

# Stratton Elementary Handbook



Create a Responsible and Respectful  
Environment

(C.A.R.R.E.)

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\*The Newport School District has adopted policies which prohibit sexual, racial, age, gender and disability bias and harassment.



# STRATTON ELEMENTARY STAFF

## 447-0656

Principal-----	Jenny Erickson		
Early Learning Center 203 -----	Jess Coston		
Kindergarten Room 201-----	Dallys Myrvang		
Kindergarten Room 205-----	Lori Green		
Kindergarten Room 202-----	Celina Brower		
1 <sup>st</sup> Grade Room 404-----	Rose Low		
1 <sup>st</sup> Grade Room 407-----	Julianna Zorica		
1 <sup>st</sup> Grade Room 408-----	Makinzie Larion		
1 <sup>st</sup> Grade Room 405-----	Dawn Huling		
2 <sup>nd</sup> Grade Room 409-----	Sam Batie		
2 <sup>nd</sup> Grade Room 403-----	Valerie Johnsen		
2 <sup>nd</sup> Grade Room 406-----	Molly Johnson		
3 <sup>rd</sup> Grade Room 303-----	Steve Braun		
3 <sup>rd</sup> Grade Room 307-----	Chandra Schneider		
3 <sup>rd</sup> Grade Room 308-----	Suzy Gamma		
4 <sup>th</sup> Grade Room 310-----	LeDette Kelton		
4 <sup>th</sup> Grade Room 304-----	Tanya Furman		
4 <sup>th</sup> Grade Room 305-----	Aleasha Saunders		
Music-----	Bruce Brownell		
PE-----	Greg Massey		
Honors SHMS -----	Bonita Wilkinson		
STEAM 410-----	Elanna Philipoff		
Title 1 Room 402-----	Bobbie Barranco		
Title Math Room 302 -----	Candy Betz		
Behavior Specialist -----	Michele Hastings		
Special Education Room 206-----	Michele Hanley		
Special Education Room 309-----	Karen Cunningham		
Special Education Room 209-----	Coralee Proctor		
Communication Disorder Specialists Room 310-----	Kelli Youk/ Lauren Mullaley		
Physical/Occupational Therapist Room 301-----	Katie Kersting		
Psychologist -----	Laurie Jones		
Administrative Secretary 1510-----	Monica Jones		
Secretary 1501-----	Melissa Crawford		
Library Technician Ext. 1708-----	Claire McIntyre		
Nurse 1511-----	Pepi Storro, Honey Smith		
Food Service Director 4521-----	Sheila Myrvang		
Kitchen Gals-----	Lori Allemand, Kathy Banks, Tammi Marsengil		
Custodians-----	Dawn Polensky, Robert Carbano		
Teaching Assistants-----			
Erin Mix	Shelly Kearny	Amanda Smith	Payton Seaney
Cheyenne Bradbury	Kiara Bento	Valerie Martin	Kassi Robinson
Mya Thomas	Heather Hanni	Rachel Kennett	Kyler Zorika
Melody Batie	Trisha Cooper	Lynne Richmond	Krista Wilkinson
Micki Brass			

## OTHER DISTRICT STAFF

District Superintendent-----	Dave Smith	447-3167	ext. 4501
Business Manager-----	Debra Buttrey	447-3167	ext. 4510
First Student Company-----	Aaron Hutchins	509-508-0727	
Maintenance -----	Scott Armstrong	447-3167	ext. 7220

# WELCOME



## *Message from the Principal*

*Hello Newport Families!*

*As the principal of Stratton Elementary, it is my pleasure and honor to welcome you and your child to a great new year at Stratton Elementary! Our staff is dedicated to providing a safe, positive and challenging learning environment for all children.*

*We truly believe that the only way to meet the goal of our mission statement is by partnering with parents, students, teachers, and the Newport Community. The best possible learning atmosphere is one that has everyone working together for the appropriate development of each individual child. We invite you to participate in your child's educational life by supporting good study habits, by having him/her at school on time, and consistently, reading to and with your child. Research tells us that the more involved parents are in their child's education, the more successful the child is at school.*

*I am excited to meet and get to know the wonderful families that make the Newport community so special. I am confident that by working together we will continue to make Stratton Elementary a place where our students will learn and grow.*

*Sincerely,*

*Jenny Erickson*

*Principal*



## HANDBOOK GOAL

Our goal, with this handbook, is to clearly communicate the policies, regulations, and services of our school. Please read and keep this copy in your home throughout the year so that it is readily available. Should you have questions, which are not covered in the handbook, please call or see the principal for assistance.

Close cooperation between the home and school is essential to promote the best interests of your child. Parents are encouraged to visit the school and to attend scheduled parent teacher meetings and conferences. Mutual benefits add up when there is a meaningful exchange of information between home and school.

