

AGENDA
Board of Trustees
School District Six and Columbia Falls High School District
Regular Board Meeting
Monday, July 10, 2023
6:00 p.m.
School District Six Board Room

1. **Call to Order**
2. **Pledge to the Flag**
3. **Approval of Agenda**
4. **Consent Agenda**
 - a. Approval of board meeting minutes – Pgs. 1-12
 - b. Approval of June bills
 - c. Approval of Investment Reports
5. **Public Participation**
6. **Reports**
 - a. K-8 Facility Bond Project – Dave Jolly – Pg. 13
 - b. Clerk / Business Manager – Pgs. 14-15
 - c. MTSBA Board Report – Trustee Riley
 - d. Superintendent – Cory Dziowgo
 - e. Board Chair
7. **Action/Discussion Items:**
 - a. Consideration of the 2023 MTSBA Annual Meeting electronic ballot vote. – Pgs. 16-18
 - b. Consideration of the renewal of the propane gas agreement with CityServiceValcon for FY 24.-Pgs. 19-20
8. **Personnel**
 - a. **The superintendent has accepted the following resignations:**

Becky Sorensen	Special Educ. Para – Glacier Gateway – end of SY 22-23
Chad Green	JH Football Coach – end of SY 22-23
Kenneth Little	Food Service – end of SY 22-23
Tad Rosenberry	Bus Driver – end of SY 22-23
Ruby Beach	Custodian – July 21, 2023
Dave Wick	Superintendent – retirement effective June 30, 2023
Diane Marsh	Business Education Teacher – High School – end of SY 22-23
 - b. **Consideration of the following hiring recommendations:**

Alyssa Morales	Music Teacher – Ruder Elementary
Alicia Evans	Counselor – Ruder Elementary
Bailey Vukonich	Grade 5 Teacher – Ruder Elementary
Amie Dziowgo	Grade 2 Teacher – Ruder Elementary
Tabitha Roth	Bus Driver
Jessica Moutray	Learning Strategies and Student Tutoring Para – HS
Jessica Victor	Freshman Class Advisor
Amanda Perry	Traffic Education Teacher - HS

Temporary Summer Hires

Blake Rosenbaum	Summer Custodian
Syndi Newbury	Summer Food Service
Paul Rossi	Summer Custodian
Heidi Wolf	Summer Food Service
Dawn Garwood	Summer Custodian
Jessica Victor	Summer School Teacher - HS

c. Consideration of the following travel request:

Michelle Swank Pacific NW Institute on Special Education Law Conference
October 9-11, 2023
Vancouver, WA
Paid through Medicaid Funds

9. Miscellaneous and Future Planning:

- Schedule Canyon Elementary Building Use Committee Meeting
- Schedule Policy Committee Meeting
- Certified Negotiations Committee – July 11, 2023 – 9:00 AM
- Special Meeting/Work Session – July 24, 2023 – 6:00 PM

10. Adjournment

**The next Regular Board Meeting will be held at 6:00 p.m.,
Monday, August 14, 2023, in the School District Six Board Room**

SPECIAL MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
FRIDAY, MAY 26, 2023

Unofficial

The Special Meeting of the Board of Trustees of School District Six was held at 12:00 P.M., Friday, May 26, 2023, in the Boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, MT 59912.

PRESENT:

Jill Rocksund Board Chair
Barbara Riley Vice Chair
Justin Cheff Trustee
Casey Heupel Trustee Via Zoom
Megan Upton Trustee
Wayne Jacobsmeyer Trustee
Heather Mumby Trustee Via Zoom
Dave Wick Superintendent of Schools
Dustin Zuffelato Business Manager/Clerk

ABSENT:

Keri Hill Trustee

Call to order at 12:01 P.M.

CALL TO ORDER

Motion by Riley, second by Cheff, to approve the agenda as presented.

APPROVE AGENDA

Public comment was requested and there were none.

Passed 7-0

Public Participation:

PUBLIC PARTICIPATION:

Public comment was requested and Columbia Falls Citizen, Joe O'Rourke, provided a written statement that was read by Chair Rocksund. Mr. O'Rourke would like to see new curriculum programs and have a citizen's committee assist the Curriculum Director in choosing such programs. Also, he is seeking answers as to why the Professional Development Committee only has one board member assigned. Chair Rocksund mentioned that questions will be answered when discussing committees.

Purpose of this Special Meeting is approve the board committee assignment lists.

ACTION/DISCUSSION ITEMS:

Action/Discussion Items:

Discussion was had regarding the committees and Trustee Jacobsmeyer agreed with Joe O'Rourke in thinking that the Board is not properly represented with only one member on any of the committees; there should be a minimum of two board members on every Committee, if possible. Chair Rocksund reminded members that the Professional Development Committee is not in the union contract, but is required to comply with accreditation standards. Committees such as the Evaluation Committee and Preparation Time Committee have not met for a long time; other committees like the Administrative Team Committee meets every Thursday to work together and talk about operational goals and objectives. Committees that are comprised primarily of certified teachers are led by Curriculum Director Mark McCord. These

Unofficial

Committees include Gifted and Talented Committee, Technology Committee, and Professional Development Committee. The Professional Development committee is led by teachers and works to develop training opportunities. It is not a Board Committee. The committee meets three to four times per year and the Board Member does not lead the work. Curriculum Director McCord informed the Board that the Professional Development Committee is currently looking at new K-5 math and HS math programs. The group of twelve (12) teachers are reviewing programs and have narrowed the number down to three (3) that are possibilities. By next year one will be adopted, shared through parent meetings, materials will also be in the office for review, and then shared with the Board. The committee possibly could have a parent meetings in the fall to help get down to one program. Trustee Jacobsmeyer still feels that the committee is a huge part of public education and should have more representation from the Board, and there are people who want to sign up. Chair Rocksund reminded the Board that there is always some conflict on who is on committees, it is the Chair's responsibility to assign committees. It is the Chair's discretion on which Board Members should be on committees based on who is the best fit.

