



State Charter School District: 782 | School Code: 0120

PARENT/GUARDIAN INFORMATION

Please submit guardian information below. For new enrollments, a government issued photo ID in legal guardian's name will be required to submit along with this application packet. **A government issued photo ID is required from at least one enrolling parent/guardian.**

Parents/Guardians must be listed on the birth certificate or have legal documentation to establish guardianship. All other adults in the home will be listed under "Emergency Contacts" or "Other Household Members."

First Name _____ Last Name _____ Suffix _____ Relationship to student _____

Gender (Male or Female) _____ Date of Birth _____ County _____

Primary Cell Phone Number _____ Secondary Phone _____ Email Address _____

Is the parent/legal guardian a current employee of Georgia Cyber Academy? _____ Yes _____ No

If yes, please record the Staff ID # _____

Is this parent currently active-duty military or has been in the past? _____ Yes _____ No

If yes, please indicate the following:

Military Status _____ Military Start Date _____

Military Branch _____

Household Preferred Language for School Communication:

This question helps the school provide you with an interpreter or translated documents, free of charge, should you want them. This question is for informational purposes only. It is **not** used to identify your child for English language proficiency screening.

In which language would you prefer to receive school information? Please write-in: _____

PARENT / GUARDIAN INFORMATION

Please submit guardian information below. A government issued photo ID in legal guardian's name will be required to submit along with this application packet. **A government issued photo ID is required from at least one enrolling parent/guardian.**

First Name _____ Last Name _____ Suffix _____ Relationship to student _____

Gender (Male or Female) _____ Date of Birth _____ County _____

Primary Cell Phone Number _____ Secondary Phone _____ Email Address _____

_____ Please check here if you would like to opt-in to text messages regarding your student's academic performance and other school information

Is this parent currently active-duty military or has been in the past? _____ Yes _____ No

If yes, please indicate the following:

Military Status _____ Military Start Date _____

Military Branch _____



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MIGRANT WORKER

Parent Occupational Survey

Please complete this form to determine if your child(ren) qualify to receive supplemental services under Title I, Part C

1. Has anyone in your household moved to work in another city, county, or state in the last 3 years?

Yes No

2. Has anyone in your household been involved in one of the following occupations, either full or part-time or temporarily during the last three (3) years?

Yes No

If yes, check all that apply.

Planting/picking vegetables (such as tomatoes, squash, onions) or fruits (such as grapes, strawberries, blueberries)

Planting, growing, cutting, processing trees (pulpwood), or raking pine straw

Processing/packing/agricultural products

Dairy/poultry/livestock

Meatpacking/meat processing/ seafood

Fishing or fish farms

Other (please specify) _____

EMERGENCY CONTACT(S)

Please submit your student's emergency contact(s) information below. In AN EMERGENCY, if parent/guardian cannot be contacted, please call one of the following Emergency Contacts listed. Proper identification will be required before a student is released to the care of emergency contact, or information is shared with any emergency contacts. GCA will record up to three emergency contacts.

If your student will have a Learning Coach that is not a household member listed in this application, please add him/her as an emergency contact.

First Name Last Name Suffix

Gender (Male or Female) Date of Birth

Primary Phone number Email Address if applicable Relationship to student

First Name Last Name Suffix

Gender (Male or Female) Date of Birth

Primary Phone number Email Address if applicable Relationship to student



OTHER HOUSEHOLD MEMBERS

*Use this section to include any other members, besides parent/guardians and enrolling students, who live in your household. This should include students who do not attend GCA as well as other non-parental adults who live in the home. The detail recorded here is used to capture all individuals you would include when completing the Family Income Form (FIF). *Asterisks below indicate required field.*

Household Member		Household Member	
First Name *	_____	First Name *	_____
Middle Name	_____	Middle Name	_____
Last Name *	_____	Last Name *	_____
Suffix	_____	Suffix	_____
Gender *	_____	Gender *	_____
Phone Number	_____	Phone Number	_____
Birth Date	_____	Birth Date	_____
Relationship *	_____	Relationship *	_____
Household Member		Household Member	
First Name *	_____	First Name *	_____
Middle Name	_____	Middle Name	_____
Last Name *	_____	Last Name *	_____
Suffix	_____	Suffix	_____
Gender *	_____	Gender *	_____
Phone Number	_____	Phone Number	_____
Birth Date	_____	Birth Date	_____
Relationship *	_____	Relationship *	_____



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STUDENT INFORMATION / DEMOGRAPHICS

All fields are required for application processing. Please complete all fields listed below in their entirety. **To add any additional students, please see supplemental student pages starting on page 15 of this packet.

Age requirements to enroll at GCA are as follows:

- Students must be age 5 on or before September 1, 2023 to enter Kindergarten.
Students must be age 6 on or before September 1, 2023 to enter 1st grade.
Students may only be enrolled until their 21st birthdate.
Students with a current Individualized Educational Plan (IEP) may stay enrolled until their 22nd birthdate.

2023 – 2024 Enrollment Grade Level _____

Legal First Name Legal Middle Name (required if on the birth certificate) Legal Last Name Suffix

Gender (Male or Female) Date of Birth Preferred Name

Student Cell Number if applicable Student Email Address if applicable

Foreign Exchange Student? Yes, this is a foreign exchange student No, this is not a foreign exchange student

Are you submitting your child's social security number to GCA? Yes No
**if no, please submit our social security number waiver. NOTE: Failure to provide student's SSN will inhibit HOPE eligibility. For re-enrolling students, your Counselor will let you know during your senior year if you do not have your SSN on file.

Social Security Number - - (please submit a copy of social security card with application)

Is your student thinking about or planning on playing college athletics for an NCAA school? Yes No

Note: Georgia Cyber Academy is currently not NCAA eligible; courses taken at Georgia Cyber Academy are not accepted by NCAA for athletic scholarship eligibility. However, if a student is interested in or planning on playing college athletics for an NCAA college or university, reach out to the GCA counseling department for alternative enrollment counsel. More information can be found here.

Please indicate by selecting yes or no if you would like for your student to opt-in to text messages regarding your student's academic performance and other school information. Yes No

STUDENT RACE ETHNICITY

All fields are required for application. Please complete in its entirety all fields listed below.

Is this student Hispanic/Latino? Yes No
* Hispanic/Latino is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

The question above asks about ethnicity rather than race. Next, please indicate how you identify your student's race.

What is the student's race? (Choose all that apply. At least one selection is required.)

American Indian or Alaska Native
A person having origins in any of the original peoples of North or South America (including Central America), and who maintains a tribal affiliation or community attachment.

Asian
A person having origins in any of the original peoples for the Far East, Southeast Asia, or the Indian subcontinent including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American
A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander
A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White
A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.



Champ to Champ

Champ to Champ Collaboration (C2C) GCA is pleased to offer Secondary Grade Band (9-12) students the option to communicate and collaborate with their C2C peers outside of class and without direct staff supervision this upcoming school year. Security measures will still be in place for all students participating in this program. Student participation requires consent from parents/guardians. Consent will allow secondary grade band students to have collaborative access to Google for Education tools, including email, Google Sheets, Google Docs, and Google Slides, as part of their student accounts.

_____ YES _____ NO

If you are interested in this new option, please select Yes to receive more information. Official documentation, including a parent/guardian consent form, will be provided during the first few weeks of your secondary grade band student's enrollment start date.

Student Identification Photo

(Optional) A student's photo in Infinite Campus offers an added level of meaningful connection between GCA staff and students. Student identification photos will only be used in a student's Infinite Campus account as part of their secure academic record and will not be shared outside of the Infinite Campus system. The image should be a headshot photo of the student only, clearly showing the student's face with no obstructions, and should not contain any other people. Please submit the photo email: enrollment@georgiacyber.org



STUDENT LANGUAGE

Notice to Parents and Guardians: Georgia school systems are required¹ to collect your responses² to questions about your preferred language for school communication and your child's primary or home language. Information from the first question is used to identify your need for an interpreter or for translated documents. Information from the three Home Language Survey questions and the additional language information help us determine whether to screen your child's level of English language proficiency. The screening process will identify if your child qualifies for English learner status and services in our language instruction educational program.

Identification of Potential English Learners

These three questions help schools identify if your child should be screened for eligibility to participate in their language instruction educational program.

When the response to any of these questions is a language other than English, schools may be required to screen your child's level of English language proficiency. If you respond with more than one language, the school will need additional information from you before making this decision.

Home Language Survey Questions (required)

Which language does your student best understand and speak?

Which language do the adults in your home most frequently use when speaking with your child?

Which language does your student most frequently speak at home?

Has your student ever received English as a Second Language (ESL/ELL) services? ____ Yes ____ No

Additional Information from Multilingual Families

If you indicated that your child and other adults in the home **understand and use English and another language** or languages, schools will ask you to provide additional information to decide if your child should be screened for English proficiency.

If you respond that your child understands and uses English more than the other home language, or that your child understands and uses both English and the other home language equally, the school will not screen your child for English language proficiency.

Choose only one sentence that best describes your child's primary language.

<input type="radio"/>	My child understands and uses only the home language and no English.
<input type="radio"/>	My child understands and uses mostly the home language and a little English.
<input type="radio"/>	My child understands and uses the home language and English equally.
<input type="radio"/>	My child understands and uses mostly English and only a little of the home language.
<input type="radio"/>	My child understands and uses only English.

¹ [\(U.S. Department of Justice, Civil Rights Division, and U.S. Department of Education, Office for Civil Rights, 7 January 2015, Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, p. 10.\)](#)

²The Home Language Survey should be given to first time enrollees to United States public schools.



STUDENT HOUSING / DISPLACED FAMILY ELIGIBILITY

Georgia Cyber Academy participates in the education of temporarily displaced - transitional children. A transitional student is defined as individuals who lack a fixed, regular, and adequate nighttime residence due to loss of housing, economic hardship, or a similar reason: are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations: are living in emergency or transitional shelters: or are abandoned in hospitals.

Does your student identify as being displaced? Yes No

Please select the option that best describes your family's housing:

Own

Rent

My name is on the lease

My name is not on the lease, but this is a permanent arrangement

Share living space with another friend/family due to loss of housing, economic hardship, or similar reason

Other: if other please choose the following option that best describes your family housing.

Hotel / Motel

Campground

Unsheltered (car/campsite etc.)

Shelter or transitional housing

Temporarily living with another family due to economic hardship

Other issue

What is the length of time that your family has resided in your current home?: _____.



STUDENT SERVICES

Please complete this section if applicable and submit all pages of your eligibility documents with this enrollment packet.

For students with a current IEP, 504 Plan, or Gifted Education Plan, please complete the Authorization for Release of Records Form for a records request to be submitted to your child's previous school.

The following questions are used solely to ensure your student receives the appropriate services in a timely manner and do not impact the approval of the application.

For students receiving special education and related services, please upload a current Georgia Form 3300 (Certificate of Hearing, Vision, Dental, and Nutrition Screening) in the Immunizations and Health tab below. The hearing and vision screening must be **dated within the last 12 months from today's date**. This will serve to expedite any re-evaluation processes that may be required.

Does your student have a current or previous IEP that provides services offered through Special Education?