## STRATTON ELEMENTARY SCHOOL MISSION STATEMENT

*"The mission of Stratton Elementary is to provide a safe, positive and challenging learning environment that sets high expectations for all students, through a responsible, respectful partnership between students, families, staff, and community."*

### GUIDELINES FOR SUCCESS

\*Be Respectful

\*Be Responsible

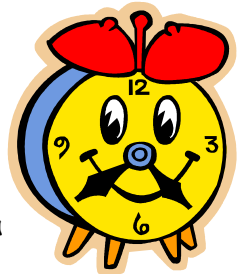
\*Be Fair

\*Be a Good Citizen

\*Do Your Best

### SCHOOL DAY SCHEDULE

**7:45 a.m.**                    **Students may enter building/ Breakfast**  
Kindergarteners go to classrooms; grades 4<sup>th</sup> go to the cafeteria  
**8:00 a.m.**                    Students are released to classrooms  
**8:05 a.m.**                    **Classes begin**  
**11: a.m.- 1: p.m.**           Lunch is served  
**2:50 p.m.**                    School is dismissed



Because the end of the school day is such a busy time, we ask that all parents wait in their cars until after our 2:50 p.m. Dismissal bell - parents are not allowed to go the classrooms to retrieve their children. Daycares picking up children will meet in the main entry hallway. If you need to take your child early, they must be checked out at the office or send a note with your child in the morning. **\*Students need to know their after school plans before coming to school....in the case of an emergency, please call the office with any changes to your child's after school plans BEFORE 2:00 p.m.**

-after this time, we cannot guarantee your child will get the message.

If you need to pick your child up for an appointment during the school day, your child will be called down to the office when you ARRIVE to sign them out at the office. This is to maximize student's time in the classroom.

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### Title I

**\*\*Stratton Elementary is a school-wide Title I school. This program provides opportunities and services to students most at risk of meeting the state's challenging performance standards. If you would be interested in serving on the Title I planning committee or know a student who may be in need of services, please contact Bobbie Barranco at 447-0656\*\***

## **Discipline Guidelines and Consequences**

In order to **Create a Responsible and Respectful Environment (CARRE)** each teacher will discuss with students the specific, appropriate behaviors necessary for a safe, productive learning environment. Students will be asked to adhere to both individual classroom and general school behavior guidelines.

A strong partnership between parents, staff and students of Stratton Elementary is necessary to insure a positive learning environment. We are committed to providing an atmosphere where all children can learn and feel safe. Students will be taught the rules at our school in a manner that promotes accountability and responsibility for one's own actions. Students will be guided in practicing good citizenship in many different school situations. Super Stratton Students respect themselves, others and the property of others.

In order to guarantee your child, and all the students at Stratton the excellent learning climate they deserve, we will accentuate the positive rather than the negative, and reinforce safety, cooperation, respect, responsibility and excellence in learning.

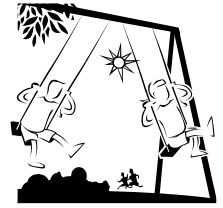
### **Specific Procedures for Stratton Elementary Students to learn and practice:**

#### **Responsible Behavior in Restrooms:**

1. Use restrooms just before recess or get a pass from the recess teacher.
2. If the restroom is used during class, students will follow each class procedure before leaving class.
3. Use the restroom appropriately and leave it clean. Let an adult know if the restroom is dirty or needs attention.
4. Put toilet paper in the toilet. Put all other paper in the garbage can.
5. Properly use and flush the toilet and urinals.
6. Do not play in the stalls and leave unlocked after use.
7. Wash your hands with soap and water and keep the water and soap in the washbasin.
8. Use a quiet voice in the restrooms. Keep hands and feet to self.
9. If teacher/staff feels that there is unsafe behavior, we will announce that we are going in the restroom and then go in.
10. Students who need assistance in learning appropriate behaviors may need a parent/teacher/principal conference.

**You are the BEST...**

## General Playground Rules



1. Students will take turns on the equipment. (see equipment rules)
2. Students are taught to use Kelso's Choices to settle differences.
3. Students report problems to *on duty* supervisor if Kelso's Choices do not solve a conflict.
4. Do not climb or go outside of the fences on the perimeter of the play field.
5. **No toys or equipment from home** on the playground (includes big and small toys, sport or trading cards, cell phones, or electronic equipment). Balls and jump ropes from home are permitted but may be shared.
6. Students will stop playing (freeze) and go immediately to designated line up areas when the end of recess is signaled by 1 whistle blow. Two (2) whistle blows indicate students to silently line up.
7. Students will walk on blacktop when recess is over. Students are to silently enter building in single file.
8. Rough play and chasing are not allowed.
9. Students will refrain from play fighting and violent games (Power Rangers, Karate etc.)
10. Students will stay out of puddles and off snow hills when unsafe and not supervised.
11. Play equipment (& other items) may not be thrown out of playground area.
12. For the safety of **all** students, Stratton Elementary allows the throwing of designated balls on the playground. **No other items** may be thrown (snowballs, gravel, rocks). **This safety rule is priority and consequences will follow.**
13. Students must be dressed appropriately for the weather. Snow boots are a necessity for play in the snow in the field.
14. Put balls, jump ropes, etc. back into cart at the lunch recess. Morning and afternoon recesses return equipment to classroom.
15. Kick balls only on grass. (footballs, soccer balls)

