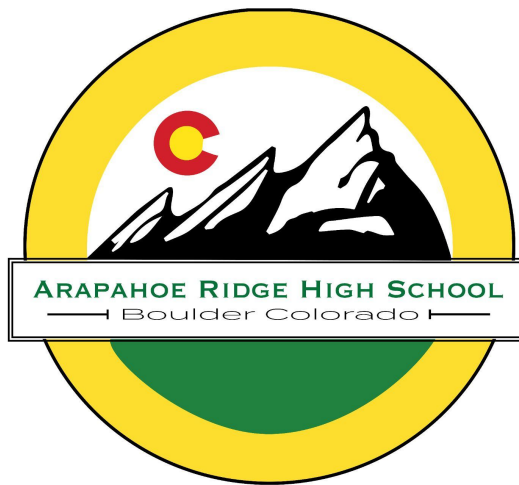


# *ARAPAHOE RIDGE HIGH SCHOOL*

## *STUDENT HANDBOOK*

*2023-2024*



*Dr. Joan Bludorn, Principal*

*Johnny Fernandez, Assistant Principal*

# Table of Contents

	Page #
Directory “What if I have a question?”	3
Bell Schedule	4
Attendance Procedures & Regulations	5
Attendance	5
Student Responsibilities for School Attendance	5-6
Parent/Guardian Responsibilities for School Attendance	6
Attendance Codes and definitions	6-7
Attendance and Suspensions	7
Prearranged Absence Notification	7
State Testing Information	7
Course Withdrawal Procedure	7
Dress Code Information	7
Cell Phone/Electronic Device Policy	7
Grading Scale	8
Parent Portal	8
Graduation Ceremonies	8
Guidance Counseling Services	8
Health Office/Clinic	8-9
Students & Medication	9
Identification Cards/School Fobs	10
1:Web Boulder Valley School District Program Agreement	10
Lost & Found	10
Non-Discrimination Policy & Definitions	10-11
Policy on Drugs, Alcohol & Other Illegal Substances	11
Safe School Environment	12-14
Safe To Tell	14
No Smoking/Vaping Policy	14
Student Parking	14

**“WHAT IF I HAVE A QUESTION?”**

To reach the following people during business hours (8:00 a.m. – 4:00 p.m.), dial 720-561-5220. You may then ask for the extension or for the person by name. If you call after business hours, you may leave a message at this same number. A list of teachers’ extensions, as well as their voicemail numbers, can be accessed on the Arapahoe Ridge website. <http://arh.bvsd.org/>

**Questions Regarding:**

**Please Contact:**

**Phone:**

<b><u>Questions Regarding:</u></b>	<b><u>Please Contact:</u></b>	<b><u>Phone:</u></b>
General Questions	Main Office	720-561-5220
Principal	Dr. Joan Bludorn	303-842-3843
Assistant Principal	Johnny Fernandez	720-561-5293
Attendance Reporting	Eliana Aguirre	720-561-5036
Academic Counselor	Anne Millar	720-561-5229
Behavioral Health Advocate	Serena Lambert	720-561-6466
Community Liaison	Sandra Salazar	720-561-6468
FAX Number		720-561-5258
Fees/Financial Information- Treasurer	Mary Parrish	720-561-5573
General School Information	Main Office	720-561-5220
Health Services Information		720-561-5220
Registrar - Enrollment & Transcripts	Katy Williams	720-561-5231
Testing – PSAT, SAT, CMAS, ACCESS College Courses	Anne Millar	720-561-5229

## Arapahoe Ridge Schedule 2023-24

### MORNING SCHEDULE

PERIOD	TIME	DURATION
<b>BREAKFAST SERVED</b>	<b>8:30-8:50</b>	<b>20 min</b>
1	8:55 - 9:47	52 min
2	9:52 - 10:44	52min
3	10:49 - 11:41	52min
<b>LUNCH SERVED</b>	<b>11:41-12:11</b>	<b>30 min</b>
<b>Career Experience</b>	<b>12:00-4:00</b>	<b>240 min</b>

