



2023-2024

Important Dates & Work Schedule w/Supplement Days

| Work Days * | Teachers/Adm Staff | Days Before/After Teachers' Schedule | Beginning** | Ending |
|-------------|--|--------------------------------------|-------------|----------|
| 240* | 12 Month Employees Assistant Principals-Lead (DHS & HHS) Head Football Coach-High (DHS/HHS/LHS) Ag Teacher-DCIT Secretary / Bookkeeper-High/Middle Student Data Manager Large HSs (DHS & HHS) | | 7-03-23 | 6-30-24 |
| 225* | Band Director-High (DHS/HHS/LHS) School Counselor-High Small (LHS & MHS) Secretary / Bookkeeper-Elem | 14/21 | 7-03-23 | 6-26-24 |
| | Business Engagement Coordinator | | 7-24-23 | 6-30-24 |
| 220* | JROTC (11 months) | 11 months | 8-01-23 | 6-30-24 |
| | Student Support Mentor/Bus Driver (DHS) ** | 07/23 | 07-13-23 | 06-28-24 |
| 215* | Assistant Principal - High/Middle/Elementary Technology Coordinator / Summer Planning - (DMS & HMS only) | 10/15 | 7-10-23 | 6-17-24 |
| | Lead School Counselor - Summer Planning Days - (DHS & HHS only) | 8/17 | 7-12-23 | 6-19-24 |
| 210* | Secretary-Large Elem (School Level) | 10/10 | 7-10-23 | 6-10-24 |
| | Student Support Advocate | 05/15 | 7-17-23 | 6-17-24 |
| 205* | Band Director-Middle (Supervised by HS Principal) | 14/01 | 7-03-23 | 5-28-24 |
| | Teacher Assistant - BAND | 14/01 | 7-03-23 | 5-28-24 |
| | School Counselor-Middle/High-Large | 08/07 | 7-12-23 | 6-05-24 |
| | Reading Recovery Teacher Leader Math Recovery Teacher Leader | 07/08 | 7-13-23 | 6-06-24 |
| | Student Data Manager (except High-Large-DHS & HHS) | 10/05 | 7-10-23 | 6-03-24 |
| 200* | Hartsville High - Secretary / Counselor Speech - Lead School Psychologist Audiologist Guidance Secretary (HHS) ** Records Secretary (SJE)** | 05/05 | 7-17-23 | 6-03-24 |



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|------------------|---|---|-------------|---------|
| 195* | Instructional Technology Coach / Interventionist Literacy Coach / Summer Planning Federal (BEMS) only; only supplemental Federal Nurse-Lead Occupational Therapist-Lead | 05/00 | 7-17-23 | 5-24-24 |
| 195* | Coordinating Teacher Literacy Coach Media Specialist | 02/03 | 7-20-23 | 5-30-24 |
| | Social Worker-Lead Attendance Supervisor | 00/05 | 7-24-23 | 6-03-24 |
| 190 | Teachers Interventionist School Counselor Elementary & DCIS & DCIT Athletic Director Speech Occupational Therapist Teacher Assistants (SpEd, ISS, Media) Career Specialist Nurse Social Worker / Family-School Facilitator School Community Facilitator Student Support Facilitator Attendance Secretary-High Large Secretary / Counselor Registrar | 00/00 | 7-24-23 | 5-24-24 |
| ³ 185 | Media Secretary / Attendance Secretary Attendance Secretary- Middle | Same schedule as students Plus 5 PD days | 7-31-23 | 5-23-24 |
| ¹ 183 | ExEd Shadow | Same schedule as students Plus 3 PD days | 7-31-23 | 5-23-24 |
| ¹ 180 | Interpreter Campus Supervisor | Same schedule as students | 7-31-23 | 5-23-24 |

¹180-day employees (Campus Supervisors, Interpreters) will work the same schedule as students. 183 - day employees (Ex Ed Shadows) will work same schedule as students plus three staff development days during calendar year

³185-day employees will work the same schedule as students plus the five days of staff development on July 24 thru July 28, 2023.

* Supplement forms must be completed and sent to the Finance Office to add extra days and supplements for all employees, except clerical, who are scheduled to work more than 190 days. Forms will be sent to Principal.

** Grandfathered position