



Garfield County School District 16
PO Box 68, 0460 Stone Quarry Road
Parachute, CO 81635
Telephone: 970.285.5701

Certified: June 20, 2023
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
June 20, 2023

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, May 16, 2023
Minutes

CALL TO ORDER AND ROLL CALL

District Administration Office/Board meeting room; President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:00 p.m.

Keith Gronewoller	Present
Staci R. McGruder	Absent
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Kimberly S. Whelan	Present

Staff Present:

Dr. Jennifer A. Baugh, Superintendent
Rose H. Belden, Interim Director of Business Services
Chelsey Gerard, Chief Financial Officer
Nathan A. Humphrey, Director of Technology
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

The authorization to relocate a condenser unit was added to the agenda.

President Shore moved agenda item "VIII.C.3. Board of Education Reports/Comments" to be addressed after "IX Audience Members Who May Wish to Address the Board."

M/S Tomasulo/Whelan:

Motion was made to approve the agenda as amended.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

WORK SESSION

A work session of the Board of Directors was held. Rose Belden, Interim Director of Business Services, Chelsey Gerard, Chief Financial Officer, and Dr. Jennifer Baugh, Superintendent reviewed the proposed budget for fiscal year 2024.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Whelan/Gronewoller:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented (Appendix A 1-3):

- A. Board of Education Meeting Minutes – April 18, 2023
- B. Personnel Matters – Contracted Certified/Classified Employees

New Employees - Certified Contracted Employees					
Name	Location	Position	Degree	Step	Salary *
Drake, Judy A.	Bea Underwood Elementary	3 rd Grade Teacher	MA	16	\$69,383.00
Fazzi, Angela L.	Bea Underwood Elementary	4 th Grade Teacher	BA	1	\$40,339.00
Hills, Nicole D.	G.V. Center for Family Learning	Assistant Principal	MA	4	\$80,656.00
Scott, Amber J.	Bea Underwood Elementary	Assistant Principal	MA+60	1	\$80,656.00
Stanfield, Brandon J.	Grand Valley Middle School	Social Studies Teacher	MA	7	\$58,491.00
Withouse, Jesse L.	Grand Valley Middle School	Art Teacher	BA	8	\$53,651.00

* All salaries are contingent upon receipt of official college/university transcripts for verification of education, verification of experience, and previous employment salary.

RESIGNATIONS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Tustin, Caitlyn L.	Grand Valley Middle School	7 th /8 th Grade English Language Arts/ Social Studies Teacher Effective: May 26, 2023

TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOC</u>
Holden, Kara B.	Instructional Coach Bea Underwood Elementary	Science/Social Studies Curriculum Specialist Bea Underwood Elementary

- C. Financial Matters – March and April 2023

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

The following individuals addressed the Board regarding students at Grand Valley High School being allowed to wear a Mexican, United States graduation sash:

Naomi Pena
1230 W Battlement Pkwy
Parachute, CO 81635

Jose Pena
544 29 ½ Road
Grand Junction, CO

Gabriella Garcia
854 W Battlement Pkwy
Parachute, CO 81635

Anna Villasano
27653 Hwy 6 #1508
Rifle, CO 81650

Daisy Estrada
25 Cliff View
Parachute, CO 81635

Alan Villasano
27653 Hwy 6, Trailer 1508
Rifle, CO 81650

UNFINISHED BUSINESS

Board of Education Policies and Regulations Recommendations
2nd Reading/Final Vote

Dr. Jennifer Baugh, Superintendent, presented the following Board of Education policies and regulations for 2nd Reading/Final Vote (Appendix B 1-3):

- a. GBGG – Paid Time Off Leave
- b. JLCDC* - Medically Necessary Treatment in School Setting
- c. JLCDC*-R - Authorizing Private Health-Care Specialists to Provide Medically Necessary Treatment in School Setting - Regulation

President Shore request that policy GBGG – Paid Time off Leave be reviewed in August or September of 2023 to consider further revisions pertaining to the \$50.00 payout rate given. President Shore requested this be included in the official record.

M/S Gronewoller/Tomasulo:

Motion was made to approve the Board of Education policies and regulations for 2nd Reading/Final Vote as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Board of Education Policies, Regulations, and Exhibits
Recommendations – Required By Law – 1st Reading/1st Vote

Dr. Jennifer Baugh, Superintendent, presented the following Board of Education policies, regulations, and exhibits required by law for 1st Reading/1st Vote (Appendix C 1-7):

- a. ADD Safe Schools
- b. DJE Bidding Procedures
- c. GCO Evaluation of Licensed Personnel
- d. JKA Use of Physical Intervention and Restraint
- e. JKA-R Use of Physical Intervention and Restraint – Regulation
- f. LBD* Relations with Charter Schools
- g. LBD*-R Relations with Charter Schools - Regulation

The dollar amount in policy DJE - Bidding Procedures was changed from \$1,000.00 to \$10,000.00 for all solicited bids on contractual services and purchases of supplies, materials, and equipment. Policy JKA Use of Physical Intervention and Restraint and regulation JKA-R Use of Physical Intervention and Restraint will be revised further to include specific Colorado Revised Statute requirements.

