

Board of Trustees Meeting Minutes (Virtual)
 Marion P. Thomas Charter High School of Culinary and Performing Arts
 125 Sussex Avenue, Newark, NJ 07103

January 25, 2023 | 5:00 PM ET

Zoom:

<https://us02web.zoom.us/j/87205682710?pwd=dWh4bE5qWCtkWk9PcThPSWdLbVZZUT09>

1. CALL TO ORDER – Open Public Meetings Act - 5:05 PM

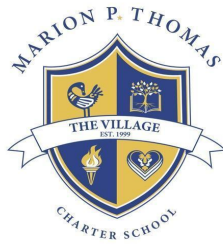
- The New Jersey Open Public Meetings Act (“Act”) was enacted to ensure the right of the public to have advance notice of, and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Marion P Thomas Charter School Board of Trustees has caused notice of this meeting to be advertised by having the date, time, and place there of posted on the district’s website (www.mptcs.org), in the office of the Clerk of the City of Newark, and was published in the Star-Ledger in June 2022.

2. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vincent Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Allan Boomer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Non-Voting Board Members Present	
Elijah Griffiths (Board Secretary/Administrator)	Tina Jalloh(Board Attorney)
Angela Mincy, Chief School Administrator/Superintendent	Kristina Haugen (School Business Administrator)

** Motion Seconded



3. CHAIRMAN'S UPDATE

- Good evening everyone. Happy New Year to all we have not seen since the last school year. I would like to thank the board of trustees for their time and leadership. Your work and time is valuable and greatly appreciated. Thank you Superintendent Mincy for your leadership and for all who follow this vision. Marion P Charter school is just a few points away from earning our board certification. We will be training on discipline in the near future so we can write policy on that matter. It is our goal to develop policies that reflect the goals the school is going into. We have made a decision a few months ago to remove ourselves from the Universal enrollment program, we are now in another program for enrollment. We will follow the lead of the superintendent to make sure MPTCS is full at capacity. Thank you so much! (Rouse)

4. SUPERINTENDENT'S UPDATE

- Superintendent Mincy gave her presentation update.
- Principals present on NJSLA data.
 - Extensive Q&A found in recording.

5. COMMITTEE REPORTS

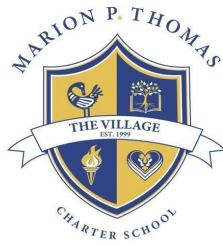
Personnel Committee

- The personnel committee meet on Thursday January 19th at 5P in attendance was myself, vice chair Carter, Ms. Wilkerson, and our board secretary. Discussed the following updates. Toyota has donated non perishable items for the holiday season in a build a bag event at MPTCS HS. 13 families attended and left with bags of goodies. We also discussed a compensation package for district recruiter. It will be a contractor rate meaning taxes will not have to be taken out. Hiring school executive admin central office staff which would generate a \$600 bonus per hire which would be paid for the recruiter in bonus after the staff makes it all the way to starting the position. There is a capped salary of \$75,000. Social workers, nurses, and teachers would offer a bonus of \$400 per hire. Higher operations and support staff would offer \$300 per hire. We will be posting these roles this year to assist our active HR department. We discussed vacancies. 20 vacancies across the district. We also discussed state grant program to teach STEM across public schools. We plan to participate. We went over this month assignments, retirements, reassignments, leave of absences, etc. We offer referral bonuses so please send candidates our way. (Rouse)

Operations & Finance Committee

- We talked about a lot of the improvements. We selected a minority owned firm for an upcoming large project. It is exciting to start to focus on selecting minority owned firms when possible. Delayed Egress in works, dance bars, culinary improvements should be ready for August of this year. Talked about the new enrollment system and how it is progressing in enrollment. Talked about our on target enrollment and ways to improve. Went over all financial reports such as the bill list. Audit was extended because the state was delayed a bit longer. Spent time looking at budget and enrollment numbers, no major changes. We focused on our 60-40 ratio that 60% went to instruction. Went over the board secretary report, treasury report, and board secretary report. School is in excellent financial health. (Boomer)