Yes No

If no, was an evaluation started or completed in your previous district?

Yes No

If no, do you wish to be contacted regarding special education and related services?

Yes No

Does your student have a current 504 plan? Submit all pages of the current 504 Plan Documentation.

Yes No

To expedite the request for your student's official 504 Plan, please complete and upload an Authorization for Release of Records Form. For a copy of the form, visit: www.georgiacyber.org/contact-us/records-department-contacts

Has your student previously received gifted/talented services because of an eligible gifted status?

Yes No

If you marked yes, the Gifted Eligibility Form is required before your student may receive gifted services.



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22-23 PREVIOUS SCHOOL

Previous School Type: Never Attended Homeschool Public Private School

Did your student attend a public or private school in the last 3 years? Yes No

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____

Date Student was Withdrawn _____

If your student attended **an additional school within the last 3 years**, different than the one recorded above, please note the information here:

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____

Date Student was Withdrawn _____

REQUIRED: To confirm grade placement and scheduling, the following academic records are required:

- **Current Grades 1-7:** Submit the most recent progress report.
- **Current Grade 8:** Submit an 8th grade promotional report card at the end of the 2022-23 school year by June 30, 2023.
- **Current Grades 9-12:** Submit an unofficial transcript at the end of the 2021-22 school year by June 30, 2023, including the most recent semester's credits earned.

Note: GCA promotes high school students based on the number of course credits earned. This will apply to students who transfer and start the beginning of the school year with GCA. However, students who transfer to GCA after the start of the school year will keep the grade placement for the current school year that is recorded within the previous school transfer records.

Note: For the current year grade 08, and grades 09-12 students, applications will be held until the final report card (grade 08) and final unofficial transcript (grades 09-12) is submitted to GCA for grade placement review.

For homeschooled students grades K-8, a parent-generated report card is acceptable. Students homeschooled for 9th-12th grade courses must complete and upload the [GCA Homeschool Transcript](#) form.

If your student had a gap in education, complete the *GCA Statement Acknowledging Missing Attendance Form*. For a copy of the *GCA Homeschool Transcript*, or the *GCA Missing Attendance Form*, visit [georgiacyber.org](https://www.georgiacyber.org). You may also email enrollment@georgiacyber.org.

IMPORTANT

If Summer 2023 courses are completed by the student, send the updated transcript enrollment@georgiacyber.org.

- Current Grades 1-7: Failure to upload the progress report will result in a denial of the application.
- Grades 8+: Do not delay submitting until the final report card/transcript is received. Applications missing only the final report card / Transcript will be placed on hold until documents are received. Report card / Transcript Holds will expire on June 30, 2023.
- Applications missing only the final report card/ transcript will be placed on hold until documents are received. Holds will expire on June 30, 2023.



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22-23 PREVIOUS SCHOOL CONTINUED

Has the student missed one or more school terms/semesters during High School? Yes No

Was the student enrolled in more than one school during the 2022-23 school year? Yes No

If yes, record the School Name and District of the additional previous school

School Name	School District	School Contact Number	Student's Withdrawal Date
-------------	-----------------	-----------------------	---------------------------

Is your student currently suspended from current or previous school? Yes No

Is your student currently expelled from current or previous school? Yes No

If you responded yes to discipline events, explain: _____

Are you a High School student transferring from a **block** schedule? Yes No

Is the student a High_School_student with previous **Dual Enrollment** participation? Yes No

Does the previous school transcript include above grade level course subject(s): ELA, Math, Science, Social Studies, Language or other?

ELA Math Science Social Studies World Language Other: _____

Was the student enrolled in advanced courses for which high school credit was earned? If yes, submit the reporting transcript.

ELA/Language Arts Yes No **Science** Yes No

Math Yes No **Social Studies** Yes No

World Language Yes No **Other** Yes No

NOTE: Documents will be reviewed by scheduling staff. Student schedules and grade level placements are temporary until official school records are received for course placement verification.

LEARNING COACH

All GCA students are required to have a Learning Coach. **The primary duties of the Learning Coach are as follows:** enter student's attendance daily; read GCA emails at least once daily; answer all communications within 24 hours; complete all paperwork requests; complete all surveys; keep the student's information up to date; monitor the student's assignment completion and grades daily; ensure that student attends all required live classes; monitor the student when taking assessments and tests to ensure that no 'additional help' is provided that might mask whether a student truly understands the concepts or not; and communicate with the student's teachers, Family Engagement Liaison, Attendance Specialist, and other staff to monitor student progress.

_____ Please check here if Learning Coach is the same as parent guardian. If not, please proceed with learning coach information. If the Learning Coach is not the parent/guardian, please complete the information below in its entirety.

Learning Coach First Name	Learning Coach Last Name	Suffix
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Gender (Male or Female)	Date of Birth
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Primary Phone number	Email Address (required for Learning Coach)	Relationship to student
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GUARDIANSHIP

If the Legal Guardian submitting this enrollment packet **is not** recorded within the proof of age, please upload legal guardianship documents. Appropriate guardianship documents include the following:

- Court documentation or other legal records of guardianship
- [Parental Affidavit Form](#) if the student resides with a legal guardian not named in the proof of age record
- [Non-Parental Affidavit Form](#) if the student resides with a non-legal guardian

Which best describes the relationship of Legal Guardian 1 to the student?

- Parent/Guardian – Biological or Adaptive
 Legal Guardian – Foster/State Protective Services
 Care Provider – Family, Friend, Stepparent

Which best describes the relationship of Legal Guardian 2 to the student?

- Parent/Guardian – Biological or Adaptive
 Legal Guardian – Foster/State Protective Services
 Care Provider – Family, Friend, Stepparent
 No Additional Legal Guardian

HEALTH SERVICES

In this section, please list any medical or mental health conditions and medications for your student. (If applicable).

- No medical or mental health condition(s)
 Yes, my child's health condition(s) includes:

Condition	Comments and Instructions

HEALTH SERVICES CONTINUED

- No medication(s)
 Yes, my child's medication(s) includes:

Medication	Where is medication taken? (home/ school / both)	Medication Type (Daily, Emergency, As needed)	Comments / Instructions

Your student's current immunization records (GA Immunization 3231 Form) or signed and notarized DPH religious exemption will be required to be submitted along with this application packet. Also, your students Certificate of Vision, Hearing, Dental, and Nutrition Screening Form 3300 is required to be submitted along with this enrollment packet.

New Requirement: students in grades 06 and 08 are required to submit a completed Department of Health Scoliosis 4400 Form:
www.georgiacyber.org/enrollment/required-enrollment-documents



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EQUIPMENT

All requested GCA equipment is on loan to the student during the active enrollment period and is required to be returned at the discretion of the school. Only one loaner computer is allowed per student and one printer per household. More details are loaded in the GCA Handbook.

Are you requesting a GCA loaner computer for your student? (Please also mark yes if your student will continue to use a currently GCA issued computer) **For a copy of the [Technology Acceptable Use Policy](#), visit [georgiacyber.org](https://www.georgiacyber.org/)**

Yes No

Would your student like to request a GCA loaner computer? (Please also mark yes if your student will continue to use a currently GCA issued computer).

Yes No

Do you have daily access to the internet? Daily internet access is a requirement for all students at GCA.

Yes No

RELEASE AGREEMENTS

Please complete the [MEDIA RELEASE FORM](#)

Yes – I give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

No – I do not give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

For a copy of the [Liability Release Agreement](#), visit [georgiacyber.org](https://www.georgiacyber.org/)*

Yes - I agree with all terms as stated in the liability release agreement and give permission for my student to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events.

No - I do not consent for my student to participate in school and/or district events. I recognize by not providing consent that my student will not be allowed to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events. (Note: Lack of consent to participate in school and/or district events does not exclude students from testing requirements.)

Please accept the **GCA Loaner Equipment Acknowledgment here.***

Yes, I am confirming that I understand the loaner equipment is property of Georgia Cyber Academy. I understand that once my student is no longer enrolled with GCA, I must immediately return the additional cost of up to 24% in collection fees.

Download and read the [Technology Acceptable Use Policy](#) and agree to the terms.

Yes, I am agreeing to the terms and conditions of the Technology Acceptable Use Policy.

Download and read the [Parent and Student District Handbook](#) and agree to the terms.

Yes, I am agreeing to receiving and complying with the GCA parent and student handbook.

EXPECTATIONS

In order to help ensure you and your student(s) understand the expectations of Georgia Cyber Academy, please watch this short video found on: <https://www.georgiacyber.org/parents/learning-coach-responsibilities/overview-of-responsibilities>.

Please check this box to indicate that you have watched the recording, understand the expectations of Georgia Cyber Academy, and have shared those expectations with all enrolling students, as well as any designated Learning Coaches.

***failure to check this box will cancel your application**



SUPPORTING DOCUMENTS

Please submit this application with the following supporting documents to complete your enrollment application. Failure to do so will delay the processing of your application.

Document
Guardian's Photo ID A government issued photo ID is required of at least one enrolling parent/guardian
Guardianship Documentation required if applicable
Household Proof of Address required
Affidavit of Residence required if applicable
Each Enrolling Student's Proof of Age (Most frequently a Birth Certificate) required
Each Enrolling Student's Social Security Card or Social Security Waiver Form required
Each Enrolling Student's Current Georgia Immunization (*Form 3231) or Exemption of Immunization required
Each Enrolling Student's Georgia Vision, Hearing, Dental and Nutrition Screening Form (*Form 3300) required
For a 6 th grade and 8 th grade students, the Scoliosis Screening (*Form 4400) required if applicable
Each Enrolling Student's Previous School's Transcript, Progress Report Card, Homeschool Transcript or Homeschool Report Card required
Each Enrolling Student's Eligibility Documents (IEP, 504, Gifted Documentation) required if applicable
Each Enrolling Student's Missing Attendance Form required if applicable
Student Identification Photo optional

PLEASE NOTE

*All 2023 - 2024 newly enrolled students, not previously enrolled with GCA in SY22-23, will have 90-days to submit required student health records. Student academic records are required to complete a review for approval for enrollment.

CERTIFICATION & SIGNATURE

By signing below, you are verifying that you are the student's legal guardian or care provider. You are also certifying that all the information contained on this Admissions Form is true and correct including, but not limited to, FERPA and the Acceptance and Agreement to Use of Instructional Property. You understand that completion of this Enrollment Application does not guarantee your student's acceptance into the program. You also understand that, once submitted, you will not be able to edit this information later without speaking to an Enrollment Consultant.

Parent or Legal Guardian's Name: _____ Date: _____

Parent or Legal Guardian's Signature _____

I acknowledge that my signature on this enrollment packet will also serve as my electronic signature once the enrollment specialist enters my submission online.

The next pages of this enrollment packet are supplemental pages for additional students for new enrollment. Please continue if you have any additional students you would like to enroll. If not, please submit your application.