## Responsible Behavior in Library:



1. No food
2. Quiet voices
3. Walk
4. If you move a chair, put it back.
5. Return moved books to the desk.
6. Help keep shelves neat. Don't push books in or replace books incorrectly.
7. If a lock-down occurs, go to back workroom and sit on floor.

### **Responsible Cafeteria Behavior (coming to lunch and lunch line):**

1. While in line, student will keep hands, feet and objects to themselves.
2. Students will use inside 6-inch voice (whisper) when talking.
3. Students are to be escorted to the lunch area by the classroom teacher.
4. All students will go through line if they buy hot lunch or milk. Students who buy milk only will be at the front of the line.
5. Students will walk in the lunch area.
6. Everyone will treat others with respect. Make space for handicapped students when walking and when getting into line.
7. Students will follow directions of the adult supervisors, use good manners and clean up the area where they sit.
8. Students will sit at assigned tables and remain seated until dismissed.
9. Students should try to remember to use the bathroom before or after eating lunch, prior to going outside.
10. Cold lunches will be stored in containers located along the wall in the lunchroom.
11. Students will raise hand to be dismissed.



### **Grizzly Cash:**

When a student is seen practicing appropriate behavior a staff member may give the student a "Grizzly Cash" coupon. Student's will save their "cash" until the last Friday of the month, at that time they can spend their cash on select items at the Grizzly store at designated times.



### Positive Awards

Perfect Attendance Award  
BUG (Brought Up Grades) Award  
Classroom Reward Parties  
Field Trips  
Extra Recess Time

Grizzly Cash  
Super Stratton Student  
Positive Post Cards Home  
Read to the Principal  
Citizenship Awards



**Bee Safe  
Bee Healthy  
Bee Kind**



### Consequences for Inappropriate Behavior

If a student chooses to behave in a manner which is unsafe, causes a disruption in the learning process, or infringes on the rights or property of others, a disciplinary citation will be issued. In most cases parents are contacted by the teacher or principal when this happens. If this is not the case, please call your child's teacher.

- \*Warning
- \*Loss of Recess
- \*Campus Clean-up
- \*Behavior Contracts






- \*Time Out
- \*Lunch Detention
- \*Parent Conference
- \*Restorative Justice Practices

Stratton Elementary is not a place for violence, threats, intimidation, the spreading of rumors, fighting, weapons, alcohol, drugs, cigarettes or any tobacco product and any form of harassment whether it be physical, emotional, sexual, social or religious.

If any of the above behaviors occur, the principal will be notified. If the activity is illegal, a police officer may be called. If property is abused or destroyed, restitution will be expected. **In all cases of exceptional misconduct parents will be notified.**



Stratton Behavior Matrix

3E4	Early Arrival	Cafeteria	Hallways	Playground	Bathroom	Music	P.E.	Assemblies	Bus
S A F E	Arrive no earlier than 7:45	Always walk	Walk on right side	Follow game rules	Use toilet paper only in toilets	Walk up and down the bleacher steps	Follow teacher directions	Sit down & stay seated	Go directly to bus area
	Go to gym	Booze your hand to be dispensed		Stay within fenced area	Soap & water in sink only	Follow teacher directions	Use equipment properly	Keep aisles open	ALWAYS stay seated
	Work/play safe games	Use indoor voice		Walk on blacktop	Be quick & quiet	Sit in assigned area	Show good sportsmanship	WALK on & off bleachers	Keep aisles clear
H E A L T H Y	Have teacher permission to be in classroom areas			Nothing thrown over fence	Report problems to adults		Look where you are going & playing	Listed to teacher instructions	Quiet voices
	Be on time for school	Eat your food	Walk facing forward	Dress for the weather	Always flush toilet after use		Have fun while getting fit	Take care of bathroom needs before/after	Face forward
	Dress for the weather	Dump tray carefully		Follow adult directions	Wash & dry hands		Try new things when offered	Use care when stepping down	Follow bus driver directions
K I N D	Be ready to learn	Use trash can		Listen for whistle	Use garbage can		Participate in all activities	Hands and feet to self	
	Use inside voice	Clean up after yourself	Make room for others	Share equipment	PRIVACY-no looking over or under stalls	Cooperate and participate	Be aware of those around you	Listen to speaker/performer	Hands and feet to yourself
	Share equipment	Say "please" & "thank you"	Hands and feet off walls	Take turns	Play outside - not in the bathroom		Include others in games	Look at speaker	Keep bus clean
	Respect others' property	Quiet when lights are off	Quiet voices	Return equipment	Make room for others at the sink			Show appreciation by clapping only	Be patient when entering and exiting bus
	Start your day with a smile		Keep hand and feet to yourself	Use "put up" words - not "put down words"				Acknowledge friends by smiling	
				Quiet lines					

