

DOUGLAS COUNTY SCHOOL DISTRICT
DISTRICT LEVEL ADMINISTRATOR-SALARY SCHEDULE
2023-24

1. Base Salary Schedule

Experience Step	Assistant Directors			Executive Directors		
	MA +0	MA +16	MA +32	MA +0	MA +16	MA +32
0	\$91,539	\$93,740	\$95,939	\$96,053	\$98,154	\$100,253
1	\$93,727	\$95,927	\$98,126	\$98,269	\$100,368	\$102,468
2	\$95,914	\$98,114	\$100,313	\$100,484	\$102,583	\$104,682
3	\$98,100	\$100,301	\$102,499	\$102,697	\$104,797	\$106,896
4	\$100,287	\$102,487	\$104,686	\$104,913	\$107,013	\$109,111
5	\$102,473	\$104,673	\$106,872	\$107,127	\$109,227	\$111,327
6	\$104,659	\$106,859	\$109,059	\$109,342	\$111,442	\$113,540
7	\$106,846	\$109,047	\$111,246	\$111,556	\$113,658	\$115,756
8	\$109,034	\$111,234	\$113,431	\$113,771	\$115,872	\$117,969
9	\$111,220	\$113,419	\$115,618	\$115,985	\$118,087	\$120,185
10	\$113,406	\$115,606	\$117,806	\$118,202	\$120,301	\$122,399
11	\$115,593	\$117,794	\$119,993	\$120,416	\$122,516	\$124,333
12	\$117,779	\$119,980	\$122,179	\$122,630	\$124,730	\$126,828
13	\$119,966	\$122,166	\$124,366	\$124,845	\$126,946	\$129,044
14	\$122,153	\$124,353	\$126,552	\$127,060	\$129,160	\$131,260
15	\$124,340	\$126,539	\$128,738	\$129,275	\$131,375	\$133,475

2. Work Year by Position

Assistant Director & Executive Director

12 Months

3. Initial Placement and Placement upon Promotion for Administrators within the District

Previous administrative experience will be evaluated by the Superintendent when recommending initial placement on the salary schedule to the Board of Trustees for newly elected administrators.

An administrator who receives a promotion within the District (i.e., Principal to Assistant Director or Executive Director) will be moved to that experience step in which the total amount of administrative experience in Nevada is reflected.

4. Minimum Degree and Credential Requirements

M.A. and demonstrated experience in appropriate field for Assistant Director and Executive Director.

5. Health and Welfare Benefits

No less than the benefits provided for all other licensed employees of the Douglas County School District.

6. Insurance

The District will provide each member of the management team with Personal Life and AD&D (Accidental Death & Dismemberment) Insurance up to \$50,000. The District will also provide Business Travel Accident Insurance up to \$200,000 when on bona fide business travel for the District.

7. Sick Leave

A total of thirty days is transferable from other districts outside of Nevada. All sick leave from another Nevada school district may be transferred per NRS 391.180. No sick leave may be transferred following a break in service from any school district. Administrators may choose to participate in a sick leave bank as per AR 326(b)

8. Vacation Time

Vacation Time for twelve month Administrative employees shall be accrued at a rate of two (2) days per month.

9. Education Credit

Course work intended for advancement on the salary schedule is to be upper division or graduate level and approved in advance by the Superintendent on a form provided by the District. A grade no lower than a "B" must be earned.

10. Retirement

The District pays 29.75% of an employee's salary to the Public Employees Retirement System (PERS) for retirement benefits. NRS 286.421(3) requires that the District and employee share equally the cost of any increase in contribution rates to PERS. Pursuant to this law, this schedule reflects a 1% salary reduction effective July 1, 2013, a 1.125% salary reduction effective July 1, 2015, a 0.625% salary reduction effective July 1, 2019, and a 0% salary reduction in lieu of a 0.25% salary increase effective July 1, 2021.

11. Performance Evaluation

An administrator must have a satisfactory performance evaluation to advance on the salary schedule for the succeeding year. Frequency of communication should be increased with administrators whose performance is in question so that supervisory personnel may provide assistance to the individual.

In the event an administrator does not have a satisfactory performance evaluation, assistance will be provided. No later than six (6) months after the unsatisfactory performance evaluation, another performance evaluation shall be conducted. If the performance evaluation is still unsatisfactory, no salary advancement will occur. If the performance evaluation is satisfactory, the employee's salaries schedule advancement will be reflected on the next possible pay period. The salary advancement will not be retroactive.