CONTINUE ONLY IF ADDING ADDITIONAL STUDENTS TO THE APPLICATION



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STUDENT INFORMATION / DEMOGRAPHICS

All fields are required for application processing. Please complete all fields listed below in their entirety. ****For any additional students, please see supplemental student pages beginning with page 25. If no additional student is to be added, you have completed the application.**

Age requirements to enroll at GCA are as follows:

- Students must be age 5 on or before September 1, 2023 to enter Kindergarten.
- Students must be age 6 on or before September 1, 2023 to enter 1st grade.
- Students may only be enrolled until their 21st birthdate.
- Students with a **current Individualized Educational Plan (IEP)** may stay enrolled until their 22nd birthdate.

2023 – 2024 Enrollment Grade Level _____

Legal First Name _____ Legal Middle Name (required if on the birth certificate) _____ Legal Last Name _____ Suffix _____

Gender (Male or Female) _____ Date of Birth _____ Preferred Name _____

Student Cell Number if applicable _____ Student Email Address if applicable _____

Foreign Exchange Student? _____ Yes, this is a foreign exchange student _____ No, this is not a foreign exchange student

Are you submitting your child's social security number to GCA? _____ Yes _____ No

**if no, please submit our social security number waiver. NOTE: Failure to provide student's SSN will inhibit HOPE eligibility. For re-enrolling students, your Counselor will let you know during your senior year if you do not have your SSN on file.

Social Security Number _____-_____-_____ (please submit a copy of social security card with application)

Is your student thinking about or planning on playing college athletics for an NCAA school? _____ Yes _____ No

Note: Georgia Cyber Academy is currently not NCAA eligible; courses taken at Georgia Cyber Academy are not accepted by NCAA for athletic scholarship eligibility. However, if a student is interested in or planning on playing college athletics for an NCAA college or university, reach out to the GCA counseling department for alternative enrollment counsel. More information can be found [here](#).

Please indicate by selecting yes or no if you would like for your student to opt-in to text messages regarding your student's academic performance and other school information. _____ Yes _____ No

STUDENT RACE ETHNICITY

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Is this student Hispanic/Latino? _____ Yes _____ No

* Hispanic/Latino is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

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What is the student's race? (Choose all that apply. At least one selection is required.)

_____ **American Indian or Alaska Native**

A person having origins in any of the original peoples of North or South America (including Central America), and who maintains a tribal affiliation or community attachment.

_____ **Asian**

A person having origins in any of the original peoples for the Far East, Southeast Asia, or the Indian subcontinent including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

_____ **Black or African American**

A person having origins in any of the black racial groups of Africa.

_____ **Native Hawaiian or Other Pacific Islander**

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

_____ **White**

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.



Champ to Champ

Champ to Champ Collaboration (C2C) GCA is pleased to offer Secondary Grade Band (9-12) students the option to communicate and collaborate with their C2C peers outside of class and without direct staff supervision this upcoming school year. Security measures will still be in place for all students participating in this program. Student participation requires consent from parents/guardians. Consent will allow secondary grade band students to have collaborative access to Google for Education tools, including email, Google Sheets, Google Docs, and Google Slides, as part of their student accounts.

_____ YES _____ NO

If you are interested in this new option, please select Yes to receive more information. Official documentation, including a parent/guardian consent form, will be provided during the first few weeks of your secondary grade band student's enrollment start date.

Student Identification Photo

(Optional) A student's photo in Infinite Campus offers an added level of meaningful connection between GCA staff and students. Student identification photos will only be used in a student's Infinite Campus account as part of their secure academic record and will not be shared outside of the Infinite Campus system. The image should be a headshot photo of the student only, clearly showing the student's face with no obstructions, and should not contain any other people. Please submit the photo email: enrollment@georgiacyber.org



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Identification of Potential English Learners

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Home Language Survey Questions (required)

Which language does your student best understand and speak?

Which language do the adults in your home most frequently use when speaking with your child?

Which language does your student most frequently speak at home?

Has your student ever received English as a Second Language (ESL/ELL) services? ____ Yes ____ No

Additional Information from Multilingual Families

If you indicated that your child and other adults in the home **understand and use English and another language** or languages, schools will ask you to provide additional information to decide if your child should be screened for English proficiency.

If you respond that your child understands and uses English more than the other home language, or that your child understands and uses both English and the other home language equally, the school will not screen your child for English language proficiency.

Choose **only one sentence that best describes your child's primary language.**

<input type="radio"/> My child understands and uses only the home language and no English.
<input type="radio"/> My child understands and uses mostly the home language and a little English.
<input type="radio"/> My child understands and uses the home language and English equally.
<input type="radio"/> My child understands and uses mostly English and only a little of the home language.
<input type="radio"/> My child understands and uses only English.

¹ [\(U.S. Department of Justice, Civil Rights Division, and U.S. Department of Education, Office for Civil Rights, 7 January 2015, Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, p. 10.\)](#)

²The Home Language Survey should be given to first time enrollees to United States public schools.



STUDENT HOUSING / DISPLACED FAMILY ELIGIBILITY

Georgia Cyber Academy participates in the education of temporarily displaced - transitional children. A transitional student is defined as individuals who lack a fixed, regular, and adequate nighttime residence due to loss of housing, economic hardship, or a similar reason: are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations: are living in emergency or transitional shelters: or are abandoned in hospitals.

Does your student identify as being displaced? Yes No

Please select the option that best describes your family's housing:

Own

Rent

My name is on the lease

My name is not on the lease, but this is a permanent arrangement

Share living space with another friend/family due to loss of housing, economic hardship, or similar reason

Other: if other please choose the following option that best describes your family housing.

Hotel / Motel

Campground

Unsheltered (car/campsite etc.)

Shelter or transitional housing

Temporarily living with another family due to economic hardship

Other issue

What is the length of time that your family has resided in your current home?: _____.



STUDENT SERVICES

Please complete this section if applicable and submit all pages of your eligibility documents with this enrollment packet.

For students with a current IEP, 504 Plan, or Gifted Education Plan, please complete the Authorization for Release of Records Form for a records request to be submitted to your child's previous school.

The following questions are used solely to ensure your student receives the appropriate services in a timely manner and do not impact the approval of the application.

For students receiving special education and related services, please upload a current Georgia Form 3300 (Certificate of Hearing, Vision, Dental, and Nutrition Screening) in the Immunizations and Health tab below. The hearing and vision screening must be **dated within the last 12 months from today's date**. This will serve to expedite any re-evaluation processes that may be required.

Does your student have a current or previous IEP that provides services offered through Special Education?

Yes No

If no, was an evaluation started or completed in your previous district?

Yes No

If no, do you wish to be contacted regarding special education and related services?

Yes No

Does your student have a current 504 plan? Submit all pages of the current 504 Plan Documentation.

Yes No

To expedite the request for your student's official 504 Plan, please complete and upload an Authorization for Release of Records Form. For a copy of the form, visit: www.georgiacyber.org/contact-us/records-department-contacts

Has your student previously received gifted/talented services because of an eligible gifted status?

Yes No

If you marked yes, the Gifted Eligibility Form is required before your student may receive gifted services.



State Charter School District: 782 | School Code: 0120

22-23 PREVIOUS SCHOOL

Previous School Type: Never Attended Homeschool Public Private School

Did your student attend a public or private school in the last 3 years? Yes No

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____

Date Student was Withdrawn _____

If your student attended **an additional school within the last 3 years**, different than the one recorded above, please note the information here:

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____

Date Student was Withdrawn _____

REQUIRED: To confirm grade placement and scheduling, the following academic records are required:

- **Current Grades 1-7:** Submit the most recent progress report.
- **Current Grade 8:** Submit an 8th grade promotional report card at the end of the 2022-23 school year by June 30, 2023.
- **Current Grades 9-12:** Submit an unofficial transcript at the end of the 2021-22 school year by June 30, 2023, including the most recent semester's credits earned.

Note: GCA promotes high school students based on the number of course credits earned. This will apply to students who transfer and start the beginning of the school year with GCA. However, students who transfer to GCA after the start of the school year will keep the grade placement for the current school year that is recorded within the previous school transfer records.

Note: For the current year grade 08, and grades 09-12 students, applications will be held until the final report card (grade 08) and final unofficial transcript (grades 09-12) is submitted to GCA for grade placement review.

For homeschooled students grades K-8, a parent-generated report card is acceptable. Students homeschooled for 9th-12th grade courses must complete and upload the [GCA Homeschool Transcript](#) form.

If your student had a gap in education, complete the *GCA Statement Acknowledging Missing Attendance Form*. For a copy of the *GCA Homeschool Transcript*, or the *GCA Missing Attendance Form*, visit [georgiacyber.org](https://www.georgiacyber.org). You may also email enrollment@georgiacyber.org.

IMPORTANT

If Summer 2023 courses are completed by the student, send the updated transcript enrollment@georgiacyber.org.

- Current Grades 1-7: Failure to upload the progress report will result in a denial of the application.
- Grades 8+: Do not delay submitting until the final report card/transcript is received. Applications missing only the final report card / Transcript will be placed on hold until documents are received. Report card / Transcript Holds will expire on June 30, 2023.
- Applications missing only the final report card/ transcript will be placed on hold until documents are received. Holds will expire on June 30, 2023.



State Charter School District: 782 | School Code: 0120

22-23 PREVIOUS SCHOOL CONTINUED

Has the student missed one or more school terms/semesters during High School? Yes No

Was the student enrolled in more than one school during the 2022-23 school year? Yes No

If yes, record the School Name and District of the additional previous school

School Name	School District	School Contact Number	Student's Withdrawal Date
-------------	-----------------	-----------------------	---------------------------

Is your student currently suspended from current or previous school? Yes No

Is your student currently expelled from current or previous school? Yes No

If you responded yes to discipline events, explain: _____

Are you a High School student transferring from a **block** schedule? Yes No

Is the student a High_School_student with previous **Dual Enrollment** participation? Yes No

Does the previous school transcript include above grade level course subject(s): ELA, Math, Science, Social Studies, Language or other?

ELA Math Science Social Studies World Language Other: _____

Was the student enrolled in advanced courses for which high school credit was earned? If yes, submit the reporting transcript.

ELA/Language Arts Yes No **Science** Yes No

Math Yes No **Social Studies** Yes No

World Language Yes No **Other** Yes No

NOTE: Documents will be reviewed by scheduling staff. Student schedules and grade level placements are temporary until official school records are received for course placement verification.

LEARNING COACH

All GCA students are required to have a Learning Coach. **The primary duties of the Learning Coach are as follows:** enter student's attendance daily; read GCA emails at least once daily; answer all communications within 24 hours; complete all paperwork requests; complete all surveys; keep the student's information up to date; monitor the student's assignment completion and grades daily; ensure that student attends all required live classes; monitor the student when taking assessments and tests to ensure that no 'additional help' is provided that might mask whether a student truly understands the concepts or not; and communicate with the student's teachers, Family Engagement Liaison, Attendance Specialist, and other staff to monitor student progress.

_____ Please check here if Learning Coach is the same as parent guardian. If not, please proceed with learning coach information. If the Learning Coach is not the parent/guardian, please complete the information below in its entirety.