## Early School Arrival and Departure Procedures

For your student's safety and because there is no supervision, students who walk to school or those who are dropped off by parents or guardians are **NOT to arrive prior to 7:45 am.**

**City Ordinance:** Please do not park on 5<sup>th</sup> Street at any time. The designated drop off/pick up for students is in the East Parent parking lot. Students and all visitors must enter the building through the main school doors.

The drive through / drop off zones of the High School and Elementary Schools are designated for Buses and Emergency vehicles ONLY. These areas are designated as no parking zones at ALL TIMES during school days from 7:00 a.m. to 5:15 p.m. for the safety of all.

Students walking to school need to use the sidewalks when available. If it is necessary to walk along the streets, always walk on the left side facing traffic. Walk on the road shoulder as often as possible. Please remind your child to obey the crossing guards.

### Changes in Student's Regular Routine

Verbal messages from the student cause confusion between the child and the school. We ask that parents/guardians write a note.

**Children who ride Buses** - If your child normally rides a specific bus, he/she will be put on that bus unless you send a note or call the office. The office needs to sign the note before the bus driver will let the student on the bus. Children requesting to ride the bus for visitation purposes will need to have a note signed by their parent/guardian and the office. **If you have an emergency and need to change your child's routine, call the office BEFORE 2:00 to be sure it can be delivered before dismissal.**

**Children Who Walk** - A note is required if a student is to go to another destination other than his/her regular one. Children who walk are to go directly home after school.

### School Bus/Transportation

Students who ride buses to school will have various pick-up and arrival times. Please contact the bus garage at **509-508-0727** for additional information and questions.

The stop that is assigned becomes your students "designated" stop. **Any time it is necessary for your student to ride to a different stop, a written note signed by the parent/guardian is required.** Information must be given to the school office and the bus driver. Any other requests for stop changes need to have approval by the bus garage.



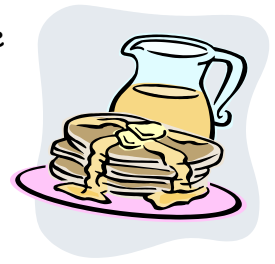
## BREAKFAST AND LUNCH INFORMATION

Breakfast is served Monday through Friday from 8:05 -8:20 in the classrooms.  
Lunch is served every day from 11:00 - 1:00.  
Monthly menus are sent home with every student and can also be found on the website. (Newport.wednet.edu)

Breakfast prices:  
Regular: .00  
Reduced: .00  
Free

Lunch prices:  
Regular: Free 22-23  
Reduced:  
Free

Milk price: \$.65  
(Milk is included  
with meals. Price  
is for Ala Carte only.)



Parents are always invited to join their child for breakfast and/or lunch. If you would like to purchase breakfast and/or lunch from the school, prices are \$1.60 for breakfast and \$3.60 for lunch.

### Lunch Schedule

Kindergarten	10:40
1 <sup>st</sup> Grade	11:05
2 <sup>nd</sup>	11:25
3 <sup>rd</sup>	11:50
4 <sup>th</sup>	12:10

We use a computerized "Mealtime" hot lunch program. You may pay for your child's meals in advance or by the day. Once again there will be **NO CHARGING**. Students without lunch from home and no money to purchase school lunch will be served an alternative lunch.

### FIRE DRILLS / LOCK DOWN

Our building safety committee will conduct periodic fire and lock down drills in order to practice appropriate behavior in the event an emergency does occur. Each class is to go to designated areas of the building as quickly and quietly as possible, following the instructions of the teacher. (Such matters as warning signals, proper exits, and evacuation routes are planned and made known to students.) No talking is permitted so that students can hear any necessary directions from the teacher. All drills are to be treated as serious and potentially "the real thing".

### EMERGENCY PHONE NUMBERS

**An emergency telephone number for your child is a MUST!** Occasionally a child becomes ill or is injured and we must contact either the parent or someone who can advise us. We need this number regardless of whether parents work outside the home or not. Please keep this number up-to-date.

## IMMUNIZATIONS

Washington State law requires a minimum acceptable immunization schedule for continuing school enrollment. Any student who meets these requirements is to be considered "fully immunized." The legally required vaccines are:

NOTE: There are occasions when parents may request medical or religious exemption from the above requirements. Should an outbreak of any of these preventable diseases occur, unvaccinated students will be required to stay home from school according to County Health Department requirements.

