

# *EFS Parent Website Quick Guide*



Ver. 16.08



**EFS**  
**Parent Website**  
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## EFS Parent Website

### Parent Website Overview

Every school district is provided a link, allowing parents access to the e~Funds for Schools parent website. As a parent, you will need to first register with a parent login. This quick guide will help you as you learn to navigate through the online system and process payments on behalf of your student(s).

### Registration

Select **Register Here**, as shown on the screen below, to create your parent account.

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Online Payment Solutions for Schools  
make payments  
24 hours a day for all  
school related expenses

**ROUND LAKE PUBLIC SCHOOLS**

**Attention!**

If you are a first time user, then you need to click on "Register Here" to set up your personal login and user's information.

Thank you for paying online to the school.

efundsforschools.com

**Login**

Username:

Password:

**Login** [Forgot Username](#)  
[Forgot Password](#)

**Welcome to e~Funds for Schools**

This service eliminates the cash you give your children and checks you write the school. e~Funds for Schools is the easiest and fastest electronic payment system you will ever use.

**Doing our part in "Keeping it Green"**  
By using e~Funds for Schools we can reduce pollution and help save our forests. When you make a payment electronically and eliminate paper checks, you do a small part in protecting the earth, which we all share and love.

**New Users**

[Register Here](#) [Registration Guide](#)

**Site Security**

This site chose VeriSign SSL for secure e-commerce and confidential communications.

**Pay**

e~Funds for Schools accepts payment at anytime, for unlimited schools services from multiple payment platforms

**Save**

We support parents by depositing small amounts into their child's college or savings account

**Share**

Promoting fund raising has never been easier. Sharing while you pay is a perfect way.

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## EFS Parent Website

### Registration (Continued)

Next, you will enter in the **Sign Up** information to create your parent account.

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**EFS 101**

#### Log In

To begin using e-Funds for Schools, please log in.

\* Username:

\* Password:

[Log In](#)

[Forgot Username?](#) | [Forgot Password?](#)

#### Sign Up

New user? Sign up to start using e-Funds for Schools!

\* Username:

\* Password:

\* Re-Enter Password:

\* First Name:

\* Last Name:

Email:

Phone:

By clicking on "Sign Up!" I confirm that I have read, understand, and agree to the [Terms of Service](#), and [Privacy Policy](#) of e-Funds for Schools.

[Sign Up!](#)

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Your **Password** must be at least 7 characters with a minimum of 1 uppercase letter, 1 lowercase letter and 1 number.

You are encouraged to read the **Terms of Service** and **Privacy Policy**, found at the bottom of the screen.

When you have completed entering the required information, select **Sign Up!**

## EFS Parent Website

### Registration (Continued)

The first time you enter the system following your registration, you will be prompted by the website to link your student(s) to your parent account.

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**EFS 101**

Home   Payment Options   Advisory Services   Account Settings   **Logout**

### Students Linked to your Account

▼ **Student Management**

**Your Student(s):**

You are not associated with any students yet. Add all students in your family.

- If you do not know your students' number(s), or your students' have not been issued a student number, please contact your students' school representative to receive the student number assigned to your children.

**Add Student(s) by:**

Family Number:  or, Student Number:  **Add**

Last Name:  Last Name:

Enter the family number or student number(s) and the last name for the student(s) to associate with your account, and then click "Add."

**Continue**

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Enter either the **Family Number** or **Student Number**, then enter the student's **Last Name** beneath the corresponding number field; your student will be displayed.



## EFS Parent Website

### Registration (Continued)

Verify the appropriate Family/Student Numbers and Names have been added. Then, select **Continue** or **Continue to Account Overview**.

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**EFS 101**

Home Payment Options Advisory Services Special Services Account Settings Logout

**Guided Set Up**

▼ Step 1 - Student Management

**Your Student(s):**

You are not associated with any students yet. Add all students in your family, and then click on continue.

- If you do not know your students' number(s), or your students' have not been issued a student number, please contact your students' school representative to receive the student number assigned to your children.
- If you are a guest, have no student(s) in our school, or are making payments on your own behalf, click here.

**Add Student(s) by:**

Family Number:  or, Student Number:

Last Name:  Last Name:

Enter the family number or student number(s) and the last name for the student(s) to associate with your account, and then click "Add." After you have finished adding students, or you are making payments for yourself, click "Continue to Account Overview."

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## EFS Parent Website

### Main Menu

After completing your registration and linking your students to your account, you will be directed to the **Home** page.