Learning Coach First Name	Learning Coach Last Name	Suffix
---------------------------	--------------------------	--------

Gender (Male or Female)	Date of Birth
-------------------------	---------------

Primary Phone number	Email Address (required for Learning Coach)	Relationship to student
----------------------	---	-------------------------



State Charter School District: 782 | School Code: 0120

GUARDIANSHIP

If the Legal Guardian submitting this enrollment packet **is not** recorded within the proof of age, please upload legal guardianship documents. Appropriate guardianship documents include the following:

- Court documentation or other legal records of guardianship
- [Parental Affidavit Form](#) if the student resides with a legal guardian not named in the proof of age record
- [Non-Parental Affidavit Form](#) if the student resides with a non-legal guardian

Which best describes the relationship of Legal Guardian 1 to the student?

- Parent/Guardian – Biological or Adaptive
 Legal Guardian – Foster/State Protective Services
 Care Provider – Family, Friend, Stepparent

Which best describes the relationship of Legal Guardian 2 to the student?

- Parent/Guardian – Biological or Adaptive
 Legal Guardian – Foster/State Protective Services
 Care Provider – Family, Friend, Stepparent
 No Additional Legal Guardian

HEALTH SERVICES

In this section, please list any medical or mental health conditions and medications for your student. (If applicable).

- No medical or mental health condition(s)
 Yes, my child's health condition(s) includes:

Condition	Comments and Instructions

HEALTH SERVICES CONTINUED

- No medication(s)
 Yes, my child's medication(s) includes:

Medication	Where is medication taken? (home/ school / both)	Medication Type (Daily, Emergency, As needed)	Comments / Instructions

Your student's current immunization records (GA Immunization 3231 Form) or signed and notarized DPH religious exemption will be required to be submitted along with this application packet. Also, your students Certificate of Vision, Hearing, Dental, and Nutrition Screening Form 3300 is required to be submitted along with this enrollment packet.

New Requirement: students in grades 06 and 08 are required to submit a completed Department of Health Scoliosis 4400 Form:
www.georgiacyber.org/enrollment/required-enrollment-documents



State Charter School District: 782 | School Code: 0120

EQUIPMENT

All requested GCA equipment is on loan to the student during the active enrollment period and is required to be returned at the discretion of the school. Only one loaner computer is allowed per student and one printer per household. More details are loaded in the GCA Handbook.

Are you requesting a GCA loaner computer for your student? (Please also mark yes if your student will continue to use a currently GCA issued computer) **For a copy of the [Technology Acceptable Use Policy](#), visit [georgiacyber.org](https://www.georgiacyber.org/)**

Yes No

Would your student like to request a GCA loaner computer? (Please also mark yes if your student will continue to use a currently GCA issued computer).

Yes No

Do you have daily access to the internet? Daily internet access is a requirement for all students at GCA.

Yes No

RELEASE AGREEMENTS

Please complete the [MEDIA RELEASE FORM](#)

Yes – I give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

No – I do not give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

For a copy of the [Liability Release Agreement](#), visit [georgiacyber.org](https://www.georgiacyber.org/)*

Yes - I agree with all terms as stated in the liability release agreement and give permission for my student to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events.

No - I do not consent for my student to participate in school and/or district events. I recognize by not providing consent that my student will not be allowed to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events. (Note: Lack of consent to participate in school and/or district events does not exclude students from testing requirements.)

Please accept the **GCA Loaner Equipment Acknowledgment here.***

Yes, I am confirming that I understand the loaner equipment is property of Georgia Cyber Academy. I understand that once my student is no longer enrolled with GCA, I must immediately return the additional cost of up to 24% in collection fees.

Download and read the [Technology Acceptable Use Policy](#) and agree to the terms.

Yes, I am agreeing to the terms and conditions of the Technology Acceptable Use Policy.

Download and read the [Parent and Student District Handbook](#) and agree to the terms.

Yes, I am agreeing to receiving and complying with the GCA parent and student handbook.

EXPECTATIONS

In order to help ensure you and your student(s) understand the expectations of Georgia Cyber Academy, please watch this short video found on: <https://www.georgiacyber.org/parents/learning-coach-responsibilities/overview-of-responsibilities>.

Please check this box to indicate that you have watched the recording, understand the expectations of Georgia Cyber Academy, and have shared those expectations with all enrolling students, as well as any designated Learning Coaches.

***failure to check this box will cancel your application**



SUPPORTING DOCUMENTS

Please submit this application with the following supporting documents to complete your enrollment application. Failure to do so will delay the processing of your application.

Document
Guardian's Photo ID <i>A government issued photo ID is required of at least one enrolling parent/guardian</i>
Guardianship Documentation <i>required if applicable</i>
Household Proof of Address <i>required</i>
Affidavit of Residence <i>required if applicable</i>
Each Enrolling Student's Proof of Age (Most frequently a Birth Certificate) <i>required</i>
Each Enrolling Student's Social Security Card or Social Security Waiver Form <i>required</i>
Each Enrolling Student's Current Georgia Immunization (*Form 3231) or Exemption of Immunization <i>required</i>
Each Enrolling Student's Georgia Vision, Hearing, Dental and Nutrition Screening Form (*Form 3300) <i>required</i>
For a 6 th grade and 8 th grade students, the Scoliosis Screening (*Form 4400) <i>required if applicable</i>
Each Enrolling Student's Previous School's Transcript, Progress Report Card, Homeschool Transcript or Homeschool Report Card <i>required</i>
Each Enrolling Student's Eligibility Documents (IEP, 504, Gifted Documentation) <i>required if applicable</i>
Each Enrolling Student's Missing Attendance Form <i>required if applicable</i>
Student Identification Photo <i>optional</i>

PLEASE NOTE

*All 2023 - 2024 newly enrolled students, not previously enrolled with GCA in SY22-23, will have 90-days to submit required student health records. Student academic records are required to complete a review for approval for enrollment.

CERTIFICATION & SIGNATURE

By signing below, you are verifying that you are the student's legal guardian or care provider. You are also certifying that all the information contained on this Admissions Form is true and correct including, but not limited to, FERPA and the Acceptance and Agreement to Use of Instructional Property. You understand that completion of this Enrollment Application does not guarantee your student's acceptance into the program. You also understand that, once submitted, you will not be able to edit this information later without speaking to an Enrollment Consultant.

Parent or Legal Guardian's Name: _____ Date: _____

Parent or Legal Guardian's Signature _____

I acknowledge that my signature on this enrollment packet will also serve as my electronic signature once the enrollment specialist enters my submission online.

The next pages of this enrollment packet are supplemental pages for additional students for new enrollment. Please continue if you have any additional students you would like to enroll. If not, please submit your application.

CONTINUE ONLY IF ADDING ADDITIONAL STUDENTS TO THE APPLICATION



State Charter School District: 782 | School Code: 0120

STUDENT INFORMATION / DEMOGRAPHICS

All fields are required for application processing. Please complete all fields listed below in their entirety. **For any additional students, please see supplemental student pages starting on page 35 of this packet.

Age requirements to enroll at GCA are as follows:

- Students must be age 5 on or before September 1, 2023 to enter Kindergarten.
Students must be age 6 on or before September 1, 2023 to enter 1st grade.
Students may only be enrolled until their 21st birthdate.
Students with a current Individualized Educational Plan (IEP) may stay enrolled until their 22nd birthdate.

2023 – 2024 Enrollment Grade Level _____

Legal First Name Legal Middle Name (required if on the birth certificate) Legal Last Name Suffix

Gender (Male or Female) Date of Birth Preferred Name

Student Cell Number if applicable Student Email Address if applicable

Foreign Exchange Student? Yes, this is a foreign exchange student No, this is not a foreign exchange student

Are you submitting your child's social security number to GCA? Yes No
**if no, please submit our social security number waiver. NOTE: Failure to provide student's SSN will inhibit HOPE eligibility. For re-enrolling students, your Counselor will let you know during your senior year if you do not have your SSN on file.

Social Security Number - - (please submit a copy of social security card with application)

Is your student thinking about or planning on playing college athletics for an NCAA school? Yes No

Note: Georgia Cyber Academy is currently not NCAA eligible; courses taken at Georgia Cyber Academy are not accepted by NCAA for athletic scholarship eligibility. However, if a student is interested in or planning on playing college athletics for an NCAA college or university, reach out to the GCA counseling department for alternative enrollment counsel. More information can be found here.

Please indicate by selecting yes or no if you would like for your student to opt-in to text messages regarding your student's academic performance and other school information. Yes No

STUDENT RACE ETHNICITY

All fields are required for application. Please complete in its entirety all fields listed below.

Is this student Hispanic/Latino? Yes No
* Hispanic/Latino is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

The question above asks about ethnicity rather than race. Next, please indicate how you identify your student's race.

What is the student's race? (Choose all that apply. At least one selection is required.)

American Indian or Alaska Native
A person having origins in any of the original peoples of North or South America (including Central America), and who maintains a tribal affiliation or community attachment.

Asian
A person having origins in any of the original peoples for the Far East, Southeast Asia, or the Indian subcontinent including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American
A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander
A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White
A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.



Champ to Champ

Champ to Champ Collaboration (C2C) GCA is pleased to offer Secondary Grade Band (9-12) students the option to communicate and collaborate with their C2C peers outside of class and without direct staff supervision this upcoming school year. Security measures will still be in place for all students participating in this program. Student participation requires consent from parents/guardians. Consent will allow secondary grade band students to have collaborative access to Google for Education tools, including email, Google Sheets, Google Docs, and Google Slides, as part of their student accounts.

_____ YES _____ NO

If you are interested in this new option, please select Yes to receive more information. Official documentation, including a parent/guardian consent form, will be provided during the first few weeks of your secondary grade band student's enrollment start date.

Student Identification Photo

(Optional) A student's photo in Infinite Campus offers an added level of meaningful connection between GCA staff and students. Student identification photos will only be used in a student's Infinite Campus account as part of their secure academic record and will not be shared outside of the Infinite Campus system. The image should be a headshot photo of the student only, clearly showing the student's face with no obstructions, and should not contain any other people. Please submit the photo email: enrollment@georgiacyber.org



STUDENT LANGUAGE

Notice to Parents and Guardians: Georgia school systems are required¹ to collect your responses² to questions about your preferred language for school communication and your child's primary or home language. Information from the first question is used to identify your need for an interpreter or for translated documents. Information from the three Home Language Survey questions and the additional language information help us determine whether to screen your child's level of English language proficiency. The screening process will identify if your child qualifies for English learner status and services in our language instruction educational program.

Identification of Potential English Learners

These three questions help schools identify if your child should be screened for eligibility to participate in their language instruction educational program.

When the response to any of these questions is a language other than English, schools may be required to screen your child's level of English language proficiency. If you respond with more than one language, the school will need additional information from you before making this decision.

Home Language Survey Questions (required)

Which language does your student best understand and speak?

Which language do the adults in your home most frequently use when speaking with your child?

Which language does your student most frequently speak at home?

Has your student ever received English as a Second Language (ESL/ELL) services? ____ Yes ____ No

Additional Information from Multilingual Families

If you indicated that your child and other adults in the home **understand and use English and another language** or languages, schools will ask you to provide additional information to decide if your child should be screened for English proficiency.

If you respond that your child understands and uses English more than the other home language, or that your child understands and uses both English and the other home language equally, the school will not screen your child for English language proficiency.

Choose only one sentence that best describes your child's primary language.