Original motion by Riley, second by Mumby, to approve board committee lists as presented. After discussion and public comment, there was a revised motion by Jacobsmeyer, second by Riley to approve the list of committees with the exception of the Professional Development Committee as the Board Chair will work to revise the composition of this Committee and it will be voted on at the next regular meeting.

Passed 7-0

MISC/FUTURE
PLANNING

Miscellaneous and Future Planning:

- Retiring Staff Reception – Thursday, June 1, 2023 – 5:00 P.M
- Graduation – Saturday, June 3, 2023 – 11:00 A.M.
- Work Session – Monday, June 5, 2023 – 6:00 P.M.

The June 5 Work Session will have two presentations and proposals for liability and property insurance. The final vote will be at the Regular Meeting on June 12, 2023.

There are some transportation issues coming to members' attention and a Transportation Committee Meeting may need to be scheduled.

MEETING
ADJOURNED

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 12:40 P.M.

Board Chair

Business Manager/Clerk

SPECIAL MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
MONDAY, JUNE 5, 2023

Unofficial

The Special Meeting of the board of Trustees of School District Six was held at 6:00 P.M., Monday, June 5, 2023, in the Boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, MT 59912.

PRESENT:

Jill Rocksund Board Chair
Barbara Riley Vice Chair
Megan Upton Trustee
Justin Cheff Trustee
Keri Hill Trustee
Heather Mumby Trustee
Casey Heupel Trustee
Dave Wick Superintendent
Dustin Zuffelato Business Manager/Clerk

ABSENT:

Wayne Jacobsmeyer Trustee

Call to order at 6:01 P.M.

Motion by Heupel, second by Riley, to approve the agenda as presented.
Public comment was requested and there was none.
Passed 7-0

Public Participation:

Approximately one (1) person participated in the meeting remotely via Zoom.
Approximately five (5) people attended the meeting in person.

Public comment was requested and there was none.

Purpose of this Special Meeting is to have presentations regarding property and liability insurance proposals from:

- MSGIA
- Montana Schools Property and Liability Insurance Plan (MSPLIP)

Presentations were conducted by Shawn Bubb and Matt Komac representing MSGIA and Kim Thomas and Brandy Garber from MSPLIP. MSPLIP is a branch of Payne West Insurance Company. The Board was able to hear proposals by both groups, accompanied with written reports. Trustee Riley inquired into the coverage limit differences and asked why they were not the same so that the premiums could be compared apples-to-apples. Dustin Zuffelato, Business Manager/Clerk noted that the coverage limits proposed were the best each respective carrier could provide. Trustee Cheff and Trustee Upton both noted that although the premium for the MSGIA plan is higher, the coverage protection and service appears worth the extra cost. The Board will consider both companies at the next Regular Board Meeting.

CALL TO ORDER

APPROVE AGENDA

PUBLIC PARTICIPATION:

INSURANCE PRESENTATIONS

SPECIAL MEETING

JUNE 5, 2023

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MISC/FUTURE
PLANNING

MEETING
ADJOURNED

Miscellaneous and Future Planning:

- Regular Board Meeting – Monday, June 12, 2023 – 6:00 P.M.
- Certified Negotiations – Monday, June 12, 2023 – 11:00 A.M.
- Retirement Reception – Thursday, June 29, 2023 – 5:30 P.M. - Jagz

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 7:43 P.M.

Board Chair

Business Manager/Clerk

REGULAR MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
MONDAY, JUNE 12, 2023

Unofficial

The Regular Meeting of the Board of Trustees of School District Six was held at 12:00 P.M., Monday, June 12, 2023, in the boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, MT 59912.

PRESENT:

- Jill Rocksund Board Chair
- Barbara Riley..... Vice Chair
- Megan Upton..... Trustee
- Keri Hill..... Trustee
- Heather Mumby..... Trustee Via Zoom - 6:02 P.M.
- Wayne Jacobsmeyer Trustee
- Casey Heupel..... Trustee
- Dave Wick Superintendent
- Dustin Zuffelato..... Business Manager/Clerk

ABSENT:

- Justin Cheff..... Trustee

Call to order at 6:00 P.M.

CALL TO ORDER

Motion by Heupel, second by Riley, to approve the agenda as presented.
Public comment was requested and there was none.
Passed 7-0.

APPROVE AGENDA

Motion by Hill, second by Upton, to approve the consent agenda as follows:

APPROVE CONSENT AGENDA

- Approve May bills
- Approve the investment report.
- Approve the minutes of May 8, 2023, regular and organizational meetings.
- Student activity account transfers.

