

Board of Trustees Meeting April 26, 2023 (Virtual)
 Marion P. Thomas Charter High School of Culinary and Performing Arts
 125 Sussex Avenue, Newark, NJ 07103

April 26, 2023 | 5:00 PM ET

Zoom:

<https://us02web.zoom.us/j/87205682710?pwd=dWh4bE5qWCtkWk9PcThPSWdLbVZZUT09>

1. CALL TO ORDER – Open Public Meetings Act - 5:04 PM

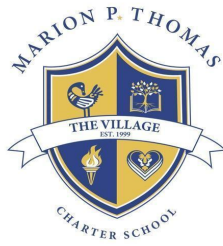
- The New Jersey Open Public Meetings Act (“Act”) was enacted to ensure the right of the public to have advance notice of, and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Marion P Thomas Charter School Board of Trustees has caused notice of this meeting to be advertised by having the date, time, and place there of posted on the district’s website (www.mptcs.org), in the office of the Clerk of the City of Newark, and was published in the Star-Ledger in February 2023.

2. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vincent Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Non-Voting Board Members Present	
Elijah Griffiths (Board Secretary/Administrator)	Tina Jalloh(Board Attorney)
Angela Mincy, Chief School Administrator/Superintendent	Kristina Haugen (School Business Administrator)

** Motion Seconded



3. CHAIRMAN'S UPDATE

- Chairman Rouse gave an update.

4. SUPERINTENDENT'S UPDATE

- Superintendent Mincy gave her presentation update.
 - Mr. Williams head of safety and climate and culture introduction.

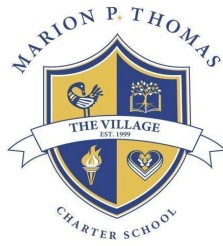
5. COMMITTEE REPORTS

Personnel Committee

- The personnel committee met on Monday, April 24 at 5:04 PM. Those in attendance were myself, chairman Rouse, and Dr. Towe. In that meeting we spoke about the personnel changes. In the 2023 to 2024 school year we have two Principals up for hire plus one Vice Principal. We are asking that you approve them this evening. We have one vice principal on the agenda to be approved to start work for this school year, also one teacher and one long-term sub. The long-term sub is a graduate of Marion P. Thomas and waiting to get their certification. They would be brought on as a long-term sub. We love to see our scholars coming back and knowing that they have a place to work in the village to give back and be encouraging to the young people. We also have 3 instructional staff on the agenda. We have 2 terminations that we spoke about in detail. We have 3 resignations: 2 instructional & 1 VP. We had a conversation with that head of security and heard about his agenda. We look forward to being a support to him. (Carter)

Operations & Finance Committee

- Operations
 - We actually have some good news. We started the sidewalk renovations which is about 90% done. We went with a minority owned vendor and he did an exceptional job. We also have some railing work that needs to be fixed at the 7th street campus. That is in the process of being done. We also went with a minority owned business. We have a number of emergency repairs coming up. The custodians have been doing an amazing job keeping our school clear over spring break. NJ Start is a new vendor we are considering which is also a minority owned vendor. We installed our new crest at the high school. We have our 3rd grade setup with chrome books, so we are NJSLA ready. An enrollment update. There were about 325 families that ranked us as number 1. We made about 218 matches. Thank you to all staff who volunteered and came in during Spring Break to make contact with the families. We are on track to hit our goal for enrollment. (Gilchrist)
- Finance
 - In finance, we will be putting forth a few reports to be accepted by the board. We also talked about our audit findings. There were a few findings the audit found. We asked the SBA to come and go over findings and decide if they agree or disagree and how to move forward. One item was our food service vendor Aramark. An item found by auditors is where the school was not properly reimbursed because of an issue where there needs to be a proper count of how many students served food. The count was off and as a result we did not receive \$14000. We voted as a committee to withhold Aramark payment this month until we have a chance to meet with them and talk about their contract. We will likely vote to extend the contract but we want to meet with them and get a better understanding of what went wrong here. (Boomer)
 - QUESTIONS



- That \$14000 mistake, was that due to an error on their part? (Valdivieso)
 - It looks that way. There is some onus on our end as well. It is our opinion that they share in that as well. We intend to meet with them to discuss this. We do spend about 2 million dollars a year on food, so 14K to them might not seem like a lot. But to not receive 14K for us is a lot, so we need to tighten up the process and make sure we are aware of our dissatisfaction about this incident as well as discussion on their ending contract. (Boomer)
- Have we discussed alternative options to renewing this contract? (Valdivieso)
 - Yes, we discussed alternatives but because it's already April we thought about extending and going on a search for next school year. This is a very mission critical contract and you don't want to have someone not do a great job. I think 14K aside we were fairly pleased. We just don't know if we will have time this year to do a full RFP.
- What is the length of the contract? (Valdivieso)
 - It is renewed yearly. (Haugen)
- For the corrective action plan, it says draft. It seems to be missing some items, what is missing from the complete document? (Valdivieso)
 - The blocks that are on there are just to certify we followed the corrective action plan. I will remove the draft template when I submit it. It is just the way the DOE sent it, so I left it in that format in case he had any revisions. (Haugen)