## SCHOOL NURSE

A Registered Nurse, Pepi Storro, will be providing nursing services on a full-time basis for the Newport School District. She will be at Stratton Elementary on Thursdays and Fridays. Her main office is at Stratton Elementary 447-3567 ext. 1511.

## MEDICATION

If a child is to receive prescription medication at school a form provided by the school **MUST** be filled out and signed by a physician before medication can be dispensed. Medicine must be sent to school in the original bottle or package.

## NIT POLICY

### HEAD LICE

\*An updated head lice policy for Newport School District is in progress, and pending school board approval.

All Stratton Elementary staff is trained in Standard/Universal Precautions. We have instituted procedures to limit the sharing or co-mingling of personal belongings as much as possible to help prevent head lice transmission.

At this time, per the American Academy of Pediatrics (AAP) and National Association of School Nurses (NASN) recommendations, a healthy child should not be restricted from attending school because of head lice or nits (eggs). Children can finish the school day, be treated at home, and return to school the next day.

Chronic or untreated infestations of individual students will be addressed on a case by case basis, in consultation with the District Nurse and the school principal.

Evidence based research studies show that mass screenings and head checks for entire classrooms are ineffective, have not been proven to have a significant effect on the incidence of head lice in the school setting, and are not cost-effective. The District is bound by privacy laws, FERPA, and will not tolerate or condone bullying or embarrassment related to head lice.

For specific questions or concerns, contact: Pepi Storro, RN, BSN  
509.447.0656 ext. 1511  
storropeppi@newportgriz.com



## ATTENDANCE/ABSENCES/TARDIES

Washington State Compulsory Attendance Law (Becca law) and our district require student's ages six to eighteen years old to attend school every day school is in session.

Regular school attendance is vital to a student's education. **It is the parent's responsibility to call and/or send a note to school with your child when they return from being absent or tardy.** Poor attendance will result in a court hearing. The following procedures will be followed:

- The first attendance letter will be sent home on those students who have two (3) unexcused absences.
- After three unexcused absences in a month, the school is required to send out a letter of concern and initiate a conference to improve the student's attendance.
- After seven unexcused absences in a month or fifteen unexcused absences in an academic year, the school is required to refer the case to the Community Engagement Board. The CEB will meet with the student and parent(s) to form an attendance agreement.
- Attendance letters will also be sent home periodically on those students who have irregular/excessive excused absences.

Children may be excused for medical and dental appointments during school hours or when a child is sick. **Students are never to leave the school premises during the school day except by written or telephone permission from parent/guardian.**

Children who come late to school must first sign in at the office. **A note or phone call from the parent is necessary for ALL tardies and absences.** If a child arrives after 9:30 a.m. or leaves before 1:30 p.m. he/she is considered absent  $\frac{1}{2}$  day. Students that are tardy need to check in with the office and get a tardy slip to give to their teacher.

If a student is absent for 10% of the school year (either excused or unexcused) the absences are considered excessive. Excessive absences of any kind may require one or more of the following:

- Conference between parent and principal
- Requirement of doctor's verification of absences
- Referral to the court system



## WEATHER CONDITIONS AND OUTSIDE PLAY

Please note weather conditions and dress your child appropriately. We will expect children to go outside for their recesses unless the conditions are extreme. Dressing in layers is a good idea as the mornings can be cool even in early fall and spring. We also ask that you do not send your child to school in flip-flops as they are not 'safe' outdoor playground shoes. If there are special circumstances, please talk to your child's teacher.

## CLOTHING

Please wear appropriate clothing to school.

- Shoes must be worn at all times
- Beachwear is not acceptable. Tanks top straps must be at least two fingers wide.
- No exposed midriffs
- Shorts and dresses must meet mid-thigh.

Marking your child's clothing (especially coats) is a precaution that will insure against loss and mistaken identification. **Questionable attire that disrupts the educational process will not be allowed. The principal makes the final decision about whether clothing is acceptable or not.**

## Class Placement Policy

As Stratton Elementary School is of a size to require three or more classes/teachers per grade, it becomes necessary to consider class assignments for students promoted at the end of each school year to the next higher grade level. Initially, the attempt is made to match the developmental/instructional needs and behavioral traits of each student to the particular teaching style and capabilities of the teacher. Of course, in many instances it may be determined that the student will perform equally well no matter what the class assignment.

Toward the close of each school year, the principal will hand out Student Placement Information forms to every classroom teacher. Teachers will complete a form for every student in his/her class and return the forms to the principal. A committee will be formed (administration, counselor, nurse, etc.) to determine class assignments for the following year. The following criteria are used in determining student-class assignments.

1. Developmental/instructional needs and behavioral traits of individual students.
2. A range of ability levels equalized as much as possible between the classes.
3. An equal distribution of boys and girls in each class.
4. An equal number of students in each class.
5. An equal distribution of perceived behavioral problems between classes.
6. An equal number of students receiving services in each class.
7. Separation (by class) of students
8. Who are closely related (e.g. brothers, sisters, cousins).
9. Who have noticeable or perceived personality conflicts.
10. Who have together exhibited higher tendencies toward misbehavior.
11. Who exhibit potentially unhealthy social behavior in the form of cliques.