<input type="radio"/> My child understands and uses only the home language and no English.
<input type="radio"/> My child understands and uses mostly the home language and a little English.
<input type="radio"/> My child understands and uses the home language and English equally.
<input type="radio"/> My child understands and uses mostly English and only a little of the home language.
<input type="radio"/> My child understands and uses only English.

¹ [\(U.S. Department of Justice, Civil Rights Division, and U.S. Department of Education, Office for Civil Rights, 7 January 2015, Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, p. 10.\)](#)

²The Home Language Survey should be given to first time enrollees to United States public schools.



STUDENT HOUSING / DISPLACED FAMILY ELIGIBILITY

Georgia Cyber Academy participates in the education of temporarily displaced - transitional children. A transitional student is defined as individuals who lack a fixed, regular, and adequate nighttime residence due to loss of housing, economic hardship, or a similar reason: are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations: are living in emergency or transitional shelters: or are abandoned in hospitals.

Does your student identify as being displaced? Yes No

Please select the option that best describes your family's housing:

Own

Rent

My name is on the lease

My name is not on the lease, but this is a permanent arrangement

Share living space with another friend/family due to loss of housing, economic hardship, or similar reason

Other: if other please choose the following option that best describes your family housing.

Hotel / Motel

Campground

Unsheltered (car/campsite etc.)

Shelter or transitional housing

Temporarily living with another family due to economic hardship

Other issue

What is the length of time that your family has resided in your current home?: _____.



STUDENT SERVICES

Please complete this section if applicable and submit all pages of your eligibility documents with this enrollment packet.

For students with a current IEP, 504 Plan, or Gifted Education Plan, please complete the Authorization for Release of Records Form for a records request to be submitted to your child's previous school.

The following questions are used solely to ensure your student receives the appropriate services in a timely manner and do not impact the approval of the application.

For students receiving special education and related services, please upload a current Georgia Form 3300 (Certificate of Hearing, Vision, Dental, and Nutrition Screening) in the Immunizations and Health tab below. The hearing and vision screening must be **dated within the last 12 months from today's date**. This will serve to expedite any re-evaluation processes that may be required.

Does your student have a current or previous IEP that provides services offered through Special Education?

Yes No

If no, was an evaluation started or completed in your previous district?

Yes No

If no, do you wish to be contacted regarding special education and related services?

Yes No

Does your student have a current 504 plan? Submit all pages of the current 504 Plan Documentation.

Yes No

To expedite the request for your student's official 504 Plan, please complete and upload an Authorization for Release of Records Form. For a copy of the form, visit: www.georgiacyber.org/contact-us/records-department-contacts

Has your student previously received gifted/talented services because of an eligible gifted status?

Yes No

If you marked yes, the Gifted Eligibility Form is required before your student may receive gifted services.



State Charter School District: 782 | School Code: 0120

22-23 PREVIOUS SCHOOL

Previous School Type: Never Attended Homeschool Public Private School

Did your student attend a public or private school in the last 3 years? Yes No

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____

Date Student was Withdrawn _____

If your student attended **an additional school within the last 3 years**, different than the one recorded above, please note the information here:

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____

Date Student was Withdrawn _____

REQUIRED: To confirm grade placement and scheduling, the following academic records are required:

- **Current Grades 1-7:** Submit the most recent progress report.
- **Current Grade 8:** Submit an 8th grade promotional report card at the end of the 2022-23 school year by June 30, 2023.
- **Current Grades 9-12:** Submit an unofficial transcript at the end of the 2021-22 school year by June 30, 2023, including the most recent semester's credits earned.

Note: GCA promotes high school students based on the number of course credits earned. This will apply to students who transfer and start the beginning of the school year with GCA. However, students who transfer to GCA after the start of the school year will keep the grade placement for the current school year that is recorded within the previous school transfer records.

Note: For the current year grade 08, and grades 09-12 students, applications will be held until the final report card (grade 08) and final unofficial transcript (grades 09-12) is submitted to GCA for grade placement review.

For homeschooled students grades K-8, a parent-generated report card is acceptable. Students homeschooled for 9th-12th grade courses must complete and upload the [GCA Homeschool Transcript](#) form.

If your student had a gap in education, complete the *GCA Statement Acknowledging Missing Attendance Form*. For a copy of the *GCA Homeschool Transcript*, or the *GCA Missing Attendance Form*, visit [georgiacyber.org](https://www.georgiacyber.org). You may also email enrollment@georgiacyber.org.

IMPORTANT

If Summer 2023 courses are completed by the student, send the updated transcript enrollment@georgiacyber.org.

- Current Grades 1-7: Failure to upload the progress report will result in a denial of the application.
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- Applications missing only the final report card/ transcript will be placed on hold until documents are received. Holds will expire on June 30, 2023.



State Charter School District: 782 | School Code: 0120

22-23 PREVIOUS SCHOOL CONTINUED

Has the student missed one or more school terms/semesters during High School? Yes No

Was the student enrolled in more than one school during the 2022-23 school year? Yes No

If yes, record the School Name and District of the additional previous school

School Name	School District	School Contact Number	Student's Withdrawal Date
-------------	-----------------	-----------------------	---------------------------

Is your student currently suspended from current or previous school? Yes No

Is your student currently expelled from current or previous school? Yes No

If you responded yes to discipline events, explain: _____

Are you a High School student transferring from a **block** schedule? Yes No

Is the student a High_School_student with previous **Dual Enrollment** participation? Yes No

Does the previous school transcript include above grade level course subject(s): ELA, Math, Science, Social Studies, Language or other?

ELA Math Science Social Studies World Language Other: _____

Was the student enrolled in advanced courses for which high school credit was earned? If yes, submit the reporting transcript.

ELA/Language Arts Yes No **Science** Yes No

Math Yes No **Social Studies** Yes No

World Language Yes No **Other** Yes No

NOTE: Documents will be reviewed by scheduling staff. Student schedules and grade level placements are temporary until official school records are received for course placement verification.

LEARNING COACH

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_____ Please check here if Learning Coach is the same as parent guardian. If not please proceed with learning coach information. If the Learning Coach is not the parent/guardian, please complete the information below in its entirety.

Learning Coach First Name	Learning Coach Last Name	Suffix
---------------------------	--------------------------	--------

Gender (Male or Female)	Date of Birth
-------------------------	---------------

Primary Phone number	Email Address (required for Learning Coach)	Relationship to student
----------------------	---	-------------------------



State Charter School District: 782 | School Code: 0120

GUARDIANSHIP

If the Legal Guardian submitting this enrollment packet **is not** recorded within the proof of age, please upload legal guardianship documents. Appropriate guardianship documents include the following:

- Court documentation or other legal records of guardianship
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Which best describes the relationship of Legal Guardian 1 to the student?

- Parent/Guardian – Biological or Adaptive
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 Care Provider – Family, Friend, Stepparent

Which best describes the relationship of Legal Guardian 2 to the student?

- Parent/Guardian – Biological or Adaptive
 Legal Guardian – Foster/State Protective Services
 Care Provider – Family, Friend, Stepparent
 No Additional Legal Guardian

HEALTH SERVICES

In this section, please list any medical or mental health conditions and medications for your student. (If applicable).

- No medical or mental health condition(s)
 Yes, my child's health condition(s) includes:

Condition	Comments and Instructions

HEALTH SERVICES CONTINUED

- No medication(s)
 Yes, my child's medication(s) includes:

Medication	Where is medication taken? (home/ school / both)	Medication Type (Daily, Emergency, As needed)	Comments / Instructions

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New Requirement: students in grades 06 and 08 are required to submit a completed Department of Health Scoliosis 4400 Form:
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Are you requesting a GCA loaner computer for your student? (Please also mark yes if your student will continue to use a currently GCA issued computer) **For a copy of the [Technology Acceptable Use Policy](#), visit [georgiacyber.org](https://www.georgiacyber.org/)**

Yes No

Would your student like to request a GCA loaner computer? (Please also mark yes if your student will continue to use a currently GCA issued computer).

Yes No

Do you have daily access to the internet? Daily internet access is a requirement for all students at GCA.

Yes No

RELEASE AGREEMENTS

Please complete the [MEDIA RELEASE FORM](#)

Yes – I give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

No – I do not give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

For a copy of the [Liability Release Agreement](#), visit [georgiacyber.org](https://www.georgiacyber.org/)*

Yes - I agree with all terms as stated in the liability release agreement and give permission for my student to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events.

No - I do not consent for my student to participate in school and/or district events. I recognize by not providing consent that my student will not be allowed to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events. (Note: Lack of consent to participate in school and/or district events does not exclude students from testing requirements.)

Please accept the **GCA Loaner Equipment Acknowledgment here.***

Yes, I am confirming that I understand the loaner equipment is property of Georgia Cyber Academy. I understand that once my student is no longer enrolled with GCA, I must immediately return the additional cost of up to 24% in collection fees.

Download and read the [Technology Acceptable Use Policy](#) and agree to the terms.

Yes, I am agreeing to the terms and conditions of the Technology Acceptable Use Policy.

Download and read the [Parent and Student District Handbook](#) and agree to the terms.

Yes, I am agreeing to receiving and complying with the GCA parent and student handbook.

EXPECTATIONS

In order to help ensure you and your student(s) understand the expectations of Georgia Cyber Academy, please watch this short video found on: <https://www.georgiacyber.org/parents/learning-coach-responsibilities/overview-of-responsibilities>.

Please check this box to indicate that you have watched the recording, understand the expectations of Georgia Cyber Academy, and have shared those expectations with all enrolling students, as well as any designated Learning Coaches.

***failure to check this box will cancel your application**



SUPPORTING DOCUMENTS

Please submit this application with the following supporting documents to complete your enrollment application. Failure to do so will delay the processing of your application.

Document
Guardian's Photo ID <i>A government issued photo ID is required of at least one enrolling parent/guardian</i>
Guardianship Documentation <i>required if applicable</i>
Household Proof of Address <i>required</i>
Affidavit of Residence <i>required if applicable</i>
Each Enrolling Student's Proof of Age (Most frequently a Birth Certificate) <i>required</i>
Each Enrolling Student's Social Security Card or Social Security Waiver Form <i>required</i>
Each Enrolling Student's Current Georgia Immunization (*Form 3231) or Exemption of Immunization <i>required</i>
Each Enrolling Student's Georgia Vision, Hearing, Dental and Nutrition Screening Form (*Form 3300) <i>required</i>
For a 6 th grade and 8 th grade students, the Scoliosis Screening (*Form 4400) <i>required if applicable</i>
Each Enrolling Student's Previous School's Transcript, Progress Report Card, Homeschool Transcript or Homeschool Report Card <i>required</i>
Each Enrolling Student's Eligibility Documents (IEP, 504, Gifted Documentation) <i>required if applicable</i>
Each Enrolling Student's Missing Attendance Form <i>required if applicable</i>
Student Identification Photo <i>optional</i>

PLEASE NOTE

*All 2023 - 2024 newly enrolled students, not previously enrolled with GCA in SY22-23, will have 90-days to submit required student health records. Student academic records are required to complete a review for approval for enrollment.

