



**Minutes of Scheduled Board Meeting
December 17, 2018**

I. CALL TO ORDER

The Chair G. Collins called the meeting to order at 6:00 pm.

II. ROLL CALL

Misha Simmonds, Interim Chief School Administrator, conducted a roll call of members present:

1. Voting Members
 - a. Reginald Petty
 - b. David Blount
 - c. Vincent Rouse
 - d. Greg Rollins
 - e. Brianna Gilchrist (phone)
 - f. Tyisha Kidd (phone)
2. Other
 - a. Superintendent Robert Gregory
 - b. Board Secretary Femi Amarin
 - c. Interim Chief School Administrator Misha Simmonds
 - d. Board Attorney Tina Jalloh
 - e. Director of Human Resources Michael Fletcher

A quorum was confirmed for the meeting.

III. ADOPTION OF AGENDA

The Agenda for the meeting was adopted after an amendment to include report/updates from the Alumni and Parent Committees.

Moved: **Second:** **Approved** Not Approved

IV. ADOPTION OF MINUTES

The minutes from the November 19, 2018 meeting were adopted with corrections including:

- Superintendent Robert Gregory was in attendance, and Damon White was not.

Moved: **Second:** **Approved** Not Approved

VII. OPEN PUBLIC FORUM

- Mr. Sidell, Parent Liaison for the High School, shared information about the upcoming Winter Showcase and which scholars had 100% attendance.
- Superintendent Gregory shared his Tracker to follow-up on concerns raised in open public forum.

VIII. ADMINISTRATIVE REPORTS

- A. Superintendent Gregory's Report (R. Gregory)
 - a. Overview of Student Growth Percentiles and why it matters
 - b. Sharing of data regarding MPTCS SGP outcomes for School Year 2017-2018
 - c. Update on Progress regarding the Superintendent's Entry Plan
- B. ICS Report (M. Simmonds)
 - a. Current Enrollment
 - b. Cash Flow Status
 - c. Custodial Services Bid
 - d. PreSchool Program
 - e. Facilities Update
 - f. Next Year Enrollment

IX. COMMITTEE REPORTS

- A. Personnel Committee (Fletcher)
 - a. Reviewed list of New Hires, separations, and leaves
 - b. MPTCS and MPTEA have settled the Employee Contract, covering 2018-2021. The final documents are in the process of being reviewed before being presented to MPTEA for ratification.
 - c. MPTCS has confirmed that CIGNA will be our carrier for medical benefits for 2019. There has been no change to our Vision and Dental insurance carriers
 - d. Open Enrollment and Benefits Fair: Friday December 14
- B. Finance Committee (Amorin)
 - a. Board Secretary Report
 - b. SBA thanks board for opportunity to serve
- C. Legal Updates (Jalloh)
 - a. Chad Lawsuit
 - b. Harassment Lawsuit
- D. Alumni Committee (Gilchrist)
 - a. Khadijah Williams enrolled in Culinary Institute of America but still needs tuition money
 - b. Looking for summer internship opportunities
- E. Parent Committee (Kidd)
 - a. Concerns about late dismissal and access to the building at Shipman/Select Academy

X. CHAIRMAN REPORT (Collins)

- A. Concurs on positive update with collective bargaining
- B. Reminder that 20th Anniversary Celebration will be March 28th or 29th
- C. Talks on CMO agreement with Brick are progressing

XI. CLOSED SESSION

The board went into closed session at 7:37 PM to discuss:

- Student Discipline
- Legal
- Personnel

Moved: Second: Approved Not Approved

The board returned to open session at 8:01 PM.

Moved: Second: Approved Not Approved

XII. RESOLUTIONS (Numbered 18-12-X)

FINANCE

1. The Board of Trustees of Marion P. Thomas Charter School approves the attached Bills and Claims Report for the month of December 2018 for \$ 2,687,318.02 minus \$1200 for New Hope Parking. Approved.
2. The Board of Trustees of Marion P. Thomas Charter School approves the attached Board Secretary Report for the month of November 2018. Approved.
3. The Board of Trustees of Marion P. Thomas Charter School approves the attached Treasurer of School Monies Report for the month of November 2018. Approved.
4. The Board of Trustees of Marion P. Thomas Charter School resolves to approve Misha Simmonds as Board Secretary and School Business Administrator effective January 1, 2019. Approved.
5. The Board of Trustees of Marion P. Thomas Charter School resolves to approve the following signatories for our bank accounts:

Bank Accounts	Required # for checks	Required # for wires	Signer 1	Signer 2	Signer 3	Signer 4
City National Bank:						
"0242" Operating Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
"3815" Grant Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
"0250" Payroll Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
"0269" Enterprise Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
"9843" New Jersey Dept of ED-Escrow	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
"0983" Money Market Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
Wells Fargo Bank:						
"4471" Operating Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds

"7800" Payroll Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
"7965" Enterprise Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
"7826" PTO Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
TD Bank:						
"2322" Payroll Agency Acct	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
"2330" Summerpay Account	3	2	Greg Collins	Reginald Petty	Robert Gregory	Misha Simmonds
"3770" PAC Student Activity Account	2			G. Hamilton	Rankin	Misha Simmonds
"4032" Arts Program Account	2			Wright-White	Robert Gregory	Misha Simmonds
"4040" STEAM School Activity Account	2			Finn-Bruce	Moore	Misha Simmonds
"4058" SELECT School Activity Account	2			Gamble	Salek	Misha Simmonds
"4115" HS Student Activity Account	2			Wright-White	Shankar	Misha Simmonds
"6173" Culinary Club	2			Wright-White	Speight	Misha Simmonds

Approved.

6. The Board of Trustees of Marion P. Thomas Charter School approves the following contracts for night custodial services:

Vendor	Monthly Cost	Total Amount	Duration	Services for
2 Hearts Cleaning Service	\$12,499.00	\$24,998.00	January 2-February 28, 2019	High School
United Services, Inc.	\$11,942.58	\$23,885.16	January 2-February 28, 2019	PAC
United Services, Inc.	\$7,477.68	\$14,955.36	January 2-February 28, 2019	STEAM
Robson Cleaning Services	\$3,500.00	\$7,000.00	January 2-February 28, 2019	SELECT

Approved.

HUMAN RESOURCES

7. The Board of Trustees of Marion P. Thomas Charter School approves the following New Hires for the 2018-2019 School Year:

Last Name	First Name	Position	Salary	Effective Date	Prorated Salary	10 OR 12 Months
Jean-Baptiste	Joshua	Math Teacher	\$58,725.36	*	-	10
Watson	Tennel	Instructional Assistant	\$35,535	*	-	10

Approved.

8. The Board of Trustees of Marion P. Thomas Charter School approves the following rehires/changes of title for the 2018-2019 School Year:

Last Name	First Name	Position	Effective Date
Gregory	A. Robert	Superintendent to Superintendent/CEO	11/5/18

Approved.

9. The Board of Trustees of Marion P. Thomas Charter School approves the following separations for the 2018-2019 School Year:

Last Name	First Name	Position	Status	Effective Date
Williams	Ramona	Assistant SBA	Resigned	12/14/2018
Oussalem	Ali	HS Teacher-Math	Resigned	2/8/2019
Lopez	Nilsa	Custodian	RIF	2/10/2019

Approved.

10. The Board of Trustees of Marion P. Thomas Charter School approves the following Leaves of Absence - New and Updated:

Leaves of Absence (new and updated)

Last Name	First Name	Position	Type of Leave	Leave Date	Return Date
<i>Lopez</i>	<i>Nilsa</i>	<i>Custodian</i>	<i>Sick Leave</i>	<i>7/26/2018</i>	<i>TBD</i>
<i>Aisagbonhi</i>	<i>Aderonke</i>	<i>Instructional Assistant</i>	<i>Bonding Leave</i>	<i>11/16/2018</i>	<i>12/17/2019*</i>
Wilson	Andray	Custodian	Sick Leave	10/15/2018	01/15/2019
Felix	Bernardo	HS Teacher	Sick Leave	10/12/2018	1/15/2018
Jamison	Shaheerah	College Counselor	Sick Leave	10/25/2018	12/19/2018
Izzolino	Theresa	Department Chair	Sick Leave	11/8/2018	12/7/2018
Sanchez	Samantha	ES Teacher	Maternity	01/02/19	05/04/19
Fasching	Megan	Teacher	Maternity	11/5/18	4/8/19
Chancey	Trina	Security Officer	Maternity	12/10/18	3/4/2019

***New Leave Requests in Bold**

**Updated Leave Requests in Italics*

Approved.

11. The Board of Trustees of Marion P. Thomas Charter School approves the following staff eligible for Worker's Compensation:

Workers' Comp:

Last Name	First Name	Position	Loss Time	Location
Sawaged	Rania	College Counselor	0	HS
Johnson-Torres	Cassandra	Teacher	3	PAC

Approved.

OTHER

12. The Board of Trustees of Marion P. Thomas Charter School approves the following change to the school calendar: March 12 will now be a regular school day for students, not a staff professional development day.

Approved.

XIII. ADJOURNMENT

The board adjourned at 8:12 PM.

Prepared by: Misha Simmonds