**EFS 101**

[Home](#)   [Payment Options](#)   [Advisory Services](#)   [Special Services](#)   [Account Settings](#)   [Logout](#)

#### Payment Options

**Make a Payment**  
*Towards school payment item(s)*

**Schedule a Pre-Authorized Payment**  
*Setup a payment that occurs at regular intervals*

**Manage Pre-Authorized Payments**  
*Manage your scheduled pre-authorized payments*

**View Payment History**  
*Review history of payments made to school(s)*

**View Pre-Authorized Payment History**  
*Review history of pre-authorized payments*

#### Advisory Services

**Student Fees**  
*Review outstanding and historical student fees.*

#### Special Services

**AutoPay**  
*Manage your AutoPay settings.*

#### Account Settings

**Personal Information**  
*Manage your contact information*

**Student Management**  
*Manage students associated with your account*

**Payment Information**  
*Manage your checking and credit card information*

**Change Password**  
*Manage your account password*

**Notifications**  
*Manage how e~Funds for Schools notifies you.*

Your Student(s)		
Name	Meal Balance	Updated
PRESLEY	\$8400.00	2 years ago
Student(s)	Low Meal Balance(s)	

**Recent Payments**

You have no recent payments at this time.

**Scheduled Payments**

You have no scheduled payments at this time.

**Pre-Authorized Payment(s)**   **Low Meal Balance(s)**

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The **Home** page displays **Payment Options**, **Advisory Services**, **Account Settings**, **Recent Payments** and **Scheduled Pre-Authorized Payments**.



## EFS Parent Website

### Payment Information

The first time you wish to submit a payment, you will be required to enter your bank or credit/debit card information. First, select **Payment Information**, under **Account Settings**.

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**EFS 101**

Home   Payment Options   Advisory Services   Account Settings   Logout

**Manage Payment Information**

New Checking Account   New Credit / Debit Card

**No Payment Methods Have Been Defined for Your Account**

- Select "New Checking Account" to add a checking account.
- Select "New Credit Card" to add a credit card.

Back to Account Settings

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Next, select the type of payment account and enter your account information.

## EFS Parent Website

### Payment Information (Continued)

After selecting the account type, enter the required information and select **Save**.

Manage Payment Information

New Checking Account
New Credit / Debit Card

- Payment from your checking account is the **lowest cost payment option** available to you, and our preferred form of payment.
- [Click here](#) if you have a debit card, or you have a checking account and your financial institution did not provide paper checks.

Enter New Checking Account Information

Routing Number:

Account Number:

Account Number (Confirm):

A deposit ticket is **not** to be used to enter the routing number. The routing number on a deposit ticket can be different than an actual check. Please enter the routing number from an actual check to ensure the payment will process correctly.

NAME  
ADDRESS  
CITY, STATE ZIP

0123  
01-23456789

DATE

PAY TO THE ORDER OF  \$

BANK NAME  
ADDRESS  
CITY, STATE ZIP

FOR

01 23456789 01 23456789 01 23

DOLLARS

Routing Number

Account Number

[Click to Zoom](#)

Fee Notice

If any e-Funds For Schools payment that is authorized from your checking account is returned for Non Sufficient Funds "NSF", the e-Funds For Schools service provider will charge your account a \$0.00 NSF Fee.

There will be a \$1.00 per payment convenience fee added to each payment you make using this service.

Consent

☐ I confirm that the above listed information is correct, and to pay the associated fee(s) assessed and collected by the third party payment processor on each payment made with this payment method.

Save

## EFS Parent Website

### One Time Payment

In order to make a One Time Payment, select **Make a Payment** under **Payment Options**.



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**EFS 101**

[Home](#)   [Payment Options](#)   [Advisory Services](#)   [Special Services](#)   [Account Settings](#)   [Logout](#)

#### Payment Options

**Make a Payment**  
*Towards school payment item(s)*

**Schedule a Pre-Authorized Payment**  
*Setup a payment that occurs at regular intervals*

**Manage Pre-Authorized Payments**  
*Manage your scheduled pre-authorized payments*

**View Payment History**  
*Review history of payments made to school(s)*

**View Pre-Authorized Payment History**  
*Review history of pre-authorized payments*

#### Advisory Services

**Student Fees**  
*Review outstanding and historical student fees.*

#### Special Services

**AutoPay**  
*Manage your AutoPay settings.*

#### Account Settings

**Personal Information**  
*Manage your contact information*

**Student Management**  
*Manage students associated with your account*

**Payment Information**  
*Manage your checking and credit card information*

**Change Password**  
*Manage your account password*

**Notifications**  
*Manage how e~Funds for Schools notifies you.*

**Your Student(s)**

Name	Meal Balance	Updated
PRESLEY	\$8400.00	2 years ago
Student(s)	Low Meal Balance(s)	

**Recent Payments**

You have no recent payments at this time.

