



Garfield County School District 16
PO Box 68, 0460 Stone Quarry Road
Parachute, CO 81635
Telephone: 970.285.5701

Certified: May 16, 2023
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
May 16, 2023

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, April 18, 2023
Minutes

CALL TO ORDER AND ROLL CALL

Grand Valley Center for Family Learning/Conference Room #307; President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:00 p.m.

Keith Gronewoller	Present
Staci R. McGruder	Absent
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Kimberly S. Whelan	Present

Staff Present:

Dr. Jennifer A. Baugh, Superintendent
Rose H. Belden, Interim Director of Business Services
Nathan A. Humphrey, Director of Technology
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Tomasulo/Whelan:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

WORK SESSION

A work session of the Board of Directors was held, and the following individuals provided the Board information regarding the following (Appendix A 1-4):

- A. Grand Valley Center for Family Learning Report - Kim Frees, Principal
- B. Colorado River BOCES Update – Dr. Ken Haptonstall, Executive Director
- C. Before/After School Programming – Dr. Jennifer Baugh, Superintendent
- D. Culture & Climate Survey Results – Dr. Jennifer Baugh, Superintendent

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Whelan/Tomasulo:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented (Appendix B 1-3):

- VI. Board of Education Meeting Minutes – March 28, 2023
- IX.B.3. Personnel Matters – Contracted Certified/Classified Employees

New Employees - Certified Contracted Employees					
Name	Location	Position	Degree	Step	Salary *
Costas, Ioana L.	Grand Valley High School	Special Education Teacher	BA+20	6	\$53,651.00
Hart, Morgan L.	G.V. Center for Family Learning & Bea Underwood Elementary	Counselor	BA	5	\$48,810.00
Hoselton, Lacey	Grand Valley Middle School	6th Grade Mathematics Teacher	BA	2	\$41,952.00
Lankford, Echo	G.V. Center for Family Learning	Kindergarten Teacher	BA	1	\$40,339.00
Largent, Amy R.	Grand Valley High School	Counselor	MA	16	\$72,407.00
Luebs, Ahna	Bea Underwood Elementary	2nd Grade Teacher	MA	10	\$62,122.00
Nelson, Colby H.	Bea Underwood Elementary	5th Grade Teacher	MA+10	22	\$75,434.00
Rath, Sarah A.	Grand Valley Middle School	7th Grade Science	BA	3	\$43,969.00
Rindlisbacher, Lee M.	Grand Valley High School	Secondary Science Teacher	MA	1	\$50,424.00
Volk, Sarah J.	G.V. Center for Family Learning	K-1 Music Teacher	MA	7	\$58,491.00
Withouse, Jesse L.	Grand Valley Middle School	Art Teacher	BA	8	\$53,651.00

*** All salaries are contingent upon receipt of official college/university transcripts for verification of education, experience, and previous employment salary.**

Classified Contracted Employees					
Name	Location	Position	Degree	Step	Salary *
Gerard, Chelsey T.	District Administration Office	Chief Financial Officer	N/A	17	\$136,172.00

RESIGNATIONS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Palcer, Amber R.	Bea Underwood Elementary	2 nd Grade Teacher Effective: May 26, 2023
Parker, Scott M.	Grand Valley High School	Secondary Special Education Teacher (Critical Shortage Retiree) Effective: May 26, 2023
Theis, Kacee A.	Bea Underwood Elementary	3 rd Grade Teacher Effective: May 26, 2023
Tustin, Caitlyn L.	Grand Valley Middle School	7 th /8 th Grade English Language Arts/ Social Studies Teacher Effective: May 26, 2023

RESIGNATIONS RESCINDED - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Tustin, Caitlyn L.	Grand Valley Middle School	7 th /8 th Grade English Language Arts/ Social Studies Teacher

TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOC</u>
Sherraden, Tessa L.	2 nd Grade Teacher Bea Underwood Elementary	Counselor Bea Underwood Elementary
Spies, David J.	7 th /8 th Science Teacher Grand Valley Middle School	Outdoor Adventure/PE Teacher Grand Valley Middle School

IX.B.4. Financial Matters – February and March 2023

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

The following individual addressed the Board:

Jeremy Tanner
94 Bristlecone Court
Parachute, CO 81635
Issue: Support for Tyler Thimsen

NOTE: A folder with letters of support for Tyler Thimsen was submitted for consideration and for the official record.