Note: As a rule, parent or student preferences for a particular teacher are not sought. All too often it is evident that such preferences are based on biased and unfounded misrepresentations and rumors of a particular teacher's character, classroom discipline, grading system, and/or homework assignments. Parents will only be asked to contact the principal in writing with information that might be pertinent for student placement and for their input for what learning environment would best suit their child. Requests for specific teachers or for placement with other students will not be considered. These requests will only be honored when a reason, considered to be valid by the administration, is given. However, given the above-stated criteria, reasons for such requests will be scrutinized carefully, with final decision made by the building principal.



## LOST AND FOUND

There is a lost and found box in the school. Please encourage your child to check for lost items. Items not claimed by the **end of each quarter** will be given to a charitable organization.

## PERSONAL ITEMS

For personal safety and to prevent other problems, students are not to bring, sell, or trade any personal items at school or on the bus. Only necessary valuables should be brought to school. **The school will not be responsible** for any personal items (cell phones, toys, money, etc.) that a student may bring

## CELL PHONES

Students may bring cell phones to school. Telephones **MUST** be turned off and in the child's backpack. **No cell phone use is permitted during school hours.**

## CLASSROOM VISITS

Classroom visits by parents are encouraged; however, we ask that you give the teacher at least one day's notice before a visit. A "drop-in" visit may be arranged through the principal. All visitors and parents are required to check in at the office and get a "Visitor" button. Safety for students is our first concern and considerations for ensuring the integrity of student learning time is a priority.

## VOLUNTEERS

We welcome and appreciate volunteer participation in our school. If you are volunteering, **you must sign in at the office and wear a "Volunteer" badge while on campus.** If you have any questions about volunteering or would like to participate call the office or make arrangements with your child's teacher.

**\*All volunteers must first complete the appropriate paperwork for a required background check. Please ask for this paperwork at the Stratton Office.**

## HOMEWORK/PROGRESS REPORTS/CONFERENCES

Homework gives the student the opportunity to extend school learning, promote independence, and develop a sense of responsibility. If possible, provide a quiet place for the child to work, and reinforce the responsibility and importance of homework.

Parent/teacher conferences are scheduled twice during the year. If you need to talk with your child's teacher at other times, please feel free to contact the school or teacher to set up an appointment. **A report card of each child's achievement will be sent home at the end of each trimester.**

Homework may be assigned for one or more of the following reasons:

- A. Organizational and Study Skills - to assist students beginning at the elementary level, in learning how to study independently;
- B. Practice - to help students to master specific skills which have been presented in class;
- C. Preparation - to help students gain the maximum benefits from future lessons;
- D. Extension - to provide students with opportunities to transfer specific skills or concepts to new situations; and
- E. Creativity - to require students to integrate many skills and concepts in order to produce original responses.

## GENERAL MUSIC/PHYSICAL EDUCATION

All students in grades kindergarten through four receive instruction in music and P.E. each week and STEAM (Science, Technology, Engineering, Art, Math) from our trained specialists. If you have questions regarding these programs, please reach out to:



Mr. Greg Massey, P.E. Specialists : [masseygreg@newportgriz.com](mailto:masseygreg@newportgriz.com)

Mrs. Elanna Philipoff, STEAM Specialist: [philipoffelanna@newportgriz.com](mailto:philipoffelanna@newportgriz.com)

Mr. Bruce Brownell, Music Specialist: [brownellbruce@newportgriz.com](mailto:brownellbruce@newportgriz.com)

## TEXTBOOKS

Textbooks are furnished by the Newport School District. However, it is the responsibility of the student to pay for repair or replacement if damage occurs to a book.

## LIBRARY

Our library technician and volunteers from the community staff our library. All students have access to the library each week at scheduled times with their class. It is a privilege to use the library. Fines will be assessed for books that are lost or damaged.

## PARENT TEACHER ORGANIZATION

The mission of the PTO is to create and maintain an informed group of individuals concerned about issues and conditions affecting education and general welfare of children and youth and strengthening of their families. The Stratton PTO will meet every 2<sup>nd</sup> Wednesday, unless stated otherwise. Everyone is invited and encouraged to become involved. Some of the fund raisers the PTO sponsors are; popcorn sales on every other Fridays, and Book Fairs.

## SCHOOL PICTURES

Individual and classroom pictures will be taken during the school year. The school does not require the purchase of pictures.