**Scheduled Payments**

You have no scheduled payments at this time.

Pre-Authorized Payment(s)	Low Meal Balance(s)
---------------------------	---------------------

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## EFS Parent Website

### One Time Payment: Adding Payments

Once at the payment screen, select the student for whom you wish to make a payment using the name tabs.

Schedule Payments

Payment Method   Checking   Account Number:   \*\*\*\*\*9132   Routing Number:   672460719

- Make one payment for multiple students by selecting the tab with the child's name, and then adding the desired item(s).
- You can get additional information about an item by holding your mouse pointer over the item name.

PRESLEY
TANNER
General Items

Middle School

Lunch

Add

Payments for 2016-03-24

Payment Item Name	Pay For	Amount	
Lunch	PRESLEY	\$10.00	<span style="background-color: #c00000; color: white; padding: 2px 5px;">Remove</span>
Convenience Fee(s)		\$1.00	
Total for 2016-03-24:		\$11.00	

Continue

Enter the dollar amount you wish to pay (if the item has a fixed dollar amount, the system will not allow you to enter a dollar amount) and click **Add**. After selecting **Add**, the item will be brought to the bottom of the screen. If you would like to submit payments for multiple students at one time, use the tabs with the student's names to add payments for each student. Once you have added all the payments you wish to make in this transaction, click **Continue**.

*Note: If you notice a payment you no longer wish to submit, **before** selecting **Continue** you may **Remove** the payment.*

## EFS Parent Website

### One Time Payment: Confirming Payment

After selecting **Continue**, you will be directed to a page for a final confirmation:

Confirm your choices

Payment Method    Checking    Account Number:    \*\*\*\*\*9132    Routing Number:    672460719

This payment will debit your checking account within 2 business days

Lunch	PRESLEY	\$10.00
Convenience Fee		\$1.00
<b>Total for 2016-03-24:</b>		<b>\$11.00</b>

Please review the convenience fees associated with each payment. To process your payment, you must agree to pay the convenience fees listed above.

☒ I have reviewed, and confirm that I accept the above listed convenience fee(s).
 ☐ I decline paying all fees and want to cancel this payment.

Verify that you have selected, **I have reviewed, and confirm that I accept the above listed convenience fee(s)**. After you have verified the amount and that you accept the fees, select **Submit**.

*Note: Only select **Submit** one time. Continuously selecting **Submit** could result in multiple transactions.*

EFS
Parent Website

One Time Payment: Receipt

When the system has submitted your payment, a receipt will be provided for you to print for your own personal records. The receipt will provide you with the payment method used, the payment item, student and amount for the payment, as well as a confirmation number for this payment.

Receipt

Payment Method

Checking

Account Number:

\*\*\*\*\*9132

Routing Number:

672460719

This payment will debit your checking account within 2 business days

Lunch	PRESLEY	\$10.00
Convenience Fee		\$1.00
Total for 2016-03-24:		\$11.00

Confirmation Number: 7591046

Thank you for your payment. Please print this receipt for your records.

Return to Main Menu

2016-03-24 15:04:53 ET



## EFS Parent Website

### Pre-Authorized Payments

In order to create a Pre-Authorized Payment, select **Schedule a Pre-Authorized Payment** under **Payment Options**.



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**EFS 101**

[Home](#)   [Payment Options](#)   [Advisory Services](#)   [Special Services](#)   [Account Settings](#)   [Logout](#)

#### Payment Options

**Make a Payment**  
*Towards school payment item(s)*

**Schedule a Pre-Authorized Payment**  
*Setup a payment that occurs at regular intervals*

**Manage Pre-Authorized Payments**  
*Manage your scheduled pre-authorized payments*

**View Payment History**  
*Review history of payments made to school(s)*

**View Pre-Authorized Payment History**  
*Review history of pre-authorized payments*

#### Advisory Services

**Student Fees**  
*Review outstanding and historical student fees.*

#### Special Services

**AutoPay**  
*Manage your AutoPay settings.*

#### Account Settings

**Personal Information**  
*Manage your contact information*

**Student Management**  
*Manage students associated with your account*

**Payment Information**  
*Manage your checking and credit card information*

**Change Password**  
*Manage your account password*

**Notifications**  
*Manage how e~Funds for Schools notifies you.*

**Your Student(s)**

Name	Meal Balance	Updated
PRESLEY	\$8400.00	2 years ago
Student(s)	Low Meal Balance(s)	

**Recent Payments**

You have no recent payments at this time.

