



Board of Trustees Meeting Minutes (Virtual)
Marion P. Thomas Charter High School of Culinary and Performing Arts
125 Sussex Avenue, Newark, NJ 07103

November 16, 2022 | 5:00 PM ET

Zoom:

<https://us02web.zoom.us/j/87205682710?pwd=dWh4bE5qWCtkWk9PcThPSWdLbVZZUT09>

1. CALL TO ORDER – Open Public Meetings Act - 5:07 PM

- The New Jersey Open Public Meetings Act (“Act”) was enacted to ensure the right of the public to have advance notice of, and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Marion P Thomas Charter School Board of Trustees has caused notice of this meeting to be advertised by having the date, time, and place there of posted on the district’s website (www.mptcs.org), in the office of the Clerk of the City of Newark, and was published in the Star-Ledger in June 2022.

2. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vincent Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Non-Voting Board Members Present	
Elijah Griffiths (Board Secretary/Administrator)	Tina Jalloh(Board Attorney)
Angela Mincy, Chief School Administrator/Superintendent	Kristina Haugen (School Business Administrator)



3. CHAIRMAN'S UPDATE

- Good evening. I want to once again say thank you for the great work being done. We have gotten past our time with the state and we are looking for a favorable response. Thank you all for your hardwork as we prepare for that. Thank you for all the hard work behind the scenes as we continue to move the village forward. (Rouse)

4. SUPERINTENDENT'S UPDATE

- Superintendent Mincy gave her presentation update.
- HIB Assessment Update (Mickens)
 - QUESTIONS
 - This year, on the HIB assessment we received 63 out of 78, correct?
 - Yes, that is correct. (Mickens)
 - Why are we missing the points we are missing? Who's responsible for that? It seems pretty straightforward where we know what the policy is and just need to implement it. I am interested in where are we falling short, who is responsible, and what is the plan moving forward? (Carter)
 - One of the areas we feel we need to grow in is the curriculum and instruction piece for HIB. We had some programs we implemented last year and some teachers were encouraged to have students participate in SEL projects and programs. We feel that is something we need to provide more consistently, so we decided for all 3 campuses we were going to have them enroll in the Everfi K - 12 programing which a free online digital platform that specializes in these curriculum lessons and activities that focuses on financial literacy, social and emotional learning, HIB, mental wellness, digital wellness, and safety to name a few. These programs are programs we plan to implement on a monthly basis during wellness Wednesdays on all campuses. We know in that area we will definitely get more points as our scores were pretty low due to inconsistent curriculum for HIB. We plan to ramp that up this year and do that every month going forward. (Mickens)
 - What about the areas like reporting which seems very straightforward to report in two days? If someone is responsible for the reporting structure, it seems very easy. (Carter)
 - We were meeting expectations not exceeding expectations because some of the information provided that was necessary was not complete. We had to go back and train them in completing the report and how to be sure the investigation is done thoroughly. This year we are working toward that and providing our staff on how to properly report, investigate, and document so we don't run into those same problems. We will do better in that area next year as well. (Mickens)

5. COMMITTEE REPORTS

Personnel Committee

- Good Evening Village. The personnel committee met on November 10th. The meeting was called to order at 5:02P. Board members in attendance were myself and Denard. We went over vacancies in each campus. At the time of the meeting, PAC had 7 vacancies for which they are still working on getting filled: music, special education, 2nd grade science and math, and VP position. STEAM had 4 teacher vacancies that they were in the process of filling: Kindergarten teacher, ELA, science, and a PE teacher. The High school had 4 vacancies in English, chemistry, Spanish, and PE. We talked about



the recruitment hub. We expanded where we would advertise our teacher needs. We successfully hired 14 teacher aids from the WOW bus. We are currently looking for an HR Coordinator as someone has resigned in that department. We are looking for someone familiar with the K - 12 education, certifications, statute 18A + FMLA, and so forth. If anyone is interested and qualified, please apply. There are 11 professional development training sessions to occur. We also talked about the Title 1 appointments that are allocated under the title 1 of 12 assistant teachers. Adjourned at 5:33PM. Recommending for the Board to vote in the affirmative for all the personnel resolutions. (Carter)