### Wednesday Late Start

PERIOD	TIME	DURATION
<b>BREAKFAST SERVED</b>	<b>9:30-9:55</b>	<b>25 min</b>
1	10:00 - 10:30	30 min
2	10:35 - 11:05	30 min
3	11:10 - 11:41	31 min
<b>LUNCH SERVED</b>	<b>11:41-12:11</b>	<b>30 min</b>
<b>Career Experience</b>	<b>12:00 - 4:00</b>	<b>240 min</b>

### Conferences 4:30-7:00

Qu 1: September 7-Light dinner served  
 Qu 2: November 2  
 Qu 3: January 25-Light dinner served  
 Qu 4: April 3

### Credit Recovery Days Recovery available ALL periods

Quarter 1: October 12 & 13  
 Quarter 2: December 21 & 22  
 Quarter 3: March 7 & 8

Quarter 4: May 20-23

**Arapahoe Ridge Schedule 2023-24**  
**AFTERNOON SCHEDULE**

PERIOD	TIME	DURATION
Career Experience	8:00-12:00	240 min
LUNCH SERVED	12:05-12:35	30 min
4	12:40 - 1:32	52 min
5	1:37 - 2:29	52 min
6	2:34 - 3:26	52 min

**Wednesday**  
**Late Start**

PERIOD	TIME	DURATION
Career Experience	8:00 - 12 00	240 min
LUNCH SERVED	1:10-1:40	30 min
4	1:45 - 2:15	30 min
5	2:20 - 2:50	30 min
6	2:55 - 3:26	31 min

**Conferences 4:30-7:00 ARHS Cafe**

Qu 1: September 7-Light dinner served  
 Qu 2: November 2  
 Qu 3: January 25-Light dinner served  
 Qu 4: April 3

**Credit Recovery Days**  
**Recovery available ALL periods**

Quarter 1: October 12 & 13  
 Quarter 2: December 21 & 22  
 Quarter 3: March 7 & 8  
 Quarter 4: May 20-23

## **ATTENDANCE PROCEDURES & REGULATIONS**

**ATTENDANCE OFFICE: 720-561-5036 Voice Mail available 24 hours**

As required by State Law and district Policy, students are expected to be in attendance every day that school is in session. It is our firm belief that if students are to take advantage of the educational opportunities at Arapahoe Ridge, they must attend class. Students who attend all of their classes benefit from class discussions, demonstrations, teacher-student interactions, lab work, student projects, peer contributions, and field trips. **Arapahoe Ridge supports a NO homework policy.**

The attendance procedure has been developed to serve a two-fold purpose; first, to meet state law requirements, and second, to maximize a student's opportunity to receive a quality education. For further information on the district's Attendance Policies, please refer to Policy JED in the Student Rights and Responsibilities Guide, and State Law (C.R.S. 22-33-104) which requires attendance at school for all students until the age of seventeen.

It is the responsibility of parents and students to track the student's attendance. This can be done through the Parent Portal, as well as the Student Portal on Infinite Campus. If you do not have internet access, please call the school and we will be happy to help.

### **ATTENDANCE**

1. Administrators and counselors will meet weekly to review attendance trends amongst students. Calls and/or home visits will be made to parents/guardians to set up meetings with the Assistant Principal if necessary regarding attendance.
2. Classroom doors will be closed and locked 10 minutes after class has started. Teachers are responsible for documenting the time of arrival of all students upon late arrival.
  - When a student is up to 10 minutes late to class, the student will be marked as tardy.
  - When a student is later than 10 minutes, the student will be marked as absent
  - When a student leaves class for over 10 minutes, the student's attendance will be changed to absent.
3. Arapahoe Ridge uses the Infinite Campus Auto-dialer to report unexcused absences. This is a courtesy call. Due to unforeseen circumstances the Auto-dialer may not run every night. Parents are responsible for calling in their student's absence - with or without notification by the Auto-dialer. Parents are welcome to check their student's attendance at any time on Infinite Campus, the school's web based student data system, or you can call the school if you do not have access to the internet. Errors may occur in attendance procedures. If a call is received in error, ask your student to work with the teacher or an administrator.

### **Student Responsibilities for School Attendance:**

1. In order to accrue no unexcused absences or tardies, students will attend all scheduled class sessions, regularly and punctually, with necessary materials.
2. To communicate absences with parents, students may review their overall attendance status by accessing the Student Portal on Infinite Campus at any time during the year.