M/S Tomasulo/Whelan:

Motion was made to approve the Board of Education policies, regulations, and exhibits required by law for 1st Reading/1st Vote as amended.

A brief discussion was held with questions being addressed. The Board directed Superintendent Baugh to seek legal counsel on policy JKA Use of Physical Intervention and Restraint and regulation JKA-R Use of Physical Intervention and Restraint. Superintendent Baugh referenced Colorado Revised Statute.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Board of Education Policies, Regulations, and Exhibits
Recommendations – Not Required By Law – 1st Reading/1st Vote

Dr. Jennifer Baugh, Superintendent, presented the following Board of Education policies, regulations, and exhibits not required by law for 1st Reading/1st Vote (Appendix D 1-6):

- a. ADD-E Safe Schools – Exhibit
- b. GBGF Federally-Mandated Family and Medical Leave
- c. GBGF-R Federally-Mandated Family and Medical Leave - Regulation
- d. GCO-R Evaluation of Licensed Personnel – Regulation
- e. JKA-E-1 Use of Physical Intervention and Restraint – Exhibit
- f. LBDB*-2 Relations with District Charter Schools

M/S Gronewoller/Whelan:

Motion was made to approve the Board of Education policies, regulations, and exhibits not required by law for 1st Reading/1st Vote as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

NEW BUSINESS

Authorization to Purchase a Compressor Unit for the Purpose of Converting a Walk-In Cooler to a Walk-In Freezer

Jody Williams, Director of Nutritional Services, presented a proposal from Fortney Refrigeration for \$16,609.00 for materials and labor to convert the walk-in cooler at L.W. St John to a freezer for consideration and action (*Appendix E*).

M/S Whelan/Tomasulo:

Motion was made to approve the proposal from Fortney Refrigeration for \$16,609.00 for materials and labor to convert the walk-in cooler at L.W. St John to a freezer as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization to Re-Locate the Compressor Unit Located on the Top of the Transportation/Warehouse Building

Jody Williams, Director of Nutritional Services, presented a proposal from Fortney Refrigeration for \$2,826.00 for materials and labor to relocate the compressor unit located outside and on top of the Transportation building to the inside of the building at the mezzanine level above the freezer to prevent over heating during the summer months for consideration and action. The costs associated with this project would come out of the food service fund.

M/S Whelan/Gronewoller:

Motion was made to approve the proposal from Fortney Refrigeration for \$2,826.00 for materials and labor for the relocation of the compressor unit located on the outside and on top of the Transportation building to the inside of the building as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of SchoolLinks College and Career Readiness Software Platform

Dr. Jennifer Baugh, Superintendent, presented a customer order form for SchoolLinks College and Career Readiness Software Platform, which would be utilized by the school counselors at middle and high school for college and career exploration and pathway development for consideration and action (*Appendix F*).

The costs for the 1st year are \$20,604.17, which includes \$9,500.00 for the implementation and training fees. The costs for the 2nd year are \$10,762.50 and \$11,300.63 for the 3rd year, which are for licenses only. The School Counselor Core Grant will be utilized to cover the costs associated with this platform.

M/S Tomasulo/Whelan:

Motion was made to approve the purchase of SchoolLinks College and Career Readiness Software Platform as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of Program Assurances Form for the Stronger Connections Grant and Receipt of Program Funds

Dr. Jennifer Baugh, Superintendent, presented the authorization of Program Assurances Form for the Stronger Connections Grant, and the receipt of program funds for consideration and action (*Appendix G*).

M/S Whelan/Gronewoller:

Motion was made to approve the authorization of Program Assurances Form for the Stronger Connections Grant, and the receipt of program funds as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of a School Resource Officer Agreement

Dr. Jennifer Baugh, Superintendent, presented the School Resource Officer Agreement by and between Garfield County School district No. 16 and Garfield County Board of County Commissioners, and the Garfield County Sheriff's Office for the purpose of providing and managing a School Resource Officer Program for consideration and action (Appendix H).