**Scheduled Payments**

You have no scheduled payments at this time.

Pre-Authorized Payment(s)	Low Meal Balance(s)
---------------------------	---------------------

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## EFS Parent Website

### Pre-Authorized Payments: Adding Payments

Once at the payment screen, select the student for whom you wish to make a payment using the name tabs.

Home Payment Options Advisory Services Account Settings Logout

### Schedule Pre-Authorized Payments

Payment Method: Checking Account Number: \*\*\*\*\*5309 Routing Number: 672460719

- Make one payment for multiple students by selecting the tab with the child's name, and then adding the desired item(s).
- You can get additional information about an item by holding your mouse pointer over the item name.

PRESLEY TANNER

Middle School

Lunch

Repeat options for 2016-03-24

Repeat Frequency: Monthly

Last Payment Date:

OK

Payment Item Name	Pay For	Amount
Lunch	TANNER	\$10.00
Convenience Fee(s)		\$1.00
Total for 2016-03-24:		\$11.00

Continue

Enter the dollar amount you wish to pay (if the item has a fixed dollar amount, the system will not allow you to enter a dollar amount) and click **Add**. You will be prompted to provide the **Repeat Frequency** and a **Last Payment Date**.

*Note: A **Last Payment Date** is not required.*

After selecting **OK** in the repeat options box, the item will be brought to the bottom of the screen.

If you would like to submit payments for multiple students at one time, use the tabs with the students' names to add payments for each student. Once you have added all the payments you wish to make in this transaction, click **Continue**.

*Note: If you notice a payment you no longer wish to submit, **before** selecting **Continue** you may **Remove** the payment.*

## EFS Parent Website

### Pre-Authorized Payments: Confirming Payments

After selecting **Continue**, you will be directed to a page for a final confirmation:

Home
Payment Options
Advisory Services
Account Settings
Logout

#### Confirm your choices

Payment Method    Checking    Account Number:    \*\*\*\*\*5309    Routing Number:    672460719

This payment will debit your checking account within 2 business days

Lunch	TANNER	\$10.00
Convenience Fee		\$1.00
Total for 2016-03-24:		\$11.00

This payment will repeat monthly starting on 2016-04-25 and will stop on 2016-06-24

Lunch	TANNER	\$10.00
Convenience Fee		\$1.00
Total for 2016-04-25:		\$11.00

Please review the convenience fees associated with each payment. To process your payment, you must agree to pay the convenience fees listed above.

☒ I have reviewed, and confirm that I accept the above listed convenience fee(s).
 ☐ I decline paying all fees and want to cancel this payment.

Back

Submit

Verify that you have selected, **I have reviewed, and confirm that I accept the above listed convenience fee(s)**. After you have verified the amount and that you accept the fees, select **Submit**.

*Note: Only select **Submit** one time. Continuously selecting **Submit** could result in multiple transactions.*

## EFS Parent Website

### Pre-Authorized Payments: Receipt

When the system has submitted your payment, a receipt will be provided for you to print for your own personal records. The receipt will provide you with the payment method used, the payment item, student and amount for the payment, as well as a confirmation number for this payment. You will also be provided with the next payment queued up in your pre-authorized payments cycle.

Home	Payment Options	Advisory Services	Account Settings	Logout												
<b>Receipt</b>																
<div style="display: flex; justify-content: space-between;"> <span>Payment Method    Checking</span> <span>Account Number:    *****5309</span> <span>Routing Number:    672460719</span> </div>																
<b>This payment will debit your checking account within 2 business days</b>																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Lunch</td> <td style="width: 40%; text-align: center;">TANNER</td> <td style="width: 20%; text-align: right;">\$10.00</td> </tr> <tr> <td>Convenience Fee</td> <td></td> <td style="text-align: right;">\$1.00</td> </tr> <tr> <td colspan="2"><b>Total for 2016-03-24:</b></td> <td style="text-align: right;"><b>\$11.00</b></td> </tr> <tr> <td colspan="3" style="text-align: center; padding-top: 10px;">Confirmation Number: 7591304</td> </tr> </table>					Lunch	TANNER	\$10.00	Convenience Fee		\$1.00	<b>Total for 2016-03-24:</b>		<b>\$11.00</b>	Confirmation Number: 7591304		
Lunch	TANNER	\$10.00														
Convenience Fee		\$1.00														
<b>Total for 2016-03-24:</b>		<b>\$11.00</b>														
Confirmation Number: 7591304																
<b>This payment has been scheduled to start on 2016-04-25 and will repeat monthly and will stop on 2016-06-24</b>																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Lunch</td> <td style="width: 40%; text-align: center;">TANNER</td> <td style="width: 20%; text-align: right;">\$10.00</td> </tr> <tr> <td>Convenience Fee</td> <td></td> <td style="text-align: right;">\$1.00</td> </tr> <tr> <td colspan="2"><b>Total for 2016-04-25:</b></td> <td style="text-align: right;"><b>\$11.00</b></td> </tr> <tr> <td colspan="3" style="text-align: center; padding-top: 10px;">Reference Number: 62610</td> </tr> </table>					Lunch	TANNER	\$10.00	Convenience Fee		\$1.00	<b>Total for 2016-04-25:</b>		<b>\$11.00</b>	Reference Number: 62610		
Lunch	TANNER	\$10.00														
Convenience Fee		\$1.00														
<b>Total for 2016-04-25:</b>		<b>\$11.00</b>														
Reference Number: 62610																
<p>Thank you for your payment. Please <span style="color: red;">print</span> this receipt for your records.</p> <div style="display: flex; justify-content: center; align-items: center; gap: 100px;"> <div style="background-color: #2e5496; color: white; padding: 10px 20px; border-radius: 5px; text-align: center;">Return to Main Menu</div> <div style="text-align: right;">2016-03-24 16:33:18 ET</div> </div>																