3. To correct errors with the Attendance Office and teacher in a timely manner.
4. To initiate and maintain contact with teachers using email, voicemail, and direct conversation, in order to be current on assignments missed during any absence.
5. To provide documentation to the Attendance Office for any absence due to an appointment.
6. To check out through the Attendance Office when it is necessary to leave school during the day. The attendance secretary will verify with a parent if it is okay to leave. In addition, check out must occur through the health room if it is due to the onset of an illness.
7. Students must make arrangements with their teachers to make up work. Arrangements to complete make-up work must be initiated by the student.
8. No student will miss a class in order to make up work for another class.

### **Parent/Guardian Responsibilities for School Attendance:**

1. To initiate and maintain regular contact with school personnel regarding attendance.
2. To call the Attendance Office (720-561-5036) on or before the day of the absence or by 10:00 a.m. of the next school day to excuse the absence, or by providing the appropriate documentation for appointments within 24 hours. **Written notes from parents are not accepted.**
3. To contact the Attendance Office and make an appointment with the administration in order to discuss or rectify attendance issues.
4. Parents are welcome to check their student's attendance at any time on Infinite Campus. Errors may occur in attendance procedures. If you receive a call and feel there has been an error, you can call Eliana Aguirre, the Attendance Clerk, at 720-561-5220.

### **ATTENDANCE CODES AND THEIR DEFINITIONS**

- UNX An Unexcused Absence occurs when an absence is deemed unacceptable by the Principal regardless of the prior approval or knowledge of the parents. Students with unexcused absences are responsible for work missed and are expected to make it up for their own benefit. No credit will be permitted for any class or any portion of a class during which time a student was absent without an acceptable excuse.
- EXC Boulder Valley School Board Regulation JED-R defines excused absences as those due to temporary illness or injury, and any other reason deemed acceptable by the principal. The principal has the authority to determine whether an absence is excused or unexcused.
- ILL The ILL code is used for up to three (3) days of illness in a row without requiring a doctor's note. After three days in a row, a doctor's note will be required to continue to excuse the absences.
- ACT The Activity code is used for school-sanctioned activities, whether field trips, sports, performances or other special meetings or events.

- ADM The Administrative code is used whenever student(s) are excused by an administrator. This will be used for situations that warrant an administrative approval for a student's absence from class.
- SUS The Suspension code will be used whenever a disciplinary action, resulting in a suspension from school, has occurred.
- TRU Student has been at school or in an individual class period but has left campus or individual class without permission of school administrations or notification from parent.
- TDY A Tardy code is used when a student fails to report to class on time. The Arapahoe Ridge Tardy Policy states:

## **ATTENDANCE AND SUSPENSIONS**

Absences due to suspensions will not be counted against a student's grade. When a student is suspended, an email will be sent to teachers requesting that homework for the student be delivered to the Attendance Office or emailed directly to the student. Parents can pick up the homework sent to the Attendance Office during school hours. During their suspension, students should access Infinite Campus to check on the class work/grades they are missing. They will have the opportunity to receive full credit on all of the work that can be made up.

Note: See 'Student Responsibilities' section for more information about make-up work.

## **PREARRANGED ABSENCE NOTIFICATION**

If a student is going to be absent for 2 or more days students are responsible for arranging with teachers to get assignments that will be missed.

## **STATE TESTING INFORMATION WILL BE COMMUNICATED ACCORDINGLY**

## **COURSE WITHDRAWAL PERMITTED THROUGH ADMINISTRATION AND COUNSELING APPROVAL ONLY**

## **DRESS CODE INFORMATION**

The Boulder Valley School District believes all students have the right to an equitable education and should be able to dress, and style their hair, for school in a manner that expresses their individuality without fear of unnecessary discipline or body shaming. Enforcement of this universal dress code shall not create disparities, reinforce stereotypes or increase marginalization of any group, nor will it be more strictly enforced against students because of racial identity, ethnicity, gender identity, gender expression, gender nonconformity, sexual orientation, cultural identity, religious identity, household income or body type/size. [JRDC](#).

## **CELL PHONE/ ELECTRONIC DEVICE POLICY**

Arapahoe Ridge strives to create a positive and professional academic environment. Students are expected to use devices in a manner that respects others and does not create a distraction to the educational environment. We comply with the BVSD policy [JRCT](#).