Curriculum & Instruction Committee

- The big ticket item for curriculum and instruction in this month obviously is the NJSLA that is coming up this month. We are taking a multifaceted approach to attacking it. Ms Mincy highlighted the testing dates and window. If you follow us on social media, you have probably seen that the countdown for NJSLA testing has begun. We have tasked our school best teams to host discussions with our students and parents to stress the importance of this test administration. We are making sure we are good from an infrastructure standpoint, such as chrome books and Internet connections. The items we will be voting on tonight first are field trips. We have five field trips all together. Two are related to the senior class, and three to our partnerships with students through science. The other item we are voting on is a Teach for America partnership. They will be working with our PAC students. They will be paired with a teacher. This is free for our school, and will help us in the future with national teacher shortage. Hopefully this will strengthen our teacher pipeline. (Abbaleo)
- QUESTIONS
 - With the teachers for America contract, it mentions our attorney has notes on it. The version attached, I do not see those notes. Attorney Jalloh can you highlight any notes you thought were significant before we vote on this? (Valdivieso)
 - From my understanding, all the notes were approved by Teachers of America so they were incorporated into the contract. (Jalloh)

Culture & Climate + Alumni Committee

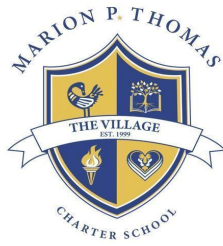
- No report.

Enrollment Ad Hoc Committee

- No report.

Executive Committee

- No report



6. RESOLUTIONS

I. [2023-4-26-A: Approval of the April 26, 2023 BOT Meeting Agenda](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Discussion:

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II. [2023-4-26-B: Approval of the April 6th, 2023 BOT Special Meeting Minutes](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Discussion:

- Noted edit to mark Valdivieso as present but tardy.
- I want to apologize for the tardiness, I had a work conflict that could not be moved. (Valdivieso)

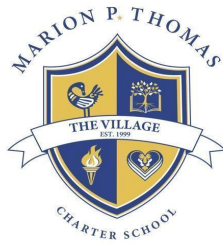
III. [2023-4-26-C: Approval of April 23' Personnel Report](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Discussion:

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** : Motion Seconded



IV. [2023-4-26-D: Approval of the Corrective Action Plan + Certificate of Implementation](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Discussion:

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V. [2023-4-26-E: Approval of NJSIG Safety Grant - \\$10,284.00](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Discussion:

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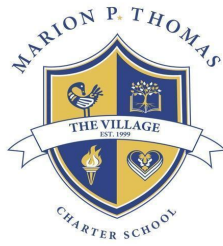
VI. [2023-4-26-F: Approval of April 2023 Finance Report](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Discussion:

- This includes the vendor list correct? What is CHLIC (Valdivieso)
 - Yes, this includes the vendor list. And CHLIC is (inaudible) (Haugen).

** : Motion Seconded



VII. [2023-4-26-F-1: Approval of NJSTART for Cooperative Purchasing](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Discussion:

- What does NJSTART do for cooperative purchasing? (Valdivieso)
 - It allows the school to use NJSTART for cooperative purchasing meaning they go out to bid on behalf of the school. So when we use a vendor provided by them, they have already been vetted. It makes it a little easier when we want to follow the procurement process for certain vendors. (Haugen)
- Can you explain what the vetting entails? (Valdivieso)
 - NJSTART will do the vetting for a project. And they might have a vendor already so we don't have to go out to bid. (Haugen)
- Vetting the competitive pricing or going back and making sure other things about the company are vetted? I am sure our attorney still has to review the legal aspects, but is there anything else that this takes off our plate? (Valdivieso)
 - It won't necessarily be something we are entering into a contract with. So a lot of the things we need second quotes for it would alleviate a lot of the work for the facility manager and school when we go over the \$66,000 threshold. (Haugen)
- Is there any foreseeable risk to outsourcing this? (Valdivieso)
 - No. This is another vendor the school has suggested we participate with. I think this organization has a lot of additional facilities that the other vendors do not have. (Haugen)

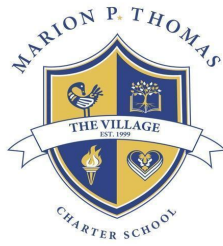
VIII. [2023-4-26-G: Approval of Field Trips](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Discussion:

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** : Motion Seconded



IX. [2023-4-26-H: Approval of Teach for America Summer Partnership Contract](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vincent Rouse	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Julio Valdivieso	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dashay Carter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allan Boomer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Briana Gilchrist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Toni Ince	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Princess Towe**	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Discussion:

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7. PUBLIC COMMENT - It is now time for public participation. To engage in public comment, all speakers must register via the district's website no later than 5 calendar days prior to the advertised meeting by 5:00 PM ET. Please state your name and address for the record. All speakers will have 3-minutes to address the BOT.

- No registered speakers

8. CLOSED SESSION - 5:51 PM

9. CLOSING REMARKS FROM BOARD CHAIR:

Thank you to all for your hard work and dedication to the village. Have a great evening! Committees thank you for meeting.

10. MOTION TO ADJOURN: 5:51 PM ET Valdivieso- Carter**

Respectfully submitted at: 4/26/2023

Submitted by: Elijah D. Griffiths

** : Motion Seconded