## EFS Parent Website

### View Payment History

As you submit payments, a history is kept of each transaction. You can view the **Payment History** by selecting **View Payment History** under **Payment Options**.



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**EFS 101**

[Home](#)   [Payment Options](#)   [Advisory Services](#)   [Special Services](#)   [Account Settings](#)   [Logout](#)

#### Payment Options

---

**Make a Payment**  
*Towards school payment item(s)*

**Schedule a Pre-Authorized Payment**  
*Setup a payment that occurs at regular intervals*

**Manage Pre-Authorized Payments**  
*Manage your scheduled pre-authorized payments*

**View Payment History**  
*Review history of payments made to school(s)*

**View Pre-Authorized Payment History**  
*Review history of pre-authorized payments*

#### Advisory Services

---

**Student Fees**  
*Review outstanding and historical student fees.*

#### Special Services

---

**AutoPay**  
*Manage your AutoPay settings.*

#### Account Settings

---

**Personal Information**  
*Manage your contact information*

**Student Management**  
*Manage students associated with your account*

**Payment Information**  
*Manage your checking and credit card information*

**Change Password**  
*Manage your account password*

**Notifications**  
*Manage how e~Funds for Schools notifies you.*

**Your Student(s)**

Name	Meal Balance	Updated
PRESLEY	\$8400.00	2 years ago
Student(s)	Low Meal Balance(s)	

**Recent Payments**

You have no recent payments at this time.

**Scheduled Payments**

You have no scheduled payments at this time.