Operations & Finance Committee

- Finance
 - We had our meeting last week and spent a lot of time talking about the budget and the percentage of the budget spent on curriculum versus administration. We looked at a 5 year projection of that budget moving forward. We will be working with the SBA as these numbers are very fluid and the projects are fluid. Between now and January, we will be tightening up our 5 year project so it is in line with that 60 - 40 split that is recommended by the state. We reviewed our bill list, and I am proud that our bills were on time. We also looked at the board security and reconciliation report and feel in general that our finances of this school are in a really strong financial position. (Boomer)
- Operations
 - We talked about the active floor which is for the pre-k students. It is a chance to learn in a 3D version with an interactive floor. It is being installed in 5 of the PAC classrooms. We talked about the delayed egress which means if a student was to attempt to leave the building the doors would not open immediately but there would be a 10 second delay. However, if the fire alarm were to go off, the doors would open automatically. We talked about an upgrade to our cloud based security system and reviewed the 187 cameras installed across campuses. We talked about a chrome book tracker which would track the status of a chrome book that every student has received. We talked a little bit about our strategy around security and about the upgrades happening in STEAM in the gym in regards to safety items, bumpers around radiators, padding on walls, and privacy screens. We had a discussion on the boilers as well. (Boomer)
 - I would recommend the board to see a presentation on the interactive floors as it is a modern tool to enhance learning. (Carter)

Curriculum & Instruction Committee

- The curriculum and instruction meeting met on November 8th. Board members present at our meeting were Ince, Dr. Towe, and myself. It was a shorter meeting. We talked about some data. We were shown a lot of different data points. It was very comforting to see that our students who were returning to the village maintained their performance. We transitioned to our pre-k operations plan which is a typical required report. We are asking our board vote in the affirmative so we can submit that to state (Denard)

Culture & Climate + Alumni Committee

- No Updates

Executive Committee

- No Updates



6. RESOLUTIONS

I. [2022-11-16-A: Approval of the November 16, 2022 BOT Meeting Agenda](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

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II. [2022-11-16-B: Approval of the October 26, 2022 BOT Meeting Minutes](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion

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MOTION TO PACKAGE C - E Motion: Carter - Denard**

- III. [2022-11-16-C: Approval of November 22' Personnel Report](#)
[2022-11-16-D: Approval of Title I Appointments](#)
[2022-11-16-E: Approval of Teach For America Training Partnership](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

** : Motion Seconded



Discussion:

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*MOTION TO PACKAGE F - G Motion: Boomer - Valdivieso***

IV. [2022-11-16-F: Approval of November 22' Finance Report](#)

[2022-11-16-G: Approval of Annual Ch. School Fiscal Questionnaire & DOE Submission](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

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V. [2022-11-16-H: Approval of Annual Preschool Operations Plan](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

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VI. [2022-11-16-I: Approval of MPTCS 8th Grade Field Trip to MPTCS HS](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

** : Motion Seconded



Discussion:

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7. PUBLIC COMMENT - It is now time for public participation. To engage in public comment, all speakers must register via the district's website no later than 5 calendar days prior to the advertised meeting by 5:00 PM ET. Please state your name and address for the record. All speakers will have 3-minutes to address the BOT.

- No registered speakers

8. CLOSED SESSION - 5:44 PM

9. CLOSING REMARKS FROM BOARD CHAIR:

Thank you to all for your hard work and dedication to the village. Have a great evening! Committees thank you for meeting. Please come to the next meeting with a committee report.

10. MOTION TO ADJOURN: 5:45 PM ET Rouse - Denard**

Respectfully submitted at: 11/16/2022

Submitted by: Elijah D. Griffiths

** : Motion Seconded