

**MEMORANDUM OF UNDERSTANDING
RE: CAREER EXPERIENCES COORDINATOR**

This Memorandum of Understanding (“MOU”) is entered into by and between the **Board of Education of Community High School District No. 155**, McHenry and Lake Counties (“the District”) and the **Community High Education Support Staff, IEA-NEA** (“CHESS”).

WHEREAS, the District intends to create a District Career Experiences Coordinator position within the bargaining unit represented by CHESS; and

WHEREAS, the parties met and reached certain agreements regarding working conditions and compensation for this new position, and the parties wish to memorialize the understandings reached between them.

NOW THEREFORE, any provisions of the current collective bargaining agreement (the “CBA”) between the parties notwithstanding, the parties agree to the following:

1. **Career Experiences Coordinator.** Prior to the 2023-2024 academic year, the District intends to hire for a newly created 12-month Career Experiences Coordinator position, which is non-exempt under the *Fair Labor Standards Act*. The new hire for that position will be placed at Level 3 Clerical in Article 14.1 of the CBA between the Parties. The Level 3 Clerical starting hourly rate set forth in Appendix A of the CBA will be used to determine the Career Experiences Coordinator’s pay.
2. **Non-Precedential and Non-Grievable.** This MOU is non-precedential, does not establish a past practice, and is not grievable by CHESS or its individual members.

IN WITNESS WHEREOF, the District and CHESS have executed this Agreement on the dates written below.

**Community High Education Support
Staff, IEA-NEA**

By: Veronica Putzner
President

Date: 6/15/23

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**Board of Education of
Community High School District No. 155,
McHenry and Lake Counties**

By: Nicole Harris
Board President

Date: 6/26/23

Attest:

By: Maura Mutchler
Board Secretary

Date: 6/26/2023