Alison Teter
6198 County Road 320
Parachute, CO 81635
Issue: Salary Placement Awarded for New Hires & Frozen Salary Steps for Current Employees

UNFINISHED BUSINESS

Board of Education Policies and Regulations Recommendations – 1st Reading/1st Vote

Dr. Jennifer Baugh, Superintendent, presented the following Board of Education policies and regulations for 1st Reading/1st Vote (Appendix C 1-3):

- a. GBGG – Paid Time Off Leave
- b. JLCDC* - Medically Necessary Treatment in School Setting
- c. JLCDC*-R - Authorizing Private Health-Care Specialists to Provide Medically Necessary Treatment in School Setting - Regulation

M/S Tomasulo/Whelan:

Motion was made to approve the Board of Education policies and regulations for 1st Reading/1st Vote as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

NEW BUSINESS

Board of Education Policies, Regulations, and Exhibits Recommendations – Required By Law – Information Only

Dr. Jennifer Baugh, Superintendent, presented the following Board of Education policies, regulations, and exhibits for information only (Appendix D 1-7):

- a. ADD Safe Schools
- b. DJE Bidding Procedures
- c. GCO Evaluation of Licensed Personnel
- d. JKA Use of Physical Intervention and Restraint
- e. JKA-R Use of Physical Intervention and Restraint – Regulation
- f. LBD* Relations with Charter Schools
- g. LBD*-R Relations with Charter Schools - Regulation

A brief discussion was held with questions being addressed. The Board directed Superintendent Baugh to seek legal counsel on policy JKA Use of Physical Intervention and Restraint and regulation JKA-R Use of Physical Intervention and Restraint.

Board of Education Policies, Regulations, and Exhibits Recommendations – Not Required By Law – Information Only

Dr. Jennifer Baugh, Superintendent, presented the following Board of Education policies, regulations, and exhibits for information only (Appendix E 1-6):

- a. ADD-E Safe Schools – Exhibit
- b. GBGF Federally-Mandated Family and Medical Leave
- c. GBGF-R Federally-Mandated Family and Medical Leave - Regulation
- d. GCO-R Evaluation of Licensed Personnel – Regulation
- e. JKA-E-1 Use of Physical Intervention and Restraint – Exhibit
- f. LBDB*-2 Relations with District Charter Schools

A brief discussion was held with questions being addressed.

Authorization of a Resolution for Schools and Libraries Universal Services (E-Rate) - Authorization for Filing Form 471 for Funding Year 2023-2024 and Applicant's Payment Share Upon Approval of Funding and Receipt of Services

Nathan Humphrey, Director of Technology, presented the following resolution for Schools and Libraries Universal Services (E-Rate) for 2023-2024 for consideration and action (*Appendix F*). This resolution authorizes the filing of form 471 for funding year 2023-2024 and authorizes the applicant's payment share upon approval of funding and receipt of services.

Be it resolved that the governing Board for Garfield County School District No. 16 (142460):

1. *Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered the fiscal year 07/01/2023– 06/30/2024.*
2. *Authorizes payment of the applicant's share subject to the following conditions:*
 - (1) *approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and*
 - (2) *receipt of services during the fiscal year 07/01/2023 – 06/30/2024.*

<i>Application #</i>	<i>Name</i>	<i>Pre-Discount Amount</i>	<i>E-Rate Amount</i>	<i>Applicant's Share</i>
<i>231020165</i>	<i>GARF 2023-C1</i>	<i>\$120,153.12</i>	<i>\$96,122.50</i>	<i>\$24,030.62</i>
<i>231029627</i>	<i>GARF 2023-C2</i>	<i>\$43,925.00</i>	<i>\$35,140.00</i>	<i>\$8,785.00</i>

M/S Gronewoller/Tomasulo:

Motion was made to approve the resolution for Schools and Libraries Universal Services (E-Rate), authorize the filing of form 471 for funding year 2022-2023, and approve district's payment share upon approval of funding and receipt of services as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of a Resolution Supporting the Grant Agreement for a Grant from the Garfield County Federal Mineral Lease District – Spring 2023 Grant Cycle

Nathan Humphrey, Director of Technology, presented a resolution supporting the grant agreement for a grant from the Garfield County Federal Mineral Lease District Spring 2023 Grant Cycle for the completion of the School and Transportation Safety Project for consideration and action (*Appendix G*).

The grant funding would be utilized for updating current cameras throughout the district and adding additional cameras in other designated areas, as well as providing higher quality cameras in the school buses to include a system that would map bus routes more efficiently and a tracking application for parents to monitor the whereabouts of their student. The district requested \$231,369.79 from the Garfield County Federal Mineral Lease District, and the district was awarded \$150,000.00.

M/S Tomasulo/Whelan:

Motion was made to approve the resolution supporting the grant agreement for a grant from the Garfield County Federal Mineral Lease District Spring 2023 Grant Cycle for the completion of the School and Transportation Safety Project as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of Canvas Learning Management System

Nathan Humphrey, Director of Technology, presented a purchasing agreement with Instructure for the purchase of Canvas Learning Management System for \$106,174.00, as Empower does not meet the needs of the district or parents/guardians for consideration and action (*Appendix H*).

M/S Gronewoller/Whelan:

Motion was made to approve the purchasing agreement with Instructure for the purchase of Canvas Learning Management System as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of a School Resource Officer Agreement

Dr. Jennifer Baugh, Superintendent, presented the School Resource Officer Agreement by and between Garfield County School district No. 16 and Town of Parachute for consideration and action (*Appendix I*).

M/S Tomasulo/Whelan:

Motion was made to approve the School Resource Officer Agreement by and between Garfield County School district No. 16 and Town of Parachute, and to authorize Dr. Jennifer Baugh to execute the agreement as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of Program Assurances Form for Comprehensive Health Education Grant

Dr. Jennifer Baugh, Superintendent, presented the Program Assurances form for the Comprehensive Health Education Grant Program, and the receipt of program funds for consideration and action (*Appendix J*).

