff: 5

Estimated Admission Cost: \$580.00 Transportation Cost: \$1,500.00

Academic Relevance: Scholars will learn the wonders of mathematics. Explore Amazing exhibits and participates in activities.

Food: Bag lunch provided by Food Services

National Museum of Mathematics - 7th grade

Date: November 7, 2017

Location: 11 E. 26th Street, New York, New York

Number of Scholars: 100

Number of Staff: 10

Estimated Admission Cost: \$1,160.00 Transportation Cost: \$2,250.

Academic Relevance: Scholars will learn the wonders of mathematics. Explore Amazing exhibits and participates in activities.

Food: Bag lunch provided by Food Services



American Museum of Natural History - 8th grade

Date: November 8, 2017

Location: Central Park West, N.Y. N.Y.

Number of Scholars: 96

Number of Staff: 10

Estimated Admission Cost: \$2,440.00 Transportation: \$2,250.00

Academic Relevance: Scholars will tour the museum, learn and experience Different cultures through exhibits. Exposure to history, art and science.

Food: Bag lunch provided by Food Services

Middle School College Week - Rutgers State University Business School

Date: December 11 & December 13, 2017

Location: Newark, New Jersey 07102

Number of Scholars: 75

Number of Staff: 7

Estimated Cost: \$0

Transportation: MPTCS School buses

Academic Relevance: Scholars will participate in activities led by college students.

Scholars will be exposed to global leadership and management education throughout the school tour.

FINANCE

9-17-5

The Board of Trustees of Marion P Thomas Charter School Approves the Bill List for the Month of August 2017 in the amount of \$2,692,576.34.

9-17-6

The Board of Trustees of Marion P. Thomas Charter School approves the Board Secretary Report for the month of July 31, 2017.

9-17-7

The Board of Trustees of Marion P. Thomas Charter School approves the Treasurer of School Monies report for the month of July 31, 2017.

A handwritten signature in blue ink, appearing to read "Femi Amarin", is written over the text of the 9-17-7 item.

Prepared by Femi Amarin – Board Secretary

Approved by MPTCS Board of Trustees