M/S Tomasulo/Gronewoller:

Motion was made to approve the School Resource Officer Agreement by and between Garfield County School district No. 16 and Garfield County Board of County Commissioners, and the Garfield County Sheriff's Office, and authorize Dr. Jennifer Baugh to execute the agreement as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of District Bond Payments

Rose Belden, Interim Director of Business Services, and Chelsey Gerard, Chief Financial Officer, presented an invoice received from UMB Bank for remittance of the bond payments (Issue GAR5) for consideration and action (*Appendix I*). The bond payments are due twice a year on June 1st and December 1st.

Ms. Belden requested Board approval to direct Ms. Carrie Couey, Garfield County Treasurer and 3rd party custodian, to remit the bond payments on behalf of Garfield County School District No. 16 for a total of \$553,375.00.

M/S Gronewoller/Whelan:

Motion was made to approve the bond payments for a total of \$553,375.00 and to authorize Carrie Couey, Garfield County Treasurer and 3rd party custodian, to remit the bond payments to UMB Bank on behalf of the school district as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of a Resolution Utilizing a Portion of the Beginning Fund Balance as Authorized by Colorado Revised Statutes

Rose Belden, Interim Director of Business Services, and Chelsey Gerard, Chief Financial Officer, presented the following resolution authorizing the utilization of a portion of the beginning fund balance as authorized by Colorado Revised Statutes for consideration and action (*Appendix J*).

RESOLUTION AUTHORIZING THE USE OF A PORTION OF THE BEGINNING FUND BALANCE AS AUTHORIZED BY COLORADO STATUTES

WHEREAS, C.R.S. 22-44-105 states that a budget, duly adopted pursuant to this article, shall not provide for expenditures, inter-fund transfers, or reserves, in excess of available revenues and beginning fund balance.

WHEREAS, the Board of Education may authorize the use of a portion of the beginning fund balance in the budget, stating the amount to be used, the purpose for which the expenditure is needed, and the district's plan to ensure that the use of the beginning fund balance will not lead to an ongoing deficit.

WHEREAS, the Board of Education has determined the beginning fund balance in the Food Service Fund is sufficient to allow for the one-time expenditures and the action will not lead to an ongoing deficit.

NOW, THEREFORE, BE IT RESOLVED: In accordance with C.R.S. 22-44-105, the Board of Education authorizes the use of a portion of the FY22-23 Beginning Fund Balance for the following fund: Food Service Fund, in the amount of \$59,289.00 for the purpose of purchasing food steamers according to the district's Food Service Fund Balance spend down plan.

BE IT FURTHER RESOLVED, the use of this portion of the beginning fund balance for the purpose(s) set forth above will not lead to an ongoing deficit.

ADOPTED AND APPROVED this 16th of May 2023.

(DISTRICT SEAL)

GARFIELD COUNTY SCHOOL DISTRICT NO. 16
IN THE COUNTY OF GARFIELD AND
STATE OF COLORADO

President, Board of Education

Secretary/Treasurer, Board of Education

M/S Whelan/Tomasulo:

Motion was made to approve the resolution authorizing the utilization of a portion of the beginning fund balance as authorized by Colorado Revised Statutes and to revise the amount from \$59,289.00 to \$80,000.00 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Fiscal Year 2023 Supplemental Budget Appropriation Resolution

The following supplemental budget appropriation resolution for fiscal year 2023 was presented for consideration and action (*Appendix K*):

**Supplemental Budget FY 23
May 16, 2023**

Special Revenue Fund:

GCFMLD Security and Safety Grant	\$150,000.00
SDD Safety and Security Grant	\$14,999.00
Use of Fund Balance	\$180,479.06

APPROPRIATION RESOLUTION

BE IT RESOVLED BY THE Board of Education of Garfield County School District No. 16 located in Garfield County that the amount of \$734,999.06 be appropriated to the SPECIAL REVENUE FUND for the fiscal year beginning July 1, 2022, thru June 30, 2023.

President, Board of Directors

Date

M/S Tomasulo/Gronewoller:

Motion was made to approve the supplemental budget appropriation resolution for the Special Revenue Fund for fiscal year 2023 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Proposed Budget and Resolution for Fiscal Year 2024

Rose Belden, Interim Director of Business Services, and Chelsey Gerard, Chief Financial Officer, presented the proposed budget for fiscal year 2024 and resolution for consideration and action (*Appendix L 1-2*). Ms. Belden indicated that the budget is based on zero student growth.

The following appropriation resolution was presented for consideration and action for each fund as specified in the proposed budget for fiscal year 2024:

BE IT RESOLVED, by the Board of Directors of Garfield County School District No. 16, in Garfield County, that the amounts shown in the following schedule be appropriated to each fund as specified in the "Proposed Budget FY 24" for the ensuing fiscal year beginning July 1, 2023, and ending June 30, 2024.