Curriculum & Instruction Committee



- Good evening. I will keep this short since you heard a lot about curriculum today. Met on Tuesday January 10th. Only voting on field trips. 3 up for approval. 1st to the national museum of math for our Freshman honor's academy and two related to culinary competition. 1st one is a mock culinary competition to prepare culinary students for state competition. We are having a STEM night on March 14th as an opportunity to engage families in fun things to make learning fun. Last two things we talked about were parental engagements. As we talked about state scores, all individual scores are uploaded and parents have access anytime in the parents portal. You can easily get caught up in state scores, but as many noted we can not stress the importance of those extended experiences. The experiences we are creating are equal or even of more importance. When tasked to reimagine that is another area we are making strides. (Abbaleo)

Enrollment Ad Hoc Committee

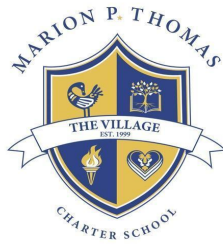
- I will keep this short but I did want to speak about this. We have decided to do an ad hoc committee for the enrollment season. We met on January 17th in attendance were myself, Ms. Griffin, Mr. Shankar, and Vice Chair Carter. We discussed the strategic plan for marketing enrollment. We are meeting weekly to touch base. We talked about a billboard that is on hold to finish legal finalization. We have daily canvassing boots on the ground to see students and staff members going into the community to encourage people to come to MPTCS. We are calling current students to make sure they are happy and if they are leaving why they are leaving. I would like the board to complete a message or tweet as to why you decided to volunteer board member time so we can share that. Need all hands on deck especially since transition to the new enrollment system. (Gilchrist)

Culture & Climate + Alumni Committee

- No Update

Executive Committee

- No Update



6. RESOLUTIONS

I. [2023-1-25-A: Approval of the January 25, 2023 BOT Meeting Agenda](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

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II. [2023-1-25-B: Approval of the December 21, 2022 BOT Meeting Minutes](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

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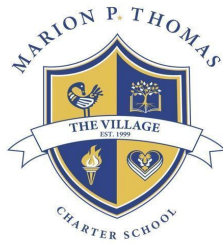
III. [2023-1-25-C: Approval of January 23' Personnel Report](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

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** : Motion Seconded



IV. [2023-1-25-D: Approval of January 23' Finance Report](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

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V. [2023-1-25-E: Approval of Sidewalk Repair Bid & AA Berms Contract](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

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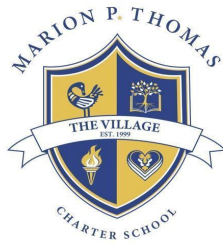
VI. [2023-1-25-F: Approval of Field Trips](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

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** : Motion Seconded



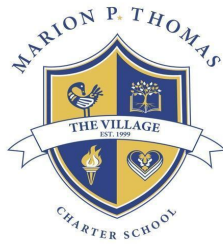
VII. [2023-1-25-G: Approval to Amend Bank Update - M&T Bank](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jasonn Denard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion:

- Just to make sure we are on the same page, we already approved terms and we are just changing the lender, correct? (Valdivieso)
 - That is correct. (Jalloh)

** : Motion Seconded



7. PUBLIC COMMENT - It is now time for public participation. To engage in public comment, all speakers must register via the district's website no later than 5 calendar days prior to the advertised meeting by 5:00 PM ET. Please state your name and address for the record. All speakers will have 3-minutes to address the BOT.

- No registered speakers

8. CLOSED SESSION - 7:05 PM

9. CLOSING REMARKS FROM BOARD CHAIR:

Thank you to all for your hard work and dedication to the village. Have a great evening! Committees thank you for meeting.

10. MOTION TO ADJOURN: 7:05 PM ET Rouse - Carter**

Respectfully submitted at: 1/25/2023

Submitted by: Elijah D. Griffiths

** : Motion Seconded