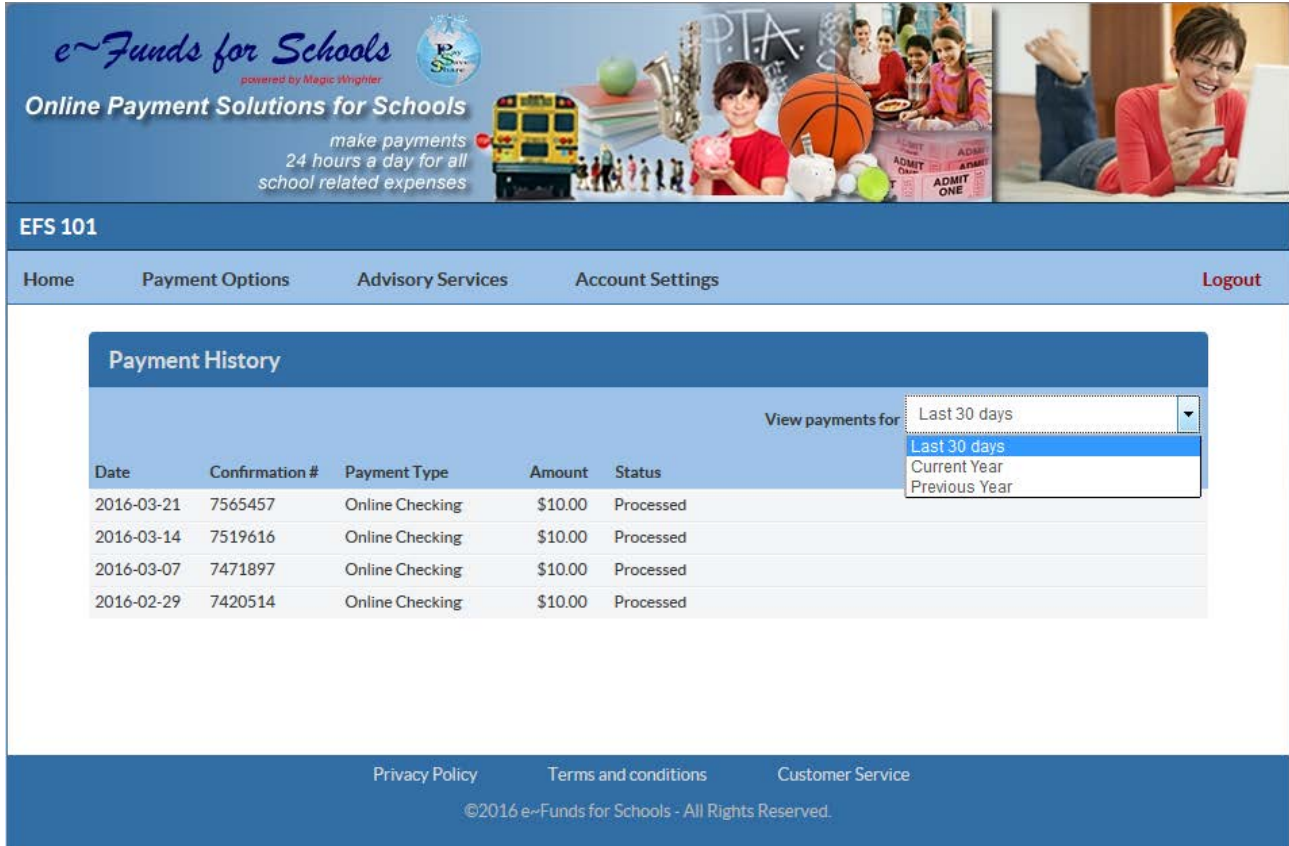
Pre-Authorized Payment(s)	Low Meal Balance(s)
---------------------------	---------------------

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## EFS Parent Website

### View Payment History (Continued)

You are able to view payments for three different time frames: **Last 30 days**, **Current Year** and **Previous Year**, by using the **View payments for** dropdown menu:



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Home   Payment Options   Advisory Services   Account Settings   **Logout**

**Payment History**

View payments for: Last 30 days ▼

Date	Confirmation #	Payment Type	Amount	Status
2016-03-21	7565457	Online Checking	\$10.00	Processed
2016-03-14	7519616	Online Checking	\$10.00	Processed
2016-03-07	7471897	Online Checking	\$10.00	Processed
2016-02-29	7420514	Online Checking	\$10.00	Processed

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## EFS Parent Website

### Low Meal Balance

Depending on the lunch program your school district uses, there may be the option for you to utilize a **Low Meal Balance** setting. If your school district provides parents with the **Low Meal Balance** setting and you would like utilize the service, follow the instructions below.

Select **Student Management**, under **Account Settings**. Then, select **Low Meal Balance Settings**.

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**EFS 101**

Home Payment Options Advisory Services Special Services Account Settings Logout

**Payment Options**

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Towards school payment item(s)

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Review history of payments made to school(s)

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Setup a payment that occurs at regular intervals

**View Pre-Authorized Payment History**  
Review history of pre-authorized payments

**Manage Pre-Authorized Payments**  
Manage your scheduled pre-authorized payments

**Advisory Services**

**Student Fees**  
Review outstanding and historical student fees.

**Special Services**

**AutoPay**  
Manage your AutoPay settings.

**Account Settings**

**Personal Information**  
Manage your contact information

**Change Password**  
Manage your account password

**Student Management**  
Manage students associated with your account

**Notifications**  
Manage how e-Funds for Schools notifies you.

**Payment Information**  
Manage your checking and credit card information

**Your Student(s)**

Name	Meal Balance	Updated
PRESLEY	\$8400.00	2 years ago

Student(s) Low Meal Balance(s)

**Recent Payments**

You have no recent payments at this time.

**Scheduled Payments**

You have no scheduled payments at this time.

Pre-Authorized Payment(s) Low Meal Balance(s)

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## EFS Parent Website

### Low Meal Balance (Continued)

After selecting **Low Meal Balance Settings**, you will be directed to a description of the service:

**e-Funds for Schools**  
powered by Magic Wrighter  
Online Payment Solutions for Schools  
make payments 24 hours a day for all school related expenses

**EFS 101**

Home Payment Options Advisory Services Account Settings Logout

### Low Meal Balance Settings ⓘ

The Low Balance Settings area allows you to monitor your child's lunch balance. There are settings to receive notifications via email as well as to automatically replenish the lunch balance with the dollar amount you specify. By enabling this area you agree that, should you elect to take advantage of the automatic replenishment option, you will have sufficient funds in your account to cover the debit, as well as any fees that may be charged in connection with the payment. Please note that a debit may occur on any given day and is controlled entirely by the balance we receive from the school each morning.

