

Darlington County School District
Office of Food Services

Parent Request for Refund
(Only one form per family required)
Parent/Guardian only to fill out form

Parent Name: _____

Address: _____

Telephone #: _____

Above Parent's Social Security #: _____

(why ask for parent's social? This is needed so that an Accounts Payable check can be cut for the refund – it is a mandatory item that the District office requires)

(To be filled in by cafeteria)

Child(ren)'s Names:	School Attending:	\$ Due
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Parent's Signature _____
Date

Please return to school cafeteria's bookkeeper.

Have any questions? Please call Rene' Sturgeon @ 398-2318.

School Cafeteria Use:

Date form received: _____

Received by: _____

- Attach copy of student(s)'s *Transaction by Student* report, highlighting the balance left in the account(s). If more than one child at different schools, print out report for child(ren) at your school only, then forward to Rene'.
- Forward Request Form and Transaction report to Rene' Sturgeon, District Food Services Office.

District Food Services Office:

Date form received: _____

Received by: _____

NON-DISCRIMINATION STATEMENT: In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.