



2023-2024

Important Dates & Work Schedule w/Supplement Days

DRAFT 1

Work Days *	Teachers/Adm Staff	Days Before/After Teachers' Schedule	Beginning**	Ending
240*	12 Month Employees Assistant Principals-Lead (DHS & HHS) Head Football Coach-High (DHS/HHS/LHS) Ag Teacher-DCIT Secretary / Bookkeeper-High/Middle Student Data Manager Large HSs (DHS & HHS)		7-03-23	6-30-24
225*	Band Director-High (DHS/HHS/LHS) School Counselor-High Small (LHS & MHS) Secretary / Bookkeeper-Elem	14/21	7-03-23	6-26-24
	Business Engagement Coordinator		7-24-23	6-30-24
220*	JROTC (11 months)	11 months	8-01-23	6-30-24
	Student Support Mentor/Bus Driver (DHS) **	07/23	07-13-23	06-28-24
215*	Assistant Principal - High/Middle/Elementary Technology Coordinator / Summer Planning - (DMS & HMS only)	10/15	7-10-23	6-17-24
210*	Secretary-Large Elem (School Level)	10/10	7-10-23	6-10-24
	Student Support Advocate	05/15	7-17-23	6-17-24
205*	Band Director-Middle (Supervised by HS Principal)	14/01	7-03-23	5-28-24
	School Counselor-Middle/High-Large	08/07	7-12-23	6-05-24
	Reading Recovery Teacher Leader Math Recovery Teacher Leader	07/08	7-13-23	6-06-24
	Student Data Manager (except High-Large-DHS & HHS)	10/05	7-10-23	6-03-24
200*	Hartsville High - Secretary / Counselor Speech - Lead School Psychologist Audiologist Guidance Secretary (HHS) ** Records Secretary (SJE)**	05/05	7-17-23	6-03-24



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Work Days *	Teachers/Adm Staff	Days Before/After Teachers' Schedule	Beginning**	Ending
195*	Instructional Technology Coach / Interventionist Literacy Coach / Summer Planning Federal (BEMS) only; only supplemental Federal Nurse-Lead Occupational Therapist-Lead	05/00	7-17-23	5-24-24
195*	Coordinating Teacher Literacy Coach Media Specialist	02/03	7-20-23	5-30-24
	Social Worker-Lead Attendance Supervisor	00/05	7-24-23	6-03-24
190	Teachers Interventionist School Counselor Elementary & DCIS & DCIT Athletic Director Speech Occupational Therapist Teacher Assistants (SpEd, ISS, Media) Career Specialist Nurse Social Worker / Family-School Facilitator School Community Facilitator Student Support Facilitator Attendance Secretary-High Large Secretary / Counselor Registrar	00/00	7-24-23	5-24-24
³ 185	Media Secretary / Attendance Secretary Attendance Secretary- Middle	Same schedule as students Plus 5 PD days	7-31-23	5-23-24
¹ 183	ExEd Shadow	Same schedule as students Plus 3 PD days	7-31-23	5-23-24
¹ 180	Interpreter Campus Supervisor	Same schedule as students	7-31-23	5-23-24

¹180-day employees (Campus Supervisors, Interpreters) will work the same schedule as students. 183 - day employees (Ex Ed Shadows) will work same schedule as students plus three staff development days during calendar year

³185-day employees will work the same schedule as students plus the five days of staff development on July 24 thru July 28, 2023.

* Supplement forms must be completed and sent to the Finance Office to add extra days and supplements for all employees, except clerical, who are scheduled to work more than 190 days. Forms will be sent to Principal.

** Grandfathered position