



School Board Meeting Minutes

Wednesday, June 21, 2023, 6:00 p.m.

1. Call to Order

- 1.1. Welcome
- 1.2. Pledge of Allegiance
- 1.3. Roll Call – President Van, Director Alvarez and Director Hagos were present. Director Howell had an excused absence. Director Garcia was not present.

Superintendent Duran was present.

- 1.4. Call for Changes or Additions to the Board Agenda – Director Alvarez made the motion to move Action Items 8.1, 8.3, 8.4, 8.5, 8.6, 8.7 and 8.8 to the Consent Agenda. Director Hagos seconded the motion. The motion passed unanimously.

2. Recognition

There were no recognitions this evening.

3. Scheduled Communications

- 3.1. James Payne (Instructional Materials Adoption)
- 3.2. Alex Myrick (Student Health & Safety)
- 3.3. Keith Weir (CWA Adoption)
- 3.4. Patricia Bailey (Policy 3211)
- 3.5. Stephanie Tidholm (Introduction to the Board)
- 3.6. Katie Kresly (Scheduled Communications)

4. Superintendent's Updates

- 4.1. Superintendent Duran introduced Clint Sallee, Principal of Highline High School, and representative of Highline Association of Washington School Principals. Mr. Sallee shared briefly.

Superintendent Duran introduced Sandy Hunt, Highline Education Association President, who shared her final update as she transitions from this role.

Superintendent Duran introduced Chief Engagement & Partnership Officer, Kisa Hendrickson, who gave an update on the Superintendent's Family Action Committee and introduced members who shared briefly.

Superintendent Duran introduced Interim Chief Financial Officer, Jackie Bryan, who gave an update on the bond sale.

5. School Board Reports

- 5.1. Legislative Report – Nothing to report at this time.
- 5.2. Director Reports

Director Hagos congratulated Highline Public School graduates. Director Hagos shared briefly about a recent community town hall on aviation.

Director Alvarez thanked members of the Superintendent Family Action Community for their involvement. Director Alvarez shared briefly regarding graduation ceremonies and end of year activities in schools.

Director Van shared how joyful graduation ceremonies were and recognized staff for their support in making these events so successful.

6. Consent Agenda

- 6.1. Approval of Minutes
 - 6.1.1. [June 7, 2023, Board Special Meeting](#)
 - 6.1.2. [June 7, 2023, Board Meeting](#)
 - 6.1.3. [June 9, 2023, Board Special Meeting: Board Retreat](#)
- 6.2. Approval of [Accounts Payable Vouchers](#), Director Alvarez and Director Hagos
- 6.3. Approval of [April 2023 Financial Report](#)
- 6.4. Approval of [Personnel Report](#)
- 6.5. [Motion to approve Revision to Policy 2420](#)
Approval of this motion would approve the recommended revisions to Policy 2420.
- 6.6. [Motion to approve Resolution No. 17-23 City Of Des Moines Right of Way Expansion and Temporary Construction Easement \(Revised since introduction\) \(Moved to Consent\)](#)
Approval of this motion would approve Resolution No. 17-23, City of Des Moines Right of Way Expansion and Temporary Construction Easement.
- 6.7. [Motion to approve Grades 6-8 Science Instructional Materials Adoption \(revised since introduction\) \(Moved to Consent\)](#)
Approval of this motion would approve the adoption of Twig Science as the adopted instructional materials for 6th-8th grade Science for a grand total of \$1,336,200 with any minor modifications as approved by the Superintendent in a span of 8 years.
[Supporting Materials](#)
- 6.8. [Motion to approve Grades 6-12 Music Instructional Materials Adoption \(revised since introduction\) \(Moved to Consent\)](#)
Approval of this motion would approve the adoption of MakeMusic Cloud Curriculum and Alfred Student Books as the 6th-12th grade instructional materials for music to begin in the 2023-2024 school year for a grand total of \$342,804 with any minor modifications as approved by the Superintendent in a span of 8 years.
[Supporting Materials](#)
- 6.9. [Motion to approve Upper-Level Math Instructional Materials Adoption \(Moved to Consent\)](#)
Approval of this motion would approve the adoption of 11th ed by Sullivan (Savvas) for Precalculus;

Modeling the World, AP ed. 6th ed by Bock (Savvas) for AP Statistics; and Graphical, Numerical, Algebraic. AP ed. 6th ed by Demana (Savvas) Calculus to begin in the 2023-2024 school year for a grand total of \$243,803.19 with any minor modifications as approved by the Superintendent.