## **GRADING SCALE**

<b>A</b>	<b>90</b>
<b>B</b>	<b>80</b>
<b>C</b>	<b>70</b>
<b>D</b>	<b>60</b>
<b>NC</b>	<b>59 and Below</b>

Arapahoe Ridge High School uses standards based grading. A credit is earned every 8 days for a total of 5 credits for each class.

**NC**- No Credit, which does not affect the students Grade Point Average (GPA).

## **PARENT PORTAL**

Use the Infinite Campus Parent Portal, If you don't have access, call the school at 720-561-5220 for help.

Upcoming parent conferences are scheduled every quarter. Please check the school website at <http://arh.bvsd.org/> for dates and times.

## **GRADUATION CEREMONIES**

Participation in any Arapahoe Ridge Ceremony is considered an earned honor. Those who plan to be a part of a ceremony are required to comply with the behavioral expectations issued during the graduation orientation assembly.

## **GUIDANCE AND COUNSELING SERVICES**

The guidance and counseling staff include:

- Academic Counselor- Anne Millar 720-561-5229
- City of Boulder School Mental Health Services Interventionist - Purnima Jagtap - 720-561-2222
- Community Liaison - Sandra Salazar - 720-561-6468
- Behavioral Health Advocate - Serena Lambert - 720-561-6466

## **HEALTH OFFICE/CLINIC**

The health room is located in the main office; In case of unexpected illness or injury during the school day, students will be escorted to the health room office. Health room staff will make note of the student's name, time of visit, and outcome of visit. This information will serve to verify/document an absence from class if necessary. Students may stay up to 10 minutes in the clinic. During that time a decision will be made on whether the student will return to class or will be contacting a parent/guardian to make arrangements to be picked up and taken home, get permission to drive themselves home or ride a bus home. All students who need to leave the campus due to illness must check out with the Attendance Secretary in the main office.

In addition to the Health Room, an Emergency Response Team is available to help when emergencies arise.

### **STUDENTS AND MEDICATION:**

In the Boulder Valley School district, the following guidelines are in place for the safety of all students. Please call your school's health paraeducator or the district Health Services office (720-561-5544) with any questions regarding the medications procedures.

Prescription and non-prescription medications may be administered during the school day by District personnel according to the following procedure:

- Medications are not to be in the personal possession of students. All medication should be brought to the clinic.
- For all prescription and non-prescription medications, a student's parent or guardian shall make a written request for school personnel to administer medications by providing the completed Medication Administration Authorization Form, which is to be *signed by both parent and physician*. A new Authorization form must be signed and submitted for each new prescription medication or each dosage change. (Completed forms may be faxed to the school).
- Medications should be delivered to the health room by an adult.
- Prescription medication supplied by the student's parents or guardian must be in a properly labeled bottle dispensed by a pharmacy.
- Non-Prescription "as needed" medications must be in the original labeled container. The bottle should also be labeled with the student's name.
- The student must report to the health room or school office to take medications. **EXCEPTION:** Any student who requires the use of an inhaler or 'Epi-pen' may carry and self-administer the prescribed medication(s) if the physician signs a specific statement on the "Medication Administration Authorization Form", endorsing the student's capability for this.
- If a parent sends prescription medication to school to be given by the trained health room staff, but the Medication Administration Authorization Form is not completed, only the school nurse consultant may call the student's physician to take a verbal telephone order. However, a completed Medication Administration Authorization Form, with proper signatures, must be submitted by the parent before a second dose of prescription medication may be given by school personnel.
- A new Medication Administration Authorization Form must be signed and submitted for each new prescription medication or each dosage change. In addition, a new Medication Administration Authorization Form must be signed and submitted at the beginning of the school year if medication is continued from one year to the next. A photo of the student will be attached to each authorization form. The student's name will be printed on the bottom of the photo. Parents will be asked to supply a photo for all students who receive medications from school personnel.
- It is the responsibility of the parent to obtain all unused medication from the school when the medication is discontinued, the school year ends, or the student transfers to another school. At the end of the school year, all unclaimed medication will be disposed of by the school nurse consultant or delegate.
- Parents may always come to the school and administer medication to their own child.
- In the case of a medical emergency, 911 will be called and parents or guardians will be contacted. If a parent or guardian cannot be reached, all decisions regarding treatments, hospital, etc. will be made by the paramedics.
- Parents or guardians are responsible for keeping contact information current in Infinite Campus. Please contact the school with any changes to your address, phone numbers, or emergency contacts.