CERTIFICATION & SIGNATURE

By signing below, you are verifying that you are the student's legal guardian or care provider. You are also certifying that all the information contained on this Admissions Form is true and correct including, but not limited to, FERPA and the Acceptance and Agreement to Use of Instructional Property. You understand that completion of this Enrollment Application does not guarantee your student's acceptance into the program. You also understand that, once submitted, you will not be able to edit this information later without speaking to an Enrollment Consultant.

Parent or Legal Guardian's Name: _____ Date: _____

Parent or Legal Guardian's Signature _____

I acknowledge that my signature on this enrollment packet will also serve as my electronic signature once the enrollment specialist enters my submission online.

The next pages of this enrollment packet are supplemental pages for additional students for new enrollment. Please continue if you have any additional students you would like to enroll. If not, please submit your application.

CONTINUE ONLY IF ADDING ADDITIONAL STUDENTS TO THE APPLICATION



State Charter School District: 782 | School Code: 0120

STUDENT INFORMATION / DEMOGRAPHICS

All fields are required for application processing. Please complete all fields listed below in their entirety. ****For any additional students, please see supplemental student pages starting on page 45 of this packet.**

Age requirements to enroll at GCA are as follows:

- Students must be age 5 on or before September 1, 2023 to enter Kindergarten.
- Students must be age 6 on or before September 1, 2023 to enter 1st grade.
- Students may only be enrolled until their 21st birthdate.
- Students with a **current Individualized Educational Plan (IEP)** may stay enrolled until their 22nd birthdate.

2023 – 2024 Enrollment Grade Level _____

Legal First Name	Legal Middle Name (required if on the birth certificate)	Legal Last Name	Suffix
Gender (Male or Female)	Date of Birth	Preferred Name	
Student Cell Number if applicable		Student Email Address if applicable	

Foreign Exchange Student? Yes, this is a foreign exchange student No, this is not a foreign exchange student

Are you submitting your child's social security number to GCA? Yes No

****if no, please submit our social security number waiver. NOTE: Failure to provide student's SSN will inhibit HOPE eligibility. For re-enrolling students, your Counselor will let you know during your senior year if you do not have your SSN on file.**

Social Security Number _____ - _____ - _____ (please submit a copy of social security card with application)

Is your student thinking about or planning on playing college athletics for an NCAA school? Yes No

Note: Georgia Cyber Academy is currently not NCAA eligible; courses taken at Georgia Cyber Academy are not accepted by NCAA for athletic scholarship eligibility. However, if a student is interested in or planning on playing college athletics for an NCAA college or university, reach out to the GCA counseling department for alternative enrollment counsel. More information can be found [here](#).

Please indicate by selecting yes or no if you would like for your student to opt-in to text messages regarding your student's academic performance and other school information. Yes No

STUDENT RACE ETHNICITY

All fields are required for application. Please complete in its entirety all fields listed below.

Is this student Hispanic/Latino? Yes No

* Hispanic/Latino is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

The question above asks about ethnicity rather than race. Next, please indicate how you identify your student's race.

What is the student's race? (Choose all that apply. At least one selection is required.)

American Indian or Alaska Native

A person having origins in any of the original peoples of North or South America (including Central America), and who maintains a tribal affiliation or community attachment.

Asian

A person having origins in any of the original peoples for the Far East, Southeast Asia, or the Indian subcontinent including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American

A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.



State Charter School District: 782 | School Code: 0120

White

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Champ to Champ

Champ to Champ Collaboration (C2C) GCA is pleased to offer Secondary Grade Band (9-12) students the option to communicate and collaborate with their C2C peers outside of class and without direct staff supervision this upcoming school year. Security measures will still be in place for all students participating in this program. Student participation requires consent from parents/guardians. Consent will allow secondary grade band students to have collaborative access to Google for Education tools, including email, Google Sheets, Google Docs, and Google Slides, as part of their student accounts.

_____ YES _____ NO

If you are interested in this new option, please select Yes to receive more information. Official documentation, including a parent/guardian consent form, will be provided during the first few weeks of your secondary grade band student's enrollment start date.

Student Identification Photo

(Optional) A student's photo in Infinite Campus offers an added level of meaningful connection between GCA staff and students. Student identification photos will only be used in a student's Infinite Campus account as part of their secure academic record and will not be shared outside of the Infinite Campus system. The image should be a headshot photo of the student only, clearly showing the student's face with no obstructions, and should not contain any other people. Please submit the photo email: enrollment@georgiacyber.org



STUDENT LANGUAGE

Notice to Parents and Guardians: Georgia school systems are required¹ to collect your responses² to questions about your preferred language for school communication and your child's primary or home language. Information from the first question is used to identify your need for an interpreter or for translated documents. Information from the three Home Language Survey questions and the additional language information help us determine whether to screen your child's level of English language proficiency. The screening process will identify if your child qualifies for English learner status and services in our language instruction educational program.

Identification of Potential English Learners

These three questions help schools identify if your child should be screened for eligibility to participate in their language instruction educational program.

When the response to any of these questions is a language other than English, schools may be required to screen your child's level of English language proficiency. If you respond with more than one language, the school will need additional information from you before making this decision.

Home Language Survey Questions (required)

Which language does your student best understand and speak?

Which language do the adults in your home most frequently use when speaking with your child?

Which language does your student most frequently speak at home?

Has your student ever received English as a Second Language (ESL/ELL) services? ____ Yes ____ No

Additional Information from Multilingual Families

If you indicated that your child and other adults in the home **understand and use English and another language** or languages, schools will ask you to provide additional information to decide if your child should be screened for English proficiency.

If you respond that your child understands and uses English more than the other home language, or that your child understands and uses both English and the other home language equally, the school will not screen your child for English language proficiency.

Choose only one sentence that best describes your child's primary language.

<input type="radio"/> My child understands and uses only the home language and no English.
<input type="radio"/> My child understands and uses mostly the home language and a little English.
<input type="radio"/> My child understands and uses the home language and English equally.
<input type="radio"/> My child understands and uses mostly English and only a little of the home language.
<input type="radio"/> My child understands and uses only English.

¹ [\[U.S. Department of Justice, Civil Rights Division, and U.S. Department of Education, Office for Civil Rights, 7 January 2015, Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, p. 10.\]](#)

²The Home Language Survey should be given to first time enrollees to United States public schools.



STUDENT HOUSING / DISPLACED FAMILY ELIGIBILITY

Georgia Cyber Academy participates in the education of temporarily displaced - transitional children. A transitional student is defined as individuals who lack a fixed, regular, and adequate nighttime residence due to loss of housing, economic hardship, or a similar reason: are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations: are living in emergency or transitional shelters: or are abandoned in hospitals.

Does your student identify as being displaced? Yes No

Please select the option that best describes your family's housing:

Own

Rent

My name is on the lease

My name is not on the lease, but this is a permanent arrangement

Share living space with another friend/family due to loss of housing, economic hardship, or similar reason

Other: if other please choose the following option that best describes your family housing.

Hotel / Motel

Campground

Unsheltered (car/campsite etc.)

Shelter or transitional housing

Temporarily living with another family due to economic hardship

Other issue

What is the length of time that your family has resided in your current home?: _____.



STUDENT SERVICES

Please complete this section if applicable and submit all pages of your eligibility documents with this enrollment packet.

For students with a current IEP, 504 Plan, or Gifted Education Plan, please complete the Authorization for Release of Records Form for a records request to be submitted to your child's previous school.

The following questions are used solely to ensure your student receives the appropriate services in a timely manner and do not impact the approval of the application.

For students receiving special education and related services, please upload a current Georgia Form 3300 (Certificate of Hearing, Vision, Dental, and Nutrition Screening) in the Immunizations and Health tab below. The hearing and vision screening must be **dated within the last 12 months from today's date**. This will serve to expedite any re-evaluation processes that may be required.

Does your student have a current or previous IEP that provides services offered through Special Education?

Yes No

If no, was an evaluation started or completed in your previous district?

Yes No

If no, do you wish to be contacted regarding special education and related services?

Yes No

Does your student have a current 504 plan? Submit all pages of the current 504 Plan Documentation.

Yes No

To expedite the request for your student's official 504 Plan, please complete and upload an Authorization for Release of Records Form. For a copy of the form, visit: www.georgiacyber.org/contact-us/records-department-contacts

Has your student previously received gifted/talented services because of an eligible gifted status?

Yes No

If you marked yes, the Gifted Eligibility Form is required before your student may receive gifted services.



State Charter School District: 782 | School Code: 0120

22-23 PREVIOUS SCHOOL

Previous School Type: Never Attended Homeschool Public Private School

Did your student attend a public or private school in the last 3 years? Yes No

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____ Date Student was Withdrawn _____

If your student attended **an additional school within the last 3 years**, different than the one recorded above, please note the information here:

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____ Date Student was Withdrawn _____

REQUIRED: To confirm grade placement and scheduling, the following academic records are required:

- **Current Grades 1-7:** Submit the most recent progress report.
- **Current Grade 8:** Submit an 8th grade promotional report card at the end of the 2022-23 school year by June 30, 2023.
- **Current Grades 9-12:** Submit an unofficial transcript at the end of the 2021-22 school year by June 30, 2023, including the most recent semester's credits earned.

Note: GCA promotes high school students based on the number of course credits earned. This will apply to students who transfer and start the beginning of the school year with GCA. However, students who transfer to GCA after the start of the school year will keep the grade placement for the current school year that is recorded within the previous school transfer records.

Note: For the current year grade 08, and grades 09-12 students, applications will be held until the final report card (grade 08) and final unofficial transcript (grades 09-12) is submitted to GCA for grade placement review.

For homeschooled students grades K-8, a parent-generated report card is acceptable. Students homeschooled for 9th-12th grade courses must complete and upload the [GCA Homeschool Transcript](#) form.

If your student had a gap in education, complete the GCA Statement Acknowledging Missing Attendance Form. For a copy of the GCA Homeschool Transcript, or the GCA Missing Attendance Form, visit [georgiacyber.org](https://www.georgiacyber.org). You may also email enrollment@georgiacyber.org.

IMPORTANT

If Summer 2023 courses are completed by the student, send the updated transcript enrollment@georgiacyber.org.

- **Current Grades 1-7:** Failure to upload the progress report will result in a denial of the application.
- **Grades 8+:** Do not delay submitting until the final report card/transcript is received. Applications missing only the final report card / Transcript will be placed on hold until documents are received. Report card / Transcript Holds will expire on June 30, 2023.
- **Applications missing only the final report card/ transcript will be placed on hold until documents are received. Holds will expire on June 30, 2023.**



State Charter School District: 782 | School Code: 0120

22-23 PREVIOUS SCHOOL CONTINUED

Has the student missed one or more school terms/semesters during High School? Yes No

Was the student enrolled in more than one school during the 2022-23 school year? Yes No

If yes, record the School Name and District of the additional previous school

School Name	School District	School Contact Number	Student's Withdrawal Date
-------------	-----------------	-----------------------	---------------------------

Is your student currently suspended from current or previous school? Yes No

Is your student currently expelled from current or previous school? Yes No

If you responded yes to discipline events, explain: _____

Are you a High School student transferring from a **block** schedule? Yes No

Is the student a High_School_student with previous **Dual Enrollment** participation? Yes No

Does the previous school transcript include above grade level course subject(s): ELA, Math, Science, Social Studies, Language or other?