Individual pictures will be taken October 7

Retakes will be November 19

Class pictures will be taken in the spring - date to be announced



## Field Trips

All students going on field trips will need a signed consent form. No student will be allowed to go on a trip without written permission from the parent or guardian. The teacher will send home a permission slip with all the details about the trip

## Community Use of Building

The school facility may available for use when school activities are not in session. Call the school office for details or visit the [Newportgriz.com](http://Newportgriz.com) website for more information. Occasionally there are rental fees. District-sponsored activities retain first priority in use of the facility.

## Emergency School Closure

Occasionally severe weather may create unsafe conditions that make it necessary to close school. If it is necessary to close schools or dismiss early for any reason, information will be broadcasted on local (including Spokane) radio stations and TV stations - **you will get an automated phone call with the details.**



**\*Stratton Elementary has a school-wide Title 1 Program for K-4 students. We provide reading and math intervention in K-4. Our building plan is available in our office. For more information, contact our building principal or visit [www.newportgriz.com](http://www.newportgriz.com)**

## **STUDENT POSSESSION OF WEAPONS Board Policy 3202**

Any student who is determined to have carried a firearm\* onto school property or who had possessed a firearm on school property, on school-provided transportation, in areas of facilities being used exclusively by public schools, or at school-sponsored events or activities shall be expelled from the Newport School District for not less than one calendar year under

RCW 28A.500.010. The superintendent of the Newport School District or designee may modify the expulsion on a case-by-case basis.

### **\*Firearm under federal law means:**

- Any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive.
- The frame or receiver of any such weapon
- Any firearm muffler or firearm silencer; or
- Any destructive device

Please note: This is only an extract from the Board Policy 3202 procedure. Please call the school if you would like to request a copy of the complete policy and procedure.

## **POSSESSION OF AN INSTRUMENT OR TOY THAT APPEARS TO BE A FIREARM**

If a student possesses an instrument or a toy that appears to be a firearm on school property, on school-provided transportation, in areas or facilities being used exclusively by public schools, or at school-sponsored events or activities, and displays it with malice as defined in RCW 9A.04.110, expulsion from the school, and completion of a District-approved behavior modification program prior to returning to a Newport Public School, is the recommended sanction, and suspension is to be utilized only in those cases in which strong mitigation circumstances are present.

If a student possesses a toy gun that does not appear to be a real gun or possesses a toy gun that appears to be a real gun but does not use or display it with malice, discipline should be imposed, but a lesser sanction is appropriate.

### **Drugs and Alcohol Board Policy 3323-A**

Possession or use of drugs or alcohol on campus or at school related functions is illegal. Newport School Board policy 3323-A states that the school district may impose a long-term suspension of up to ninety (90) days for first and second time offenders. The suspension could be reduced providing the student voluntarily enrolls and participates in a successful counseling program. For a third offense, the school district will impose a long term suspension of ninety (90) days. No reductions in suspension or alternatives may be applied for these offenders.

### **Tobacco Board Policy 3240-P**

According to the Newport School Board policy 3240-P, a student shall not possess, use, transmit, be under the influence of, or show evidence of having alcoholic beverages, weapons, illegal chemical substances or opiates or tobacco products on any School District property or School function. Use of tobacco as above stated would result in an automatic one day suspension.

## **Nutrition Board Policy 6700-P**

### **Nutritional Content and Food Service Operations**

The following guidelines shall be in effect:

- A. Only food or beverages that meet the minimal nutritional values, as defined by the Food and Nutrition Service of the U.S. Department of Agriculture may be sold or served in the school until 30 minutes after the last lunch period. Competitive food services/sales, with the exception of 100% fruit juices, shall not be permitted to operate anywhere on school premises from 7:00 AM to 3:00 PM.
- B. Foods that meet the minimum nutrition values include, but are not limited to, corn chips, beef jerky, popcorn, fruit, cheese & crackers, 100% fruit juices, peanuts, sunflower seeds, granola bars, low fat yogurt, pretzels, trail mix, low fat and nonfat milk.
- C. Foods sold or served in school should assist students to comply with the dietary guidelines for Americans, by providing a variety of grains, fruits, vegetables, foods low in saturated fat, trans fat, cholesterol, sugars and salt.
- D. Apple or other fresh fruit machines are acceptable at all times.
- E. Food that is sold must meet the health department's standards in regard to storage, preparation and serving.
- F. Students and staff will have access to safe, fresh drinking water throughout the school day. Fluoridated or bottled water should be made available for purchase by staff and students.
- G. School staff should encourage non-food alternatives as student rewards.

### **School Cafeterias**

- A. Any student may eat in the school cafeteria or other designated place.
- B. Meal prices will be established by the superintendent and food service supervisor, with the approval of the board at the beginning of each year.
- C. Healthy option foods should be competitively priced.
- D. Meal prices will be conspicuously posted in each cafeteria or designated meal area.