[Supporting Materials](#)

- 6.10. [Motion to approve South Seattle College – Career Link Open Doors 1418 Program](#) (Moved to Consent)
Approval of this motion would approve the contract with South Seattle College, Career Link - 1418 Open Doors Program for a total of \$695,000.
- 6.11. [Motion to approve Highline College Open Doors 1418 Program \(Pathway, ELL ExCEL, HS Success\)](#) (Moved to Consent)
Approval of this motion would approve the contract with Highline College - 1418 Open Doors Programs (Pathway, ELL ExCEL, HS Success) for a total of \$555,000.
- 6.12. [Motion to approve Southwest Youth & Family Services Open Doors 1418 Program](#) (Moved to Consent)
Approval of this motion would approve the contract with Southwest Youth & Family Services - 1418 Open Doors Program for a total of \$279,600.

Director Alvarez made the motion to approve the consent agenda. Director Hagos seconded the motion. The motion to approve the consent agenda passed unanimously.

7. Items Removed from the Consent Agenda

No items were removed from the consent agenda.

8. Action Items

8.1. **Moved to Consent Agenda 6.6.**

8.2. [Motion to approve Resolution 19-23 Fixing and Adopting the 2023-24 Budget](#)

Approval of this motion would adopt Resolution 19-23 to fix and adopt the 2023-24 budget.

Director Alvarez made the motion to approve this item. Director Hagos seconded the motion. The motion passed unanimously.

8.3. **Moved to Consent Agenda 6.7.**

8.4. **Moved to Consent Agenda 6.8.**

8.5. **Moved to Consent Agenda 6.9.**

8.6. **Moved to Consent Agenda 6.10.**

8.7. **Moved to Consent Agenda 6.11.**

8.8. **Moved to Consent Agenda 6.12.**

8.9. [Motion to approve Evergreen High School Replacement Project - Approval of Guaranteed Maximum Price Contract Amendment No. 2 and Purchase Order No. CP230035 with Cornerstone General Contractors](#) (Revised since introduction)

Approval of this motion would approve Evergreen High School Replacement Project - Approval of Guaranteed Maximum Price Contract Amendment No. 2 and increase Purchase Order No. CP230035 with Cornerstone General Contractors in the amount of \$87,340,024, plus Washington State sales tax of \$8,821,342.42 for a total of \$96,161,366.42.

Director Alvarez made the motion to approve this item. Director Hagos seconded the motion. The motion passed unanimously.

9. Introduction and Action Items

9.1. [Motion to approve Resolution No. 22-23 Intent to Include a Pilot Community Workforce Agreement in the New Tyee High School Construction Contract and King County Grant Approval Expenditure](#)

Approval of this motion would authorize the Superintendent to execute Resolution No. 22-23, Intent to Include a Pilot Community Workforce Agreement in the new Tyee High School Construction Contract.

Director Hagos made the motion to approve this item. Director Alvarez seconded the motion. The motion passed unanimously.

9.2. [Motion to approve the Memorandum of Understanding between Highline Public Schools and the Department of Archaeology and Historic Preservation regarding the Tyee High School Replacement Project](#)

Approval of this motion would authorize the Superintendent to execute the Department of Archaeology & Historic Preservation Memorandum of Understanding and Mitigating Measures in the Tyee High School Replacement Project.

Director Alvarez made the motion to approve this item. Director Hagos seconded the motion. The motion passed unanimously.

9.3. [Motion for Approval of Contract for Qubic AMF Bowling Equipment for South Central Administration Building to Support Addition of WIAA High School Girls Bowling to Highline Public Schools Athletics Winter Season](#)

Approval of this motion would approve the contract for Qubic AMF Bowling Equipment for the South-Central Administration Building in the amount of \$257,140.30 including the Washington State Sales Tax to Support the Addition of WIAA High School Girls Bowling to Highline Public Schools Athletics Winter Season.

Director Hagos made the motion to approve this item. Director Alvarez seconded the motion. The motion passed unanimously.