ELA Math Science Social Studies World Language Other: _____

Was the student enrolled in advanced courses for which high school credit was earned? If yes, submit the reporting transcript.

ELA/Language Arts Yes No **Science** Yes No

Math Yes No **Social Studies** Yes No

World Language Yes No **Other** Yes No

NOTE: Documents will be reviewed by scheduling staff. Student schedules and grade level placements are temporary until official school records are received for course placement verification.

LEARNING COACH

All GCA students are required to have a Learning Coach. **The primary duties of the Learning Coach are as follows:** enter student's attendance daily; read GCA emails at least once daily; answer all communications within 24 hours; complete all paperwork requests; complete all surveys; keep the student's information up to date; monitor the student's assignment completion and grades daily; ensure that student attends all required live classes; monitor the student when taking assessments and tests to ensure that no 'additional help' is provided that might mask whether a student truly understands the concepts or not; and communicate with the student's teachers, Family Engagement Liaison, Attendance Specialist, and other staff to monitor student progress.

_____ Please check here if Learning Coach is the same as parent guardian. If not, please proceed with learning coach information. If the Learning Coach is not the parent/guardian, please complete the information below in its entirety.

Learning Coach First Name	Learning Coach Last Name	Suffix
---------------------------	--------------------------	--------

Gender (Male or Female)	Date of Birth
-------------------------	---------------



State Charter School District: 782 | School Code: 0120

Primary Phone number _____ Email Address (required for Learning Coach) _____ Relationship to student _____
GUARDIANSHIP

If the Legal Guardian submitting this enrollment packet **is not** recorded within the proof of age, please upload legal guardianship documents. Appropriate guardianship documents include the following:

- Court documentation or other legal records of guardianship
- [Parental Affidavit Form](#) if the student resides with a legal guardian not named in the proof of age record
- [Non-Parental Affidavit Form](#) if the student resides with a non-legal guardian

Which best describes the relationship of Legal Guardian 1 to the student?

- _____ Parent/Guardian – Biological or Adaptive
 _____ Legal Guardian – Foster/State Protective Services
 _____ Care Provider – Family, Friend, Stepparent

Which best describes the relationship of Legal Guardian 2 to the student?

- _____ Parent/Guardian – Biological or Adaptive
 _____ Legal Guardian – Foster/State Protective Services
 _____ Care Provider – Family, Friend, Stepparent
 _____ No Additional Legal Guardian

HEALTH SERVICES

In this section, please list any medical or mental health conditions and medications for your student. (If applicable).

- _____ No medical or mental health condition(s)
 _____ Yes, my child's health condition(s) includes:

Condition	Comments and Instructions

HEALTH SERVICES CONTINUED

- _____ No medication(s)
 _____ Yes, my child's medication(s) includes:

Medication	Where is medication taken? (home/ school / both)	Medication Type (Daily, Emergency, As needed)	Comments / Instructions

Your student's current immunization records (GA Immunization 3231 Form) or signed and notarized DPH religious exemption will be required to be submitted along with this application packet. Also, your students Certificate of Vision, Hearing, Dental, and Nutrition Screening Form 3300 is required to be submitted along with this enrollment packet.

New Requirement: students in grades 06 and 08 are required to submit a completed Department of Health Scoliosis 4400 Form:
www.georgiacyber.org/enrollment/required-enrollment-documents



EQUIPMENT

All requested GCA equipment is on loan to the student during the active enrollment period and is required to be returned at the discretion of the school. Only one loaner computer is allowed per student and one printer per household. More details are loaded in the GCA Handbook.

Are you requesting a GCA loaner computer for your student? (Please also mark yes if your student will continue to use a currently GCA issued computer) For a copy of the **Technology Acceptable Use Policy**, visit [georgiacyber.org](https://www.georgiacyber.org)

Yes No

Would your student like to request a GCA loaner computer? (Please also mark yes if your student will continue to use a currently GCA issued computer).

Yes No

Do you have daily access to the internet? Daily internet access is a requirement for all students at GCA.

Yes No

RELEASE AGREEMENTS

Please complete the [MEDIA RELEASE FORM](#)

Yes – I give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

No – I do not give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

For a copy of the **Liability Release Agreement**, visit [georgiacyber.org](https://www.georgiacyber.org)*

Yes - I agree with all terms as stated in the liability release agreement and give permission for my student to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events.

No - I do not consent for my student to participate in school and/or district events. I recognize by not providing consent that my student will not be allowed to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events. (Note: Lack of consent to participate in school and/or district events does not exclude students from testing requirements.)

Please accept the **GCA Loaner Equipment Acknowledgment here**.*

Yes, I am confirming that I understand the loaner equipment is property of Georgia Cyber Academy. I understand that once my student is no longer enrolled with GCA, I must immediately return the additional cost of up to 24% in collection fees.

Download and read the **Technology Acceptable Use Policy** and agree to the terms.

Yes, I am agreeing to the terms and conditions of the Technology Acceptable Use Policy.

Download and read the **Parent and Student District Handbook** and agree to the terms.

Yes, I am agreeing to receiving and complying with the GCA parent and student handbook.

EXPECTATIONS

In order to help ensure you and your student(s) understand the expectations of Georgia Cyber Academy, please watch this short video found on: <https://www.georgiacyber.org/parents/learning-coach-responsibilities/overview-of-responsibilities>.

Please check this box to indicate that you have watched the recording, understand the expectations of Georgia Cyber Academy, and have shared those expectations with all enrolling students, as well as any designated Learning Coaches.

***failure to check this box will cancel your application**



SUPPORTING DOCUMENTS

Please submit this application with the following supporting documents to complete your enrollment application. Failure to do so will delay the processing of your application.

Document
Guardian's Photo ID A government issued photo ID is required of at least one enrolling parent/guardian
Guardianship Documentation required if applicable
Household Proof of Address required
Affidavit of Residence required if applicable
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Each Enrolling Student's Previous School's Transcript, Progress Report Card, Homeschool Transcript or Homeschool Report Card required
Each Enrolling Student's Eligibility Documents (IEP, 504, Gifted Documentation) required if applicable
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Student Identification Photo optional

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*All 2023 - 2024 newly enrolled students, not previously enrolled with GCA in SY22-23, will have 90-days to submit required student health records. Student academic records are required to complete a review for approval for enrollment.

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CONTINUE ONLY IF ADDING ADDITIONAL STUDENTS TO THE APPLICATION



State Charter School District: 782 | School Code: 0120

STUDENT INFORMATION / DEMOGRAPHICS

All fields are required for application processing. Please complete all fields listed below in their entirety. This is the final student section. If additional students are to be added, please copy this set of pages prior to recording student information.

Age requirements to enroll at GCA are as follows:

- Students must be age 5 on or before September 1, 2023 to enter Kindergarten.
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- Students may only be enrolled until their 21st birthdate.
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2023 – 2024 Enrollment Grade Level _____

Legal First Name _____ Legal Middle Name (required if on the birth certificate) _____ Legal Last Name _____ Suffix _____

Gender (Male or Female) _____ Date of Birth _____ Preferred Name _____

Student Cell Number if applicable _____ Student Email Address if applicable _____

Foreign Exchange Student? _____ Yes, this is a foreign exchange student _____ No, this is not a foreign exchange student

Are you submitting your child's social security number to GCA? _____ Yes _____ No

**if no, please submit our social security number waiver. NOTE: Failure to provide student's SSN will inhibit HOPE eligibility. For re-enrolling students, your Counselor will let you know during your senior year if you do not have your SSN on file.

Social Security Number _____-_____-_____ (please submit a copy of social security card with application)

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Note: Georgia Cyber Academy is currently not NCAA eligible; courses taken at Georgia Cyber Academy are not accepted by NCAA for athletic scholarship eligibility. However, if a student is interested in or planning on playing college athletics for an NCAA college or university, reach out to the GCA counseling department for alternative enrollment counsel. More information can be found [here](#).

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A person having origins in any of the black racial groups of Africa.

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A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

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_____ YES _____ NO

If you are interested in this new option, please select Yes to receive more information. Official documentation, including a parent/guardian consent form, will be provided during the first few weeks of your secondary grade band student's enrollment start date.

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Which language do the adults in your home most frequently use when speaking with your child?

Which language does your student most frequently speak at home?

Has your student ever received English as a Second Language (ESL/ELL) services? ____ Yes ____ No

Additional Information from Multilingual Families

If you indicated that your child and other adults in the home **understand and use English and another language** or languages, schools will ask you to provide additional information to decide if your child should be screened for English proficiency.

If you respond that your child understands and uses English more than the other home language, or that your child understands and uses both English and the other home language equally, the school will not screen your child for English language proficiency.

Choose only one sentence that best describes your child's primary language.

<input type="radio"/> My child understands and uses only the home language and no English.
<input type="radio"/> My child understands and uses mostly the home language and a little English.
<input type="radio"/> My child understands and uses the home language and English equally.
<input type="radio"/> My child understands and uses mostly English and only a little of the home language.
<input type="radio"/> My child understands and uses only English.

¹ [\(U.S. Department of Justice, Civil Rights Division, and U.S. Department of Education, Office for Civil Rights, 7 January 2015, Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, p. 10.\)](#)

²The Home Language Survey should be given to first time enrollees to United States public schools.



STUDENT HOUSING / DISPLACED FAMILY ELIGIBILITY

Georgia Cyber Academy participates in the education of temporarily displaced - transitional children. A transitional student is defined as individuals who lack a fixed, regular, and adequate nighttime residence due to loss of housing, economic hardship, or a similar reason: are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations: are living in emergency or transitional shelters: or are abandoned in hospitals.

Does your student identify as being displaced? Yes No

Please select the option that best describes your family's housing:

Own

Rent

My name is on the lease

My name is not on the lease, but this is a permanent arrangement

Share living space with another friend/family due to loss of housing, economic hardship, or similar reason

Other: if other please choose the following option that best describes your family housing.

Hotel / Motel

Campground

Unsheltered (car/campsite etc.)

Shelter or transitional housing

Temporarily living with another family due to economic hardship

Other issue

What is the length of time that your family has resided in your current home?: _____.



STUDENT SERVICES

Please complete this section if applicable and submit all pages of your eligibility documents with this enrollment packet.

For students with a current IEP, 504 Plan, or Gifted Education Plan, please complete the Authorization for Release of Records Form for a records request to be submitted to your child's previous school.

The following questions are used solely to ensure your student receives the appropriate services in a timely manner and do not impact the approval of the application.

For students receiving special education and related services, please upload a current Georgia Form 3300 (Certificate of Hearing, Vision, Dental, and Nutrition Screening) in the Immunizations and Health tab below. The hearing and vision screening must be **dated within the last 12 months from today's date**. This will serve to expedite any re-evaluation processes that may be required.

Does your student have a current or previous IEP that provides services offered through Special Education?

Yes No

If no, was an evaluation started or completed in your previous district?

Yes No

If no, do you wish to be contacted regarding special education and related services?