With one change on the minutes from May 8, 2023.
Public comment was requested and there was none.
Passed 7-0

PUBLIC PARTICIPATION:

Public Participation:

Approximately three (3) people participated in the meeting remotely via Zoom. Approximately thirteen (13) people attended the meeting in person.

Community Member Larry Wilson was on the Board that hired Superintendent Dave Wick and wants to thank him for his many years of service to the District and what he does for kids.

Reports:

REPORTS:

K-8 Facility Bond Project – Owners Representative Dave Jolly was not available to provide an update. Superintendent Wick informed the Board regarding a meeting today with Swank representatives and District Administration. The High School HVAC project will commence this summer. Glacier Gateway punch list items will be completed adding accents, completing the

Unofficial

kitchen and site work like parking lot, planting of approximately 110 trees, and acclimatize the wood in the front. Ruder Elementary will have the basketball court repainted and will have a little kids playground on the north side of building finished, make the school more handicap accessible, dropping ceilings to look uniform, doing finishing safety projects like a catwalk on top of roof for snow removal and drain cleaning for our maintenance crew. Clerk Zuffelato mentioned that it is important to continue to inform the community regarding the K-8 Facility Bond Project. Specifically, to celebrate the scope, the timing, and issues (Covid), and the District is still under budget. The next project is to work toward improving the High School and we need the community support to continue to improve the school facilities. Superintendent Wick commended Swank, with the many projects and COVID issues that it is amazing that it came in under budget.

The Elementary School Principals provided the Board with written reports.

High School Principal Jon Konen provided the Board with a written report. Vice Chair Riley mentioned the record breaking scholarship amount of over \$6 million by the senior class.

District Business Manager/Clerk provided the Board with a written report. Budget work on teacher contracts for next year is in progress plus looking at other costs and the amount provided from state of 2.7% is not going to be enough to cover ongoing expenses. At some point the District is going to have to rely on the local community to pass an overbase levy to cover costs or may have to look to make strategic budget cuts if the levy election next spring fails. Harry Cheff, from MSGIA, was there for the District's renewal for Workers' Compensation Insurance. Mr. Cheff and Michaelyn Kimmet have been working hard with safety committees to lower workplace injury claims. Title I is projected to have some year end balances and can roll over to next year to be used to help offset the projected general fund budget deficit. The Food Service program has many unpaid accounts. This appears to be a result of residual perception that meals were free during COVID. Seniors had their accounts paid by an Angel Gift to graduate, but we need to get communications to families reminding them that meal accounts need to get paid. The District needs to look at maybe not allowing unpaid accounts to get so high next year, and to push the free and reduced lunch application to help families. Approximately \$3,000 of debt is from staff lunches. The Hot Lunch Department will continue to collect on outstanding funds.

Special Education Director Michelle Swank provided the Board with a written report.

Curriculum Director, Mark McCord, discussed the two resources for new math curriculum - Bridges Math and Big Idea Math. The elementary schools will be trying both and then pick one. Wrapping of dyslexia screenings and looking for ways to do a better job catching students who may be having issues. The District will have five English Language Learners next year in high school who have met with teachers. Jon Konen is to set up a program and a couple students are starting summer school with use of Rosetta Stone. New teacher orientation will be a smaller group this August with 13 new teachers. The Curriculum Office will work on reporting standards on report cards this summer.

Trustee Barbara Riley updated the Board about the recent proceedings of the Consortium of State School Boards Associations (COSSBA) and the Montana School Board Association

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(MTSBA). A written report was provided. Meetings were conducted the week before on Wednesday, Thursday and Friday. There is an opening for one staff attorney. The annual business meeting information will be coming out at end of month or before the July meeting. School leadership and board training is available online focusing on reviewing responsibilities as a board member and policy changes (30) from state legislature. There are two lawsuits related to schools, the charter school bill and special education dollars that can follow a child by parents' choice. Added with the report is a letter to editor regarding cell phones in classrooms from a retired teacher and the concern about controlling cell phones in all grades.

Superintendent Dave Wick discussed his last enrollment figures, in last six weeks the enrollment is down about five students. Attendance statistics would like at 95%, otherwise teachers must reteach the material missed. The Friday before Memorial Day weekend is a largest missed day. In the High School, the last three days of school had the best attendance because of final exams. The Policy Committee will be busy getting the manual updated following the end of the state legislative session. Mr. Wick has had several meetings with new Superintendent Dziowgo to help him have a deeper understanding of the District, especially historical issues. This is his last board meeting and wanted to thank the Board for support and everything done for him.

Board Chair Jill Rocksund informed the board that she attended the MTSBA annual meeting on Thursday afternoon. Chair Rocksund recommended each Trustee take the time to view the videos to be informed of roles as a Board Member.

Action/Discussed Items:

Trustee Jacobsmeyer requested to table the approval of renewing the District's contract with the Montana Quality Education Coalition (MQEC) until Superintendent Dziowgo was in office. Motion by Jacobsmeyer, second by Upton, to table the discussion of approving the contract with MQEC until Superintendent Dziowgo was in office.

Did not pass 2-5, yes votes from Jacobsmeyer and Upton

Discussions continued regarding the contract with MQEC. Chair Rocksund noted that MQEC was much more than lobbying for the Board. It protects the constitution that students have the right for a strong education. As Board members, everyone took an oath to support the Montana Constitution. MQEC supports Montana students and the Board as well. It is a service to the entire state to have safeguards in place to ensure the constitution. Trustee Upton does not support MQEC being the lead plaintiff for the lawsuit against House Bill 562. Trustee Mumby mentioned the quality education lawsuit in 2009 that MQEC supported on behalf of the Columbia Falls School Board against the State of Montana. The District should continue to support MQEC.