[Activate Low Meal Balance Settings](#)

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To continue, select **Activate Low Meal Balance Settings**.

**e-Funds for Schools**  
powered by Magic Wrighter  
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make payments 24 hours a day for all school related expenses

**EFS 101**

Home Payment Options Advisory Services Account Settings Logout

### Low Meal Balance Settings ⓘ

Last Update	Student Name	Current Balance	<a href="#">Minimum Balance</a>	<a href="#">Replenish Amount</a>	<a href="#">Notice</a>	<a href="#">Auto Replenish</a>
12/08/2014 10:20:37 ET ⚠	PRESLEY	\$8380.00	<input type="text" value="5.00"/>	<input type="text" value="20.00"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

[Apply Low Meal Balance Settings](#)

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## EFS Parent Website

### Low Meal Balance (Continued)

#### Field Definitions:

**Last Update:** This is the last time we received a balance update from your school district

**Student Name:** States the student for whom Low Meal Balance can be activated

**Current Balance:** The current amount of funds the student has available in his/her account

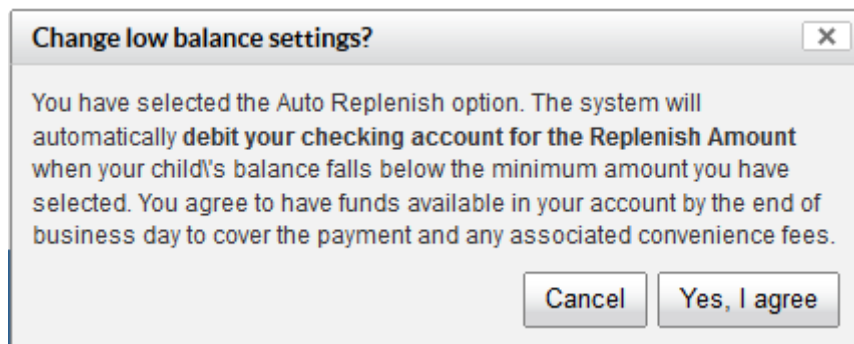
**Minimum Balance:** The amount at which an email will be sent to a parent indicating a low balance

**Replenish Amount:** The amount you authorize to have debited from your account to add to your student's balance

**Notice:** Select this box if you want to receive an email notification when your student's balance hits the Minimum Balance amount

**Auto Replenish:** Select this box if you want to have your account automatically debited the Replenish Amount when your student's balance hits the Minimum Balance amount

If you have opted to utilize the **Auto Replenish** feature, you will need to agree to our system automatically debiting your payment account:



When you are satisfied with your selections, select **Apply Low Meal Balance Settings**.

EFS  
Parent Website

Account Settings

Your parent account can be updated and managed by utilizing the options under **Account Settings**.

Account Settings

Personal Information

Manage your contact information

Change Password

Manage your account password

Student Management

Manage students associated with your account

Notifications

Manage how e~Funds for Schools notifies you.

Payment Information

Manage your checking and credit card information

Personal Information

In **Personal Information**, you are able to change your username, first name, last name, email address, phone number and your password.

Personal Information			
User Name:	<input type="text" value="bday"/>	Password:	<a href="#">Change Password</a>
First Name:	<input type="text" value="Ben"/>	Last Name:	<input type="text" value="Day"/>
Primary Email:	<input type="text"/>	Alternate Email:	<input type="text"/>
Phone Number:	<input type="text"/>		
<input type="button" value="Update"/>			

EFS  
Parent Website

Student Management

You can link and unlink students in **Student Management**. You can also view the students currently linked to your parent account.

Students Linked to your Account

Student Management

Your Student(s):

Name	Number	School Name	Grade	Status
DAY, PRESLEY	5393	Elementary School	01	Active

Add Student(s) by:

Family Number:

or, Student Number:

Add

Last Name:

Last Name:

Enter the family number or student number(s) and the last name for the student(s) to associate with your account, and then click "Add."

Low Meal Balance Settings

Continue

EFS  
Parent Website

Payment Information

You are able to change your payment information, add a new checking account or credit/debit card and/or select your preferred payment type from the **Payment Information** section.