Yes No

Does your student have a current 504 plan? Submit all pages of the current 504 Plan Documentation.

Yes No

To expedite the request for your student's official 504 Plan, please complete and upload an Authorization for Release of Records Form. For a copy of the form, visit: www.georgiacyber.org/contact-us/records-department-contacts

Has your student previously received gifted/talented services because of an eligible gifted status?

Yes No

If you marked yes, the Gifted Eligibility Form is required before your student may receive gifted services.



State Charter School District: 782 | School Code: 0120

22-23 PREVIOUS SCHOOL

Previous School Type: Never Attended Homeschool Public Private School

Did your student attend a public or private school in the last 3 years? Yes No

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____

Date Student was Withdrawn _____

If your student attended **an additional school within the last 3 years**, different than the one recorded above, please note the information here:

Name of School _____ County _____

Street Address _____ City _____ State _____ Zip Code _____

()

Phone number _____

Date Student was Withdrawn _____

REQUIRED: To confirm grade placement and scheduling, the following academic records are required:

- **Current Grades 1-7:** Submit the most recent progress report.
- **Current Grade 8:** Submit an 8th grade promotional report card at the end of the 2022-23 school year by June 30, 2023.
- **Current Grades 9-12:** Submit an unofficial transcript at the end of the 2021-22 school year by June 30, 2023, including the most recent semester's credits earned.

Note: GCA promotes high school students based on the number of course credits earned. This will apply to students who transfer and start the beginning of the school year with GCA. However, students who transfer to GCA after the start of the school year will keep the grade placement for the current school year that is recorded within the previous school transfer records.

Note: For the current year grade 08, and grades 09-12 students, applications will be held until the final report card (grade 08) and final unofficial transcript (grades 09-12) is submitted to GCA for grade placement review.

For homeschooled students grades K-8, a parent-generated report card is acceptable. Students homeschooled for 9th-12th grade courses must complete and upload the [GCA Homeschool Transcript](#) form.

If your student had a gap in education, complete the *GCA Statement Acknowledging Missing Attendance Form*. For a copy of the *GCA Homeschool Transcript*, or the *GCA Missing Attendance Form*, visit [georgiacyber.org](https://www.georgiacyber.org). You may also email enrollment@georgiacyber.org.

IMPORTANT

If Summer 2023 courses are completed by the student, send the updated transcript enrollment@georgiacyber.org.

- Current Grades 1-7: Failure to upload the progress report will result in a denial of the application.
- Grades 8+: Do not delay submitting until the final report card/transcript is received. Applications missing only the final report card / Transcript will be placed on hold until documents are received. Report card / Transcript Holds will expire on June 30, 2023.
- Applications missing only the final report card/ transcript will be placed on hold until documents are received. Holds will expire on June 30, 2023.



State Charter School District: 782 | School Code: 0120

22-23 PREVIOUS SCHOOL CONTINUED

Has the student missed one or more school terms/semesters during High School? Yes No

Was the student enrolled in more than one school during the 2022-23 school year? Yes No

If yes, record the School Name and District of the additional previous school

School Name	School District	School Contact Number	Student's Withdrawal Date
-------------	-----------------	-----------------------	---------------------------

Is your student currently suspended from current or previous school? Yes No

Is your student currently expelled from current or previous school? Yes No

If you responded yes to discipline events, explain: _____

Are you a High School student transferring from a **block** schedule? Yes No

Is the student a High_School_student with previous **Dual Enrollment** participation? Yes No

Does the previous school transcript include above grade level course subject(s): ELA, Math, Science, Social Studies, Language or other?

ELA Math Science Social Studies World Language Other: _____

Was the student enrolled in advanced courses for which high school credit was earned? If yes, submit the reporting transcript.

ELA/Language Arts Yes No **Science** Yes No

Math Yes No **Social Studies** Yes No

World Language Yes No **Other** Yes No

NOTE: Documents will be reviewed by scheduling staff. Student schedules and grade level placements are temporary until official school records are received for course placement verification.

LEARNING COACH

All GCA students are required to have a Learning Coach. **The primary duties of the Learning Coach are as follows:** enter student's attendance daily; read GCA emails at least once daily; answer all communications within 24 hours; complete all paperwork requests; complete all surveys; keep the student's information up to date; monitor the student's assignment completion and grades daily; ensure that student attends all required live classes; monitor the student when taking assessments and tests to ensure that no 'additional help' is provided that might mask whether a student truly understands the concepts or not; and communicate with the student's teachers, Family Engagement Liaison, Attendance Specialist, and other staff to monitor student progress.

_____ Please check here if Learning Coach is the same as parent guardian. If not, please proceed with learning coach information. If the Learning Coach is not the parent/guardian, please complete the information below in its entirety.

Learning Coach First Name	Learning Coach Last Name	Suffix
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Gender (Male or Female)	Date of Birth
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Primary Phone number	Email Address (required for Learning Coach)	Relationship to student
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GUARDIANSHIP

If the Legal Guardian submitting this enrollment packet **is not** recorded within the proof of age, please upload legal guardianship documents. Appropriate guardianship documents include the following:

- Court documentation or other legal records of guardianship
- [Parental Affidavit Form](#) if the student resides with a legal guardian not named in the proof of age record
- [Non-Parental Affidavit Form](#) if the student resides with a non-legal guardian

Which best describes the relationship of Legal Guardian 1 to the student?

- Parent/Guardian – Biological or Adaptive
 Legal Guardian – Foster/State Protective Services
 Care Provider – Family, Friend, Stepparent

Which best describes the relationship of Legal Guardian 2 to the student?

- Parent/Guardian – Biological or Adaptive
 Legal Guardian – Foster/State Protective Services
 Care Provider – Family, Friend, Stepparent
 No Additional Legal Guardian

HEALTH SERVICES

In this section, please list any medical or mental health conditions and medications for your student. (If applicable).

- No medical or mental health condition(s)
 Yes, my child's health condition(s) includes:

Condition	Comments and Instructions

HEALTH SERVICES CONTINUED

- No medication(s)
 Yes, my child's medication(s) includes:

Medication	Where is medication taken? (home/ school / both)	Medication Type (Daily, Emergency, As needed)	Comments / Instructions

Your student's current immunization records (GA Immunization 3231 Form) or signed and notarized DPH religious exemption will be required to be submitted along with this application packet. Also, your students Certificate of Vision, Hearing, Dental, and Nutrition Screening Form 3300 is required to be submitted along with this enrollment packet.

New Requirement: students in grades 06 and 08 are required to submit a completed Department of Health Scoliosis 4400 Form:
www.georgiacyber.org/enrollment/required-enrollment-documents



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EQUIPMENT

All requested GCA equipment is on loan to the student during the active enrollment period and is required to be returned at the discretion of the school. Only one loaner computer is allowed per student and one printer per household. More details are loaded in the GCA Handbook.

Are you requesting a GCA loaner computer for your student? (Please also mark yes if your student will continue to use a currently GCA issued computer) **For a copy of the [Technology Acceptable Use Policy](#), visit [georgiacyber.org](https://www.georgiacyber.org/)**

Yes No

Would your student like to request a GCA loaner computer? (Please also mark yes if your student will continue to use a currently GCA issued computer).

Yes No

Do you have daily access to the internet? Daily internet access is a requirement for all students at GCA.

Yes No

RELEASE AGREEMENTS

Please complete the [MEDIA RELEASE FORM](#)

Yes – I give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

No – I do not give permission for my child to participate in school and/or district photographs, interviews, and/or testimonials.

For a copy of the [Liability Release Agreement](#), visit [georgiacyber.org](https://www.georgiacyber.org/)*

Yes - I agree with all terms as stated in the liability release agreement and give permission for my student to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events.

No - I do not consent for my student to participate in school and/or district events. I recognize by not providing consent that my student will not be allowed to participate in any school and/or district events to include, but not limited to, field trips, meet & greets, and face to face events. (Note: Lack of consent to participate in school and/or district events does not exclude students from testing requirements.)

Please accept the **GCA Loaner Equipment Acknowledgment here.***

Yes, I am confirming that I understand the loaner equipment is property of Georgia Cyber Academy. I understand that once my student is no longer enrolled with GCA, I must immediately return the additional cost of up to 24% in collection fees.

Download and read the [Technology Acceptable Use Policy](#) and agree to the terms.

Yes, I am agreeing to the terms and conditions of the Technology Acceptable Use Policy.

Download and read the [Parent and Student District Handbook](#) and agree to the terms.

Yes, I am agreeing to receiving and complying with the GCA parent and student handbook.

EXPECTATIONS

In order to help ensure you and your student(s) understand the expectations of Georgia Cyber Academy, please watch this short video found on: <https://www.georgiacyber.org/parents/learning-coach-responsibilities/overview-of-responsibilities>.

Please check this box to indicate that you have watched the recording, understand the expectations of Georgia Cyber Academy, and have shared those expectations with all enrolling students, as well as any designated Learning Coaches.

***failure to check this box will cancel your application**



SUPPORTING DOCUMENTS

Please submit this application with the following supporting documents to complete your enrollment application. Failure to do so will delay the processing of your application.

Document
Guardian's Photo ID <i>A government issued photo ID is required of at least one enrolling parent/guardian</i>
Guardianship Documentation <i>required if applicable</i>
Household Proof of Address <i>required</i>
Affidavit of Residence <i>required if applicable</i>
Each Enrolling Student's Proof of Age (Most frequently a Birth Certificate) <i>required</i>
Each Enrolling Student's Social Security Card or Social Security Waiver Form <i>required</i>
Each Enrolling Student's Current Georgia Immunization (*Form 3231) or Exemption of Immunization <i>required</i>
Each Enrolling Student's Georgia Vision, Hearing, Dental and Nutrition Screening Form (*Form 3300) <i>required</i>
For a 6 th grade and 8 th grade students, the Scoliosis Screening (*Form 4400) <i>required if applicable</i>
Each Enrolling Student's Previous School's Transcript, Progress Report Card, Homeschool Transcript or Homeschool Report Card <i>required</i>
Each Enrolling Student's Eligibility Documents (IEP, 504, Gifted Documentation) <i>required if applicable</i>
Each Enrolling Student's Missing Attendance Form <i>required if applicable</i>
Student Identification Photo <i>optional</i>

PLEASE NOTE

*All 2023 - 2024 newly enrolled students, not previously enrolled with GCA in SY22-23, will have 90-days to submit required student health records. Student academic records are required to complete a review for approval for enrollment.

CERTIFICATION & SIGNATURE

By signing below, you are verifying that you are the student's legal guardian or care provider. You are also certifying that all the information contained on this Admissions Form is true and correct including, but not limited to, FERPA and the Acceptance and Agreement for the Use of Instructional Property. You understand that completion of this Enrollment Application does not guarantee your student's acceptance into the program. You also understand that, once submitted, you will not be able to edit this information later without speaking to an Enrollment Consultant.

Parent or Legal Guardian's Name: _____ Date: _____

Parent or Legal Guardian's Signature _____

I acknowledge that my signature on this enrollment packet will also serve as my electronic signature once the enrollment specialist enters my submission online.

You have completed the GCA 23-24 Application for Enrollment. Select the Finish Button. Thank you ~