International Exchange Students

Approval

A. An organization which wishes to sponsor a foreign and/or domestic travel-study program shall submit a request which provides a complete program description, including the name, address, and telephone number of the local representative.

B. Each request shall be reviewed by the appropriate building principal. Notification of approval or denial shall be issued in writing to the program representative not later than June 1.

C. Program sponsors shall pay for the student activity costs and/or fees as required by the district.

D. Sponsoring agencies will provide necessary student tutorial help.

E. All sponsoring organizations shall register with and meet the requirements of the State Secretary of State's office.

F. A sponsoring organization may place a maximum of ____ international exchange students in any one school per year. This requirement does not preclude groups of students from making short term visitations as part of cultural or other exchanges.

G. Criteria and expectations for foreign exchange programs shall follow guidelines as established in the Handbook of Foreign Study/Travel, published by the State Superintendent of Public Instruction.

Operations

A. A student placement agreement shall be established between the district and host family prior to departure by the student from his/her home. The student's cumulative records shall be forwarded to the district prior to the approval for admission.

B. The sponsoring organization must provide the following:

1. Evidence that the enrolling student is proficient in the English language.
2. Name, address and telephone number of the local program coordinator who shall provide for emergency, advisory, liaison and tutorial services.
3. A transcript (translated into English) of the student's academic records.
4. Certification that the student will receive adequate financial support for the duration of his/her stay in the district.
5. Name, address and telephone number of the student's host family within the district.

C. International foreign exchange students shall not be included in any class ranking lists, nor shall a GPA be computed for them.

D. Prior to enrollment, all students possessing a J-1 visa must present required paperwork (IAP-66-medical, transcript, host family information) to the school staff member designated to coordinate the exchange program.

E. An international foreign exchange student will be required to meet district and state graduation requirements in order to be eligible to receive a high school diploma.

F. A student is expected to comply with school policies and rules.

G. Eligibility of international foreign exchange students for participation in extra- curricular athletics, music, and forensics and other such activities is determined by the rules and regulations of the Washington Interscholastic Activities Association.

H. Except for unusual circumstances, tutorial assistance will not be provided.