



BOARD BULLETIN

May 8, 2023

Opening Report

The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, May 8, 2023 at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio. Members and guests repeated the Pledge of Allegiance to the Flag. The meeting was then called to order by Vice-President Weaver.

Approval of the minutes of the Board of Education's regular meeting held April 10, 2023.

Approval of additions or changes in the agenda.

Treasurer's Report

Approval of all items listed under the Treasurer's financial reports.

Approval of budget modifications.

Approval of a debt payment to JP Morgan Chase Bank that is due June 1, 2023.

Approval of transfers.

Approval of Sedgwick Claims Management Services Ltd (formerly Comp Management Inc.) as the District's Workers' Compensation and unemployment TPA for the 2023-2024 school year.

Approval of the Five-Year Forecast.

Superintendent's Report

Approval of the retirement of Doug Bruner, VOSE Coordinator, effective June 1, 2023. Mr. Bruner has been an employee of the district for 32 years.

Approval of the following administrative personnel for employment, based on verification of experience, licensure (if applicable), and appropriate background checks:

- Shari Boggs – Assistant Director – Zanesville Campus – to be issued a one-year contract for 250 days effective 7-1-23

Approval of the following administrative personnel supplemental contracts:

- Shari Boggs – Assistant Director – Zanesville Campus – to be issued a supplemental contract for two days to attend the Administrative Retreat effective 6-13-23

Approval of contracts for licensed personnel for the 2023-2024 school year.

Approval of the following licensed personnel for employment, based on verification of experience, licensure, and appropriate background checks:

- Jade Richards – Intervention Specialist – to be issued a salary notice changing her classification on the Instructor Salary Schedule per the Negotiated Agreement, Article VI, D, 3, a

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Melissa James – Custodian – to be issued a one-year limited contract for 40 days (prorated from 261 days) effective 5-8-23
- Melissa James – Custodian – to be issued a one-year limited contract for 260 days effective 7-1-23

Approval of the following student job station personnel for employment:

- Alexis Prouty – Early Childhood Education Program student – to be issued a student job station contract to work in the Mid-East Preschool as needed effective 7-1-23

Approval of a leave of absence without pay for one staff member.

Approval of the following 2023-2024 handbooks:

- Adult Education Student Handbook

Approval of the following out-of-state professional visitations:

- July 18-21, 2023 – Orlando, Florida – Garrett Green, Math Instructor – to attend the 2023 Making Schools Work Conference

Approval for eligible senior students from the Buffalo and Zanesville Campuses to receive career-technical education completion certificates, pending final satisfactory completion of courses as certified by their directors.

Approval of an award agreement between Mid-East and The Ohio Department of Higher Education for the Commercial Truck Driver Student Aid Program effective April 24, 2023 through June 30, 2024. The funds awarded will provide critical financial aid to in-state Adult Education students who complete the Truck Driver Training Program.

Approval to purchase uniforms for the Adult Education Diploma RN Program for the 2023-2024 school year from Imlay's Uniforms.

Approval to purchase ATI Optimal Bundles (online instruction and testing) for the Adult Education Diploma RN Program for the 2023-2024 school year from ATI (Ascend Learning).

Approval to purchase textbooks for the Adult Education Diploma RN Program for the 2023-2024 school year from Rittenhouse Book Distributors.

Approval to purchase supply kits for the Adult Education Diploma RN Program for the 2023-2024 school year from Coursey Enterprises.

Approval to purchase an Ohm's Law & DC Circuits Trainer for the Diesel Technology Program from ConsuLab Educatech Inc.

Approval to purchase a i4s Smart Spot Welder for the Auto Body Repair Technology Program from Collision Correction Equipment.

Approval of the following donations:

- \$500.00 for prom from the Muskingum County Sheriff's Department (Zanesville Campus Student Council)
- \$5,000.00 for materials and tools from the Indiana/Kentucky/Ohio Regional Council of Carpenters (Carpentry Program)
- \$25.00 in memory of James Warren from Luanne Shull (AE Power Line Technologies Program)

Approval of Ennis Britton Co., LPA as a legal firm to be used by the Board of Education for negotiation consultation effective May 8, 2023.

Approval of the selection of Paul Construction Company, Inc. as the best value design-builder for the district-wide improvements project and authorizing the preliminary agreement between the owner and design-builder.

Approval of the retirement of David Irvin, Welding Technology Instructor, effective May 26, 2023. Mr. Irvin has been an employee of the district for 31 years.

Approval of the following resignations:

- Stephanie Driggs – Administrative Assistant – effective 5-12-23

Approval to enter into a contract with Dreams Excavating and Paving for pavement improvements on the Zanesville Campus. This work is to include crack fill, reseal, and restripe parking lots and roads along with creating another small parking area in the back of the campus.

Approval to purchase property located at 3465 Church Hill Road, Zanesville, Ohio, two parcels for a total of 34.55 acres of land between Adamsville and Culbertson Roads, contingent upon the terms of the contract.

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)] and to discuss matters which are subject of pending or imminent court action.

The next regular meeting of the Mid-East Career and Technology Centers Board of Education will be held **June 12, 2023** at 6:30 p.m. at the Buffalo Campus, 57090 Vocational Road, Senecaville, Ohio.