



## 2023-2024 Payroll/Benefit Meetings for New Hires Certified & Kronos Employees

CLASSIFIED EMPLOYEE DATES & TIMES			CERTIFIED EMPLOYEE DATES & TIMES			1st Check
ALL FULL TIME NON-EXEMPT EMPLOYEES		Place	ALL EXEMPT EMPLOYEES		Place	
Summer Dates			Summer Dates			
June 6, 2023	9:00 a.m.	TRAINING ROOM	June 8, 2023	9:00 a.m.	MAYO	August 30
July 10, 2023	9:00 a.m.	ROOM 3	July 12, 2023	9:00 a.m.	ROOM 3	August 30
July 11, 2023	9:00 a.m.	ROOM 3	July 13, 2023	9:00 a.m.	ROOM 3	August 30
School's in Session Dates			School's in Session Dates			
August 8, 2023	9:00 a.m.	TRAINING ROOM	August 10, 2023	2:30 p.m.	TRAINING ROOM	August 30
August 22, 2023	9:00 a.m.	TRAINING ROOM	August 24, 2023	2:30 p.m.	TRAINING ROOM	August 30
September 5, 2023	9:00 a.m.	TRAINING ROOM	September 7, 2023	2:30 p.m.	TRAINING ROOM	September 15
September 19, 2023	9:00 a.m.	TRAINING ROOM	September 21, 2023	2:30 p.m.	TRAINING ROOM	September 29
October 10, 2023	9:00 a.m.	TRAINING ROOM	October 12, 2023	2:30 p.m.	TRAINING ROOM	October 30
October 31, 2023	9:00 a.m.	TRAINING ROOM	November 2, 2023	2:30 p.m.	TRAINING ROOM	November 15
November 14, 2023	9:00 a.m.	TRAINING ROOM	November 16, 2023	2:30 p.m.	TRAINING ROOM	December 14
November 28, 2023	9:00 a.m.	TRAINING ROOM	November 30, 2023	2:30 p.m.	TRAINING ROOM	December 15
December 5, 2023	9:00 a.m.	TRAINING ROOM	December 7, 2023	2:30 p.m.	TRAINING ROOM	January 12
January 9, 2024	9:00 a.m.	TRAINING ROOM	January 11, 2024	2:30 p.m.	TRAINING ROOM	January 30
January 23, 2024	9:00 a.m.	TRAINING ROOM	January 25, 2024	2:30 p.m.	TRAINING ROOM	February 15
February 6, 2024	9:00 a.m.	TRAINING ROOM	February 8, 2024	2:30 p.m.	TRAINING ROOM	February 29
February 27, 2024	9:00 a.m.	TRAINING ROOM	February 29, 2024	2:30 p.m.	TRAINING ROOM	March 15
March 12, 2024	9:00 a.m.	TRAINING ROOM	March 14, 2024	2:30 p.m.	TRAINING ROOM	March 29
March 26, 2024	9:00 a.m.	TRAINING ROOM	March 28, 2024	2:30 p.m.	TRAINING ROOM	April 15
April 16, 2024	9:00 a.m.	TRAINING ROOM	April 18, 2024	2:30 p.m.	TRAINING ROOM	April 30
April 30, 2024	9:00 a.m.	TRAINING ROOM	May 2, 2024	2:30 p.m.	TRAINING ROOM	May 15
May 14, 2024	9:00 a.m.	TRAINING ROOM	May 16, 2024	2:30 p.m.	TRAINING ROOM	May 30
May 21, 2024	9:00 a.m.	TRAINING ROOM	May 23, 2024	2:30 p.m.	TRAINING ROOM	June 13
June 4, 2024 - tentative for summer	9:00 a.m.	TRAINING ROOM	June 6, 2024 - tentative for summer	9:00 a.m.	TRAINING ROOM	June 27

These dates may be adjusted due to number of new hires. New employees need to register for sessions.

All full-time employees MUST attend a meeting on the date that is determined by the position they're being hired to work.

**\*\*NOTE: ALL NON-EXEMPT FULL-TIME EMPLOYEES MUST CLOCK IN AND OUT OF KRONOS**