M/S Whelan/Gronewoller:

Motion was made to approve the Program Assurances form for the Comprehensive Health Education Grant Program as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization for the Purchase of a Marquee at the District Administration Office

Dr. Jennifer Baugh, Superintendent, presented two quotes from Bud’s Signs and Neon for labor and materials for the replacement of the marquee at the District Administration Office that was destroyed by a wind storm for consideration and action (*Appendix K*). The first quote is for \$6,842.00 to replace the marquee with like materials, and the second quote is for \$41,173.00 to replace the marquee with an electronic message center.

M/S Whelan/Tomasulo:

Motion was made to approve the quote from Bud’s Signs and Neon for \$6,842.00 for the replacement of the marquee at the District Administration Office as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Fiscal Year 2023 Supplemental Budget Appropriation Resolution

The following supplemental budget appropriation resolution for fiscal year 2023 was presented for consideration and action (*Appendix L*):

***Supplemental Budget FY 23
April 18, 2023***

Grant Fund:

FASFA/CASFA Grant

\$8,049.00

APPROPRIATION RESOLUTION

BE IT RESOVLED BY THE Board of Education of Garfield County School District No. 16 located in Garfield County that the amount of ***\$3,745,195.06*** be appropriated to the ***GRANT FUND*** for the fiscal year beginning July 1, ***2022, thru June 30, 2023.***

President, Board of Directors

Date

M/S Tomasulo/Whelan:

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund for fiscal year 2023 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Interim Director of Business Services’ Report

The Board was informed that the Budget for Fiscal Year 2024 is being finalized and will be presented at the next regular meeting of the Board. Ms. Belden is waiting for the final numbers from the State.

Superintendent’s Report

Dr. Jennifer Baugh, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified “At Will” employees for information only (*Appendix M*):

COACHING/SPONSORS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Knox, Kirsten L.	Grand Valley Middle School	Assistant Coach – Track & Field

COACHING/SPONSORS - RESIGNATIONS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Tustin, Caitlyn L.	Grand Valley Middle School	Assistant Coach – Track & Field

EXTRA DUTY STIPENDS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Bolton, Ashlee L.	G.V. Center for Family Learning Teacher	Qualified 22-23 SY Stipend: \$1,500.00
Esparza, Ana M.	School Based Family Resource Center	After-School Club - 21 st CCLC Grant – Authorized – 2-3 hrs. per week
Garcia, Marcela	School Based Family Resource Center	After-School Club - 21 st CCLC Grant – Authorized – 2-3 hrs. per week
Grandorff, Angela D.	School Based Family Resource Center	After-School Club - 21 st CCLC Grant – Authorized – 2-3 hrs. per week
Gutierrez, Tessa M.	G.V. Center for Family Learning Teacher	Qualified 22-23 SY Stipend: \$1,500.00
Knox, Kristen R.	Grand Valley Middle School	Outdoor Club Stipend: \$35.00

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Cordova-Molinar, Elvia	Nutritional Services Department District-Wide	Classified Substitute
Garcia, Breanan	Nutritional Services Department District-Wide	Classified Substitute
Vargas, Flor I.	Grand Valley Middle School	“Long-Term Substitute – Teacher of Record” – English Language Learners (ELL) Teacher - (Temporary One-Year Only) Start Date: August 8, 2023

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Johnson, Mariah L.	Maintenance Department/ G.V. Center for Family Learning	Night Custodian Effective: 03/31/2023
Perez, Natalya	Grand Valley Middle School	Paraprofessional – Special Education Effective: 03/10/2023
Quintanilla, Juana	Bea Underwood Elementary	Custodian Effective: April 21, 2023
Ruiz, Vanessa A.	G.V. Center for Family Learning	Paraprofessional – Special Education Effective: 03/17/2023

RETIREMENTS

NON-CONTRACTED CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Hanakeawe, Katherine	Bea Underwood Elementary	Paraprofessional – General Education Effective: May 25, 2023

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Culver, Lacey D.	Classified Substitute District-Wide	Kindergarten Paraprofessional G.V. Center for Family Learning

Dr. Baugh provided the Board with an update on the following:

- Safety and security
 - Window coverings
 - Reunification plan
 - Radio communication
- Grand Valley Middle School/Grand Valley High School Roofing Project Update
 - Schedule
 - No Power
 - No facility use requests being accepted
- Master Facility Plan Update

Board of Education Reports/Comments

There being no “Board of Education Reports/comments” to report, this matter was passed.

Determination/Input for Future Work Session(s)/Meeting(s)

The next regular meeting of the Board is scheduled on Tuesday, May 16, 2023, and it will be held at the District Administration Office/Board Meeting Room commencing at 5:00 p.m. During the work session of the regular meeting of the Board scheduled on Tuesday, June 20, 2023, Dawn Adams, Senior Implementation Specialist, BoardDocs Customer Success, will provide a BoardDocs training for the Board.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

ADJOURNMENT

M/S Tomasulo/Whelan:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:17 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Lynn J. Shore, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.