*Note: The system is only capable of storing one Checking Account and one Credit/Debit Card.*

Existing Accounts:


Manage Payment Information

Existing Account(s)

New Checking Account

New Credit / Debit Card

Manage Preferred Funding Sources

Payments	Account
<input checked="" type="radio"/>	Checking *****9132 (672460719) 

Save

In the **Existing Accounts** tab, you can see the last 4 digits of your account information, as well as delete that account.



**EFS**  
**Parent Website**

### Payment Information (Continued)

***New Checking Account:***

To enter a new checking account, select the **New Checking Account** tab. From there, you will enter the routing and account number of the account, as well as consent that the information is correct and that you agree to pay any associated fees.

Manage Payment Information

Existing Account(s)

New Checking Account

New Credit / Debit Card

• Payment from your checking account is the **lowest cost payment option** available to you, and our **preferred** form of payment.

• [Click here](#) if you have a debit card, or you have a checking account and your financial institution did not provide paper checks.

Enter New Checking Account Information

Routing Number:

Account Number:

Account Number (Confirm):

A deposit ticket is **not** to be used to enter the routing number. The routing number on a deposit ticket can be different than an actual check. Please enter the routing number from an actual check to ensure the payment will process correctly.

NAME  
ADDRESS  
CITY, STATE ZIP

0123  
01-23456789

DATE

PAY TO THE  
ORDER OF

\$

BANK NAME  
ADDRESS  
CITY, STATE ZIP

DOLLARS

FOR

⑆012345678⑆01234567890123⑆0123

Routing Number

Account Number

[Click to Zoom](#)

Replace Existing Checking Account Notice

The above checking account information will replace your existing checking account information, for account \*\*\*\*\*9132 (672460719).

Fee Notice

If any e-Funds For Schools payment that is authorized from your checking account is returned for Non Sufficient Funds "NSF", the e-Funds For Schools service provider will charge your account a \$0.00 NSF Fee.

There will be a \$1.00 per payment convenience fee added to each payment you make using this service.

Consent

☐ I confirm that the above listed information is correct, and to pay the associated fee(s) assessed and collected by the third party payment processor on each payment made with this payment method.

Save

## EFS Parent Website

### Payment Information (Continued)

#### ***New Credit/Debit Card:***

To enter a new credit/debit card, select the **New Credit/Debit Card** tab. From there, you will enter the card number, expiration date, name on the card, billing address and billing zip code. You will also consent that the information is correct and that you agree to pay any associated fees.

Manage Payment Information

Existing Account(s)
New Checking Account
New Credit / Debit Card

- Payment from your checking account is the lowest cost payment option available to you, and our preferred form of payment.
- To use your existing checking account information, [click here](#).
- [Click here](#) if you have a debit card, or you have a checking account and your financial institution did not provide paper checks.

#### Enter New Credit / Debit Card Information

Card Number:

Card Type: VISA Mastercard Discover

Expiration Date:  /

Month      Year

Name on Card:

Billing Address:

Billing Zip Code:

**NOTE:** Only Visa, Mastercard, Discover cards are accepted by the payment service.

#### Consent

☐ I confirm that the above listed information is correct and I / We have authorization to make charges to this account. I understand that a payment cap of \$1000.00 will be applied to any payment, and agree to pay the \$2.65 fee per payment that is assessed and collected by the third party payment processor for the online payment services they provide. I authorize the third party to combine multiple payments into a single payment in order to lower the fees that are assessed.

☐ I understand that I have the option of paying from my checking account at a reduced cost, and wish to use my credit or debit card. I agree to pay the higher credit card fee, even though I may have a checking account that could be used at a lower cost.

Save

## EFS Parent Website

### Change Password

To change your password, select **Change Password**. You will enter the old password, your new password and confirm your new password. Passwords must be a least 7 characters, must contain at least one lower case letter, one upper case letter and one number.

**Change your password**

Old password:	<input style="width: 95%;" type="password"/>
New password:	<input style="width: 95%;" type="password"/>
Confirm new password:	<input style="width: 95%;" type="password"/>

**Passwords have the following requilments:**

- Must be at least 7 characters
- Must contain at least one lower case letter, upper case letter, and number

### Notification Settings

If your school district provides options such as Meal Transaction History emails and/or Daily Balance emails (which will be dependent upon your school district's lunch program), you will select **Notifications** listed under **Account Settings**.

**Notification Settings** ?

For	Email
Payment	<input type="checkbox"/> All students

To add or change the email address used for notifications, select **Personal Information** from the **Account Settings** menu. Note that all email notifications are provided free of charge.

### Customer Relations

Should you require assistance or have questions, please email us at [efs@magicwrighter.com](mailto:efs@magicwrighter.com).