Motion by Riley, second by Mumby, to approve MQEC renewal for SY23-24.

Public comment was requested and State Representative Braxton Mitchell asks to not renew with MQEC, it is bad for Columbia Falls to be part of the lawsuit against House Bill 562.

School District 6 is ignoring what the community wants. The Board should stand with Columbia Falls parents and not Helena lobbyists. Community Member Judy Territo reiterated that the state legislature representing the will of the community passed school choice, that public schools are lacking, and to give parents a school choice. MQEC is not a good organization and they do not support Columbia Falls' interest. Let's not use the District funds to support this. Passed 5-2, no votes Jacobsmeyer and Upton.

Discussion on getting rid of library (classic) books was had.

ACTION/DISCUSSION ITEMS:

MOTION TO TABLE
APPROVING MQEC
CONTRACT
RENEWAL UNTIL
NEW SUPT. ARRIVES.
MOTION DENIED

MOTION TO
APPROVE CONTRACT
RENEWAL WITH
MQEC FOR SY 23-24.

REGULAR MEETING

JUNE 12, 2023

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MOTION TO APPROVE
RESOLUTION 414

Motion by Heupel, second by Mumby, to approve Resolution No. 414: Disposition of Abandoned, Obsolete, and Undesirable Property.
Public comment was requested and Community Member Judy Territo wanted to know if the novels can be seen by the community to purchase. Clerk Zuffelato noted that after a required 14 day notification period, the surplus property will be available for the community.
Passed 7-0

MOTION TO APPROVE
RESOLUTION 413

Motion by Riley, second by Mumby, to approve Resolution No. 413: Columbia Falls Elementary School District 6 and Columbia Falls High School District Request for Flathead County Election Administration to Conduct 2024 Annual School Election.
Public comment was requested and there was none.
Passed 7-0

MOTION TO APPROVE
THE APPOINTMENT OF
TRUSTEE UPTON TO
THE PROF. DEVELOP.
COMMITTEE

Chair Rocksund appointed Trustee Upton to serve on the Professional Development Committee.
Motion by Mumby, second by Hill, to approve the Professional Development Committee member assignment.
Public comment was requested and there was none.
Passed 7-0

MOTION TO APPROVE
THE KINDERGARTEN
AGE WAIVERS FOR SY
23-24

Motion by Riley, second by Upton, to approve the following kindergarten age waiver students for SY 23-24: D.E.B. (01/09/2019), J.M.H. (12/15/2018), O.P.J. (10/3/2018), B.J.K. (10/5/2018), R.W.S.B. (12/22/2018), T.M.R. (05/15/2018), R.S.C. (3/20/2019), A.B.S. (8/06/2019), E.V.L. (3/21/2019).
Public comment was requested and there was none.
Passed 6-0

MOTION TO APPROVE
FLATHEAD CROSS-
ROADS INTERLOCAL
AGREEMENT FOR SY
23-24

Motion by Riley, second by Hill, to approve the Flathead Crossroads Interlocal Agreement between School District 6 and Evergreen Schools.
Public comment was requested and there was none.
Passed 6-0

MOTION TO APPROVE
CANYON ELEMEN-
TARY FACILITY LEASE
AGREEMENT WITH
MT DEPT OF
CORRECTIONS

Motion by Heupel, second by Jacobsmeyer, to approve the Canyon Elementary Facility Lease Agreement between School District 6 and Montana Department of Corrections.
Public comment was requested and there was none.
Passed 7-0

MOTION TO APPROVE
PROPERTY LIABILITY
INSURANCE RENEW-
AL WITH MSGIA.

Motion by Mumby, second by Heupel, to approve the property liability insurance policy renewal with Montana School Group Insurance Authority (MSGIA) for SY 23-24.
Public comment was requested and Harry Cheff from MSGIA commented on the partnership with the District since 1988 for Workers' Compensation and 2009 for Liability and Property insurance. Mr. Cheff is the District's School Risk Manager and works closely with Michaelyn Kimmet. In the next couple of weeks he will be dropping off a service agreement for next school year.
Passed 7-0

REVIEW OF
COMPOSITE HS
SCHOLARSHIP AND
GRADUATION PLAN
STATISTICS

A review of composite high school scholarship and graduation plan statistics was conducted. Seventy-five (75) different students from the senior class received a scholarship, which is a little over 50%. The \$6 million is the total scholarships money and not the scholarships claimed. The report shows how FVCC is a viable option for the District's students.