Fund	Amount
General Fund	\$17,200,911
Food Service Fund	\$ 809,977
Grant Fund	\$ 1,187,637
Special Revenue Fund	\$ 124,000
Bond Fund	\$ 5,500,000
Capital Reserve Fund	\$ 479,800
Activity Fund	\$ 400,000

President, Board of Education

Date

M/S Tomasulo/Whelan:

Motion was made to approve the proposed budget and appropriation resolution for fiscal year 2024 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Director of Business Services' Report

There being no other business services' information/financial matters to report, this matter was passed.

Superintendent's Report

Dr. Jennifer Baugh, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix M*):

<u>COACHING/SPONSORS</u>		
<u>CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL</u>		
<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Knox, Kirsten L.	Grand Valley Middle School	Yearbook Sponsor

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Clark, Jon T.	G.V. Center for Family Learning	"Long-Term Substitute – Teacher of Record" – 1 st Grade Teacher (Temporary One-Year Only)
Kerrigan, Melanie A.	G.V. Center for Family Learning	"Long-Term Substitute – Teacher of Record" – ELL Teacher (Temporary One-Year Only)
Reed, Damien J.	Bea Underwood Elementary	"Long-Term Substitute - Teacher of Record" – 4 th Grade Teacher (Temporary One-Year Only)
Trent, Melissa A.	Bea Underwood Elementary	"Long-Term Substitute – Teacher of Record" – 3 rd Grade Teacher (Temporary One-Year Only)

TERMINATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Clark, Jon T.	G.V. Center for Family Learning	"Long-Term Substitute – Teacher of Record" – 1 st Grade Teacher (Temporary One-Year Only)

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Bennett, Lindsey J. *	Paraprofessional – Kindergarten G.V. Center for Family Learning	Preschool Lead Teacher G.V. Center for Family Learning

Dr. Baugh provided the Board with an update on the following:

- Grand Valley Middle School/Grand Valley High School Roofing Project Update
 - Schedule is being finalized
 - An agreement is being considered for school use of the Grand Valley Recreation Center
- Parachute Creek Flooding Update
 - Garfield 16 north annex building flooding
- End-of-Year Activities/Events Update
 - Grand Valley High School Awards Night
 - Grand Valley High School graduation
 - End-of-year barbeque – Cottonwood Park – May 26, 2023 – 12:00 p.m. – years of services certificates and plaques for retiring individuals will be presented by the Board

Determination/Input for Future Work Session(s)/Meeting(s)

The next regular meeting of the Board is scheduled on Tuesday, June 20, 2023. It will be held at the District Administration Office/Board Meeting Room commencing at 5:00 p.m. During the work session, the Board will be provided with a training on BoardDocs, which is the new platform that will house agendas, minutes, and policies. The Board will also be provided with an update on the Master Facility Plan.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

NEW BUSINESS

Board of Education Reports/Comments

President Shore provided the following statement regarding the issue, which has come before the Board regarding student wearing the Mexican/American sash:

“This is a difficult situation. In talking with folks around the community and staff, there isn’t anybody who is having a good time and relishing being involved in this. We know that no matter what is done somebody is going to be unhappy. There will be claims that the decision is unjust or it is ill-conceived or just stupid. There is no winner. No one will be doing victory laps when this is done. It is a very difficult situation. Every organization that has any substance to it has rules and traditions that are put into place to support that organization and to support its mission. These rules and traditions should not be taken lightly nor changed upon a whim, changed in haste without due regard for the impact of the changes, shouldn’t be changed because other similar organizations have differing rules and traditions, or because of pressure from outside organizations that are not directly committed to our organizations mission. Neither should these rules and traditions stand without regular review to ensure they meet the original intent in supporting the mission of the organization. These reviews must include all that is impact by the proposed changes only after an open review and debate should changes be made. Still there will always be those who believe the old ways were better or that the changes were not adequate. One hundred percent unanimity is a rare thing. The district believes there is not adequate time to properly consider change to its rules and traditions prior to graduation, so the current rules and traditions will be in effect and fully enforced. Because the issues raised have merit and it is time to review the rules and traditions around our graduation ceremony, these will be reviewed during the 2023-2024 school year. All those impacted including students, parents, staff, administration, and the community members will be invited to participate. This will be done with the intent of assuring that the 2024 graduation ceremony will proceed without controversy. There will be no further statements made or interviews made by the Board or the staff. Any comments or inquiries regarding this particular issue should be sent to Brent Case, who is the attorney for the district.”

ADJOURNMENT

M/S Tomasulo/Whelan:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:31 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Lynn J. Shore, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.