## **IDENTIFICATION CARDS/SCHOOL FOB**

**Adults and students are required to have their identification cards in their possession at all times while on school property.**

**Any visitor to Arapahoe Campus will be required to have their ID scanned by our visitor RAPTOR system to ensure a clear background check before entering the building.**

## **1:WEB BOULDER VALLEY SCHOOL DISTRICT PROGRAM AGREEMENT**

Contracts are available during enrollment meetings and registration. If you have questions regarding the 1:WEB program please contact the school at 720-561-5220.

## **LOST and FOUND**

Students should check in the main office for items that have been lost. Staff and students should bring all lost items to the receptionist in the main office.

## **NON-DISCRIMINATION POLICY**

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Arapahoe Ridge does not tolerate unlawful discrimination on the basis of sex, race, color, national origins, or handicap in admissions, or access to, or treatment, or employment in educational programs of activities which it operates. For information regarding civil rights or grievance procedures, contact, Johny Fernandez, Assistant Principal, 720-561-5293.

If you have special needs due to a disability and wish to request accommodations in order to participate in a particular activity, please notify the 504/ADA liaison, Anne Millar, Counselor, 720-561-5229.

In affirming that there shall be no discrimination, harassment, or violence against anyone in the school system, the Board of Education intends this regulation to define what constitutes a violation of the Board's nondiscrimination policy and to provide processes to prohibit discrimination, harassment, and violence.

## **DEFINITIONS**

### **1. Harassment**

Behavior toward students or adults based, in whole or in part, on race, ethnicity, national origin, gender, sexual orientation, age, disability, or religion which interferes with a person's school performance or creates an intimidating, hostile, or offensive school environment. This includes harassing behavior through technology. The School Resource officer will be involved, when warranted.

### **2. Sexual Harassment of Students**

Verbal, visual, or physical sexual or gender-based behavior that occurs when one person has formal or informal power over the other and

- such behavior creates an intimidating, hostile, or offensive educational environment; or
- Such behavior interferes with an individual's educational performance or adversely affects an individual's learning opportunities.

### **3. Violation or Suspected Violation of the Non-discrimination Policy**

It is a violation of the non-discrimination policy if, on district property, in district vehicles, or in connection with any district program, activity, or event, a district employee or student

- makes demeaning remarks such as by name-calling, slurs, or jokes, directly or, depending upon the circumstances and context, indirectly; intimidates or physically threatens or harms an individual on the basis of race, ethnicity, national origin, gender, sexual orientation, age, disability, or religion;
- harasses an individual on the basis of that individual's race, ethnicity, national origin, gender, sexual orientation, age, disability of religion;
- displays visual or written material with the purpose or, depending upon the circumstances or context, effect of demeaning the race, ethnicity, national origin, gender, sexual orientation, age, disability, or religion of any individual or group;
- damages, defaces, or destroys the property of any individual because of that individual's race, ethnicity, national origin, gender, sexual orientation, age, disability or religion; or
- Excludes any qualified individual from participation in, denies any qualified individual the benefits of, or otherwise discriminates against any qualified individual in connection with any district program, activity, or event on the basis of the individual's race, ethnicity, national origin, gender, sexual orientation, age, disability, or religion.

### **POLICY ON DRUGS, ALCOHOL, AND OTHER ILLEGAL SUBSTANCES**

Our primary concern at Arapahoe Ridge is to ensure the health and safety of all our students and to help those students who become involved in drug and alcohol abuse to make more positive choices with their lives. Any students involved with, know of people who are involved with, or are concerned about substance abuse, are encouraged to seek help through our counseling department, the interventionist, the school nurse or other Arapahoe Ridge staff members.

Drug and/or alcohol use or possession is illegal under state law and therefore prohibited at Arapahoe Ridge.