Unofficial

Personnel:

The Board acknowledged the following resignations previously accepted by the Superintendent: Kira Luscher – Ruder Counselor, Amanda Douglas – Ruder RISE Paraeducator, Kelsey McFadden – Ruder First Grade Teacher, Peyton Kehr – Ruder Fifth Grade Teacher, Camberia Harwood – JH Cross Country Coach, Tessa Peters – Hot Lunch Helper, Amber Little – Hot Lunch Helper, Neil Johnson Jr. – Custodian, David Walter – Bus Driver, Sharon Dunigan – Bus Driver, Kurt Ruffley – Freshman Basketball Coach, Jessica Victor – HS Math Tutor

PERSONNEL:

Motion by Riley, second by Upton, to approve the following Elementary District hiring recommendations: Tana Poor – Ruder Special Ed Para, Caitlin Coghlan – JH Science Teacher, Sarah Sheldon – Ruder Special Ed Teacher, Tessa Peters – Ruder Special Ed Para, Amber Little – Ruder Kindergarten Para, Stephanie Gregorash – Ruder Kindergarten Para, Mary Burns – JH Cross Country Coach, Suzann Andrews – JH Cross Country Coach, Emily Eisenschenk – Glacier Gateway Pre-K Para

MOTION TO APPROVE THE ELEM DISTRICT HIRING RECOMMENDATIONS

Public comment was requested and there was none.

Passed 6-0

Motion by Riley, second by Heupel, to approve the following High School/District Wide hiring recommendations: Dawn Boutwell – Food Services Secretary, Sydni Newbury – Hot Lunch Helper, Tabitha Roth – Custodian and Bus Driver, Wendy Weaver – Payroll Accountant, Zane McCaffree – Custodian, Rebecca Linton – HS Special Ed Para, Jessica Victor – HS Special Ed Teacher, Amanda Douglas – HS Special Ed Teacher, Austin Barth – HS Assistant Boys Basketball Coach, Manolo Victor – HS Industrial Arts Teacher, Keegan Pendergast – HS Assistant Football Coach, Colleen Finberg – HS Assistant Cross Country Coach, Ron LaTray – HS Assistant Football coach

MOTION TO APPROVE HS/DISTRICT-WIDE HIRING RECOMMENDATIONS

Public comment was requested and there was none.

Passed 6-0, Hill abstained from voting

Motion by Mumby, second by Jacobsmeyer, to approve temporary summer hiring recommendations: Amy Hanson – Ruder Summer School Teacher, Kathy Carl – Ruder Summer School Para, Kim Potter – Ruder Summer School Para, Ashley Bruns – Ruder Summer School Para, Kayla Thompson – Ruder Summer School Para, Sarah Rosenbaum – JH Summer School Para, Kathy Wetsch – JH Summer School Teacher, Tammy Coleman – HS Summer School Teacher.

MOTION TO APPROVE ELEMENTARY TEMPORARY SUMMER HIRING RECOMMENDATIONS

Public comment was requested and there was none.

Passed 7-0

Motion by Heupel, second by Hill, to approve temporary summer hiring recommendations: Angel McCarley – Summer Hot Lunch Helper, Shannon Freiheit – Summer Hot Lunch Helper, Amanda Treat – Summer Custodian, Jarrod Calabrese – Summer Custodian, Lauren Rogers – Summer IT Support, Kyle Hubbard – Summer IT Support, Daniel Cadigan – Summer IT Support.

MOTION TO APPROVE HS/DISTRICTWIDE TEMPORARY SUMMER HIRING RECOMMENDATIONS

Public comment was requested and there was none.

Passed 7-0.

Motion by Riley, second by Hill, to approve the substitute hiring recommendations.

MOTION TO APPROVE SUBSTITUTE HIRING RECOMMENDATIONS

Public comment was requested and there was none.

Passed 7-0

MISC/FUTURE
PLANNING

Miscellaneous and Future Planning:

- Classified Negotiations – Wednesday, June 21, 2023 – 2:30 P.M.
- Certified Negotiations – Thursday, June 22, 2023 – 5:30 P.M.
- Special Meeting – Monday, June 26, 2023 – 12:00 P.M.
- Retirement Dinner – Thursday, June 29, 2023 – Jagz
- Policy Committee Meeting sometime during the summer.

Trustee Hill discussed being approached by high school coaches regarding 8th graders playing high school sports. The Board would like to do some research as to what other schools are doing. This rule was recently passed by the Montana High School Association (MHSA).

MEETING
ADJOURNED

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 7:30 P.M.

Board Chair

Business Manager/Clerk

SPECIAL MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT 16
MONDAY, JUNE 26, 2023

Unofficial

The Special Meeting of the board of Trustees of School District Six was held at 12:00 P.M., Monday, June 26, 2023, in the boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, MT 59912.

PRESENT:

Jill Rocksund Board Chair
Barbara RileyV Vice Chair
Megan Upton Trustee
Heather MumbyTrustee Via Phone
Casey HeupelTrustee Via Phone
Dave Wick Superintendent of Schools
Dustin Zuffelato Business Mangager/Clerk

ABSENT:

Justin Cheff..... Trustee
Keri Hill Trustee
Wayne Jacobsmeyer..... Trustee

Call to order at 12:03 P.M.

Motion by Riley, second by Upton, to approve the agenda as presented.
Public comment was requested and there was none.
Passed 5-0

Public Participation:

One (1) person attended the meeting.

Public comment was requested and there was none.

Purpose of this Special Meeting is to consider the High School HVAC contract with Swank Enterprises. The contract amount is \$3,408,020 and includes alternates A1-cafeteria and A5-lockerrooms.

Clerk Zuffelato mentioned that preliminary work on the HVAC system has started already so that the completion deadline of July 31, 2024, can be met. The final scope and contract amount was recently finalized.