### **Nutrition Education**

Nutrition education at all levels of the district's integrated curriculum should include, but not be limited to, the following essential components designed to help students learn:

- A. Age-appropriate nutritional knowledge, including understanding the relationship of nutrition and food nutrients to physical performance and body composition; recognizing patterns of growth and development; understanding the concept of control and prevention of disease; acquiring skills to live safely and reduce health risks; understanding how environmental factors affect health; learn the benefits of healthy eating; understand essential nutrients; learn about nutritional deficiencies; understand the principles of healthy weight management; understand the use and misuse of dietary supplements; learn safe food preparation, handling, and storage; and appreciate cultural diversity related to food and eating;
- B. Age-appropriate nutrition-related skills, including gathering and analyzing health information; using social skills to promote health and safety; understand how emotions influence decision making; analyze health and safety information and develop a health and fitness plan and a monitoring system, to plan and prepare a healthy meal, understand and use food labels, and to critically evaluate nutrition information, misinformation, and commercial food and advertising; and
- C. How to assess one's personal eating habits, set goals for improvement, and achieve those goals.

### **Nutrition and Food Services Operation**

In order to support the school's nutrition and food services operation as an essential partner in the educational mission of the district and its role in the district's comprehensive nutrition program, the superintendent is responsible for:

- A. Encouraging all students to participate in the school's child nutrition meal program.
- B. Providing varied and nutritious food choices consistent with the applicable federal government Dietary Guidelines for Americans.
- C. Providing adequate time and space to eat meals in a pleasant and safe environment. Schools shall ensure:
  - 1. Seating is not overcrowded;
  - 2. Rules for safe behavior are consistently enforced;
  - 3. Appropriate supervision is provided; and
  - 4. For recess held in conjunction with the lunch period, recess should be scheduled prior to the lunch period for elementary students.

## Nutrition

The District shall provide school lunches which meet the nutritional standards required by State and Federal school lunch programs. Foods that do not meet the standard of at least 5% of the U.S. recommended dietary allowance shall not be served in the schools until after the end of the last lunch period.

The Superintendent shall establish rules for the sale of foods during the school day. To encourage the eating of nutritious lunches, competitive food services shall not be permitted to operate anywhere on school premises during or for the period of one hour before and after the lunch period.

Any food sales of an occasional nature must have prior approval of the principal.

### WHAT WE WANT YOU TO KNOW

According to the American Academy of Pediatrics, the increase in childhood obesity represents an "unprecedented burden" on children's health. The Centers for Disease Control and Prevention (CDC) report that since 1980 the proportion of overweight children ages 6-11 has more than doubled, and the rate for adolescents has tripled. Today about 10% of 2- to 5-year-olds and 15% of 6- to 9-year-olds are overweight. Taking into consideration the proportion who are "at risk" of being overweight, the current percentages double to 20% for children ages 2-5 and 30% for kids ages 6-19. Among children of color, the rates are even higher: 4 in 10 Mexican American and African American youth ages 6 to 19 are considered overweight or at risk of being overweight. This report is available online at:

<http://www.kff.org/entmedia/entmedia022404pkg.cfm>

### WHAT WE CAN DO ABOUT IT

Students often perform more efficiently when provided nutritional snacks and meals. Your child's teacher will provide you with information about snack time in their classrooms. It is our goal to make sure that students get snack choices that are balanced rather than those with high sugar content. You may consult with your child's teacher in regard to parties that occur throughout the year.

**We are required that snacks and treats be brought to school with a nutrition label and not homemade. We have many children with food allergies and this way we know every ingredient in the food. Thank you so much for your cooperation.**



# Parent Reminders :

- **In an effort to save time and money, it is easier for our office staff to send important information and messages through our automated phone messaging (& e-mail) system instead of mailing it home; also used for emergency closures and late starts.**
- **If you have a new phone number or email address ...please let the office know right away! In case of an emergency AND for the automated calls that go home for news and changes in the schedule. (weather closures /late starts)**
- **After school plans ... PLEASE make sure your student knows what they are doing after school ...before they get here. If you have an emergency and *need* to change plans, the call HAS to be BEFORE 2:00; after that we cannot guarantee that your kiddo will get the message.**
- **Drop off ... front doors open at 7:45 a.m.  
All students enter through their specified grade doors. Kindergarteners go to their class. STUDENTS ARE MARKED ABSENT IF THEY ARE NOT IN CLASS AT 8:05 ...AND MUST SIGN IN AT THE OFFICE AND GET A TARDY SLIP. Parents are not allowed down the hallway without checking in at the office and getting a badge.**
- **Pick-Up ... 1<sup>st</sup> and 2<sup>nd</sup> graders come out the end doors on the east end of the building, and wait at the bike rack. Most 3<sup>rd</sup> and 4<sup>th</sup> graders exit on the west side of the building. Kindergarteners will be exiting the west side.**
- **LUNCH APPLICATIONS ... make sure you have filled out a new free/reduced lunch application. They are required every year. If last year's expires, you will be responsible for any charges your student acquires.**



