OPERATIONS AND MAINTENANCE OF SCHOOL PROPERTY

1. Facilities Maintenance

The superintendent shall provide for a program to maintain the district physical plant and grounds by way of a continuous program of repair, maintenance and reconditioning. Budget recommendations shall be made each year to meet these needs and any such needs arising from an emergency.

2. Infrastructure Management

The Newport board of directors also desires to maintain the infrastructure of district facilities.

In order to assure state funding, for facilities constructed new or new in lieu after 1994, the board of directors will adopt an asset preservation program (APP). The APP will preserve the district facilities by employing a system of predictive, preventative, and proactive processes. Annually, the superintendent will report to the board on the condition of the facilities and the effectiveness of the APP. Every sixth year an independent assessment will be conducted and reported to the board and the Office of Superintendent of Public Instruction.

Additionally, the superintendent will develop a process to evaluate all pre-1994 facilities for possible participation in the asset preservation program.

For initial participation in the APP, the board will submit a resolution to the Office of Superintendent of Public Instruction committing the district to implement the program.

The superintendent will develop procedures for the asset preservation program.

3. Destruction of School Property

Staff shall insure that buildings, grounds, equipment and furniture are not abused. Students or non-students who abuse school property may be disciplined and required to pay for the damage incurred.

The superintendent shall establish procedures for the investigation and reporting of damage or loss and shall initiate action to collect for damages. A student's grades, transcript or diploma may be withheld until restitution is made.

Cross Reference:	Board Policy 3520	Student Fees, Fines, Charges
Legal Reference:	RCW 28A.635.060	Defacing or injuring school property — Liability of pupil, parent, or guardian— Withholding grades, diploma, or transcripts — Suspension and restitution — voluntary work program as alternative — Rights protected
	WAC 392.347.023	State Assistance in Post 1993 facilities

Adoption Date: **May 24, 2010**
School District Name: **Newport School District**
Classification: **Optional**