Motion by Riley, second by Upton, to approve the contract as presented.
Public comment was requested and there was none.
Passed 5-0

Miscellaneous and Future Planning:

- Regular Board Meeting – Monday, July 10, 2023 – 6:00 P.M.
- Certified Negotiations are currently in progress and will be scheduled as needed. Upcoming meetings will be posted on the website.
- Policy Committee needs to meet in July. The date will be set at July 10 meeting.

CALL TO ORDER

APPROVE AGENDA

PUBLIC PARTICIPATION:

MOTION TO APPROVE THE HVAC CONTRACT AS PRESENTED

MISC/FUTURE PLANNING

Unofficial

- Canyon School Committee needs to meet and the date will be set at the July 10 meeting.

MEETING
ADJOURNED

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 12:14 P.M.

Board Chair

Business Manager/Clerk

Columbia Falls K-8 Construction Project
Project Budget
June 30, 2023

Revenue:	Budget	Revenue Month-to-Date	Revenue Project-to-Date	Budget Balance
Par Amount Bond Sale	37,072,000		37,072,000	-
Premium on bonds	5,339,746		5,339,746	(0)
Bond Premium used to Debt Service	(649,991)		(649,991)	-
Underwriters Discount	(230,040)		(230,040)	-
Sale of Surplus Property	5,000	-	6,123	1,123
Interest on bond proceeds	515,000		507,553	(7,447)
	<u>42,051,715</u>	-	<u>42,045,390</u>	<u>(6,325)</u>

Expenses:	Budget	Expenses Month-to-Date	Expenses Project-to-Date	Budget Balance	YTD Spent % of Budget
Owner's Rep	449,748	18,800	398,891	50,857	88.69%
Architect & Engineering Ruder	904,722		886,953	17,769	98.04%
Architect & Engineering Glacier Gateway Elementary	1,767,240		1,767,235	5	100.00%
Architect & Engineering Multi Use Sports Fields	39,680		32,220	7,460	81.20%
Architect & Engineering Junior High Safety and Security	18,500		18,500	-	100.00%
Architect & Engineering-Reimburseables	10,000		8,280	1,720	82.80%
Architect & Engineering-Additional Services	257,342		230,536	26,807	89.58%
Construction - Multi-Use Sports Fields	1,002,009	22,486	1,008,092	(6,083)	100.61%
Construction - Ruder Addition and Remodel Phase One	3,766,156		3,767,822	(1,666)	100.04%
Construction - Ruder Addition and Remodel Phase Two	7,376,489	18,930	7,101,328	275,161	96.27%
Construction - Glacier Gateway Elementary	21,970,000	585,224	21,523,573	446,427	97.97%
Construction - Glacier Gateway Elementary Change Orders to Date	995,776	87,001	941,460	54,316	94.55%
Construction - Jr. High Safety and Security	185,263		187,547	(2,284)	101.23%
Playground equipment-Ruder	180,000		181,832	(1,832)	101.02%
Playground equipment-Glacier Gateway	173,069		173,668	(599)	100.35%
Technology (classroom technology)	660,000		654,585	5,415	99.18%
Furnishings & Equipment - Multi Use Fields	120,000		119,638	362	99.70%
Furnishings & Equipment - Ruder	410,000	18,925	404,378	5,622	98.63%
Furnishings & Equipment - Glacier Gateway	1,006,871	52,503	1,024,325	(17,454)	101.73%
Soils & Geotech	40,000		37,930	2,070	94.83%
Hazardous Material Assessment - Removal	12,000		11,077	923	92.31%
Building Permits	128,000		128,000	-	100.00%
Impact Fees	1,000		586	414	58.60%
Utilities	150,000		151,251	(1,251)	100.83%
Site Surveys-LPW	19,200		20,300	(1,100)	105.73%
Materials Testing	42,000		41,753	247	99.41%
Moving Costs	50,000		50,566	(566)	101.13%
Commissioning	125,617	3,081	112,912	12,705	89.89%
Election Costs/Legal Fees	30,000		30,655	(655)	102.18%
Bond Issuance Costs	125,000		121,868	3,132	97.49%
District Contingency	36,000		-	36,000	0.00%
	<u>42,051,682</u>	<u>806,950</u>	<u>41,137,760</u>	<u>913,921</u>	<u>97.83%</u>

Budget Balance

33

TO: Board of Trustees
FROM: Dustin Zuffelato, Business Manager/Clerk
DATE: July 5, 2023
RE: Business Office Report for the July 10, 2023 Regular Meeting

Propane Fuel Agreement

As you are aware, the District is transitioning all of our route buses to propane fuel. Of the 19 active route buses, 10 are propane buses. Three more will be replaced this school year. Beyond the maintenance repair cost savings, the fuel cost savings for propane v diesel are significant. During school year 22/23, the propane buses traveled 101,064 miles. 21,223 gallons of propane was consumed. 4.76 MPG. The District has contracted with City Service Valcon since 2019. The rate is fixed for the entire school year. **The contracted rate in FY23 was \$2.19** (including taxes). Total Cost of propane was \$46,478. As comparison to diesel, the MPG for diesel is a bit better at 5.50 MPG but, the diesel price on average last year was \$4.03. If the propane buses were consuming diesel (while factoring the lower MPG), the cost would have been \$74,052 as compared to \$46,478. **Total fuel savings of \$27,574** or 37%.

