



**Cheshire Elementary**  
**2681 Gregory Rd**  
**Delaware, OH 43015**

**Phone:** (740) 657-5750

**Fax:** (740) 657-5799

**Building Contacts:**

Principal: Anthony Elkins  
Assistant Principal: Jodi Clemens  
Counselor: Megan Burson  
Secretary: Nancy Heinzerling

**Daily School Hours: 8 a.m.- 4:30 p.m.**

Start Time: 9:05 am  
Dismissal: 3:45 pm

**Daily Office Hours:** 8 a.m.- 4:30 p.m.

**Transportation:**

Contact the Transportation Department at 740-657-4080 with any questions about your child's bus, route or driver. Bus numbers and route information will be posted in PowerSchool no later than Thursday, August 10.

**Absences:**

Parent/guardian must call the school, 740-657-5750 if his/her child will be absent, no later than 10 a.m. the day of the absence. A call may be made anytime and a voice message left. Please include the child's name, grade level, teacher's name, and reason for the absence. A doctor's note or note from parents is required.

**Dismissal:**

All teachers must be notified of any changes to your child's normal dismissal plan. The child's normal dismissal plan will be followed without a note from a parent. The students may:

- Ride school bus or daycare bus
- Parent sign student out in the office
- Car Rider (Teacher must have a note from the parent before they will send a student to the commons for dismissal)
- Y-Club before/after school care program (Parents must pre-register their child for this YMCA program)

**Recess:**

Children are expected to be properly clothed for daily outside play. Students will be outside for recess when:

- The temperature is 20 degrees or above
- Or, the wind chill is 15 degrees or above

**Communication:**

Olentangy Local Schools website: [olentangy.k12.oh.us](http://olentangy.k12.oh.us)

District mobile app: Olentangy Schools

Cheshire Elementary PTO website: <https://sites.google.com/view/cheshireelementarypto/home>