10. Introduction Items

10.1. [Motion to approve K-5 Science Instructional Materials Adoption](#)

Approval of this motion would approve the adoption of Amplify Science from The Laurence Hall of Science as the new instructional materials for kindergarten to fifth grade Science for a grand total of \$4,193,104 in a span of 8 years with any minor modifications as approved by the Superintendent.
[Supporting Materials](#)

10.2. [Motion to approve purchases from Dairy Fresh Farms Inc. in the 2023-2024 School Year](#)

Approval of this motion would approve this agreement to spend up to \$390,000 with Dairy Fresh Farms Inc. for the 2023-24 school year.

10.3. [Motion to approve purchases from Triple B Corporation \(AKA Charlie's Produce\) in the 2023-2024 School Year](#)

Approval of this motion would approve this agreement to spend up to \$617,100 with Triple B Corporation for the 2023-24 school year.

10.4. [Motion to approve Utilizing USDA Commodity Food in the 2023-24 School Year](#)

Approval of this motion would approve the use of up to \$250,000 to utilize commodity food products through OSPI as allocated from USDA for the National School Lunch Program in the 2023-2024 school year.

10.5. [Motion to approve Purchases from US Foods Inc. in the 2023-24 School Year](#)

Approval of this motion would approve this agreement to spend up to \$2,632,800 with US Foods Inc. for the 2023-24 school year.

10.6. [Motion to Approve Purchase Order Increase for 2022-23 First Student Contract](#)

Approval of this motion would approve the purchase order increase of \$100,000, that will bring the 2022-23 SY First Student contract to \$267,569.00.

10.7. [Motion to approve Resolution 20-23 Intent to Construct the Tye High School Replacement Project and Award Construction Contract](#)

Approval of this motion would adopt Resolution Number 20-23, Intent to Construct the Tye High Replacement Project and Award of Construction Contract, in accordance with WAC 392-344-130, and authorize the Superintendent, and/or his designee, to enter into a construction contract with XXXXXXX, the lowest responsive and responsible bidder in the amount of \$ XXX,XXX,XXX.XX plus Washington State Sales Tax in the amount of \$XX,XXX,XXX.XX for a total contract amount of \$XXX,XXX,XXX.XX.

10.8. [Motion to approve Tye Replacement Project – Approval of Builder’s Insurance](#)

Approval of this motion would approve the Brown & Brown Builder’s Risk insurance for the Tye replacement project in the amount of \$XXX,XXX,XXX.XX.

10.9. [Motion for Approval of Resolution No. 21-23, 2023-2028 Capital Facilities Plan and Proposed Impact Fees; Authorization to Submit for School Impact Fees; and Continuation of Exemption of Impact Fees for King County Housing Authority](#)

Approval of this motion would adopt Resolution No. 21-23, 2023-2028 Capital Facilities Plan and Proposed Impact Fees; Authorization to Submit for School Impact Fees; and Continuation of Exemption of Impact Fees for King County Housing Authority, to allow the District to collect impact fees from King County and the cities of Burien, Des Moines, Kent, Normandy Park, SeaTac, and Tukwila and hereby authorize the Superintendent to sign any and all documents to carry out the actions authorized by this resolution.

10.10. [Motion to Approve the Memorandum of Understanding between Highline Public Schools and City of SeaTac regarding the Tyee High School Replacement Project](#)

Approval of this motion would authorize the Superintendent to execute the Memorandum of Understanding between Highline Public Schools and the City of SeaTac regarding the Tyee High School Replacement Project.

11. Items Added to the Consent Agenda

11. Executive Session

- 12.1 Executive Session for approximately 60 minutes in accordance with the provisions of RCW 42.30.110. The purpose of the Executive Session is to receive and evaluate complaints or charges brought against a director or staff member.

Director Alvarez made the motion to recess into executive session for approximately 60 minutes for the purpose of receiving and evaluating complaints or charges brought against a director or staff member. Director Hagos seconded the motion. The motion passed unanimously. The executive session began at 7:13 p.m.

The board returned from executive session at 8:24 p.m.

12. Adjourn

Director Hagos moved that the meeting be adjourned. Director Alvarez seconded the motion. The motion passed unanimously. Director Van declared the meeting adjourned at 8:25 p.m.

President, Board of Directors

Secretary to the Board