The proposed agreement contains terms in which City Service Valcon will pay to move the fueling station on-site at the Bus Barn. This will save a tremendous amount of time for drivers to fuel on-site as opposed to behind Mike’s Conoco. Furthermore, the on-site will be much safer for the drivers.

Food Service Program –financial data

MEALS SERVED	FY 2018	FY 2019 pre-Covid	FY 2020	FY 2021	FY 2022	FY 2023	Prior year change
Glacier Gateway Breakfast	18,902	20,999	16,995	27,345	31,463	23,735	(25%)
Glacier Gateway Lunch	49,171	50,570	35,842	52,006	60,345	45,893	(24%)
Ruder Breakfast	12,110	14,773	9,830	26,082	24,925	22,099	(11%)
Ruder Lunch	33,268	36,142	24,763	48,645	55,720	46,289	(17%)
Junior High Breakfast	14,415	16,951	12,717	11,504	21,384	13,460	(37%)
Junior High Lunch	39,201	40,682	28,926	47,363	61,023	45,343	(26%)
High School Breakfast	23,661	25,916	17,670	29,795	41,875	26,517	(37%)
High School Lunch	28,974	31,586	21,416	33,798	44,822	33,737	(25%)
Total Breakfast	69,088	78,369	57,212	94,726	119,647	85,811	(28%)
Total Lunch	150,614	158,980	110,947	181,812	221,910	171,292	(23%)

	FY 2018	FY 2019 pre-Covid	FY 2020	FY 2021	FY 2022	FY 2023
Cash Balance FYE	(37,650)	(13,184)	6,765	271,970	589,588	529,914
Program Expenses	844,332	907,358	921,898	1,290,790	1,312,745	1,163,294
Meal revenue collected from students	229,887	246,187	188,366	28,580	53,329	245,907
Federal USDA Revenue	551,674	590,903	726,871	1,460,752	1,500,287	813,405

Year-End FY 2023 Budget – to Actual:

General Fund(s)

Elementary District

	Budget	Actual	Difference	
Teacher Extra Duty	70,000	104,538	(34,538)	
Health Insurance	1,669,743	1,506,014	163,729	
JH Nurse	65,451	29,749	35,702	Federal Covid Grant
Admin Contracted Services	2,500	16,691	(14,191)	GR Recruiting - Supt
Central Copy Dept Paper	15,000	30,345	(15,345)	inflation
Custodial/Maintenance Staff	679,793	644,728	35,065	Open positions
SPED COTA	0	46,124	(46,124)	Medicaid for MOE
Indian Education for All	29,741	1,535	28,205	

High School District

	Budget	Actual	Difference	
Health Insurance	749,266	713,992	35,274	
HS Nurse	24,428	1,240	23,188	Federal COVID Grant
Custodial/Maintenance Staff	321,257	293,080	28,176	Unfilled positions
SPED Aides	48,617	32,190	16,426	Unfilled Positions
Speech Language Pathologist	55,709	95,213	(39,504)	Added FTE to HS
Indian Education for All	12,181	1,500	10,681	
Activity Bus – Repair and Maintenance	10,100	20,166	(10,066)	Bus 40 Repairs
Athletics	441,778	494,302	(52,523)	Uniforms/travel

Elementary Tuition Fund

Budget \$ 508,653 Actual \$ 470,658 Diff \$ 37,995

High School Tuition Fund

Budget \$ 166,536 Actual \$ 89,549 Diff \$ 76,986

Building Use Fund – Canyon Elementary

Total Rental Proceeds \$ 29,130

Total operational expenses \$ 23,471

Multi-Use Fields

Total Rental Proceeds \$ 7,500

Total operational expenses \$ 31,145

Elementary Technology Fund

Budget \$1,193,676 Actual \$637,125 Diff Remaining Budget Balance \$556,550

Health Insurance Fund Plan year-end Reserves decreased slightly \$141,334 to \$3,137,057 as of 6/30/2023.

2023 MTSBA Membership Electronic Vote

Introduction

Dear MTSBA Member:

Although we had great participation at our Annual Meeting held in person and virtually on Thursday, June 8, 2023, we did not meet the quorum requirements necessary to conduct MTSBA business. Therefore, we are conducting the necessary business of the Association at this time via electronic means pursuant to the MTSBA Bylaws.

Please cast the vote on behalf of your Board of Trustees on the following items that come as a seconded motion from the MTSBA Board of Directors:

- 1. FY25 Dues Revenue Estimate; *NOTE: You are not voting on your District's FY25 Dues; rather, this is the FY25 Dues Revenue Estimate that is calculated pursuant to the member-adopted MTSBA Bylaws.***
- 2. Changes to the MTSBA Principles & Guidelines;**
- 3. Foundational Elements of MTSBA's Organizational DNA;**
- 4. Multi-year Vision-Based Advocacy Process Resolution;**
- 5. MTSBA Board of Director's Gap Analysis Resolution for 2025 Legislature;**
- 6. Nomination of Sue Corrigan (Kalispell Municipal Director) as MTSBA President-Elect;**
- 7. Nomination of Krystal Zentner (MTSBA Region 9 Director and Bridger Trustee) as MTSBA Vice-President**

As always, thank you for your time.