- All incidents concerning the suspected use, possession, transportation, or distribution of drugs and/or alcohol shall be reported to an administrator.
- Any student exhibiting unusual behaviors or judged to be in need of personal medical attention shall be taken to the Health Office or the Main Office.
- Parents or guardians will be notified of all incidents and what action has been taken by the school.
- The illegal use of drugs and/or alcohol on school property or during school sponsored activities shall be reported to local law enforcement officials and shall be considered the basis for suspension and/or the recommendation for expulsion.
- Visitors suspected of using, possessing, transporting, selling or distributing drugs or alcohol or of encouraging or promoting such activity while on school property or during the course of school sponsored activities shall be reported to the administration and police.
- Student lockers, cars and personal effects, will be searched by a school official when reasonable suspicion exists. Illegal property will be confiscated and may be used as legal evidence.

### **SAFE SCHOOL ENVIRONMENT**

Arapahoe Ridge recognizes its obligation to provide a positive intellectual, emotional, and physical environment. In turn, students are expected to accept responsibility for their behavior, and to

ensure that their behavior is consistent with the standards of good citizenship. We are very proud of the young adults who attend Arapahoe Ridge. However, on occasion, problems arise which require the attention of school authorities. Important information concerning specific disciplinary policies and procedures is presented below. Discipline policies and procedures have been established to enable the school to provide an orderly and safe environment conducive to the serious pursuit of academic interests. Disobedience and/or misconduct occurring when under the supervision of the school, during school-sponsored activities, while riding the school bus, including activities off school grounds which cause a disruption at school, will be cause for disciplinary action.

Consequences for infractions may include, work detail, restorative justice, mediation, restitution, police notification and involvement or, if warranted, the Board of Education has the right and responsibility to expel students from attending the Boulder Valley Schools.

Students are expected to pursue their educational program and behave in such a way that their presence does not detract from their own education or the education of others. A safe and orderly school is critical to student success and achievement. Each student will be able to access a copy of the B.V.S.D. [Students' and Parents' Rights and Responsibilities](#) on-line. There will be a general review of student rights and responsibilities and discipline procedures for all students at the beginning of the year.

To ensure a safe learning environment at Arapahoe Ridge, suspension and possible expulsion from school will result when students are guilty of infractions, on or off school property, or during school sanctioned activities, which include, but are not limited to the following:

1. Alarmed doors - There are alarmed doors on the building. Anyone found intentionally opening and setting off the alarms on these doors may be ticketed and face disciplinary action.
2. Continued willful disobedience - Open and persistent defiance of proper authority, including a deliberate refusal to obey a member of the school staff.
3. Willful destruction/theft of school property - Causing or attempting to cause damage to school property or attempting to steal school property of value.
4. Willful destruction/theft of private property - Causing or attempting to cause damage to private property or stealing or attempting to steal private property. Included is vandalism to cars, graffiti or tagging.
5. Assault/Robbery - Commission of any act defined by state law as assault or robbery. (See Mandatory Expulsion for first or second degree assault/robbery.)
6. Lasers - Lasers are prohibited at Arapahoe Ridge and will be confiscated.
7. Weapon facsimiles - Weapons are not permitted at Arapahoe Ridge or any BVSD property. Items will be confiscated followed by suspension and expulsion.
8. Arson - Setting fires, pulling false fire alarms, possessing or lighting fireworks, or other incendiary items may result in suspension or expulsion. Students are not allowed to have matches, lighters or any other incendiary devices in their possession on school grounds or at school functions.
9. Behavior detrimental to the welfare and safety of others - No student will engage or encourage activity which is detrimental to the welfare and safety of students, teachers, or school personnel on or off school property, at any school activities or when being transported in vehicles approved by the District.
10. Obscene conduct or behavior - Directing profanity, vulgar language, intimidating or aggressive posturing, gang related or obscene gestures toward other students, school personnel, or visitors to the school; or any behavior or conduct that can be classified as obscene or

indecent.