**Lance L. Melton
MTSBA Executive Director**

*** 1. Please provide the NAME of your School District. Note: Do not provide provide a School District No.**

NAME of your District

*** 2. Please provide the NAME of the individual who is submitting this electronic vote on behalf of the Board of Trustees.**

Name

* 3. Please indicate whether your School District supports or opposes the FY25 Dues Revenue Estimate. *NOTE: You are not voting on your District's FY25 Dues; rather, this is the FY25 Dues Revenue Estimate that is calculated pursuant to the member-adopted MTSBA Bylaws.*

- Our School District **approves** the FY25 Dues Revenue Estimate
- Our School District **opposes** the the FY25 Dues Revenue Estimate
- Our School District **abstains** from voting on this issue.

* 4. Please indicate whether your School District supports or opposes the changes to the MTSBA Principles & Guidelines as presented.

- Our School District **approves** the changes to the MTSBA Principles & Guidelines as presented.
- Our School District **opposes** the changes to the MTSBA Principles & Guidelines as presented.
- Our School District **abstains** from voting on this issue.

* 5. Please indicate whether your School District supports or opposes the Foundational Elements of MTSBA's Organizational DNA as presented.

- Our School District **approves** the Foundational Elements of MTSBA's Organizational DNA as presented.
- Our School District **opposes** the Foundational Elements of MTSBA's Organizational DNA as presented
- Our School District **abstains** from voting on this issue.

* 6. Please indicate whether your School District supports or opposes the Multi-year Vision-Based Advocacy Process Resolution.

- Our School District **approves** the Multi-year Vision-Based Advocacy Process Resolution as presented.
- Our School District **opposes** the Multi-year Vision-Based Advocacy Process Resolution as presented.
- Our School District **abstains** from voting on this issue.

* 7. Please indicate whether your School District supports or opposes the MTSBA Board of Director's Gap Analysis Resolution for the 2025 Legislature

- Our School District **approves** the MTSBA Board of Directors' Gap Analysis Resolution for the 2025 Legislature.
- Our School District **approves** the MTSBA Board of Directors' Gap Analysis Resolution for the 2025 Legislature.
- Our School District **abstains** from voting on this issue.

* 8. Please indicate whether your School District supports or opposes the nomination of Sue Corrigan (MTSBA Kalispell Municipal Director) as MTSBA President-Elect (and unanimously nominated by the MTSBA Board of Directors).

- Our School District **approves** Sue Corrigan as MTSBA President-Elect.
- Our School District **opposes** Sue Corrigan as MTSBA President-Elect.
- Our School District **abstains** from voting on this issue.

* 9. Please indicate whether your School District supports or opposes the nomination of Krystal Zentner (MTSBA Region 9 Director/Bridger Trustee) as MTSBA Vice-President (and unanimously nominated by the MTSBA Board of Directors).

- Our School District **approves** Krystal Zentner as MTSBA Vice-President.
- Our School District **opposes** Krystal Zentner as MTSBA Vice-President.
- Our School District **abstains** from voting on this issue.

* 10. Signature of Board Chair. By inserting the name of your Board Chair here, this confirms and has the legal impact of your Board Chair's legal signature.

Name

6/27/2023

Columbia Falls School District #6

501 6th Ave W

Columbia Falls, MT.

CityServiceValcon would like to present you with a proposal for your propane needs. If you have any questions about the proposal presented below, or what is currently taking place in the propane market, please feel free to contact me at: 1-406-751-4637

CityServiceValcon will move the current Autogas refueling setup from 195 Truck Route Rd to the bus barn at the Columbia Falls High School at no charge, leak check the system and do some routine maintenance. We will also hire an electrician that will wire the system for 3 phase and test the system out.

Tanks: One 1000-gallon Tank

Propane: Your current price today would be \$1.65/gal. + road tax

Tank Monitor: Installed by CSV at no charge. Ensures that you will not run out of propane.

Card reader and records: Installed and maintained at no charge

Electrical from building to pump and card reader: Performed by our electrician at no charge.

In closing we would like to say thanks for allowing us to make this proposal and look forward to serving you in the future. We will continue to strive to provide great service, reduce costs, support local businesses and make propane a viable energy source for your business.

Sincerely,

James Paul

Propane Service Coordinator



640 W. Montana St.
Kalispell, MT 59901

Phone: 406-755-4321
Fax: 406-756-8591



Estimate

Columbia Falls School District #6
610 13th St W
Columbia Falls MT, 59912

Estimate #	Date	Sales Rep.	Account #	Contractor	Terms	Serviceman	Driver
PPBD	5/26/2023	SE/PM	7541	CSV	N10	JP	JP

Quantity	Item	Unit Price	Total
1	Gas Boy Dispenser with Hanging Hardware, RC20 Pump and Staubli Nozzle	25,062.00	25,062.00
1	Tri Arc 1000 Gallon AG Propane Tank	3,667.00	3,667.00
1	CSV Built skid with tank legs and card reader	1,650.00	1,650.00
1	Piping, Internal Valve and Labor for plumbing to dispenser	1,850.00	1,850.00
1	Electrician to do final hookup	3,287.00	3,287.00
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
Total			\$0.00

Quotation valid for 30 days.

Quotation prepared by: _____ James Paul

This is an estimate. The final price can be higher or lower due to additional materials or unforeseen labor costs. Prices quoted do not include

Building a future on trust, and taking pride in service.

To accept this Estimate please sign and return: _____ - 20 - _____