11. Verbal abuse - Engaging in verbal abuse, i.e., name calling, profanity, demeaning comments, using ethnic or racial slurs, or making derogatory statements toward others.
12. Disruptive behavior - Any behavior that impedes or interferes with classroom learning or with school activities or processes.
13. Extortion - Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
14. Lying - Giving false information or withholding information either verbally or in writing to a school employee.
15. Scholastic dishonesty - Cheating, plagiarism or unauthorized collaboration with another person. These acts could result in partial or full credit loss for the assignment in question. Multiple events could result in failure of the class, and/or suspension.
16. Harassment- Forms of intimidation include any activity that would subject the individual to embarrassment, humiliation, or violence, whether or not the victim is willing. This includes any form of sexual harassment. **This also includes any behavior that constitutes inciting or encouraging a fight.**
17. Threats - Verbal or written, that is against another student or adult at Arapahoe Ridge.
18. Gambling - Wagering in any form is prohibited.
19. Clothing - Wearing clothing that is disruptive e.g., gang related clothing or colors, depictions of drugs, alcohol, or cigarettes, or is obscene or indecent clothing.
20. Drugs/Alcohol/Vaping - Use, possession, distribution or sale of alcohol, illicit drugs or paraphernalia (including e-cigarettes/vape pens) and the abuse of other drugs is prohibited in all Boulder Valley District schools, on school grounds, at school sanctioned activities, or when students are being transported in vehicles dispatched by the District. The use of drugs/alcohol will result in a suspension from school. **Expulsion is mandatory for the sale of drugs.**
21. Tobacco - Use and/or possession of tobacco products, including e-cigarettes/vape pens by students while in school or on school grounds, or while participating in school-sponsored events are prohibited.
22. Throwing objects - Any thrown object which can cause bodily injury or damage to property is prohibited.
23. Parking in Visitor or Staff Spaces - Students parking in visitor or staff spaces are subject to having their cars towed, and/or losing their parking privileges.
24. Trespassing - Being in the building unsupervised or illegally is prohibited. Students can also be ticketed by a Boulder County Sheriff.
25. Weapons - Weapons of any kind are prohibited on school property and school functions. This includes guns, knives (including pocket knives with blades under 3.5 inches), slingshots, pepper spray, or any other weapons or objects used as weapons.
26. Skateboards - Skateboarding is not allowed anywhere at Arapahoe Ridge. All skateboards must be checked in at the front office with the Security Monitor and can be picked up from the main office at the end of the school day.

**Any violations of the student handbook are subject to law enforcement review and possible filing of charges, or legal action.**

### **SAFE TO TELL: 1-877-542-SAFE (7233)**

This is a state hotline which allows students to call in if they know of a student bringing weapons etc. to school. The information given is confidential, so no other students will know who called it in. We encourage students who have information concerning a threat to the safety or security of Arapahoe Ridge or the community to utilize this hotline.

### **NO SMOKING/VAPING POLICY**

Per State Law (Colorado Revised Statute 25-14-103.5) and Boulder Valley School District policy, all schools and school grounds are tobacco free; “prohibition against the use of tobacco products and retail marijuana on school property”. This statute also specifically includes “electronic cigarettes, vapes and similar devices”, which will be confiscated and will be turned over to a parent or guardian. Arapahoe Ridge is a smoke free environment. The use of any tobacco product in school buildings and on school grounds is prohibited. This includes the two RTD bus stops.

### **STUDENT PARKING**

Students must complete a parking registration form each year in order to park their car in the student parking lot at Arapahoe Ridge. There is no charge for parking at the school; the forms are available in the office.

**Parking is allowed in the student parking lot only**, regardless of program. This lot is located directly west of the campus; the lot will be filled on a first come/first served basis. Student vehicles parked on campus in areas other than the student parking lot, such as in fire lanes, along the frontage road, visitor (front parking lot) or staff parking are subject to ticketing, towing at the owner’s expense, and loss of parking privileges. Privileges can also be forfeited if a student violates any school policy and/or is involved with any disciplinary measures. Handicapped reserved parking areas are 24-hour spaces and cars parked there illegally are subject to immediate ticketing and towing by the City of Boulder Parking Services (303-413-7300). **To drive and park on campus is a privilege, not a right.** This privilege can be revoked if the student fails to operate their vehicle in accordance with state and municipal law and school rules. There is no loitering in cars or around the lot at any time after the school day starts. **The school is not responsible for any damage that occurs in the parking lot.** All cars parked on school property may be searched if an administrator has reasonable suspicion to believe that illegal or harmful activity has taken place (drugs, alcohol, weapons, theft, etc.).